

**RESOLUTION NO. 120-25**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ON-CALL PROFESSIONAL SERVICES AGREEMENT WITH CIVICA LAW GROUP, APC IN AN AMOUNT NOT TO EXCEED \$100,000 FOR LEGAL SERVICES IN SUPPORT OF THE PUBLIC WORKS DEPARTMENT, INCLUDING RETROACTIVE AUTHORIZATION OF PAYMENT FOR SERVICES RENDERED**

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**WHEREAS**, the City of Richmond previously procured legal services from Civica Law Group, APC through a competitive process to support various departments, and the Public Works Department (PWD) now seeks to establish a new department-specific contract building on that procurement; and

**WHEREAS**, during Fiscal Years 2023–24 and 2024–25, the Public Works Department received legal services from Civica Law Group, APC related to enforcement, abatement, ordinance interpretation, and compliance issues in the public right-of-way; and

**WHEREAS**, the services provided were rendered in good faith in response to time-sensitive needs and were not covered under an existing PWD-specific contract; and

**WHEREAS**, staff from the Public Works Department, Finance Department, and City Attorney’s Office have reviewed the prior work and determined that a new professional services agreement is necessary to both authorize payment for prior services and provide for future legal support on an as-needed basis; and

**WHEREAS**, funding for the contract is available in the Public Works Department’s FY 2025–26 adopted budget and no additional appropriation is required.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Richmond, As Follows:

**SECTION 1.** The City Council finds and determines that the foregoing recitals are true and correct and are incorporated herein by reference.

**SECTION 2.** The City Council hereby authorizes the City Manager, or their designee, to execute a three-year on-call professional services agreement with Civica Law Group, APC, in an amount not to exceed \$100,000, for legal services in support of the Public Works Department, including payment for services already rendered. The agreement may include up to two optional one-year extensions, each in an amount not to exceed \$50,000, to be exercised at the discretion of the City Manager and shall be subject to approval as to form by the City Attorney.

**SECTION 3.** The City Council hereby authorizes the City Manager, or their designee, to approve contract amendments as needed to facilitate the completion of the work, provided that such amendments do not exceed the authorized not-to-exceed amount.

**SECTION 4.** This resolution shall take effect immediately upon its passage.

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I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on August 26, 2025, by the following vote:

AYES: Councilmembers Bana, Jimenez, Robinson, Wilson, Vice Mayor Zepeda, and Mayor Martinez.  
NOES: None.  
ABSTENTIONS: None.  
ABSENT: Councilmember Brown.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ  
Mayor

Approved as to form:

DAVE ALESHIRE  
City Attorney

State of California            }  
County of Contra Costa        } : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 120-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on August 26, 2025.

  
Pamela Christian, Clerk of the City of Richmond