

**RESOLUTION NO. 128-23**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,  
CALIFORNIA, AUTHORIZING STANDING CONTRACTS FOR AS-NEEDED  
LANDSCAPE ARCHITECTURAL DESIGN SERVICES WITH SEVEN FIRMS FOR AN  
AMOUNT NOT TO EXCEED \$500,000 PER FIRM OVER A THREE-YEAR PERIOD  
FROM DECEMBER 1, 2023 THROUGH DECEMBER 31, 2026, WITH TWO ONE-  
YEAR EXTENSION OPTIONS, FOR A TOTAL AMOUNT NOT TO EXCEED \$300,000  
PER FIRM FOR THE ENTIRE EXTENSION PERIOD.**

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**WHEREAS**, the City anticipates several capital projects and public right-of-way improvement projects funded by various capital improvement funds, Measure funds, bonds, and grants will require the use of specialized architectural design services; and

**WHEREAS**, the project-by-project selection process for landscape architectural design services can take several months and involve substantial and inflated per-project consulting costs; and

**WHEREAS**, City has demonstrated that the use of a pool of landscape architectural design firms that have passed a competitive bidding process on an as-needed basis eliminates much of the delay and costs associated with project-by-project bidding; and

**WHEREAS**, on March 10, 2023, the City issued a Request for Qualifications for as-needed architectural design services through the City's BidsOnline system; and

**WHEREAS**, fourteen firms submitted proposals; and

**WHEREAS**, the firms selected on September 5, 2023, are: (1) Adrienne Wong Associates, Inc., (2) CSW/Stuber-Stroeh Engineering Group, Inc., (3) Gates + Associates, (4) Groundworks Office, (5) Nichols Consulting Engineers, Chtd., (6) PlaceWorks, and (7) Royston Hanamoto Alley & Abey, Inc.; and

**WHEREAS**, each service contract with an approved firm will be for an amount not-to-exceed \$500,000 over a three-year period with the option to extend the contracts for up two, one-year periods; and

**WHEREAS**, the additional two-year extension period is not to exceed \$300,000 per vendor; and

**WHEREAS**, these design firms will provide as-needed services for a variety of projects providing site analysis and investigation, permit coordination, preparation of conceptual and schematic designs, preparation of construction documents for bidding, cost estimating and construction support for libraries, gymnasiums, community centers, senior centers, parks, fire stations and maintenance yards, as well as other yet unspecified Public Works related projects; and

**WHEREAS**, anticipated services include preparation of environmental documents and permitting; preparation of documents required by funding entities; field reviews and surveys; preparation of exhibits; public presentations; preparation of project plans, specifications and cost estimates; design services during construction; record-keeping; environmental work, and special documentation required for federally funded projects; and additional Public Works tasks related to design services; and

**WHEREAS**, the Public Works Department will manage the contracts;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the City Manager to execute and make amendments to the contract as needed to facilitate the completion of the Project.

**BE IT FURTHER RESOLVED** that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

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I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on November 7, 2023, by the following vote:

AYES:	Councilmembers Bana, Robinson, Zepeda, Vice Mayor McLaughlin, and Mayor Martinez.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	Councilmembers Jimenez and Willis.

PAMELA CHRISTIAN  
\_\_\_\_\_  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        }        : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 128-23**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on November 7, 2023.

  
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Pamela Christian, Clerk of the City of Richmond

CLERK'S  
CERTIFICATE

I, Pamela Christian, City Clerk of the City of Richmond, do hereby certify as follows:

The foregoing resolution is a full, true and correct copy of **Resolution No. 128-23** duly adopted at a regular meeting of the City Council of said City duly and regularly held at the regular meeting place thereof on the 7<sup>th</sup> day of November 2023, of which meeting all the members of said City Council had due notice and at which a majority thereof were present; and that at said meeting said resolution was adopted by the following vote:

AYES: Councilmembers Bana, Robinson, Zepeda, Vice Mayor  
McLaughlin, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: Councilmembers Jimenez and Willis.

An agenda of said meeting was posted before said meeting at City Hall, 450 Civic Center Plaza in the City of Richmond, California, a location freely accessible to members of the public, and a brief description of said resolution appeared on said agenda.

I have carefully compared the foregoing with the original on file and of record in my office, and the foregoing is a full, true and correct copy of the original resolution adopted at said meeting.

Said resolution has not been amended, modified or rescinded since the date of its adoption and the same is now in full force and effect.

Dated: November 13, 2023.

  
City Clerk of the City of Richmond

[SEAL]