

**RESOLUTION NO. 25-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,  
CALIFORNIA, AUTHORIZING STANDING CONTRACTS FOR AS-NEEDED  
ARCHITECTURAL DESIGN SERVICES WITH SIX FIRMS FOR AN AMOUNT NOT  
TO EXCEED \$600,000 PER FORM OVER A THREE YEAR PERIOD WITH OPTIONS  
TO EXTEND FOR AN ADDITIONAL TWO-YEAR PERIOD**

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**WHEREAS**, the Richmond Engineering and CIP Department anticipates several capital projects and public Right-of-Way improvement projects funded by various capital improvement funds, Measure funds, bonds, and grants will require the use of specialized architectural design services; and

**WHEREAS**, the project-by-project selection process for architectural design services can take several months and involve substantial and inflated per-project consulting costs; and

**WHEREAS**, the Richmond Engineering and CIP Department has demonstrated that the use of a pool of engineering design firms that have passed a competitive bidding process on an as-needed basis eliminates much of the delay and costs associated with project-by-project bidding; and

**WHEREAS**, on January 26, 2018, the City issued a Request for Proposals for as-needed architectural design services through the City's BidsOnline system; and

**WHEREAS**, six engineering firms submitted proposals; and

**WHEREAS**, Yader A. Bermudez, Engineering and CIP Director reviewed and rated the proposals; and

**WHEREAS**, the firms were rated on the basis of multiple criteria as outlined in the Request for Proposals; and

**WHEREAS**, Richmond Business Enterprises received incentive points; and

**WHEREAS**, the firms selected are: Gutierrez/Associates, Fog Studio, Mark Albertson, Oakley and Oakley, Ware Associates and LCA Architects; and

**WHEREAS**, each service contract with an approved firm will be for an amount not-to-exceed \$600,000 over a three year period with the option to extend the contracts for two more years; and

**WHEREAS**, these architectural design firms will provide as-needed services for a variety of projects including site analysis and investigation, surveying, permit coordination, preparation of conceptual and schematic designs, preparation of construction documents for bidding, cost estimating and construction support for gymnasiums, community centers, senior centers, fire stations and maintenance yards, as well as other as yet unspecified Public Works related projects; and

**WHEREAS**, firms on the list will be asked to submit proposals for particular projects, with the best-qualified firm selected; and

**WHEREAS**, the Richmond Engineering and CIP Department will manage the contracts;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the City Manager to execute and make amendments to the contract as needed to facilitate the completion of the Project.

**BE IT FURTHER RESOLVED** that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

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I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held May 1, 2018, by the following vote:

AYES: Councilmembers Beckles, Choi, Martinez, Myrick, Recinos, and Vice Mayor Willis, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

TOM BUTT

Mayor

Approved as to form:

BRUCE GOODMILLER

City Attorney

State of California            }  
County of Contra Costa        }       : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 25-18**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on May 1, 2018.

  
Pamela Christian, Clerk of the City of Richmond