

Richmond-Shimada Friendship Commission

Wednesday, March 7, 2018 - MINUTES

6:00 p.m. Shimada Room

440 Civic Center Plaza, Richmond, Ca.

- I) Call to Order - Meeting was called to order at 6:05 PM.
Attending were Commissioners Yas Aoki, Esther Takeuchi, Zelda Holland, Steve Pinto, Josh Miklich, Marilyn Leong Lee, city staff Ui Bal, guest Valerie Snider.

- II) Reading and approval of minutes - February Minutes were not available.

- III) Input on Agenda - None

- IV) Commissioner Reports
 1. Esther - little tea left from Shimada; Steve to request through Mr. Osada; Evan to visit Japan 4/5/18-4/17/18 with stop to Shimada 4/13-4/15; Evan to transport tea to US.

- V) Important Business
 - a) Treasurer's Report - No report
 - b) Finalize Itinerary - completed with Ui regarding transportation.
 - c) Host Family Update - 8 families recruited

- d) 2018 Ambassadors – 1st Orientation (Richmond Room) - 4/13 from 5:00 PM on; Student Ambassador Helen - commissioner concerns about returning to US vs Honduras; per the legal opinion from the City's Attorney's Office, Helen should not travel to Shimada, Japan w/o a valid passport Trina has received legal opinion froto check with city risk manager or legal counsel; there was discussion about ambassadors with American Passports to be selected, which is not specified on application.
- e) April 26-28 Adult Delegation visit - Thursday 4/26 - pick up guests via Bart, car for transport to Richmond Marriott; van is not available. Friday 4/27 - Visit to Mayor to be arranged by Trina; Welcome dinner - Evan offered his home with his family's approval; potluck and order from Chinese restaurant. Sat 4/28 - Steve and Josh to tour. Sun 4/29 - Evan and Josh to tour; Miller Knox suggested. Mon 4/30 - TBD. Tue 5/1 - to Kensington Hotel.

VI) Good of the Order/Adjournment - Meeting adjourned at 8:30 PM; next meeting will be 4/3/18 @ 6:00 PM.