

RESOLUTION NO. 75-19

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA,
AUTHORIZING SERVICE CONTRACTS FOR ON-CALL SANITARY SEWER AND
STORMWATER PLAN CHECK AND INSPECTION SERVICES FOR AN AMOUNT
NOT TO EXCEED \$450,000 OVER A THREE YEAR PERIOD WITH AN OPTION TO
EXTEND FOR TWO YEARS, JULY 1, 2019 THROUGH JUNE 30, 2022 OR
POTENTIALLY JUNE 30, 2024 IF THE OPTION TO EXTEND IS EXERCISED**

WHEREAS, the Richmond Water Resource Recovery Department anticipates needing services for sanitary sewer and stormwater plan check and inspection services; and

WHEREAS, the project-by-project bidding process for these services can take up to four months and involve significant per-project staff time and costs; and

WHEREAS, the Richmond Water Resource Recovery Department has demonstrated that the use of professionals drawn from a list of service firms that have undergone a competitive process eliminates much of the delay and costs associated with project-by-project bidding; and

WHEREAS, in May 6, 2019, the Richmond Water Resource Recovery Department issued a Request for Proposals (RFP) for On-Call Sanitary Sewer and Stormwater Plan Check and Inspection Services through the City's BidsOnline system; and

WHEREAS, 750 firms were notified and 5 firms responded to the RFP; and

WHEREAS, all 5 firms were reviewed by a panel; 4 firms were selected by the panel consisting of the Planning and Building Services Department, Engineering and Capital Improvement Projects Department, and Water Resource Recovery Department staff for inclusion on the on-call list; and

WHEREAS, in evaluating the proposals, the panel evaluated the responses based on each firm's technical qualifications and experience, qualifications and experience of key project staff and subconsultants, and compliance with the requirements of the RFP; and

WHEREAS, the firms recommended for On-Call Water Resource Recovery Sanitary Sewer and Stormwater Plan Check and Inspection Services are:

1. APM/Avila Project Management
2. BKF Engineers
3. CSW/Stuber-Stroeh Engineering Group, Inc.
4. West Coast Code Consultants, Inc.

WHEREAS, each on-call service contract would be for an amount not-to-exceed \$450,000, over a three year period with an option to extend for two years, July 1, 2019 through June 30, 2022 to potentially June 30, 2024; and

WHEREAS, firms will be selected to provide on-call sanitary sewer and stormwater plan check and inspection services for either residential, commercial, or industrial projects, as needed to either expedite plan review or inspection services or backfill for peaks in demand for plan review and inspection services; and

WHEREAS, the firms on the list will be selected to perform the requested work based on their area of expertise, availability, project understanding, and experience performing a particular plan review and/or inspection service; and

WHEREAS, the Water Resource Recovery Department will manage the on-call contracts, and the costs of each contract will be paid through applicant permit fees.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Richmond hereby authorizes the Water Resource Recovery Department to enter into Service Contracts for on-call sanitary sewer and stormwater plan check and inspection services with the above mentioned firms for an amount not to exceed \$450,000 over a three year period with an option to extend for two years, July 1, 2019 through June 30, 2022 or potentially June 30, 2024, if the option to extend is exercised.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held July 23, 2019, by the following vote:

AYES: Councilmembers Bates, Johnson, Martinez, Myrick, Willis, Vice Mayor Choi, and Mayor Butt.
NOES: None.
ABSTENTIONS: None.
ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

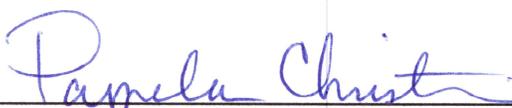
TOM BUTT
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa } : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 75-19**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on July 23, 2019.



Pamela Christian, Clerk of the City of Richmond