



Richmond-Zhoushan Friendship Commission Meeting

July 13, 2022

4pm via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/82082165869?pwd=ejVON055elpvZVBxVzFad3pLQUl2dz09>

Meeting ID: 820 8216 5869

Passcode: 020922

MINUTES

I. Welcome and Roll

- **Present:** Commissioners Stanley Li, Ed Medina, Leonard Berry, Alex Golovets, Margaret Lee, Vice Mayor Martinez and Staff Liaison Trina Jackson-Lincoln
- **Absent:** Commissioners Eric Peterson, Joseph Kong, Jason Tran and Bobby Winston

II. Review and approve minutes from the June 8, 2022 meeting

Discussion/Outcome: Commissioner Berry motioned to approve the minutes; seconded by Commissioner Lee and approved unanimously

III. Treasurer's Report

- Commission raised funds - \$2,288.71 (Per the June 2022 Statement)
- City allocated funds - \$1,000

IV. Receive status of the ZhoushanRichmond website.

- Bios and pictures
- Updated content
- Next steps
- Giving Page

Discussion/Outcome: All bios have been received, a picture from Commissioner Kong is needed. Vice Chair Lee and Chair Li will work with Allison and Xuefi to upload the bios, pics and update the content. Liaison Jackson-Lincoln will review the draft content for the RCF Giving Page and forward it to the full commission for review.

V. Update on Memorial Signage

- Notification of recommendations and verbiage to the Matzorkis Family
- Status of Councilmember Martinez contacting the Public Works regarding signage.
- Review suggested methods for public input from the City Clerk
 - Zoom meeting to seek community input
 - City Manager's weekly report
 - Email the news release or flyer
 - Social media – post the flyer
 - KCRT
- In memory of James Matzorkis who was the Port of Richmond Marketing Manager from 1998 to 2001. He was promoted to and held the position of Port Executive Director from 2001 to 2020. Jim's commitment and dedication were instrumental to the success of the Port of Richmond. Under Jim's leadership, the Richmond Port became Northern California's most Richmond became ranked #1 in liquid bulk and automobile tonnage under Jim's dedicated stewardship. He was loved and respected by many and will be greatly missed. May his memory and legacy live on through the Jim Matzorkis Education and Training Programs creating available scholarships for dedicated youth.
- Hanging Sign
 - In remembrance of James Matzorkis, Port Director from 2001 – 2020.

Discussion/Outcome: Chair Li will speak with Commissioner Tran about moving forward with the design of the plaque. Vice Mayor Martinez will f/u with staff regarding the Point Portrero sign. Liaison Jackson-Lincoln suggested a free standing plaque next to a bench that visitors could learn about Jim Matzorkis and enjoy the view of the bay. Examples of a free standing plaque were requested.

VI. Other matters of interest

Discussion/Outcome: Stanley provided an update on the Education Program. He has continued his conversation with a professor at San Francisco State who is helping to draft the scope of the proposed feasibility study on the port.

College students are currently on summer break, but will be reengaged when they return. The students will be recruited to participate in the mentorship program through Netswitch Technology Management. The internship assignment will be to conduct the study under the guidance of the professor and Stanley. Course credit will be provided to participating students. Once the scope is completed, Vice Mayor Martinez will request a meeting with the port and city staff to discuss the proposal.

- VII. Discuss and consider not holding a meeting in August to coincide with the City Council recess.

Discussion/Outcome: The commission decided to recess in August and hold the next meeting on September 14th.

- VIII. Adjourn – The meeting was adjourned at 4:40pm