

A G E N D A
CITY PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
440 Civic Center Plaza, Richmond, CA 94804

Thursday, December 2, 2010, 7:00 p.m.

Commissioners - Board Officers

Charles Duncan, Chair-CPC
Sheryl E. Lane, Vice Chair-CPC
Jeff Lee, Secretary

Commissioners - Board Members

Jovanka Beckles
Carol Teltschick-Fall
Andrés Soto
Ben Choi

NOTICE TO PUBLIC

Function of a Public Hearing: A public hearing enables the public to present information, opinions, and arguments relevant to the actions of the Planning Commission, and informs the public about the details of a proposal.

Speaker Registration: Persons wishing to speak on a particular item on the agenda shall file a speaker form with Planning staff **PRIOR** to the Planning Commission's consideration of the item on the agenda. Once discussion of the agenda item begins, only those persons who have previously submitted speaker forms shall be permitted to speak on the item. Speakers will be called after the project applicant has made a presentation. Anyone who wishes to address the Planning Commission on a topic that is not on the agenda and is relevant to the Commission's purpose may file a speaker form with Planning Department staff at any time before or during the meeting and will be called to speak during the Public Forum portion of the meeting.

Consent Calendar: In order to allow the Commission to complete their reviews within the time they have offered to serve, applications that are considered routine will be placed on the consent calendar (marked "CC" on the agenda) with a staff recommendation to approve, conditionally approve, continue or hold the item over to a date certain. The Commission may act in one motion to adopt the staff recommendations on those items. Before voting on the consent calendar, the Chair will ask if any members of the public wish to speak on any of the items on the consent calendar. If you wish to speak on an item on the consent calendar, you need to rise and request that it be removed from the consent calendar. The item will then be discussed in the numerical order in which it appears. Items for which the recommendation is to hold the item over may not be removed from the consent calendar by members of the public. Staff and Commission members may also remove items from the consent calendar.

Public Hearing Procedure: (1) Chair opens the hearing; (2) City staff explains the application and presents a preliminary analysis; (3) Applicant speaks; (4) Persons in favor of the project speak; (5) Persons opposing the project speak; (6) Applicant and proponents may rebut; (7) Opponents may also rebut; (8) City staff presents its summary and recommendations; (9) Commission discussion; (10) Hearing is closed; (11) Commission votes to approve, deny, approve in a modified form, postpone, or take the application under advisement; (12) Chair informs the audience of the Commission's action, outlines the appeal procedure, and states when the action becomes final.

Time Limits: In the interest of conducting an orderly and efficient meeting, the following time limits apply: (1) The applicant shall limit presentation of the project to 10 minutes unless the time is extended by a two-thirds majority vote of the Commission; (2) Speakers in favor of the project are limited to 3 minutes each unless there are 10 or more speakers, pro and con, signed up to speak on the item, in which case each speaker will be limited to 2 minutes; (3) The initial speaker opposing the project shall be limited to 10 minutes or, if the Commission voted to grant the applicant more time, the initial speaker in opposition shall have the same amount of time to speak that the applicant had; (4) Each subsequent speaker opposed to the project shall be limited to 3 minutes each unless there are 10 or more speakers, pro and con, signed up to speak on the item, in which case each speaker will be limited to 2 minutes; (5) The applicant shall have 2 minutes to respond to comments; and (6) One of the speakers in opposition to the project shall have 2 minutes to respond to the applicant's rebuttal.

In non-application items, following the initial staff presentation all speakers will be limited to 5 minutes.

If the Commission finds that it will be unable to complete the meeting by 11:00 p.m., the Commission may continue a portion of the agenda to a subsequent meeting or vote to extend the meeting. A motion to extend the meeting requires a two-thirds majority vote of the Commission to pass. The Commission shall endeavor to conclude the meeting by midnight.

Zoning Legislative Hearings: Notice of hearings on proposed zoning ordinances or amendments will be given in compliance with Government Code §65090 and §65091.

Exhaustion of Remedies Requirement: If you challenge a decision by the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at any public hearing(s) on the item challenged or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing(s).

Appealing Planning Commission Decisions: The decisions of the Planning Commission may be appealed within ten days of the decision by notifying the City Clerk in writing, stating wherein the Planning Commission decision is in error. The appeal fee is \$150.

ROLL CALL

APPROVAL OF MINUTES

CONSENT CALENDAR: 3, 4, 5, 6, 7, 8

BROWN ACT

PUBLIC FORUM - Anyone who wishes to address the Planning Commission on a topic that is not already on the agenda and is relevant to the Commission's purpose may submit a speaker form to Planning Department staff at the beginning of the meeting. A three-minutes-per-speaker time limit shall apply.

STUDY SESSION ITEMS

1. PLN 09-062: City of Richmond Pedestrian Master Plan

Study Session to consider the proposed Citywide Pedestrian Master Plan. This plan is to improve the safety and convenience of walking throughout the City of Richmond. The focus will be on measures to create street, sidewalks and surroundings that calm traffic, invite people of all ages and abilities to walk, and provide positive places for association and community pride.

Local Government Commission & Contra Costa County Health Services, applicant
Planner: Kieron Slaughter

2. PLN 09-115: City of Richmond Bicycle Master Plan

Study Session to consider the proposed Citywide Bicycle Master Plan. The Plan is a roadmap for developing infrastructure in the City of Richmond, with an emphasis on promoting bicycling as a viable transportation option and fostering a practical, safe, and enjoyable environment for bicycling.

Brooke Dubose, Fehr & Peers Transportation Consultants, applicant
Planner: Kieron Slaughter

NEW ITEMS

CC 3. PLN 10-136: Subway Sandwich Shop Conditional Use Permit

PUBLIC HEARING to consider a conditional use permit to operate and establish a Subway eating establishment (fast food) at an existing commercial space at 213 Tewksbury Avenue (APN: 558-312-002). C-1, Neighborhood Commercial District.

Douglas Pryne, owner; Manoj Trpathi, applicant
Planner: Hector Lopez

Tentative Recommendation: Conditional Approval

- CC 4. PLN 10-209: Briseno Produce Truck#1
- PUBLIC HEARING to consider a conditional use permit to legalize an existing produce truck at 3700 Macdonald Avenue (APN: 517-330-002). C-2, General Commercial District. Bonnie Gianoli, owner; Mariana Briseno, applicant
Planner: Hector Rojas
- Tentative Recommendation: Conditional Approval
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- CC 5. PLN 10-210: Briseno Produce Truck#2
- PUBLIC HEARING to consider a conditional use permit to operate a new produce truck at 1001 Cutting Boulevard (APN: 544-240-016). Neighborhood Retail (Knox-Cutting Specific Plan). George and Susan Young, owners; Mariana Briseno, applicant
Planner: Hector Rojas
- Tentative Recommendation: Conditional Approval
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- CC 6. PLN 10-213: La Perla Taco Truck
- PUBLIC HEARING to consider a conditional use permit to operate a new taco truck at 12277 San Pablo Avenue (APN: 517-100-001). C-2, General Commercial District. David & Leslie Vallerga, owner; Maria Arechiga, applicant
Planner: Hector Rojas
- Tentative Recommendation: Conditional Approval
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- CC 7. PLN 10-200: Eastshore Aikikai Karate School
- PUBLIC HEARING to consider a conditional use permit to operate an educational facility inside a portion of the research and industrial building at 3025 Research Drive (APN: 405-373-023). M-1, Industrial/Office Flex District. D&K Metcalf I Partnership, LP, owner; Elizabeth Lynn, applicant
Planner: Jonelyn Whales
- Tentative Recommendation: Conditional Approval
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- CC 8. PLN 10-204: New Car Wash Facility
- PUBLIC HEARING to consider a conditional use permit to operate an automobile car wash at 5620 Central Avenue (APN: 510-053-032). C-3, Regional Commercial District. Gino Bartalotti, Jr, owner/applicant
Planner: Jonelyn Whales
- Tentative Recommendation: Hold Over to 1/20/2011

COMMISSION BUSINESS

9. Reports of Officers, Commissioners and Staff