

RESOLUTION NO. 17-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA, AUTHORIZING PURCHASES OF LIBRARY MATERIALS AND PROCESSING SERVICES FOR AN AMOUNT NOT TO EXCEED \$300,000 PER VENDOR PER YEAR OVER A THREE-YEAR PERIOD WITH TWO (2) ONE-YEAR OPTIONAL EXTENSIONS, FROM FEBRUARY 2026 THROUGH JANUARY 2029

WHEREAS, the Community Services Department – Library Division purchases library materials and preprocessing services to efficiently maintain a current collection; and

WHEREAS, the Community Services Department – Library Division was affected by the recent closure of its primary vendor, Baker & Taylor; and

WHEREAS, the Community Services Department – Library Division has determined that awarding contracts to multiple library material vendors will ensure a wide selection of materials while reducing exposure to any future market changes that affect vendor operations; and

WHEREAS, the Community Services Department – Library Division received 7 proposals in response to the City’s Request for Proposals, and following a qualifications-based evaluation process, a panel of Library staff selected four vendors that were determined to be highly experienced and capable of providing the desired range and types of library materials and preprocessing services; and

WHEREAS, the four (4) firms selected (in alphabetical order) are:

- Children’s Plus, Inc. DBA Libraria
- Ingram Content Group
- Mackin Book Company
- Midwest Tape, LLC

WHEREAS, each library materials and services contract with an approved vendor will be for an amount not-to-exceed \$300,000 per firm per year over the three-year period February 2026 to January 2029, with two optional one-year extensions; and

WHEREAS, the annual expenditures for library materials and processing services will not exceed the annual appropriations for collection development; and

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Richmond hereby authorizes the City Manager, or their designee, to execute professional service agreements for library materials and preprocessing services, upon approval by the City Attorney’s Office, with the following firms: Children’s Plus, Inc. DBA Libraria, Ingram Content Group, Mackin Book Company, Midwest Tape, LLC, each in an amount not to exceed \$300,000 per year, for a term of three years from February 2026 through January 2029, with two optional one-year extensions.

I certify that the foregoing resolution was passed and adopted by the City Council of the City of Richmond at a regular meeting thereof held on February 17, 2026, by the following vote:

AYES: Councilmembers Bana, Brown, Jimenez, Wilson, Zepeda,
Vice Mayor Robinson, and Mayor Martinez.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND

Approved: (SEAL)

EDUARDO MARTINEZ
Mayor

Approved as to form:

SHANNON MOORE
Interim City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 17-26**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on February 17, 2026.


Pamela Christian, Clerk of the City of Richmond