



Richmond-Zhoushan Friendship Commission Meeting

June 8, 2022

4pm via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82082165869?pwd=ejVON055elpvZVBxVzFad3pLQUl2dz09>

Meeting ID: 820 8216 5869

Passcode: 020922

MINUTES

I. Welcome and Roll

- Present – *Co-chairs Stanley Li and Margaret Lee, Commissioners Ed Medina, Leonard Berry, Joseph Kong, Alex Golovets, Jason Tran and Eric Peterson, Vice Mayor Eduardo Martinez and Staff Liaison Trina Jackson-Lincoln*
- Absent - *Commissioner Bobby Winston*

II. Review and approve minutes from the April 13, 2022 AND May 11 meetings.

- *By a motion from Commissioner Medina, seconded by Co-chair Lee, the motion to approve the minutes passed unanimously*

III. Treasurer's Report - Transfer completed

- Commission raised funds - \$2,288.71 (Per the May Statement)
- City allocated funds - \$0

IV. Updated on draft letter detailing the proposed programs for review by Councilmembers Johnson, Bates and Martinez followed by a meeting with staff from the Port for input.

- *Co-chair Li provided a brief overview of the program description letter.*
 - *Collaboration with the private and public sector*
 - *Career development opportunities combined with mentors in various professional fields*
 - *3 areas of program include: mentorship, career development and the study of the Port*

- *Seeking students from SF State Univ, potentially GSPP at UC Berkeley and other local colleges*
- *Three professors from SF State have agreed to assist*
- *The name Inspiration Leadership Model has been selected because this is a leadership model that can continue beyond the current commission*
- *The internship could assist students to fulfill academic requirements*

V. Receive updates to the ZhoushanRichmond website.

Co-chair Lee requested bios and pics by June 17th from commissioners that have not submitted them. The team is continuing to work on the website. Commissioners will be invited to provide articles.

VI. Update on Memorial Signage

- *No Response from Public Works Sign Shop – VM Martinez will f/u and include additional questions about the current height, as-built drawings and design requirements for the Port*
- *Contact the Matzorkis Family about Memorial Signage Recommendations – Chair Li will contact the family.*
- Review suggested methods for public input from the City Clerk
 - Zoom meeting to seek community input
 - City Manager's weekly report
 - Email the news release or flyer – we have a list we used for redistricting
 - Social media – post the flyer
 - KCRT

Once height is obtained and it is determined that there is room for an additional sign, the commission will move forward with the methods to obtain public comment.

- In memory of James Matzorkis who was the Port of Richmond Marketing Manager from 1998 to 2001. He was promoted to and held the position of Port Executive Director from 2001 to 2020. Jim's commitment and dedication were instrumental to the success of the Port of Richmond. Under Jim's leadership, the Richmond Port became Northern California's most diversified cargo handler. Among ports on the San Francisco Bay, the Port of Richmond became ranked #1 in liquid bulk and automobile tonnage under Jim's dedicated stewardship. He was loved and respected by many and will be greatly missed. May his memory

and legacy live on through the Jim Matzorkis Education and Training Programs creating available scholarships for dedicated youth.

- Hanging Sign

- In remembrance of James Matzorkis, Port Director from 2001 – 2020.

VII. Other matters of interest

VIII. The next meeting will be held on July 13, 2022 via zoom

IX. Adjourn – *The meeting was adjourned at 4:45pm*