

**RESOLUTION NO. 71-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AWARDING A THREE-YEAR CONTRACT TO WADSWORTH GLASS INC., FOR AS-NEEDED WINDOW SUPPLIES AND SERVICES, FOR A TERM BEGINNING JULY 1, 2025, TO JUNE 30, 2028, IN A NOT-TO-EXCEED AMOUNT OF \$300,000, WITH THE OPTION TO EXTEND THE CONTRACT FOR TWO ADDITIONAL ONE-YEAR TERMS IN A NOT-TO-EXCEED AMOUNT OF \$100,000 EACH ADDITIONAL YEAR**

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**WHEREAS**, the City of Richmond is responsible for maintaining about 50 City buildings that require ongoing glazing services, including window supplies, maintenance, and minor repairs to ensure safety, preserve infrastructure, and prevent further damage; and

**WHEREAS**, the City seeks to hire a qualified contractor to perform various tasks including large-scale work beyond the capability of City staff, and having a contract in place for glazing services—specifically window supplies, maintenance, and minor repairs—will enable the City to respond promptly to urgent needs and conduct routine preventive maintenance in a cost-effective and efficient manner; and

**WHEREAS**, on April 7, 2025, the City issued a Request for Proposals for Roof Waterproofing, Maintenance and Minor Repairs on the City’s BidsOnline platform and the bid period was closed on April 18, 2025; and

**WHEREAS**, the City received one bid, from Wadsworth Glass, Inc., and staff reviewed the proposal and found it to be responsive to the Request for Proposals; and

**WHEREAS**, staff recommends awarding a three-year contract to Wadsworth Glass, Inc., for as-needed roof waterproofing, maintenance and minor repairs, for a term beginning July 1, 2025, to June 30, 2028, in a not-to-exceed amount of \$300,000, with the option to extend the contract for two additional one-year terms in a not-to-exceed amount of \$100,000 each additional year.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richmond awards a three-year contract to Wadsworth Glass, Inc., for as-needed window supplies and services, for a term beginning July 1, 2025, to June 30, 2028, in a not-to-exceed amount of \$300,000, with the option to extend the contract for two additional one-year terms in a not-to-exceed amount of \$100,000 each additional year.

**BE IT FURTHER RESOLVED** that the City Council of the City of Richmond authorizes the City Manager to extend the contract for two optional one-year terms.

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I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on June 17, 2025, by the following vote:

AYES: Councilmembers Bana, Brown, Jimenez, Robinson,  
Wilson, Vice Mayor Zepeda, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        }       : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 71-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 17, 2025.

  
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Pamela Christian, Clerk of the City of Richmond