

**RESOLUTION NO. 122-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,  
CALIFORNIA, PREAPPROVING ORGANIZATIONS FOR AS NEEDED GRANT  
PUBLIC-PRIVATE PARTNERSHIP**

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**WHEREAS**, on September 20, 2022, the City Council adopted Resolution 128-22 which created the Grant Management policy, with the purpose of developing, implementing, and maintaining meaningful grant oversight and coordination by the City Council, thereby increasing grant-related revenue, limiting the City Council's exposure to grant-related legal liability, and improving the efficiency and impact of programs and services funded through grants; and

**WHEREAS**, the Grants Policy section 3(e) Public-Private Partnership states, "in a situation where the City is working in partnership with another organization (local or public) the solicitation process must be transparent...with City Council approval prior to grant application submission"; and

**WHEREAS**, City departments often seek grants funds that require a demonstrated partnership with local community based organizations and nonprofits as a requirement for award; and

**WHEREAS**, demonstrated Public-Private partnerships and nonprofit organizations provide the opportunity to leverage resources, expand community impact, and foster service enhancements; and

**WHEREAS**, as the process for evaluating valuable partnership with local community-based organizations and nonprofits can cause delays with the timing of grant application submission; and

**WHEREAS**, in effort to support City departments to successfully sustain the delivery of public sector projects, services, and infrastructure, the City Manager's Office released a Request for Qualifications on July 10, 2024, to create a pre-qualified eligibility list of local non-profits, community-based, public, and private local organizations collaboration involving City department(s); and

**WHEREAS**, six (6) firms responded to the Request for Qualifications; and

**WHEREAS**, in evaluating proposals, staff from the City Manager's Office, Economic Development and the Office of Neighborhood Safety (ONS) considered (1) the qualifications of the consultant and project team; (2) the relevant experience and strengths of each business/organization and project team; and (3) pricing; and

**WHEREAS**, six (6) proposals were recommended for inclusion on the qualified list finding that all have the expertise to perform the work required; and

**WHEREAS**, the six (6) business/organizations selected are:

- ACCE Institute
- Coach to discover (C2D)
- Just Cities LLC
- MCE Community Choice Energy
- Trust for Public Land
- The Good Job Company; and

**WHEREAS**, the City Manager's Office staff will distribute the proposals from the preapproved organizations to all departments to enable them to review proposals and select a non-profit, community-based, public, and private local organization(s) based on department need and service expertise; and

**WHEREAS**, the City will be able to negotiate and enter into contracts with approved business/organization to serve City departments ; and

**WHEREAS**, City departments will be required to take a contract with selected consultant before City Council for approval where the contract not-to-exceed amount is \$10,000 or more; and

**WHEREAS**, non-profit, community-based, public, and private local organizations selected for grant partnership services may meet with City department staff to review priorities and funding needs; facilitate department decision-making process regarding the sustainability in managing and administering grant funding; facilitate partnership meetings on grant funded projects, convene or attend meetings with departments and/or collaboratives; develop a monitoring and evaluation plan; assist in gathering grant-funding information; provide grant audits of City departments commitment when grant funding is received; budgeting and submitting reimbursement requests; submitting financial and progress reports; and staff grant compliance training (as needed); and

**WHEREAS**, each department will manage their own contracts; and

**WHEREAS**, it is anticipated that the qualified non-profit, community-based, public, and private local organizations list for grant partnership services will be modified to include new vendors at the end of each round, with the reissuance of the RFQ through the BidsOnline system and at that time a modified list will be brought before City Council review and approval.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Richmond, California, hereby preapproves the non-profit, community-based, public, and private local organization listed in the recitals for potential contracts to provide grant partnership services to the City.

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I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on November 19, 2024, by the following vote:

AYES: Councilmembers Bana, McLaughlin, Robinson, Willis, Zepeda,  
Vice Mayor Jimenez, and Mayor Martinez.  
NOES: None.  
ABSTENTIONS: None.  
ABSENT: None.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        } : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 122-24**, finally passed and adopted by the Council of the City of Richmond at a regular meeting held on November 19, 2024.

  
Pamela Christian, Clerk of the City of Richmond