

Richmond-Shimada Friendship Commission

MINUTES

October 3, 2018

- I) Call to Order – Evan Sirchuk, Yas Aoki, Marilyn Lee and Esther Takeuchi
- II) Reading and approval of minutes – The minutes were approved with minor revisions
- III) Input on Agenda
 - a. Invitation from The Consul General of Japan – Jackson, Sirchuk and Lee to attend. Seek approval for third person to attend
 - b. Posting of Agenda – Jackson reiterated the need for the agenda on the Friday before the meeting
- IV) Commissioner Reports
 - a. Marilyn Lee – Shimada wants to send a subsidiary official with the Shimada Ambassadors in March 2019 to support their chaperone. More information regarding the purpose was requested of Shimada by Commissioner Lee. An alternate option could be that the chaperone contacts the Richmond Commission prior to the trip to discuss their concerns and obtain detailed information on responsibilities while in Richmond to assist with strengthening the chaperone orientation.

Lastly, Mr. Robyn Rickansrud may apply to become a commissioner.
 - b. Valerie sent a message that the Richmond Ambassadors should visit a school all day when in Japan. It would be great for the Shimada Ambassador that hosted to take the visitor to school.
 - c. No other reports
- V) Important Business
 - a. 2019 Summer Ambassador Applications – Distributed
 - i. Posters to High Schools and Leadership
 - ii. Marilyn Lee to Leadership
 - iii. Evan Sirchuk to El Cerrito
 - b. 2018 Summer Ambassador oral report – Ysabella Kho
 - i. No Show
 - c. Report on Fundraiser at the J-Sei Festival on September 9th
 - i. Esther Takeuchi reported that \$150 was raised at the festival for a total of \$239 raised from tea sells. Eight full cases are left and four boxes
 - d. Report on Sycamore Church Bizarre in September 16, 2018
 - i. The commission tabled an information booth to distribute commission activities to attendees. Potential host families