

RESOLUTION NO. 38-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, AUTHORIZING ON-CALL ENVIRONMENTAL AND/OR
PLANNING CONSULTING SERVICES CONTRACTS FOR AN AMOUNT NOT TO
EXCEED \$1,000,000 PER VENDOR OVER A THREE-YEAR PERIOD, WITH TWO
ADDITIONAL ONE-YEAR EXTENSION OPTIONS NOT TO EXCEED AN
ADDITIONAL \$300,000 PER EXTENSION**

WHEREAS, the Community Development Department anticipates needing services for Environmental and Planning Consulting services for the review of development projects and advanced planning projects; and

WHEREAS, the project-by-project bidding process for these services can take up to four months and involves significant per-project staff time and costs; and

WHEREAS, the Community Development Department has demonstrated that the use of professionals draws from a list of on-call service firms that have undergone a competitive process eliminates much of the delay and costs associated with project-by-project bidding; and

WHEREAS, in February 2024, the Community Development Department issued a Request for Qualifications (RFQ) for on-call Environmental and Planning Consulting Services through the City's PlanetBids system; and

WHEREAS, 991 firms were notified, and 72 firms downloaded the RFQ; and

WHEREAS, 20 firms responded to the RFQ, and all were reviewed by a panel consisting of staff from Community Development, City Manager's Office, Richmond Housing Authority, and Public Works - Engineering Division; and

WHEREAS, in evaluating the qualifications, the panel evaluated the responses based on each firm's technical qualifications and experience, qualifications and experience of key project staff and subconsultants, and their service/project understanding approach; and

WHEREAS, the firms recommended for Environmental and/or Planning Consulting Service on-call list are:

ENVIRONMENTAL ONLY CONSULTING SERVICES

Acorn Environmental
Douglas Herring & Associates
EPD Solutions
FirstCarbon Solutions
LSA Associates
Nichols Consulting Engineers, Chtd.
Stantec Consulting Services Inc.
Terraphase Engineering Inc.

PLANNING ONLY CONSULTING SERVICES

Good City Company
Opticos Design, Inc.

ENVIRONMENTAL & PLANNING CONSULTING SERVICES

CSG Consultants, Inc.
Dyett & Bhatia
EMC Planning Group
Environmental Science Associates
Interwest Consulting Group
Fehr & Peers
M-Group
MIG, Inc.
PlaceWorks
Somos Group

WHEREAS, each on-call service contract would be for an amount not to exceed \$1,000,000, over a three-year period, with two additional one-year extension options not to exceed an additional \$300,000 per extension; and

WHEREAS, firms will be selected to provide on-call Environmental and Planning Consulting Services for development project review and evaluation, and advanced planning projects; and

WHEREAS, firms on the on-call list will be selected to perform specific project-related work based on their project-related experience and availability to complete the work; and

WHEREAS, the Community Development Department will manage the contracts, and the cost of each work authorization issued under each contract will be identified before work is allowed to begin and are anticipated to be paid by applicant fees, comprehensive planning fees, capital improvement project fees, and/or grants.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Richmond hereby authorizes City staff to enter into Service Contracts for on-call Environmental and/or Planning Consulting Services with the above-mentioned firms for an amount not to exceed \$1,000,000 per vendor over a three-year period, with two additional one-year extension options not to exceed an additional \$300,000 per extension.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held May 21, 2024, by the following vote:

AYES: Councilmembers Bana, McLaughlin, Willis, Zepeda, Vice Mayor Jimenez, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: Councilmember Robinson.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

EDUARDO MARTINEZ
Mayor

Approved as to form:

DAVE ALESHIRE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 38-24**, finally passed and adopted by the Council of the City of Richmond at a regular meeting held on May 21, 2024.


Pamela Christian, Clerk of the City of Richmond