

Community Development Dept.  
Planning Division  
450 Civic Center Plaza  
Richmond, CA 94804



Telephone: (510) 620-6706  
Fax: (510) 620-6858  
[www.ci.richmond.ca.us/planning](http://www.ci.richmond.ca.us/planning)

## NOTICE OF PRELIMINARY DECISION (PLN25-0456)

**NOTICE IS HEREBY GIVEN** that on January 6, 2026, the **ZONING ADMINISTRATOR** of the City of Richmond has preliminarily approved the following project:

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|-----------------------|---|
| <b>PROJECT NO:</b>    | <b>PLN25-0456</b>   |
| PROJECT NAME:         | Religious Instruction Classes   |
| PROJECT ADDRESS:      | 3055-3075 RESEARCH DR   |
| SITE APN's:           | 405-373-025   |
| APPLICANT:            | David Jackson   |
| PROPERTY OWNER:       | 3043-3055 RESEARCH DR LLC   |
| <br>                  |   |
| DESCRIPTION:          | Temporary Use Permit to allow religious instructional classes   |
| <br>                  |   |
| ENVIRONMENTAL REVIEW: | Categorically Exempt per CEQA Guidelines Section 15301. Existing Facilities                                       |
| <br>                  |   |
| STAFF PLANNER:        | Eldren Prieto, 510-620-5403, <a href="mailto:Eldren_Prieto@ci.richmond.ca.us">Eldren_Prieto@ci.richmond.ca.us</a> |

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### Why did I receive this notice?

You are receiving this notice because you have either previously requested notifications from the Planning Division, or a project has been proposed in your neighborhood and all property owners within a minimum 300-foot radius of the project site are required to be notified under the Richmond Municipal Code.

### Where can I get more information about this project?

The complete file for this project is available for public review at the Planning Division during the hours of 8:30 AM and 4:00 PM Monday through Thursday and 8:30 AM and 12:30 PM on Friday. You can also find out more about the project by contacting the staff planner listed above.

### Can I request a public hearing before the decision is made final?

You can send a request to hold a public hearing on the project to [zacomment@ci.richmond.ca.us](mailto:zacomment@ci.richmond.ca.us). Your request must be received by no later than **5:00 PM on January 16, 2026**.

If your request is received before the deadline, the Zoning Administrator will schedule a public hearing and provide written notice to you and properties located within 300 feet of the project site. The notice will contain the hearing date and time. Please be advised that Zoning Administrator hearings are held virtually using Zoom Video/Teleconference.