

Short-term Rental Owner Occupied - Yes or No



City of Richmond
BUSINESS LICENSE DIVISION
 Phone: (510) 620-6742
 Fax: (510) 620-6522



Finance Department
 450 Civic Center Plaza
 Richmond, California 94804
 www.ci.richmond.ca.us/finance

BUSINESS LICENSE APPLICATION

The City of Richmond Municipal Code Section 7.04 requires all businesses to pay a business tax, but such payment does not authorize an applicant to do business in the City. All business must comply and continue to comply with all laws of the City, including but not limited to its zoning, building, planning, and fire regulations.

- FINANCE DEPARTMENT USE ONLY -	
Business License No.:	
NAICS Code:	

Type of Business:	No. of Employees:	Business Start Date:
Business Name:		
Business Location: (Street, City, State, Zip)		
Mailing Address: (Street, City, State, Zip)		
Phone:	Fax:	Cell:
Emergency Contact:	Email Address:	
Ownership: <input type="checkbox"/> Sole Ownership <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC		
Federal Tax ID No.:	Social Security No.:	Sales Tax ID No.:
Contractor's State Lic. No.:	Exp. Date:	Type:
Primary Business Owner's Name: (List additional owners on back)		Phone:
Home Address: (Street, City, State, Zip)		
I declare under penalty of perjury that the information contained in this application is true and correct to the best of my knowledge; that I am licensed or otherwise qualified to conduct the business described in this application; and that I do not intend to engage in or allow criminal activity on the business premises. I agree to comply with all requirements of Zoning, Building, Fire and all other applicable laws, ordinances and regulations pertaining to the operation of such businesses. The issuance of this license does not constitute the City's consent that the holder of such license may operate a business in violation of any such codes or regulations.		
X _____ Signature		_____ Date
- FOR PLANNING DIVISION USE ONLY -		
Reviewing Planner:	Title:	Date:
Zoning District:	Code Section:	Use Type:
The use type is Allowed in the Zoning District	The use type is Conditionally Allowed in the Zoning District with a Conditional Use Permit	The use type is Not Allowed in the Zoning District

ADDITIONAL OWNERS/INFORMATION:

***NEW OR RENEWAL OF BUSINESS TAX APPLICATION**

On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

- The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx.
- The Department of Rehabilitation at www.rehab.cahwnet.gov.
- The California Commission on Disability Access at www.cdda.ca.gov.