

**RESOLUTION NO. 46-15**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RICHMOND  
DEFINING THE ROLE OF CITY COUNCIL MEMBERS APPOINTED TO SERVE AS  
LIAISONS FOR CITY BOARDS, COMMISSIONS AND COMMITTEES**

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**WHEREAS**, members of the City Council may be appointed or removed by the Mayor at the Mayor’s discretion to serve as liaisons to specific City of Richmond boards, commissions or committees (bodies), which have been recognized by the City Council and formed by resolution, ordinance and/or by charter; and

**WHEREAS**, the role of the liaisons has not been formally established by any resolution or ordinance of the City of Richmond; and

**WHEREAS**, City Council liaisons to City of Richmond boards, commissions and committees help facilitate open and efficient communication with the City Council, and the public regarding discussions and issues being addressed by the body.

**THEREFORE, BE IT RESOLVED** that the Mayor and the City Council of the City of Richmond hereby define the role of City Council liaisons for City of Richmond boards, commissions, and committees as follows:

- The liaison is to facilitate communication between the body and the City Council. The liaison may, for example, deliver policy recommendations from the body to the City Council, introduce legislation recommended by the body to the City Council or report other matters of interest to the City Council.
- The liaison may also report to the body items of interest relating to City Council actions or discussions.
- The liaison is not a member of the body to which they are appointed, and is neither expected nor required to attend all meetings of the body but may do so at their discretion.
- The liaison has no extraordinary authority to participate in meetings or be involved in deliberations on items under consideration of the body.

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I CERTIFY that the foregoing resolution was adopted at a regular meeting of the City Council on May 19, 2015 by the following vote:

AYES: Councilmembers Bates, Beckles, Martinez, McLaughlin, Pimplé,  
Vice Mayor Myrick, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

TOM BUTT  
Mayor

Approved as to form:

BRUCE GOODMILLER  
City Attorney

State of California            }  
County of Contra Costa        }        : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 46-15**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on May 19, 2015.