



**City of Richmond
Human Rights and
Human Relations Commission
MEETING AGENDA**

*Jasmine Jones, Chair
Joyce Harris, Vice Chair
Betty Burrus-Wright, PhD, Commissioner
Courtney Cummings, Commissioner*

*Vivien Feyer, Commissioner
Carole Johnson, Commissioner
Kathleen Sullivan, Commissioner
Carolyn Wysinger, Commissioner*

Monday, April 28, 2014 at 6:30 pm
City Council Chambers, Community Services Building
1st Floor, Civic Center Plaza, Richmond, CA 94804

A. CALL TO ORDER

B. ROLL CALL

C. AGENDA REVIEW

At the discretion of the Chair, items on the Agenda may be heard in an order different from that which appears on the Agenda.

D. MEETING PROCEDURES

Members of the public attending a Human Rights and Human Relations Commission meeting for the first time are encouraged to read the "Meeting Procedures" information following the Agenda. Anyone who wishes to address the Commission during OPEN FORUM or on a specific item must file a Speaker's Form with staff.

E. OPEN FORUM #1

Members of the public are invited to address the Commission on topics that are not on the Agenda. Please note: In order to accommodate all members of the public who wish to speak, including those who are unable to arrive early in the meeting, the Commission will hold a second OPEN FORUM at approximately 8:30 PM. Please file only one OPEN FORUM Speaker's Form with staff, indicating either "OPEN FORUM #1" or "OPEN FORUM #2".

F. APPROVAL OF MINUTES

February 2014

G. CITY COUNCIL LIAISON REPORT

The City Council member serving as liaison to the Commission may make a report on City Council actions of interest to the Commission.

H. COMMISSIONERS' REPORTS

I. CHAIR'S REPORT

J. STAFF REPORTS

K. DISCUSSION ITEMS

The Commission may take direct action, make recommendations to the City Council or provide direction to staff.

- K.1 DEPICTION OF HARMFUL POLICE PROBATION SEARCH PRACTICES (15 MINUTES)**
HEAR REPORT FROM RICHMOND POLICE DEPARTMENT, COUNTY PROBATION, AND RYSE YOUTH CENTER
Commissioner Sullivan
- K.2 COMMITTEE REPORT: EDUCATION AND OUTREACH COMMITTEE (10 MINUTES)**
REVIEW AND DISCUSS RECOMMENDED RESOLUTION CONDEMNING CLASSROOM BULLYING AND RACIAL INTIMIDATION AT SAN JOSE STATE UNIVERSITY
Commissioner Burrus-Wright, Commissioner Brown and Vice Chair Harris
- K.3 COMMITTEE REPORT: WORKPLACE BULLYING (10 MINUTES)**
HEAR UPDATE ON ACTIONS BY CITY MANAGER AND CITY COUNCIL IN RESPONSE TO REQUEST FOR ASSISTANCE FROM THE HRHRC REGARDING THE HRHRC'S NOVEMBER RESOLUTION ON RICHMOND'S POLICY AGAINST WORKPLACE HARASSMENT (GENERAL ORDER 33).
THE COMMISSION HAS RECOMMENDED THAT THE CITY MANAGER AMEND THE EXISTING POLICY TO SPECIFY AS FOLLOWS:
(1) that the City will contact the complainant within 3 working days of the Human Resources Department or City Attorney's Office being made aware of a complaint,
(2) that the City will set a time frame for the initiation of other steps of an investigation,
(3) that the City conclude all investigations in a timely manner, and
(4) that the City will notify all participants within three days after an investigation is concluded
Commissioner Feyer, Commissioner Sullivan, and Commissioner Harris
- K.4 NELSON MANDELA DAY (10 MINUTES)**
REVIEW AND APPROVE RECOMMENDED RESOLUTION
Commissioner Johnson and Commissioner Feyer
- K.5 RICHMOND PERSONNEL BOARD (5 MINUTES)**
HEAR UPDATE ON PERSONNEL BOARD ACTIVITY, REVIEW WORKPLACE BULLYING POLICY, DISCUSS FURTHER ACTION
Commissioner Feyer and Commissioner Sullivan
- K.6 COMMITTEE REPORT: PLANNING, ADMINISTRATION AND BUDGET (10 MINUTES)**
A) REVIEW HRHRC EXPENDITURES FOR FISCAL YEAR 2013/2014 AND DISCUSS 2014/2015 BUDGET
B) HEAR PROPOSAL FOR COMMISSION RETREAT
Chairperson Jones and Commissioner Feyer

- K.7 SHOWCASING RICHMOND CALIFORNIA: A HUMAN RIGHTS CITY (10 MINUTES)**
DISCUSS WAYS TO INCREASE RECOGNITION AT THE STATE LEVEL AND DISCUSS CITY RECOGNITION AND HOW TO GET IN THE CITY MANAGER'S REPORT
Commissioner Burrus-Wright and Commissioner Feyer

L. REPORTS

- L. 1 CALIFORNIA ASSOCIATION OF HUMAN RELATIONS ORGANIZATIONS (CAHRO) ANNUAL CONFERENCE**
REPORT BACK from Commissioner Feyer, Commissioner Cummings, Commissioner Wysinger and Commission Intern Jantsan

M. OPEN FORUM #2 (At approximately 8:30P.M.)

N. COMMISSION BUSINESS

- A. CALL FOR AGENDA ITEMS
- B. FOR THE GOOD OF THE COMMISSION

O. ADJOURNMENT

The next regular meeting of the City of Richmond Human Rights and Human Relations Commission is scheduled for **Monday, May 26, 2014 at 6:30 p.m.** in City Council Chambers.

P. MEETING PROCEDURES

Speaker Registration

Anyone who wishes to address the Human Rights and Human Relations Commission (HRHRC) on a topic that is not on the Agenda and is relevant to the Commission's purpose may speak once in either of the two OPEN FORUM sessions, but not both. Please file a Speaker Form with staff PRIOR to the announcement of that section of OPEN FORUM.

Persons wishing to speak on a particular Item on the Agenda must file a Speaker's Form with the staff PRIOR to the Commission's consideration of the Item. Once discussion on the Agenda Item begins, only those persons who have previously submitted Speaker's Forms will be permitted to speak on the Item.

Time Limits

Individual public speakers shall have a maximum of two (2) minutes to address the Commission.

If all Agenda Items are not completed by 9:30 pm, the Items remaining shall be continued to the next Regular Meeting, unless the Commission votes to extend the meeting.

Cell Phones

Please silence all cell phones, pagers, and other electronic devices during the meeting.

Persons with disabilities, who require auxiliary aids or services in using City facilities, services or programs, or who would like information on the City's compliance with the Americans with Disabilities Act (ADA) of 1990 may contact (510) 620-6509 for assistance.