

Richmond Recreation & Parks Commission

MINUTES

Wednesday, December 02, 2020 6:00 PM



To view a video of this meeting click on this link:
https://richmond.granicus.com/ViewPublisher.php?view_id=37

▪ **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Meeting called to order by Chair Hurlbut at 6:01 p.m.

▪ **ROLL CALL**

PRESENT: Maryn Hurlbut, Joey Smith, Brendan Havenar-Daughton, Soheila Bana (arrived late), Allison Blakeley, Pardip Saini, Eleanor Thompson

ABSENT: Remi Payne

▪ **AGENDA REVIEW AND ADOPTION**

- There were no changes to the published agenda

▪ **ANNOUNCEMENTS & REPORTS THROUGH THE CHAIR**

1. No Commission Roundtable work session for December, 2020
2. Next Commission meeting Wed., January 13th, 2021 via ZOOM
3. Currently \$413.08 in the commission trust account
4. Membership Changes: none
5. Anyone wishing to speak during this meeting must send an e-mail to rec.parkscommission@gmail.com by 6 pm the day of the meeting with subject line = "rec&parks commission speaker" and state your comments and "Open Forum" or "Staff Reports" as example of topic to be discussed. You will be given "call in" instructions in a return e-mail.
6. The new faucet for the fountain at Veterans Memorial Park originally installed by EBMUD was received but the spring assembly to hold it in place is on back order.
7. The Nov. free lunch from the Commission was held at the Parks Yard for all City workers who support this Commission. It was very well received by all. Thank you to Commissioners Brendan, Allison, and Eleanor for helping.
8. Please get word out on NextDoor and at the Neighborhood Council meetings that everyone can contribute to the Virtual Snow Ball Scholarship Fund. Just go to RTA-CA.ORG, click on "Snow Ball" and click the PayPal button.
9. We are seeing an upswing in COVID right now so PLEASE be safe during this holiday season!

▪ **OPEN FORUM**

- There were no speakers

▪ **CONSENT CALENDAR**

- APPROVE – Nov., 2020 minutes
 1. Chair Hurlbut motioned to accept the minutes; Comm. Smith 1st second, Comm. Thompson 2nd to second; passed unanimously.

▪ **AD HOC REPORTS**

- Associate Commissioner Program – in legal rewrite
- Online Recreation & Parks Commission operations guidelines created by commissioners – on hold
- Creation of "Walk of Honor" as collaboration – Concept Paper – in progress with Pogo Park
- Creation of tree planting locations for Spring 2021 – Commissioner Liaison Report – on hold
- Create new business cards for Joey, Remi, Brendan, Eleanor and Allison – cards ready for printer
- Create monitoring protocol for temperature & humidity at plunge – being addressed by Public Works Facilities

- **ELECTION OF COMMISSION BOARD**
 - Updated to the Recreation & Parks Commission Bylaws January
 - Bylaws accepted by Legal and City Council March
 - Appointment of Election Committee April
 - New eligible candidates submitted to Election Committee May
 - Voting completed June
 - New term of Board begins for 1 year July

- **STAFF REPORTS**
 - Public Works Department – oral & visual report provided by Greg Hardesty, Superintendent, Parks and Landscaping
 - Library & Community Services Department – oral & visual report provided by Ranjana Maharaj, CSD Admin. Mgr.

- **PRESENTATIONS, DISCUSSIONS, & ACTION ITEMS**
 - **East Bay Disc Golf Course Proposal** – The Commission received a presentation from the East Bay Disc Golf Club Board regarding the proposed disc golf course at Hilltop Lake Park. Andrew Butt; Scott Riley, East Bay Disc Golf Club Board Member; Jonathan Braidman, East Bay Disc Golf Club President; and Nelson, East Bay Disc Golf Club Volunteer spoke on the proposal.

 - **New Park Naming for park underway at 27th & Pierson** – The Commission received a presentation from Winifred Day, Arts & Culture Manager, for a new park called Ookwe Park located at 27th and Pierson Avenue. Corrina Gould, Chairperson/Traditional Spokesperson for The Confederated Villages of Lisjan Ohlone spoke on the proposal and provided background information on the park.

 - **Chair Hurlbut motioned for a vote. Commissioner Smith moved to accept the proposal to name the new park Ookwe Park and recommend the same to the Richmond City Council. The motion was seconded by Commissioner Blakeley and carried by a unanimous voice vote.**

- **COMMISSIONER LIASON REPORTS**
 - **Comm. Bana**
 - Will put together this year’s accomplishments and email Chair Hurlbut.
 - **Comm. Blakeley**
 - Continuing trash pickup and attending Neighborhood Council meetings for Miraflores Park for construction updates as well as the dog issue at this park.
 - **Comm. Havenar-Daughton**
 - Visited 4 Hilltop Parks + Dirt World
 - Engaged neighbors of Bay Vista Park about park upgrades and addressing safety concerns
 - Working on “Park Condition and Utilization Report” for Commissions and community to report out on specific park details
 - Willing to support Commission business card printing and distribution this month
 - Would like to develop a parks photo contest in the new year
 - Volunteered for free lunch distribution for city employees
 - **Comm. Saini**
 - Will put together this year’s accomplishments and email Chair Hurlbut.
 - **Comm. Smith**
 - Made rounds to designated parks and visited others. Found illegal dumping at Hilltop Lake Park (took pictures) and discovered people rescuing abandoned rabbits (took pictures). Some transients at park, interacting peacefully.
 - Went by BTA, saw Fire Department making a drive-by around the entire park.
 - **Comm. Thompson**
 - Completed Public Service Ethic Training online
 - **Chair Hurlbut**
 - Recap of 2020 accomplishments as a Commission will be presented in January
 - Ordered part for fountain at Veterans’ Memorial Park
 - Project management on free meal give away for November
 - Zoom preparations for work sessions and the public Rec. & Parks Commission meetings and creating overheads
 - Updating presentation for Naming Policy & Guidelines
 - Meetings with Dept. Directors, PRNC & PRBA on library services

- Interfacing with residents wanting to donate a bench in honor of loved ones in all city parks (two currently ongoing)
- Interfacing with two groups for renaming requests

- **FUTURE AGENDA ITEM RECOMMENDATIONS**
 - Presentations on any of the ad hoc committee completions
- **ADJOURNMENT**
 - Meeting adjourned at 8:23 P.M.