

RESOLUTION NO. 80-23

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, AUTHORIZING STANDING CONTRACTS FOR AS-NEEDED
ARCHITECTURAL DESIGN SERVICES WITH FIVE FIRMS FOR AN
AMOUNT NOT TO EXCEED \$500,000 PER FIRM OVER A THREE-YEAR
PERIOD FROM JULY 1, 2023 THROUGH JUNE 30, 2026, WITH TWO ONE-
YEAR EXTENSION OPTIONS, FOR A TOTAL AMOUNT NOT TO EXCEED
\$300,000 PER FIRM FOR THE EXTENSION PERIOD**

WHEREAS, the City anticipates several capital projects and public right-of-way improvement projects funded by various capital improvement funds, Measure funds, bonds, and grants will require the use of specialized architectural design services; and

WHEREAS, the project-by-project selection process for architectural design services can take several months and involve substantial and inflated per-project consulting costs; and

WHEREAS, City has demonstrated that the use of a pool of architectural design firms that have passed a competitive bidding process on an as-needed basis eliminates much of the delay and costs associated with project-by-project bidding; and

WHEREAS, on February 21, 2023, the City issued a Request for Proposals for as-needed architectural design services through the City's BidsOnline system; and

WHEREAS, five firms submitted proposals; and

WHEREAS, the firms selected on May 1, 2023, are: (1) Aetypic, (2) LCA Architects, (3) SVA Architects, Inc., (4) The KPA Group, and (5) Ware Associates, Inc.; and

WHEREAS, each service contract with an approved firm will be for an amount not-to- exceed \$500,000 over a three-year period with the option to extend the contracts for up two, one-year periods; and

WHEREAS, the additional two-year extension period is not to exceed \$300,000 per vendor; and

WHEREAS, these design firms will provide as-needed services for a variety of projects providing site analysis and investigation, structural analysis, permit coordination, preparation of conceptual and schematic designs, preparation of construction documents for bidding, cost estimating and construction support for libraries, gymnasiums, community centers, senior centers, parks, fire stations and maintenance yards, as well as other yet unspecified Public Works related projects; and

WHEREAS, anticipated services include preparation of environmental documents and permitting; preparation of documents required by funding entities; field reviews and surveys; preparation of exhibits; public presentations; preparation of project plans, specifications and cost estimates; design services during construction; record-keeping; environmental work, and special documentation required for federally funded projects; and additional Public Works tasks related to design services; and

WHEREAS, the Public Works will manage the contracts;

NOW, THEREFORE, BE IT RESOLVED that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

BE IT FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute and make amendments to the contract as needed to facilitate the completion of the Project.

BE IT FURTHER RESOLVED that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on July 11, 2023, by the following vote:

AYES:	Councilmembers Bana, Jimenez, Robinson, Zepeda, Willis, Vice Mayor McLaughlin, and Mayor Martinez.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN

CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

EDUARDO MARTINEZ
Mayor

Approved as to form:

DAVE ALESHIRE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 80-23**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on July 11, 2023.

Certified as a True Copy
PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND, CALIFORNIA
BY Jabrina Lundy
ASSISTANT