

Community Development Dept.  
Planning Division  
450 Civic Center Plaza  
Richmond, CA 94804



Telephone: (510) 620-6706  
Fax: (510) 620-6858  
[www.ci.richmond.ca.us/planning](http://www.ci.richmond.ca.us/planning)

## NOTICE OF PUBLIC HEARING

(PLN 23-316)

**NOTICE IS HEREBY GIVEN** that the **DESIGN REVIEW BOARD** of the City of Richmond will conduct an in-person study session to provide comments on the following project:

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**PROJECT NO:** PLN 23-316  
**PROJECT NAME:** Yes, Nature to Neighborhoods Offices and Meeting Spaces  
**PROJECT ADDRESS:** 3029 MacDonald Ave  
**SITE APN's:** 516-172-019  
**APPLICANT:** Maurice Levitch, Levitch Architects  
**PROPERTY OWNER:** Eric Aaholm, YES, Nature to Neighborhoods

**DESCRIPTION:** Design review to allow construction of a new 4,480-square-foot, two-story building consisting of office and meeting spaces on a 7,500-square-foot parcel. The project would include demolition of an existing 2,218-square-foot building and a 95-square-foot shed to make room for the new building.

**ENVIRONMENTAL REVIEW:** A determination under the California Environmental Quality Act (CEQA) is not required at this time because this item is for a study session only. The Design Review Board will not be taking any formal action to approve the project at this meeting. It should be noted that the applicant is proposing to demolish the existing structure which was built in 1940 and is subject to a Historical Resource Evaluation to comply with CEQA.

**STAFF PLANNER:** Emily Sanchez, [esanchez@migcom.com](mailto:esanchez@migcom.com)

**HEARING DATE & TIME:** April 10, 2024 at 6:00 PM

**LOCATION:** This meeting will be held in person only:  
Multi-Purpose Room, Basement Level  
440 Civic Center Plaza  
Richmond, CA. 94804

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### Why did I receive this notice?

You are receiving this notice because you have either previously requested notifications from the Planning Division, or a project has been proposed in your neighborhood and all property owners within a minimum 300-foot radius of the project site are required to be notified under the Richmond Municipal Code.

### Where can I get more information about this project?

The complete file for this project is available for public review at the Planning Division during the hours of 8:30 AM and 4:00 PM Monday through Thursday and 8:30 AM and 12:30 PM on Friday. You can also find out more about the project by contacting the staff planner listed above.

### What can I do if I have comments on the project?

You can submit your comments in the following ways:

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1. Joining the meeting in person at the date and time listed above;
2. Through U.S. mail sent to Planning Division, 450 Civic Center Plaza, 2<sup>nd</sup> Floor, Richmond, CA 94804; or
3. Through email sent to [drbcomments@ci.richmond.ca.us](mailto:drbcomments@ci.richmond.ca.us).

Written comments sent through U.S. mail or email MUST be received by the Planning Division prior to 3:00 PM on the date of the meeting and contain the following in the subject line:

- "Open Forum" for comments on non-agenda items; or
- "Agenda Item #[insert agenda item number]" for comments on agenda items.

Pursuant to Section 65009 of the California Government Code, if you challenge this matter in court, you may be limited to those issues you or someone else raised at the meeting described in this notice, or in written correspondence on the matter delivered to Planning Division at, or prior to the meeting. Any written correspondence delivered to the Planning Division before the action on the matter will become a part of the administrative record.

**Accessibility for Individuals with Disabilities**

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least three days before the meeting. To make the request, please contact the Planning Division at (510) 620-6706 or [planning@ci.richmond.ca.us](mailto:planning@ci.richmond.ca.us). Requests will be granted whenever possible and resolved in favor of accessibility.