

Richmond-Shimada Friendship Commission

Wednesday, September 6, 2017 Minutes

7:00 p.m. Shimada Room

440 Civic Center Plaza, Richmond, Ca.

I) Call to Order - The meeting was called to order at 7:15 pm

II) Roll Call - No quorum

Commissioners Steve Pinto, Yas Aoki, Esther Takeuchi, City Staff Trina Jackson and guest Evan Sirchuk were present.

III) Reading and approval of minutes for 8/2, 7/5, 5/3 -
The minutes were approved with edits

IV) Input on Agenda

A. March, 2018 Shimada visit

B. Quorum for Commission meetings - discussed summer ambassadors being Ancillary Commissioners and have ambassadors attend several meetings and participate; Trina - there may not be a designated number for a quorum; she will check; commission could request to amend Resolution to reduce number of commissioners and submit to City Council with option to appoint summer ambassadors with 12 month term; Valerie Snider would

like to be a commissioner - MA will email app; Evan Sirchuk has applied; Trina to check on app.; Trina to perform secretary duties when present.

C. Steve Kirby - Ito art exhibit in NY and Steve Kirby sent email about RSFC involvement; art exhibit is a personal project which the commission can support.

V) Commissioner Reports -

A. Marilyn - Next March visit 3/21-29/18 with one overnight in hotel on 3/30; 8 students and 1 adult

1. Evan - in touch with teacher for any planning; he plans to go to Shimada and can bring items to/from such a tea from Shimada

B. Pinto- new applicant for commission.

V) Important Business

a) Review of Application - Changes made; Evan to reformat application and forward to Trina

b) Dissemination - City staff to email to all schools by 10/17; 2 11"x17" posters to be dropped off at high schools; MA may follow-up with high schools; adult ambassadors will be coached for helping student ambassadors

c) Send emails to all schools.

VI) Good of the Order/Adjournment - 8:35 PM; next meeting is October 4, 2017.

DRAFT