RESOLUTION NO. 173-25

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 2, 2026, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CHARTER OF SAID CITY; REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF CONTRA COSTA TO CONSOLIDATE THE MUNICIPAL ELECTION WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON JUNE 2, 2026, AND ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS, COSTS OF CANDIDATES' STATEMENTS AND OTHER FEES, WORD LIMIT FOR CANDIDATES' STATEMENTS, AND ACTION TO BE TAKEN IN CASE OF A TIE VOTE**

WHEREAS, the Council of the City of Richmond California, has ordered as follows:

1. Pursuant to the requirements of the Charter of the City of Richmond, there is called and ordered to be held in the City of Richmond, California, on Tuesday, June 2, 2026, a Primary Election for the purpose of electing a Mayor and members of the City Council for District 2, District 3, and District 4, for the full term of four years.

2. That the polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. on the same day when the polls shall be closed.

3. That the notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to sign and publish said Notice of Election, in time, form, and manner as required by law in the EAST BAY TIMES, a newspaper of general circulation circulated within the City of Richmond, in accordance with the provisions of Sections 12101 of the Elections Code of the State of California.

4. The City Council directs the City Clerk to file a certified copy of this Resolution with the Registrar of Voters; and,

WHEREAS, it is desirable that the Primary Election be consolidated with the Statewide Primary Election and other elections which may be held in whole or in part of the territory of the City, as provided in Section 10400 of the Elections Code of the State of California and that within the City, the precincts, polling places, and election officers are the same.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Richmond does resolve, declare, determine and order as follows:

1. Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Contra Costa is hereby requested to consent and agree to the consolidation of a Primary Election with the Statewide Primary Election and other elections held whole or in part of the territory of the City on Tuesday, June 2, 2026, for the purpose of electing a Mayor and three Members of the City Council for the full term of four years.

2. That the County Election Department is authorized to canvass the returns of the Primary Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

3. That the City of Richmond recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

4. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Contra Costa.

5. That the boundaries of the City of Richmond have not changed since the November 2024 General Municipal Election.

**IT IS FURTHER RESOLVED AND ORDERED THAT,** pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at the June 2, 2026, Primary Election may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 250 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period. Additionally, the following terms and conditions shall apply:

1. FILING PERIOD: The filing period for all candidates for elective office to the City Council will open Monday, February 9, 2026, at 8:30 a.m. and close on Friday, March 6, 2026, at 5:00 p.m. If an incumbent for Mayor and/or Councilmember of District 2, District 3, or District 4 does not file his or her nomination papers to run for office by 5:00 p.m. on Friday, March 6, 2026, the nomination period will extend to Wednesday, March 11, 2026, 5:00 p.m., for non-incumbents only for the seat(s) for which the incumbent did not file candidate papers.

2. PAYMENT OF FILING FEES: Each candidate shall submit the following:

   Candidates for Mayor shall pay, at the time he or she files nomination papers, a fee in the amount of **$1,674**, which is equal to two percent (2%) of the annual Mayor's salary as required in Section 2 of Article V of the Charter of the City of Richmond.

   Candidates for a City Council district seat shall pay, at the time he or she files nomination papers, a fee in the amount of **$605.88**, which is equal to two percent (2%) of the annual Councilmember's salary as required in Section 2 of Article V of the Charter of the City of Richmond.

   All Candidates shall pay, at the time he or she files nomination papers, an additional, optional fee for a candidate statement, as determined by the County in the following amounts: Mayor - $1,347.00; District (2) - $330.00; District (3) - $322.00; and District (4) - $406.00. Said fee includes printing, handling, translating, and mailing of the **optional** candidate's statement.

3. Any candidate who is financially unable to pay the filing fee may submit a petition containing signatures of registered voters in lieu of the filing fee. The City Clerk shall furnish an in-lieu petition for securing signatures to any indigent candidate upon request; provided that such a candidate completes an affidavit, supplied by the City Clerk, certifying under penalty of perjury that he or she is financially unable to pay the filing fee. The substitution of signatures for filing fees shall be subject to the following provisions:

   (1) Pursuant to Election Code 8162 – the elections official shall reduce the required number of signatures on an in-lieu-filing-fee petition by the same proportion as the reduction in the number of days for the candidate to collect signatures on such a petition compared to the number of days for a candidate to collect signatures on a petition, as provided by subdivision (b) of Section 8106. Pursuant to Election Code 8106 - if the number of registered voters in the district in which a candidate seeks nomination is 2,000 or more, the candidate may submit a petition containing three signatures of registered voters for each dollar of the filing fee, or 7 percent of the total of registered voters in the district in which the candidate seeks nomination, whichever is less.
      - For mayor a total of 5,022 signatures of registered voters required (3 x $1,674 filing fee) or a total of 4,171 signatures of registered voters required (7 percent of 59,580 At Large registered voters).

- For a district seat a total of 1,818 signatures of registered voters in the district required (3 x $605.88 filing fee) or (7 percent of registered voters as follows:
- District 2 – 7 percent of 8,925 registered voters is 625 required signatures
- District 3 – 7 percent of 8,551 registered voters is 599 required signatures
- District 4 – 7 percent of 12,710 registered voters is 890 required signatures

(2) Registered voters who sign an in-lieu petition for a mayoral candidate must live in the City of Richmond. If signing for a district seat candidate, the registered voter must live in the district of the candidate running for office and must be eligible to vote for the candidate.

(3) A registered voter may sign both a candidate's nomination papers and his/her in-lieu petition, but the signature appearing on the candidate's in-lieu petition shall not count toward the number of signatures required to be submitted on the nomination papers.

(4) In-lieu petitions shall be filed at least 30 days before the close of the nomination period. A potential candidate must file an in-lieu petition with the City Clerk by February 4, 2026, 5 p.m..

(5) After the signatures on an in-lieu petition have been verified, the City Clerk shall immediately notify the candidate of any deficiencies. The candidate may submit a supplemental petition with the necessary number of valid signatures at any time prior to the close of the nomination period.

(6) A candidate may submit a greater number of signatures to allow for subsequent losses due to invalidity of some signatures, but the validity of a greater number of signatures than that required by subsection 1, above, shall not be determined.

**IT IS FURTHER RESOLVED AND ORDERED THAT**, if two or more candidates for mayor or two or more candidates in a district receive an equal and the highest number of votes, the City Clerk shall summon the candidates receiving the tie vote to appear before her, at the time designated by the City Clerk, in the Council Chamber. The City Clerk shall place the name of each candidate in a sealed unmarked envelope, and the tie vote shall be broken by lot.

**IT IS FURTHER RESOLVED AND ORDERED THAT** the City Clerk shall certify the passage and adoption of this resolution and enter it into the original resolutions.

**IT IS FURTHER RESOLVED AND ORDERED THAT** the City Clerk shall provide each candidate with a copy of this resolution at the time nominating petitions are issued.

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BY ORDER OF THE CITY COUNCIL OF THE CITY OF RICHMOND

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on December 16, 2025, by the following vote:

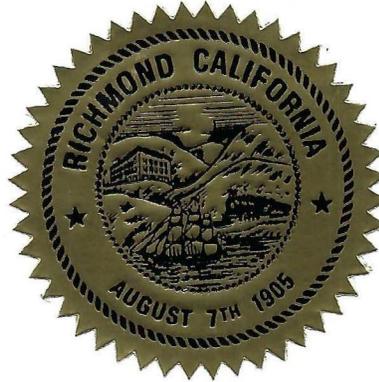| | |
|---|---|
| AYES: | Councilmembers Bana, Brown, Jimenez, Robinson, Wilson, and Vice Mayor Zepeda. |
| NOES: | None. |
| ABSTENTIONS: | None. |
| ABSENT: | Mayor Martinez. |

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND

Approved:

EDUARDO MARTINEZ
Mayor

Approved as to form:

DAVE ALESHIRE
City Attorney

State of California          }
County of Contra Costa          : ss.
City of Richmond          }

I certify that the foregoing is a true copy of **Resolution No. 173-25**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on December 16, 2025.

Pamela Christian, Clerk of the City of Richmond