

Community Development Dept.
Planning Division
450 Civic Center Plaza
Richmond, CA 94804



Telephone: (510) 620-6706
Fax: (510) 620-6858
www.ci.richmond.ca.us/planning

NOTICE OF MEETING (PLN23-360)

NOTICE IS HEREBY GIVEN that the **PLANNING COMMISSION** of the City of Richmond will conduct a meeting to consider the following project:

PROJECT NO:	PLN23-360
PROJECT NAME:	CPSA Emergency Housing
PROJECT ADDRESS:	207 37 th Street
SITE APN's:	516-210-020
APPLICANT:	Gregory VanMechelen
PROPERTY OWNER:	Joanne Joey Tang
DESCRIPTION:	Consideration of a Conditional Use Permit to allow the conversion of an existing office building into an emergency shelter with up to 25 beds.
ENVIRONMENTAL REVIEW:	Categorically Exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15303 - New Construction or Conversion of Small Structures.
STAFF PLANNER:	Virginia Morgan, 916-329-8897 ext 5650, vmorgan@migcom.com
HEARING DATE & TIME:	July 18, 2024 at 6:30 PM The public hearing for this item was opened and closed at the June 6, 2024 Planning Commission meeting. Public comment will not be accepted at the July 18, 2024 Planning Commission meeting unless the Commission re-opens the public hearing.
LOCATION:	<u>This meeting will be held in person:</u> City Council Chambers 440 Civic Center Plaza, First Floor Richmond, CA. 94804 <u>The public may also attend through Zoom Video/Teleconference:</u> Join by computer or mobile device: https://zoom.us/join Webinar ID: 831 1145 5351 Passcode: planning Join by phone: (669) 900-6833 Webinar ID: 831 1145 5351 Passcode: 47836713

Why did I receive this notice?

You are receiving this notice because you have either previously requested notifications from the Planning Division, or a project has been proposed in your neighborhood and all property owners within a minimum 300-foot radius of the project site are required to be notified under the Richmond Municipal Code.

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Where can I get more information about this project?

The complete file for this project is available for public review at the Planning Division during the hours of 8:30 AM and 4:00 PM Monday through Thursday and 8:30 AM and 12:30 PM on Friday. You can also find out more about the project by contacting the staff planner listed above.

What can I do if I have comments on the project?

You can submit your comments in the following ways:

1. Joining the meeting in person at the date and time listed above (seating in the Council Chambers will be limited to the first 39 people and masks are strongly encouraged);
2. Joining the Zoom Video/Teleconference meeting at the date and time listed above;
3. Through U.S. mail sent to Planning Division, 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804; or
4. Through email sent to pccomments@ci.richmond.ca.us.

Written comments sent through U.S. mail or email MUST be received by the Planning Division prior to 3:00 PM on the date of the meeting and contain the following in the subject line:

- “Open Forum” for comments on non-agenda items; or
- “Agenda Item #[insert agenda item number]” for comments on agenda items.

Pursuant to Section 65009 of the California Government Code, if you challenge this matter in court, you may be limited to those issues you or someone else raised at the meeting described in this notice, or in written correspondence on the matter delivered to Planning Division at, or prior to the meeting. Any written correspondence delivered to the Planning Division before the action on the matter will become a part of the administrative record.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least three days before the meeting. To make the request, please contact the Planning Division at (510) 620-6706 or planning@ci.richmond.ca.us. Requests will be granted whenever possible and resolved in favor of accessibility.