

Community Development Dept.
Planning Division
450 Civic Center Plaza
Richmond, CA 94804



Telephone: (510) 620-6706
Fax: (510) 620-6858
www.ci.richmond.ca.us/planning

NOTICE OF PUBLIC HEARING (PLN23-225)

NOTICE IS HEREBY GIVEN that the **ZONING ADMINISTRATOR** of the City of Richmond will conduct a virtually public hearing to consider the following project:

PROJECT NO:	PLN23-225
PROJECT NAME:	Galvan Garage Conversion
PROJECT ADDRESS:	604 Payne Drive
SITE APN's:	408-032-038
APPLICANT:	Bay Area Design Consultants
PROPERTY OWNER:	Juan Alejandro Galvan
DESCRIPTION:	Administrative Use Permit (AUP) for a garage conversion to master bedroom, bathroom, and closet.
ENVIRONMENTAL REVIEW:	Categorically Exempt per Section 15301(a): Existing Facilities
STAFF PLANNER:	Kristi Ellerbroek, (510) 620-6888 kristi_ellerbroek@ci.richmond.ca.us
HEARING DATE & TIME:	October 16, 2023 at 11:00 AM
LOCATION:	<u>This meeting will be held on Zoom Video/Teleconference only.</u> Join by computer or mobile device: https://zoom.us/join Webinar ID: 831 1145 5351 Passcode: planning Join by phone: (669) 900-6833 Webinar ID: 831 1145 5351 Passcode: 47836713

Why did I receive this notice?

You are receiving this notice because you have either previously requested notifications from the Planning Division, or a project has been proposed in your neighborhood and all property owners within a minimum 300-foot radius of the project site are required to be notified under the Richmond Municipal Code.

Where can I get more information about this project?

The complete file for this project is available for public review at the Planning Division during the hours of 8:30 AM and 4:00 PM Monday through Thursday and 8:30 AM and 12:30 PM on Friday. You can also find out more about the project by contacting the staff planner listed above.

What can I do if I have comments on the project?

You can submit your comments in the following ways:

1. Virtually by joining the Zoom Video/Teleconference meeting at the date and time listed above;

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2. Through U.S. mail sent to Planning Division, 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804; or
3. Through email sent to zacomment@ci.richmond.ca.us.

Written comments sent through U.S. mail or email MUST be received by the Planning Division prior to 12:00 PM on the date before the meeting and contain the following in the subject line:

- "Open Forum" for general comments; or
- "Application #[insert project number]" for comments on specific projects under consideration by the Zoning Administrator.

Pursuant to Section 65009 of the California Government Code, if you challenge this matter in court, you may be limited to those issues you or someone else raised at the meeting described in this notice, or in written correspondence on the matter delivered to Planning Division at, or prior to the meeting. Any written correspondence delivered to the Planning Division before the action on the matter will become a part of the administrative record.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written meeting materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least three days before the meeting. To make the request, please contact the Planning Division at (510) 620-6706 or planning@ci.richmond.ca.us. Requests will be granted whenever possible and resolved in favor of accessibility.