

# **RICHMOND POLICE COMMISSION**

**Wednesday, November 3, 2010 – 7:00 p.m.**  
**Employment & Training Building**  
**330 – 25<sup>th</sup> Street**  
**Conference Room 1**

## **MINUTES**

### **I CALL TO ORDER, ROLL CALL, PLEDGE**

The meeting was called to order at 7:00 p.m. by Chair Cora Ward

#### **ROLL CALL**

**Present:** Nemy Bautista  
Scott Gillespie  
Dolores Hembree  
Felix Hunziker (arrived 7:09)  
Roberto Reyes (arrived 7:14)  
Bea Roberson  
Glenn Stephenson  
Cora J. Ward  
Naomi Williams

**Absent:** None

**Vacancies:** Two

#### **Administrative**

**Staff Present:** Don Casimere, Confidential Investigative & Appeals Officer  
Malia Glover, Executive Secretary I

**Council Liaison:** Jeff Ritterman, Council Liaison – Absent

#### **City Attorney's**

**Office Representative:** Bruce Soublet, Assistant City Attorney – Present

### **II APPROVAL OF MINUTES – October 6, 2010**

Upon motion by **Commissioner Bautista** and second by **Commissioner Stephenson**, the minutes for the regular meeting of October 6, 2010, were approved as written.

### **III COMMENTS BY COUNCIL LIAISON JEFF RITTERMAN**

Not present.

### **IV COMMENTS BY CHIEF OF POLICE (Chris Magnus or his representative)**

**Chief Magnus** reported there will be a major reorganization in the department beginning January 1<sup>st</sup>. There will be a Policing Bureau that **D/C Brown** will oversee. It will include Investigations, Patrol, Traffic, Youth Services (crimes involving youth, school resource officers, diversion, curfew, explorers, PAL), Special Domestic and Sexual Violence Unit (domestic violence, sexual assaults, human trafficking, prostitution, child neglect/abuse, child pornography), and Preventive Services (crime analysis, crime free housing, crime prevention and neighborhood watch). **D/C Medina** will be handling the Technical and Support Services Bureau which will include Administration (finance, personnel/training, policy development, facilities/equipment services, detention facility), Records, IT, CCTV, Shotspotter Program, Dispatch, Code Enforcement, Professional Standards and a new unit called the Regulatory Services Unit (businesses that serve alcohol, medical marijuana, alarms, taxi cabs, towing).

The chief said they have been working with Environmental Health, 23<sup>rd</sup> Street Business Association and other people in the community in educating street vendors and the public on compliance and health/safety issues. They've also been working with Animal Services in regards to their contract with the police department. They had a productive discussion on ways that they can work together and develop some performance standards.

**Commissioner Bautista** asked if there was a required distance that a street vendor has to stay from a school. **Chief Magnus** said if they are licensed it is legal for them to be on a public sidewalk.

**Commissioner Gillespie** asked if code enforcement officers worked on Saturdays. The chief said they have a limited crew on Saturdays that handle graffiti, abatements and other emergencies. **Commissioner Gillespie** said there is a growing problem with developers' signage that is put up on Saturday mornings and taken down on Sunday evenings, especially on 23<sup>rd</sup> Street, Richmond Parkway and San Pablo Avenue.

**Commissioner Gillespie** asked what hours the DUI officer works. **D/C Brown** said he works Wednesday through Saturday, 5:00 p.m. to 3:00 a.m.

**Commissioner Hembree** asked when they would start the process for promoting sergeants to lieutenants. **Chief Magnus** said they are doing testing now for lieutenants and sergeants.

**Deputy Chief Brown** talked about the direction the police department is going in relation to community policing and reducing crime. He said he is excited about the reorganization of the department and seeing it all come together. It will be a good opportunity for everyone to learn new skills.

The commission congratulated **Deputy Chief Brown** on his promotion.

**V PUBLIC FORUM**

No public speakers.

**VI REPORTS BY:**

- **RICHMOND POLICE OFFICERS' ASSOCIATION**

No representative present.

- **LATINO POLICE OFFICERS' ASSOCIATION**

No representative present.

- **GUARDIANS OF JUSTICE**

No representative present.

**VII DISCUSSION AND ACTION REGARDING REMOVING REPORTS BY OFFICERS' ASSOCIATIONS FROM AGENDA**

After discussion, a motion was made by **Commissioner Williams** to remove reports by police associations from the agenda. It was seconded by **Commissioner Reyes**. The motion carried with the following vote: Ayes – 8, Noes – 1.

**VIII DISCUSSION AND ACTION REGARDING ELECTION OF CHAIR AND VICE CHAIR**

**Chair Ward** stated that the election would not take place until reappointments are made to fill the commission vacancies.

**IX DISCUSSION AND ACTION REGARDING REVISED COMMISSION TERMS ORDINANCE**

After discussion, **Commissioner Hembree** made a motion to get clarification and answers to questions brought up in tonight's meeting and have a special meeting on 12/01/10 for further discussion and action. The motion was seconded by **Commissioner Roberson**. All were in favor.

**X DISCUSSION AND ACTION ON RECOMMENDATIONS FROM AD HOC COMMITTEE FOR PROMOTING POSITIVE POLICE-COMMUNITY RELATIONS AND EDUCATION THE COMMUNITY ABOUT THE POLICE COMMISSION (Commissioner Hunziker)**

**Commissioner Hunziker** said he and **Commissioner Roberson** met with 23<sup>rd</sup> Street Merchants' Association to see if they would be interested in having a presentation by the police commission. They said it would not be necessary. He said he and **Commissioners Roberson** and **Reyes** will meet with Michelle Milam regarding finding

ways to work with Crime Prevention on educating residence about the Police Commission and community policing.

**Commissioner Stephenson** said he and **Commissioner Hembree** will be meeting with KCRT soon regarding a public service announcement. He is also working with **Commissioner Hunziker** on an outreach flyer.

**Commissioner Roberson** said she needs to know if they will have a budget for refreshments for some of the events they will be planning. They will talk with the school district after the holidays regarding making presentations to the schools.

**Commissioner Hembree** said she is working with **Commissioners Hunziker and Roberson** and **Michelle Milam** from Crime Prevention on their committee to educate the public about the Police Commission. She said she is looking forward to meeting with KCRT soon.

**Chair Ward** said she would like to be notified whenever an ad hoc committee meeting is held so she can be there.

## **XI REPORTS BY:**

### **Commissioner Gillespie**

- He was a DUI arrest witness in March and was subpoenaed to testify
- Took AB 1234 Class on-line

### **Commissioner Stephenson**

- Attended the RPD Promotional Ceremony on 11/1/10

### **Commissioner Bautista**

- 10/02/10 – Attended Homefront Festival
- 10/12/10 – Attended RPD Swearing-In Ceremony
- 10/20/10 – 1-hour Ride-along with Sgt. Jones
- 10/20/10 – 3-hour Ride-along with Off. Rivera

### **Commissioner Roberson**

- 10/23/10 – Attended Crime Prevention Banquet
- Attended several City Council Meetings
- Attended RNCC Meeting and Board Meeting
- Taught REACT Class
- 10/21/10 – Participated in Emergency Drill
- Attended PAL Halloween Party
- Attended RPD Promotional Ceremony

### **Commissioner Hembree**

- 10/08/10 – Attended WC Family Justice Center Meeting
- 10/12/10 – Attended RPD Swearing-In Ceremony
- 10/14/10 – Took AB 1234 Class
- 10/22/10 – Attended Memorial for late San Pablo Treasurer, Charles Nicholas

**Commissioner Hembree (cont.)**

- 10/29/10 – Attended Public Safety Meeting re: 23<sup>rd</sup> Street Corridor
- 11/01/10 – Attended RPD Promotional Ceremony

**Chair Ward**

- 10/22/10 – Attended Banquet for **Commissioner Williams** and **City Manager Bill Lindsay** at the Galileo Club

**CIAO Casimere**

- Daily Activity Log handed out
- Attended Banquet for **Commissioner Williams** and **City Manager Bill Lindsay**

**XII EXECUTIVE SESSION**

- A. Discussion and Action Regarding RPC Complaint #05-2010

Upon motion and second, the report for RPC Complaint #05-2010 and findings of **Unsubstantiated** were accepted.

The Complainant, Officers, and Chief of Police will be notified in writing of the findings regarding this complaint.

**XIII ADJOURNMENT**

Upon motion by **Commissioner Reyes** and second by **Commissioner Stephenson**, the meeting was adjourned at 9:05 p.m.

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**Don Casimere**  
**Confidential Investigative & Appeals Officer**