

AMENDED. SEE ORD. NO. ~~1739~~ ORDINANCE NO. 1555

AN ORDINANCE CREATING A LIBRARY COMMISSION AND PRESCRIBING ITS POWERS AND DUTIES AND REPEALING AN ORDINANCE IN CONFLICT HEREWITH

THE COUNCIL OF THE CITY OF RICHMOND DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1338 of the City of Richmond is hereby repealed.

Section 2. ~~There is hereby~~ ^{AMENDED. SEE ORD. NO. 1739} created a Library Commission of the City of Richmond which shall consist of five (5) commissioners appointed by the Council of the City of Richmond, each of whom shall be a registered voter residing within the City of Richmond, and whose term shall be five (5) years, with the exception of the first commission. Upon their appointment, the first commissioners so appointed shall so classify themselves by lot that one (1) commissioner thereof will go out of office on the second Monday in July, 1958, one (1) commissioner will go out of office on the second Monday in July, 1959, one (1) commissioner will go out of office on the second Monday in July, 1960, one (1) commissioner will go out of office on the second Monday of July, 1961, and one (1) commissioner will go out of office on the second Monday of July, 1962. Any vacancy upon the Library Commission shall be filled by appointment by the Council for the unexpired term. A commissioner shall hold office until his successor has been appointed and shall qualify.

Section 3. The commissioners shall serve without compensation.

Section 4. At the first meeting of the Commission following its appointment, it shall elect one of its commissioners as Chairman. The Chairman shall serve for a term of one (1) year. The Chairman, or in his absence a chairman pro tem elected by the commissioners present, shall call to order meetings of the Commission and shall act as the presiding officer thereof. The City Librarian shall act as Secretary of the Commission.

Section 5. The Commission shall prescribe the time and place of holding its meetings which shall not be less frequent than six (6) times per year. The Commission shall establish rules for its proceedings and may adopt such rules and regulations as may be necessary for the exercise of the powers conferred and the performance of the duties hereby imposed upon it.

Section 6. Special meetings of the Commission may be called by the Chairman or by any three (3) members and notice of the holding thereof shall be mailed to each commissioner by the Secretary at least forty-eight (48) hours before the time appointed therefor.

Section 7. All of the meetings of the Commission, whether regular or special, shall be open to the public and the Commission shall cause to be kept a proper record of its proceedings. A majority of the commissioners shall constitute a quorum for the transaction of business. Whenever a quorum shall attend any meeting of the Commission, the concurrence of a majority of the commissioners present at such meeting shall be necessary to constitute an act of the Commission.

Section 8. The Library Commission shall serve as an advisory board to the City Council on all matters pertaining to the administration of the Richmond Public Library. The Commission shall:

(a) Recommend to the City Manager rules and regulations necessary for the administration and protection of the Richmond Public Library and its branches and all property therein.

(b) Review the operations of the Richmond Public Library and make an annual report of its findings and recommendations to the City Council.

(c) Make recommendations to the City Council for capital expenditures and improvements for the Richmond Public Library.

(d) Establish a policy for the selection of materials to be purchased and circulated by the Richmond Public Library.

(e) Call on the City Librarian or the library staff for research and advice on matters of a technical nature.

(f) Engage in a program of acquainting the public with the problems relating to the operation of the Richmond Public Library.

(g) Perform such other duties as may from time to time be requested by the City Council.

Section 9. This ordinance shall take effect and be in force on and after its final passage and adoption.

First read at a regular meeting of the Council of the City of Richmond held June 17, 1957, and finally passed and adopted at a regular meeting held June 24, 1957, by the following vote:

Ayes: Councilmen Erickson, Miller, Kenny, Bradley, Viano, McKeegan, Lyford and Cannon.

Noes: None.

Absent: Councilman Sheridan.

HARLAN J. HEYDON
Clerk of the City of Richmond

(SEAL)

Approved:

W. A. CANNON
Mayor

State of California)
County of Contra Costa : ss.
City of Richmond)

I certify that the foregoing is a true copy of Ordinance No. 1555, finally passed and adopted by the Council of the City of Richmond at a regular meeting June 24, 1957, and published in accordance with law July 27, 1957.

Harlan J. Heydon
Clerk of the City of Richmond