

**RESOLUTION NO. 88-18**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND  
AUTHORIZING STANDING CONTRACTS FOR AS-NEEDED PROJECT  
MANAGEMENT SERVICES WITH THREE FIRMS FOR AN AMOUNT NOT TO  
EXCEED \$300,000 PER FIRM OVER A THREE YEAR PERIOD WITH OPTIONS TO  
EXTEND FOR AN ADDITIONAL TWO-YEAR PERIOD**

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**WHEREAS**, the Richmond Engineering and CIP Department anticipates several public capital improvement projects funded by various capital improvement funds, Measure funds, bonds, and grants that will require the use of specialized project management services; and

**WHEREAS**, the project-by-project selection process for project management services can take several months and involve substantial and inflated per-project consulting costs; and

**WHEREAS**, the Engineering and CIP Department has demonstrated that the use of a pool of project management firms that have passed a competitive bidding process on an as-needed basis eliminates delay and costs associated with project-by-project bidding; and

**WHEREAS**, on September 4, 2018, the City issued a Request for Proposals for as-needed project management services through the City's BidsOnline system; and

**WHEREAS**, seven project management firms submitted proposals; and

**WHEREAS**, a panel consisting of Yader A. Bermudez, Engineering and CIP Director, Greg Hardesty, Park Superintendent and Dane Rodgers, Senior Engineer, reviewed and rated the proposals; and

**WHEREAS**, the panel rated the firms on the basis of multiple criteria as outlined in the Request for Proposals; and

**WHEREAS**, Richmond Business Enterprises received incentive points; and

**WHEREAS**, the firms selected are: Mack5, Ghirardelli and 4Leaf; and

**WHEREAS**, each service contract with an approved firm will be for an amount not-to-exceed \$300,000 over a three year period with the option to extend the contracts for two years; and

**WHEREAS**, these project management firms will provide as-needed services for a variety of projects including pavement rehabilitation, curb & gutter and sidewalk rehabilitation, building design, parks, concrete structures, traffic signal design, traffic calming and traffic safety improvements, street light improvements, storm water drainage improvements, sanitary sewer improvements, slope stabilization, pedestrian and bicycle improvements, streetscapes and complete streets, railroad crossings, trails, and other public projects; and

**WHEREAS**, anticipated services include preparation of: environmental documents and permitting, documents required by funding entities; field reviews and surveys, exhibits, public presentations, project plans, specifications and cost estimates; project management; design services during construction; record-keeping; and additional Public Works tasks related to project management services; and

**WHEREAS**, firms on the list will be asked to submit proposals for particular projects, with the best-qualified firm selected; and

**WHEREAS**, the Richmond Engineering and CIP Department will manage the contracts;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council finds the above recitals are true and correct and have served, together with the Agenda Report, as the basis for the findings and actions set forth in this Resolution.

**BE IT FURTHER RESOLVED** that the City Council hereby authorizes the City Manager to execute and make amendments to the contracts as needed to facilitate the completion of the Projects.

**BE IT FURTHER RESOLVED** that the City Council designates the City Clerk as the custodian of the documents and other materials which constitute the record of proceedings upon which the decision herein is based. These documents may be found at the office of the City Clerk at the Richmond City Hall, 450 Civic Center Plaza, Richmond, California 94804.

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I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held November 20, 2018, by the following vote:

AYES:	Councilmembers Choi, Martinez, Myrick, Recinos, Vice Mayor Willis, and Mayor Butt.
NOES:	None.
ABSTENTIONS:	None.
ABSENT:	Councilmember Beckles.

PAMELA CHRISTIAN  
CLERK OF THE CITY OF RICHMOND  
(SEAL)

Approved:

TOM BUTT  
Mayor

Approved as to form:

BRUCE GOODMILLER  
City Attorney

State of California            }  
County of Contra Costa        : ss.  
City of Richmond               }

I certify that the foregoing is a true copy of **Resolution No. 88-18**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on November 20, 2018.



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Pamela Christian, Clerk of the City of Richmond