

RESOLUTION NO. 134-08

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, AUTHORIZING SERVICE CONTRACTS FOR AS-NEEDED
LAND SURVEYING SERVICES FOR AN AMOUNT NOT TO EXCEED
\$200,000 PER VENDOR OVER A THREE YEAR PERIOD, DECEMBER
2008 THROUGH NOVEMBER 2011.**

WHEREAS, the Richmond Public Works, Port of Richmond and Engineering Departments anticipate that several capital improvement projects funded by various capital improvement funds, bonds, and grants will require the use of Land Surveying Services; and

WHEREAS, Richmond Public Works, Port of Richmond and Engineering Departments further anticipate that additional capital improvement projects not currently scheduled will arise during the period December 2008-2011 that will require the use of Land Surveying Services; and

WHEREAS, the project-by-project selection process for Land Surveying Services can take up to four months and involve significant per-project consulting costs; and

WHEREAS, the Richmond Public Works, Port of Richmond and Engineering Departments have demonstrated that the use of a pool of Land Surveying firms that have passed a competitive bidding process on an as-needed basis eliminates much of the delay and costs associated with project-by-project bidding; and

WHEREAS, in August 2008 the City issued a Request for Proposals for As-Needed Land Surveying Services through the City's BidsOnline system; and

WHEREAS, fifty-two firms received the Request for Proposal, of which nineteen presented proposals; and

WHEREAS, the nineteen proposals the City received were reviewed by a panel consisting of Yader A. Bermudez, Public Works Director, Edric Kwan, Capital Projects Manager, Craig Murray, Development Project Manager II, and Norman Chan, Port Administrator; and

WHEREAS, in evaluating proposals, the panel considered four criteria: (1) A statement of firm's capability to do the required services and a summary of experience in providing engineering services on similar projects in this RFP. (2) Specification of *key* staff members assigned to this project, including a summary of their experience specific to the projects in this RFP. (3) A detailed description of the proposed work plan for performing the required services. (4) A fee schedule categorized by staff positions, including identification of additional charges for sub-consultant's services and reimbursable expenses; and

WHEREAS, the panel accepted the proposals of five firms, finding that all have the technical expertise to perform the work required, and that each clearly demonstrated their understanding of the technical complexities and regulatory issues involved in implementing public capital improvement projects; and

WHEREAS, two of the five firms are local businesses; and

WHEREAS, the five firms selected are:

- Kister, Savio & REI (Richmond)
- BKF Engineers (Richmond)
- Towill, Inc. (Concord)
- RBF Consulting (Walnut Creek)
- Woodrogers (Oakland)

And WHEREAS, each Service Contract with an approved firm would be for an amount not-to-exceed \$200,000 over the three year period December 2008 through November 2011; and

WHEREAS, firms hired for these as-needed Land Surveying Services will provide design services and field investigations relating to landslides, retaining walls, building foundations, groundwater issues, pavement failures, plan reviews and other land surveying related work as requested by the City; and

WHEREAS, firms on the list will be asked to submit proposals for particular projects, with the best-qualified firm selected; and

WHEREAS, the Public Works and Engineering Departments will manage the contracts;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Richmond, California, hereby authorizes the Public Works, Port of Richmond and Engineering Departments to enter into Service Contracts for As-Needed Land Surveying Services, with the following firms for an amount not to exceed \$200,000 per vendor over the three year period December 2008 through November 2011:

- Kister, Savio & REI (Richmond)
- BKF Engineers (Richmond)
- Towill, Inc. (Concord)
- RBF Consulting (Walnut Creek)
- Woodrogers (Oakland)

I hereby certify that the foregoing resolution of the City Council of the City of Richmond was duly passed and adopted at a meeting thereof held on December 16, 2008, by the following vote:

Ayes: Councilmembers Bates, Butt, Lopez, Sandhu, Vice Mayor Marquez, and Mayor McLaughlin

Noes: None

Abstentions: None

Absent: Councilmembers Rogers and Viramontes

DIANE HOLMES
Clerk of the City of Richmond

Approved:

GAYLE McLAUGHLIN
Mayor

Approved as to form:

RANDY RIDDLE
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 134-08**, finally passed and adopted by the Council of the City of Richmond at a meeting held on December 16, 2008.