

RESOLUTION NO. 101-11

RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND AUTHORIZING SERVICE CONTRACTS FOR AS-NEEDED PLAN CHECK, BUILDING RENTAL INSPECTION SERVICES, CEQA ENVIRONMENTAL SERVICES, NEPA ENVIRONMENTAL SERVICES, AND URBAN DESIGN AND ARCHITECTURE SERVICES FOR AN AMOUNT NOT TO EXCEED \$300,000 PER VENDOR OVER A THREE YEAR PERIOD, DECEMBER 2011 THROUGH NOVEMBER 2014

WHEREAS, the Richmond Planning and Building Services Department anticipates needing services for plan check services for large projects, building inspection services for the rental inspection program, CEQA and NEPA environmental services for project review, and urban design and architecture services for project review and advanced planning projects; and

WHEREAS, the project-by-project bidding process for these services can take up to four months and involve significant per-project staff time and costs; and

WHEREAS, the Richmond Planning and Building Services Department has demonstrated that the use of professionals drawn from a list of service firms that have undergone a competitive process eliminates much of the delay and costs associated with project-by-project bidding; and

WHEREAS, in June 2011, the Richmond Planning and Building Services Department issued a Request for Qualifications (RFQ) for building inspection, plan check, environmental review, and other planning services, through the City's BidsOnline system; and

WHEREAS, 956 firms were notified and 54 firms responded to the RFP; and

WHEREAS, all 54 firms were reviewed by a panel consisting of Planning and Building Services Department, City Attorney, and Richmond Community Redevelopment Agency staff; and

WHEREAS, in evaluating the proposals, the panel evaluated the responses based on each firm's technical qualifications and experience, qualifications and experience of key project staff and subconsultants, and compliance with the requirements of the RFQ; and

WHEREAS, the firms recommended are:

Building Inspection Services

1. OutsourceIt, Inc. (OSI)
2. Sterling Co.'s, Inc.

Plan Check Services

1. Shums Coda Associates
2. CSG Consultants, Inc.
3. Precision Inspection Company, Inc.

CEQA Environmental Consulting Services

1. LSA Associates, Inc.
2. Urban Planning Partners Inc.
3. Atkins
4. Analytical Environmental Services (AES)
5. AECOM
6. Questa Engineering Corp.
7. ESA
8. CirclePoint
9. PMC
10. Grassetti Environmental Consulting
11. Conestoga-Rovers & Associates
12. Design, Community & Environment (DCE)
13. ECORP Consulting, Inc.
14. Raney Planning & Management, Inc.

NEPA Environmental Consulting Services

1. Atkins (formerly PBS&J)
2. Analytical Environmental Services (AES)
3. AECOM
4. ESA
5. Design, Community & Environment (DCE)
6. LSA Associates, Inc.
7. Integrated Science Solutions, Inc. (ISSi)
8. Questa Engineering Corp.
9. CirclePoint
10. PMC
11. Raney Planning & Management, Inc.
12. Robert B. Shaw and Associates
13. Nichols Consulting Engineers, Chtd. (NCE)

Urban Design and Architecture

1. Opticos Design, Inc.
2. Wallace Roberts & Todd, Inc. (WRT)
3. BMS Design Group
4. Vargas Greenan Architecture
5. HOK
6. City Design Collective (CDC)
7. Struthers Dias Architects (SDA)
8. Design, Community & Environment (DCE)
9. Questa Engineering Corp.
10. WLC Architects, Inc.
11. PMC

WHEREAS, each as-needed service contract would be for an amount not-to-exceed \$300,000, over a three year period, December 2011 through November 2014; and

WHEREAS, firms will be selected to provide as-needed plan check, building inspection, CEQA Environmental services, NEPA environmental Services, and Urban Design and Architecture services for specific projects including the rental inspection program, plan check services for large projects, project review and evaluation, and advanced planning projects; and

WHEREAS, the firms on the list will be selected to submit proposals based on their qualifications to perform the specific project-related work, with the best qualified firm selected; and

WHEREAS, the Planning and Building Services Department will manage the contracts, and the costs of each contract will be paid by the applicants or through development impact fees.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Richmond hereby authorizes the Planning and Building Services Department to enter into Service Contracts for as-needed plan check, building inspection, CEQA Environmental services, NEPA environmental Services, and Urban Design and Architecture services with the above mentioned firms for an amount not to exceed \$300,000 per vendor over a three year period, December 1, 2011 through November 30, 2014.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond, California at a joint meeting thereof held November 15, 2011 by the following vote:

Ayes: Councilmembers Bates, Beckles, Booze, Ritterman, Vice Mayor Butt and Mayor McLaughlin.

Noes: None.

Abstentions: None.

Absent: Councilmember Rogers.

DIANE HOLMES
Clerk of the City of Richmond

Approved:

GAYLE MCLAUGHLIN
Mayor

Approved as to form:

RANDY RIDDLE
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of Resolution No. 101-11, finally passed and adopted by the City Council of the City of Richmond at a joint meeting held on November 15, 2011.