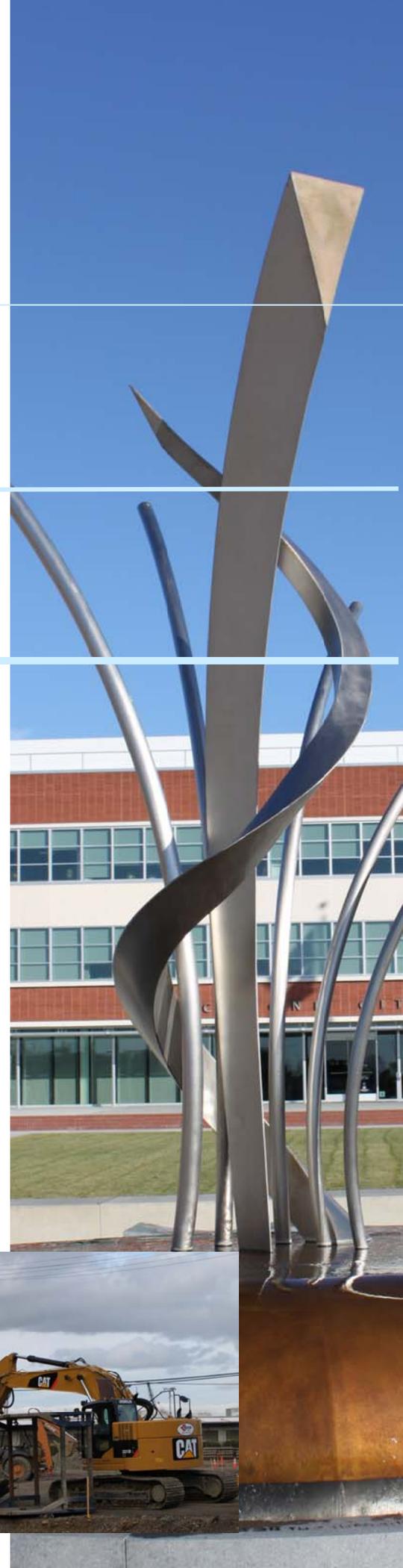
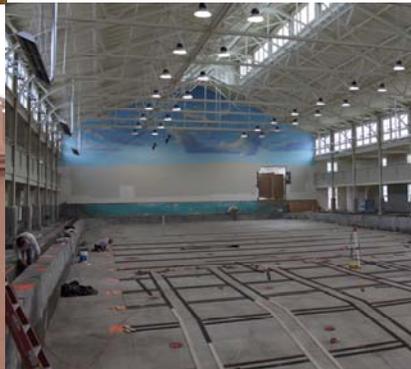


City of Richmond, California

Adopted

Capital Improvement Plan

FY2010-11 to FY2014-15





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CITY OF RICHMOND
FISCAL YEAR 2010-11 to 2014-15
CAPITAL IMPROVEMENT PLAN / BUDGET

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CITY OF RICHMOND
FISCAL YEAR 2010-11 to 2014-15
CAPITAL IMPROVEMENT PLAN / BUDGET

DATE: June 22, 2010

TO: MAYOR AND COUNCIL MEMBERS

FROM: BILL LINDSAY, CITY MANAGER
JAMES C. GOINS, FINANCE DIRECTOR

SUBJECT: 2010-2015 Five-Year Capital Improvement Plan (CIP) and 2010-11 Capital Improvement Budget

STATEMENT OF THE ISSUE:

Receive presentation from City departments regarding the proposed Fiscal Year 2010-15 Five-Year Capital Improvement Plan (CIP) and 2010-11 Capital Improvement Budget.

RECOMMENDED ACTION:

Review of the proposed Fiscal Year 2010-15 Five-Year Capital Improvement Plan (CIP) and 2010-11 Capital Improvement Budget.

FINANCIAL IMPACT OF RECOMMENDATION:

Project revenue and expenditures in the first year (FY2010-11) of the Plan are balanced and fully funded. Total expenditures are \$19,463,426

DISCUSSION:

The CIP is a proposed funding schedule for five years. The CIP is updated annually to add new projects, to evaluate program and project priorities; and to revise recommendations while taking into account new requirements and new sources of funding. The annual capital programming process provides the following benefits:

1. The CIP serves as a source of information about the City's physical development and capital expenditures to the Citizens, City Council and Administration, Private Investors, Funding Agencies and Financial Institutions.
2. The CIP process provides a mechanism that applies uniformity and consistency in the evaluation of projects and assists in the establishment of priorities.
3. The CIP provides for coordination among projects with respect to funding, location and time. The Capital Plan is developed in accordance with the City's stated plans, goals, and objectives and provides for the proper physical and financial coordination of the projects, private sector development initiatives that provide/require modifications to certain infrastructure will be properly coordinated with City projects to achieve compatibility and greater benefit.

Review Criteria—all projects submitted for inclusion in the City's Capital Improvement Plan were reviewed on the basis of their relative need and cost. In addition, several guiding policies directed the determination of the content, scheduling and funding of the Capital Program. The policies are as follows:

CITY OF RICHMOND
FISCAL YEAR 2010-11 to 2014-15
CAPITAL IMPROVEMENT PLAN / BUDGET

1. Address the City's vision through its five strategic goals:
 - a. Maintain and enhance the physical environment
 - b. Promote a safe and secure community
 - c. Promote economic vitality
 - d. Promote sustainable communities
 - e. Promote effective government
2. Maximize return on investment, in consideration of financial limitations and budget constraints so as to preserve prior investments, where possible; reduce operating costs; maximize use of outside funding sources to leverage the City's investments; and maximize cost effective service delivery.
3. Improve and enhance the existing network of City service levels and facilities.
4. Implement adopted plans.
5. Demonstrate coordination and compatibility with other capital projects and other public policies and private efforts.

MISSION

The City of Richmond shall provide services that enhance economic vitality, the environment and the quality of life of our community

VISION

Richmond will develop all of its neighborhoods and businesses as quality places to live, work, shop and play, with its 32 miles of shorelines as a widely recognized symbol of the City's success

VALUES

Honesty
Excellent Customer Service
Teamwork
Commitment
Innovation, Creativity and Risk-Taking
Effective Results
Community Involvement

CITY OFFICIALS

June 22, 2010

CITY COUNCIL

Mayor Gayle McLaughlin
Vice Mayor Jeff Ritterman
Councilmember Jim Rogers
Councilmember Maria Viramontes
Councilmember Nathaniel Bates
Councilmember Tom Butt
Councilmember Ludmyrna Lopez

ADMINISTRATION AND DEPARTMENT HEADS

City Manager Bill Lindsay
Asst. City Manager/Human Resources Director Leslie Knight
City Attorney Randy Riddle
City Clerk Diane Holmes
Community & Economic Dev. Director Steve Duran
Employment & Training Director Sal Vaca
Interim City Engineer Edric Kwan
Finance Director/Treasurer James Goins
Fire Chief Michael Banks
Information Technology Director Sue Hartman
Library and Cultural Services Director Monique LeConge
Neighborhood Safety Director Devone Boggan
Planning Director Richard Mitchell
Police Chief Christopher Magnus
Port Director Jim Matzorkis
Public Housing Director Tim Jones
Public Works Director Yader Bermudez
Recreation Director Keith Jabari

PROFILE OF THE CITY OF RICHMOND

The City of Richmond, California (the “City” or “Richmond”), is located 16 miles northeast of San Francisco on the western shore of Contra Costa County (the “County”), occupies 33.7 square miles of land area on a peninsula that separates the San Francisco Bay from San Pablo Bay, and spans 32 miles of shoreline. The City is an important oil refining, industrial, commercial, transportation, shipping and government center. An active redevelopment program in the downtown and waterfront areas and commercial expansion in the City’s Hilltop area, along the Interstate 80 and Interstate 580 corridors, and along the new Richmond Parkway have added to the tax base of the City in recent years.

MUNICIPAL GOVERNMENT

General

The City is governed by the City Council, consisting of a Mayor and six other Councilmember’s. The Mayor is elected at large for a four-year term. Councilmember’s are elected at large for staggered four-year terms. The Mayor is limited to two consecutive four-year terms. The City is a charter city, which means the City, through its charter (the “Charter”), may regulate municipal affairs, subject only to restrictions and limitations provided in the Charter; in matters other than municipal affairs, the City is subject to State law.

The City provides a full range of services contemplated by statute or the Charter, including those functions delegated to cities under State law. These services include police and fire protection, emergency response, construction and maintenance of highways, streets and infrastructure, library services, storm water and municipal sewer systems, wastewater treatment and the administration of recreational activities and cultural events. The City also operates a downtown parking facility and the Richmond Memorial Convention Center.

The City has a Council-Manager form of government. The City Manager, appointed by the Mayor and City Council, is responsible for the operation of all municipal functions except the offices of the City Attorney, City Clerk and Investigative Appeals Officer. The officials heading these offices are appointed by the City Council and carry out policies set forth by the City Council.

FINANCIAL OPERATIONS

Financial Statements

Since Fiscal Year 2001-02, the City has prepared its audited Basic Financial Statements (referred to as General Purpose Financial Statements in previous years) in accordance with Governmental Accounting Standards Board Statement No. 34 (GASB 34). The Basic Financial Statements provide both government-wide financial statements with a long-term perspective on

the City's activities and the more traditional fund-based financial statements that focus on near-term inflows, outflows, and balances of spendable financial resources. The government-wide financial statements report on a full accrual basis and include comprehensive reporting of the City's infrastructure and other fixed assets.

Financial and Accounting Information

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and the standards established by the Governmental Accounting Standards Board (GASB). On a quarterly basis, a report is prepared for the City Council which reviews fiscal performance to date against the budget and recommends any necessary changes. Combined financial statements are produced following the close of each fiscal year.

The City Council employs an independent certified public accountant, who, at such time or times as specified by the City Council, at least annually, and at such other times as they determine, examines the financial statements of the City in accordance with generally accepted auditing standards, including tests of the accounting records and other auditing procedures as such accountant considers necessary. As soon as practicable after the end of the fiscal year, the independent accountant submits a final audit and report to the City Council.

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various governmental funds are grouped into three broad fund categories (governmental, proprietary, and fiduciary).

The City's budgets are adopted on a basis substantially consistent with GAAP with two exceptions relating to budgetary accounting in the general fund:

- The City collects property tax override amounts to pay pension obligations approved by voters prior to July 1, 1978. The portion of the property tax override proceeds that is earmarked for the general fund is recorded directly in the general fund as property tax revenue for budgetary purposes. For GAAP reporting, such revenue is recorded in the Pension Reserve Account with a corresponding operating transfer of the tax revenue earmarked for the general fund.
- Workers' compensation and litigation expenses are reported as operating transfers from the general fund to the internal service fund for budgetary purposes. For GAAP purposes, such costs are recorded as general fund expenditures.

Neither of these accounting treatments affects the underlying general fund balance.

Governmental Funds

Governmental funds account for governmental activities mostly supported by taxes and charges for services. All governmental funds are accounted for on the "*current financial resources*" measurement focus and the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The City has seventeen (17) governmental funds, of which four (4) are considered major funds. Information is presented separately for each major governmental fund and in the aggregate for non-major governmental funds. The City reports the following major governmental funds:

General Fund. The general fund is the primary operating fund of the City. It is used to report the financial results of the daily operations of the City. Major general fund revenue sources include property taxes, utility users taxes and sales taxes. Major general fund expenditures include salaries, employee benefits and administrative expenses.

Redevelopment Agency Capital Projects Fund. The Redevelopment Agency Capital Projects Fund accounts for administrative, operating, debt and construction activities undertaken by the Redevelopment Agency as necessary to carry out its responsibility for redeveloping blighted areas of the City.

Joint Powers Financing Authority Debt Service Fund. The Joint Powers Authority was established to issue debt on behalf of the City to finance various capital improvements within the City. This fund is used to account for bond proceeds, reserves and debt service funds.

General Capital Improvement Fund. This fund is used to account for monies designated for capital improvement projects within the City.

Proprietary Funds

Proprietary Funds account for business-type activities whose functions are intended to recover all or a significant portion of their costs through user fees and charges to external users of goods and services. Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting.

Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of when cash changes hands.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-

operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Proprietary funds of the City are two types: (1) enterprise funds - used to report any activity for which a fee is charged to external users for goods or services provided; and (2) internal service funds - used to centralize certain services and then allocate the cost of the services within the government. The City maintains twelve proprietary funds. The City reports the following major enterprise funds:

Richmond Housing Authority Fund. The Richmond Housing Authority Fund accounts for all funds provided by the Department of Housing and Urban Development (HUD) to assist low income families in obtaining decent, safe and sanitary housing. The Richmond Housing Authority, a component unit of the City, manages this fund.

Port of Richmond Fund. The Port of Richmond Fund accounts for operations of the Port of Richmond, a public enterprise established by the City and administered as a department of the City, including its operation of marine terminal facilities and commercial property rentals.

Municipal Sewer Fund. The Municipal Sewer Fund accounts for all financial transactions relating to the City's wastewater and collection services.

Fiduciary Funds

Fiduciary funds are used to account for resources that are held by the government as a trustee or agent for parties outside the government and cannot be used to support the government's own programs. The City reports the following fiduciary funds:

Pension Trust Funds. The Pension Trust Funds were established to account for revenues and expenditures related to City retirees' pension plans. The City administers the activities of certain pension funds on behalf of retirees including the following closed pension plans of the City: Pension Reserve, General Pension, Police and Firemen Pension and Garfield Pension. All current and future City employees are enrolled in CalPERS (California Public Employee's Retirement System). CalPERS manages all of the financial activities related to the pension plans offered by the City to current and future City employees.

Agency Funds. The various agency funds are used to maintain records of assets and the respective funds' financial activities on behalf of a third party. The City does not make any decisions relating to the uses of the assets in the agency funds.

Financial Policies

The financial policies of the City are summarized below. Copies of the Reserves Policy, Debt Policy, Swap Policy and Investment Policy can be obtained from the City's website.

Reserves Policy

In Fiscal Year 2004-05, the City Council established a \$10 million general fund contingency reserve policy. Although the policy called for the contingency reserve to be fully funded over a period of five fiscal years, the City fully funded the contingency reserve, in part by depositing \$8 million from one-time revenue sources, ahead of schedule during Fiscal Year 2005-06. In April 2007, the City Council adopted an update to the policy, providing for a minimum cash reserve of 15% of general fund expenditures, which would equate to approximately \$16.9 million for Fiscal Year 2007-08, in accordance with guidelines established by the Government Finance Officers Association. The reserve can be temporarily reduced to 7% in times of emergency, but must be restored thereafter.

The City's current \$10 million contingency reserve equals approximately 8.9% of budgeted general fund expenditures for Fiscal Year 2006-07. The City plans to reach the 15% target reserve level by retaining investment earnings on the reserve corpus each fiscal year in the reserve account until the target is reached.

Debt Policy

The City's Debt Policy limits General Fund net debt service to 10% of General Fund revenues and sets forth detailed debt management and refunding practices. The City is in compliance with the Debt Policy for Fiscal Year 2007-08, with its net debt service equal to approximately 3.92% of General Fund revenues. The debt ratio is expected to decrease to 1.52% in Fiscal Year 2007-08 following issuance of the Series 2007 Bonds, reflecting the fact that a significant portion of the interest on the Series 2007 Bonds is capitalized during Fiscal Year 2007-08. Net debt service is expected to peak at 4.95% of General Fund revenues in Fiscal Year 2010-11, assuming no further issuance of debt by the City. See "DEBT SERVICE SCHEDULE" on page X-1.

Structural Balance Policy

In connection with its budget preparations for Fiscal Year 2004-05, the City Council adopted a policy to maintain structurally balanced budgets whereby one-time funds can be spent only on one-time uses and ongoing funds can be spent on ongoing (or one-time) uses. In addition, budget enhancements can be approved only if a new source of permanent revenues is received that will cover the future cost of such enhancements. The City is in compliance with the Structural Balance Policy.

Swap Policy

The City is authorized under California Government Code Section 5922 to enter into interest rate swaps to reduce the amount and duration of rate, spread, or similar risk when used in combination with the issuance of bonds. In May 2006, the City Council adopted a comprehensive interest rate swap policy (the "Swap Policy") to provide procedural direction to the City, the Richmond Housing Authority, the Richmond Community Redevelopment Agency and the Richmond Joint Powers Finance Authority regarding the utilization, execution, and management of interest rate swaps and related instruments (collectively, "interest rate swaps").

Periodically, but at least annually, the City will review the Swap Policy and will make modifications as appropriate due to changes in the business environment or market conditions. The City undertook interest rate swaps in connection with its 2006 Wastewater Bonds, Richmond Community Redevelopment Agency Series 2007 Bonds, and the Lease Revenue Series 2007 Bonds.

Investment Policy

The City's investment policy (the "Investment Policy") provides guidelines for City officers charged with the investment of idle cash to ensure prudent investment and cash management practices. The Investment Policy establishes three criteria for selecting investment vehicles: safety, liquidity and yield. The Investment Policy states that an adequate percentage of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements and that yield or "rate of return" on an investment should be a consideration only after the requirements of safety and liquidity are met.

Budget

Budgetary Accounting

The City adopts a budget annually to be effective July 1, for the ensuing fiscal year. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP). Budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the City Council.

The City uses an encumbrance system as an extension of normal budgetary accounting for the General Fund, special revenue funds, and capital projects funds. Under this system, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as reservations of fund balance since they do not constitute expenditures or liabilities. Unencumbered and unexpended appropriations lapse at year-end.

Budget Development Process

The budget development process is the formal method through which the City establishes its program priorities, goals and service levels for the upcoming fiscal year. Through the budget development process, policy is set, programs are established, service levels are expressed, performance measures are articulated, and resources are identified.

The "budgetary" method of accounting is used for preparing the City's budget. The budget is a plan of revenue and expense activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City's goals and objectives. Revenue estimates are derived using historical and economic data on the state and local levels. The budget should be balanced with current revenues equal to or greater than current expenditures.

Responsibilities:

1. The Director of Finance has the overall administrative responsibility for planning, coordinating, analyzing, preparing and issuing the budget.
2. Each Department Director is responsible for preparing and submitting the budget for the department and its subsidiary divisions in accordance with the budget instructions.
3. The City Manager, in close consultation with the division and department directors, is responsible for making the final determination of the proposed budget to be submitted for approval to the City Council.
4. The City Council is responsible for approving the annual operating budget.

Preparing the Budget:

1. As a general rule, from October to December, the City Manager, Assistant City Manager, the Director of Finance, and Budget Division hold a series of planning meetings to analyze financial performance and determine preliminary budget guidelines for the upcoming fiscal year.
2. Following the planning meetings, the Director of Finance prepares strategy recommendations for the upcoming budget and presents them to the City Manager.
3. The City Manager, Assistant City Manager, and the Director of Finance make a final determination of the budget strategy and guidelines.
4. In January and February, the Budget Division drafts the budget guidelines, instructions, supporting materials, forms and worksheets, and distributes them to all departments and divisions responsible for budget preparation.

The budget guidelines are based on financial information that includes:

- a. New budget policies for the upcoming fiscal year.
 - b. Department worksheets with historical actual and proposed operating revenue and expenses.
 - c. Variance analysis (actual versus budgeted financial activity) and forecast analyses.
5. The Budget Division coordinates a series of workshops to provide technical assistance to staff who are involved in preparing budgets for their departments or divisions.
 6. Under the direction of the department director, departments and divisions prepare their budgets.
 - a. Budgets are expected to conform to the standards set forth in the Budget Guidelines and Instructions manual.
 - b. Should the budget deviate from those standards, the department or division prepares a justification.
 - c. If a department's proposed budget includes new programs, the department includes information and justification on the programs including amounts that will be required to fund their implementation.
 7. When the division and department budgets are completed, the department director reviews them and forwards them to the Budget Division.
 8. The Budget Division compiles the divisional and departmental budgets into a draft for a

single City-wide budget, analyzing all revenue and expenditure projections to ensure that they meet the City's goals and objectives, adhere to the budget guidelines, and that no category has been overlooked.

9. The Budget Division presents to the City Manager and the Director of Finance the completed draft budget and a master list of departments' proposed new programs.
10. The City Manager, Director of Finance, and department directors meet between March and the end of April to review the draft budget, make necessary adjustments, and determine which of the proposed new programs will be presented to the City Council for adoption. These meetings are an opportunity for each department and division to present their proposed budget and their justifications for new programs, and to enhance senior management's knowledge of operational needs.
11. When the draft budget has been approved by the City Manager, Assistant City Manager, and the Director of Finance, the adjusted divisional and departmental budgets are returned to the department directors for their information and acknowledgement.
12. In early May, the Budget Division compiles a brief summary of the draft budget and sends a copy to the City Council pursuant to the applicable City resolution.
13. The Budget Division distributes the draft budget summary to the City Council. At the May City Council meeting, the department directors hold a work session to inform the City Council about the budget and the strategies and the financial data upon which it is based.
14. Based upon the City Council's comments, the Budget Division may subsequently revise the draft budget.
15. Public hearings are conducted on the proposed budgets to review all appropriations and sources of financing.
16. At its June meeting, the City Council formally adopts the budget. Once adopted, the budget is the City Council approved operational plan for the ensuing fiscal year.

Monitoring the Budget:

1. Once in place, the adopted budget becomes the main internal control document used to monitor and manage the City's financial position.
2. Expenditures are controlled at the fund level for all budgeted departments within the City. This is the level at which expenditures may not legally exceed appropriations.
3. Finance provides a Monthly Revenue and Expenditures Report to the Finance Committee indicating revenue and expenditures for the month and year to date.
4. Department directors review the reports and prepare written explanations of significant variances between actual revenues and expenditures and the budget projections. These data are intended to help department directors control expenditures and maximize revenue.
5. After receiving the Monthly Revenue and Expenditures Report for the quarter ending month, department directors may submit new appropriation requests and adjustments to the adopted budget. The Budget Division prepares monthly Variance Reports for City Council and with approval of the City Manager, Assistant City Manager, and Finance Director, may include requested appropriation changes and/or adjustments for the approval of the City Council.
6. Throughout the year, department directors assist their divisions and departments in taking any necessary corrective action to control costs.

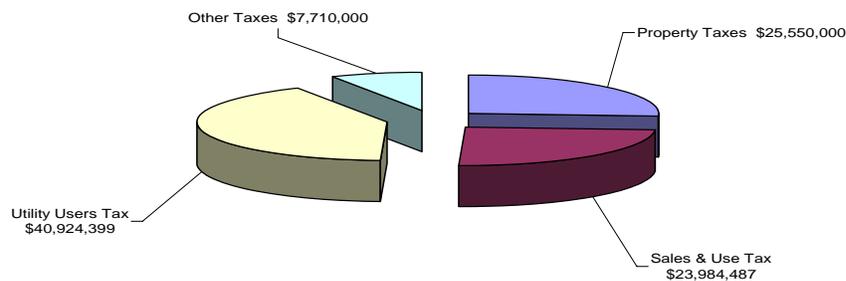
Budget Amendments:

Amendments to the budget may be made throughout the fiscal year. A mid-year budget review is conducted and presented to the City Council in January. Appropriations of new monies or transfers between funds require formal action through City Council resolution. Any amendment or transfer of appropriations between object group levels within the same department must be authorized by the Finance Director or his/her designee. Any amendment to the total level of appropriations for a fund or transfers between funds must be approved by the City Council. Supplemental appropriations financed with unanticipated revenues during the year must be approved by the City Council.

Major General Fund Revenue Sources

Following is a discussion of the City's principal general fund revenue sources: property taxes, utility user taxes, sales and use taxes, documentary transfer taxes, and revenue from the State. For Fiscal Year 2009-10, the proposed budget projects these principal sources to total approximately \$98.1 million.

General Fund Major Revenues FY2010-11



Property Taxes and Assessed Valuations

The City utilizes the facilities of the County for the assessment and collection of property related taxes for City purposes. The assessed valuation of property is established by the County Assessor and reported at 100% of the full cash value as of January 1, except for public utility property, which is assessed by the State Board of Equalization. City property related taxes are assessed and collected at the same time and on the same tax rolls as are county, school, and special district taxes.

The County collects the *ad valorem* property taxes. Taxes arising from the basic one percent levy are apportioned among local taxing agencies on the basis of a formula established by State law in 1979. Under this formula, the City receives a base year allocation plus an allocation on the basis of growth in assessed value (consisting of new construction, change of ownership and inflation). Taxes relating to voter-approved indebtedness are allocated to the relevant taxing agency. Taxes relating to voter-approved pension costs are allocated to the taxing agency. Beginning in Fiscal Year 1990-91 (with the adoption of new State legislation), the County has deducted the pro-rata cost of collecting property taxes from the City's allocation.

The California Community Redevelopment Law authorizes redevelopment agencies to receive the allocation of tax revenues resulting from increases in assessed valuations of properties within designated project areas. In effect, the other local taxing authorities realize tax revenues from such properties only on the base-year valuations, which are frozen at the time a redevelopment project area is created. The tax revenues which result from increases in assessed valuations flow to the redevelopment areas. The City has created redevelopment project areas pursuant to State law. Generally, funds must be spent within the redevelopment areas in which the tax increment revenues were generated and may only be spent on projects which qualify under State redevelopment law.

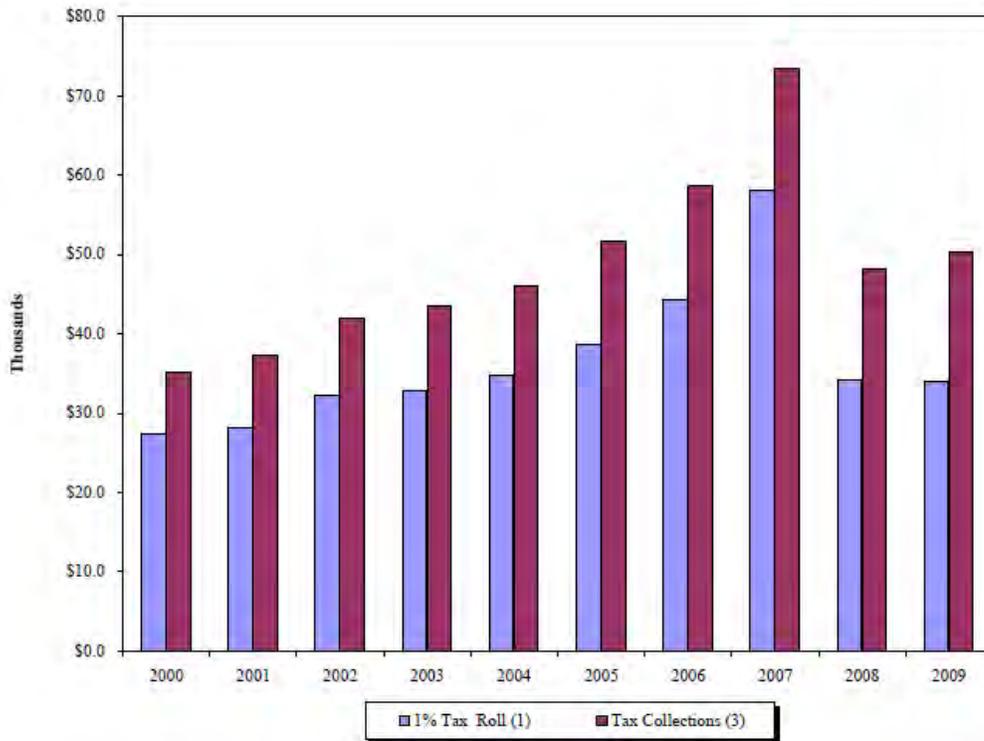
As previously discussed, pursuant to Article XIII A of the California Constitution, annual increases in property valuations by the County Assessor are limited to a maximum 2% unless properties are improved or sold. Transferred properties and improvements are assessed at 100% of full cash value. Therefore, the County tax rolls do not reflect values uniformly proportional to market values.

Business inventories are exempt from property taxation and are not included in the values shown in the following tables. Also excluded is the first \$7,000 of the value of owner occupied residences, pursuant to the homeowners' exemption under State law.

"Secured" property is real property which in the opinion of the County Assessor can serve as a lien to secure payment of taxes. "Utility" property is any property of a public utility which is assessed by the State Board of Equalization rather than the County Assessor, and which is also "secured" property.

Property tax receipts collected for the City by the County are set forth in the chart below. In preparing its annual budgets, the City forecasts property taxes based on each of the specific categories of receipts (secured and unsecured, current and delinquent receipts, supplemental, and State replacement funds). Current receipts are derived from the County Assessor's estimate of growth in assessed valuation, adjusted for estimates in growth for redevelopment project areas. Estimates of other property tax receipts are primarily based on historical collections.

**City of Richmond
Property Tax Levies and Collections
Last Ten Fiscal Years**



Teeter Plan. The City is located within a county that is following the “Teeter Plan” (defined below) with respect to property tax collection and disbursement procedures. Under this plan, a county can implement an alternate procedure for the distribution of certain property tax levies on the secured roll pursuant to Chapter 3, Part 8, Division 1 of the Revenue and Taxation Code of the State of California (comprising Section 4701 through 4717, inclusive), commonly referred to as the “Teeter Plan.”

Generally, the Teeter Plan provides for a tax distribution procedure by which secured roll taxes and assessments are distributed to taxing agencies within the county included in the Teeter Plan on the basis of the tax levy, rather than on the basis of actual tax collections. The County then receives all future delinquent tax payments, penalties and interest, and a complex tax redemption distribution system for all participating taxing agencies is avoided. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the Teeter Plan provides participating local agencies with stable cash flow and the elimination of collection risk. The constitutionality of the Teeter Plan was upheld in *Corrie v. County of Contra Costa*, 110 Cal. App. 2d 210 (1952). The County was the first Teeter Plan county in the State when the Teeter Plan was enacted by the State Legislature in 1949.

The valuation of property is determined as of January 1 each year and equal installments of tax levied upon secured property become delinquent on the following December

10 and April 10. Taxes on unsecured property are due May 15 and become delinquent August 31.

Although the City receives its entire secured tax levy amount each year under the Teeter Plan, an indication of actual tax collections can be obtained from the history of collections of all entities levying taxes within the City limits.

Largest Taxpayers. Set forth in the following table are the ten largest secured taxpayers in the City for the Fiscal Year ending June 30, 2009, based on assessed valuations within the City.

**CITY OF RICHMOND
LARGEST PROPERTY TAX PAYERS
Fiscal Year 2008-09**

<u>Property Owner</u>	<u>Type of Business</u>	<u>Assessed Valuation⁽¹⁾</u>	<u>Total⁽²⁾</u>
Chevron USA	Industry	\$3,806,016	27.88%
Lennar Emerald Marina Shores	Residential	130,137	0.95%
Richmond Parkway Associates	Residential	122,770	0.90%
Bayer Healthcare Pharm., Inc.	Industrial	114,424	0.84%
DDRM Hilltop Plaza, LP	Commercial	88,858	0.65%
Richmond Essex, LP	Residential	67,859	0.50%
Richmond Associates	Commercial	63,727	0.47%
Crescent Park EAH, LP	Residential	48,444	0.35%
Cherokee Simeon Venture I, LLC	Commercial	46,837	0.34%
Foss Maritime Company	Unsecured	45,889	0.34%
Total		\$4,534,961	27.66%

(1) In Thousands

(2) Based on total net assessed value of \$10,048,259 (in thousands)

Sources: *City of Richmond Comprehensive Annual Financial Report for the Year Ended June 30, 2009.*

Utility Users Tax

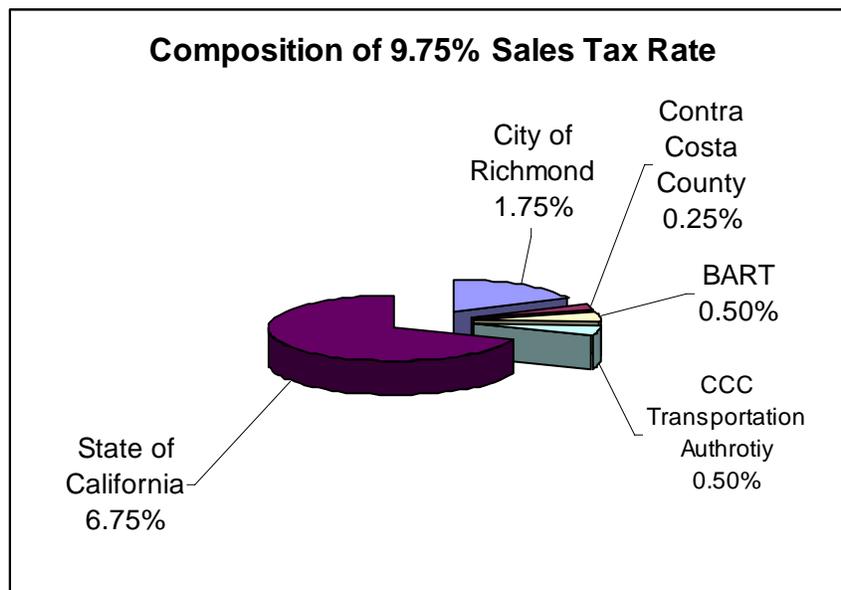
The City collects a tax (the "Utility Users Tax") from utility users within the City's boundaries. Such users are charged 10% of the total bill for electricity and gas services, and 9.5% of the total bill for phone and cable television services. The tax is not applicable to State, County, or City agencies, insurance companies or banks. The Utility Users Tax represented the largest revenue source for the City in Fiscal Year 2008-09.

The Richmond Municipal Code Section 13.52.100 provides that any electric service user may annually elect to pay a maximum Utility Users Tax that is calculated as the base amount of \$1,148,137.54 for each percent of tax imposed for any tax year, which base amount is then adjusted annually by that percentage which is ninety percent (90%) of the total percentage of

change in the United States Department of Labor, Bureau of Labor Statistics' Gas (piped) and Electric Consumer Price Index For All Consumers Urban for the San Francisco/Oakland/San Jose Area calculated on the basis of the two consecutive and most recently completed years for which data is available from the United States Department of Labor. In order to elect to pay the maximum Utility Users Tax, a user of the electric service must enter into an agreement with the City Tax Administrator prior to the commencement of the tax year to pay the maximum tax liability directly to the City during the tax year. No portion of the maximum Utility Users Tax is refundable in the event the service user subsequently determines that its tax liability under this chapter would have been less than the maximum Utility Users Tax calculated as described above.

Sales and Use Taxes

The sales tax is an excise tax imposed on retailers for the privilege of selling tangible personal property. The use tax is an excise tax imposed on a person for the storage, use or other consumption of tangible personal property purchased from any retailer. The proceeds of sales and use taxes (collectively, "Sales Tax") imposed within the boundaries of the City are distributed by the State to various agencies as shown below in the table below. The total Sales Tax rate for the City currently is 9.75% and is allocated as follows:



Source: California State Board of Equalization.

Sources: City of Richmond, Comprehensive Annual Financial Report for Fiscal Years 2002-03, 2004-05, 2005-06 and 2006-07, and General Purpose Financial Statements for Fiscal Year 2003-04; Mid-Year Adjusted Budget for Fiscal Year 2007-08 and Proposed Budget for Fiscal Year 2008-09.

Documentary Transfer Tax

The City collects a tax (the "Documentary Transfer Tax") on all transfers by deeds, instruments, writings or any other document by which lands, tenements, or other interests in real property are sold at a rate of \$7.00 for each \$1,000 or fractional part thereof of the consideration.

Pension Plans

The City contributes to the California Public Employees' Retirement System ("PERS") as well as three separate City-administered, single-employer, defined-benefit pension plans – the General Pension Plan, the Police and Firemen's Pension Plan and the Garfield Pension Plan.

California Public Employees' Retirement System

The City contributes to PERS, an agent, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report may be obtained from their Executive Office: 400 P Street, Sacramento, CA 95814.

Funding Policy: Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary. The City makes the contributions required of City employees on their behalf and for their account. The City as employer was required to contribute for the period from July 1, 2005 to January 31, 2006 at an actuarially determined rate of 20.417% and 34.045% of annual covered payroll for miscellaneous and safety employees, respectively. The employer contribution rate was changed on February 1, 2006. From February 1, 2006 to June 30, 2006, the City was required to contribute at an actuarially determined rate of 11.328% and 16.485% of annual covered payroll for miscellaneous and safety employees, respectively in part reflecting the City's prepayment of its UAAL from proceeds of pension obligation bonds in 2005. The contribution requirements of plan members and the City are established and may be amended by PERS.

General Pension Plan. The General Pension Plan funds retirement and other benefits payable to 36 retirees who are not covered by PERS. The General Pension Plan is closed to new membership, and all of its current members are retired. Benefits are funded from the assets of the General Pension Plan and from related investment earnings. The City is required under its charter to contribute the remaining amounts necessary to fund the General Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance.

Police and Firemen's Pension Plan. The Police and Firemen's Pension Plan is a defined benefit pension plan covering 98 police and fire personnel employed by the City prior to October 1964. The Police and Firemen's Pension Plan is closed to new membership, and substantially all of its current members are retired. Funding for the Police and Firemen's Pension Plan is provided from the Pension Reserve Trust Fund. Employees eligible under the Police and

Firemen's Pension Plan were vested after five years of service, and members were allowed normal retirement benefits after 25 or more continuous years of service. The City is required under its charter to contribute the remaining amounts necessary to fund the Police and Firemen's Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance. The City has established the Pension Reserve Trust Fund, to which a portion of the proceeds of an incremental property tax levy approved by the citizens of the City are credited, for the payment of benefits under the Police and Firemen's Pension Plan as well as other pre-1978 benefits approved for general safety and miscellaneous employees enrolled in PERS.

Garfield Pension Plan. The City maintains the Garfield Pension Plan to fund defined retirement and other benefits due to a retired Chief of Police of the City, pursuant to a contractual agreement. Retirement and other benefits are paid from the assets of the Garfield Pension Plan and from related investment earnings.

Postretirement Health Care Benefits

In addition to the retirement and pension benefits described above, the City provides postretirement health care benefits ("OPEB Obligations"), in accordance with City ordinances, to all employees who retire from the City on or after attaining retirement age (50 for police and fire employees, and 55 for all other employees) and who have at least ten years of service. At June 30, 2006, 118 retirees met those eligibility requirements.

Risk Management

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omission, injuries to employees, natural disasters, and inverse condemnation. The City began self-insuring its workers' compensation and its general and auto liability in 1976. The City has chosen to establish risk financing internal service funds where assets are accumulated for claim settlements associated with the above risks of loss up to certain limits. Excess coverage for the above-mentioned risk categories excluding wrongful termination, sexual harassment, and inverse condemnation is provided by policies with various commercial insurance carriers. Self-insurance and insurance company limits are as follows:

<u>Type of Coverage</u>	<u>Self Insurance</u>	<u>Commercial Insurance Carrier</u>
Workers' compensation for public safety employees	Up to \$1,000,000 per claim	\$24,000,000 in excess of self-insured retention
Workers' compensation for general employees	Up to \$1,000,000 per claim	\$24,000,000 in excess of self-insured retention

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Executive Summary

Finance Department



EXECUTIVE SUMMARY

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) of the City of Richmond is a five-year public improvements and capital expenditures plan for Fiscal Years 2010-11– 2014-15. The CIP is a proposed funding schedule for the next five years and describes projects and programs to be undertaken by the City on an annual basis.

Capital improvement is a “capital” or “in-kind” expenditure of \$10,000 or more that results in the acquisition, improvement, or additions to fixed assets in the form of land, buildings, or improvements more or less permanent in character, and durable equipment with a life expectancy of at least five years.

The City’s CIP is based on a five-year revenue and expenditure forecast and is implemented through the City’s Enterprise Resource Planning (ERP) system, CIP planning software and a specialized performance management reporting system that provides current updates on the progress of each project. Additionally, the City’s new web-based external and internal reporting system, See-It, will allow the public to view the City’s CIP quarterly performance measurements.

STRATEGIC GOALS

The City Council, Commissions, and staff have formulated five distinct goals that are based upon the understanding that investments of financial, physical, and staffing resources made today ensure that the City’s quality of life is improved and maintained for its future residents. The CIP supports the vision of the City as conveyed through five core strategic goals:

- **Maintain and enhance the physical environment**
- **Promote a safe and secure community**
- **Promote economic vitality**
- **Promote sustainable communities**
- **Promote effective government**

The CIP is a blueprint of the many objectives that are utilized to achieve these goals. It provides for the proper physical and financial coordination of projects and for private sector development initiatives that provide/require modifications to certain infrastructure and will be properly coordinated with City projects to achieve compatibility and greater benefit. The following is a summary of the City’s Strategic Goals and the CIP projects that are used to fulfill the City’s mission.

Executive Summary

1. MAINTAIN AND ENHANCE THE PHYSICAL ENVIRONMENT

A strategic goal of the City of Richmond is to provide a clean and well maintained environment for individuals who live, work, and play within its boundaries. Richmond's public facilities and infrastructure play an essential role in the fabric of the community, and the City seeks to develop and maintain an infrastructure that is community-serving, resilient, high-performing, cost-effective, resource efficient, and environmentally friendly. The departments with the primary responsibility for maintaining and enhancing the physical environment of the City are the Engineering Department and the Public Works Department.

CIP projects to achieve this goal include:

Engineering Department

1. American Disabilities Act (ADA) Improvements Wheel Ramp Upgrades
2. Barrett Avenue Resurfacing
3. Carlson Blvd. Improvements
4. City-wide Pedestrian Master Plan
5. Crosswalk Improvements
6. Cutting/Carlson Safety Improvements
7. Dornan Drive Tunnel Repair
8. Gap Closures in Sidewalks
9. Miscellaneous Improvement Repairs
10. Miscellaneous Sidewalk Repair
11. Miscellaneous Street Paving
12. Martin Luther King (MLK) Center Improvements
13. Pavement Management Program
14. Point Molate Bay Trail (Castro to Bridge)
15. Point Richmond Retaining Wall Repairs
16. Quiet Zones Railroad Crossing Improvements
17. Richmond Greenway/Ohlone Gap Closure
18. Safe Route to School (Ford, King and Grant)
19. Safe Route to Nystrom
20. Street Light Rehabilitation Program
21. Surface Drainage
22. Traffic Safety Improvements

Engineering Wastewater Treatment

Wastewater Treatment Plant Improvements

Engineering Stormwater

Asset Layer GIS System

Executive Summary

Public Works Operation and Maintenance

Public Work Street Paving

Public Works Parks and Landscaping

Bay Trail Gap Closure
Booker T. Anderson (BTA) Bridge Replacement
Burg Park
Greenway Phases I, II & III
Joint Powers Agreement (JPA) Sports Field Partnership
Martin Luther King (MLK) Park Additions
Museum Landscape Renovations
Park Hardscape Rehabilitation
Park Irrigation Rehabilitation
Park Lighting Rehabilitation
Park Needs Assessment
Park Restroom Demolition
Parks American Disabilities Act (ADA) Access
Parks Lighting
Shields-Reid Park Renovations
Wendell Park Renovations

2. PROMOTE A SAFE AND SECURE COMMUNITY

The strategic goal to maintain a safe and secure community is fundamental to the health, quality of life, and economic vitality of the City of Richmond. There are three departments with primary responsibility for maintaining the safety and security of the Richmond community: the Police Department, the Fire Department, and the Office of Neighborhood Safety within the City Manager's Department. In addition to those three departments, Library and Cultural Services and the Recreation Department have teamed up to help keep violence down by keeping kids off of the streets and placing them in life enrichment programs that stress education, physical activity and community involvement.

CIP projects to achieve this goal include:

Police Department

2.1 Closed Circuit Television (CCTV) Cameras

Library and Cultural Services Department

Back-up Generator Main Library

Recreation Department

Kennedy Swim Center Landscaping

Executive Summary

3. PROMOTE ECONOMIC VITALITY

The strategic goal to promote economic vitality is essential to the City's overall quality of life and demonstrates the City's support of business and economic sustainability. The City seeks to ensure that there is a strong and diverse local economy that provides jobs and generates wealth. The departments that are responsible for the City's economic vitality programs and strategies include the Richmond Community Redevelopment Agency and the Port of Richmond. These departments facilitate economic activities in order to achieve the economic vitality necessary to achieve the City's vision.

CIP projects to achieve this goal include:

Port Department

- Bay Trails Shipyard No. 3
- Honda Port of Entry at Point Potrero Marine Terminal (PPMT)
- Integrated Video Surveillance System
- Lighting Improvements Point Potrero Marine Terminal
- Marina Dredging
- Port Dredging
- Port Rail Corridor Facilities
- Point Potrero Marine Terminal (PPMT) Fiber Optic Network
- Terminal 2 Timber Wharf Replacement
- Terminal 3 Port Office Building Upgrade

Redevelopment Community Development Agency

- 23rd St. Streetscape Design Program
- Facade Improvement Program
- Marina Bay Parkway Grade Separation
- Metro Walk (Transit Village)

Executive Summary

4. PROMOTE SUSTAINABLE COMMUNITIES

Richmond's distinct identity and quality of life is attributable to its heritage as a uniquely situated waterfront community with a variety of residential villages. Richmond remains attractive for business and private investment with ample space for residential development. Richmond's future prosperity will be based on maintaining a sustainable quality of life through a mix of land uses, a safe community with no visible signs of deterioration, an efficient circulation system that promotes alternative modes of transportation, and abundant open space and recreational amenities. These attributes, along with a strong economic base, will preserve and build upon Richmond's sense of uniqueness, cultural and social diversity, and strong sense of community. The departments that are primarily responsible for promoting sustainable communities in the City are the Public Works Department and the Richmond Community Redevelopment Agency.

CIP projects to achieve this goal include:

Housing & Community Development Div

- Carquinez Hotel
- Infill Phase II
- Miraflores (S. 43rd & Wall)
- Nevin Court (1st & Nevin)
- The Arbors (53rd & Potrero)
- Vernon-Castro

Executive Summary

5. PROMOTE EFFECTIVE GOVERNMENT

A commitment to quality service that is both efficient and cost-effective continues to be the central focus of the City of Richmond organization. Being flexible in its ability to deliver cost-effective services, the City of Richmond seeks to be responsive to the changing economic and market conditions.

In response to dwindling resources, Richmond has attempted to re-invent itself into a responsive, performance-based government that addresses policies, service standards, allocation of resources, and funding requirements to meet the best needs of its stakeholders. In order to continuously meet community needs, the City of Richmond is maximizing its operational efficiencies by continuous benchmarking, enhanced public accountability, increased staff training, and improved communications and technology. The departments that are primarily responsible for promoting an effective government for the City are Richmond Community Redevelopment Agency, Information Technology Department, and the Public Works Department.

The CIP projects to achieve this goal include:

Public Work Equipment Services Division

5.1 Vehicle and Equipment Replacement

REVIEW CRITERIA

All projects submitted for inclusion in the City's Capital Improvement Plan were reviewed on the basis of their relative need and cost. In addition, several guiding policies directed the determination of the content scheduling and funding of the Capital Improvement Plan. The policies are as follows:

1. Meet the City's plans and policies relative to:
 - a. Maintaining and enhancing the physical environment
 - b. Promoting a safe and secure community
 - c. Promoting economic vitality
 - d. Promoting sustainable communities
 - e. Promoting effective government
2. Maximize return on investment, in consideration of financial limitations and budget constraints so as to:
 - a. Preserve prior investments where possible;
 - b. Reduce operating costs;
 - c. Maximize use of outside funding sources to leverage the City's investments
 - d. Maximize cost-effective service delivery

Executive Summary

PROJECT DETAIL

Each Department Project Narrative includes a Mission Statement, Plan Highlights, Program Overview, Sources of Funding and Performance Measurements.

Additionally, each project has a detailed Project Description Report which includes the Project Identification, Project Name, Project Manager, Department Responsible, Project Description, Project Location, Estimated Operation and Maintenance Cost, Project Intent, Project Type, Estimated Start Date, Estimated Completion Date, Project Justification, Total Estimated Cost, Sources of Funding, Fund Number, Fund Name and the year in which funding will be needed.

PRIORITY PROJECTS

Pages C-11 to C-21 provides a detailed listing of projects by priority. Priority projects include the completion of the upgrades to City Hall which will return staff to the Central Richmond facility by April 2009; Port Expansion that will create a new rail yard adjacent to ship berths and allow imported autos to be loaded directly onto rail cars; Police and Fire facility and equipment upgrades that support the delivery of effective emergency services to the City of Richmond residents and visitors; a new Enterprise Resource Planning (ERP) System scheduled to go live October 2008 that will provide a link between the various operating systems to reduce redundant input and provide better access to information on a real-time basis; \$8.860 million of road repair to maintain and preserve City streets; Wastewater Plant improvements that comply with mandatory Code of Federal Regulations (CFR) and increase wastewater treatment efficiency; and Park improvements that include lighting, irrigation, and new play structures.

PROGRAMS

A program Sources and Use report (Individual Project Description Report) can be found under each Departmental tab for Buildings and Facilities, Equipment, Parks and Open Space, Sewer, Storm, Streets and Sidewalks, Technology Enhancements, Traffic Improvements and miscellaneous projects.

FINANCIAL

This section includes projected capital revenue sources, uses of funds and funding by type. The total FY2010-11 Capital Improvement Plan budget is \$19,463,426.

Executive Summary

CONCLUSION

The \$238 million unfunded portion of this five-year CIP is indicative of the City's current unmet needs and future anticipated needs. In projecting five years into the future, it is not possible to estimate all the needs of each project or the amount of available funds. By identifying priority projects with unmet funding needs, direction is provided to staff on which projects to emphasize in searching for potential grant and other sources of funding. Managing the progress of the CIP and anticipating future needs is an ongoing process, and revisions are made annually.

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION									
Capital Outlay Fund	CIP Lease Rev Bond 00	Civic Center	Transpor- tation Projects	Parks Projects	Park Impact Fee	Fire Impact Fee	Police Impact Fee		
2001	2003	2004	2008	2006	2110	2113	2114		
3,448,439	3,177,591	1,559,949	1,506,640	(1,131,252)	1,798,942	1,887	76,847		
Revenues									
Licenses, Permits and Fees									
Interest and Investment Income									
Charges for Services									
Charges for Internal Services									
Other Revenues - WW Bond									
State Grant Revenue									
Other Grant Revenue									
Proceeds from Sale of Property									
Total Revenues									
141,600	9,500	-	1,506,640	-	66,500	4,176	3,055		

Capital Improvements-Projects

PROJECT CODE/CLASSIFICATION	Capital Outlay Fund	CIP Lease Rev Bond 00	Civic Center	Transpor- tation Projects	Parks Projects	Park Impact Fee	Fire Impact Fee	Police Impact Fee
ORG FUND	2001	2003	2004	2008	2006	2110	2113	2114
Expenditures								
Salaries & Wages	161,523							
Benefits	83,375							
Professional Services								
CCTV	40,000							
Admin Contract CIP Planner	8,543							
Public Works Paving	2,000,000							
Dorman Drive Tunnel Repair & Rehabilitation	638,000							
Street Light Rehab	150,655	1,488,956		1,506,640				
Engineering Paving								
Cutting Carlson Traffic Safety								
Crosswalk Improvement								
Railroad Crossing Improvement								
Barrett Avenue Resurfacing								
Miscellaneous Sidewalk Improvement								
Surface Drainage								
Miscellaneous Improvement Repairs								
Traffic Safety Improvement								
Carlson Boulevard Street Improvements, Ph	95,000							
Point Molate Bay Trail (Castro to Bridge)								
Annual Street Audit								
Debt Service Payment								
City-Wide Pedestrian Master Plan								
MLK								
Richmond Greenway Ohlone Gap								
Safe Route to School (Ford, King, Grant)								
Safe Route to School Nystrom								
Americans with Disabilities Act (ADA)								
Gap Closures in Sidewalks								
Pt. Richmond Retaining Walls								
JAG Police Safety Equipment								
Parks ADA								
Park Needs Assessment						170,000		
Park Irrigation Rehabilitation						71,000		
Greenway Phases I, II & III						100,000		
Park Hardscape Rehabilitation						105,000		
Museum Landscape Renovations						165,000		
BTA Park Bridge/Bioswales						80,000		
JPA Sports Field Partnership						160,000		
Shields Reid						15,000		
Park Lighting						100,000		
Wendell Park						100,000		
Burg Park						165,000		
Bay Trail Gap Closure						50,000		
MLK Park Additions						500,000		
Kennedy Swim Center Landscaping			1,559,949					
Downtown Projects	100,000							
City-Wide Document Scanning	561,824							
Dredging	666,667							
MLK Demolition								
Greenprint								
Total Expenditures	4,505,587	1,488,956	1,559,949	1,506,640	-	1,781,000	-	-

Capital Improvements-Projects

PROJECT CODE	CLASSIFICATION	Capital Outlay Fund	CIP Lease Rev Bond 00	2003	2004	2008	2006	Park Projects	Park Impact Fee	Fire Impact Fee	Police Impact Fee
ORG ORG FUND		2001	2003	2004	2008	2006	2110	2113	2114		
Transfers in from:											
Capital Improvements		137,221									
Debt Service		40,000									
North Richmond Mitigation		666,667									
UUT		843,888									
Total transfers in											
Transfers out to:											
Capital Improvements											
Debt Service											
Total transfers out											
Net transfers in/out		843,888									
Net Surplus/Deficit		(3,520,099)	(1,479,456)	(1,559,949)			(1,714,500)	4,176	3,055		
Ending Balance		(71,660)	1,698,135		1,506,640	(1,131,252)	84,442	6,063	81,902		

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Outside Grants	Library Impact Fee	Recreation Impact Fee Community Aquatic	Traffic Impact Fee	HARBOR FUND	Measure C/J	State Highway	Hiltop Impact Fee
ORG								
FUND								
Estimated Beginning Balance 07/01/10	1006	2117	2115	2111	2007	2002	2009	2118
	834,533	464,105	1,12,253	(3,054,158)	1,058,844	1,364,231	2,036,004	(2,044)
Revenues								
Licenses, Permits and Fees		10,630						
Interest and Investment Income		8,420						
Charges for Services			7,033					
Charges for Internal Services			8,236		17,000			77,852
Other Revenues - WW Bond						9,900		
State Grant Revenue								
Other Grant Revenue	841,293					1,153,900		
Proceeds from Sale of Property								
Total Revenues	841,293	19,050	15,269	-	17,000	1,163,800	77,852	-

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Outside Grants	Library Impact Fee	Recreation Impact Fee Community Aquatic	Traffic Impact Fee	HARBOR FUND	Measure C/J	State Highway	Hiltop Impact Fee
ORG FUND	1006	2117	2115	2111	2007	2002	2009	2118
Expenditures								
Salaries & Wages								
Benefits								
Professional Services		60,000				145,000		
CCTV								
Admin Contract CIP Planner								
Public Works Paving								
Dorman Drive Tunnel Repair & Rehabilitation								
Street Light Rehab								
Engineering Paving								
Cutting Carlson Traffic Safety							1,552,779	
Crosswalk Improvement						405,000		
Railroad Crossing Improvement								
Barrett Avenue Resurfacing								
Miscellaneous Sidewalk Improvement								
Surface Drainage								
Miscellaneous Improvement Repairs								
Traffic Safety Improvement								
Carlson Boulevard Street Improvements, Ph								
Point Molate Bay Trail (Castro to Bridge)								
Annual Street Audit								
Debt Service Payment								
City-Wide Pedestrian Master Plan								
MLK								
Richmond Greenway Ohlone Gap								
Safe Route to School (Ford, King, Grant)								
Safe Route to School Nystrom								
Americans with Disabilities Act (ADA)						100,000		
Gap Closures in Sidewalks						120,000		
Pt. Richmond Retaining Walls							50,000	
JAG Police Safety Equipment	541,293							
Parks ADA								
Park Needs Assessment								
Park Irrigation Rehabilitation								
Greenway Phases I, II & III								
Park Hardscape Rehabilitation								
Museum Landscape Renovations								
BTA Park Bridge/Bioswales								
JPA Sports Field Partnership								
Shields Reid								
Park Lighting								
Wendell Park								
Burg Park								
Bay Trail Gap Closure	300,000							
MLK Park Additions								
Kennedy Swim Center Landscaping			25,000					
Downtown Projects								
City-Wide Document Scanning					1,058,844			
Dredging								
MLK Demolition								
Greenprint								
Total Expenditures	841,293	60,000	25,000	-	1,058,844	774,000	1,602,779	-

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Outside Grants	Library Impact Fee	Recreation Impact Fee Community Aquatic	Traffic Impact Fee	HARBOR FUND	Measure C/J	State Highway	Hiltop Impact Fee
ORG FUND	1006	2117	2115	2111	2007	2002	2009	2118
Transfers in from:								
Capital Improvements								
Debt Service								
North Richmond Mitigation								
UUT								
Total transfers in	-	-	-	-	-	-	-	-
Transfers out to:								
Capital Improvements								
Debt Service								
Total transfers out	-	-	-	-	-	-	-	-
Net transfers in/out								
Net Surplus/Deficit	-	(40,950)	(9,731)	-	(1,041,844)	389,800	(1,524,927)	-
Ending Balance	834,533	423,155	102,522	(3,054,158)	17,000	1,754,031	511,077	(2,044)

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Facility Fee - Parks	Storm Drain Impact Fee	Gas Tax	Asset Seizure	Capital Improvements Total
ORG					
FUND	2116	2119	1002	1004	
Estimated Beginning Balance 07/01/10	(775,792)	(281,898)	3,213,149	150,545	15,560,815
Revenues					
Licenses, Permits and Fees					24,894
Interest and Investment Income			96,240	4,865	440,113
Charges for Services					-
Charges for Internal Services					-
Other Revenues - WW Bond			1,690,700		1,690,700
State Grant Revenue					1,506,640
Other Grant Revenue					1,995,193
Proceeds from Sale of Property					
Total Revenues	-	-	1,786,940	4,865	5,657,540

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Facility	Storm	Gas Tax	Asset	Capital
	Fee -	Drain		Seizure	Improvements
	Parks	Impact Fee			Total
ORG	2116	2119	1002	1004	
FUND					
Expenditures					
Salaries & Wages					161,523
Benefits					83,375
Professional Services					205,000
CCTV				104,723	144,723
Admin Contract CIP Planner					8,543
Public Works Paving					2,000,000
Dorman Drive Tunnel Repair & Rehabilitation			562,000		638,000
Street Light Rehab			651,625		1,121,655
Engineering Paving			440,000		5,200,000
Cutting Carlson Traffic Safety			100,000		440,000
Crosswalk Improvement			200,000		100,000
Railroad Crossing Improvement			282,000		200,000
Barrett Avenue Resurfacing			250,000		282,000
Miscellaneous Sidewalk Improvement			200,000		250,000
Surface Drainage			150,000		200,000
Miscellaneous Improvement Repairs			325,000		150,000
Traffic Safety Improvement			250,000		325,000
Carlson Boulevard Street Improvements, Ph			200,000		345,000
Point Molate Bay Trail (Castro to Bridge)			3,000		200,000
Annual Street Audit					3,000
Debt Service Payment					-
City-Wide Pedestrian Master Plan					-
MLK					-
Richmond Greenway Ohlone Gap					-
Safe Route to School (Ford, King, Grant)					-
Safe Route to School Nystrom					-
Americans with Disabilities Act (ADA)					-
Gap Closures in Sidewalks			116,167		100,000
PL Richmond Retaining Walls					120,000
JAG Police Safety Equipment					166,167
Parks ADA					541,293
Park Needs Assessment					170,000
Park Irrigation Rehabilitation					71,000
Greenway Phases I, II & III					100,000
Park Hardscape Rehabilitation					105,000
Museum Landscape Renovations					165,000
BTA Park Bridge/Bioswales					80,000
JPA Sports Field Partnership					15,000
Shields Reid					100,000
Park Lighting					100,000
Wendell Park					165,000
Burg Park					50,000
Bay Trail Gap Closure					300,000
MLK Park Additions					500,000
Kennedy Swim Center Landscaping					25,000
Downtown Projects					1,589,949
City-Wide Document Scanning					100,000
Dredging					1,058,844
MLK Demolition					561,824
Greenprint					666,667
Total Expenditures			3,729,792	104,723	19,038,563

Capital Improvements-Projects

PROJECT CODE CLASSIFICATION	Facility	Storm	Gas Tax	Asset	Capital
	Fee -	Drain		Seizure	Improvements
ORG	Parks	Impact Fee			Total
FUND					
	2116	2119	1002	1004	
Transfers in from:					
Capital Improvements					137,221
Debt Service					40,000
North Richmond Mitigation					666,667
UUT					843,888
Total transfers in	-	-	-	-	-
Transfers out to:					
Capital Improvements			424,863		424,863
Debt Service			424,863		424,863
Total transfers out	-	-	424,863	-	424,863
Net transfers in/out	-	-	(424,863)	-	419,025
Net Surplus/Deficit	-	-	(2,367,715)	(99,858)	(12,961,998)
Ending Balance	(775,792)	(281,898)	845,434	50,887	2,598,818

City of Richmond
 Capital Improvement Plan (CIP)
 Priority Projects For
 FY 2010/11

Department	Project Name	FY2010/11 Adopted
Engineering	Street Paving	\$5,200,000
	Street Light Rehabilitation	\$1,121,655
	Barrett Avenue Resurfacing	\$282,000
	American with Disabilities Act (ADA) Wheelchair Ramp Upgrades	\$100,000
	Cutting Carlson Traffic Signal Safety Improvements	\$440,000
	Doman Tunnel	\$638,000
	Crosswalk Improvements	\$100,000
	Railroad Crossing Improvement	\$200,000
	Miscellaneous Sidewalks Improvement	\$250,000
	Surface Drainage	\$200,000
	Miscellaneous Improvement Repairs	\$150,000
	Traffic Safety Improvement	\$325,000
	Carlson Boulevard Street Improvements	\$345,000
	Pt. Molate Bay Trail (Castro to Bridge)	\$200,000
	Gap Closures in Sidewalks	\$120,000
	Pt. Richmond Retaining Walls	\$166,167
	MLK Demolition	\$561,824
	Greenprint	\$666,667
		\$11,066,313
Public Works	Street Paving	\$2,000,000
		\$2,000,000
Parks	Parks American Disabilities (ADA)	\$170,000
	Park Lighting	\$100,000
	Park Irrigation	\$100,000
	Bay Trail Gap Closure	\$300,000
	Park Needs Assessment	\$71,000
	Greenway Phases I, II & III	\$105,000
	Park Hardscapes	\$165,000
	Museum Landscape Renovations	\$80,000
	BTA Park Bridge/Bioswales	\$160,000
	JPA Sportsfield	\$15,000
	Shields Reid Renovations	\$100,000
	Wendell Park	\$165,000
	Burg Park	\$50,000
	MLK Park Additions	\$500,000
		\$2,081,000

FY2010-11 CIP Budget

City of Richmond
 Capital Improvement Plan (CIP)
 Priority Projects For
 FY 2010/11

Department	Project Name	FY2010/11 Adopted
Police	CCTV - Closed Circuit Television Police Safety Equipment	\$144,723 \$541,293 \$686,016
Library	Professional Services	\$205,000 \$205,000
Recreation	Kennedy Swim Center Landscaping	\$25,000 \$25,000
City Clerk	Professional Services	\$100,000 \$100,000
Civic Center	Civic Center	\$1,559,949 \$1,559,949
Port	Port and Marina Dredging	\$1,058,844 \$1,058,844
Miscellaneous	Salaries and Wages Benefits Administration Contract CIP Planner Annual Street Audit	\$161,523 \$83,375 \$8,543 \$3,000 \$256,441
Total - Priority Project CIP Fund Expenditures		\$19,038,563

FY2010-11 CIP Budget

City of Richmond
 Capital Improvement Plan (CIP)
 Priority Projects For
 FY 2010/11

Department	Project Name	FY2010/11 Adopted
Port		
	Honda Port of Entry at the Point Potrero Marine Terminal	\$1,000,000
	Port Rail Corridor Facilities	\$500,000
	PPMT- Fiber Optic Network	\$4,310,504
	Terminal 2 Timber Wharf Replacement	\$1,000,000
	Railroad Improvements Quiet Zones	\$1,000,000
	Integrated Video Surveillance System	\$2,263,520
	Integrated Video Surveillance System	\$754,507
	Lighting Improvements Point Potrero Marine Terminal	\$2,650,000
	Terminal 3 Port Office Building Upgrade	\$3,787,889
	Bay Trail	\$289,000
	Bay Trail	\$53,000
	Bay Trail	\$350,000
		\$17,958,420
Marina Operations		
	Marina Dredging	\$2,100,000
		\$2,100,000
Redevelopment		
	23rd St. Streetscape Design Program	\$90,000
	Facade Improvement Program	\$300,000
	Marina Bay Parkway Grade Separation	\$31,342,000
	Metrol Walk (Transit Village)	\$32,309,000
	EDA Revolving Loan Program	\$246,000
		\$64,287,000

FY2010-11 CIP Budget

City of Richmond
 Capital Improvement Plan (CIP)
 Priority Projects For
 FY 2010/11

Department	Project Name	FY2010/11 Adopted
Housing		
	Carquinez Hotel	\$65,000
	Infill Phase 2	\$1,450,000
	Lillie Mae Jones	\$201,000
	Miraflores (S. 43rd & Wall)	\$2,827,000
	Nevin Court (1st & Nevin)	\$360,000
	The Arbors (53rd & Potrero)	\$10,000
	Vernon Castro	\$28,000
	Housing Programs	\$1,257,000
		\$6,198,000
Public Works Equipment Services		
1	Fire Vehicles	\$735,000
	Police Vehicles	\$530,000
	Other City Vehicles	\$710,000
	Other City Equipment	\$147,000
		\$2,122,000
Information Technology/KCRT		
1	Council Chamber Technology Upgrade	\$64,000
2	Media Center	\$10,000
3	Production Truck	\$30,000
4	Studio Upgrade	\$10,000
5	Upgrade Playback System	\$12,000
		\$126,000
	Total - Priority Project Enterprise and Internal Services Fund Expenditures	\$92,791,420
	Total - ALL CIP Priority Expenditures FY2010-11	\$111,829,983

FY2010-11 CIP Budget

**City of Richmond
Capital Unfunded Request For FY 2010/11 to 2014/15**

<u>Project Name</u>	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>	<u>5 Year Total</u>
Engineering Department						
Barrett Avenue Resurfacing	\$ 696,000					\$ 696,000
Point Richmond Retaining Walls	\$ 673,000					\$ 673,000
Street Paving	\$ 17,800,000	\$ 17,800,000	\$ 17,800,000	\$ 17,800,000	\$ 17,800,000	\$ 71,200,000
Total - Unfunded Engineering Department	\$ 19,169,000	\$ 17,800,000	\$ 17,800,000	\$ 17,800,000	\$ 17,800,000	\$ 72,569,000
Priority 1 Electrical Rehab and Replacement	\$5,500,000					\$5,500,000
Sewer System Maintenance Projects	\$4,155,000					\$4,155,000
Sewer System Hydraulic Improvements for Present Dry- and Wet- Weather Flows	\$3,577,000					\$3,577,000
Sanitary Sewer System Repairs (Flapgates)	\$1,000,000					\$1,000,000
San Pablo Sewer Line Capacity Upgrade	\$3,500,000					\$3,500,000
Influent Pump Station Upgrade	\$2,000,000					\$2,000,000
WWTP Digester Upgrade	\$5,500,000					\$5,500,000
Rehabilitate Existing Grit Basin	\$750,000					\$750,000
Sanitary Sewer Manhole Rehabilitation Inaccessible	\$500,000					\$500,000
Cogeneration	\$3,000,000					\$3,000,000
	\$4,500,000					\$4,500,000
Total - Unfunded Engineering Wasterwater Treatment Plant	\$25,982,000		\$8,000,000	\$0	\$0	\$33,982,000
Public Works O & M						
Civic Center Marquee	\$100,000					\$100,000
Sub-total - Unfunded (Recovery Zone Economic Development Bonds)	\$100,000	\$-	\$-	\$-	\$-	\$100,000
Add Boiler to the Auditorium	\$250,000					\$250,000
ADA Concrete Sidewalks	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000
33 Ft. Scissor Lift for Painters - Purchase	\$25,000					\$25,000
Slurry Seal	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000
Sub-total Public Works O & M	\$875,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,675,000
Total - Unfunded Public Works O & M	\$875,000	\$600,000	\$600,000	\$600,000	\$600,000	\$2,775,000

**City of Richmond
Capital Unfunded Request For FY 2010/11 to 2014/15**

<u>Project Name</u>	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>	<u>5 Year Total</u>
Public Works Parks						
Hilltop Pylon Sign		\$1,300,000	\$230,000			\$1,530,000
MLK Park, Community Center Landscaping		\$750,000				\$750,000
Nichol Park, Electrical System		\$1,000,000				\$1,000,000
Shields Reid, Soccer Lighting		\$500,000				\$500,000
Playground restorations citywide		\$1,060,765	\$339,235			\$1,400,000
Sub-total - Unfunded (Recovery Zone Economic Development Bonds)		\$4,610,765	\$569,235	\$0	\$0	\$5,180,000
Clark Pond Nature Park & Equestrian Trailhead		\$11,000	\$1,589,000			\$1,600,000
Fairmeade Soccer Field		\$45,000	\$217,500			\$262,500
Hilltop Directional Signage		\$100,000	\$235,620			\$571,240
Hilltop Path Reconstruction		\$50,000				\$50,000
K-9 Training Park		\$10,000	\$20,000			\$30,000
North Richmond Ballfield Irrigation, Lighting & Sod Repair		\$85,000	\$93,500			\$178,500
North Richmond Ballfield Restroom Restoration		\$25,000	\$100,000			\$125,000
Park Field Office & Yard		\$150,000				\$150,000
Pullman Neighborhood Park Additions		\$105,000	\$125,000			\$230,000
Restroom Building - Rosie the Riveter and Marina Bay		\$4,000	\$305,000			\$309,000
Rose Garden		\$26,875	\$48,125			\$75,000
Solano Playlot		\$120,000				\$120,000
Urban Forest Implementation Citywide		\$132,000	\$132,000		\$132,000	\$528,000
Greenway Phases I, II & III			\$25,000		\$25,000	\$75,000
JPA Sports Field Partnership			\$15,000		\$15,000	\$45,000
Park Lighting			\$165,000			\$165,000
Shield-Reid Park Renovations			\$528,000			\$528,000
Wendell Park Renovations			\$1,597,775			\$1,597,775
Sub-total - Unfunded Public Works Parks		\$863,875	\$5,196,520	\$407,620	\$172,000	\$6,640,015
Total - Unfunded Public Works Parks		\$5,474,640	\$5,765,755	\$407,620	\$172,000	\$11,820,015
Public Works Equipment Services						
Men's Restroom Upgrade ADA		\$30,000	\$120,000			\$150,000
Alarm System at Corp Yard		\$75,000				\$75,000
Replace two existing 2000 gals Fuel Tanks		\$50,000				\$50,000
City Building Roof Upgrades			\$1,000,000			\$1,000,000
Corporation Yard Facility Relocate				\$70,000		\$70,000
Portable Man Lift					\$10,000,000	\$10,000,000
Total - Unfunded Public Works Equipment Services		\$155,000	\$1,120,000	\$70,000	\$10,000,000	\$11,345,000

**City of Richmond
Capital Unfunded Request For FY 2010/11 to 2014/15**

<u>Project Name</u>	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>	<u>5 Year Total</u>
Police Department						
Southside Substation Police	\$965,000					\$965,000
Total - Unfunded Police Department	\$965,000					\$965,000
Fire Department						
Station 68 Gender Bathrooms and Fuel Station	\$750,000					\$750,000
Station 61 Replace Roof	\$200,000					\$200,000
Station 67 Bathrooms/Bedrooms and Kitchen	\$250,000					\$250,000
Replace Station 66	\$4,000,000	\$265,000				\$4,265,000
Sub-total - Unfunded (Recovery Zone Economic Development Bonds)	\$5,200,000	\$265,000				\$5,465,000
Air Conditioning at Fire Training	\$40,000					\$40,000
Gender Bathrooms	\$150,000					\$150,000
Re-Roof Fire Stations	\$500,000					\$500,000
Re-wiring	\$98,000					\$98,000
Re-paving Fire Stations	\$70,000					\$70,000
Sub-total - Unfunded Fire Department	\$858,000					\$858,000
Total - Unfunded Fire Department	\$6,058,000	\$265,000				\$6,323,000
Library Department						
Back-up Generator Main Library	\$50,000					\$50,000
Main Library Restroom ADA Rehab	\$300,000					\$350,000
Community Room Furniture		\$50,000				\$50,000
Architectural Design of New Library		\$30,000				\$30,000
New Library		\$2,790,000				\$2,790,000
		\$23,500,000				\$23,500,000
Total - Unfunded Library Department	\$350,000	\$26,370,000				\$26,720,000
Recreation Department						
HVAC & Electrical Support System Recreation Administration Building	\$500,000					\$500,000
Senior Center Restroom (ADA)	\$250,000					\$250,000
BTA Park, Rehabilitation of Baseball Field Lighting	\$500,000					\$500,000
Sub-total - Unfunded (Recovery Zone Economic Development Bonds)	\$1,250,000					\$1,250,000
BTA Damaged Roof Laminated Beams	\$62,000					\$62,000
BTA Community Center Heater Replacement		\$85,000				\$85,000
Community Center Renovations/Repairs	\$40,000,000					\$40,000,000
Convention Center Lighting and Sound System Upgrade	\$250,000		\$1,250,000			\$1,500,000
Electronic Media Billboard	\$200,000					\$200,000
Field Turf Installation	\$5,500,000		\$5,500,000			\$11,000,000
Golf Activity Center	\$15,000,000		\$15,000,000			\$30,000,000
Kennedy Swim Center - Roof, Electrical & HVAC	\$2,000,000		\$2,000,000			\$4,000,000
May Valley Community Center Upgrade	\$100,000		\$100,000			\$200,000
Multi-Use Sports Facility	\$25,000,000		\$25,000,000			\$50,000,000
Paratransit Vehicles City match Section 5310 Grant	\$42,753		\$42,753			\$85,506
Refurbish Small Community Centers	\$205,000		\$205,000			\$410,000
Replace Windows at the Recreation Complex	\$65,000		\$65,000			\$130,000
Sub-total Unfunded Recreation Department	\$62,000	\$88,447,753	\$23,850,000		\$20,500,000	\$132,859,753

**City of Richmond
Capital Unfunded Request For FY 2010/11 to 2014/15**

<u>Project Name</u>	<u>FY2010-11</u>	<u>FY2011-12</u>	<u>FY2012-13</u>	<u>FY2013-14</u>	<u>FY2014-15</u>	<u>5 Year Total</u>
Total - Unfunded Recreation Department		\$1,312,000	\$88,447,753	\$23,850,000	\$20,500,000	\$134,109,753
Employment & Training Department						
Starlight Building Civic Center Employment and Training			\$2,000,000	\$	\$	\$2,000,000
Total - Unfunded Employment & Training		\$	\$2,000,000	\$	\$	\$2,000,000
Information Technology Department						
Desktop Computer Refresh		\$1,000,000				\$1,000,000
Broadband Accessibility Project		\$500,000				\$500,000
Total - Unfunded Information Technology Department		\$1,500,000	\$	\$	\$	\$1,500,000
City Attorney Department						
Mid-Block Barriers		\$560,618	\$560,618	\$560,618	\$560,618	\$2,242,473
Pedestrian Signals		\$3,880	\$3,880	\$3,880	\$3,880	\$15,520
Access Compliance		\$246,931	\$246,931	\$246,931	\$246,931	\$987,722
Total - Unfunded City Attorney Department		\$811,429	\$811,429	\$811,429	\$811,429	\$3,245,716
Total - ALL Unfunded Request		\$69,202,069	\$151,444,937	\$67,039,049	\$49,883,429	\$337,569,484

***Note:
Highlighted items are Departmental priorities.

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Introduction



Maintain and Enhance the Physical Environment

A strategic goal of the City of Richmond is to provide a clean and well maintained environment for individuals who live, work, and play within its boundaries. Richmond's public facilities and infrastructure play an essential role in the fabric of the community, and the city seeks to develop and maintain an infrastructure that is community serving, resilient, high-performing, cost-effective, resource efficient, and environmentally friendly.

Public infrastructure consists of a range of facilities including streets and appurtenant transportation systems, sewer, storm drainage, flood control, and solid and liquid waste disposal facilities; water, gas and electrical utilities; telecommunications facilities; recreation and landscape facilities; and other local government facilities. Many Richmond public facilities play a critical role in providing social services to residents, which enhance neighborhood stability, supplement housing and economic opportunities for community members, and otherwise affect day-to-day life in the city.

The City of Richmond seeks to integrate both traditional and emerging technologies in urban planning, public policy, and participatory community efforts. The extensive activities within the building and construction sector throughout the entire lifetime of Richmond's infrastructure have a great influence on the environment and the use of resources (materials, energy, water, land) and various environmental loads. Understanding the relationship between the physical infrastructure and the environment will help Richmond plan effectively for future land uses, transportation, housing, and civic facilities that shape the quality of life for residents.

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Engineering Services Department-22



Miscellaneous Street Paving



Pt Richmond Retaining Walls



MLK Park Improvements

Mission: *To provide quality engineering services to the Public, Council, and other City departments to ensure that Richmond's infrastructure is being constructed, improved, and maintained at the highest level possible.*

Overview

Engineering Services Department consists of Design, Construction, Traffic, Land Development, and Wastewater Divisions. The City has over 280 miles of streets, 130 traffic signals, 3,000 street lights, 230 miles of sanitary sewer main and over 300 miles of storm drain pipes which are all requiring annual maintenance.

Design Division

A major function of Engineering is the design of public infrastructure which includes streets, bridges, parks, and public buildings. Most projects include a community engagement component where the projects are designed with public participation.

Construction Division

After projects are designed, publicly bid, and constructed by private contractors, Engineering inspectors inspect the projects to ensure quality work is achieved. Staff also inspects new subdivision improvements and encroachment permits within the City's right-of-way.

Traffic Division

Traffic Engineering Division handles all citizen service requests, including traffic safety concerns, speed hump requests, signage and striping upgrades, and parking control. The Division is responsible for traffic signal timing and coordination at City-owned traffic signals in addition to the coordination of signal operations at state-owned traffic signals. Traffic Engineering staff also provide traffic counts to prospective business and commercial developers.

Land Development Division

This Division reviews the design of all work within the public right-of-way and streets proposed on new residential and commercial and residential developments. Staff ensures land development plans conform to City standard details, specifications, policies, and practices as well as zoning and subdivision ordinances.

Wastewater Division

This Division provides pre-treatment services and oversees the Veolia contract which manages the wastewater treatment and sanitary sewer and stormwater collections system.

Engineering Services Department-22

Pavement Improvements

The City is continuously studying new technology to maximize limited funds and better preserve the existing pavement infrastructure. Staff is exploring the option of using asphalt rubber as a pavement material. To add to the City's existing array of pavement preservation applications, staff will be utilizing several different pavement preservation techniques, such as more extensive crack sealing, use of fog seals and pavement rejuvenators, and applying thicker, double applications of seal coats.

In this next fiscal year we will continue to rehabilitate pavement. We will also be applying preventative maintenance seal treatments to various streets in an effort to extend the service life of the pavement. Areas with significant ride-ability issues, such as large failed areas, potholes, and other safety concerns, will be addressed through localized spot rehabilitation. Response to customer complaints and other corrective maintenance requests will continue in order to keep streets in a safe, operable condition.

Pedestrian Access Improvements

The annual sidewalk repair and curb ramp program will continue. This program eliminates tripping hazards created by the roots of City trees uplifting the sidewalk. This program has been implemented to reduce the number of trip and fall claims against the City. As part of the City's Americans with Disabilities Act (ADA) program, we will be preparing a Transition Plan that will outline the City's policy of installing curb ramps throughout the City. We will continue to meet the requests for curb ramps as funding permits. Two studies, the Sidewalk Gap Closure study and the Pedestrian Master Plan, will be conducted to better improve pedestrian access throughout the City.

Street Light Improvements

In a recent survey rating City services, the City's street lighting system received some very low marks. Citizens completing the survey stated that the streets are too dark and that it is unsafe to walk around the City at night. Staff has already begun working with PG&E to design a new lighting system that would eliminate 5 areas in the City that still operate under the old series circuit system. This system functions like a string of old Christmas lights. If one light in the system goes out, the whole circuit goes out. This year, we will conduct a study to determine what are the needs and costs associated with the various street light improvements. Based on an objective analysis, each improvement will be prioritized with a preliminary cost estimate and programmed into multiple future fiscal years of the CIP program.

Energy costs to operate the existing street light system and the traffic signals continue to be a major concern. A recent analysis by City staff on new and more energy-efficient street lighting technologies concluded that there are emerging technologies on the horizon that could eventually reduce the ongoing costs for electricity. Staff has identified and implemented several pilot projects testing the use of energy-efficient Light Emitting Diodes (LED) technology for traffic signals and street lights with positive results.

Traffic Safety Improvements

The Traffic Safety Program continues to successfully mitigate traffic impacts in neighborhoods by funding the most basic traffic mitigations such as traffic control signs and roadway markings. The Department will continue having an independent speed hump contract and also looking into the possibility of using traffic circles and bulb outs. This year, we will have an outreach component to the program and solicit from each neighborhood council their number one traffic safety concern. Based on an objective analysis, each concern will be prioritized with an appropriate solution and preliminary cost estimate and programmed into multiple future fiscal years of the CIP program.

Stormwater and Sanitary Sewer Improvements

The capital program for stormwater and sanitary sewer is addressed as a distinct program in more detail in another section of this Capital Improvement Plan. This program is conducted by Veolia Water North America under a contract with the City and under the direction of the City Engineer.

Engineering Services Department-22

Program Highlights

Annual Miscellaneous Sidewalk Repairs and ADA Curb Ramp Upgrades programs

Project Cost: \$100,000 Annually
Funding Sources: Measure C

This program will eliminate trip and fall hazards and construct new curb ramps to the current codes which will reduce the City's liability exposure.

Project Status

The sidewalk repairs and curb ramp upgrades are continuous, on-going programs to extend the service life of accessible street paths.

Barrett Avenue Resurfacing

Project Cost: \$282,000
Funding Sources: State Gas Tax

Carlson Boulevard Improvements (Tehama to City Limits)

Project Cost: \$250,000
Funding Sources: Gas Tax

This project includes pavement reconstruction with replacement of damaged concrete curbs, gutters and sidewalks. Drainage inlet modifications, landscaped medians, and ADA curb ramps will also be constructed. The roadway striping will be replaced to include a bike lane in both directions.

Project Status

Design is completed. Construction is scheduled to be completed by September 2010.

City-Wide Pedestrian Master Plan

Project Cost: \$65,000
Funding Sources: 1051 Engineering Projects

Crosswalk Improvements

Project Cost: \$100,000
Funding Sources: Gas Tax

Engineering Services Department-22

Cutting/Carlson Traffic Signal Safety Improvements

Project Cost: \$440,000
Funding Sources: Gas Tax

This project will improve traffic and pedestrian safety by installing sidewalks, signage and lane markings.

Project Status

Design is completed. Construction shall be completed by September 2010.

Dornan Tunnel Repair and Rehabilitation

Project Cost: \$960,000
Funding Sources: General Capital Outlay Fund
Grants

The historical Dornan Drive tunnel's concrete liner has extensive spalling which affects the interior aesthetics of the tunnel and may be potentially affecting the integrity of the liner as a whole. This project shall resolve this issue using an innovative carbon fiber technique (first of its kind in the United States) and return the tunnel to a clean, repaired condition such that future spalling is mitigated to reduced levels, and spalled material is prevented from falling onto the roadway. The project will also improve the drainage around the tunnel, provide energy-efficient lighting system upgrades, paint the interior white and paint a mural on the southern entrance.

Project Status

A design contract is in place. Construction is scheduled to be completed by October 2010

Annual Gap Closures in Sidewalk Program

Project Costs: \$120,000
Funding Sources: Measure C

This fiscal year, this program will take a proactive approach in identifying all sidewalk, curb, and gutter gaps on continuous stretches of street paths so that they are fully accessible. The study will provide preliminary cost estimates, create project zones, and program/prioritize gap closure projects for future fiscal years.

Miscellaneous Improvement

Project Cost: \$150,000
Funding Sources: State Gas Tax

Miscellaneous Sidewalk Repairs

Project Cost: \$250,000
Funding Sources: State Gas Tax

Engineering Services Department-22

Miscellaneous Street Paving

Project Cost: \$5,200,000
Funding Sources: Gas Tax
Transportation Projects
State Highway

MLK Center Improvements

Project Cost: \$1,060,000
Funding Sources: Engineering Grants
General Capital Fund

This project will construct a new community center and park area. The project has funded the construction of the park and the design of the building.

Project Status

This project began in November 2007 and is an on-going project to design a new community center and construct a park.

Pavement Management Program

Project Cost: \$50,000
Funding Sources: State Gas Tax

Point Molate Bay Trail (Castro to Bridge)

Project Cost: \$200,000
Funding Sources: State Gas Tax

Point Richmond Retaining Wall Repairs

Project Cost: \$50,000
Funding Sources: State Highway

This year the project will repair the remaining deteriorated retaining walls in five locations throughout Point Richmond. These walls are needed to support roadways critical to traffic flow and pedestrian access and is programmed to be completed in two years.

Annual Quite Zones Railroad Crossing Improvements

Project Costs: \$200,000
Funding Sources: Gas Tax

This fiscal year, the program will take a proactive approach to conduct a City-wide quiet zone study to identify all crossings, define criteria for quiet zones, estimate costs, and program quiet zone projects for future fiscal years.

Engineering Services Department-22

Safe Route to School (Ford, King and Grant)

Project Cost: \$387,243
Funding Sources: Engineering Grant

Safe Route to School (Nystrom)

Project Cost: \$477,000
Funding Sources: Engineering Grant

Annual Street Light Rehabilitation Program

Project Cost: \$1,121,566
Funding Sources: General Capital Fund
Measure C
State Gas Tax

This project provides safer, brighter streets at lower energy costs. This project will replace deteriorated poles and bulbs and upgrade old lighting circuits. This year will include a study to prioritize and program street light rehabilitation projects for future fiscal years and begin design to convert one area from series circuit system to parallel circuit system.

Surface Drainage

Project Cost: \$200,000
Funding Sources: Gas Tax

Annual Traffic Safety Improvement Program

Project Costs: \$325,000 Annually
Funding Sources: Gas Tax

This fiscal year, this program will take a proactive approach in identifying and prioritizing traffic safety issues. A study will be conducted with an outreach component to address each of the 41 neighborhood councils' number one traffic safety concern. The study will assess each community concern, develop a solution and preliminary cost estimate, define criteria to prioritize all 41 traffic safety projects, and program those projects into future fiscal years.

Design is completed. Construction shall be completed by September 2010.

Engineering Services Department-22

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11 1-yr Goal	2010-11 1 st Qtr. Target	2010-11 2 nd Qtr. Target	2010-11 3 rd Qtr. Target	2010-11 4 th Qtr. Target
1.22.a: American Disabilities Act (ADA) Improvements Wheel Ramp Upgrades	Construction	100%	25%	50%	75%	100%
1.22.b: Barrett Avenue Resurfacing	Construction	100%	25%	50%	75%	100%
1.22.c: Carlson Blvd. Improvements	Construction	100%	75%	100%	*	*
1.22.d: City-Wide Pedestrian Master Plan	Study	100%	75%	100%	*	*
	Report and Follow-up	100%	*	*	50%	100%
1.22.e: Crosswalk Improvements	Study	100%	25%	50%	75%	100%
	Equipment Installation	100%	25%	50%	75%	100%
	Construction	100%	25%	50%	75%	10%
1.22.f: Cutting/Carlson Safety Improvements	Permit	100%	100%	*	*	*
	Bid Process	100%	*	100%	*	*
	Construction	100%	*	*	50%	100%
1.22.g: Dornan Drive Tunnel Repairs	Construction	100%	100%	*	*	*
1.22.h: Gap Closures in Sidewalks	Design	100%	*	100%	*	*
	Bid Process	100%	*	*	100%	*
	Construction	100%	*	*	*	100%
1.22.i: Miscellaneous Improvement Repairs	Construction	100%	25%	50%	75%	100%
1.22.j: Miscellaneous Sidewalk Repairs	Construction	100%	25%	50%	75%	100%
1.22.k: Miscellaneous Street Paving	Construction	100%	25%	50%	75%	100%

1. **Maintain and Enhance The Physical Environment**
2. **Promote a Safe and Secure Community**
3. **Promote Economic Vitality**
4. **Promote Sustainable Communities**
5. **Promote Effective Government**

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Engineering Services Department-22

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11 1-yr Goal	2010-11 1-yr Goal	2010-11 1 st Qtr. Target	2010-11 2 nd Qtr. Target	2010-11 3 rd Qtr. Target
1.22.l: Martian Luther King (MLK) Center Improvements						
	Curb Ramp Contract	100%	50%	100%	*	*
	Installation of Curb Ramps (on-going)	100%	0%	0%	50%	100%
1.22.m: Pavement Management Program						
	Survey	100%	25%	50%	75%	100%
1.22.n: Point Molate Bay Trail (Castro to Bridge)						
	Study	85%	40%	55%	70%	85%
1.22.o: Point Richmond Retaining Wall Repairs						
	Bid Process	100%	*	100%	*	*
	Construction	100%	*	*	50%	100%
1.22.p: Quiet Zones Railroad Crossing Improvements						
	Study	100%	25%	50%	75%	100%
	Ongoing	100%	25%	50%	75%	50%
1.22.q: Richmond Greenway/Ohlone Gap Closure						
	Study	100%	100%	*	*	*
1.22.r: Safe Route to School (Ford, King and Grant)						
	Bid Process	100%	100%	*	*	*
	Construction	100%	*	50%	100%	*
1.22.s: Safe Rout to School (Nystrom)						
	Equipment Purchase	100%	*	*	100%	*
	Design	100%	*	50%	100%	*
	Bid Process	100%	*	*	*	100%
	Construction	50%	*	*	*	50%
1.22.t: Street Light Rehabilitation Program						
	Design	100%	*	50%	100%	*
	Bid Process	100%	*	*	*	100%
	Construction	50%	*	*	*	50%

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Engineering Services Department-22

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11 1-yr Goal	2010-11 1-yr Goal	2010-11 1 st Qtr. Target	2010-11 2 nd Qtr. Target	2010-11 3 rd Qtr. Target
1.22.u: Surface Drainage						
	Study	100%	25%	50%	75%	100%
	Design	100%	100%	*	*	*
	Bid-Process	100%	*	100%	*	*
	Construction	100%	*	*	50%	100%
1.22.v: Traffic Safety Improvements						
	Study	100%	25%	50%	75%	100%
	Design	100%	100%	*	*	*
	Bid Process	100%	*	100%	*	*
	Study	100%	100%	*	*	*

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 = Performance Benchmarks
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**Engineering Department-22
CIP Overview**

<u>ENGINEERING CIP</u>	<u>Capital Outlay</u>	<u>Measure C</u>	<u>Gas Tax</u>	<u>Lease Bond</u>	<u>State Highway</u>	<u>Prop 1B</u>	<u>FY2010-11</u>
Barrett Avenue Resurfacing Project			\$ 282,000				\$ 282,000
Carlson Boulevard Street Improvements	\$ 95,000		\$ 250,000				\$ 345,000
Citywide Pedestrian Master Plan							-
Crosswalk Improvements (Annual)			\$ 100,000				\$ 100,000
Cutting-Carlson Traffic Safety Improvements (Construction)			\$ 440,000				\$ 440,000
Dornan Drive Tunnel Repair & Rehabilitation	\$ 638,000						\$ 638,000
Downtown Mainstreet Project							\$ 1,559,949
Gap Closures in Sidewalk (Annual)		\$ 120,000					\$ 120,000
Greenprint							\$ 666,667
Martin Luther King, Jr. (MLK) Center Dem	\$ 666,667						\$ 666,667
Martin Luther King, Jr. (MLK) Community Center Improvements	\$ 561,824						\$ 561,824
Miscellaneous Improvements & Repairs (Annual)			\$ 150,000				\$ -
Miscellaneous Sidewalk Repairs (Annual)			\$ 250,000				\$ 150,000
Miscellaneous Street Paving (Annual)			\$ 651,625	\$ 1,488,956	\$ 1,552,779	\$ 1,506,640	\$ 250,000
Point Molate Bay Trail (Castro to Bridge)			\$ 200,000				\$ 200,000
Point Richmond Retaining Wall Program (Annual)			\$ 116,167		\$ 50,000		\$ 166,167
Railroad Crossing Improvements (Annual) Traffic Safety			\$ 200,000				\$ 200,000
Richmond Greenway/Ohlone Gap Closure (Design)							-
Safe Routes to School (Ford, Grant, King, & Lincoln)							-
Safe Routes to School (Nystrom)							-
Street Light Rehabilitation Program (Annual)	\$ 150,655	\$ 409,000	\$ 562,000				\$ 1,121,655
Surface Drainage Improvements (Annual)			\$ 200,000				\$ 200,000
Traffic Safety Improvements (Annual)			\$ 325,000				\$ 325,000
Annual Membership Dues							\$ 145,000
Annual Street Audit							\$ 3,000
Road Repair Maintenance							\$ 100,000
Total Engineering	\$2,112,146	\$529,000	\$3,444,792	\$1,488,956	\$1,602,779	\$1,506,640	\$12,774,262

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Barrett Avenue Resurfacing
Project Manager:	Andy Yeung
Department Responsible:	Engineering
Project Description:	<p>This project will resurface Barrett Avenue from 23rd Street to 37th Street. This project includes the mill and fill of existing pavement and installation of rubberized asphalt concrete. New ADA curb ramps will be installed. The roadway striping will be replaced to existing conditions.</p> <p>FY2010-11 \$282,000 has been budgeted as a match to ARRA II grant application submitted for \$696,000.</p> <p>FY2010-11 Construction - \$778,000 Construction Management - \$122,000 Contingency - \$78,000</p>
Justification:	The project is needed to repair deteriorated infrastructure assets and as preventative maintenance. The project will improve the roadway PCI and reduce routine maintenance. The project will increase drivability and safety for pedestrians, bicyclists, and vehicular traffic.
Total Estimated Cost:	\$282,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1002	State Gas Tax	\$282,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Carlson Blvd Improvements					
Project Manager:	Andy Yeung					
Department Responsible:	Engineering					
Project Description:	<p>This project includes pavement reconstruction with replacement of damaged concrete curb, gutter and sidewalk. Drainage inlet modifications, landscaped median, and ADA curb ramps will also be constructed. The roadway striping will be replaced to include a bike lane in both directions.</p> <p>Design was completed in FY08/09. Construction started in FY09/10.</p> <p>Construction Management - \$125,000 Inspection - \$125,000</p> <p>Project ID: 01B05 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 04/24/2009 Estimated Completion Date: 10/31/2010</p>					
Justification:	The project is needed to repair a deteriorated infrastructure asset. This segment of Carlson Blvd. connects the recently completed improvements from Phase I in Richmond and the improved section in El Cerrito. Greenway to the Ohlone Greenway. The project will improve the roadway pavement to a PCI of 100 and minimize routine maintenance. AARA Economic Stimulus funding will be lost if project is not fully funded.					
Total Estimated Cost:	\$345,000					
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$95,000	\$0	\$0	\$0	\$0
1002	State Gas Tax	\$250,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Citywide Pedestrian Master Plan	
Project Manager:	Steven Tam	
Department Responsible:	Engineering	
Project Description:	<p>This Project is a partnership between the City of Richmond the nonprofit Local Government Commission (LGC), Contra Costa Health Services (CCHS), and consulting firm Moore, Iacofano & Goltzman (MIG) to develop a community driven Pedestrian Plan for the City. The proposed community planning process will consist of a series of three-day public workshops in four distinct neighborhoods plus two additional one-day citywide workshops. Feedback from community workshops will be augmented with analysis and data collection, including a pedestrian facility inventory conducted by trained community members. The final plan will address existing conditions, pedestrian issues such as vehicle speed, and crosswalks; recommend policies and design guidelines including details for key pedestrian nodes/routes; and implementing actions.</p> <p>A Department of Transportation Environmental Justice Planning Grant partially funds this project. Note that \$28K of FY09/10's project has been transferred to the Pedestrian Master Plan for the grant matching requirement as approved by City Council on January 8, 2008.</p>	
	<p>Studies - \$50,000 Design Administration - \$15,000</p> <p>Project ID: 21B02 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Maintain existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2008 Estimated Completion Date: 06/30/2011</p>	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Justification:	The goal of this project is to address transportation and community development issues with a focus on engaging the City's under-represented communities – African-Americans, Latinos, and those living under the poverty line which are disproportionately affected by pedestrian injuries due to heavy traffic and a high a proportion of residents who walk or use public transit. By maintaining and enhancing the physical environment. This project helps fulfill item 1.3.a of the 2008-2013 5-year strategic business plan. This Project was previously Approved by the City Council.					
Total Estimated Cost:	\$65,000					
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$65,000	\$0	\$0	\$0	\$0

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$0	\$20,000	\$10,000	\$10,000	\$0
1002	State Gas Tax	\$100,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Cutting/Carlson Traffic Signal Safety Improvements		
Project Manager:	Matt Bonnano		
Department Responsible:	Engineering		
Project Description:	<p>This project involves the installation of an additional traffic signal pole, concrete median extension, roadway striping, and construction of new sidewalk. The new configuration will be coordinated with the railroad signal and traffic signals at other intersections on Cutting Blvd. Cutting Blvd. is a bicycle route as adopted in the Bicycle Master Plan.</p> <p>Design: \$25,000</p> <p>Project ID: 01B02</p> <p>Project Location: Various locations</p> <p>Estimated Operation and Maintenance Cost: \$0</p> <p>Project Intent: Enhance or expand existing asset</p> <p>Project Type: Infrastructure redevelopment and improvement</p> <p>Estimated Start Date: 03/09/2009</p> <p>Estimated Completion Date: 09/25/2010</p>		
Justification:	The project is needed to increase the safety and level of service of vehicular, bicycle and pedestrian traffic at this busy intersection. The project will increase public safety and decrease traffic delays.		The project will
Total Estimated Cost:	\$440,000		

Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
1002	State Gas Tax	\$440,000	\$0
			\$0
			\$0
			\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Dornan Drive Tunnel Repair & Rehabilitation Project		
Project Manager:	Andy Yeung		
Department Responsible:	Engineering		
Project Description:	<p>Renovation of a deteriorating historic structure that provides direct access for vehicle, bicycle and pedestrian traffic between the Point Richmond neighborhood and the shoreline as part of the bay trail. The work involves the cleaning, repairing and application of an innovative carbon fiber technology to seal the existing concrete tunnel liner. The project will also improve the drainage around the tunnel, provide energy efficient lighting system upgrades, paint the interior white and paint a mural on the southern entrance.</p> <p style="text-align: right;"> Project ID: 01A013 Project Location: Dornan Dr. Tunnel Estimated Operation and Maintenance Cost: \$0 Project Intent: Restoration of existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 03/23/2009 Estimated Completion Date: 09/30/2010 </p>		
Justification:	<p>The tunnel is damaged and needs repair. The project will minimize future maintenance costs and improve public safety. The project will enhance the physical environment, minimize future maintenance and improve public safety. Previously approved by City Council. The project will reduce maintenance expenditures, electricity costs, and encourage public use of the Bay Trail for transportation & recreation. Grant funding will be lost if not fully funded.</p>		
Total Estimated Cost:	\$960,000		
Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2012-13	FY2013-14
			FY2014-15



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$322,000	\$0	\$0	\$0	\$0
2001	General Capital Fund	\$638,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Downtown Main Street Project	
Project Manager:	Edric Kwan	
Department Responsible:	Redevelopment Agency	
Project Description:	<p>Develop and implement revitalization program for the historical downtown. The program is managed by the Richmond Main Street Initiative, Inc. (RMSI). The RMSI received state certification as a certified Main St. Program.</p> <p> Project ID: 07006 Project Location: Between Medonald, 10th and 12th Streets Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Plan/design Estimated Start Date: 07/01/2011 Estimated Completion Date: Ongoing </p>	
Justification:	Urban design, blight abatement and community services.	
Total Estimated Cost:	\$1,559,949	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2004	Civic Center	\$1,559,949	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Gap Closures in Sidewalks Program (Annual)
Project Manager:	Erdic Kwan
Department Responsible:	Engineering
Project Description:	<p>This project will respond to reports of missing sidewalk by researching the conditions that led to the missing sidewalk and evaluating the need to eliminate any barriers to pedestrian access. Once an area has been identified for construction of sidewalk, the appropriate engineering design will be done. The necessary improvement will then be constructed to eliminate the barrier to pedestrian access. It is anticipated that approximately 1,200 lineal feet of sidewalk will be constructed in FY 2009-2010. Design and construction management will be done by City staff.</p> <p>During the 2010-11 fiscal year, this program will take a proactive approach in identifying all sidewalk, curb, & gutter gaps on continuous stretches of street paths so that they are fully accessible. The study will provide preliminary cost estimates, create project zones, and program/prioritize gap closure projects for future fiscal years.</p> <p>Project ID: 01A04 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2009 Estimated Completion Date: Annual</p>
Justification:	<p>The goal of this project is to eliminate barriers to pedestrian access, improve pedestrian safety, improve the overall neighborhood appearance, and reduce the City's exposure to claims.</p> <p>By maintaining and enhancing the physical environment and promoting a safe and secure community. This project helps fulfill item 1.3.d of the 2008-2013 5-year strategic business plan. Requests are generated by City Council and/or City residents and businesses.</p>



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Total Estimated Cost:		\$480,000				
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$0	\$120,000	\$120,000	\$120,000	\$0
2002	Measure C	\$120,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Greenprint
Project Manager:	Edric Kwan
Department Responsible:	Engineering
Project Description:	Information to follow.
Justification:	
Total Estimated Cost:	\$666,667

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$666,667	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Martin Luther King (MLK) Center Demolition		
Project Manager:	Edric Kwan		
Department Responsible:	Engineering		
Project Description:	Information to follow.		
Justification:			
Total Estimated Cost:	\$561,824		

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$561,824	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Martin Luther King (MLK) Center Improvements
Project Manager:	Edric Kwan
Department Responsible:	Engineering
Project Description:	<p>"This project includes the demolition of existing Community Center buildings along with the design and construction of new buildings. It will also create new playing fields and activity areas.</p> <p>Design: \$80,445 Construction: \$925,755</p> <p>Park Design and Construction Phase 1: This project involves the design and construction of the playing fields and activity areas. (\$2.63M)</p> <p>Building Design Phase 2: This project involves designing the new building. (\$1.13M)</p> <p>Building Construction Phase 3: This project involves demolition of existing building and construction of new building. (\$12.5M unfunded) "</p> <p>Phase 1 involves the design and construction of the playing fields and activity areas and the design of the new buildings.</p> <p>Phase 2 involves the completion of building design and construction of the new buildings. "</p> <p>Project ID: 00A01 Project Location: 360 Harbour Way South Estimated Operation and Maintenance Cost: \$0 Project Intent: Maintain existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 04/24/2009 Estimated Completion Date: 03/31/2012</p>



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Justification:		The project is needed to repair a deteriorated community asset. The buildings are seismically unsafe and functionally outmoded. The project will benefit the community directly by providing a safe place for school age children to perform extra curricular activities. The project will increase the capacity for community learning. If this project is not funded, the existing community center will continue to deteriorate and in the event of a seismic event, pose a hazard to the community.				
Total Estimated Cost:		\$14,921,704				
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$2,421,704	\$0	\$0	\$0	\$0
UNF	Unfunded	\$0	\$6,250,000	\$6,250,000	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Miscellaneous Improvements/Repairs (Annual)	
Project Manager:	Andy Yeung	
Department Responsible:	Engineering	
Project Description:	<p>This project will be intended to be a capital outlay to eliminate hazards and enhance public safety due to infrastructure deficiencies caused by accidents or unforeseen, naturally occurring events such as storms or earthquakes. Also, this project will be used to install miscellaneous improvements to enhance public health and safety when conditions of a deteriorating or chronic nature are identified. Example of the type of infrastructure that may be repaired, installed or enhanced are:</p> <ul style="list-style-type: none"> • Earthen slopes damaged by landslides • Sound walls • Retaining walls • Railroad crossings <p>Project ID: 01B02 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 7/1/2009 Estimated Completion Date: Annual</p>	
Justification:	The goal of this project is to quickly and efficiently respond to eliminate hazards to the public that happen due to unforeseen events or condition. By maintaining and enhancing the physical environment and promoting a safe and secure community. Requests are generated by City Council and/or City residents and businesses.	
Total Estimated Cost:	\$750,000	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$0	\$150,000	\$150,000	\$150,000	\$150,000
1002	State Gas Tax	\$150,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Miscellaneous Sidewalk Repair (Annual)	
Project Manager:	Andy Yeung	
Department Responsible:	Engineering	
Project Description:	<p>This Project identifies and replaces existing deficient curb, gutter, sidewalk and adjacent pavement damaged by the roots of City owned tree. When damaged sidewalk locations are reported to the City Engineering Department by staff or residents, it will be inspected to determine the cause of the damage. Once it has been determined that the damage was caused by a city owned tree, the limits of work will be marked for repairs and the appropriate steps will be taken to prevent future damage. These steps may include pruning of the roots or removal of the tree. The City's arborist will determine the appropriate measures to be taken regarding the offending tree. During the 2010-2011 fiscal year, it is anticipated that 12,000 square feet of sidewalk will be repaired. Design and construction management will be done by City staff.</p> <p>Studies - \$25,000 Construction - \$200,000 Construction Management - \$12,500 Inspection - \$12,500</p>	
	<p>Project ID: 01A04 Project Location: Various Locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to Mandates Project Type: Infrastructure Redevelopment and Improvement Estimated Start Date: 07/01/2010 Estimated Completion Date: Annual</p>	
Justification:	<p>As trees mature in an urban environment, their roots can heave adjacent flatwork such as sidewalks and curbs. A regular sidewalk repair program is necessary to ensure public safety and reduce liability exposure to trip and fall claims. By maintaining and enhancing the physical environment and promoting a safe and secure community. This project helps fulfill item 1.3.d of the 2008-2013 5-year strategic business plan. Requests are generated by City Council and/or City residents and businesses.</p>	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Total Estimated Cost:		\$1,000,000				
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$0	\$250,000	\$250,000	\$250,000	\$0
1002	State Gas Tax	\$250,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Pavement Rehabilitation Program (Annual)		
Project Manager:	Andy Yeung		
Department Responsible:	Engineering		
Project Description:	<p>This project includes pavement reconstruction, spot repair, overlay, crack seal and slurry seal. Damaged curb and gutter will be replaced and new curb ramps will be installed. The roadway striping will be also be replaced to existing conditions.</p> <p>The basis of street selection will begin with the recommendations of the Pavement Management Program. During design, deflection testing and coring will determine exact pavement treatment. Based on budget, a refined final selection of streets will be determined for construction.</p> <p>Project ID: 01A05 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Maintain existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2010 Estimated Completion Date: 06/30/2011</p>		
Justification:	<p>The project is needed to repair deteriorated infrastructure assets and as preventative maintenance. The project will improve the roadway PCI and reduce routine maintenance. The project will increase drivability and safety for pedestrians, bicyclists, and vehicular traffic.</p>		
Total Estimated Cost:	\$115,000,000		



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2012-13	FY2013-14
			FY2014-15

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2003	2001A Lease Revenue Bond	\$1,488,956	\$0	\$0	\$0	\$0
2001	General Capital Fund	\$0	\$1,488,956	\$1,488,956	\$1,488,956	\$1,488,956
2002	Measure C	\$0	\$0	\$0	\$0	\$0
1002	State Gas Tax	\$651,625	\$651,625	\$651,625	\$651,625	\$651,625
2009	State Hwy Account	\$1,552,779	\$1,552,779	\$1,552,779	\$1,552,779	\$1,552,779
2008	State Prop 1B (Local Transportation)	\$1,506,640	\$1,506,640	\$1,506,640	\$1,506,640	\$1,506,640
UNF	Unfunded	\$17,800,000	\$17,800,000	\$17,800,000	\$17,800,000	\$17,800,000

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Point Molate Bay Trail (Castro to Bridge)
Project Manager:	Edric Kwan
Department Responsible:	Engineering
Project Description:	<p>The purpose of this project is to conduct a Project Study Report (PSR) to determine a feasible trail alternative that would provide a safer bicycle/pedestrian access on the San Francisco Bay Trail from Point Richmond to Point Molate (Castro Street to Richmond/San Rafael Bridge toll plaza) without the usage of the I-580 shoulder.</p> <p>After the PSR is approved by Caltrans, the project will complete the design of the finalized route to close the dangerous 0.6 mile gap.</p> <p>This project was approved by City Council on July 21, 2009. PSR is expected to be completed in September 2011. Design is expected to be completed in December 2012.</p> <p>A carry forward amount of \$200K is needed to administer the PSR and design of this project.</p> <p>Estimated Start Date: 07/01/2009 Estimated Completion Date: 12/31/2012</p>
Justification:	The project is needed to connect Point Richmond to Point Molate.
Total Estimated Cost:	\$200,000

Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2010-11	FY2011-12
		FY2012-13	FY2013-14
		FY2014-15	FY2014-15

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1002	State Gas Tax	\$200,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Point Richmond Retaining Wall Repairs
Project Manager:	Andy Yeung
Department Responsible:	Engineering
Project Description:	<p>The program will repair walls required to support roads that are critical for traffic and pedestrian access. Design phase has been completed. The following retaining walls have been or are being rehabilitated based on past years' funding:</p> <ul style="list-style-type: none"> • Water Street @ Pacific Avenue (FY09/10) • Scenic Avenue @ Tunnel Avenue (FY10/11) • Scenic Avenue @ Terrace Avenue (FY 10/11) • Scenic Avenue between Washington Circle & Tunnel Avenue (FY10/11) <p>Remaining retaining walls are proposed to be completed this fiscal year:</p> <ul style="list-style-type: none"> • Terrace Avenue between Vine Avenue and Tunnel Avenue • Terrace between Vine Avenue & Scenic Avenue • Western Drive @ Bishop Avenue
	<p>Project ID: 01A11</p> <p>Project Location: Point Richmond</p> <p>Estimated Operation and Maintenance Cost: \$0</p> <p>Project Intent: Maintain existing asset</p> <p>Project Type: Infrastructure Redevelopment and Improvement</p> <p>Estimated Start Date: 10/01/2010</p> <p>Estimated Completion Date: 09/30/2011</p>
Justification:	The project is needed to repair a deteriorated community infrastructure asset. The project will help the City maintain and enhance the physical environment while promoting a safe and secure community. The project will benefit the community directly by supporting access roads for residents, visitors, and emergency vehicles.
Total Estimated Cost:	\$166,167



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1002	State Gas Tax	\$116,167	\$0	\$0	\$0	\$0
2009	State Hwy Account	\$50,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Quiet Zones Railroad Crossing Improvements Program (Annual)	
Project Manager:	Steven Tam	
Department Responsible:	Engineering	
Project Description:	<p>Typically, this project is intended to analyze noise and safety concerns and construct the appropriate improvements at railroad crossings throughout the City. Work will be done as noise and safety issues are identified in the field. Design and construction management will be conducted by City staff and in cooperation with the various railroad companies.</p> <p>This fiscal year, some funding will be used to conduct a citywide quiet zone study to identify all crossings, define criteria for quiet zones, estimate costs, and program quiet zone projects.</p> <p>Design - \$20,000 Construction - \$150,000 Inspection - \$15,000 Construction Management - \$15,000</p> <p>Project ID: 01A12 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2010 Estimated Completion Date: Ongoing</p>	
Justification:	This project ensures resident health, welfare and pedestrian and vehicular safety within the City is maintained at all times in the vicinity of at-grade rail crossings. By maintaining and enhancing the physical environment and promoting a safe and secure community. Requests are generated by City Council and/or City residents and businesses.	
Total Estimated Cost:	\$1,000,000	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1002	State Gas Tax	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Richmond Greenway/Ohlone Gap Closure Study
Project Manager:	Steven Tam
Department Responsible:	Engineering
Project Description:	<p>The study will evaluate the options of crossing San Pablo Blvd. and provide cost estimates for each option. Possible crossings could involve a bridge, tunnel, or at grade intersection. The results of the evaluation will then be used to propose the design and construction of the crossing. This project is funded by a Safe Routes to Transit Grant to Transit Grant.</p> <p>Design Administration \$16,000</p> <p>Project ID: 21E14 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Plan and design Estimated Start Date: 4/24/2009 Estimated Completion Date: 03/31/2011</p>
Justification:	The project is needed to study options to connect the Phase II Richmond Greenway to the Ohlone Greenway. The project will plan a safe and secure bicycle crossing of San Pablo Ave. This previously approved project will encourage public use of the Ohlone & Bay Trails for transportation & recreation.
Total Estimated Cost:	\$16,000



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$16,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Safe Route to School (Richmond Student Street Safety Project), Cycle 1		
Project Manager:	Edric Kwan		
Department Responsible:	Engineering		
Project Description:	<p>This project will improve street safety for children walking and biking to Ford, Grant, King, and Lincoln elementary schools. The infrastructure improvements include replacing and upgrading deteriorated crosswalk markings and pavement legends, installing curb ramps, pedestrian refuge medians, and installing 8 in-road lighted cross walks. Design and construction management will be performed by City staff.</p> <p>A Department of Transportation Safe Routes to School Grant partially funds this project.</p> <p>Project ID: E900002 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Construction Estimated Start Date: 07/01/2010 Estimated Completion Date: 03/31/2011</p>		
Justification:	The goal of this project is to make walking and biking to school safer for the students who attend Ford, Grant, King, and Lincoln elementary schools and remove the barriers to access for the pedestrians and the disabled who travel to and from the school.		
Total Estimated Cost:	\$387,243		



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2010-11	FY2011-12
			FY2012-13
			FY2013-14
			FY2014-15

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$387,243	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Safe Route to School Nystrom
Project Manager:	Andy Yeung
Department Responsible:	Engineering
Project Description:	<p>This project will improve street safety for children walking and biking to Nystrom Elementary School. The infrastructure improvements include replacing and upgrading deteriorated crosswalk markings, installing 16 curb ramps, installing 3 pedestrian crossing warning signs, installing a median on Harbour Way, installing 16 bulbouts, and creating a class II bike path between Maine Avenue and Ohio Avenue on the east side of Harbour Way including the installation of lighting along the bike path. The design and construction management work for this project will be performed by City staff.</p> <p>A Department of Transportation Safe Routes to School Grant partially fund this project.</p> <p>Estimated Start Date 10/01/10 Estimated Completion Date 9/30/11</p>
Justification:	The goal of this project is to make walking and biking to school safer for the 167 students who attend Nystrom Elementary school and remove the barriers to access for the pedestrians and the disabled who travel to and from the school.
Total Estimated Cost:	\$477,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1051	Engineering Cost Recovery Grants	\$477,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Street Light Rehabilitation Program (Annual)	
Project Manager:	Andy Yeung	
Department Responsible:	Engineering	
Project Description:	<p>A Street Light Master Plan was conducted in FY09/10 to identify, scope, and prioritize various street light capital improvement projects based on the program's annual funding allotment. Each fiscal year will focus on delivering those capital improvement projects in its assessed priority order. Sample types of projects include the following:</p> <ul style="list-style-type: none"> • Replace four (4) areas of series lighting; • Install energy efficient pedestrian-level streetlights in high-crime areas; • Replace all City-owned streetlights with LED lights to increase lighting levels and reduce energy usage; • Replace all City-owned deteriorating streetlight poles; and • Wire theft prevention projects. <p>Project ID: 01A06 Project Location: Various Locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to mandates Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 10/01/2010 Estimated Completion Date: 09/30/2011</p>	
Justification:	<p>The project is needed to address the street light infrastructure needs. Obsolete "series" circuits no longer have certain replacement parts available. Pedestrian-level street lighting will provide increased lighting in Police identified high-crime areas. LED lights will be uniformly brighter than existing lighting standards, use less energy, and save on electric bills.</p>	
Total Estimated Cost:	\$2,899,155	



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$150,655	\$777,500	\$500,000	\$500,000	\$0
2002	Measure C	\$409,000	\$0	\$0	\$0	\$0
1002	State Gas Tax	\$562,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Surface Drainage	
Project Manager:	Andy Yeoung	
Department Responsible:	Engineering	
Project Description:	<p>This project is intended to address various types of surface drainage issues including but not limited to the following:</p> <ul style="list-style-type: none"> • Repair damaged curb & gutter causing ponding; • Reduce isolated flooding areas; • Stop ground water seepage; <p>Surface drainage issues will be identified and prioritized. Appropriate improvements will be completed based on the annual allotted construction budget.</p>	
Justification:	Surface drainage issues may lead to premature pavement deterioration, potential slipping surfaces due to organic growth on sidewalks / curb & gutter, and damage to private property.	
Total Estimated Cost:	\$200,000	

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1002	State Gas Tax	\$200,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Traffic Safety Improvements Program (Annual)
Project Manager:	Steven Tam
Department Responsible:	Engineering
Project Description:	<p>This project is intended to be a capital outlay to analyze traffic concerns, repair and upgrade the City's traffic signals and traffic safety infrastructure including, but not limited to:</p> <ul style="list-style-type: none"> • Troubleshoot and repair traffic detector loops. • Upgrade of existing traffic signal controllers. • Install battery backup systems at existing traffic signals. • Modify and upgrade signal heads. • Install new traffic warning and regulatory signs. • Install or modify pavement striping and legends. • Install traffic calming measures (medians, bulb outs, etc.). <p>Work will be done as traffic enhancement and maintenance issues are identified in the field. Part of this year we will attend Neighborhood Council meetings to hear concerns. Will then analyze and prioritize future traffic safety projects.</p> <p>Design: \$80,000 Construction: \$120,000</p> <p>Project ID: 01B02 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2009 Estimated Completion Date: Annual</p>
Justification:	<p>This project ensures that the traffic flow and traffic safety within the City is maintained at all times. By maintaining and enhancing the physical environment and promoting a safe and secure community. Requests are generated by City Council and/or City residents and businesses.</p>



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Total Estimated Cost:		\$925,000				
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$0	\$200,000	\$200,000	\$200,000	\$0
1002	State Gas Tax	\$325,000	\$0	\$0	\$0	\$0

City Manager Department-22

Stormwater CIP Overview



Vactor Truck



Storm Drain Construction



Storm Drain Improvements

Mission: *To provide for the efficient and effective cleaning and repair of the stormwater collection system, control pollutant loading to the receiving water bodies, mitigate flooding hazards and implement the federally mandated Stormwater Pollution Prevention Program in the Richmond area of Contra Costa County.*

Overview

In accordance with the City's General Plan, the goals of the Storm Sewer System Capital Program are to reduce the risk of drainage-related surface damage and protect the quality of stormwater runoff. This complies with the municipal storm sewer discharge permit issued to the City by the Regional Water Quality Control Board under the regulations mandated by the Environmental Protection Agency. The City of Richmond is responsible for constructing, as budgets and City Council priorities permit, facilities for conveying surface runoff in the City's Urban Service Area to adjacent stream channels, creeks and the San Francisco Bay.

The operations and maintenance of the storm drain collection system is provided via a 20-year contract with Veolia Water North America under the direction of the City Engineer.

This year CIP focus is on acquiring a complete stormdrain geometric network. The project will include an updated GIS stormdrain model, development plan, pilot project to test the development plan, GPS or land survey to complete the asset data, quality assurance quality control checks plots, and a complete and accurate GIS stormdrain geometric network.

The Storm Sewer Operating Fund provides funding for storm system maintenance, the Storm Drain Management System, and the federally mandated Non-Point Source Pollution Control Program through Storm Sewer Service charge fees. These charges are assessed annually on properties and collected with real property taxes.

New and replacement storm drain pipelines must be designed to accommodate a ten-year storm.

Storm sewer systems in newly developed areas are primarily constructed by developers as a condition of development. Drainage impact fees, assessed on developments provide funding for projects in developed areas to enhance existing capacity and improve operations and maintenance.

Plan Highlights

Engineering Stormwater GIS Asset Layer System is a FY2009-10 project that will carry-forward to FY2010-11

Project Cost:	\$602,573
Funding Sources:	4006- Stormwater CIP

City Manager Department-22

Stormwater CIP Overview

Performance Measurements

CIP Project(s)	Performance Benchmarks	1-yr Goal	2010-11	2010-11	2010-11	2010-11
			1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
1.22.x: Asset Layer GIS System						
	GIS Storm Drain Geometric Network	100%	25%	50%	75%	100%

1. **Maintain and Enhance The Physical Environment**
2. **Promote a Safe and Secure Community**
3. **Promote Economic Vitality**
4. **Promote Sustainable Communities**
5. **Promote Effective Government**

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Engineering Department-22 Stormwater Division 133 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual	FY2009-10 Encumberance	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Stormwater CIP - 2006	700,000	91,107	602,573	-	-	-	-	-
Sources Total	700,000	91,107	602,573	-	-	-	-	-
USES BY PROJECT								
Stormwater Asset Layer GIS	700,000	91,107	602,573	-	-	-	-	-
USES-BY PROJECT TOTAL	700,000	91,107	602,573	-	-	-	-	-
USES BY ORG CODE								
Stormwater CIP - 2006	700,000	91,107	602,573	-	-	-	-	-
TOTAL CIP BUDGET	700,000	91,107	602,573	-	-	-	-	-

FY2010-11 CIP Budget

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Public Works Department

Operations and Maintenance



**Equipment Services Training
Room Construction**



Street Paving

Mission: *The Public Works Operations & Maintenance Department is responsible for maintaining various areas of operations in Facility Maintenance, Fleet Maintenance, Parks and Landscaping, and Streets Division.*

Overview

The Public Works Department includes several divisions that perform the following functions: The Facility Maintenance Division provides comprehensive operations, maintenance, repair, remodeling, heat, light, security and water services to City buildings and community and recreational facilities, and also includes the maintenance of street lighting and traffic signals.

Streets Maintenance provides abatement services to privately-owned and City-owned properties through agreements with the Redevelopment Agency and the Police Department's Code Enforcement Division. Maintenance includes traffic signs, repair potholes and minor pavement damage. Also, provided are mechanical street sweeping services in the commercial and residential areas of the City which is mandated by the National Pollution Discharge Elimination System (NPDES) permit requirements.

Public Works Department

Operations and Maintenance

Plan Highlights

Public Works Street Paving

Project Cost: \$2,000,000
Funding Sources: General Capital Fund

Miscellaneous Street paving by the Public Works staff to assist Engineering's paving program. Areas included are: Annex, Clinton Hill, East Richmond, Fairmede, Hilltop Green, Iron Triangle, May Valley, Park View, Pullman, Santa Fe, South Annex, and South Belding Woods. This will cover approximately 1,500,000 square feet using 20,000 tons of supplies.

Project Status

This project is ongoing to maintain and extend the service life of the City's streets.

Public Works Department

Operations and Maintenance

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
1.23.a: Public Works Street Paving (200 Blocks)						
	Construction	100%	30%	55%	70%	100%

- 1. Maintain and Enhance The Physical Environment
- 2. Promote a Safe and Secure Community
- 3. Promote Economic Vitality
- 4. Promote Sustainable Communities
- 5. Promote Effective Government

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Public Works Department-23 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual Thru April 2010	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Capital Outlay Fund-2001	147,299	77,574	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Measure C-2002	1,301,851	1,082,726						-
State Highway Fund-2009	588,356	66,170		975,000	600,000	600,000	600,000	2,775,000
Unfunded								
Sources Total	2,037,506	1,226,471	2,000,000	2,975,000	2,600,000	2,600,000	2,600,000	12,775,000
USES BY PROJECT								
Paratransit Vehicles								-
Public Works Paving	2,037,506	1,226,471	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Unfunded				975,000	600,000	600,000	600,000	2,775,000
								-
								-
USES-BY PROJECT TOTAL	2,037,506	1,226,471	2,000,000	2,975,000	2,600,000	2,600,000	2,600,000	12,775,000
USES BY ORG CODE								
Capital Outlay Public Works- 20136031	147,299	77,574	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Measure C-20221331	1,301,851	1,082,726						-
State Highway Fund-2009	588,356	66,170		975,000	600,000	600,000	600,000	2,775,000
Unfunded								
TOTAL CIP BUDGET	2,037,506	1,226,471	2,000,000	2,975,000	2,600,000	2,600,000	2,600,000	12,775,000

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Public Works Street Paving	
Project Manager:	Yader Bermudez	
Department Responsible:	Public Works	
Project Description:	Miscellaneous Street Paving by the Public Works staff to assist Engineering's Street Paving program. ***Note - project is annual and ongoing.	
Justification:	Routine street repairs to extend service life.	
Total Estimated Cost:	\$10,000,000	

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

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Public Works Department

Parks and Landscaping



**Tree Removal
Bayview Library**



**Virginia Play Lot
Coronado Neighborhood**



Richmond Greenway

Mission: *The City of Richmond, Parks and Landscaping Division is dedicated to enhancing the quality of life through safe and attractive parks, facilities, public landscapes and natural open spaces.*

Overview

The Parks and Landscaping Division represents the core support services to enable outdoor recreational enjoyment for all park participants. Park amenities include play lots, numerous ball fields, tennis courts, basketball courts, open lawn areas, picnic grounds, greenways, pathways, trails and related facilities. These basic areas as well as the urban forest and adjoining public landscapes are kept attractive and safe for public use year round. Many areas are part of an aging infrastructure needing upgrades. The Parks and Landscaping Division is responsible for planning and reviewing Parks construction and development projects. The Division also supports the Recreation and Parks Commission, Urban Forest Committee, and various community groups.

The Parks Capital Improvement Plan (CIP) vision is to plan for acquisition, development, and maintenance of parks, trails, and open space. Projections for new pending revenue sources like the WW Bond Measure are anticipated strategically. To support this vision, the following criteria were taken into account to establish project priorities:

- Complete current projects
- Fund projects to upgrade infrastructure
- Upgrade play equipment and parks as based on the Recreation & Parks Commission priority list
- Address ADA concerns
- Upgrade Parks lighting and safety

The proposed Parks CIP endeavors to balance the current needs of the community with the resources necessary to maintain and operate the proposed improvements. Along with upgrading of the aging infrastructure, play equipment, and compliance with ADA requirements, This Parks CIP budget anticipates 'life cycle' replacement and maintenance needs of the improvements.

Public Works Department

Parks and Landscaping

Program Highlights

Parks & Play Equipment Rehabilitation

- Burg Park Playground

Project Cost: \$50,000
Funding Source: Public Facility Impact Fee – Parks & Open Space

This project will enhance the play area and replace existing play structures with new, safe and ADA compliant play equipment.

Project Status

An RFP request will be sent out in July 2010 with a contract awarded by September 2010. Estimated start date of construction is September 2010.

Park Irrigation Rehabilitation

Project Cost: \$100,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This project will rehabilitate existing irrigation systems in various parks. The priority for parks will be determined by Parks & Landscaping staff with age, condition and new water conserving master controls as the main criteria.

Project Status

This project will be approximately 50% complete by June 2010 with an estimated date of completion of March 2011.

Parks Lighting Rehabilitation

Project Cost: \$100,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This project will improve lighting throughout parks on pathways, parking lots and play areas. The priority for parks will be determined by Parks & Landscaping staff with age, condition and safety as the main criteria.

Project Status

An RFP will go out by July 2010 with a contract awarded by September 2010. Work is estimated to be completed by June 2011.

Parks Americans with Disabilities Act (ADA) Access

Project Costs: \$170,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This project will remove barriers and provide access ramps to and within parks to encourage use by persons with special access needs. The priority for parks will be determined by Parks & Landscaping staff with age, condition and safety as the main criteria.

Project Status

The estimated date of completion is June 2010. Total project cost is \$570,000 over five years.

Public Works Department

Parks and Landscaping

Booker T. Anderson Bridge

Project Cost: \$80,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This project is necessary to replace an old pedestrian bridge that crosses Baxter Creek within Booker T. Anderson Jr. Park. This bridge offers park users access to and from the Community Center without having to walk around the perimeter of the park. This project will be completed in conjunction with the Baxter Creek Revelation Project.

Project Status

An RFP will go out by September 2010 with a contract awarded by December 2010. Construction will begin by April 2011.

Greenway Phases I, II & III

Project Cost: \$25,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

Estimated cost is to be utilized as matching funds for Greenway related grant applications.

Project Status

This project started in March 2009 and will be ongoing with City funding for three years.

halt pathways back to its original condition.

Project Status

Work began in September 2009 and is estimated to be completed by November 2009.

Hilltop Signage

Project Cost: \$110,410
Funding Sources: Park Dedication Fee

Design and replace park entry signage with enhanced imaging throughout the Hilltop area in collaboration with the Hilltop Committee and East Bay Regional Parks District.

Project Status

Project was awarded to Fox Design in February 2009. Project is estimated for completion by June 2010.

JPA Sports Field Partnership

Project Cost: \$15,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This project is in collaboration with Cities of El Cerrito, Albany, Berkeley, and Emeryville to build and maintain a multi-use sports field. Project replaces turf field at the JPA sports complex.

Project Status

Estimated turf replacement commitment secured by the five JPA cities. This is an annual \$15,000 roll over for the next five years to complete the City's portion of the cost for turf replacement.

Public Works Department

Parks and Landscaping

North Richmond Ball Field and Sod Repair

Project Cost: \$155,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space and North Richmond Mitigation Fund

Complete repair and reconstruction of irrigation system and sod repair at the 3rd Street Park.

Project Status

Project will be awarded by September 2010 with an estimated completion date of June 2011.

Wendell Park Renovation

Project Cost: \$750,000
Funding Sources: Public Facility Impact Fee – Parks & Open Space

This park project is on the priority list established by the Recreation & Parks Commission. This neighborhood park, centrally located in the North/East Neighborhood, will be used for soccer, basketball and have a playground area.

Project Status:

The project has gone out to RFP and estimated award by May 2010.

Public Works Department

Parks and Landscaping

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
1.23.b: Bay Trail Gap Closure						
	Design	100%	50%	100%	*	*
	Construction	50%	*	*	25%	50%
1.23.c: Booker T. Anderson (BTA) Bridge Replacement						
	Design	100%	*	*	*	100%
	Construction	100%	*	*	*	100%
1.23.d: Burg Park						
	Request for Proposal	100%	*	*	100%	*
	Design	100%	*	*	33%	66%
	Construction	20%	*	*	*	20%
1.23.e: Greenway Phases I, II, & III						
	Other: Grant Match	100%	*	*	*	100%
1.23.f: Joint Powers Agreement (JPA)						
	Other: Match Obligation	100%	*	*	*	100%
1.23.g: Martian Luther King (MLK) Park Additions						
	Construction	33%	*	*	16%	33%
1.23.h: Museum Landscape Renovations						
	Construction	100%	25%	50%	75%	100%
1.23.i: Park Hardscape Rehabilitation						
	Other	100%	25%	50%	75%	100%
1.23.j: Park Irrigation Rehabilitation						
	Construction	100%	*	*	100%	*
1.23.k: Park Lighting Rehabilitation						
	Construction	100%	*	*	*	100%

1. Maintain and Enhance The Physical Environment
2. Promote a Safe and Secure Community
3. Promote Economic Vitality
4. Promote Sustainable Communities
5. Promote Effective Government

= Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Public Works Department

Parks and Landscaping

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
1.23.l: Park Needs Assessment						
	Design	50%	*	*	25%	50%
1.23.m: Parks American Disabilities Act (ADA) Access						
	Survey	100%	100%	*	*	*
1.23.n: Parks Lighting						
	Construction	100%	*	*	*	100%
1.23.o: Shields-Reid Park Renovations						
	Study	100%	*	*	100%	*
	Design	100%	*	*	34%	100%
	Construction	20%	*	*	*	20%
1.23.p: Wendell Park Renovations						
	Other: CMAS	100%	*	*	*	100%

1. Maintain and Enhance The Physical Environment
2. Promote a Safe and Secure Community
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4. Promote Sustainable Communities
5. Promote Effective Government

= Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Public Works Department-23

Parks and Landscaping-233 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual Thru April 2010	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Impact Fees Parks-2116	1,732,122	696,957	1,781,000					1,781,000
Park Grants	68,700		300,000					300,000
Sources Total	1,800,822	696,957	2,081,000	-	-	-	-	2,081,000
USES BY PROJECT								
Booker T. Anderson (BTA) Bridge Relacement			160,000					160,000
Greenway Phases I, II & III	49,000	8,500	105,000					105,000
Hilltop Lake and Path	14,152	14,033						-
Hilltop Signage	65,583	55,553						-
JPA Sports Field Partnership	15,000	970	15,000					15,000
Bay Trail	300,000		300,000					300,000
Park American Disabilities Act (ADA) Access			170,000					170,000
Park Field Office and Yard Upgrades	95,700	95,700						-
Park Hardscapes Rehabilitation	178,879		165,000					165,000
Park Irrigation Rehabilitation			100,000					100,000
Park Needs Assessment	138,757	56,602	71,000					71,000
Park Restroom Upgrades	125,825	125,825						-
Parks Lighting	148,020	900	100,000					100,000
Parks Play Equipment Replacement	16,105	16,105						-
Skate Park - Grant	260,819	258,006						-
Solano Play Lot Renovations								-
Wendell Park Renovation	149,282	37,057	165,000					165,000
MLK Park Additions	-		500,000					500,000
East Bay Trail Miller Knox	28,000							-
Connector Trails to Miller-Knox Park	40,700							-
Burg Park Renovations	50,000		50,000					50,000
Shields-Reid Park Renovations	125,000	27,706	100,000					100,000
Museum Landscaping			80,000					80,000
USES BY PROJECT TOTAL	1,800,822	696,957	2,081,000	-	-	-	-	2,081,000
USES BY ORG CODE								
Park Impact Fees	1,732,122		1,781,000					1,781,000
Hamilton Trust	68,700							-
Park Grants			300,000					300,000
TOTAL CIP BUDGET	1,800,822	696,957	2,081,000	-	-	-	-	2,081,000

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Booker T. Anderson (BTA) Bridge Relacement	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	Demolish and replace existing bridge inside BTA Park that crosses over Baxter Creek.	
	<p>Project ID: 03A02</p> <p>Project Location: Booker T. Anderson Park, Baxter Creek</p> <p>Estimated Operation and Maintenance Cost: \$0</p> <p>Project Intent: Maintain existing asset</p> <p>Project Type: Infrastructure redevelopment and improvement</p> <p>Estimated Start Date: 07/01/2010</p> <p>Estimated Completion Date: 4/30/2011</p>	
Justification:	Bridge is old and in need of replacement for the safety of the park users.	
Total Estimated Cost:	\$160,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$160,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Burg Park Renovations
Project Manager:	Anthony Norris
Department Responsible:	Public Works - Parks and Landscaping
Project Description:	Request RFP design services to include public outreach for a total renovation of Burg Neighborhood Park. Bid out the construction of the renovations. Estimated Start Date: 07/01/2009 Estimated Completion Date: 06/30/2010 Design - \$25,000 Construction - \$379,000 Public Art - \$6,000 Contingency - \$40,000
Justification:	This park is located on Clinton Avenue in the North and East Neighborhood. This older park is in need of an upgrade. The upgrade of this park will allow better use for children's and neighborhood activities. Burg Neighborhood Park play lot is a priority of the Recreation and Parks Commission.
Total Estimated Cost:	\$400,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2116	Public Facility Impact Fee - Parks/Open	\$50,000	\$0	\$0	\$0	\$0
UNF	Unfunded	\$350,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Greenway Phases I, II & III	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>City match for the Greenway Groundwork Program sponsored by the National Park Service (with Environmental Protection Agency funds):</p> <p>Project ID: F700002 Project Location: Various locations Estimated Operation and Maintenance Cost: \$125 Project Intent: Maintain existing asset Project Type: Parks facilities Estimated Start Date: 12/1/2007 Estimated Completion Date: 09/01/2010</p>	
Justification:	This portion is a City obligation to the Central Richmond Greenway Project which will support community involvement in the future projects involving the Friends of the Richmond Greenway.	
Total Estimated Cost:	\$105,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$105,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Joint Powers Agreement Sports Field Partnership	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>This is an agreement the City of Richmond entered into with the Cities of El Cerrito , Albany, Berkeley and Emeryville to build and maintain a multi-use sports field.</p> <p>Project ID: OCG02</p> <p>Project Location: Various locations</p> <p>Estimated Operation and Maintenance Cost: \$0</p> <p>Project Intent: Enhance or expand existing asset</p> <p>Project Type: Parks facilities</p> <p>Estimated Start Date: 07/01/2007</p> <p>Estimated Completion Date: 10/31/2011</p>	
Justification:	This is an agreement that has already been entered into with the other agencies.	
Total Estimated Cost:	\$75,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Martin Luther King Park Additions
Project Manager:	Anthony Norris
Department Responsible:	Public Works - Parks and Landscaping
Project Description:	<p>Acquire properties at the southern edge of the park at Cutting Blvd. Bid out the construction of the new improvements and associated renovations. Design is already provide through Engineering as well as some construction of renovations with a Murray-Hayden grant. Acquisitions and subsequent new improvements may have to be performed in phases.</p> <p>Land Acquisition - \$1,500,000 Construction - \$1,374,000</p> <p>Estimated Start Date: 07/01/2009 Estimated Completion: 06/30/2012</p>
Justification:	This park is located in the historic Iron Triangle Neighborhood. The park will be included in a comprehensive upgrade of the entire area under the NURVE partnership. The additions to this park will allow better use for youth sports and school or community activities. MLK Park is a priority of the Recreation and Parks Commission and the NURVE partnership.
Total Estimated Cost:	\$500,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$500,000	\$0	\$0	\$0	\$0
UNF	Unfunded	\$0	\$0	\$0	\$0	\$0

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
WWBOND	WW Bond	\$0	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Museum Landscaping
Project Manager:	Anthony Norris
Department Responsible:	Public Works - Parks and Landscaping
Project Description:	<p>Parks staff will provide or bid out as needed the remaining construction components of the renovations. The Nevin Park contractor was only allowed to place a new fence and concrete flatwork as financed by the Redevelopment Agency extension of that contract. Additional work, including drainage and planting as designed and directed by the Parks & Landscaping Superintendent will be completed with this project.</p> <p>Estimated Start Date 7/1/2010 Estimated Completion Date 6/30/2011</p>
Justification:	This public landscape is a remnant landscape continuation of Nevin Park improvements with a connected irrigation system. It needs to be upgraded in the same general timeframe as the rest of the park to make the park whole and complete.
Total Estimated Cost:	\$80,000

Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
2110	Park Dedication Impact Fee	\$80,000	\$0
			\$0
			\$0
			\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Park American Disabilities Act (ADA) Access	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>Remove barriers, provide access ramps and replace deteriorating park pathways to facilitate use by persons with disabilities. This will be accomplished at Humphrey, Fairmede, Elm Play Lot, Solano Park and other play lots throughout the City.</p> <p>Project ID: Project Location: Various locations Estimated Operation and Maintenance Cost: \$1,000 Project Intent: Compliance to mandates Project Type: Parks facilities Estimated Start Date: 07/01/2010 Estimated Completion Date: 04/30/2011</p>	
Justification:	This project is required for public safety and for federally-mandated ADA access.	
Total Estimated Cost:	\$170,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$170,000	\$0	\$0	\$0	\$0
2116	Public Facility Impact Fee - Parks/Open	\$0	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Park Hardscapes Rehabilitation	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>Rehabilitate retaining walls, headers, fences, pathways, play court surfaces, drainage structures, ramps, stairs, bridges, benches, tables, other park furnishings and improvements as necessary in park sites. American Disabilities Act (ADA) access will be provided where appropriate.</p> <p>Project ID: Various locations Project Location: Various locations Estimated Operation and Maintenance Cost: \$3,621 Project Intent: Maintain existing asset Project Type: Parks facilities Estimated Start Date: 07/01/2007 Estimated Completion Date: 06/30/2011</p>	
Justification:	Hardscapes are worn, vandalized and no longer meet code requirements. Code compliance and safe public use require on-going rehabilitation or replacement.	
Total Estimated Cost:	\$165,000	



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2012-13	FY2013-14
2110	Park Dedication Impact Fee	\$165,000	\$0
		FY2014-15	FY2014-15
		\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Park Irrigation Rehabilitation	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>This project has not been made available for several years to rehabilitate existing irrigation systems. Additional components of existing systems fail each year due to vandalism and worn, outdated equipment throughout City parks. The ultimate cost to make repairs and upgrades increases without a regular reliable rehabilitation each year. Initial work will be made in replacement of 15 year old malfunctioning electro mechanical controllers with satellite units of the Calsense master system.</p> <p>Project ID: Various locations Project Location: Various locations Estimated Operation and Maintenance Cost: \$1,750 Project Intent: Maintain existing asset Project Type: Park facilities Estimated Start Date: 07/01/2007 Estimated Completion Date: 04/30/2011</p>	
Justification:	<p>Many park systems are old, worn, outdated or disabled by vandalism resulting in high repair cost and serious inefficiencies in water distribution. Dehydrated plant material becomes stressed and die resulting in higher cost to the City for replacement. In other areas, the risk of watering cost the City greatly due to leaks and faulty valves. The "Landscape Water Management Program" prioritizes this program. Savings in the water billing cost can be realized for the City for the long term. East Bay Municipal Utility District (EBMUD) will provide rebates for water-conserving upgrades.</p>	
Total Estimated Cost:	\$100,000	



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2010-11	FY2011-12
		FY2012-13	FY2013-14
		FY2014-15	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$100,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Park Needs Assessment		
Project Manager:	Anthony Norris		
Department Responsible:	Public Works - Parks and Landscaping		
Project Description:	<p>To determine the needs of the City of Richmond's park.</p> <p>Project ID: 03B02 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Maintain existing asset Project Type: Park facilities Estimated Start Date: 07/01/2007 Estimated Completion Date: 04/30/2011</p>		
Justification:	To plan effectively for parks needs.		
Total Estimated Cost:	\$71,000		

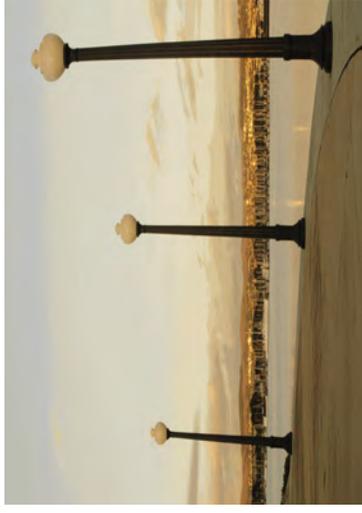


Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$71,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Parks Lighting	
Project Manager:	Anthony Norris	
Department Responsible:	Public Works - Parks and Landscaping	
Project Description:	<p>Upgrade or provide lighting throughout the park system on pathways, parking lots, play courses and play fields. Vandal resistant utilities will be built in, i.e., Nichol Park, JFK softball field, etc.</p> <p>Project ID: Project Location: Various locations Estimated Operation and Maintenance Cost: \$2,250 Project Intent: Compliance to mandates Project Type: Park facilities Estimated Start Date: 07/01/2007 Estimated Completion Date: 03/31/2011</p>	
Justification:	The purpose of this project is to address rising concerns about safety, security and night-time sports uses. Sports field lighting is less than average.	
Total Estimated Cost:	\$100,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$100,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Wendell Park Renovation
Project Manager:	Anthony Norris
Department Responsible:	Public Works - Parks and Landscaping
Project Description:	<p>Total renovation and upgrade of Wendell Park.</p> <p>Project ID: 03F02 Project Location: 26th & Esmond Avenue Estimated Operation and Maintenance Cost: \$0 Project Type: Public facilities new and renovations Project Intent: Park facilities Estimated Start Date: 1/01/2009 Estimated Completion Date: 12/31/2011</p>
Justification:	This park is located at 26th and Esmond in the North and East Neighborhood. The park has been in place since 1966 and it is time to upgrade this area.
Total Estimated Cost:	\$165,000



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2110	Park Dedication Impact Fee	\$165,000	\$0	\$0	\$0	\$0

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Police Department - 19



**Police Facility
Hall of Justice**

Mission: *The mission of the Public Safety Capital Improvement Program is to provide, maintain, and improve facilities and equipment that support the delivery of effective emergency services to the City of Richmond residents and visitors.*

Overview

The City of Richmond works to ensure that residents and visitors are presented with a safe and clean environment. The Police Department includes the following:

Patrol & Investigative Services - Ensures public safety and crime prevention

Code Enforcement - Information on City code and procedures to follow

The Police Department Capital Improvement Plan (CIP) supports our mission by installing cameras at crime “hotspots”, replacing mobile computers, and streamlining the reporting processes for the Communication Dispatchers Unit.



**Closed Circuit Television
Camera**

Police Department - 19

Plan Highlights

Closed Circuit Television (CCTV) Cameras

Project Cost: \$300,000
Funding Source: \$104,723 – Asset Seizure
\$195,277 - General Capital Fund

This project includes the placement of fixed cameras wired into the streetscape infrastructure, designating wireless CCTV cameras at crime “hotspots,” and video monitors with digital recording equipment.

A growing trend in both large and small communities is the utilization of video cameras to deter, detect, and successfully prosecute street-level criminal activity, including activities like illegal dumping and graffiti.

The proposed investment addresses two very important strategic goals. It will assist in maintaining and enhancing the physical environment. It will also assist in promoting a safe and secure community. A reduction of blight in the community will be realized. Violent crime should be deterred in the identified “hotspots.”

Project Status:

Installation began in April 2008 and is on-going. This project is approximately 100% complete.

Safety Equipment for New Officers

Project Cost: \$541,293
Funding Source: \$541,293 - Police Grant

Purchase of safety equipment for new Police Officers which includes; Handguns, Ballistic Vest, DNA Test Kits, and Traffic Speed Readers

Project Status:

On-going

Police Department - 19

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
2.19.a: Closed Circuit Television (CCTV) Cameras						
	Additional locations installation	100%	25%	50%	75%	100%
	Provide monitoring 24 hours per day	100%	25%	50%	75%	100%

1. **Maintain and Enhance The Physical Environment**
2. **Promote a Safe and Secure Community**
3. **Promote Economic Vitality**
4. **Promote Sustainable Communities**
5. **Promote Effective Government**

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Police Department-19 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actuals Thru April 2010	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Capital Outlay Fund-2001	1,070,480	400,722	195,277	300,000	300,000	300,000	300,000	1,395,277
State Asset Seizure Fund-1004	120,539	17,820	104,723					104,723
Impact Fees Police-2114	234,988	176,951						-
Grants Unfunded	1,173,395	631,697	541,293	965,000				541,293
Sources Total	2,599,402	1,227,190	841,293	1,265,000	300,000	300,000	300,000	3,006,293
USES BY PROJECT								
Closed Circuit Television Camera	863,692	194,006	300,000	300,000	300,000	300,000	300,000	1,500,000
Northern District Police Substation	394,885	394,757						-
Central District Police Substation	50,000	6,730						-
Helicopter Service	15,000							-
ShotSpotter Gunshot Detection System	695,250	600,000						-
Handgun Replacement, Glock firearms	2,180							-
Ballistic Vest Replacement	5,000							-
Safety Equipment for New Officers Unfunded	573,395	31,697	541,293	965,000				541,293
USES BY PROJECT TOTAL	2,599,402	1,227,190	841,293	1,265,000	300,000	300,000	300,000	3,006,293
USES BY ORG CODE								
Capital Outlay Police-20191021	1,070,480	400,722	195,277	300,000	300,000	300,000	300,000	1,395,277
Asset Seizure Fund-10491521	120,539	17,820	104,723					104,723
Impact Fees Police-21491021	234,988	176,951						-
Grants Unfunded	1,173,395	631,697	541,293	965,000				541,293
TOTAL CIP BUDGET	2,599,402	1,227,190	841,293	1,265,000	300,000	300,000	300,000	3,006,293

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Closed Circuit Television Cameras (CCTV)	
Project Manager:	Lokesh Bali	
Department Responsible:	Police	
Project Description:	<p>A growing trend in both large and small communities is the utilization of video cameras to deter, detect, and successfully prosecute street-level criminal activity, including activities like illegal dumping and graffiti.</p> <p>This project includes the placement of fixed cameras wired into the streetscape infrastructure, designating wireless CCTV cameras at crime “hotspots,” and video monitors with digital recording equipment.</p> <p>FY2010-11 includes a transfer-in of \$40,000 from the North Richmond Mitigation Fund to the General Capital Fund for the CCTV project.</p> <p>Project ID: 04A02 Project Location: Various Locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to mandate Project Type: Equipment-new and replacement Estimated Start Date: 4/01/2008 Estimated Completion Date: Ongoing</p>	
Justification:	<p>The proposed investment addresses two very important strategic goals. It will assist in maintaining and enhancing the physical environment. It will also assist in promoting a safe and secure community. A reduction of blight in the community will be realized. Violent crime should be deterred in the identified “hotspots.”</p>	
Total Estimated Cost:	\$1,500,000	

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
1004	Asset Seizure	\$104,723	\$0	\$0	\$0	\$0
2001	General Capital Fund	\$195,277	\$300,000	\$300,000	\$300,000	\$300,000

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Safety Equipment for New Officers		
Project Manager:	Alec Griffin		
Department Responsible:	Police		
Project Description:	Purchase of safety equipment for new Police Officers which includes; Handguns, Ballistic Vest, DNA Test Kits, and Traffic Safety Speed Readers. Project ID: 24E01 Project Location: Various Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to mandate Project Type: Equipment new and replacement Estimated Start Date: 7/1/2009 Estimated Completion Date: 10/31/2010		
Justification:	Safety.		
Total Estimated Cost:	\$541,293		

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
GRANT	Police Grant - US Department of Justice	\$541,293	\$0	\$0	\$0	\$0

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Fire Department-20



Above Ground Fuel Tanks



Apparatus Garages



Rewiring of Data and Emergency Alerting Systems

Mission: *The Richmond Fire Department exists to protect people, property, and the environment from the harmful effects of fire, hazardous materials, and natural acts and to provide emergency medical care. We strive to promote safety, to prevent adverse occurrences and when incidents occur, to minimize harm through effective action. As members of the Richmond community, uniquely trained and equipped, we are committed to providing prompt, efficient and courteous service at all times. We seek opportunities to serve the community and strive to provide the most effective prevention, public education, preparedness, and emergency response services.*

Overview

The Fire Department Capital Improvement Plan (CIP) supports our mission by helping to finance new fire stations, remodel current fire stations and purchase new fire equipment. There is \$3.3 million in funding request for the Fire Department CIP in 2009-2010.

The objective of the Fire Department CIP is to provide for facilities and equipment that support our firefighting personnel and assist in the delivery of excellent emergency services to our community.

Some of the planned projects for the fire stations include the installation of above ground fuel tanks, rewiring of fire station data and emergency alerting systems, fire apparatus garages, gender specific modifications and the building of a new fire station.



Proposed Fire Station 66

Fire Department-20 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actuals	FY2009-10 Encumbrances	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
	Thru April 2010								
SOURCES BY FUND									
Capital Outlay Fund-2001	1,241,399	915,173	306,502						-
CIP Lease Bond-2003	13,937	6,172	7,765						-
Impact Fees Fire-2113	133,913	61,213	58,919						-
Unfunded				6,058,000	265,000				6,323,000
SOURCES TOTAL	1,389,249	982,558	373,186	-	6,058,000	265,000	-	-	6,323,000
USES BY PROJECT									
Replace Station 66	287,489	192,246	95,244						-
Gender Specific Bathrooms	13,937	6,172	7,765						-
Repave/Resurface Stations 63 & 68	16,201	11,086	5,115						-
Re-roof 3 Fire Stations, 62 & 64	423,893	193,128	230,765						-
Modular Classrooms for Fire Training Center	60,867	46,086	4,867						-
Opticom Signal	25,025	12,025	13,000						-
Turnout Gear Protective Equipment	87,586	47,564	16,430						-
800 MH Public Safety Radios	474,251	474,251							-
Unfunded				6,058,000	265,000				6,323,000
USES BY PROJECT TOTAL	1,389,249	982,558	373,186	-	6,058,000	265,000	-	-	6,323,000
USES BY ORG CODE									
Capital Outlay Fire-20101022	1,241,399	915,173	306,502						-
Impact Fees Fire-21301022	133,913	61,213	58,919						-
CIP Lease Bond-2003	13,937	6,172	7,765						-
Unfunded				-	6,058,000	265,000			6,323,000
TOTAL CIP BUDGET	1,389,249	982,558	373,186	-	6,058,000	265,000	-	-	6,323,000

FY2010-11 CIP Budget

Library & Cultural Services Department-24

Community Services



Westside Branch Library



Remodeled Branch Library



Bookmobile

Mission: *The Richmond Public Library provides outstanding and diverse materials and services to help our community meet their personal, cultural, educational and professional needs. The Library is committed to supporting a lifelong enjoyment of reading and learning.*

Overview

The Library Capital Improvement Plan (CIP) provides funding for renovation of existing facilities and planning and construction for a new main library.

In August 2005, the Council approved a Library Impact Fee (Ordinance No. 24-05, N. S.) to be used to finance only the purchase of new library materials and costs associated with new library capital improvements to expand or construct new facilities. It is expected that this Fee will realize an estimated \$1.3 million during the 2008-2013 CIP.

Library & Cultural Services Department-24

Community Services

Plan Highlights

Computer Hardware

Project Cost: \$60,000
Funding Source: \$60,000 – Library Impact Fee

Project Status

This is a new request for Fiscal Year 2010 – 2011.

Library and Cultural Services Department-24 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
	Thru April 2010							
SOURCES BY FUND								
Capital Outlay Fund-2001	126,536	29,790						-
Library Impact Fee-2117			60,000	350,000	26,670,000	23,500,000		60,000
Unfunded								50,520,000
								-
SOURCES TOTAL	126,536	29,790	60,000	350,000	26,670,000	23,500,000		50,580,000
USES BY PROJECT								
Library Roof Repairs	104,990	24,990						-
Bookmobile	21,546	4,800						-
Computer Hardware			60,000					60,000
Unfunded				350,000	26,670,000	23,500,000		50,520,000
USES BY PROJECT TOTAL	126,536	29,790	60,000	350,000	26,670,000	23,500,000		50,580,000
USES BY ORG CODE								
Capital Outlay Library-20141055	126,536	29,790						-
Library Impact Fee-21741055			60,000					60,000
Unfunded				350,000	26,670,000	23,500,000		50,520,000
								-
TOTAL CIP BUDGET	126,536	29,790	60,000	350,000	26,670,000	23,500,000		50,580,000

FY2010-11 CIP Budget

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Recreation Department-25

Community Services



**Youth Participants
Helping in the Park**



**Renovation for Quality, Clean,
Safe Community Facilities**



Special Events

Mission: *The Richmond Recreation Department is dedicated to improving the quality of life in Richmond by celebrating the diversity of our residents and building understanding through interactions in our recreation programs, parks, facilities, and cultural events. The department is committed to providing the highest quality recreation, parks, programs, and services at a good value to our customers.*

Overview

The function of the Recreation Department is to provide recreation programs and services for all ages and abilities at City community centers and City parks.

Clean, functional, safe and attractive facilities and parks are necessary components of our recreation programs and services. These components improve the community through leisure, wellness, education and socialization which assist in the efforts to mitigate crime and violence in the community.

The City has fourteen community centers and fifty-nine City Parks. We provide programs in youth sports, youth activities, aquatics, special events, and adult activities. Additionally, facilities and parks are available for public use to celebrate a diversity of activities. Over the next five years our plan is to improve all of our recreation facilities to meet today's standards for quality recreation services.

The Recreation Capital Improvement Plan provides funding for the renovation of five (5) community centers; the upgrade of fitness equipment at eight (8) community centers; and installation of closed circuit television cameras at three (3) community centers. The Recreation CIP process starts with forensic investigation work at the Richmond Swim Center; this will be the first step in a series of renovation upgrades and improvements of recreation facilities. The 2008-2013 adopted CIP provided funding of \$620,000.

Recreation Department-25

Community Services

Plan Highlights

Kennedy Swim Center Landscaping

Project Cost: \$25,000
Funding Source: \$25,000 – Public Facility Impact Fee – Community Centers

Complete landscaping of outdoor pool area, lawn, irrigation, soil and various plants and trees.

The project addresses deferred maintenance issues impacting community centers that service seniors and children.

Project Status:

Estimated Start Date: August 1, 2010
Estimated Completion Date: June 30, 2011

Recreation Department-25

Community Services

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-10	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
2.25.a: Kennedy Swim Center Landscaping						
	Construction	100%	25%	50%	75%	100%

1. Maintain and Enhance The Physical Environment
2. Promote a Safe and Secure Community
3. Promote Economic Vitality
4. Promote Sustainable Communities
5. Promote Effective Government

= Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Recreation Department-25 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual Thru April 2010	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Capital Outlay Fund-2001	37,610	9,200						-
Impact Fees Recreation-2115	358,319	78,821	25,000	88,509,753	23,850,000	20,500,000		25,000
Unfunded								132,859,753
SOURCES TOTAL	395,929	88,021	25,000	88,509,753	23,850,000	20,500,000	-	132,884,753
USES BY PROJECT								
Community Centers Upgrade								-
Fitness Facility Equipment Upgrade								-
Kennedy Swim Center	369,638	80,021						-
Recreation Complex Center	26,291		25,000					25,000
Kennedy Swim Center Landscaping				88,509,753	23,850,000	20,500,000		132,859,753
Unfunded								-
								-
								-
								-
								-
								-
								-
USES BY PROJECT TOTAL	395,929	80,021	25,000	88,509,753	23,850,000	20,500,000	-	132,884,753
USES BY ORG CODE								
Capital Outlay Recreation-20151051	37,610	9,200						-
Impact Fee Recreation-21551051	358,319	78,821	25,000	88,509,753	23,850,000	20,500,000		25,000
Unfunded								132,859,753
TOTAL CIP BUDGET	395,929	88,021	25,000	88,509,753	23,850,000	20,500,000	-	132,884,753

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Kennedy Swim Center Landscaping	
Project Manager:	Yader Bermudez	
Department Responsible:	Recreation Department	
Project Description:	Complete landscaping of outdoor pool area, lawn, irrigation, soil and various plants and trees. Estimated Start Date: 08/01/2010 Estimated Completion Date: 06/30/2011	
Justification:	This project addresses deferred maintenance issues impacting community centers that service seniors and children.	
Total Estimated Cost:	\$25,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2115	Public Facility Impact Fee - Community Centers	\$25,000	\$0	\$0	\$0	\$0

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The Port of Richmond-28



Port of Richmond

Mission: *Develop, construct, maintain, and operate the City-owned port facilities to obtain the maximum financial benefit to the City of Richmond; comply with government mandates including health, safety, and security; improve operational efficiency; and fulfill contractual obligations.*

Overview

The Port of Richmond manages five marine terminal facilities that encompass approximately 200 acres. Each facility reaches various stages of its service life and requires maintenance and/or upgrade.

The main objective of this Capital Improvement Plan (CIP) is to establish and implement a long-term investment plan for property acquisition, development and maintenance of Port facilities. To achieve this objective, a consultant has been retained to develop a business plan that will maximize revenue.

Negotiations are underway with a major auto manufacturer to increase its volume by 150,000 units per year and increase revenue from \$3.4 million to approximately \$5.7 million annually. The increase in volume could reach 250,000 units and increase revenue another \$4 million.

The Port used the following evaluation criteria for its projects to be included in the CIP:

- Environmental Quality Standards
- Financial Benefit to the City
- Government Mandates
- Health/Safety/Security
- Improve Operational Efficiency
- Contractual Obligation



Honda Port of Entry at Point Potrero Marine Terminal



Terminal 3 Port Office Building Upgrade

The Port of Richmond-28

Plan Highlights

Honda Port of Entry at Point Potrero Marine Terminal

Project Cost: \$1,000,000
Funding Source: Richmond JPFA Point Potrero Lease Revenue Bonds, Series 2009A

The project consists of making improvements to the existing Point Potrero Marine Terminal (PPMT) that includes the realignment of the access road to the facility, creating a new rail yard adjacent to the ship berths so that imported autos will be loaded directly onto rail cars, as well as additional improvements to existing rails located along Canal Boulevard. Minor improvements to one of the existing ship berths will also be made, consisting of repairs to the concrete deck pavement, installation of new bull rail, and the installation of new rubber dock fenders on the side of the berth.

Port Rail Corridor Facilities

Project Cost: \$500,000
Funding Source: Richmond JPFA Point Potrero Taxable Lease Revenue Bonds, Series 2009B

The Port Rail Corridor project will incorporate rail infrastructure improvements at the existing BNSF facility at the corner of Canal and Cutting, and the rail right-of-way extending down Canal to the Port. The scope of construction and redevelopment will encompass rail infrastructure improvements to accommodate the switching and operation of multi-level railcars to the Port, as well as the existing industrial railroading operations along Canal Boulevard. The improvements will incorporate new track construction, rehabilitated track and upgrades to the rail right-of-way including, private ports, private industry driveways and rehabilitation of the rail switches and lead tracks extending into the industries.

Terminal 2 Timber Wharf Replacement

Project Cost: \$2,000,000
Funding Source: Port Capital Improvements - \$900,000

The timber wharf is approximately 40 years old, and it has been damaged by aggressive marine borers and impacts from berthing vessels at the terminal. The project provides funding to replace the timber wharf with a concrete wharf that will have a longer service life and provide safer working conditions. The project consists of removal of the existing deteriorated timber wharf and piles, and the construction of a concrete pile-supported wharf with a plastic piling fender system.

The Port of Richmond-28

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
3.28.b: Honda Port of Entry at Pt. Potrero Marine Terminal						
	EIR					
	Design consultant contract					
	Construction design					
	Permits					
	Construction	100%	100%			
3.28.g: Port Potrero Marine Terminal (PPMT) Fiber Optic Network						
	Equipment Purchase	100%		50%	100%	
	Equipment Installation	100%			25%	100%
	Design Contract	100%	50%	100%		
	Construction	100%			25%	100%
3.28.h: Port Rail Corridor Facilities						
	EIR					
	Design consultant contract					
	Construction design					
	Permits					
	Construction	100%	100%			

1. Maintain and Enhance The Physical Environment
2. Promote a Safe and Secure Community
3. Promote Economic Vitality
4. Promote Sustainable Communities
5. Promote Effective Government

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Port Operations Department-30

CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual Thru April 2010	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-14	5 Year Total
SOURCES BY FUND								
Port Operations CIP Division-4002	486,016		2,000,000					2,000,000
Port Capital Financing	36,860,100		\$1,500,000					1,500,000
Port Grants	6,457,027		\$14,458,420					14,458,420
Harbor Fund			\$1,058,844					
Marina Fund			\$2,100,000					
Unfunded								
SOURCES TOTAL	43,803,143		21,117,264					17,958,420
USES BY PROJECT								
Bay Trail Shipyard No. 3	789,000		692,000					692,000
Berth Dredging	-		1,058,844					1,058,844
Honda Port of Entry at the Point Potrero Mar	22,630,100	3,557,324	1,000,000					1,000,000
Integrated Video Surveillance System	3,018,027		3,018,027					3,018,027
Lighting Improvements Point Potrero Marine	2,650,000		2,650,000					2,650,000
Port Rail Corridor Facilities	14,230,000	5,019,117	500,000					500,000
Terminal 2 Timber Wharf Replacement	228,000	228,000	1,000,000					1,000,000
Terminal 3 Port Office Building Upgrade	258,016	118,608	3,787,889					3,787,889
Marina Dredging			2,100,000					2,100,000
Fiber Optic Network			4,310,504					4,310,504
Railroad Improvements Quiet Zones			1,000,000					1,000,000
USES BY PROJECT TOTAL	43,803,143	8,923,049	21,117,264					21,117,264
USES BY ORG CODE								
Port Operations CIP Division-40282080	486,016	346,608	2,000,000					2,000,000
Port Capital Financing	\$36,860,100	\$6,576,441	\$1,500,000	\$0	\$0			1,500,000
Port Grants	\$6,457,027	\$0	\$14,458,420	\$0	\$0			14,458,420
Harbor Fund			\$1,058,844					1,058,844
Marina Fund			\$2,100,000					2,100,000
Unfunded								
TOTAL CIP BUDGET	43,803,143	8,923,049	21,117,264					21,117,264

FY2010-11 CIP Budget

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Honda Port of Entry at Point Potrero Marine Terminal (PPMT)	
Project Manager:	Jim Matzorkis	
Department Responsible:	Port	
Project Description:	<p>The proposed Port of Richmond project will incorporate terminal facility improvements at Point Potrero to accommodate automotive Port of Entry operations for Honda Motor America. The scope of construction and redevelopment will encompass rail infrastructure for the loading and unloading of automobiles from multi-level railcars, access road, high mast lights, storm water management improvements, utility protection, employee parking areas, berth maintenance, asphalt pavements and site landscaping. The work is projected to commence in January 2009, with substantial completion in October 2010. The Port currently provides Port of Entry facilities at this location for Glovis America, which will remain on-site with the new Honda operations. Auto Warehousing Company is the Port tenant providing the vehicle processing operations and will act as the site developer for the proposed facility improvements.</p> <p>Project ID: 08F01 Project Location: Foot of Canal Blvd. Estimated Operation and Maintenance Cost: \$100,000 Project Intent: Enhance or expand existing asset Project Type: Public facilities new and renovations Estimated Start Date: 10/01/2008 Estimated Completion Date: 10/01/2010</p>	
Justification:	Completion of this project will promote additional jobs for Richmond citizens and generate additional revenue to the Port.	
Total Estimated Cost:	\$1,000,000	



Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
5160	Bond Proceeds	\$1,000,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Marina Dredging		
Project Manager:	Jim Matzorkis		
Department Responsible:	Port - Richmond Marina		
Project Description:	A floating breakwater is required in the basin to protect some of the floating docks in the marina basin from damage caused by wind-driven waves.		
	Project ID: P700012 Project Location: Marina Breakwater, Port of Richmond Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing Asset Project Type: Infrastructure redevelopment and improvement Estimated Start Date: 07/01/2010 Estimated Completion Date: 06/30/2011		
Justification:	The City is contractually obligated to complete the improvements.		
Total Estimated Cost:	\$2,100,000		

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
5202	Marina Fund	\$2,100,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Berth Dredging	
Project Manager:	Jim Matzorkis	
Department Responsible:	Port	
Project Description:	<p>The project consists of conducting dredge material testing, obtaining permits, and dredging and the legal disposal of sediments at a designated site.</p> <p>Project ID: 08B01 Project Location: Port Properties Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to mandate Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2010 Estimated Completion Date: 06/30/2011</p>	
Justification:	The Port is contractually obligated to maintain the berthing depth at each terminal so that vessels can safely berth at the terminal	
Total Estimated Cost:	\$1,058,844	

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
HARBOR	Harbor Fund	\$1,058,844	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Port Rail Corridor Facilities	
Project Manager:	Jim Matzorkis	
Department Responsible:	Port	
Project Description:	<p>The proposed Canal Boulevard rail corridor project will incorporate rail infrastructure improvements at the existing BNSF facility at the corner of Canal and Cutting, and the rail right-of-way extending down Canal to the Port; for Honda Motor America. The scope of construction and redevelopment will encompass rail infrastructure improvements to accommodate the switching and operation of multi-level railcars to the Port, as well as the existing industrial railroading operations along Canal Boulevard. The improvements will incorporate new track construction, rehabilitated track and upgrades to the rail right-of-way including, private industry driveways and rehabilitation of the rail switches and lead tracks extending into the industries.</p> <p> Project ID: 08G01 Project Location: Foot of Canal Blvd. Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities new and renovations Estimated Start Date: 8/01/2009 Estimated Completion Date: 10/31/2010 </p>	
Justification:	Completion of this project will promote additional jobs for Richmond citizens and generate additional revenue to the Port.	
Total Estimated Cost:	\$500,000	



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
		FY2010-11	FY2011-12
			FY2012-13
			FY2013-14
			FY2014-15

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
5160	Bond Proceeds	\$500,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	PPMT Fiber Optic Network		
Project Manager:	Jim Matorakis		
Department Responsible:	Port - Richmond Marina		
Project Description:	Improvements to the existing CCTV system at the Port public terminals include installation of fiber optic cables and infrastructures connecting public and private port users and first responders within the Port of Richmond. Funding: Grant (ARRA 2009) Estimated Start: October 2010 Estimated Completion: April 2010		
Justification:	Completion of this project will improve the efficiency of monitoring and communication of security and emergency response to the Port area.		
Total Estimated Cost:	\$4,310,504		

Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
4002A	Port Grant Funding	\$4,310,504	\$0
			\$0
			\$0
			\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Terminal 2 Timber Wharf Replacement	
Project Manager:	Jim Matzorkis	
Department Responsible:	Port	
Project Description:	<p>The project consists of removal of the existing deteriorated timber wharf and piles, and construction of a concrete pile-supported wharf with a plastic piling fender system.</p> <p>Project ID: 08C01 Project Location: 1145 Harbour Way South Estimated Operation and Maintenance Cost: \$0 Project Intent: Compliance to mandate Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2010 Estimated Completion Date: 06/30/2011</p>	
Justification:	The timber wharf is approximately 40 years old and it has been damaged by aggressive marine borers and impacts from berthing vessels at the terminal. This project will extend the wharf's service life and provide safer working conditions.	
Total Estimated Cost:	\$1,000,000	

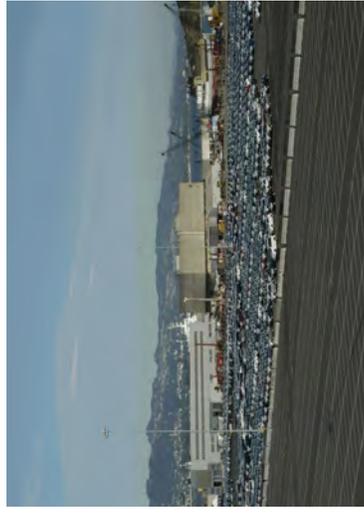


Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4002	Port Capital Improvements	\$1,000,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Integrated Video Surveillance System	
Project Manager:	Norman Chan	
Department Responsible:	Port	
Project Description:	<p>Additional perimeter camera surveillance system will be added to support the current system and to complete the entire surveillance system at the Port facilities in order to monitor both land and water access to the Port of Richmond. This will form the infrastructure to tie together all of the existing surveillance camera systems and intrusion detection systems and future security systems throughout the Port into one centralized and secured police dispatch center.</p> <p>Project ID: 08B01 Project Location: 1411 Harbour Way South Project Intent: Enhance or expand existing asset Project Type: Public facilities new and renovations Estimated Start Date: 8/15/2009 Estimated Completion Date: 6/30/2011</p>	
Justification:	This project is needed in order to comply with Homeland Security and U.S. Coast Guard Security requirements.	
Total Estimated Cost:	\$3,018,027	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Port I	California Port and Maritime Security Grant	\$2,263,520	\$0	\$0	\$0	\$0
Port	U.S. Department of Homeland Security	\$754,507	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Lighting Improvements Point Potrero Marine Terminal (PPMT)	
Project Manager:	Norman Chan	
Department Responsible:	Port	
Project Description:	<p>Upgrade security lighting by installing new dark sky high mast security lighting and associated equipment at PPMT to improve perimeter security as well as complying with Occupational Safety and Health Administration (OSHA) requirements.</p> <p>Project ID: 08B01 Project Location: Foot of Canal Blvd. Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities new and renovations Estimated Start Date: 8/15/2009 Estimated Completion Date: 6/30/2011</p>	
Justification:	Completion of the project allows the Port to comply with Homeland Security and OSHA requirements.	
Total Estimated Cost:	\$2,650,000	

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Port1	California Port and Maritime Security Grant	\$2,650,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Terminal 3 Port Office Building Upgrade		
Project Manager:	Norman Chan		
Department Responsible:	Port		
Project Description:	<p>This project consists of remodeling existing offices, adding two floors of new office space above the metal canopy over the container truck inspection bay, installing an elevator for ADA compliance, and replacing a below truck scale. The addition will provide much needed space for current and future Port staff and tenants. The second floor addition will also be functioned as an incident command center in case of emergency. The control tower structure is currently housing the Port administration and engineering offices.</p> <p>Project ID: 08D01 Project Location: 1145 Harbour Way South Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2007 Estimated Completion Date: 06/30/2011</p>		
Justification:	Facility maintenance.		
Total Estimated Cost:	\$3,787,889		



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
4002A	Port Grant Funding	\$3,787,889	\$0
			\$0
			\$0
			\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Bay Trail Shipyard No. 3	
Project Manager:	Norman Chan	
Department Responsible:	Port	
Project Description:	<p>The project includes design and construction of 2.3-mile segment of the Bay Trail within the Richmond Historic Shipyard 3. The Port was recently awarded grants by the California State Coastal Conservancy, ABAG and Caltrans for the construction of the segment of the Bay trail.</p> <p>Project ID: P900002 Project Location: Foot of Canal Blvd. Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 8/01/2008 Estimated Completion Date: 6/30/2011</p>	
Justification:	Completion of this project will provide public access to Rosie the Riveter and Home Front National Historical Park within Point Potrero Marine Terminal.	
Total Estimated Cost:	\$692,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Port3	ABAG - Association of Bay Area Governments	\$289,000	\$0	\$0	\$0	\$0
Port2	California State Coastal Conservancy	\$53,000	\$0	\$0	\$0	\$0

Project Description Report

Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
Port4	Caltrans Grant	\$350,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Roadway and Rail Track Improvements - Canal Blvd.		
Project Manager:	Jim Matzorkis		
Department Responsible:	Port		
Project Description:	This project consists of installing additional rail tracks and reconstructing a portion of Canal Boulevard between Seaciff Drive and the automobile distribution facility entrance gate of Pt. Potrero Marine Terminal.		
Justification:	In order to secure a new automobile distribution account, improvements to Canal Boulevard and the adjacent rail tracks are needed. Completion of the project will greatly improve operational efficiency.		
Total Estimated Cost:	\$1,000,000		



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4002	Port Capital Improvements	\$1,000,000	\$0	\$0	\$0	\$0

Richmond Community Redevelopment Agency-30

Mission: The Richmond Community Redevelopment Agency (RCRA) initiates and facilitates the revitalization of physical, economic, and social conditions through redevelopment of blighted areas and community enhancing programs, and stimulates private sector investment in the City in order to improve the general welfare and enhance the quality of life in the community.

Overview

The core services provided by the RCRA consist of:

1. Urban revitalization planning and redevelopment of target neighborhoods
2. Industrial, commercial and retail development and rehabilitation
3. Housing development, rehabilitation and community enhancement
4. Housing-related community and family support services
5. Economic development and marketing

Sources of Funding

- Tax Increment
- Bond Proceeds (Debt Service)
- Federal, State, and Local Grants and Loans
- Sale of Surplus Property
- Fee Income from Marina Bay Properties



**Ford Assembly Building
"Ford Point"**



**Target Store
Macdonald 80 Shopping Center**



**Richmond Intermodal
Transit Station**



Trinity Plaza Senior Housing

Richmond Community Redevelopment Agency-30

Plan Highlights

Details of the RCRA services are contained in the RCRA budget. Current projects and program highlights are summarized below:

RCRA Core Service Divisions

Redevelopment

Redevelopment (RDA) activities and investments are generally limited to Redevelopment Project Areas and funded by tax increment income generated in Redevelopment Project Areas. Most of the tax increment is used to secure bond funding for redevelopment projects and the balance is used for operating costs and debt service, as well as projects. Other funding sources include project-specific grants and loans secured by real property. The major capital budget items projected include funds for the Civic Center Project, BART Parking Garage, streetscape projects, façade improvements, and acquisition of development sites.

Housing and Community Development

Housing & Community Development (HCD) is primarily funded by a legally defined percentage of Redevelopment tax increment income known as the Low and Moderate Income Housing Fund (LMIHF, "20% Funds" or "Housing Set-Aside"), HUD programs (Community Development Block Grant (CDBG), Home Investment Partnership (HOME)) and the In-lieu fees generated by the City's Inclusionary Zoning Ordinance. These Housing & Community Development funds may be invested in affordable housing projects and activities throughout the City. Housing Set-Aside funds and In-lieu Fees are restricted to housing activities serving families at or below 120% of county median income while HUD funds are generally restricted to housing activities serving families at or below 80% of county median income. In addition, HUD has provided additional funding for the Neighborhood Stabilization Program, which will target blighted and foreclosed properties in the inner city. The major capital budget items projected include funds for Macdonald Place Senior Housing, Miraflores Housing, the Arbors Rehabilitation Project and Lillie Mae Jones Plaza Transitional Housing.

Office of Economic Development

The Office of Economic Development (OED) benefits the City at large and Redevelopment Project Areas in particular through marketing activities, business attraction and retention programs and a variety of other business assistance programs designed to stimulate economic development, including the Enterprise Zone, Target Employment Areas, the Revolving Loan Program and the Main Street Program. The OED works closely with the Economic Development Commission to bring stakeholder perspective and resources to bear on economic development issues. Major initiatives include finalizing the Enterprise Zone MOU with the state, increased small business assistance, the Hilltop pylon sign project, and leveraging the "Green Corridor Partnership" to attract and expand green businesses in the City.

Richmond Community Redevelopment Agency-30

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11 1-yr Goal	2010-11 1 st Qtr. Target	2010-11 2nd Qtr. Target	2010-11 3 rd Qtr. Target	2010-11 4 th Qtr. Target
3.30.a: 23rd St. Streetscape Design Program (Loans)						
	Design	100%	75%	100%	*	*
3.30.b: Façade Improvement Program (Loans)						
	Design	100%	75%	100%	*	*
3.30.c: Marina Bay Parkway Grade Separation						
	Design Complete	100%	50%	100%	*	*
	Construction	20%	*	*	10%	20%
3.30.d: Metro Walk (Transit Village)						
	Parking Structure Contract	60%	30%	40%	50%	60%
	Nevin Streetscape East Design	100%	50%	100%	*	*
	Nevin Streetscape East Construction	25%	*	*	10%	25%

1. **Maintain and Enhance The Physical Environment**
2. **Promote a Safe and Secure Community**
3. **Promote Economic Vitality**
4. **Promote Sustainable Communities**
5. **Promote Effective Government**

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Richmond Community Redevelopment Agency-30

CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND							
Downtown Project CIP	6,726,000	336,000					336,000
Harbour 11A CIP	4,856,000	31,342,000					31,342,000
Redevelopment CIP	1,399,000	32,609,000					32,609,000
Unfunded							
Sources Total	12,981,000	64,287,000	-	-	-	-	64,287,000
USES BY PROJECT							
12th and Macdonald Ave. Project Gateway							0
23rd St. Streetscape Design Program	83,000	90,000					90,000
Area T Soil Remediation	163,000						0
Downtown Designs Standards & Zoning	100,000						0
Downtown Main Street Program	150,000						0
Downtown Pedestrian/Bicycle Enhancement F	1,330,000						0
Employment & Training Vocational Center	100,000						0
Facade Improvement Program	400,000	300,000					300,000
Ford Building Rehabilitation							0
Harbour Way Improvement Plan	181,000						0
Historic Signage/Banners/Gateway Design							0
I-80 Shopping Center	84,000						0
Lucreia Edwards Park	100,000						0
Macdonald Ave - West - Phase II B	1,153,000						0
Marina Bay Parkway Grade Separation	2,700,000	31,342,000					31,342,000
Marina Bay Trail Landscape Areas	789,000						0
Maritime Childcare Center	500,000						0
Market Square Parking Lot Improvements	5,000						0
Metro Walk (Transit Village)	897,000	32,309,000					32,309,000
Nystrom Area Project							0
PAL Gymnasium							0
Park Plaza Street Lighting							0
Project Areas Streetscape and Gateway Impc	102,000						0
Public Improvement Project - Agency Wide							0
Railroad Crossings Study Improvements	500,000						0
Rescue Mission Relocation and Planning							0
Terminal One	336,000						0
Waterfront Ferry Plan & Transportation Study	250,000						0
Winters Upgrade	3,058,000						0
EDA Loan Program		246,000					246,000
USES BY PROJECT TOTAL	12,981,000	64,287,000	-	-	-	-	64,287,000

Richmond Community Redevelopment Agency-30

CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
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USES BY ORG CODE	FY2009-10 Adopted	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
Downtown Project CIP	6,726,000	336,000					336,000
Harbour 11A CIP	4,856,000	31,342,000					31,342,000
Redevelopment CIP Unfunded	1,399,000	32,609,000					32,609,000
TOTAL CIP BUDGET	12,981,000	64,287,000	-	-	-	-	64,287,000

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	23rd St. Streetscape Design Program	
Project Manager:	Alan Wolken	
Department Responsible:	Redevelopment Agency	
Project Description:	<p>Conduct study for streetscape redesign program.</p> <p>Project ID: 07024 Project Location: 23rd Street Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Plan/Design Estimated Start Date: 01/01/2008 Estimated Completion Date: Ongoing</p>	
Justification:	Urban design.	
Total Estimated Cost:	\$90,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7209	Downtown Project CIP	\$90,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Facade Improvement Program	
Project Manager:	Alan Wolken	
Department Responsible:	Redevelopment Agency	
Project Description:	<p>Facade Improvement Program along Macdonald Ave., 23rd St. and a portion of San Pablo Ave. adjacent to El Cerrito.</p> <p>Project ID: 07016 Project Location: Macdonald Ave., 23rd St. and a portion of San Pablo Ave. adjacent to El Cerrito Estimated Operation and Maintenance Cost: \$0 Project Intent: Expand or enhance existing asset Project Type: Plan/design Estimated Start Date: 07/01/2007 Estimated Completion Date: Ongoing</p>	
Justification:	Urban design and blight abatement.	
Total Estimated Cost:	\$300,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7201	Redevelopment CIP	\$300,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Marina Bay Parkway Grade Separation
Project Manager:	Chadrick Smalley
Department Responsible:	Redevelopment Agency
Project Description:	Design and construct a grade separation on Marina Bay Parkway between Regatta Blvd. and Meeker Street. Project ID: new Location: Marina Bay Parkway and Meeker St. Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Plan, design and construction Estimated Start Date: 07/01/2009 Estimated Completion Date: 12/31/2011
Justification:	Urban design, blight abatement
Total Estimated Cost:	\$31,342,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7310	Harbour 11A CIP	\$31,342,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Metro Walk (Transit Village)	
Project Manager:	Alan Wolken/Michael	
Department Responsible:	Redevelopment Agency	
Project Description:	<p>Mixed-Use transit-oriented development at the Richmond BART Station. The project includes 231 townhomes, intermodal transit station, police sub-station, a new at-grade Nevin Walkway Plaza and 753 space parking structure.</p> <p>Project ID: 07001 Project Location: Transit Village (BART) Nevin Avenue Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2007 Estimated Completion Date: Ongoing</p>	
Justification:	Tax increment, blight abatement, quality and supply of housing and home ownership.	
Total Estimated Cost:	\$32,309,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7201	Redevelopment CIP	\$32,309,000	\$0	\$0	\$0	\$0



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Richmond Community Redevelopment Agency-30 Housing Division

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**Ford Assembly Building
"Ford Point"**



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Macdonald 80 Shopping Center**



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Transit Station**



Trinity Plaza Senior Housing

Richmond Community Redevelopment Agency-30

Housing Division

Plan Highlights

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RCRA Core Service Divisions

Redevelopment

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Richmond Community Redevelopment Agency-30

Housing Division

2008-2009 Plan Achievements:

- Maintained fiscal discipline, based on key criteria: (1) All subsidized projects must contribute to the goals of the CED Strategic Plan; (2) Long-term strategy, not grant availability or unsolicited development proposal, should drive project selection; (3) Any and all project subsidy requests must be evaluated and prioritized in accordance with the priorities set forth in the CED Strategic Plan; (4) Inner-city blight remediation and economic revitalization are our major priorities; and (5) Development subsidies along the Shoreline and the Richmond Parkway projects should be avoided, but if deemed strategic, a project should produce at least twice as much tax increment within five years as the amount of Agency funding assistance.
- Increased tax increment creation and recapture from \$23.51 million in 2007-2008 to \$23.996 million in 2008 – 2009. However, the state of California ERAF took away \$2.086 million in 2008 – 2009. A decrease is projected for 2009 – 2010 due to the economic recession and its impact on property taxes.
- Redevelopment accomplishments in the shoreline areas include: (1) The 500,000 square foot Ford Assembly Building (FAB) is fully leased; (2) The 70,000 square foot Cannery Building at the corner of Harbour Way and Hall Avenue is leasing up. (3) Signature Properties has completed over 80% of the construction of 128 townhomes at Marina Bay Northshore; (4) Pulte Homes' 208 unit townhome and duet project is under construction and units are being sold; (5) Staff procured over \$30 million of funding for a rail grade-change on Marina Bay and this project is proceeding.
- Redevelopment efforts have been maximized in the Downtown and Civic Center areas. Accomplishments include: (1) Construction of the commercial components of Metro-Walk is complete with leasing underway; (2) The Macdonald 80 Shopping Center I is complete and leasing efforts continue. (3) The renovation of Macdonald Avenue from Harbour to 19th Street will be complete this spring; (4) The re-design of Macdonald Avenue from Garrard to Harbour Way is complete, with construction to commence in the fall; (5) The 12th and Macdonald Mixed-Use Project is fully entitled and demolition of existing structures is complete, a new developer has been chosen and negotiations are in progress for residential and retail uses on this site; (6) An RFP to solicit a master developer on a mixed-use development of several sites on Macdonald Avenue between 8th Street and Harbour Way is underway; (7) The Civic Center Phase 1 work is on schedule to be complete within budget in June; (8) The updated Façade Improvement Program is being implemented on Macdonald Avenue and 23rd Street; (9) Several sources of funds for the transit station parking garage have been secured at the local, state and federal levels, construction documents are complete and are currently being reviewed by BART before the project is to be bid this summer; (10) Nevin Park reconstruction is complete; (11) Trinity Plaza Senior Housing is complete and fully leased; (12) The Lillie Mae Jones development is fully entitled and negotiations are nearing completion; (13) Nevin Place, a 14 to 20 unit affordable rental project is under negotiation; (14) HUD funding for the Neighborhood Stabilization Program is secured and it is expected to be delivered this spring for a variety of neighborhood rehabilitation uses; and (15) RCRA and Planning staff are working with Kaiser Hospital to help guide their expansion in a way that is compatible with the Macdonald Avenue Economic Revitalization Plan.

Richmond Community Redevelopment Agency-30 Housing Division

- The quality and supply of housing has been increased, City-wide, emphasizing affordable components. Accomplishments include: (1) The residential developments mentioned above, which are moving forward; (2) The completion of Easter Hill and Cortez HOPE VI project; and (3) The Miraflores residential site is moving through the entitlement process after several community design charrettes.
- Funding for administrative and management activities for community and family support services is being optimized. Accomplishments include: (1) The CDBG, HOME grants program year was aligned with the fiscal year starting July 1, 2008; and (2) The FY 2008-2009 Consolidated Plan (CDBG/HOME) funding recommendations were approved in May 2008.

Economic development program efforts have been expanded in order to increase private sector investment and job creation. Accomplishments include: (1) Marketing efforts at trade shows have been stepped up, including participation in three International Council of Shopping Centers events; (2) Economic Development efforts have been increased to attract national retailers and restaurants, with an emphasis on grocery stores; (3) Efforts to attract green businesses to Richmond have been increased, including participation in the Green Corridor Partnership; (4) Efforts have been increased to attract Bio-tech, high-tech, office and light industrial uses; (5) Wal-Mart, OED staff and Richmond Main Street have implemented a local business promotion program; (6) Target opened its store in July, 2008 and other retailers are filling the Macdonald 80 Shopping Center; (7) Expansion of the Macdonald 80 Shopping Center is in negotiations with the County as a potential source of land for a proposed Lowes Home Improvement store; (8) The Revolving Loan Program for small businesses has closed seven loans so far this fiscal year; (9) OED staff continues to work on the Hilltop pylon sign project with Public Works and other City staff.

Richmond Community Redevelopment Agency-30 Housing Division

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11 1-yr Goal	2010-11 1 st Qtr. Target	2010-11 2nd Qtr. Target	2010-11 3 rd Qtr. Target	2010-11 4 th Qtr. Target
4.30.a: Carquinez Hotel Metro Walk (Transit Village)						
	Complete Base Rehabilitation Scope	100%	90%	100%		
	Structural Rehabilitation Complete	100%	50%	100%		
4.30.b: Infill Phase II						
	Request for Proposal	100%	100%			
	Land Acquisition	100%	100%			
	Environmental Assessment	100%	100%			
	Demolition	100%		100%		
	Legal	100%	100%			
	Holding Costs	100%	100%			
	Design	100%	25%	50%	75%	100%
	Environmental Remediation	75%		25%	50%	75%
	Survey/Engineering	75%		25%	50%	75%
	Project Administration	100%	25%	50%	75%	100%
4.30.c: Miraflores (S. 43 & Wall)						
	Demolition	100%	50%	100%		
	Remediation	90%		30%	70%	90%
4.30.d: Nevin Court (1st & Nevin)						
	Request for Proposal	100%	100%			
	Land Acquisition	100%				100%
	Environmental Assessment	100%	100%			
	Demolition	50%				50%
	Legal	100%	100%			
	Holding Costs	100%				100%
	Design	100%	25%	50%	75%	100%
	Market Study	100%	25%	50%	75%	100%

Richmond Community Redevelopment Agency-30

Housing Division

- 1. **Maintain and Enhance The Physical Environment**
- 2. **Promote a Safe and Secure Community**
- 3. **Promote Economic Vitality**
- 4. **Promote Sustainable Communities**
- 5. **Promote Effective Government**



= Performance Benchmarks

= Work Completion Targets

* = Work Completed

Richmond Community Redevelopment Agency-30

Housing & Community Development Division-302 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2010-11 Adjusted	FY2011-12 Adopted	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND							
Housing & Community Development-7202	8,855,000	6,385,000	6,198,000				6,198,000
							-
							-
Sources Total	8,855,000	6,385,000	6,198,000				6,198,000
USES BY PROJECT							
Brookside	\$1,075,000	\$1,000,000					0
Carquinez Hotel	\$366,000	\$301,000	65,000				65,000
Housing Development Opportunities	\$30,000	\$0					0
Infill Phase 2	\$1,834,000	\$1,834,000	1,450,000				1,450,000
Infill E & T Sites		\$0					0
Lillie Mae Jones	\$2,263,000		201,000				201,000
Miraflores (S. 43rd & Wall)	\$3,087,000	\$3,087,000	2,827,000				2,827,000
Nevin Court (1st & Nevin)	\$135,000	\$135,000	360,000				360,000
The Arbors (53rd & Potrero)	\$37,000		10,000				10,000
Vernon Castro	\$28,000	\$28,000	28,000				28,000
Housing Programs			1,257,000				1,257,000
USES BY PROJECT TOTAL	8,855,000	6,385,000	6,198,000				6,198,000
USES BY ORG CODE							
Housing & Community Development-712020€	8,570,083	6,385,000	6,198,000				6,198,000
TOTAL CIP BUDGET	8,570,083	6,385,000	6,198,000				6,198,000

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Carquinez Hotel
Project Manager:	Alicia Klein
Department Responsible:	Redevelopment Agency - Housing
Project Description:	<p>Rehabilitation of 32 affordable housing units.</p> <p>The Hotel Carquinez is a registered historic place in Richmond, California. The building currently functions as senior housing center.</p> <p>Project ID: 07568 Project Location: 410 Harbour Way Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 7/01/2010 Estimated Completion Date: 5/31/2011</p>
Justification:	Blight abatement, affordable housing.
Total Estimated Cost:	\$65,000



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7202	Housing & Community Development	\$65,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Infill Phase II - Filbert Townhomes	
Project Manager:	Charice Duckworth	
Department Responsible:	Redevelopment Agency - Housing	
Project Description:	<p>In-fill housing units - scattered sites. Project ID: 07558 Project Location: Various locations Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities- new and renovations Estimated Start Date: 10/01/2008 Estimated Completion Date: Ongoing</p>	
Justification:	Supply of affordable housing, home ownership and blight abatement.	
Total Estimated Cost:	\$950,000	



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
			FY2012-13
			FY2013-14
			FY2014-15
7202	Housing & Community Development	\$950,000	\$0
			\$0
			\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Miraflores (S. 43rd & Wall)	
Project Manager:	Natalia Lawrence	
Department Responsible:	Redevelopment Agency - Housing	
Project Description:	<p>Affordable rental units and for sale housing units.</p> <p>Project ID: 07563 Project Location: S. 43rd & Wall St. Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2007 Estimated Completion Date: Ongoing</p>	
Justification:	Supply of affordable and market rate housing, home ownership and blight abatement.	
Total Estimated Cost:	\$2,827,000	

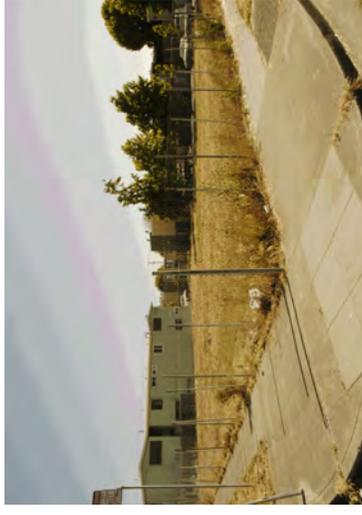


Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7202	Housing & Community Development	\$2,827,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Nevin Court (1st & Nevin)	
Project Manager:	Charise Duckworth	
Department Responsible:	Redevelopment Agency - Housing	
Project Description:	<p>Ten condominium units with 5 of those affordable.</p> <p>Project ID: 07564 Project Location: 1st & Nevin Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2007 Estimated Completion Date: Ongoing</p>	
Justification:	Supply of affordable and market rate housing, home ownership and blight abatement.	
Total Estimated Cost:	\$162,000	

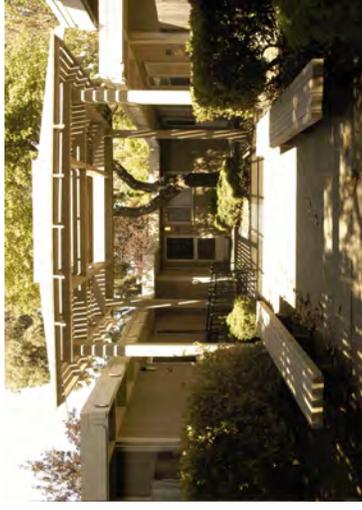


Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7202	Housing & Community Development	\$162,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	The Arbors	
Project Manager:	Chance Duckworth	
Department Responsible:	Redevelopment Agency - Housing	
Project Description:	<p>Cost to facilitate opt-out from HUD Section 8 Program and preserve 23 of 36 units as affordable.</p> <p>Project ID: 07552 Project Location: 53rd & Potrero Streets Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 07/01/2007 Estimated Completion Date: Ongoing</p>	
Justification:	Supply of affordable housing.	
Total Estimated Cost:	\$10,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7202	Housing & Community Development	\$10,000	\$0	\$0	\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Vernon-Castro
Project Manager:	Charice Duckworth
Department Responsible:	Redevelopment Agency - Housing
Project Description:	<p>Proposed residential development by Community Housing Development Corporation (CHDC) and Habitat for Humanity. Number of units undetermined to date.</p> <p>Project ID: 07566 Project Location: Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities- new and renovations Estimated Start Date: 7/01/2007 Estimated Completion Date: 7/01/2011</p>
Justification:	Supply of affordable housing, home ownership and blight abatement.
Total Estimated Cost:	\$28,000

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
7202	Housing & Community Development	\$28,000	\$0	\$0	\$0	\$0

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Public Works Department-23

Equipment Services



Fleet Maintenance



Equipment



Street Sweeper

Mission: *To establish and maintain efficient and effective delivery of fleet services by providing customer departments with safe, reliable, economical and environmentally sound transportation and related support services that are responsive to the needs of customer departments which conserve the value of the vehicle and equipment investment. Along with the delivery of replacement vehicles and equipment based on the replacement schedule, specifications for acquisition of all vehicles and equipment will be prepared in collaboration with the using departments to ensure said vehicles and equipment are responsive to their needs.*

Overview

The Equipment Services Division provides preventive maintenance and repair services for all City vehicles and equipment including police and fire. Staff develops vehicle and equipment specifications, solicits bids and participates in the procurement process, completes required build-ups relative to in service needs, maintains, and finally disposes of all surplus units. Staff maintains a complete and comprehensive computerized fleet management program which tracks operation and maintenance costs and provides the critical information relative to fleet decisions.

Division staff also coordinates compliance with all applicable regulatory agencies associated with government and commercial fleet operations including licensing, inspections, smog and opacity checks, etc. In addition to maintaining the City fleet, this Division also provides fabricating and welding services for all City departments.

Public Works Department-23

Equipment Services

Program Highlights

Vehicle and Equipment Replacement FY 2010-2011

Project Cost: \$2,122,000
Funding Source: Equipment Services – Replacement Fund

Fire Vehicles \$735,000
Police Vehicles \$530,000
Other City Vehicles \$710,000
Other City Equipment \$147,000

This project is to provide annual, timely replacement of vehicles and equipment. Vehicles and equipment will be evaluated and replaced in accordance with serviceable life cycles. Purchases are scheduled each fiscal year.

Project Status

This project is ongoing.

Public Works Department-23

Equipment Services

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-10	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
5.23.a: Vehicle and Equipment Replacement	Police cars	100%	25%	50%	75%	100%
	Fire equipment	100%	25%	50%	75%	100%
	All other city vehicles	100%	25%	50%	75%	100%
	Other Equipment	100%	25%	50%	75%	100%

1. **Maintain and Enhance The Physical Environment**
2. **Promote a Safe and Secure Community**
3. **Promote Economic Vitality**
4. **Promote Sustainable Communities**
5. **Promote Effective Government**

= Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

Public Works Department-23

Equipment Services-235 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND							
Public Works Equipment Services-5003	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000
SOURCES TOTAL	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000
USES BY PROJECT							
Fleet Replacement	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000
USES BY PROJECT TOTAL	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000
USES BY ORG CODE							
Equipment Services-50335031	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000
TOTAL CIP BUDGET	3,585,770	2,122,000	3,797,000	2,355,000	1,686,000	2,661,000	12,621,000

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Fleet Replacement	
Project Manager:	Dee Karnes	
Department Responsible:	Public Works - Equipment Services	
Project Description:	Fire Vehicles \$735,000 Police Vehicles \$530,000 Other City Vehicles \$710,000 Other City Equipment \$147,000	
	Project ID: 3004 Project Location: 6 13th Street Estimated Operation and Maintenance Cost: \$0 Project Intent: Maintain Existing Asset Project Type: Equipment- New and Replacement	
Justification:	Estimated Start Date: 07/01/2010 Estimated Completion Date: Ongoing The City's vehicle and equipment fleet have a servicable life cycle. Once reached, the vehicles and equipment need to be replaced to provide the City with safe, efficient and cost-effective transportation.	
Total Estimated Cost:	\$12,621,000	

Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
5003	Equipment Services	\$2,122,000	\$3,797,000
			\$2,355,000
			\$1,686,000
			\$2,661,000

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KCRT Cable TV-26



Production Truck



Microwave Transmitters



Media Center Upgrade

Mission: "Get Richmond's Voice Heard" – throughout Richmond, throughout the East Bay, and around the world. The Cable Television Division provides for the 24-7 operation of the City's Cable TV station, KCRT. This serves to promote services, events, resources, and opportunities of the City of Richmond, other regional government agencies, both national and regional non-profit organizations and Cable, and on the web through video streaming.

Overview

Using KCRT, KCOR, the City's Traffic Information & Safety (TIS) AM radio station, and KCRT.com's video streaming for the web, the Cable Television Division disseminates public information & emergency information from the Emergency Operations Center (EOC) during times of crisis or disaster.

The Cable Television Division monitors the local aspects of the State Cable Franchises, resolves cable disputes, and works with other departments on other Telecom issues that affect Richmond.

KCRT staff provides Audio and Video Technical Assistance & Training for Departments. This includes Power Point assessment and assistance, video equipment rental (video cameras, laptop, projector, and screen for display) with training and/or set up assistance. The Division also provides video production for special projects that are not originally slated for air on KCRT. These include promotional materials and specialty video projects such as training videos for departmental use and on-air and on-line video.

Working with the City Attorney's Office, the Cable Television Division assists other departments with negotiating Telecom Leases to gain the best value for the City's Right of Way and Property.

All funding for KCRT's Capital Improvement Plan (CIP) comes from KCRT's Fund Balance, saved from previous Cable Franchise Fees and the PEG (Public-Education-Government) Access Pass-Thru.

KCRT Cable TV-26

Program Highlights

Council Chamber Video Production Equipment

Project Cost: \$64,000
Funding Source: Cable Franchise Fees, Equipment Rental
Estimated Start Date: 05/01/2009
Estimated Completion Date: 12/01/2010

Four years ago, we committed \$134,000 for the equipment replacement when we move into the new chambers. The move in date has been adjusted to June 2009. We anticipate spending about \$50,000 on replacement cameras and robotics out of FY08-09's CIP and any other expenditures out of next year's. Much of the video and audio equipment in the current chambers will move, but at some point in time elements will need to be replaced.

Media Center Upgrade

Project Cost: \$10,000
Funding Source: Cable Franchise Fees, Equipment Rental
Estimated Start Date: 08/01/2007
Estimated Completion Date: Ongoing

This upgrade is needed to constantly improve our services and remain up-to-date with current technology.

Production Truck/Equipment

Project Cost: \$30,000
Funding Source: Cable Franchise Fees, Equipment Rental
Estimated Start Date: 07/01/2007
Estimated Completion Date: 6/30/2011

To increase KCRT's ability to record events around Richmond, an existing production truck was purchased, with the knowledge that in buying a used truck there would be necessary repairs and emission upgrading. The original cost of the truck was anticipated to be approximately \$260,000, but we were able to purchase the existing truck was purchased in FY 2007-08 for approximately \$122,000 with another \$40,000 transferred to Equipment Services for repairs. Work is almost complete on the electrical system and most of the transmission work these dollars are not reflected in KCRT's CIP 5-year plan for modifying and upgrading the truck and its equipment. Other equipment that will be required for the conversion include: 37' mast with a robotic camera and a Microwave Transmission System, and upgrading the camera system to HD in FY09-10.

KCRT Cable TV-26

Studio Upgrade

Project Cost: \$10,000
Funding Source: Cable Franchise Fees, Equipment Rental
Estimated Start Date: 05/01/2009
Estimated Completion Date: Ongoing

This project will upgrade Studio 1 and complete construction of Studio 2.

Upgrade Playback System

Project Cost: \$12,000
Funding Source: Cable Franchise Fees, Equipment Rental
Estimated Start Date: 08/01/2009
Estimated Completion Date: 03/01/2011

This upgrade is an addition to an existing playback system and involves adding two more channels.

KCRT Cable TV-26

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
5.26.a: Media Center Upgrade						
	Phase 1: Department Needs Assessment	100%	25%	50%	75%	100%
	Phase 2: Purchase and Acquisition	100%	25%	50%	75%	100%
5.26.b: Production Equipment						
	Phase 1: Acquisition and vehicle upgrade	100%	25%	50%	75%	100%
	Phase 2: Equipment upgrade and install	100%	25%	50%	75%	100%
5.26.c: Studio Upgrade						
	Phase 1: Studio One Equipment Upgrades	100%	25%	50%	75%	100%
	Phase 2: Studio Two Installation	100%	25%	50%	75%	100%
5.26.d: Upgrade Playback System						
	Phase 1: Assessment and Acquisition	100%	25%	50%	75%	100%
	Phase 2: Install and Modifications	100%	25%	50%	75%	100%

1. **Maintain and Enhance The Physical Environment**
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4. **Promote Sustainable Communities**
5. **Promote Effective Government**

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

0

Information Technology-26

KCRT Cable Television-264 CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
Information Technology	70,000	9,503	126,000	40,000	35,000	-	-	201,000
	70,000	9,503	126,000	40,000	35,000	-	-	201,000
USES BY PROJECT								
Media Center	10,000		10,000	10,000	10,000			30,000
Microwave Transmission System	15,000			15,000	10,000			25,000
Production Truck & Equipment	30,000		30,000					30,000
Studio Upgrade	10,000	9,503	10,000	10,000	10,000			30,000
Upgrade Playback System	5,000		12,000	5,000	5,000			22,000
			64,000					64,000
	70,000	9,503	126,000	40,000	35,000	-	-	201,000
USES BY ORG CODE								
KCRT Cable TV-40864281	70,000	9,503	126,000	40,000	35,000			201,000
	-							-
	-							-
	-							-
TOTAL CIP BUDGET	70,000	9,503	126,000	40,000	35,000	-	-	201,000

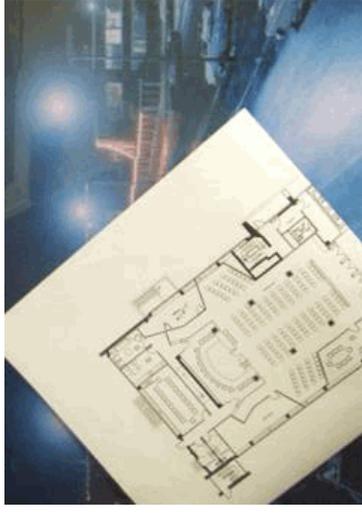
FY2010-11 CIP Budget

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Council Chambers Video Production Equipment
Project Manager:	Cecily McMahan
Department Responsible:	KCRT
Project Description:	<p>Project ID: K000010 Project Location: 401 27th Street Estimated Operation and Maintenance Cost: \$0 Project Intent: System enhancement Project Type: Equipment new and replacement Estimated Start Date: 05/01/2009 Estimated Completion Date: 12/01/2010</p> <p>Four years ago, we committed \$134,000 for the equipment replacement when we move into the new chambers. The move in date has been adjusted to June 2009. We anticipate spending about \$50,000 on replacement cameras and robotics out of FY08-09's CIP and any other expenditures out of next year's. Much of the video and audio equipment in the current chambers will move, but at some point in time elements will need to be replaced.</p> <p>***Carry-forward \$84,000 fro, FY08-09</p>
Justification:	In addition to City Council Meetings, Planning Commission Meetings, the Chambers are used for a number of live to television events and training sessions shot to video. Equipment needs repair and replacement as time goes by.
Total Estimated Cost:	\$64,000



Source Of Funding			
Fund No	Fund Name	FY2010-11	FY2011-12
4008	KCRT - Cable Television	\$64,000	\$0
		\$0	\$0
		\$0	\$0
		\$0	\$0

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Media Center	
Project Manager:	Cecily McMahan	
Department Responsible:	KCRT	
Project Description:	Cameras, projectors, microphones, podiums, set dressing, screens, dressing, recorders and other such technical items needed by various departments.	
	Project ID: K700006 Project Location: 2544 Barrett Avenue Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Equipment-new and replacement Estimated Start Date: 08/01/2007 Estimated Completion Date: Ongoing	
Justification:	To support all the technical needs of various departments for checkout rather than external renting. There would be initially an elevated cost with some annual monies for upgrading, replacing and renewal of equipment.	
Total Estimated Cost:	\$50,000	

Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4008	KCRT - Cable Television	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Production Equipment
Project Manager:	Cecily McMahan
Department Responsible:	KCRT
Project Description:	<p>Truck and equipment with 37' mast and microwave antenna system, four cameras and DVRs.</p> <p>Project ID: K700009 Project Location: 2544 Barrett Avenue Estimated Operation and Maintenance Cost: \$0 Project Intent: System enhancement Project Type: Equipment-new and replacement Estimated Start Date: 07/01/2007 Estimated Completion Date: 06/30/2011</p>
Justification:	Field shooting and disaster coverage.
Total Estimated Cost:	\$30,000



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4008	KCRT - Cable Television	\$30,000	\$0	\$0	\$0	\$0

Richmond

2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Studio Upgrade	
Project Manager:	Cecily McMahan	
Department Responsible:	KCRT	
Project Description:	Replacement and new cameras, remote control camera system, lighting grid microphones, set decorations, drapes and electrical wiring. Project ID: K700004 Project Location: 2544 Barrett Avenue Estimated Operation and Maintenance Cost: \$0 Project Intent: Enhance or expand existing asset Project Type: Public facilities-new and renovations Estimated Start Date: 05/01/2009 Estimated Completion Date: Ongoing	
Justification:	Current studio cameras are 16 years old. With adding the second studio to be used for training productions, we need new cameras and complete set up for Studio #2.	
Total Estimated Cost:	\$50,000	

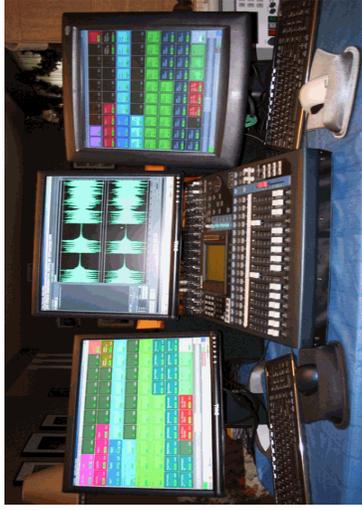


Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4008	KCRT - Cable Television	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	Upgrade Playback System		
Project Manager:	Cecily McMahan		
Department Responsible:	KCRT		
Project Description:	Adding the second two channels to KCRT's playback system. Project ID: 06A01 Project Location: 2544 Barrett Avenue Estimated Operation and Maintenance Cost: \$0 Project Intent: System enhancement Project Type: Information system Estimated Start Date: 08/01/2008 Estimated Completion Date: 03/01/2011		
Justification:	Gives the City more options for the use of the video in City services.		
Total Estimated Cost:	\$17,000		



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
4008	KCRT - Cable Television	\$12,000	\$5,000	\$0	\$0	\$0

City Clerk-14



Document Scanner

Mission: The City Clerk's Office maintains City documents and legislative actions of the City Council and other City agencies, and ensures their accessibility to City staff and the public.

City Clerk-14

Program Highlights

City-Wide Document Scanning

Project Cost: \$100,000
 Funding Source: Capital Outlay

Success Indicators

CIP Project(s)	Performance Benchmarks	2010-11	2010-11	2010-11	2010-11	2010-11
		1-yr Goal	1 st Qtr. Target	2 nd Qtr. Target	3 rd Qtr. Target	4 th Qtr. Target
5.14.a: Citywide Document Scanning						
	Purchase of Service Contract	100%	25%	50%	75%	100%

1. Maintain and Enhance The Physical Environment
2. Promote a Safe and Secure Community
3. Promote Economic Vitality
4. Promote Sustainable Communities
5. Promote Effective Government

 = Performance Benchmarks
 = Work Completion Targets
 * = Work Completed

0

City Clerk CIP Overview

TOTAL CIP BUDGET - HISTORICAL COMPARISON

	FY2009-10 Adopted	FY2009-10 Actual Thru April 2010	FY2010-11 Adopted	FY2011-12	FY2012-13	FY2013-14	FY2014-15	5 Year Total
SOURCES BY FUND								
General Capital - City Clerk	100,000	93,943		-	-	-	-	-
Unfunded			100,000					100,000
SOURCES TOTAL	100,000	93,943	100,000	-	-	-	-	100,000
USES BY PROJECT								
City Wide Document Scanning	100,000	93,943	100,000					100,000
USES BY PROJECT TOTAL	100,000	93,943.00	100,000	-	-	-	-	100,000
USES BY ORG CODE								
General Capital - City Clerk	100,000	93,943	100,000		-	-	-	100,000
Unfunded								-
TOTAL CIP BUDGET	100,000	93,943	100,000	-	-	-	-	100,000

FY2010-11 CIP Budget

Richmond
2010/11-2014/15 Capital Improvement Program

Project Description Report

Project Name:	City-wide Document Scanning	
Project Manager:	Diane Holmes	
Department Responsible:	City Clerk	
Project Description:	A City-wide document scanning project has been implemented to organize department's documents and give staff and the public access to online city documents.	
	Estimated Start Date: July 2008	
	Estimated Completion Date: July 2011	
Justification:	Older City documents are not in electronic format and there is a need to have them available electronically.	
Total Estimated Cost:	\$100,000	



Source Of Funding						
Fund No	Fund Name	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15
2001	General Capital Fund	\$100,000	\$0	\$0	\$0	\$0

Capital Improvement Plan Glossary

The glossary includes terms that will help you understand the technical language often used in a capital improvements program. Glossary terms are listed alphabetically under each alphabet letter, and include a brief description and an acronym, as applicable.

A

ADA: Americans with Disabilities Act

Annexation: A change in existing community boundaries resulting from the incorporation of additional land.

Appropriated Expenditure: In the Fiscal Year Budget, an amount set aside for a specific acquisition or purpose.

Appropriation: Is the legal authority to expend up to a certain amount of funds during a budget period. For the City the adopted budget is the source of appropriations.

Appraisal: The process through which conclusions of property value are obtained; also refers to the report that sets forth the process of estimation and conclusion of value.

B

Baseline Schedule: This is the first schedule based on knowledge the project team gains from the Pre-Design Phase of the project – knowledge about project context and requirements as well as historical data from previous projects. The baseline schedule is typically developed after the completion of the CDR (or, in some cases the EIS). A detailed schedule will be created for the CDR effort, but the baseline schedule for the project will be created at the start of the Design Phase, after the preferred alternative in the CDR is approved.

Bidder: An individual, partnership, firm, corporation, or joint venture, submitting a bid for a construction project.

Bid Items: Specific items of work, either materials, finished products, or bodies of work that a bidder bids a price on in their pursuit of a construction project; bid items are those items in a construction contract that will be paid for directly.

Bid Package: The package of materials that is given out to prospective bidders for their use in bidding on a construction project; the package includes a copy of the Invitation to Bid; various notices, forms and contract provisions, Proposal, Special Provisions, wage rates, Plan Set, permits/approvals, addenda, and subsurface boring logs (if any).

Budget Year: The fiscal year for which a budget is being considered.

Budget Document: A detail financial plan of estimated revenues and expenditures for a fiscal year.

Capital Improvement Plan Glossary

C

CAG: Community Advisory Group

Capacity Enhancements: Are new facilities projects and operational improvements, which add through lanes.

California Department of Transportation (Caltrans): State agency that builds and maintains state highways and administers transportation programs within the state.

California Environmental Quality Act (CEQA): Is a statute that requires all jurisdictions in the State of California to evaluate the extent of environmental degradation posed by proposed development or project.

A 1970 law, which requires those state agencies, regulate planning and development activity, with major consideration for environmental protection. The basic purposes of CEQA are to:

- Inform governmental decision-makers and the public about the potential significant environmental effects of a proposed planning or development activity,
- Identify ways environmental damage can be avoided or significantly reduced (mitigation),
- Prevent significant, avoidable environmental damage by requiring changes in projects through the use of alternative measures when those measures are feasible, and,
- (Overriding consideration) Disclose to the public the reasons why a governmental agency approved a project in the manner the agency chose if significant environmental effects are involved.

California Transportation Commission (CTC): Is a body established by Assembly Bill 402 (AB 402) and appointed by the Governor to advise and assist the Secretary of the Business, Transportation and Housing Agency and the Legislature in formulating and evaluating state policies and plans for transportation.

California Public Utility Commission (CPUC): Regulates privately owned telecommunications, electric, natural gas, water, railroad, rail transit, and passenger transportation companies. The CPUC is responsible for assuring California utility customers have safe, reliable utility service at reasonable rates, protecting utility customers from fraud, and promoting the health of California's economy.

Capital Improvements: Are permanent additions to the City's assets, including the design, construction or purchase of land, buildings or facilities or major renovations of the same. They can be new improvements or existing infrastructure whose operation has been extended or enhanced as result of the project.

Capital Improvement Plan (CIP): Is a long-range plan of proposed Capital Improvement Projects with single and multiple-year capital expenditures. The CIP is updated annually. Appropriations for each approved project are presented in the annual budget, with some projects spanning multiple fiscal years.

Capital Improvement Plan Glossary

Capital Expenditure: An outlay that results in or contributes to the acquisition or construction of a capital asset.

Capital Reinvestment Fund: General fund moneys expended on capital projects.

Categorical Exclusion: A category of project actions, which a federal agency identifies in its National Environmental Policy Act (NEPA) procedures that do not individually or cumulatively have a significant effect on the environment.

Central Business District (CBD): Is the downtown core area of a city, generally an area of high land valuation, traffic flow, and concentration of retail business offices, theaters, hotels, and service businesses.

Change Order: A written account of changes in quantities or work during the Construction Phase. Change orders must be approved at the appropriate level of authority as defined in the Change Order Management policy.

CIP: Capital Improvement Plan

Circulation Mitigation: Developer impact fees for traffic and street improvements.

Clean Water Act: Legislation that provides statutory authority for the National Pollutant Discharge Elimination System (NPDES) program; Public law 92-500; 33 U.S.C. 1251 et seq. Also known as the Federal Water Pollution Control Act.

Close Out: The managerial process of finalizing the project. During this process, all physical work is completed, project records are filed, required closure notifications are distributed, and necessary or requested audits are conducted.

Community Development Agency: Is responsible for maintaining the City's infrastructure system, utilities and community facilities, as well as providing the necessary improvements in order to accommodate long-term growth.

Community Facility District (CFD): Special taxes levied on property owners for capital improvements in their community.

Community Involvement Plan: A plan developed with support from DOT's Community Relations and Communications staff and DOT's Public Affairs staff that forms the basis of project-related external communications with the public.

Condemnation: A judicial or administrative proceeding to exercise the power of eminent domain, through which a government agency takes private property for public use and compensates the owner.

Congestion Management System (CMS): Is required by ISTEA to be implemented by states to improve transportation planning.

Congestion Management Program (CMP): Is an integrated approach to programming transportation improvements. This approach requires detailed consideration of the

Capital Improvement Plan Glossary

complex relationships among transportation, land use and air quality.

Construction Phase: A specific phase of the project during which project design is implemented.

Construction Contract: A signed, written agreement between King County and the Contractor that describes, among other things, what work will be done and when; who provides labor and materials; and how the Contractor will be paid.

Contract Total: The sum of the total estimated costs from the list of Contractor bid items.

Contractor: The individual, partnership, firm, corporation, or joint venture, contracting with King County to do prescribed work as defined in the construction contract.

Coordination Meeting: A meeting conducted just prior to one of the following milestones: 30% PS&E, 70% PS&E, 95% PS&E. The purpose of a coordination meeting is open discussion of issues and comments related to a project's design, Plan Set, Specifications Package, and Engineer's Estimate.

Council of Governments (COG): Is a voluntary consortium of local government representatives, from contiguous communities, meeting on a regular basis, and formed to cooperate on common planning and solve common development problems of their area. COGs can function as the RTPAs and MPOs in urbanized areas.

Concept: Is a strategy for future improvements that will reduce congestion or maintain the existing level of service on a specific route.

Concurrency: A requirement that development and the extension of infrastructure occurs at the same time. This is used to prevent sprawling development in areas that do not have infrastructure in place, and to ease the financial burden on the localities that build it.

Congestion: Is defined by Caltrans as, reduced speeds of less than 35 mile per hour for longer than 15 minutes.

Congestion Management Plan: The monitoring and mitigation of increased congestion on regional routes and transit systems

Corridor: A major transportation route which can consist of one or more highways, arterial streets, transit lines, rail lines and/or bikeways.

CRE – County Road Engineer: Individual responsible for establishing and maintaining engineering standards, practices and professionalism for the Road Services Division, and approving and stamping final plans and record drawings.

Critical Area: Any of those areas that are subject to natural hazards or those land features that support unique, fragile or valuable natural resources including fishes, wildlife and other organisms and their habitat and such resources that carry, hold or purify water in their natural state. Critical areas include: aquatic area, coal mine hazard

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area, critical aquifer recharge area, erosion hazard area, flood hazard area, landslide hazard area, seismic hazard area, steep slope hazard area, volcanic hazard area, wetlands, wildlife habitat conservation area, and wildlife habitat network.

CTR: Commute Trip Reduction

D

Dedicated Funds: Federal, state or local funds which can be used only for specific purposes or by specific agencies.

DEIS: Draft Environmental Impact Statement

Design Phase: A specific phase of the project when the concept is formulated into plans and specifications.

Discretionary Funds: Federal, state and local funds which can be used for a variety of purposes is determined by local needs and priorities.

Demand Capacity Ratio (D/C): Is the relationship between the demand for vehicle trips on a facility, versus the number of vehicle trips that can be accommodated on that facility.

Demonstration Funds (DEMO): Federal transportation acts sometime target specific projects in various states in addition to general programs for federal support. This funding category includes "demonstration" funding provided under the Inter modal Surface Transportation Efficiency Act (ISTEA), as well as "high priority project" funding provided under TEA-21. These projects, for "demonstration" or "high priority project" funding often have special rules applying to their use.

Department of Transportation (DOT): A federal agency that implements the nation's overall transportation policy.

Development: means the following activities: (1) the division of a parcel of land into two or more parcels; (2) the construction, reconstruction, conversion, structural alteration, relocation, enlargement, or demolition of a structure, excavation, landfill, or deposition; and (3) any use, or change in the use, of any structure, or land, or extension of use of land.

District System Management Plan (DSMP): Is a part of the system planning process and refers to a long-range plan for management of transportation systems in its jurisdiction.

DNR: Department of Natural Resources

DOE: Washington State Department of Ecology

E

Easement: A right to use the land of another for a specific purpose, sometimes referred

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to as a "deed restriction". Easements may be purchased from the property owner or donated by the owner to an agency. The holder of an easement agrees to perform periodic inspections and to take the legal action, if necessary, to ensure that easement provisions are met.

Easement by Necessity: An easement allowed by law as necessary for the full enjoyment of a parcel of real estate; for example, a right of ingress and egress over a grantor's land.

Economic Development: Investment of resources to create financial self-sufficiency and prosperity in a community, including the industrial, commercial, and service sectors.

EEO/DB: Equal Employment Opportunity/Disadvantaged Business Enterprise

EIS – Environmental Impact Statement: An environmental review document prepared in accordance with SEPA and/or NEPA when the lead agency determines a proposal is likely to result in significant adverse environmental impacts.

Eminent Domain: The right of a government or municipal quasi-public body to acquire property for public use through a court action called condemnation, in which the court decides that the use is a public use and determines the compensation to be paid to the owner.

Encroachment: A structure or part of a structure that occupies the property of another.

Encumbrance: Funds designated out of an appropriation to be spent on a specific purpose. The function of an encumbrance is to guarantee dollars will be available to pay bills when due.

Engineer's Estimate: A detailed construction cost estimate including a list of contractor bid items, estimated quantities and estimated unit prices, the Contract Total, sales tax, contingency costs, cost of work to be done by King County crews, cost of work to be done by others, value of material furnished by King County, estimated cost of incentives, and reimbursable. Engineer's Estimates are generally labeled as 70% Engineer's Estimate, 95% Engineer's Estimate, and 100% Engineer's Estimate.

Environmental Assessment (EA): An environmental analysis prepared pursuant to the National Environmental Policy Act (NEPA) to determine whether a federal action would significantly affect the environment and thus require a more detailed environmental impact statement.

Environmental Impact Report/Environmental Impact Statement (EIR/EIS): An analysis of the environmental impacts of proposed land development and transportation projects; it's an EIR when conducted in response to CEQA, and an EIS when conducted for federally funded or approved projects per NEPA. A draft EIR or draft EIS (DEIR or DEIS -- often they're prepared simultaneously) is circulated to the public and agencies with approval authority for comment. Like a pollywog whose next stage in life is a frog, a DEIR or DEIS grows up to be a certified FEIR or FEIS that contains responses to public comments and ways to mitigate adverse impacts.

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Environmental Review: An analysis of the environment around the project, the impacts the environment could have on the project, and the impacts the project could have on the environment. The process involves identification and evaluation of probable environmental impacts and the development of mitigation measures that will reduce adverse environmental impacts. This review is done in compliance with SEPA and/or NEPA, as applicable to the specific project.

ESA: Endangered Species Act

E

Federal Highway Administration (FHWA): The federal agency responsible for the approval of transportation projects that affect the federal highway system. Administratively, FHWA is part of the U.S. Department of Transportation.

Federal Transportation Improvement Program (FTIP): Also referred to as the TIP. This is a short-range action plan to the long range RTP. It identifies specifically what projects will be funded within the next 3 - 7 years.

FEMA: Federal Emergency Management Act

FHWA: Federal Highway Administration

Final Inspection: An inspection of the construction site facilitated by the Resident Engineer and including the Contractor, Project Manager, Inspector, regulators and funding agency.

Finding of No Significant Impact (FONSI): Is a document prepared by a federal agency showing why a proposed action would not have a significant impact on the environment and thus would not require preparation of an Environmental Impact Statement (EIS). An FONSI is based on the results of an environmental assessment

Fiscal Impact Analysis: The analysis of the estimated taxes that a development project would generate in comparison to the cost of providing municipal services demanded by that project.

Fiscal Year: The 12-month operating period of the government. For the City this period begins July 1st and ends June 30th.

Flood Control: The specific regulations and practices that reduce or prevent the damage caused by storm water runoff

Freeway Capacity: Is the maximum sustained 15 minute rate of flow that can be accommodated by a uniform freeway segment under prevailing traffic and roadway conditions in a specified direction.

Functional Classification: Guided by federal legislation, refers to a process by which streets and highways are grouped into classes or systems, according to the character of the service that is provided, i.e., Principal Arterials, Minor Arterial Roads, Collector Roads, Local Roads.

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Fund: A set of internal accounts that records revenue, expenditures, and obligations related to a specific purpose.

G

Growth Management: The conscious public decision to restrain, accommodate or induce development in any geographic setting and at any governmental level. Growth management systems provide a means for governments to establish comprehensive goals and objectives designed to address the problems of growth through an integrated system of administrative, financial and regulatory programs.

H

HALS: High Accident Locations

HARSs: High Accident Road Segments

Highway Capacity Manual (HCM): Revised in 1994 by the Transportation Research Board of the National Research Council, the HCM presents various methodologies for analyzing the operation (see Level of Service) of transportation systems as freeways, arterial, transit, and pedestrian facilities.

High Occupancy Vehicle (HOV): Are a lane of freeway reserved for the use of vehicles with more than a preset number of occupants; such vehicles often include buses, taxis and carpools.

I

Initial Study: The preliminary analysis that the lead agency prepares in order to determine whether to prepare a negative declaration or an EIR and, if necessary, to identify the impacts to be analyzed in the EIR (CEQA) When the agency determines that an EIR is unnecessary, the study serves the purpose of providing documentation of the factual basis for concluding that a negative declaration will suffice.

Impact Fees: Costs imposed on new development to fund public facility improvements required by new development and ease fiscal burdens on localities.

Infrastructure: Those capital facilities and land assets under public ownership, or operated or maintained for public benefit, that are necessary to support development and redevelopment and to protect the public health, safety, and welfare. Infrastructure systems may include, but are not limited to transportation, energy, telecommunications, farmland retention, water supply, wastewater disposal, storm water management, shore protection, open space and recreation, solid waste disposal, public health care, public

education, higher education, arts, historic resources, public safety, justice, public administration, and public housing.

Inspector

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The Project Engineer's representative who inspects construction contract performance in detail, including how the approved design is implemented in the field

Intelligent Transportation System (ITS): Applications of information technology to enhance transportation system management, e.g., real-time information about traffic incidents, routing alternatives and/or the guidance of vehicles through remotely controlled equipment.

Interregional Road System (IRRS): is a series of Interregional state highway routes, outside the urbanized areas, that provide access to, and links between, the state's economic centers, major recreational areas, and urban and rural regions.

Intermodal Surface Transportation Efficiency Act (ISTEA): Federal legislation which provided for major restructuring of the federal funding program. Re-authorized as the Transportation Equity Act for the 21st Century (TEA-21).

Interregional Transportation Strategic Plan (ITSP): describes and communicates the framework in which the state will carry out its responsibilities for the Interregional Improvement Program (IIP). It also identifies how Caltrans will work with regional agencies to consult and seek consensus on the relative priority of improvements. The plan is evaluated in terms of its progress in carrying out its objectives, strategies and actions and updated accordingly on a biennial basis.

J

There are no terms at this time.

K

There are no terms at this time.

L

Land Use Planning: Generic term used to describe zoning results such as environmental impact, allowable development uses, historic/cultural preservation, etc.

Lead Agency: The agency or agencies that have taken the primary responsibility for preparing the environmental impact statement.

Legal Description: A method of describing a particular parcel of land in such a way that it uniquely describes the particular parcel and no other. A legal description may be a simple reference to a lot as shown on a subdivision plat, or be described by metes and bounds. To be adequate, it should be sufficient to locate the property without oral testimony.

Level of Service (LOS): Is a qualitative measure describing operational conditions within a traffic stream; generally described in terms of such factors as speed and travel time, freedom to maneuver, traffic interruptions, comfort and convenience, and safety. LOS A represents free flow and LOS F represents gridlock.

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Local and Regional Level of Service Standards: Identifies the level of service standards set by local and regional jurisdictions in general plans and congestion management programs.

Long Range Transportation Plan: A 15 to 20 year forecast plan that must consider a wide range of social, environmental, energy and economic factors. The plan addresses overall regional goals and how transportation can best meet those goals within financial limits.

M

Master Plan: A plan prepared to specify and coordinate the provision of one or more infrastructure systems and related services.

Market Value: What a willing seller could reasonably expect to receive if he/she were to sell the property on the open market to a willing buyer.

Metropolitan Planning Organization (MPO): A federally required planning body responsible for the transportation planning and project selection in its region. The Governor designates an MPO in every urbanized area with a population of over 50,000 people.

Metropolitan Transportation Improvement Program (MTIP): A listing of highway and transit projects that the region hopes to fund.

Milestone: A tangible point in time that tells how far along a project is in the process.

Mitigation: One or more of the following approaches to mitigate environmental impact(s) with an emphasis on attempting those measures in the sequence in which they are listed: (1) avoiding the impact altogether by not taking a certain action or parts of an action; (2) minimizing impacts by limiting the degree or magnitude of the action and its implementation; (3) rectifying the impact by repairing, rehabilitating, or restoring the impacted environment; (4) reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action; and (5) compensating for the impact by replacing or providing substitute resources or environments.

Mitigated Negative Declaration: Under the California Environmental Quality Act (CEQA), if an initial study reveals substantial evidence that significant environmental effects might occur, the project proponent can modify the project so as to eliminate all such possible significant impacts or reduce them to a level of insignificance.

Model, Mode Choice: is a model used to forecast the proportion of total person trips on each of the available transportation modes.

MPS: Mitigation Payment System

MVET: Motor Vehicle Excise Tax

Municipal Bonds: Interest bearing obligations issued by state or local governments to

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finance operating or capital costs. The principal characteristic that has traditionally set municipal bonds apart from other capital market securities is the exemption of interest income from Federal income tax.

N

NACo: National Association of Counties

NAFA: National Association of Fleet Administrators

Natural Diversity Information: Identifies special status of habitats and species found within 300 meters of centerline of the existing highway facility.

National Highway System (NHS): Consists of 155,00 miles (plus or minus 15 percent) of the major roads in the U.S. Included will be all Interstate routes, a large percentage of urban and rural principal arterials, the defense strategic highway network, and strategic highway connectors.

National Environmental Policy Act (NEPA): Federal legislation that requires consideration of environmental consequences of a project before the project can begin. If a study indicates that there are undesirable environmental consequences of a proposed project, they requires either that consideration be given to "mitigating" measures built into the project that would lessen the environmental damage, or that alternatives (different ways of accomplishing the project goals) be considered that would be less damaging to the environment. NEPA applies to any major federal, state, county, city, or industrial projects that require a Federal permit or receive funding from a Federal agency.

National Pollutant Discharge Elimination System (NPDES): Two-phased surface water quality program authorized by Congress as part of the 1987 Clean Water Act.

Negative Declaration: Under the California Environmental Quality Act (CEQA), a Negative Declaration is prepared when, after completing an initial study, a lead agency determines that a project "would not have a significant effect on the environment"

NEPA: National Environmental Policy Act

NMFS: National Marine Fisheries Service (now Fisheries)

Non-Attainment Area: An air basin that does not meet existing state or federal air quality standards.

Notice of Completion (NOC): The California Environmental Quality Act (CEQA) requires a notice to the public that a Draft Environmental Impact Report (EIR) has been completed.

Notice of Determination (NOD): Under the California Environmental Quality Act (CEQA), a Notice of Determination is filed by the lead environmental regulatory agency once it has decided to implement or approve a project for which it has approved a negative declaration

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Notice of Intent (NOI): Under National Environmental Policy Act (NEPA), the first formal step in the environmental impact statement process, consisting of a notice with the following information: a description of the proposed action and alternatives; a description of the agency's proposed scoping process, including scoping meetings; and the name and address of the persons to contact within the lead agency regarding the environmental impact statement.

Notice of Preparation (NOP): The California Environmental Quality Act (CEQA) requires this notice to the public that an Environmental Impact Report (EIR) will be prepared for a proposed development. It allows time for members of the community to submit their environmental concerns regarding a proposed development.

Notice to Proceed: A letter signed by the Project Engineer and issued to the Contractor granting notice to that construction must begin within a designated period

O

Obligation: The Federal government's legal commitment (promise) to pay or reimburse the states or other entities for the Federal share of a project's eligible costs.

Outfall: The point where wastewater or drainage discharges from a sewer pipe, ditch, or other conveyance to a receiving body of water.

P

Permitting authority: The National Pollutant Discharge Elimination System (NPDES) - authorized state agency or Environmental Protection Agency (EPA) regional office that administers the NPDES program, issuing permits, providing compliance assistance, conducting inspections, and enforcing the NDPEs program.

Permits/Approvals: Required permissions from regulatory agencies with jurisdiction over the work or location of the project.

Phase: Series of related activities during a project's lifecycle, usually culminating in the completion of a major deliverable.

Plat Map: A map of a town, section or subdivision indicating the location and boundaries of individual properties.

Pre-construction Conference (Precon): A meeting held with the Contractor and City of Richmond staff with the purpose of introducing all parties involved in project construction, identifying critical project issues, and answering Contractor questions. The meeting occurs between contract execution and Notice to Proceed.

Programming: The designation of funds for transportation projects which when approved are included in the transportation improvement program (TIP).

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Project: A temporary endeavor undertaken to create a unique product or service. It can be considered to be any series of activities and tasks that have: (1) A specific objective to be completed within certain specifications, (2) Defined start and end dates, and (3) Funding limits and consumed resources. Generally, this is a construction project but could be any undertaking requiring a joint effort wherein a scope, schedule, budget, and desired outcome has been defined.

Project Close Out Phase: A specific phase of the project when construction tasks are completed, contractual and administrative requirements are completed and the project files are archived.

Project Manager: The person responsible for leading the team; delivering the project within an approved scope, schedule and budget; conducting quality assurance of the project products; monitoring project progress; and overseeing the project from Pre-Design Phase through Project Close Out Phase.

Project Report (PR): Is a conceptual engineering report that describes the work in more detailed than the PSR.

Project Study Report (PSR): Is the pre-programming document required before a project may be included in the STIP.

PS&E: Plans, Specifications and Estimates

Punchlist: A list of items generated following the Final Inspection consisting of work the Contractor must complete before the project is considered complete and the Notice of Completion and Acceptance is issued.

Q

There are no terms at this time.

R

Ready-to-Ad: A document that confirms funds are available for construction; it is signed by the Finance Manager of the Capital Improvement Program Unit and CRE and is required prior to advertisement of the project.

Record of Decision (ROD): Under the National Environmental Policy Act (NEPA) NEPA, a public document that reflects the agency's final decision, rationale behind that decision, and commitments to monitoring and mitigation.

Redevelopment Agency: The governing body created to designate redevelopment project areas, supervise and coordinate planning for a project area, and implement the development program.

Redevelopment Plan: Plan for revitalization and redevelopment of land within the project area in order to eliminate blight and remedy the conditions that caused it.

Relocation: The effort to assist and facilitate re-housing of families and single persons,

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businesses or organizations that are displaced due to redevelopment activities.

Relocation Assistance: Relocation payments help to assist families, individuals, businesses, and non-profit organizations that are displaced as a result of redevelopment activities. This includes aid in finding a new location, payments to help cover moving costs, and additional payments for certain other costs.

Right-of-Way (ROW): The right given by one landowner to another to pass over the land actually transferring ownership. ROW is granted by deed or easement, for construction and maintenance according to a designated use. This may include highways, streets, canals, ditches, or other uses.

Runoff: Drainage or flood discharge that leaves an area as surface flow or as pipeline flow.

S

Schedule: The planned dates for performing activities and the planned dates for meeting milestones.

Secondary Access: A second means for vehicles to get into or leave a neighborhood or development. Having more than one means of access tends to distribute traffic more evenly, and is considered critical for emergency vehicle access.

Sewer: Any pipe or conduit used to collect and carry away sewage or storm water runoff from the generating source to the treatment plant or receiving stream.

Sewer Capital: Fees collected by the City for Future expansion and capacity increases of the sewer and waste water systems.

Specifications Package: A packet of information made up of Standard Specifications and Special Provisions that forms the basis of the construction contract defining the work to be done, the material requirements, the construction requirements, the methods of measurement, and the methods of payment during construction. The Specifications Package is generally referred to as either 70% Spec Package, 95% Spec Package or 100% Spec Package.

State Transportation Improvement Program (STIP): The statewide Capital Improvement Program adopted biennially by the California Transportation Commission, which includes all major transportation projects funded by state or Federal funds.

Statement of Overriding Considerations: Provides an agency with a means to adopt a project with unmitigated significant environmental impacts. The California Environmental Quality Act (CEQA) requires the decision-maker to balance the benefits of a proposed project against its unavoidable environmental risks in determining whether to approve the project. If the benefits of a proposed project outweigh the unavoidable adverse environmental effects, the adverse environmental effects may be considered acceptable.

Storm drain: An opening leading to an underground pipe or open ditch for carrying

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surface runoff, separate from the sanitary sewer or wastewater system.

Storm Drain Fund: Fees received from developers for storm drain facilities.

Storm water: Precipitation that accumulates in natural and/or constructed storage and storm water systems during and immediately following a storm event.

Storm water pollution prevention plan (SWPPP): A plan to describe a process through which a facility thoroughly evaluates potential pollutant sources at a site and selects and implements appropriate measures designed to prevent or control the discharge of pollutants in storm water runoff.

Street, Arterial: A thoroughfare designed to carry vehicular traffic between neighborhoods and from surrounding areas into and out of the city.

Street, Collector: A street that directs neighborhood vehicular traffic to the arterial street system; it basically serves the surrounding neighborhoods, not the wider community.

Street, Local: A street that provides access to adjacent properties and allows for vehicular traffic circulation within a neighborhood.

Surface runoff: The portion of rainfall that moves over the ground toward a lower elevation and does not infiltrate the soil.

Sustainable Development: Development with the goal of preserving environmental quality, natural resources and livability for present and future generations. Sustainable initiatives work to ensure efficient use of resources.

System Capacity: The ability of natural, infrastructure, social and economic systems to accommodate growth and development without degrading or exceeding the limits of those systems, as determined by a carrying capacity analysis.

Tax Allocation Bond: A bond or financial obligation issued by the agency in order to generate funds to implement the redevelopment plan. The bond is repaid with tax increments flowing to the agency as a result of actions of the agency to revitalize the project area.

Tax Increment: The increase in property taxes within the redevelopment project area that result from increases in the project area assessed value that exceeds the base year assessed value.

U

Urban Transportation Planning System (UTPS): Is a tool for multi-modal transportation planning developed by the Urban Mass Transportation Administration (now the Federal Transit Administration) and the Federal Highway Administration. It is used for both long and short-range Planning, particularly system analysis and covers both computerized and manual planning methods. UTPS consists of computer programs, attendant documentation, user guides and manuals that cover one or more of

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five analytical categories: highway network analysis, transit network analysis, demand estimation, data capture and manipulation, and sketch planning.

Utilities

Generally referring to any outside service agency, including but not limited to: public and private utilities, public transportation agencies, postal services, emergency services, city agencies, and railroads

Fund Descriptions

Major funds include any fund whose revenues and expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget.

The City's fund structure is as follows: Governmental; Proprietary which include enterprise and internal service funds; and Fiduciary which include pension trust funds and agency funds.

MAJOR GOVERNMENTAL FUNDS

General Fund

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

Redevelopment Agency Fund

The Redevelopment Agency Fund accounts for all activities of the Agency, including 1) tax increment allocations set aside for the purpose of increasing or improving housing for low-income residents; 2) the accumulation of property taxes for payment of interest and principal on the Agency's long-term debt; 3) capital projects connected with redevelopment funded by property tax increment revenues.

Joint Powers Financing Authority Debt Service Fund

The Joint Powers Financing Authority Debt Service Fund accounts for the accumulation of resources from lease payments and the payment of long-term debt on behalf of the City to finance various capital improvements within the City.

General Capital Improvement Fund

The General Capital Improvement Fund is used to account for monies designated for capital improvement projects.

Fund Descriptions

MAJOR ENTERPRISE FUNDS

Richmond Housing Authority

This fund accounts for all funds provided by the Department of Housing and Urban Development (HUD) to assist low income families in obtaining decent, safe and sanitary housing.

RHA Properties

This fund accounts for all financial transactions relating to the acquisition, ownership and operation of rental properties in order to maintain and increase the long-term supply of affordable and/or publicly owned housing.

Port of Richmond

This fund accounts for all financial transactions relating to the City-owned marine terminal facilities and commercial property rentals.

Municipal Sewer

This fund accounts for all financial transactions relating to the City's Wastewater Collection and Treatment. Services are on a user charge basis to residents and business owners located in Richmond.

INTERNAL SERVICE FUNDS

Workers' Compensation Fund

Used to report activities related to employee's claims due to industrial injuries.

General Liability Fund

Used to report activities related to general claims against the City for damages incurred.

Information Technology Fund

Used to report activities related to computer maintenance services including networks, equipment leases and telephones.

Equipment Services and Replacement Fund

Used to report activities related to maintenance and replacement of City vehicles.

Fund Descriptions

Police Telecommunications Fund

Used to report activities related to CAD dispatch, RMS records maintenance, and 800 MHz equipment expense.

TRUST FUNDS

Pension Reserve Fund

Used to record the receipt of Pension Tax override collected through property taxes for payment of pension contributions.

General Pension Fund

Used to record the activity of the General Pension Plan; a defined benefit pension plan that covers 41 former City employees not covered by PERS, all of whom have retired.

Police and Firemen's Pension Fund

Used to record the activity of the Police and Firemen's Pension Plan, a defined benefit pension plan that covers 109 police and fire personnel employed prior to October 1964.

Garfield Pension Fund

Used to record the activity of the Garfield Pension Plan; a defined contribution pension plan that was set up for a retired police chief.

AGENCY FUNDS

Agency funds are used to account for assets held by the City as an agent for individuals, private organizations, and other governments. The City's agency funds are: Special Assessment; General Agency Fund; Cafeteria Option Fund; Johnson Library Fund; Senior Center Fund; Shimada Sister City Fund; JPFA Reassessment Fund; and Payroll Benefits Fund.

NON-MAJOR GOVERNMENTAL FUNDS

SPECIAL REVENUE FUNDS

State Gas Tax Fund

Accounts for the subventions received from state gas taxes under the provision of the Streets and Highways Code. State gas taxes are restricted to uses for street construction activities including location of underground utilities, geotechnical work relating to identification of soil and groundwater contamination, materials sampling and testing.

Fund Descriptions

General Purpose Fund

Accounts for other restricted monies that are to be used for the specific purpose for which the funds were set up.

Maintenance Fund

Established to account for maintenance services in the nature of landscaping, lighting, cleaning provided to the Hilltop parking lot area and the Marina Way Development area.

Paratransit Operations Fund

Accounts for monies used to provide subsidized, accessible transportation to the seniors and disabled residents of the City of Richmond and the adjacent unincorporated areas of West Contra Costa County.

Community Development Block Grant Fund

Record the receipt of grant monies and use of it. The grant is to be used to provide, within the City of Richmond, new affordable housing, improve existing housing conditions, assist homeless and disabled with housing, and to expand economic opportunities in business, and employment for low and moderate income residents.

Parks, Recreation, and Environment Fund

Records receipt of developers' fees and Impact fees received by the City of Richmond.

Employment & Training Fund

Established to plan, administer and operate job training programs for the adult and youth residents of Richmond.

Police and Crime Prevention Fund

Record the receipt and use of grant monies under the Local Law Enforcements Block Grant Program, Office of Traffic Safety Grants, OES Grants, FEMA Grants and various other grants.

Cost Recovery Funds

Record the receipt and use of monies for services provided to the public and developers.

NON-MAJOR ENTERPRISE FUNDS

Richmond Marina Fund

Records revenues collected from berth rentals and the use of the marina facilities. The fund also records expenses incurred for the operation of the facility and for the payment of the loan from the California Department of Boating and Waterways.

Fund Descriptions

Storm Sewer Fund

Record the revenues from storm water fees and transfers from operations reserves. It also records the expenses of maintaining a clean storm sewer system so that the City is in compliance with the federally mandated Storm Water Pollution Prevention Program.

Cable TV Fund

Used for the administration and enforcement of the franchise agreements with two cable television systems, management of municipal cable channel, departmental video services, media and public information, and telecommunications planning. The fund records revenue received from franchise fees and indirect charges to other funds and administration expenses incurred in operating the system.

Convention Center Fund

Records revenue received from the rental of the facility and the administrative and maintenance expenses incurred in the operation of the facility.

DEBT SERVICE FUND

General Debt Service Fund

Accounts for monies received in connection with Caltrans Homes, Viron Energy Debt Service, Hilltop Mall Exterior Renovation, 2001 Series A, 1995 Series A, and 1999 Series A General Obligation Bonds and the related payments on such debt. The Caltrans loan was for the purchase of 43 homes from them in order to provide housing to low income people. Viron Energy loan is for the purchase of energy efficient equipment, while the Hilltop Mall loan was to finance the City's share of capital improvement costs of the Hilltop Shopping Center. The 2001 Series A bonds were issued to finance improvements to City facilities including the street and storm water improvements, the 1995 Series A were to refinance the cost of public capital improvements, and the 1999 Series A bonds were issued to fund a portion of the unfunded accrued actuarial liability in the Pension Fund.

CAPITAL PROJECTS FUNDS

Atlas Road Improvements Fund

Record the City's share of the cost of acquisition of land and the construction of the interchange to connect the Richmond Parkway and Interstate 80.

Marina Westshore Fund Records the acquisition and construction of certain public improvements to service property located in the Marina Westshore

Fund Descriptions

Development Projects District and complete certain soil remediation activities within the District.

Measure C Fund

Records Contra Costa County voter approved Measure C providing for the creation of the Contra Costa County Transportation Authority. The Authority collects one-half of one percent sales and use tax. Twenty percent of this tax is allocated to the City of Richmond to be used for the improvement of local transportation, including streets and roads in accordance with Measure C compliance.

Harbor Navigation Fund

Record the expenses relating to the construction of certain public improvements relating to the Port of Richmond consisting of dredging and deepening of the Richmond Harbor.

Port Remediation Fund

Records capital improvement expenses incurred to carry out repairs to the Port of Richmond.

Capital Improvement Plan Budget Policy

1. A **capital project** is defined as an undertaking wherein labor and/or materials are used to construct, alter, append or replace a building or an item of infrastructure or a component of a building or an item of infrastructure. Not considered as a capital project is routine maintenance, for example, the periodic scheduled renewal of finishes or the replacement of minor components or equipment. Any outside contract, or interrelated group of contracts, for a single item of building or infrastructure-related work exceeding \$5,000, shall automatically be considered as a capital project.
2. The City Engineer shall have responsibility and accountability for implementation of all City of Richmond capital projects, including those of the Richmond Community Redevelopment Agency, the Richmond Housing Authority and the Port of Richmond.
3. For each capital project, there shall be a single delegated project manager, designated by the City Engineer, who has complete delegated responsibility and accountability for the implementation of the project. The project manager shall have full information about the project and shall be responsible for its successful implementation.
4. Each project shall be individually identified with a name and a reference project number that is recognized by the City's automated financial system.
5. All staff hours expended for the implementation of a capital project shall be recorded and allocated as costs as appropriately determined by the Finance Director in conjunction with the City Engineer.
6. An analysis shall be prepared for each project that includes an estimate of any incremental or decremental annual costs related to ongoing operating costs. Such costs should include staffing or maintenance as well as a description of the impact on the City's level of services provided to the public.
7. The City Engineer shall maintain and post on the City's web site a comprehensive list of all budgeted or partially budgeted capital projects, including estimated cost, projected start date, projected completion date, and name of the project manager.
8. For each project, there shall be a readily accessible "project file," which shall include, at a minimum, the following items:
 - a. Name, work address, phone number and e-mail address of the project manager.

Capital Improvement Plan Budget Policy

- b. Current budget, including all in-house and contract costs, both expended and projected.
- c. Current updated implementation schedule, including completion of each phase of design, reviews, discretionary design review, plan check and permitting, bid solicitation, award of contract and completion.
- d. A list of dates that the City Council approved implementation steps for the project, including original budget appropriation (reference to book and page number), release of requests for proposals, award of contract, change orders and acceptance of completed project.
- e. Copies of all contracts with outside contractors and consultants and pre-contract documents, including requests for proposals, if applicable, and full documentation of the selection process.
- f. Copy of all contract documents, including but not limited to drawings, specifications, addenda and change orders.
- g. A current compilation of the contract cost and any approved change orders.
- h. Documentation of California Environmental Quality Act determination, if applicable, including that required for historic resources.
- i. Documentation of Design Review or other discretionary approval, if applicable.
- j. For building-related projects, the building permit and record of plan check.
- k. A list of names, places of business, phone and fax numbers and e-mail addresses of all consultants, contractors, and others with key involvement.

Capital Improvement Plan Budget Process

Budget Process

Early each year, capital project request forms are submitted by various City departments, agencies, and the public.

Forms (see Exhibits A and B) are to be submitted for all needed improvements that should be the scope and justification for a project as well as a budget for anticipated costs and expected funding sources. The departments also suggest a year for the project based on priorities and needs. If appropriate, Master Plans are used.

The projects are reviewed by the Capital Improvement Administrative Review Committee made up of representatives from several departments, as well as a City Manager, and a member of the City Council.

The draft CIP is submitted to the City Manager, who reviews the Plan and ensures all projects included are consistent with the City's Capital Improvement Plan. The draft Capital Improvement Plan is then submitted to the City Council for review, and if appropriate, approval.

Once approved, projects from the first year of the Capital Improvement Plan are used to develop the City Manager's recommended Capital Improvement Budget. The Capital Improvement Budget is adopted along with the annual Operating Budget and contains projects from the first year of the CIP. It provides an estimate of the cost of the project as well as a breakdown of the funding sources that will be used to pay for the project.

Prioritizing

In preparation of the Fiscal Year 2010-11 through Fiscal Year 2014-15 Capital Improvement Plan, the City Manager, City Council and staff met with Richmond neighborhood councils during the Fiscal Year 2009-10 budget preparation cycle. The resident's main concern focused on pot-hole repair and maintenance of streets and roads. The Finance Budget Team held meetings with each City Department to determine their capital needs and prioritized those projects on the following criteria:

Priority Projects 1: These projects were deemed either urgent or important based on the criteria outlined in the Letter of Transmittal (Review Criteria).

Priority Projects 2: These projects were not deemed urgent, but had designated funding and/or fulfill a federal, state or local government mandate, generate new revenue or achieve cost savings.

Capital Improvement Plan Budget Process

Priority Projects 3: These projects fulfill an existing or future commitment, but have not identified funding source.

A Priority Projects Listing is incorporated into the Capital Improvement Plan (see “Priority Projects” listing on pages “to follow”) under Budget Summaries section.

Overall Operating Cost Impacts

Each Department’s capital expenditures impacts on the operating budget were evaluated and included the project detail summaries located within each departmental section of the budget plan. Ongoing operation and maintenance costs were taken into consideration to determine this information.

Prior Year Appropriations/Expenditures for Each Capital Project

Prior year appropriations/expenditures for each capital project are identified in the budget summaries and where applicable, carried forward to the proposed budget year. This document reflects the linkage between appropriations and specific projects. For those capital projects wherein prior appropriations could be identified, their previous appropriation are noted in the Project Summaries under each Departmental tabs.

Basis of Budgeting

The City of Richmond’s basis of budgeting for its major fund groups (General Funds, Special Revenue Funds, Enterprise Funds, Internal Service Funds, Capital Project Funds) is **modified accrual**, per the Generally Accepted Accounting Principles (GAAP).

Revenues are budgeted according to when they are both measurable and available. Revenues are considered to be available when they are collected within the current period, or soon enough thereafter to pay liabilities of the current period. Revenues are considered to be available if they are collected within 120 days of the end of the current fiscal period. Expenditures are budgeted according to when the liability is incurred, regardless of the timing of related cash flows.

The City’s basis of budgeting is the same as the basis of accounting, as reflected in the City’s Consolidated Annual Financial Report (CAFR).

Project Scheduling

As a Five-Year Capital Improvement Plan, there are new projects commencing each year. Criteria as to when projects were scheduled were:

Capital Improvement Plan Budget Process

1. The availability of funding;
2. The availability of staff to commence the project within the year designated; and
3. The necessity to serially stage certain projects (cannot commence repaving until the repair/replacement of underground utilities are completed).

**CITY OF RICHMOND
PROPOSED CAPITAL IMPROVEMENT PROJECT**

FISCAL YEAR 2010-2011
Date Last Updated: _____

Project Summary:

CIP No.	<i>"Finance will assign"</i>	Total Estimated Capital Cost	
Project Manager		Estimated Start Date	
Dept/Division		Estimated Completion Date	
Department Priority		Project Status	<i>Proposed</i>
Project Name			
Abbreviated Project Description and Scope			
Project Description and Scope			
Related Projects		Project Type:	<input type="checkbox"/> On-going <input type="checkbox"/> New

Project Justification/Benefits:

a.	Why is the project needed? (Include whether this investment responds to safety issues, legal mandates, etc.)
b.	How will the proposed investment impact the City's performance measures? (Include whether the investment meets multiple department/program objectives and whether it is in line with the City's Strategic Goals.)
c.	How does the proposed investment respond to Council priorities and/or public feedback?
d.	What is the impact of not funding this project?
e.	Environmental Impacts?

Cost Details:

COST TYPE	TOTAL	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
Equipment						
Studies						
Design						
Design Administration						
Land Acquisition						
Construction						
Inspection						
Construction Admin						
Public Art (1.5%)						
Other:						
Contingency						
Total						

POST CONSTRUCTION	TOTAL	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
On-Going Maintenance Costs per Year						

Budget Details:

FUND SOURCE	TOTAL	FY10/11	FY11/12	FY12/13	FY13/14	FY14/15
Total						

Performance Measures:

PERFORMANCE BENCHMARK	1-YR GOAL	1 ST QTR GOAL	2 ND QTR GOAL	3 RD QTR GOAL	4 TH QTR GOAL
Request for Proposal					
Study					
Survey					
Land Acquisition					
Equipment Purchase					
Equipment Installation					
Design Contract					
Design					
Construction Mgmt Contract					
Construction					
Other:					
Other:					

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**CITY OF RICHMOND – BUDGET PREPARATION CALENDAR
FY 2010-11**

<i>RESPONSIBLE DEPARTMENT / STAFF</i>	<i>ACTION / ACTIVITY</i>	<i>DATE</i>
Finance Department/All Departments	First Quarter Operating & CIP Performance Measure Status Reports due.	October 7, 2009
Finance Department	First Quarter Operating & CIP Performance Measure Status Report due to Mr. Goins.	October 16, 2009
Finance Department/Finance Committee	Report on the Mid-Year Review timeline and preparation guidelines and/or policy to the Finance Committee.	November 6, 2009
Finance Department	Cost Allocation Plan update, Internal Service Fund Study and User Fee Study completed	December 31, 2009
Finance Department	Comprehensive Annual Financial Report (CAFR) Complete	December 31, 2009
Finance Department/All Departments	Period 6 (December 2009) journal entries due to Finance.	January 6, 2010
Finance Department	Period 6 (December 2009) closes.	January 8, 2010
Finance Department/All Departments	<ul style="list-style-type: none"> ▪ Mid-year revenue and expenditure adjustments due; ▪ Revenue & Expenditure year-end projections due; ▪ Second Quarter Operating & CIP Performance Measure Status Reports due; ▪ FY2010-11 requests for new staff and Capital Improvement Projects due. 	January 15, 2010
Finance Department	Mid-year budget analysis due from Finance Analysts.	January 22, 2010
Finance Department	Draft Mid-Year Budget Review including Performance Measure Status Reports due to Mr. Goins.	February 5, 2010
Finance Department/ City Manager/ City Council	Mid-Year Budget Review - Workshop with the City Manager and City Council.	February 16, 2010
Finance Department/ Department Heads & Budget Designees	BUDGET TRAINING & FY2010-11 KICK OFF PARTY	February 18, 2010 9AM – 12Noon
	<ul style="list-style-type: none"> ▪ Budget Guidelines and Procedures distributed; ▪ Discussion of budget changes and policies; <ul style="list-style-type: none"> ▪ Presentation of Baseline Budget; ▪ Budget input training. 	
Finance Department/ City Manager/ All Department Heads	Internal Strategic Planning Workshop	TBD
All departments	FY2010-11 Budget input window	February 23, 2010– March 9, 2010
Finance Department/All Departments	Third Quarter Operating & CIP Performance Measure Status Reports due.	April 7, 2010
Finance Department/City Manager/All Departments	City Manager and Executive Budget Committee hold internal budget hearings with individual departments to review first draft of Proposed FY2010-11 Operating & CIP Budget.	March 22, 2010– April 9, 2010
Finance Department	Third Quarter Operating & CIP Performance Measure Status Report due to Mr. Goins.	April 16, 2010
Finance Department/City Manager/All Departments	Draft of Proposed FY2010-11 Operating & CIP Budget to Mr. Goins.	April 16, 2010



**CITY OF RICHMOND – BUDGET PREPARATION CALENDAR
FY 2010-11**

Finance Department	Send personnel list, department budget summary and fund summary if applicable to all departments.	April 19, 2010
All Departments	Return personnel list, department budget summary and fund summary if applicable to Finance Department reviewed and approved as submitted.	April 22, 2010 12Noon
Finance Department/City Manager/City Council	May Valley - Community Budget Meeting May Valley Community Center 3530 Morningside Dr. Richmond, CA	April 22, 2010 7:15PM
Finance Department/City Manager/City Council	Pt. Richmond - Community Budget Meeting Pt. Richmond Community Center 139 Washington Ave. Richmond, CA	April 28, 2010 7:30PM
Finance Department/City Manager/City Council	Proposed Budget to City Council.	May 4, 2010
Finance Department/City Manager/City Council	Marina Bay - Community Budget Meeting Harbor Master's Building 1340 Marina Way South Richmond, CA	May 12, 2010 7:30PM
All Departments/City Manager/City Council	Financial overview and budget presentation. City departments' operating and CIP budget presentations. Checklist created.	May 18, 2010 1:00PM – 4:00PM
Finance Department/City Manager/City Council	Iron Triangle - Community Budget Meeting Nevin Community Center 598 Nevin Ave. Richmond, CA	May 20, 2010 5:30PM
Finance Department/City Manager/City Council	Richmond Chamber of Commerce - Community Budget Meeting Courtyard Marriott 3150 Garrity Way Richmond, CA	May 26, 2010 7:30AM
Finance Department/City Manager/City Council	Richmond Annex - Community Budget Meeting Annex Senior Center 5801 Huntington Ave. Richmond, CA	May 27, 2010 7:00PM
Finance Department/City Manager/City Council	Fairmede Hilltop - Community Budget Meeting Sojourner Truth Church 2621 Shane Drive Richmond, CA	May 27, 2010 8:00PM
All Departments/City Manager/City Council	Council decision on checklist items.	June 1, 2010 7:00PM
Finance Department/City Manager/City Council	Council to adopt budget	June 15, 2010 7:00PM
Finance Department/All Departments	Fourth Quarter Operating & CIP Performance Measure Status Reports due.	July 7, 2010
Finance Department	Adopted budget available in MUNIS.	June 30, 2010
Finance Department	Fourth Quarter Operating & CIP Performance Measure Status Report due to Mr. Goins.	July 16, 2010