



City of Richmond Design Review Board AGENDA

Wednesday, November 9, 2011 at 6pm
Civic Center Multipurpose Room, Basement Level
440 Civic Center Plaza, Richmond CA 94804

Roll Call	Don Woodrow, Chair	Andrew Butt	Eileen Whitty	Vacant
	Raymond Welter, Vice Chair	Michael Woldemar	Robin Welter	
Introductions	Introduction of staff members and other guests.			
Approval of Minutes	No minutes to approve.			
Approval of Agenda	At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.			
Meeting Procedures	Members of the public attending a Design Review Board meeting for the first time are encouraged to read the "Meeting Procedures" information following the agenda.			
Public Forum	Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff2 minute limit.			
City Council Liaison Report	The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.			
Consent Calendar	Item number(s): 1, 2, 3, and 4.			
Appeal Date	The appeal date for actions taken by the Board at this meeting is no later than 5:00 p.m. on Monday, November 21, 2011.			
Public Hearing(s)				
CC 1. PLN11-537	TOTI RESIDENTIAL ADDITION ON SIERRA AVENUE			
Description	REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A SECOND-STORY ADDITION WITH A BALCONY OVER A NEWLY RECONSTRUCTED GARAGE.			
Location	5336 SIERRA AVENUE			
APN	519-120-005			
Zoning	SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)			
Applicant	DEREK TOTI (OWNER)			
Staff Contact	HECTOR LOPEZ	Recommendation: CONTINUE TO A DATE UNCERTAIN		
CC 2. PLN11-474	SURTI NEW SINGLE-FAMILY RESIDENCE ON TULARE AVENUE			
Description	REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A NEW ±2,200 SQUARE FOOT SINGLE-FAMILY RESIDENCE.			
Location	2927 TULARE AVENUE			
APN	526-200-019			
Zoning	SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)			
Owner	FARHAT & SHAHJAHAN SURTI			
Applicant	MOHAMMED SUBHANI			
Staff Contact	KIERON SLAUGHTER	Recommendation: CONDITIONAL APPROVAL		

CC 3. PLN11-573 MILL BEACH HOUSE EXPANSION ON OCEAN AVENUE
Description REQUEST FOR DESIGN REVIEW APPROVAL FOR A PROPOSED ±840
SQUARE FOOT BEACH HOUSE EXPANSION.
Location 875 OCEAN AVENUE
APN 558-233-011
Zoning SFR-2 (SINGLE-FAMILY VERY LOW DENSITY RESIDENTIAL)
Applicant DONALD MILL (OWNER)
Staff Contact LAMONT THOMPSON Recommendation: **HOLD OVER TO 12/14/2011**

CC 4. PLN11-551 KOROMA REAR YARD ACCESSORY STRUCTURE ON 33RD STREET
Description REQUEST FOR DESIGN REVIEW APPROVAL FOR A PROPOSED ±432
SQUARE FOOT ACCESSORY STRUCTURE SITUATED IN THE REAR YARD.
Location 662 33RD STREET
APN 518-180-015
Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)
Applicant AMADU KOROMA (OWNER)
Staff Contact LAMONT THOMPSON Recommendation: **CONDITIONAL APPROVAL**

Board Business A. Staff reports, requests, or announcements
B. Board member reports, requests, or announcements

Adjournment The next meeting of the City of Richmond Design Review Board is
scheduled on Wednesday, December 14, 2011.

Meeting Procedures

Function of a Public Hearing • A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration • Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board's consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar • Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Applicant is invited to describe and explain the proposal5 minute limit.
5. Registered speakers2 minute limit.
6. Applicant may make rebuttal comments2 minute limit.
7. Board members may ask follow-up questions of the speakers at any time.
8. Staff presents a final summary and recommendation.
9. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
10. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
11. Chair informs the audience of the Board's action and appeal process.

Appeals • Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk's office in writing and must indicate the reasons that the Board's action should be reversed.

Legal Challenge Notice • If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits • If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations • Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond's website at: www.ci.richmond.ca.us/documentcenterii.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones • Please silence all cell phones, pagers, and other electronic devices during the meeting.