

City of Richmond - RECREATION AND PARKS COMMISSION
Community Services Building, Council Chambers, 440 Civic Center Plaza

MINUTES
WEDNESDAY, MARCH 4, 2020, 6:00 PM

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting called to order by Chair Hurlbut at 6:02 p.m.

B. ROLL CALL

PRESENT: Maryn Hurlbut, Eleanor Thompson, Pardip Saini, Allison Blakeley, Joey Smith

ABSENT: Brendan Havenar-Daughton, Remi Payne

C. AGENDA REVIEW AND ADOPTION

- On advisement from the Mayor, Election of Commission Chair to be postponed. Chair Hurlbut called for motion to accept the agenda with this change; passed unanimously.

D. ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR

- Outstanding Items
 1. March Commission Roundtable work session is March 10, 2020 in new location: Pt. Richmond Community Center
 2. Commission Trust balance: \$413.08
 3. Commission will have an information table at the Little League Opening Day Event
 4. Snowball award donations continue; current total is \$9,200; thanks to Laurel Park Neighborhood Council for recent donation
 5. E-mail the Chair for any requests of information from the meeting
 6. Punch List items are continuously serviced; for more information, e-mail any Commissioner
- Membership Changes
 1. Soheila Bana – reappointment pending

E. OPEN FORUM

- Cordell Hindler, Richmond resident – invited Commission to several events; spoke regarding vacancies on Commission
- BK Williams, Richmond resident – talked about the rights of residents to play Tennis in their own neighborhood; more specifically, Tiller Park
- Garry Hurlbut, Richmond resident – as President, gave updates on the Richmond Tennis Association & school tennis programs; announced Pt. Richmond Neighborhood Spring Fling on April 4
- Philip Rosenthal – advised that residents will gladly coordinate with DIMO to conduct tree trimming maintenance in Pt. Richmond
- Kathy Crosby – also discussed the trees in Pt. Richmond on Washington and Nicholl Ave regarding dangers of not having them trimmed
- Brandon Harris & Toody Maher, POGO Park – provided updates on the Prop. 68 grants and the progress of Harbor 8 park; distributed posters to each Commissioner

F. CONSENT CALENDAR

- APPROVE – February 5, 2020 minutes
 1. Vice-Chair Smith motioned to accept the minutes with typo correction; Comm. Thompson seconded; passed unanimously.

G. AD HOC REPORTS

- Associate Commissioner Program – Chair Hurlbut
 1. Steve Paskowitz presented updates: syllabus has been formulated; resolution pending for recommendation to Richmond City Council for approval of an Associate Commissioner Program
- On-Line Recreation & Parks Commission Guide – Comm. Blakeley
- Walk of Honor – Vice-Chair Smith

1. Momentarily on hold
- Naming & Re-Naming of Parks, Streets, & Facilities/Monument and Furnishing Donations – Chair Hurlbut
- Liaison UFAC (new tree planting) – Sec. Havenar-Daughton
 1. Report to be in Commissioner Liaison Reports
- Miscellaneous* – Chair Hurlbut
 1. Comm. Payne will be ordering business cards for those Commissioners who have turned in their information
 2. Plunge building protocols are being handled in the punch list
 3. Working with staff to standardize the city web-site

*not noted on agenda

H. STAFF REPORTS

- Parks and Landscaping Division – oral & visual report provided by Greg Hardesty
- Engineering & Capital Improvement Projects – no report
- Community Services Department – oral report provided by Ranjana Maharaj, Interim Director

I. PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS

Community Centers Occupancy Load signage requirements – Eric Govan, COR Fire Marshal, provided a comprehensive report on the occupancy plans and protocols for all city-wide facilities

J. COMMISSIONER LIAISON REPORTS

- Comm. Blakeley – provided written and verbal report; attended a Neighborhood Council meeting and received a report about the resident maintained park/field behind Mira Vista Elementary School
- Secretary Havenar-Daughton – forwarded written report to Chair
- Treasurer Payne – forwarded written report to Chair
- Comm. Saini – no formal report; spoke generally about refuse issues in parks
- Vice-Chair Smith – visited Nevin Park and spoke to Coordinator at the Community Center; attended CSD Black History event
- Comm. Thompson – visited Nevin Neighborhood Council and received report of homeless issues at the park
- Chair Hurlbut – provided written and verbal report regarding Pt. Richmond Neighborhood Council; Washington School and shared use of Judge Carroll Park; Nicholl Park courts; working on Associate Commissioner Program

K. ACTION ITEMS RECAP

L. FUTURE AGENDA ITEM RECOMMENDATIONS

- Budget reports for CSD, Library and Public Works Departments
- Ad-hoc completion reports

M. ADJOURNMENT

Meeting adjourned at 7:56 p.m.

N. SCHEDULED MEETINGS

Round Table Discussion – Tuesday, March 10, 2020, 6:00 p.m., Pt. Richmond Community Center
Commission Meeting – Wednesday, April 1, 2020 6:00 p.m., Community Services Building, Council Chambers, 440 Civic Center Plaza.

Minutes respectfully submitted by:

Ms. Johann M. Frazier, Executive Secretary