

*Richmond-Shimada Friendship Commission*

Wednesday, May 3, 2017

7:00 PM Shimada Room

440 Civic Center Plaza, Richmond, CA

## MINUTES

### I. Call to Order

The meeting was called to order at 7:04 PM

### II. Roll Call- No quorum

Commissioners Yas Aoki, Steve Pinto, Marilyn Alford and guest Marissa Alford were present.

### III. Reading and Approval of minutes

The minutes were approved with edits

### IV. Commissioner Reports

- Tea donations from Shimada, small donations.
- Reimbursements
  - \$54 to Commissioner Holland for transportation expenses
  - \$515 to Vice Chair Alford for the airline tickets (?)

### V. Important Business

#### a) New Ambassador Updates

The ambassador tickets to Shimada (Haneda) totaled \$8,100.

b) Orientation Schedule

a. Three orientations were scheduled - 4/8/17,  
5/5/17 and 5/27/17

b. The April orientation went well

VI. Good of the Order/Adjournment

Next meeting is scheduled for June 1, 2017