

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: March 20, 2019

Final Decision Date Deadline: March 20, 2019

STATEMENT OF THE ISSUE: This resource is meant to serve as a guiding document to inform Rent Boardmembers and staff regarding the timing of key tasks/events related to the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance. Staff members will make every possible effort to adhere to the calendar below; however, please note that all proposed dates are subject to change.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> | |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | | |

RECOMMENDED ACTION: RECEIVE proposed Rent Program Calendar - Rent Program (Paige Roosa 620-6537).

AGENDA ITEM NO:

F-4.

PROPOSED RENT PROGRAM CALENDAR

Disclaimer: This resource is meant to serve as a guiding document to inform Rent Boardmembers and staff regarding the timing of key tasks/events related to the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance. Staff members will make every possible effort to adhere to the calendar below; however, please note that all proposed dates are subject to change.

MONTH	TIME	TASK
January		
February	Regular Rent Board Meeting (Third Wednesday)	Board receives draft budget and fee study for ensuing fiscal year for review and comment (study session)
March	Regular Rent Board Meeting (Third Wednesday)	Board holds a public hearing and votes on a proposed budget for the ensuing fiscal year
April	TBD	Rent Program staff schedule conference call with Affordable Housing Providers to discuss TCAC new rent limits
May	Regular City Council Meeting (Third Tuesday)	City Council votes on proposed Rental Housing Fee
	Regular Rent Board Meeting (Third Wednesday)	Rent Board receives Annual Report
	Regular Rent Board Meeting (Third Wednesday)	Rent Board adopts contract renewals for upcoming fiscal year
June	City Council Study Session (Fourth Tuesday)	City Council receives Annual Report
	Regular Rent Board Meeting (Third Wednesday)	Board adopts a resolution announcing the AGA
July		
August	Continuous	Rental Housing Fee invoices mailed
September	September 1	AGA becomes effective
October	Regular Rent Board Meeting (Third Wednesday)	Brown Act refresher presentation
November		
December	Regular Meeting (Third Wednesday)	Board receives Affordable Housing Report