

RESOLUTION NO. 100-10

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, AUTHORIZING CONSULTANTS FOR AS-NEEDED GRANT
SEEKING, WRITING, AND OTHER GRANT-RELATED SERVICES FOR AN
AMOUNT NOT TO EXCEED \$15,000 PER JOB PER VENDOR AND \$100,000 PER
CONSULTANT FOR FISCAL YEARS 2010-2011 AND 2011-2012**

WHEREAS, in an effort to support city departments to successfully pursue and receive grant funding, the City Manager's Office released a Request for Proposals on June 14, 2010, to create a pre-qualified eligibility list of individuals, consulting firms, or teams to seek, evaluate, and/or write grants for individual departments and/or a collaboration involving City department(s); and

WHEREAS, twenty-one (21) firms responded to the Request for Proposal; and

WHEREAS, in evaluating proposals, City Manager's staff considered (1) the qualifications of the consultant and project team; (2) the relevant experience and strengths of each consultant and firm; and (3) pricing; and

WHEREAS, all twenty-one (21) proposals were recommended for inclusion on the qualified list finding that all have the expertise to perform the work required; and

WHEREAS, the twenty-one (21) firms selected are:

- Applied Development Economics
- Availa Project Management
- Blais & Associates Inc.
- California Consulting
- California Engineering Company
- Cole Management Engineering
- DJT Consulting Group
- Foundation Consultants
- Further The Work
- Glen Price Group
- Hatchuel Tabernik and Associates
- Innovative Integrations
- James p. Richardson CPA
- Mckenzie River Insights
- Mmapue Management Consulting
- Pendergrass Smith Consulting
- PMC
- Randall Funding and Development
- Red Letter Consulting
- Resource Development Associates
- Vernazza Wolfe Associates, Inc.

WHEREAS, each Service Contract for a specific job with an approved consultant would be for an amount not-to-exceed \$15,000 and for a total amount not-to-exceed \$100,000 per contractor per fiscal year; and

WHEREAS, consultants hired for these as-needed Grant Services may meet with City department staff to review priorities and funding needs; facilitate department decision-making process regarding the feasibility of pursuing potential grant opportunities; facilitate partnership meetings on grant submissions, convene or attend meetings with departments and/or collaboratives; develop requested proposals/applications; assist in gathering grant-related information; provide estimations of City departments commitment if grant is received; write and submit proposals; conduct follow up after proposal submission; and assist with contract or material development or reporting once grant is awarded; and

WHEREAS, based on the proposals submitted, departments will be able to select consultants based on department need and consultant expertise; and

WHEREAS, each department will manage their own contracts;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Richmond, California, hereby authorizes City Departments to enter into Service Contracts for As-Needed Grant Seeking, Grant Writing, and Grant-Related Services, with the above listed consultants for an amount not to exceed \$15,000 per job per consultant and \$100,000 per consultant per fiscal year for fiscal years 2010-2011 and 2011-2012.

The foregoing resolution was passed and adopted by the Council of the City of Richmond at a joint regular meeting thereof held on September 7, 2010, by the following vote:

AYES: Councilmembers Bates, Butt, Lopez, Rogers, Viramontes, Vice Mayor Ritterman, and Mayor Mclaughlin.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

DIANE HOLMES
Clerk of the City of Richmond

(SEAL)

Approved:

GAYLE MCLAUGHLIN
Mayor

Approved as to form:

RANDY RIDDLE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 100-10**, finally passed and adopted by the City Council of the City of Richmond at a joint regular meeting held on September 7, 2010.