

**RESOLUTION NO. 136-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO PINNACLE PETROLEUM, INC., FOR BULK FUEL DELIVERY SERVICES, FOR A TERM OF THREE YEARS, EFFECTIVE JANUARY 1, 2025, IN AN AMOUNT NOT TO EXCEED \$4,500,000 FOR THE DURATION OF THE FULL CONTRACT TERM, WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL YEARS FOR AN AMOUNT NOT TO EXCEED \$1,500,000 FOR EACH OF THE EXTENSION YEARS**

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**WHEREAS**, the Equipment Services Division provides fuel for all City vehicles, including for all safety vehicles; and

**WHEREAS**, the current bulk fuel delivery services contract expires on December 31, 2024; and

**WHEREAS**, the City advertised a request for competitive bids to provide bulk fuel delivery services contract in conformance with applicable California Public Contracting Code and on October 9, 2024, following the public bid process, Pinnacle Petroleum, Inc., demonstrated itself to be the lowest responsive, responsible bidder; and

**WHEREAS**, staff desires to award a bulk fuel delivery services contract to Pinnacle Petroleum, Inc., for a term of three years in an amount not to exceed \$4,500,000 for the duration of the contract term with two optional one-year extensions in the amount not to exceed \$1,500,000 for each extension year; and

**WHEREAS**, by the agenda report ("Agenda Report") accompanying this resolution the City Council has been provided with additional information upon which the findings and actions set forth in this Resolution are based.

**NOW, THEREFORE IT IS HEREBY RESOLVED**, that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

**BE IT FURTHER RESOLVED**, that the City Council hereby authorizes the award of a bulk fuel delivery services contract to Pinnacle Petroleum, Inc., for a term of three years in an amount not to exceed \$4,500,000 for the whole contract term, with two optional one-year extensions for a not to exceed amount of \$1,500,000 for each extension year.

**BE IT FURTHER RESOLVED**, that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, CA 94804.

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I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held November 26, 2024, by the following vote:

AYES: Councilmembers Bana, McLaughlin, Robinson, Zepeda, Vice Mayor Jimenez, and Mayor Martinez.  
NOES: None.  
ABSTENTIONS: None.  
ABSENT: Councilmember Willis.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        } : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 136-24**, finally passed and adopted by the Council of the City of Richmond at a regular meeting held on November 26, 2024.

  
Pamela Christian, Clerk of the City of Richmond