



**City of Richmond
Human Rights and
Human Relations Commission
MEETING AGENDA**

*Vivien Feyer, Chair
Rock Brown, Vice Chair
Betty Burrus-Wright, PhD, Commissioner
Kathleen Sullivan, Commissioner*

*Courtney Cummings, Commissioner
Demetria Saunders, Commissioner
Joyce Harris, Commissioner*

*Councilmember Jovanka Beckles
Council Liaison*

Sr. Asst. City Attorney, Everett Jenkins

Monday, January 28, 2012 at 6:30 pm
City Council Chambers, Community Services Building
1st Floor, Civic Center Plaza, Richmond, CA 94804

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA REVIEW

At the discretion of the Chair, items on the Agenda may be heard in an order different from that which appears on the Agenda.

D. MEETING PROCEDURES

Members of the public attending a Human Rights and Human Relations Commission meeting for the first time are encouraged to read the "Meeting Procedures" information following the Agenda. Anyone who wishes to address the Commission during OPEN FORUM or on a specific item must file a Speaker's Form with staff.

E. OPEN FORUM #1

Members of the public are invited to address the Commission on topics that are not on the Agenda. Please note: In order to accommodate all members of the public who wish to speak, including those who are unable to arrive early in the meeting, the Commission will hold a second OPEN FORUM at approximately 8:30 PM, please file only one Speaker's Form with staff, indicating either "OPEN FORUM #1" or "OPEN FORUM #2".

F. APPROVAL OF MINUTES

Approval of Minutes from: December 2012

G. CITY COUNCIL LIAISON REPORT

The City Council member serving as liaison to the Commission may make a report on City Council actions of interest to the Commission.

H. COMMISSIONERS' REPORTS

I. CHAIR'S REPORT

J. STAFF REPORTS

K. DISCUSSION ITEMS

The Commission may take direct action, make recommendations to the City Council or provide direction to staff.

k.1 COMMITTEE REPORT: CULTURE OF PEACE (15 minutes)

- a) RECEIVE UPDATES ON CEASEFIRE, RE-ENTRY, AND VIOLENCE PREVENTION IN RICHMOND
- b) CEASEFIRE REPORT FROM RICHMOND POLICE DEPARTMENT – Captain Anthony Williams
- c) DISCUSS SCHEDULING OF REPORTS FROM RICHMOND POLICE DEPARTMENT, OFFICE OF NEIGHBORHOOD SAFETY AND CONTRA COSTA COUNTY SHERIFF'S DEPARTMENT
Chairperson Feyer and Commissioners Sullivan and Saunders

k.2 REDUCING GUN VIOLENCE AT THE NATIONAL LEVEL (10 Minutes)

- DISCUSS AND APPROVE STATEMENTS, LETTERS AND POLICY RECOMMENDATIONS FROM THE HRHRC
- a) THE WHITE HOUSE REPORT "NOW IS THE TIME"
 - b) DRAFT LETTER TO CONGRESSIONAL REPRESENTATIVES
 - c) DRAFT LETTER SUPPORTING PRESIDENT OBAMA
 - d) DRAFT LETTER TO NATIONAL RIFLE ASSOCIATION
Chairperson Feyer

k.3 RICHMOND PERSONNEL BOARD – EMPLOYEE AND COMMUNITY CONCERNS (10 minutes)

- RECEIVE UPDATE ON CONCERNS BROUGHT TO HRHRC AND MAKE RECOMMENDATIONS
Chairperson Feyer and Commissioner Sullivan

k.4 COMMITTEE REPORT: COMMUNITY CONCERNS AND EMERGENCY ISSUES (5 minutes)

- RECEIVE UPDATE ON ISSUES RAISED BY THE COMMUNITY
Committee Chair Sullivan and Commissioner Cummings

k.5 HRHRC CALENDAR FOR 2013 and 2014 (10 minutes)

- DISCUSS CITY OF RICHMOND EVENTS AND APPROVE HRHRC PARTICIPATION AND REPRESENTATION
Commissioner Burrus-Wright

- k.6 SCHEDULING OF REGULAR AND SPECIAL HRHRC MEETING – 2013 (10 minutes)**
RESCHEDULE JANUARY SPECIAL MEETING AND RESCHEDULE MAY AND JUNE
REGULAR MEETINGS
Chairperson Feyer and Commissioner Burrus-Wright
- k.7 HRHRC SPECIAL EVENTS FOR 2013: RECEIVE REPORTS AND UPDATES ON SPECIAL EVENTS(10 minutes)**
a) January 21, 2013, Dr. Martin Luther King, Jr., Day of Service
Commissioner Cummings
b) ANNUAL FORUM ON THE ELIMINATION OF GUN VIOLENCE – August 2013
Commissioner Sullivan
c) HUMAN RIGHTS AND HUMAN RELATIONS AWARDS CEREMONY – December 2013
Commissioner Burrus-Wright
- k.8 ONGOING CONCERNS RE STAFFING NEEDS FOR THE HRHRC (20 minutes)**
a) DISCUSS THE NECESSITY FOR ONGOING ASSISTANCE IN THE TIMELY
PREPARATION OF AGENDAS AND MINUTES, POSTINGS OF DOCUMENTS ON THE
CITY WEBSITE, FOLLOW THROUGH ON COMMISSION ACTIONS, RESPONSE TO
COMMISSIONER COMMUNICATIONS AND OTHER STAFFING RESPONSIBILITIES.
b) DISCUSS ASSIGNMENT AND FUNDING OF INTERNS
c) DISCUSS ONGOING CONCERN OVER THE LACK OF A CITY OF RICHMOND
TELEPHONE NUMBER OR MAILING ADDRESS FOR THE HRHRC
Chairperson Feyer
- k.9 COMMITTEE REPORT: EDUCATION AND OUTREACH (10 minutes)**
DISCUSS FUTURE PLANS FOR “ARTISTICALLY WRITE AND SPEAK ALOUD” AND
ADDITIONAL PROJECTS
Committee Chair Burrus-Wright, Commission Vice-Chair Brown and Commissioner Harris
- k.10 CONFERENCES – 2013 (10 minutes)**
DEFINE PROCESS FOR SELECTING DELEGATES AND DETERMINING REQUIREMENTS
FOR REPORTING BACK
a) CAHRO CONFERENCE
b) IAOHRA CONFERENCE
Chair Feyer and Commissioner Burrus-Wright
- k.11 TRAININGS – 2013 (10 minutes)**
DETERMINE INTEREST IN STIR-FRY SEMINARS AND OTHER TRAININGS
Commissioner Sullivan
- k.12 BUILDING BRIDGES COMMUNITY WORKSHOP (10 minutes)**
RECEIVE ORAL AND WRITTEN REPORT ON WORKSHOP, HELD IN JUNE 2012
Commissioner Sullivan
- k.13 COMMITTEE REPORT: COMMUNITY – POLICE RELATIONS (10 minutes)**
RECEIVE RESPONSE TO HRHRC’S OPEN LETTER TO POLICE CHIEF MAGNUS
Captain Mark Gagan, RPD
Chairperson Feyer and Commissioner Sullivan

- k.14 BOARDS AND COMMISSIONS OF THE CITY OF RICHMOND: ESTABLISHING BETTER COMMUNICATION (2 minutes)**
RECEIVE UPDATE
Chairperson Feyer and Commissioner Sullivan

- k.15 COMMITTEE REPORT: BUDGET (5 minutes)**
REVIEW HRHRC BUDGET FOR FISCAL YEAR 2012/2013
Chairperson Feyer and Commissioner Sullivan

- k.16 COMMITTEE REPORT: HUMAN RIGHTS ADVOCACY AND ALLIANCES (5 minutes)**
RECEIVE UPDATE
Chairperson Feyer

- k.17 RECOMMENDATION AND ORIENTATION OF NEW COMMISSIONERS (5 minutes)**
UPDATE FROM CITY STAFF
Commissioner Burrus-Wright

- k.18 SHOWCASING THE HRHRC (2 minutes)**
RECEIVE UPDATE
Chairperson Feyer

- k.19 CODE OF ETHICS AT CITY COUNCIL MEETINGS (2 minutes)**
FOLLOW UP
Chairperson Feyer

- k.20 HRHRC COMMITTEES (5 minutes)**
DISCUSS BUILDING MEMBERSHIP AND RESTRUCTURING
Commissioner Burrus-Wright

- k.21 ON THE RIGHTS OF WOMEN (10 minutes)**
DISCUSS AND APPROVE LETTER AND POLICY RECOMMENDATIONS FROM THE HRHRC
Chairperson Feyer

L. OPEN FORUM #2

M. COMMISSION BUSINESS

- A. CALL FOR AGENDA ITEMS
- B. FOR THE GOOD OF THE COMMISSION

N. ADJOURNMENT

The next regular meeting of the City of Richmond Human Rights and Human Relations Commission is scheduled for Monday, February 25, 2013.

O. MEETING PROCEDURES

Speaker Registration

Anyone who wishes to address the Human Rights and Human Relations Commission (HRHRC) on a topic that is not on the Agenda and is relevant to the Commission's purpose may speak once in either of the two OPEN FORUM sessions, but not both.

Please file a Speaker Form with staff PRIOR to the announcement of that section of OPEN FORUM.

Persons wishing to speak on a particular Item on the Agenda must file a Speaker's Form with the staff PRIOR to the Commission's consideration of the Item. Once discussion on the Agenda Item begins, only those persons who have previously submitted Speaker's Forms will be permitted to speak on the Item.

Time Limits

Individual public speakers shall have a maximum of two (2) minutes to address the Commission. If all Agenda Items are not completed by 9:30 pm, the Items remaining shall be continued to the next Regular Meeting, unless the Commission votes to extend the meeting.

Cell Phones

Please silence all cell phones, pagers, and other electronic devices during the meeting.

Persons with disabilities, who require auxiliary aids or services in using City facilities, services or programs, or who would like information on the City's compliance with the American with Disabilities Act (ADA) of 1990 may contact (510) 620-6509 for assistance.