Community Development Dept.
Planning Division
450 Civic Center Plaza
Richmond, CA 94804

Telephone: (510) 620-6706
Fax: (510) 620-6858
www.ci.richmond.ca.us/planning

City of **Richmond**

NOTICE OF PUBLIC HEARING
(PLN25-0387)

NOTICE IS HEREBY GIVEN that the **DESIGN REVIEW BOARD** of the City of Richmond will conduct an in-person public hearing to consider the following project:

PROJECT NO:	**PLN25-0387**
PROJECT NAME:	Travis attached Garage
PROJECT ADDRESS:	3107 Ohio Ave
SITE APN's:	513-031-024
APPLICANT:	Brenda Karen Munoz
PROPERTY OWNER:	Travis Alan M & Dianne S
DESCRIPTION:	Request for a Design Review Permit to construct an attached structure on the side yard.
ENVIRONMENTAL REVIEW:	Categorically Exempt per CEQA Guidelines Section 15303(e): Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences.
STAFF PLANNER:	Eldren Nino Prieto, (510) 620-5403 Eldren_prieto@ci.richmond.ca.us
HEARING DATE & TIME:	**March 11, 2026 at 6:00 PM**
LOCATION:	This meeting will be held in person only:
	Multi-Purpose Room, Basement Level 440 Civic Center Plaza Richmond, CA. 94804

Why did I receive this notice?
You are receiving this notice because you have either previously requested notifications from the Planning Division, or a project has been proposed in your neighborhood and all property owners within a minimum 300-foot radius of the project site are required to be notified under the Richmond Municipal Code.

Where can I get more information about this project?
The complete file for this project is available for public review at the Planning Division during the hours of 8:30 AM and 4:00 PM Monday through Thursday and 8:30 AM and 12:30 PM on Friday. You can also find out more about the project by contacting the staff planner listed above.

What can I do if I have comments on the project?
You can submit your comments in the following ways:

1. Joining the meeting in person at the date and time listed above;

2. Through U.S. mail sent to Planning Division, 450 Civic Center Plaza, 2nd Floor, Richmond, CA 94804; or

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3. Through email sent to planning@ci.richmond.ca.us.

Written comments sent through U.S. mail or email MUST be received by the Planning Division prior to 3:00 PM on the date of the meeting and contain the following in the subject line:

- "Open Forum" for comments on non-agenda items; or

- "Agenda Item # for comments on agenda items.

Pursuant to Section 65009 of the California Government Code, if you challenge this matter in court, you may be limited to those issues you or someone else raised at the meeting described in this notice, or in written correspondence on the matter delivered to Planning Division at, or prior to the meeting. Any written correspondence delivered to the Planning Division before the action on the matter will become a part of the administrative record.

Accessibility for Individuals with Disabilities
Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least three days before the meeting. To make the request, please contact the Planning Division at (510) 620-6706 or planning@ci.richmond.ca.us. Requests will be granted whenever possible and resolved in favor of accessibility.