

RESOLUTION NO. 6-26

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, APPROVING AN AFTER-THE-FACT (ATF) CONTRACT WITH
J. MAJORS & ASSOCIATES TO PROCESS PAYMENT OF OUTSTANDING
INVOICES FOR PUBLIC OUTREACH AND PUBLIC INFORMATION SERVICES
PERFORMED FOR VARIOUS PUBLIC WORKS CAPITAL IMPROVEMENT
PROJECTS IN AN AMOUNT NOT TO EXCEED \$108,160**

WHEREAS, the Public Works Department relies on specialized public outreach and public information services to support major capital improvement projects, including sewer main replacement, easement coordination, paving, and community notification efforts; and

WHEREAS, J. Majors & Associates performed such services under Contract No. 5522 from November 1, 2020, through October 31, 2023, as previously authorized by Council;

WHEREAS, the contract with Veolia has been in place since 2002 and has been amended and/or extended five times; and

WHEREAS, due to department staffing shortages, the option to extend Contract No. 5522 was not processed prior to its expiration on October 31, 2023; and

WHEREAS, J. Majors & Associates continued to perform necessary work from March 1, 2022, through June 30, 2024, including community outreach, preparation and distribution of notices, easement acquisition support, meeting participation, and project communications, as documented in submitted invoices and work logs; and

WHEREAS, two invoices totaling \$108,160 were submitted for completed work but cannot be paid without approval of an After-the-Fact (ATF) contract; and

WHEREAS, the Public Works Department has submitted an ATF Purchase Authorization Form documenting the circumstances and corrective actions to avoid future occurrences; and

WHEREAS, funding is available within existing Public Works CIP project budgets, and no additional appropriation is required; and

WHEREAS, the contract with J Majors would be for an amount not to exceed \$108,160

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Richmond that a contract with J Majors is approved to allow payment of outstanding invoices for public outreach and public information services performed for various Public Works capital improvement projects beginning March 1, 2024, and ending on June 30, 2026, for an amount not to exceed \$108,160.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on January 20, 2026, by the following vote:

AYES: Councilmembers Bana, Brown, Jimenez, Wilson, Zepeda,
Vice Mayor Robinson, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ
Mayor

Approved as to form:

SHANNON MOORE
Interim City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 6-26**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on January 20, 2026.


Pamela Christian, Clerk of the City of Richmond