

Richmond-Shimada Friendship Commission
Wednesday, October 7th, 2020
---(Via Zoom Call)---
6:00 p.m. Shimada Room
440 Civic Center Plaza, Richmond, Ca.

MINUTES

1. Call to Order and Roll Call - **Evan, Jaime and Trina**
2. Reading and approval of minutes – **no minutes**
3. Input on Agenda – **due to the lack of a quorum, the meeting was cancelled, but the chair shared information about an email from Japan regarding the 60th anniversary**
4. Commissioner Reports

Shimada officials has sent an email expressing the desire to celebrate the 60th anniversary and discuss dreams hosts and tasks for the future. They would like to have it in real time, so we would have to figure that out. Could possible use a room at city hall. Winners of the Shimada Speech contest would be highlighted.

Jaime presented an idea to send a brochure or written instruction on how to join the meetings via zoom to assist those that aren't familiar using zoom. Trina suggested making phone calls since emails haven't been successful during the SIP order. Evan indicates that he will check in with the commissioners that haven't been engaged during the pandemic.

5. Important Business

- Proposal from Shimada for the 60th Anniversary (2021)

Jamie suggested holding quarterly joint meeting with Shimada to work out any technical issues prior to the anniversary celebration

- The cancelation of the Shimada visitors in Spring. – **no discussion**
- Penpal opportunities with Shimada Residents – **no discussion**
 - We still have four Japanese penpals ready for letters!
- Cooking Exchange – **no discussion**
 - Post what you're cooking these days, to the Facebook group.
 - Pictures of your garden.
 - <https://www.facebook.com/groups/553167191519313/>

6. Good of the Order/Adjournment