

**RESOLUTION NO. 84-25**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,  
CALIFORNIA, AWARDED A THREE-YEAR CONTRACT TO GHD, INC. AND  
A THREE-YEAR ON-CALL CONTRACT TO NEXGEN FOR  
ASSET MANAGEMENT SYSTEM SERVICES**

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**WHEREAS**, the City issued a Request for Proposals on BidsOnline, the City's procurement platform, for consulting services for asset inventory, condition assessment, and development of a 5-year capital improvement plan for City buildings and parks amenities; and

**WHEREAS**, the City received six proposals in response to the Request for Proposals, from Bureau Veritas Technical Assessments LLC, GHD, Inc., Jones Lang LaSalle Americas, Inc., Kayuga Solution, MacDonald Bedford LLC, and OpenGov, Inc., and the proposals were reviewed by City staff and rated in accordance with the criteria set forth in the Request for Proposals; and

**WHEREAS**, the top two rated firms, GHD, Inc., and OpenGov, Inc., were invited to provide a presentation and software demonstration and answer questions from City staff, and upon completion of the presentation, software demonstration, and question and answer periods, City staff determined that GHD, Inc., was the highest ranked firm due to a much stronger public outreach component that included community engagement, incorporation of community needs into the facilities assessment, and development of a pilot program for one of the larger parks with a community center; and

**WHEREAS**, City staff performed reference checks for GHD, Inc., and their subconsultant asset management platform developer NEXGEN, and were satisfied that the GHD, Inc., team would provide the City with an excellent customized asset management system; and

**WHEREAS**, staff recommends awarding the asset inventory, condition assessment, and development of a 5-year capital improvement plan for City buildings and parks amenities to GHD, Inc., and this represents an important step forward for the City to develop a more comprehensive infrastructure asset management system; and

**WHEREAS**, the first year of this contract will include City buildings and parks amenities, and it is the City's intention to complete this first capital improvement plan for buildings and parks amenities within one year, and in subsequent years to expand the asset management and planning capabilities to all major infrastructure assets such as streetlights, traffic signals, signs, traffic striping and pavement markings, curb paint, storm sewer collection system, sanitary sewer collection system, wastewater treatment plant, trails, urban forest, etc.; and

**WHEREAS**, the asset management solution will be customized for the City of Richmond, and the City will be required to pay an annual subscription fee directly to NEXGEN.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the award of a three-year contract to GHD, Inc., for consulting services for asset inventory, condition assessment, and development of a 5-year capital improvement plan for City buildings and parks amenities in the amount of \$1,250,000 for the first year, \$993,899 to be encumbered for the original scope of work plus a contingency of \$256,101, and a not-to-exceed amount of \$500,000 for the second and third years, with the option to extend the contract for two additional one-year terms in a not-to-exceed amount of \$500,000 each additional year.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the award of a three-year contract to NEXGEN for further development of, and annual subscription to, the asset management platform above and beyond the original scope of work, in an amount not-to-exceed \$500,000 per year, with the option to extend the contract for two additional one-year terms in a not-to-exceed amount of \$500,000 each additional year.

**BE IT FURTHER RESOLVED** that the City Council authorizes the City Manager to extend the GHD, Inc., and NEXGEN contracts for two additional one-year terms in order to facilitate incorporating additional infrastructure asset categories into the asset management system.

**BE IT FURTHER RESOLVED** that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

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I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on June 24, 2025, by the following vote:

AYES:	Councilmembers Bana, Brown, Jimenez, Robinson, Wilson, Vice Mayor Zepeda, and Mayor Martinez.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	None.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        }       : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 84-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 24, 2025.

  
Pamela Christian, Clerk of the City of Richmond