

CITY OF RICHMOND  
**Recreation & Parks Commission & Commission on Aging**

Saturday, November 5, 2011 10:00 AM – 3:00 PM  
Bermuda Room, Richmond Memorial Auditorium, 403 Civic Center Plaza  
This meeting is held in a building that is accessible to people with disabilities.\*

**SPECIAL MEETING, RETREAT**

**AGENDA**

- 1. Call to Order and Pledge of Allegiance** (1 min.)
- 2. Roll Call** (1 min.)
- 3. Welcome and Meeting Procedures** (1 min.) – *Individuals who would like to address the commission on matters not listed on the agenda may do so under Open Forum. Please file a speaker's card with the note taker prior to the commencement of Open Forum. Individuals who want to comment on an individual item, please file a speaker's card before the item is called. The standard amount of time for each speaker will be three minutes.*
- 4. Agenda Review and Adoption** (2 min.)  
*The order in which items will be heard may be adjusted at this time. In addition, items may be removed from or placed on the Consent Calendar at this time.*
- 5. Announcements through the Chair** (3 min.)
- 6. Open Forum** (3 minutes per person limit)  
*Issues brought to the attention of the Commission in the Open Forum cannot result in action at this meeting. Instead, the issue should be presented to the Commission for consideration as an agenda item at a future meeting.*
- 7. Consent Calendar**  
*Items on the consent calendar are considered matters requiring little or no discussion and will be acted upon in one motion.*
- 8. Presentations, Discussions & Action Items** (4 hours)  
*Following discussion of each item, the Commission may vote to make recommendations to staff or to the City Council.*
  - a. Commissioner Roles – Brent Ives, Consultant
  - b. Recreation Department Strategic Plan Review – Brent Ives, Consultant and Recreation Department staff

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**9. Staff Reports (10 min.)**

- a. Recreation Department
- b. Parks Division
- c. City Attorney's Office
- d. Mayor's Office
- e. City Council Liaison
- f. Engineering Department
- g. ONS

**10. Commission & Liaison Reports (15 min.)**

**11. Future Agenda Items (5 min.)**

- a. Commission Requests for Future Agenda Items
- b. Current Future Agenda Items

**12. Commissioner Comments (15 min.)**

**13. Adjournment**

**14. Scheduled Meetings**

- a. Commission Meeting – Wednesday, December 7, 2011, 6:00 PM, Community Services Building, Council Chambers, 440 Civic Center Plaza

\*Persons with disabilities, who require auxiliary aids of services using city facilities, services or programs or would like information of the city's compliance with the American Disabilities Act (ADA) of 1990, contact: Rochelle Monk, City of Richmond (510) 620-6511 (voice).