



City of Richmond Design Review Board AGENDA

Wednesday, May 23, 2012 at 6pm
Multipurpose Room, Civic Center Building, Basement Level
440 Civic Center Plaza, Richmond CA 94804

Roll Call	Don Woodrow, Chair Ray Welter, Vice Chair	Andrew Butt Mike Woldemar	Eileen Whitty Robin Welter	Brenda Munoz
Introductions	Introduction of staff members and other guests.			
Approval of Minutes	From the meeting(s) held on April 11, and April 25, 2012.			
Approval of Agenda	At the discretion of the Chair, items on the agenda may be heard in an order different from that which appears on the agenda.			
Meeting Procedures	Members of the public attending a Design Review Board meeting for the first time are encouraged to read the "Meeting Procedures" information following the agenda.			
Public Forum	Anyone who wishes to address the Board on a topic that is not on the agenda must file a speaker form with the staff2 minute limit.			
City Council Liaison Report	The City Council member serving as liaison to the Board may make a report on City Council actions of interest to the Board.			
Consent Calendar	Item number(s): 2, 3, 4, and 5			
Appeal Date	The appeal date for actions taken by the Board at this meeting is no later than 5:00 p.m. on Monday, June 4, 2012.			

Informational Item

1. PRESENTATION ON THE SAN FRANCISCO BAY TRAIL CONNECTION

Description	THE SAN FRANCISCO BAY TRAIL CASTRO STREET TO THE RICHMOND-SAN RAFAEL BRIDGE PROJECT WILL PROVIDE NON-MOTORIZED PUBLIC ACCESS TO THE POINT SAN PABLO PENINSULA, AND A PLANNED BAY TRAIL ROUTE ON THE RICHMOND-SAN RAFAEL BRIDGE.	
Staff Contact	JONELYN WHALES	Recommendation: HEAR PRESENTATION

Public Hearing(s)

CC 2. PLN12-045 GOMEZ RESIDENTIAL ADDITION ON ESMOND AVENUE

Description	(Held Over from 4/25/2012) REQUEST FOR DESIGN REVIEW APPROVAL TO CONSTRUCT A ±621 SQUARE FOOT ADDITION TO AN EXISTING RESIDENCE.	
Location	3309 ESMOND AVENUE	
APN	524-060-016	
Zoning	SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)	
Owner	YOLANDA GOMEZ	
Applicant	BAIRD WHEATLEY	
Staff Contact	JONELYN WHALES	Recommendation: CONDITIONAL APPROVAL

- CC 3. PLN12-085 CHEN RESIDENTIAL ADDITION ON MONTEREY STREET**
Description **(Held Over from 4/25/2012)** REQUEST FOR DESIGN REVIEW APPROVAL FOR AN ±887 SQUARE FOOT TWO-STORY ADDITION TO AN EXISTING RESIDENCE.
Location 1542 MONTEREY STREET
APN 508-180-023
Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)
Owner BO CHEN
Applicant OSCAR VENTURA
Staff Contact JONELYN WHALES Recommendation: **CONDITIONAL APPROVAL**
- CC 4. PLN12-118 TANAKA TWO-STORY ADDITION ON MACDONALD AVENUE**
Description REQUEST FOR DESIGN REVIEW BOARD APPROVAL FOR A PROPOSED TWO-STORY, ±533 SQUARE FOOT, ADDITION IN THE REAR OF THE DWELLING AND A VARIANCE TO ENCROACH 2 FEET IN THE REQUIRED 20 FOOT REAR SETBACK.
Location 5224 MACDONALD AVENUE
APN 501-202-008
Zoning SFR-3 (SINGLE-FAMILY LOW DENSITY RESIDENTIAL)
Owner GREGORY A & BARBARA L TANAKA
Applicant JASON KALDIS
Staff Contact JONELYN WHALES Recommendation: **CONDITIONAL APPROVAL TO THE PLANNING COMMISSION**
- CC 5. PLN11-625 SAN PABLO AVENUE SUPERMARKET RENOVATION**
Description REQUEST FOR DESIGN REVIEW APPROVAL TO RENOVATE AN EXISTING COMMERCIAL BUILDING AND PARKING LOT.
Location 12010 SAN PABLO AVENUE
APN 501-241-002, -010, -012, -013, -014, & -015
Zoning C-2 (GENERAL COMMERCIAL)
Owner ANTONIO CARRICO
Applicant AMY DY, TAIT DESIGNS
Staff Contact KIERON SLAUGHTER Recommendation: **CONDITIONAL APPROVAL**

- Board Business**
- A. Staff reports, requests, or announcements
 - 1. Discuss the definition of a “meeting” and “hearing” as referenced in the Richmond Municipal Code §15.04.930.070 (B1 and B3) and §15.04.930.120 (C).
 - B. Board member reports, requests, or announcements

Adjournment **The next meeting of the City of Richmond Design Review Board is scheduled on Wednesday, June 13, 2012.**

Meeting Procedures **Function of a Public Hearing** • A public hearing is intended to inform the public of pending proposals and to enable members of the public to present relevant information and viewpoints before any Board action. The Board encourages community participation at its meetings and has established procedures that are intended to accommodate public input in a timely manner as follows.

Speaker Registration • Persons wishing to speak on a particular item on the agenda must file a speaker form with the staff prior to the Board’s consideration of the item. Once discussion on the agenda item begins, only those persons who have previously submitted speaker forms will be permitted to speak on the item.

Consent Calendar • Applications that are considered routine by the Staff have been placed on the consent calendar with a recommendation to approve, conditionally approve, or continue the item to a date certain. The Board may act in one motion to adopt the staff recommendations on those items.

Prior to voting on the consent calendar, the Chair will ask if any member of the public wishes to speak on any of the items listed on the consent calendar. If you wish to speak, please rise and request that the agenda item be removed from the consent calendar. Items removed will be discussed in the numerical order listed in the agenda.

Public Hearing Procedure

1. Chair identifies the agenda item and explains any deviation from the standard speaker rules.
2. Staff presents a brief project summary and makes a preliminary recommendation.
3. Board members may ask questions of Staff regarding the proposal.
4. Chair opens the public hearing.
5. Applicant is invited to describe and explain the proposal5 minute limit.
6. Registered speakers2 minute limit.
7. Applicant may make rebuttal comments2 minute limit.
8. Board members may ask follow-up questions of the speakers at any time.
9. Staff presents a final summary and recommendation.
10. Board members discuss the proposal and vote to either to close or to continue the public hearing to a specific date.
11. If the public hearing is closed, Board members further discuss the proposal and vote to approve, to approve with conditions, or to deny the application.
12. Chair informs the audience of the Board’s action and appeal process.

Appeals • Decisions of the Design Review Board may be appealed to the City Council within ten days. Appeals must be submitted to the City Clerk’s office in writing and must indicate the reasons that the Board’s action should be reversed.

Legal Challenge Notice • If you challenge a decision on any of the items on this agenda in court, you may be limited to only those issues you or someone else raised at any public hearing on the item challenged, or in written correspondence delivered to the public entity conducting the hearing at, or prior to, the public hearing.

Meeting Time Limits • If all of the agenda items are not completed by 9:00 PM, the items remaining shall be continued to the next regular meeting unless the Board votes to extend the meeting.

Staff Reports and Tentative Recommendations • Copies of the Staff reports for the public hearing items on this agenda can be viewed on the City of Richmond’s website at: www.ci.richmond.ca.us/documentcenterii.asp
Go to: Planning and Building Services > Planning Division > Boards and Commissions > Design Review Board > Reports.

Cell Phones • Please silence all cell phones, pagers, and other electronic devices during the meeting.