

AMENDED see 1-88 NSORDINANCE NO. 41-87 N.S. ✓

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RICHMOND ADDING  
CHAPTER 3.59 TO THE MUNICIPAL CODE OF SAID CITY ESTABLISHING THE  
ARTS COMMISSION

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The Council of the City of Richmond do ordain as follows:

Section 1. Chapter 3.59 of the Municipal Code of the City of  
Richmond is hereby adopted to read as follows:

CHAPTER 3.59

ARTS COMMISSION

Sections:

- 3.59.010 Creation of Commission
- 3.59.020 Commission purpose and duties
- 3.59.030 Appointment and qualifications of members
- 3.59.040 Terms of office
- 3.59.050 Officers
- 3.59.060 Meetings
- 3.59.070 Rules and records
- 3.59.080 Absence from meetings
- 3.59.090 Relations with City departments and agencies

3.59.010 Creation of Commission. There is hereby  
created an Arts Commission.

3.59.020 Commission purpose and duties. The purpose of  
Commission is to promote and encourage the development of  
and interest in the fine and performing arts, and to act in  
an advisory capacity to the City concerning its artistic and  
cultural development and the preservation of Richmond's  
heritage. The duties of the Commission shall be as follows:

- (a) Advise the City Council on all art related issues;
- (b) Evaluate the resources and needs of local arts  
organizations;
- (c) Facilitate communication and cooperation among art  
groups;
- (d) Pursue ways to increase funding and resources for  
the arts in the city of Richmond;
- (e) Cooperate with existing public and private agencies  
to develop programs to further the development and public  
awareness of the fine and performing arts reflecting the  
cultural diversity and historical resources of the city of  
Richmond;
- (f) Disseminate information concerning arts and  
cultural programs in the city of Richmond;
- (g) Recommend policies and advise the City concerning  
the receipt or purchase of art work to be placed on  
municipal property;
- (h) Recommend needed changes in laws, legislation, and  
policies needed to promote the aesthetic, cultural  
development and historical perservation of the city;
- (i) Be available to City departments, when appropriate,

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to advise on arts, cultural and historical issues.

3.59.030 Appointment and qualifications of members. The Commission shall consist of eleven (11) members who shall reflect the demographic and cultural diversity of the city and who shall not be officers or employees of the City of Richmond and who shall be appointed by the Mayor with the concurrence of the City Council. Any vacancies on the Commission shall be filled by appointment by the Mayor with the concurrence of the City Council for the unexpired portion of the term of the appointee's predecessor. A majority of the appointees shall be residents of the City of Richmond. To maintain a balance of all the arts disciplines, a majority of the members shall be professional artists, arts educators or arts administrators, and one local historian, with a commitment to public accessibility to the arts.

3.59.040 Terms of Office. The term of each member of the Commission shall be for four (4) years; provided, however, that of the members first appointed, four (4) shall serve for a term of two years; four (4) shall serve for a term of three years, and three (3) shall serve for a term of four (4) years. No member shall serve for more than two (2) consecutive full terms.

3.59.050 Officers. The Commission shall meet within thirty days after their appointment by the Mayor and the City Council and from their own number elect a chairperson and vice-chairperson. Said officers shall serve for a period of one year. In the case of a vacancy in the position of the chairperson or vice-chairperson, the Commission shall elect a successor who shall serve for the balance of the predecessor's term. The Commission shall appoint a secretary who may be, but need not be, a member of the Commission.

3.58.060 Meetings. The Commission shall fix the time and place of regular meetings of the Commission which shall not be less frequent than once each month. All meetings of the Commission shall be open to the public.

3.58.070 Rules and records. The Commission shall adopt rules for the transaction of the business of the Commission, which rules shall, among other things, include the term of the secretary of the Commission, the manner of calling and giving notices of special meetings and hearings, and the appointment and powers of standing committees. The Commission shall keep records which shall be open to the public of its resolutions, transactions, motions, orders, findings and determinations.

3.59.080 Absence from meetings. The absence of any member of the Commission from more than three (3) regularly scheduled meetings of the Commission within any twelve consecutive month period shall constitute an automatic resignation from the Commission. Such a resignation shall not, however, disqualify an individual from subsequently being appointed to the same or any other City commission or board. In the event of any such resignations, the vacancy shall be filled by appointment for the unexpired portion of the term of the appointee's predecessor in the manner prescribed in Section 3.59.030.

3.59.090 Relations with City departments and agencies. So far as practicable and subject to the approval of the City Manager, the services of all other City departments and agencies shall be made available by their respective heads to the Commission for the purpose of carrying out the responsibilities of said Commission. The City Attorney may assign legal counsel to assist the Commission in the conduct of its business.

Section 2. This Ordinance shall become effective after its

final passage and adoption.

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First read at a regular meeting of the Council of the City of Richmond, California, held September 21, 1987, and finally passed and adopted at a regular meeting thereof held September 28, 1987, by the following vote:

Ayes: Councilmembers Washington, Niccolls, Marquez, Ziesenhenne, McMillan, MacDiarmid, Griffin and Mayor Livingston

Noes: None

Absent: Councilmember Corbin HARLAN J. HEYDON  
Clerk of the City of Richmond

Approved:

GEORGE L. LIVINGSTON  
Mayor

Approved as to form:

MALCOLM HUNTER  
City Attorney

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State of California )  
County of Contra Costa : ss.  
City of Richmond )

I certify that the foregoing is a true copy of Ordinance No. 41-87 N.S. finally passed and adopted by the Council of the City of Richmond at a regular meeting held September 28, 1987, and published in accordance with law.

Harlan J. Heydon  
Clerk of the City of Richmond