

MUNICIPAL
NATATORIUM

City of Richmond, California

Fiscal Year 2019-20 Annual Operating Budget

ADOPTED

June 25, 2019





This page is intentionally left blank

CITY OF RICHMOND
FISCAL YEAR 2019-20
ADOPTED OPERATING BUDGET

TABLE OF CONTENTS	PAGE
INTRODUCTION:	
RICHMOND CITY COUNCIL	7
CITY OFFICIALS	9
ACKNOWLEDGEMENTS.....	11
MISSION, VISION, AND VALUES.....	13
BUDGET AWARDS	15
BUDGET MESSAGE/STAFF REPORT	19
RESOLUTIONS	35
ANNUAL APPROPRIATIONS LIMIT	39
BUDGET CALENDAR	44
OVERVIEW OF THE CITY	47
OVERVIEW OF FINANCIAL OPERATIONS.....	53
 BUDGET SUMMARIES:	
CITYWIDE ORGANIZATIONAL CHART.....	71
BUDGETED FUNDS – SOURCES AND USES.....	72
BUDGET SUMMARIES.....	82
SUMMARY OF REVENUES BY FUND, BY TYPE	129
SUMMARY OF EXPENDITURES, BY FUND, BY TYPE.....	144
SUMMARY OF EXPENDITURES, BY FUND, BY DEPARTMENT	162
TRANSFERS SCHEDULE	173

GENERAL FUND FINANCIAL FORECAST	174
CITYWIDE GRANTS LISTING	175
MULTI-YEAR COMPARATIVE POSITION LISTING.....	177

DEPARTMENT SUMMARIES

GENERAL GOVERNMENT:

OFFICE OF THE MAYOR.....	197
CITY COUNCIL	203
CITY CLERK.....	208
CITY MANAGER'S OFFICE	213
OFFICE OF NEIGHBORHOOD SAFETY.....	225
CITY ATTORNEY	230
COMMUNITY POLICE REVIEW COMMISSION.....	237
FINANCE DEPARTMENT	242
HUMAN RESOURCES	247
INFORMATION TECHNOLOGY	252

PUBLIC SAFETY:

POLICE DEPARTMENT.....	257
FIRE DEPARTMENT.....	265

PUBLIC WORKS:

INFRASTRUCTURE MAINTENANCE AND OPERATIONS	272

COMMUNITY DEVELOPMENT:

WATER RESOURCE RECOVERY	280
CAPITAL IMPROVEMENT	286
PLANNING AND BUILDING SERVICES	293

CULTURAL AND RECREATIONAL:

LIBRARY AND CULTURAL SERVICES:	299
COMMUNITY SERVICES	305

HOUSING AND REDEVELOPMENT:**COMMUNITY AND ECONOMIC DEVELOPMENT:**

HOUSING DEPARTMENT	312
EMPLOYMENT AND TRAINING	318
RICHMOND HOUSING AUTHORITY	323
RENT CONTROL	327

PORT OF RICHMOND:

PORT OF RICHMOND	332

NON-DEPARTMENTAL:

GENERAL GOVERNMENT	338
MARINA OPERATIONS	339
SUMMARY OF DEBT OBLIGATIONS	340

CAPITAL PROJECTS:

CAPITAL EXECUTIVE SUMMARY	367
CAPITAL REVENUE SOURCES	381
CAPITAL EXPENDITURES BY FUND	383
CAPITAL EXPENDITURES BY TYPE	390
CAPITAL EXPENDITURES BY PROJECT	394

OPERATIONS AND MAINTENANCE COSTS	397
DEBT SERVICE FOR CAPITAL PROJECTS	398
CAPITAL UNFUNDED REQUESTS.....	399

APPENDICES:

PERFORMANCE MEASUREMENTS/CITY COUNCIL PRIORITIES.....	402
EMPLOYEE COMPENSATION AND BENEFITS.....	413
FINANCIAL POLICIES	416
GLOSSARY OF TERMS.....	472
LIST OF ACRONYMS.....	486

Richmond City Council



Tom Butt
Mayor



Ben Choi
Vice Mayor



Nathaniel Bates
Councilmember



Demnlus Johnson
Councilmember



Eduardo Martinez
Councilmember



Jael Myrick
Councilmember



Melvin Willis
Councilmember



This page is intentionally left blank

CITY OFFICIALS

JUNE 25, 2019

CITY COUNCIL

Mayor	Tom Butt
Vice Mayor	Ben Choi
Councilmember	Nathaniel Bates
Councilmember	Demnlus Johnson
Councilmember	Eduardo Martinez
Councilmember	Jael Myrick
Councilmember	Melvin Willis

ADMINISTRATION AND DEPARTMENT HEADS

City Manager	Carlos Martinez
Capital Improvement Director.....	Yader Bermudez
City Attorney	Bruce Goodmiller
City Clerk	Pamela Christian
Community Services Director.....	Rochelle Polk
Employment & Training Director	Sal Vaca
Finance Director/Treasurer	Belinda Brown
Fire Chief.....	Adrian Sheppard
Housing Authority Director.....	Nannette Beacham
Human Resources Director	Lisa Stephenson
Information Technology Director	Sue Hartman
Infrastructure Maintenance & Operations Director.....	Tim Higare
Library and Cultural Services Director	Katy Curl
Planning Director.....	Lina Velasco
Police Chief.....	Allwyn Brown
Port Director.....	Jim Matzorkis
Rent Control Executive Director.....	Nicolas Traylor
Water Resource Recovery Manager.....	Ryan Smith



This page is intentionally left blank

CITY OF RICHMOND

FISCAL YEAR 2019-20 ADOPTED BUDGET

SPECIAL ASSISTANCE – DEPARTMENTS & OFFICES

Office of the Mayor
City Clerk's Office
Office of Neighborhood Safety
Community Police Review Commission
Human Resources
Police Department
Infrastructure Maintenance & Operations
Capital Improvement Department
Library & Cultural Services
Housing Department
Richmond Housing Authority



Port of Richmond

City Council
City Manager's Office
City Attorney's Office
Finance Department
Information Technology
Fire Department
Water Resource Recovery
Planning & Building Services
Community Services
Employment and Training
Rent Control

BUDGET TEAM

Belinda Warner
Finance Director

Vrenesia Ward
Budget Analyst II

Leah J. Clark
Budget Analyst I

Markisha Guillory
Budget Administrator

Mubeen Qader
Senior Budget Analyst

Bert Jones
Budget Analyst I

Antonio Banuelos
Accounting Manager

Payroll Division



This page is intentionally left blank

MISSION

The City of Richmond shall provide services that enhance economic vitality, the environment and the quality of life of our community.

VALUES

Honesty
Excellent Customer Service
Teamwork
Commitment
Innovation, Creativity and
Risk-Taking

VISION

Richmond will develop all of its neighborhoods and businesses as quality places to live, work, shop and play, with its 32 miles of shorelines as a widely recognized symbol of the City's success.



This page is intentionally left blank

California Society of Municipal Finance Officers

Certificate of Award

Excellence Award for Fiscal Year 2018-2019 Operating Budget

Presented to the

City of Richmond

For meeting the criteria established to achieve the CSMFO Excellence Award for Budgeting.

December 19, 2018



Margaret Moggia

**Margaret Moggia
CSMFO President**

Sara J. Roush

**Sara Roush, Chair
Recognition Committee**

Dedicated Excellence in Municipal Financial Reporting

California Society of Municipal Finance Officers

Certificate of Award

Excellence Award Fiscal Year 2018-2019 Capital Budget

Presented to the

City of Richmond

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting

January 4, 2019



Margaret Moggia

**Margaret Moggia
CSMFO President**

Sara J. Roush

**Sara Roush, Chair
Recognition Committee**

Dedicated Excellence in Municipal Financial Reporting



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Richmond
California**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director



This page is intentionally left blank



AGENDA REPORT

CITY MANAGER'S OFFICE

DATE: June 25, 2019

TO: Mayor Butt and Members of the City Council

FROM: Carlos Martínez, City Manager
Belinda Warner, Finance Director

SUBJECT: TRANSMITTAL OF THE PROPOSED FISCAL YEAR 2019-2020 OPERATING BUDGET AND THE PROPOSED FISCAL YEARS 2019-2024 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

STATEMENT OF THE ISSUE:

Staff has completed development of the Fiscal Year 2019-20 Annual Operating Budget and the Fiscal Years 2019-24 Five-Year Capital Improvement Program Budget based on City Council direction, and is submitting these for adoption.

RECOMMENDED ACTION:

ADOPT resolutions approving: (1) Fiscal Year 2019-20 Annual Operating Budget and (2) Fiscal Years 2019-24 Five-Year Capital Improvement Program Budget.

FINANCIAL IMPACTS:

There is no financial impact for adopting the FY 2019-20 Annual Operating Budget and FY 2019-24 Five-Year Capital Improvement Program Budget. At this point, the budget is balanced with a surplus of \$9,456.

DISCUSSION:

The purpose of this item is to transmit the proposed FY 2019-20 Annual Operating Budget and the FY 2019-24 Capital Improvement Program Budget for adoption by the City Council. This agenda report will provide the framework in which the operating and CIP budgets were developed.

Budget Process

On February 8, 2019, the City Council held a Special Meeting to deliberate and provide direction on the development of strategic priorities to inform the FY 2019-20 budget and update the Five Year Strategic Business Plan. As a result of this meeting, the City Council developed a list of 44 key priorities in five Strategic Plan Areas included in Table 1 below. After the retreat, Department heads met to discuss each of the City Council's priorities to ensure there was a shared understanding of the importance of each priority, and to determine appropriate steps to include them in their work plan moving forward, so that each item would be successfully implemented. The City Council approved the priorities at its March 26 meeting. The strategic priorities and implementing actions have been incorporated into their respective department section in the budget documents. To increase transparency and enable the creation of an online dashboard, City staff received a proposal from Socrata Inc., a subsidiary of Tyler Technologies Inc., for their Connected Government Cloud platform at a cost of \$120,000 per year, with a five-year contract.

Table 1

Five (5) Strategic Plan Areas	Implementing Actions
1. Governance, Finance, and Leadership	Bond financing, revenue generation, PERS and OPEB unfunded liability, human resources, quality and quantity of clerk office documents, passports
2. Full Service and Safe Communities	Zero homicide rate, response to police management audit, public trust, breaking the cycle, emergency planning/preparedness, emergency operations center and

	plan, fire code enforcement, police officer training, improved/increased police presence in neighborhoods
3. Environment, Health Equity, and Sustainable Communities	Climate change, sea level rise, solid waste, toxic site clean-up, no coal in Richmond, storm water trash load reduction, brownfield remediation and redevelopment, health equity, a just transition to renewable energy, Kids First
4. Residential and Built Environment	Development opportunities, mitigation of displacement, homelessness, inclusionary housing ordinance, affordable housing, right of return RHA asset repositioning and Section 8 program transfer, regional outreach plan, street improvements, traffic congestion/bike lanes, pavement condition index improvement, Regional Measure 3 – Richmond Bridge, congestion management improvements
5. Economic Development and Education	Richmond Promise, pipeline from WCCUSD and other higher education institutions, collaboration with WCCUSD, Wi-Fi, student success initiative, GED preparation, local hire on projects, City training database, online high school diploma and career certification program, employee education, Point Molate, Hilltop, 12th and Macdonald, smart development, business nodes, lower employment rates, Richmond Field Station, Zeneca Site, apprenticeship and pre-apprenticeship programs, credit repair with SparkPoint, Port-log operation.

On March 1, the City Manager and Finance staff held a budget kick off meeting at the Council Chambers. At that meeting, the City Manager instructed staff to develop, based on their departmental needs a baseline budget, reallocating their resources to meet the City Council priorities.

During the week of April 19 all city departments at a series of meetings presented and submitted their individual operational budgets to the City Manager. The purpose of this meeting was to review budget requests, to propose changes in staffing or the organizational chart, and to discuss the department reliance on cost recovery or General Fund support. Finance staff compiled the individual budgets on April 22, and on April 24, the City Manager asked

Management staff to further scrub their individual budget to identify potential additional sources of revenues and reduction of expenditures while Finance staff continued refining the budget numbers.

The result of these meetings was the preliminary first draft submitted to the City Council identifying a budget gap of \$7,593,162, based on \$172,796,469 of revenues, and \$180,389,631 of expenditures.

To engage the public, staff conducted two community meetings, one early in the process on May 20 during the day and another one on June 11 during the evening. This allowed residents more opportunities to ask staff questions, and participate in the process.

During the City Council meetings on May 21 and 28, the Council received presentations from department representatives, providing an overview of their proposed operating and CIP budgets for FY 2019-20.

Staff continued to explore options and implemented a number of measures to reduce the gap from \$7,593,162. During its meeting on May 28, the City Council received an updated draft budget that reflected a gap of \$3,298,474. Some cost-savings measures of note include:

- Savings in Civic Center debt service - \$575,464
- Higher Property Tax and Sales Tax projections - \$1,714,500
- Reduction in insurance reserves allocations - \$2,427,859

Also during the May 28 meeting, the City Council received a presentation from Russ Branson of Public Financial Management (PFM) Group Consulting, LLC on the updated five-year forecast model and the organizational structure review. The City entered into a contract with PFM to receive technical assistance to: update the budget forecast model; evaluate and align the budget with City Council strategic priorities; review the organizational structure; and recommend actions for fiscal sustainability.

At its June 4 meeting, the City Council received a revised draft budget which reflected a gap of approximately \$2 million, down from \$3.3 million. However, at that time, the budget proposal for an organizational restructuring would have bridged the \$2 million gap was withdrawn, and City staff and labor unions proceeded to collaborate on ways to close the gap without staffing reductions. A budget coordinating group convened meetings on June 10 and June 14. During these meetings the groups discussed short-term and long-term measures to reduce the budget gap and to address the projected structural deficits in future years.

At its June 18 meeting, the City Council received an update on the discussions from the budget coordinating group, the balanced budget proposal for FY 2019-20. This proposal reflected a surplus of \$9,456. Table 2 below details the cost-saving measures that were implemented to balance the budget.

Table 2

Budget Analysis Gap as of May 23, 2019		\$ (7,593,162)
Reductions/Savings:		
Capital Improvement Department (Over-time, Personnel Reclassifications)		37,773
City Manager's Office (Allocation of staff costs to ECIA and Grants, Trainings, Office Supplies)		106,999
Community Services (Recreation Program Expansion)		97,557
Finance (Asset Inventory Contract)		50,000
Human Resources (Software Upgrades)		10,000
Information Technology (Desktop Phone Replacement Equipment)		50,000
Infrastructure Maintenance & Operations (Overtime)		48,000
Library (Costs Moved to Grant)		5,437
Police (Interview room upgrades, Canine Purchase, Replacement Computers)		207,761
Citywide - GF portion (Reduced vehicle replacement, including Police and Fire)		300,000
Community Services (Increase in rental income)		47,000
Non-Departmental (Civic Center debt savings)		618,431
Non-Departmental (Revenue increases to property taxes and sales tax)		1,714,500
Other adjustments (Salary and benefits projection updates)		311,564
Non-Departmental (Transfer to General Capital for Corp Yard Roof Replacement)		(500,000)

Other adjustments (3rd of July funding fully restored, Council stipends budgeted at full rate)	(73,961)
Citywide - GF portion (Reduce insurance reserve allocations)	2,427,859
Non-Departmental (Add appropriation to pay toward OPEB unfunded liability)	(55,000)
Non-Departmental (Add appropriation to pay toward funds with negative cash balances)	(55,000)
Various Department Reductions (DIMO-Overtime and Office Supplies, IT-Equipment Rental, Police-Part Time Temp Staff, HR-Recruitment Services Contract, Library-Part Time Staff Budget Revision, Books and Subscriptions Budget Moved to Other Funds)	276,969
City Manager (Reallocate staff time to non-general fund; staff time partially covered by grant)	72,796
Police (Staff time covered by grant)	21,000
Infrastructure Maintenance & Operations (Reduce professional services \$10k; increase abatement fees \$40k)	50,000
Library (Transfer in from Planning & Building to cover staff time spent on census data)	50,000
Community Services (Transfer in from Planning & Building to cover staff time spent on census data)	50,000
Non-Departmental (Transfer in for Port contribution - bond savings \$700k; eliminate security contract \$300k; additional savings \$500k)	1,500,000
Various Departments (Net savings from eliminating vacant positions: Finance - (1) Accountant II \$135,589; DIMO - (1) Maintenance Worker II \$116,234; Fire - (1) Fire Inspector \$221,869; Information Technology - (1) Network & Systems Engineer \$208,054; Police - net of adding then eliminating (3) Admin Aides and reallocating a Sergeant to Lieutenant \$75,043) <i>*Vacancy savings factor reduced</i>	-
Non-Departmental (Cost Plan reimbursement reduced)	(476,098)
Fire Station (Gender-specific restroom)	(150,000)
Fire (Revenue from medical services and permit programs)	88,907

Various Departments (Reduction to CalPERS costs due to cost-sharing agreements and other miscellaneous benefits savings)	641,026
Non-Departmental (Reduction in subsidy to non-general fund)	129,097
Revised Budget Gap	\$ 9,456

For this June 25 agenda item, staff is presenting the balanced General Fund budget as shown in Table 3 below. For FY 2019-20, General Fund revenues total \$176,218,421 and expenditures total \$176,208,965, leaving a surplus of \$9,456 that will go into reserves. The estimated ending cash balance of \$16,980,638 is equal to 9.6% of total General Fund expenditures.

Table 3

<i>Estimated Beginning Balance 7/1/2019</i>	\$ 16,971,182
REVENUES:	
PROPERTY TAXES	44,709,813
SALES & USE TAX	48,854,521
UTILITY USERS TAX	46,670,419
OTHER TAXES	12,426,953
LICENSES, PERMITS & FEES	6,620,667
FINES & FORFEITURES	897,604
USE OF MONEY & PROPERTY	236,079
CHARGES FOR SERVICES	3,297,852
OTHER REVENUE	270,996
RENTAL INCOME	921,529
STATE TAXES	65,000
STATE GRANT	439,454
OTHER GRANT	229,337
PROCEEDS FROM SALE OF PROPERTY	55,000
OPERATING TRANSFERS IN	10,523,196

TOTAL GENERAL FUND REVENUES	176,218,421
EXPENDITURES:	
SALARIES AND WAGES	75,334,598
PYRLLFRINGE BENEFIT	54,863,769
PROFESSIONAL & ADMIN SERVICES	9,507,643
OTHER OPERATING	5,307,923
UTILITIES	4,258,396
EQUIPMENT & CONTRACT SERVICES	1,892,784
PROVISION FOR INSURANCE LOSS	3,143
COST POOL	15,153,128
ASSET/CAPITAL OUTLAY	321,322
DEBT SERVICE EXPENDITURE	890,289
A87 COST PLAN REIMBURSEMENT	(4,518,250)
GRANT EXPENDITURES	175,645
OPERATING TRANSFERS OUT	13,018,574
TOTAL GENERAL FUND EXPENDITURES	176,208,965
Net Surplus/(Deficit)	9,456
<i>Estimated Ending Balance 6/30/2020</i>	\$ 16,980,638

Non-General Funds

Non-general funds consist of operating, special revenue, debt service, enterprise, and internal service funds. The total non-general fund revenue budget is \$183,472,661. Funding sources include both revenue and fund balance. Table 4 below lists total expenditure budgets for all funds.

Table 4

Funds	FY2019-20
Other Operating	26,705,289
Special Revenues	29,818,237
Capital Improvement	26,783,487
Debt Service	22,040,020
Enterprise	35,638,306
Internal Service	32,276,955
Housing Department	4,821,270
Housing Authority	5,635,912
Total	\$359,928,443

Capital Improvement Projects

The Capital Improvement Plan (CIP) is a five-year outlook of the City's capital improvement projects. The CIP is managed continuously by measuring progress and anticipating future needs; and the budget is adopted annually alongside the operating budget. For FY 2019-20, expenditures budgeted in CIP funds total \$26.7 million. The major sources of funding for these projects include:

- State Gas Tax, which are monies received from the State under the provision of the Streets and Highway Code. These monies are restricted to uses for street construction activities. The City's allocation increased by \$1.9 million due to the Governor's new bill SB1, the Road Repair and Accountability Act of 2017.
- Measure J, which are monies received from the Contra Costa County Transportation Authority.
- Grants, which are monies received from various external agencies to fund specific projects, such as the Carlson Blvd. Crosstown Connections Project funded by the Metropolitan Transportation Commission (MTC), and the Cutting Carlson Grade Crossing Phase II and Yellow Brick Road Projects, both funded by the Federal Highway Administration through the California Transportation Commission/CA Department of Transportation.

Other capital projects are funded by operating funds, including enterprise and internal services funds. For FY 2019-20, these expenditures total \$8.7 million. On-going operations and maintenance costs of capital projects are budgeted in the operating budget.

Priority capital projects for FY 2019-20 include Street Paving - \$2.5 million; Castro Ranch Road Paving - \$1.5 million; I-80 Central Interchange - \$2.3 million; Traffic Signal Interconnect – \$1.2 million. The CIP document contains detailed information on projects and sources/uses of funding.

Budget Assumptions

In general, these are some of the assumptions behind the budget:

- 1) Staff is assuming that the US economy will continue slowly expanding with a relatively flat outlook. However, staff is not forecasting a recession this year. The US Economy has slowed a great deal since the middle of 2018, from an average of more than 3.5 percent growth then to just over 2 percent in the first half of 2019. Still the economy is set to enjoy solid though not spectacular performance this year. Overall 2019 data so far point to more challenging business conditions than 2018. Consumers remain optimistic thanks to low unemployment and fast wage growth, but their level of optimism has dimmed since October. Retail sales and consumer demand has also faltered during the same period.

Businesses face threats to profitability on multiple fronts. Both domestic and external demand is slowing. Effects from tax cuts have mostly faded, and the increase in wage bills without any pickup in inflation is narrowing business margins.

One event that has raised fears of recession is the recent temporary inversion of the yield curve. Typically, when the interest rate on the ten-year treasury bond moves below that of the Federal Reserve's policy rate, as happened in late March, recessions often follow within a year.

The Fed has signaled that it will postpone further rate increases until after this year, but the reasons behind this shift do not necessarily imply that the Fed believes the economy faces elevated recession risks. Instead, the bank is anticipating lower future inflation risks, and it is even showing more willingness to allow inflation to temporarily rise above its current two percent target. The inversion represents a logical response to these recalibrations, and firms should not view near-term recession risks as elevated.

The growth slowdown primarily reflects the economy's reversion to limits imposed by labor and capital constraints. Labor market tightness has increased in recent months with the number of workers on the sidelines shrinking and

working age population growth stalling due to demographics. To increase growth potential for the medium-term, firms will have to execute strategic investments that boost productivity. If companies succeed at that, slower growth does not need to produce a downturn.¹

- 2) Staff is conservatively projecting our three largest sources of General Fund revenues: Property taxes will increase 4.9%, Sales and Use Taxes 5.3% and Utility Users Taxes 1%. There are signs that home sales and prices may have reached a plateau. Richmond's median home price increased a meager 0.1% from March 2018 to March 2019². "Prices for existing homes in the nine-county region fell .6 percent, while the number of home sales plummeted 14 percent from the previous March, according to a report released Monday by real estate data firm CoreLogic...Home sales scraped to lows not seen for the month since March 2008, according to the survey....Home sales flagged 14.3 percent in Santa Clara County and 11.8 percent in San Mateo County. Median sale prices fell by 11.1 percent to \$1.2 million in Santa Clara County and 2.4 percent to \$1.5 million in San Mateo County from the previous March...East Bay sales remained strong, with agents reporting solid interest in homes under \$1 million in good school districts."³

Even though our revenues are increasing, they are growing at a much slower pace than our expenditures, especially Payroll and Fringe Benefits which grew by 8.3% compared to the prior fiscal year's budget.

- 3) Included in the budget is the estimated cost of the 1% salary increase across all bargaining units. The estimated impact to the City's General Fund is \$1.1 million.
- 4) Also included in the budget is the revenue collected from the recently approved transfer tax on real property. This source of revenue is expected to generate \$2 million annually and was designed to mitigate the impact of future allocations of General Fund revenue starting in FY 2021-22. See Figure 1 below.

¹ The Conference Board, Economic Forecast for the U.S. Economy. April 10, 2019. <https://www.conference-board.org/data/usforecast.cfm>

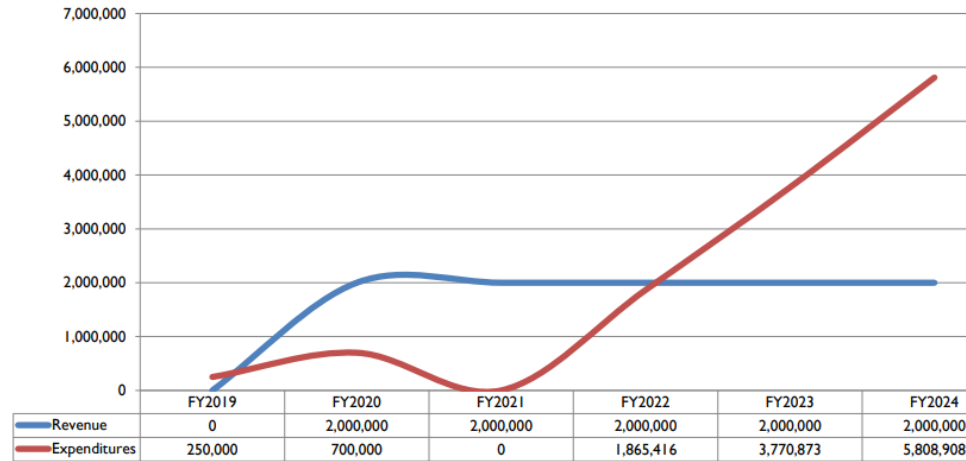
² Corelogic California Home Sale Activity by City – March 2019. <https://www.corelogic.com/>

³ East Bay Times, Long-running streak of rising Bay Area home prices broken. April 29., 2019 <https://www.eastbaytimes.com/2019/04/29/long-running-streak-of-rising-bay-area-home-prices-broken/?clearUserState=true>

Figure 1

Impact of Kids First Initiative on the General Fund

- Increased documentary transfer tax on properties over \$1 million
- Revenue stream is volatile and can change drastically from year to year
- Projection based on average of prior year trends



- 5) There are other financial issues that the City needs to address and keep in mind during these budget discussions, among them:
- The Richmond Housing Authority debt to the City's General Fund, which as an on-going matter, the RHA budget does not include any repayments on the RHA's outstanding debt to the City of Richmond, which accumulated from FY 2008-09 through the current fiscal year in the amount of \$9.1 million as of May 31, 2019.
 - There are a number of negative balances in multiple General Fund accounts that need to be cured through time by instituting repayment plans as and if the General Fund generates positive balances. See Table 5 below.

Table 5

Fund	Balance	Action Plan
Transportation Operation	-\$2,647,014	Funding of \$840K million expected to be

(R-Transit) - 1003		received. The balance will need to be covered by General Fund over time.
Engineering Cost Recovery – 1051	-2,298,974	Increase in General Fund subsidy for staff costs not covered by projects.
Code Enforcement Cost Recovery – 1053	-2,381,066	All costs under this fund were recoverable and require a subsidy from the General Fund. This Fund has been closed and expenditures are now captured through the Department of Infrastructure Maintenance and Operations. General Fund will need to cover the negative balance.
2007 Refunding & Civic Center – 3005	-1,003,477	Five-year repayment plan to be completed in FY2021-22
Stormwater – 4006	-904,974	Revenue increasing – will improve over time.
Housing Department Funds	-3,367,762	Some of the negative amounts are due to disallowed costs by HUD and will have to be covered by General Fund. There are some costs that will be cured over time.
Total	-\$12,603,267	

- c. Our retirement and Other Post-Employment Benefits (OPEB) obligations continue to escalate and it is better to start allocating any available resources to mitigate future costs. CalPERS lowered the discount rate from 7.5% to 7% over three years and shortened the amortization period for employers to pay their unfunded liability from 30 years to 20 years. While these measures provide long-term savings and a more realistic rate of return, it translates in higher contribution rates for the City. The minimum required employer contribution includes the sum of two components:

- **Normal Cost (NC) Rate**, which represents the annual cost of service accrual for the upcoming fiscal year, for active employees. Normal cost is shown as a percentage of payroll and paid as part of the payroll reporting process.
- Annual payment on the **Unfunded Accrued Liability (UAL)** is the amortized dollar amount needed to fund past service credit earned (or accrued) for members who are currently receiving benefits, active members, and for members entitled to deferred benefits, as of the valuation date. The City of Richmond FY19-20 contribution rate for Miscellaneous and Safety employees are 13.1% and 21.6% of payroll respectively, and their UAL has increased substantially to \$9.2 million and \$12.7 million from the lower FY17-18 levels of \$6.1 million and \$7.9 million. See Table 6 below⁴.

Table 6

Employer	Normal Cost Rate	UAL PYMT.	Normal Cost Rate	UAL PYMT.	Normal Cost Rate	UAL PYMT.
Richmond	FY19-20	FY19-20	FY18-19	FY18-19	FY17-18	FY17-18
Miscellaneous	13.060%	\$ 9,205,244	12.511%	\$ 7,664,256	12.242%	\$ 6,121,474
Safety	21.609%	\$ 12,715,008	20.484%	\$ 10,213,652	19.813%	\$ 7,884,394

CONCLUSION:

Staff will continue exploring a number of areas that may generate short and long term budget saving and/or additional revenue, among them:

- Bond refinancing opportunities
- Lower Risk Management contributions staying within reasonable confidence level
- Restructuring of the City organization
- Exploring a new two tier benefit system, eliminating OPEB for new employees

Currently, the budget is balanced with a surplus of \$9,456, with General Fund revenues totaling \$176,218,421 and General Fund expenditures totaling \$176,208,965. City's operating expenses are increasing at faster rate than the

⁴ CalPERS Report FY19-20 <https://www.calpers.ca.gov/docs/public-agency-required-employer-contributions.pdf>

revenue growth. This is largely due to the total compensation earned by City employees including salaries, health care, pension benefits, and OPEB. Our OPEB obligations and CalPERS Annual Required Contributions are in a path difficult to sustain long term without immediate structural operational and staffing changes.

During the budget cycle, staff will continue to work to develop additional information projection analysis, and recommendations to proactively address projected budget deficits. This work is in progress currently, and suggestions will be presented to the City Council for their consideration as they are developed.

While there are a good number of projects in the pipeline that will generate additional property taxes and bring disposable income that will increase sales tax collections, increasing revenues, those revenues are likely two to three years away. Therefore, the challenge for the City is bridging the funding and budget gap in the next few years.

ATTACHMENTS:

Attachment 1 - Resolution Approving Fiscal Year 2019-20 Annual Operating Budget

Attachment 2 - Resolution Approving Fiscal Years 2019-24 Five-Year Capital Improvement Program Budget

Attachment 3 - Fiscal Year 2019-20 Annual Operating Budget

Attachment 4 - Fiscal Years 2019-24 Five-Year Capital Improvement Program Budget



This page is intentionally left blank

RESOLUTION NO. 56-19

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA,
ADOPTING THE FISCAL YEAR 2019-2020 OPERATING BUDGET**

WHEREAS, pursuant to Section 1(b) of Article IV of the Richmond City Charter the City Manager is required to prepare an annual budget for the review and approval by the City Council; and

WHEREAS, all appropriations for the prior fiscal years shall lapse at the end of Fiscal Year 2018-19 and any remaining amounts shall be credited against their respective fund balances except for any encumbered amounts for specific obligations outstanding at the end of said Fiscal Year; and

WHEREAS, all grants received per the attached grants listing shall be appropriated and spent according to grant guidelines; and

WHEREAS, the City Council has reviewed the proposed budget for Fiscal Year 2019-2020 at public meetings on June 4 and June 18, 2019; and

WHEREAS, the City Council will review additional requests at a public meeting on June 25, 2019 to determine if said requests will be included in the adopted budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts the 2019-2020 Operating Budget for the following funds:

Funds	FY2019-20
General Fund	\$176,208,965
Other Operating	26,705,289
Special Revenues	29,818,237
Capital Improvement	26,783,487
Debt Service	22,040,020
Enterprise	35,638,306
Internal Service	32,276,955
Housing Department	4,821,270
Housing Authority	5,635,912
Total	\$359,928,443

BE IT FURTHER RESOLVED, that the budget for the Capital Improvement Funds will be adopted as a separate document.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 25, 2019, by the following vote:

AYES: Councilmembers Johnson, Martinez, Myrick, Willis, Vice Mayor Choi, and Mayor Butt.

NOES: Councilmember Bates.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

TOM BUTT
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 56-19**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 25, 2019.


Pamela Christian, Clerk of the City of Richmond

RESOLUTION NO. 57-19

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHMOND,
CALIFORNIA, APPROVING THE FISCAL YEARS 2019-20 THROUGH 2023-24
CAPITAL IMPROVEMENT PLAN AND ADOPTING THE FISCAL YEAR 2019-20
BUDGET FOR THE CAPITAL IMPROVEMENT FUNDS**

WHEREAS, a balanced Budget for the City of Richmond has been prepared for Fiscal Year 2019-20 and presented to the City Council pursuant to Article IV, Section 1 (b) of the Charter of the City of Richmond; and

WHEREAS, a Capital Improvement Plan for Fiscal Years 2019-20 through 2023-24 has been prepared; and

WHEREAS, the budget for the Capital Improvement Funds for the 2019-20 Fiscal Year has been prepared; and

WHEREAS, all appropriations for the prior fiscal year shall lapse at the end of Fiscal Year 2018-19 and any remaining amounts shall be credited against their respective fund balances, except for:

- a. Any unexpected but encumbered amounts for specific orders outstanding at the end of the Fiscal Year; and
- b. Any appropriations for incomplete capital projects including the Municipal Sewer District at the end of Fiscal Year 2018-19; and

WHEREAS, for these exceptions, such carry-overs may be made without any further City Council action; and

WHEREAS, the City Council needs to approve the following expenditures for the Fiscal Year 2019-20 Capital Improvement budget:

- a. Project expenditures in the amount of \$26,783,487 for the Fiscal Year FY2019-20 of the Capital Improvement Plan.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Richmond hereby (1) approves the Capital Improvement Plan for Fiscal Years 2019-20 through 2023-24; (2) adopts the budget for the Capital Improvement Funds for the 2019-20 Fiscal Year; and (3) authorizes the City Manager to place appropriations and estimated revenues in effect on July 1, 2019 and as shown in the FY2019-20 Capital Improvement Budget.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 25, 2019, by the following vote:

AYES: Councilmembers Johnson, Martinez, Myrick, Willis, Vice Mayor Choi, and Mayor Butt.

NOES: Councilmember Bates.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

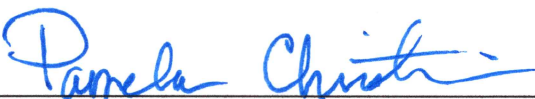
TOM BUTT
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 57-19**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 25, 2019.



Pamela Christian, Clerk of the City of Richmond



FINANCE DEPARTMENT

AGENDA REPORT

DATE: June 25, 2019

TO: Mayor Butt and Members of the City Council

FROM: Carlos Martinez, City Manager
Belinda Warner, Finance Director

SUBJECT: FISCAL YEAR 2019-20 ANNUAL APPROPRIATIONS LIMIT

STATEMENT OF THE ISSUE:

The 2019-20 Appropriations Limit for the City of Richmond needs to be increased and adopted pursuant to Article XIIIB of the Constitution of the State of California.

RECOMMENDED ACTION:

ADOPT a resolution approving the fiscal year 2019-20 Appropriations Limit for the City of Richmond pursuant to Article XIIIB, as amended, of the Constitution of the State of California.

FINANCIAL IMPACT OF RECOMMENDATION:

The Annual Appropriations Limit establishes the maximum amount that can be appropriated to the General Fund.

DISCUSSION:

Article XIII B of the California Constitution was approved by California voters in 1979 and has been amended a number of times since its adoption. Article XIII B creates a restriction on the amount of revenue that can be appropriated in any fiscal year.

Article XIII B requires all local government entities to establish annual appropriations limits. The appropriation subject to limitation is to be based on the 1978-79 appropriation adjusted for changes in the cost of living and population.

California Government Code Section 7910 requires each local government to establish its appropriation limit by resolution. Adoption of the attached resolution will approve the fiscal year 2019-20 Annual Appropriations Limit. For FY2019-20, the Appropriations Limit has been determined to be \$408,345,523.

DOCUMENTS ATTACHED:

Attachment 1 – Resolution

Attachment 2 – Annual Appropriations Limit Schedule

RESOLUTION NO. 58-19

**RESOLUTION OF THE COUNCIL OF THE CITY OF RICHMOND, CALIFORNIA,
ADOPTING THE FISCAL YEAR 2019-20 APPROPRIATIONS LIMIT PURSUANT TO
ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA**

WHEREAS, Article XIII B, as amended, of the Constitution of the State of California requires all local government entities to establish an annual appropriations limit; and

WHEREAS, the appropriation subject to limitation for each year shall be based on the 1978-79 appropriation adjusted for changes in the cost of living and population; and

WHEREAS, Section 7910 of the Government Code requires each local government to establish its appropriations limit by resolution in each fiscal year beginning with fiscal year 1980-81; and

WHEREAS, the City calculated its Fiscal Year 2019-20 Appropriations Limit based on the percent of change in the population of the County, January to January and the change in the State's per capita personal income.

NOW, THEREFORE, BE IT RESOLVED, that the City of Richmond, California has established the Appropriations Limit for Fiscal Year 2019-2020, as reflected in the Attachment 1 that is attached to this resolution.

I certify that the foregoing resolution was passed and adopted by the Council of the City of Richmond at a regular meeting thereof held June 25, 2019, by the following vote:

AYES: Councilmembers Bates, Johnson, Martinez, Myrick, Willis,
Vice Mayor Choi, and Mayor Butt.

NOES: None.

ABSTENTIONS: None.

ABSENT: None.

PAMELA CHRISTIAN
CLERK OF THE CITY OF RICHMOND
(SEAL)

Approved:

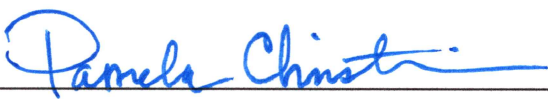
TOM BUTT
Mayor

Approved as to form:

BRUCE GOODMILLER
City Attorney

State of California }
County of Contra Costa : ss.
City of Richmond }

I certify that the foregoing is a true copy of **Resolution No. 58-19**, finally passed and adopted by the City Council of the City of Richmond at a regular meeting held on June 25, 2019.



Pamela Christian, Clerk of the City of Richmond

**City of Richmond
Annual Appropriations Limit**

ATTACHMENT 1

	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20
A. Appropriations Limit (prior year)	\$279,620,770	\$275,516,105	\$284,606,282	\$297,787,227	\$315,444,295	\$317,803,017	\$334,166,364	\$356,054,742	\$373,365,044	\$390,473,736
B. Calculation Factors:										
1. Population Increase % (prior year)	1.0110	1.0077	1.0083	1.0077	1.0098	1.0128	1.0112	1.0113	1.0088	1.007
2. Inflation Increase % (this year)	0.9746	1.0251	1.0377	1.0512	0.9977	1.0382	1.0537	1.0369	1.0367	1.0385
3. Total Adjustment %	0.9853	1.0330	1.0463	1.0593	1.0075	1.0515	1.0655	1.0486	1.0458	1.0458
C. Annual Adjustment Increase	-\$4,104,665	\$9,090,177	\$13,180,945	\$17,657,067	\$2,358,722	\$16,363,347	\$21,888,378	\$17,310,303	\$17,108,691	\$17,871,788
D. Other Adjustments:										
Loss Responsibility (-)	-	-	-	-						
Transfer to private (-)	-	-	-	-						
Transfer to fees (-)	-	-	-	-						
Assumed responsibility (+)	-	-	-	-						
Prior year adjustments	-	-	-	-						
E. Total Adjustments	-\$4,104,665	\$9,090,177	\$13,180,945	\$17,657,067	\$2,358,722	\$16,363,347	\$21,888,378	\$17,310,303	\$17,108,691	\$17,871,788
F. Appropriations Limit (this year)	<u>\$275,516,105</u>	<u>\$284,606,282</u>	<u>\$297,787,227</u>	<u>\$315,444,295</u>	<u>\$317,803,017</u>	<u>\$334,166,364</u>	<u>\$356,054,742</u>	<u>\$373,365,044</u>	<u>\$390,473,736</u>	<u>\$408,345,523</u>



FY2019-20 BUDGET CALENDAR

RESPONSIBLE DEPARTMENT / STAFF	ACTION / ACTIVITY	DATE
Finance Department	Adopted FY2018-19 budget available in MUNIS	July 1, 2018
Finance Department	Submit Adopted FY2018-19 Operating and Capital Improvement Budgets to GFOA & CSMFO Budget Award Programs	September 27, 2018
Finance Department/ City Manager/City Council	FY2018-19 Mid-Year Budget Review	February 5, 2019
Finance Department/ All Departments	FY2019-20 BUDGET KICK OFF MEETING Budget Message from City Manager and Finance Director; Budget Guidelines and Procedures distributed	March 1, 2019 9AM – 10:30AM
Finance Department/ All Departments	FY2019-20 BUDGET INPUT TRAINING Workshop and training on the budget process, budget input and budget reports	March 1, 2019 10:45AM – 12PM
All Departments	Signed personnel list and org charts due to Finance Department	March 5, 2019
All Departments	FY2019-20 Budget Input Window	March 6, 2019- March 20, 2019
Finance Department	Budget review, analysis, and compilation of budget hearing packets	March 20, 2019- April 3, 2019
Finance Department/City Manager/All Departments	Budget Hearings City Manager, Finance Director, and Budget Unit hold internal budget hearings with departments to review proposed FY2019- 20 Operating & Capital Improvement Budgets	April 9, 2019- April 19, 2019
Finance Department	Meetings with Individual Councilmembers	May 2019



FY2019-20 BUDGET CALENDAR

Finance Department/City Manager	Community Budget Meetings	May 20, 2019 (day) & June 11, 2019 (evening)
Finance Department/ City Manager/City Council	Study Session with City Manager and City Council Transmit to Council proposed Operating Budget for FY2019-20 and FY2019-20 to 2023-24 Capital Improvement Plan	May 7, 2019
Finance Department/ City Manager/City Council	Departmental Budget Presentations	May 21, 2019
Finance Department/ City Manager/City Council	Departmental Budget Presentations continued; Budget Checklist created	May 28, 2019
Finance Department/ City Manager/City Council	City Council review and direction on Budget Checklist and changes to proposed budget	June 4, 2019
Finance Department/City Manager/City Council	City Council review and direction on Budget Checklist and changes to proposed budget continued	June 18, 2019
Finance Department/ City Manager/City Council	Council to adopt 2019-20 Operating Budget, FY2019-20 to FY2023-24 Capital Improvement Plan, and GANN Limit	June 25, 2019
Finance Department	Adopted FY2019-20 budget available in MUNIS	July 1, 2019
Finance Department	Submit Adopted Operating and Capital Improvement Budgets to GFOA & CSMFO Budget Award Programs	September 25, 2019



This page is intentionally left blank

CITY OF RICHMOND, CALIFORNIA

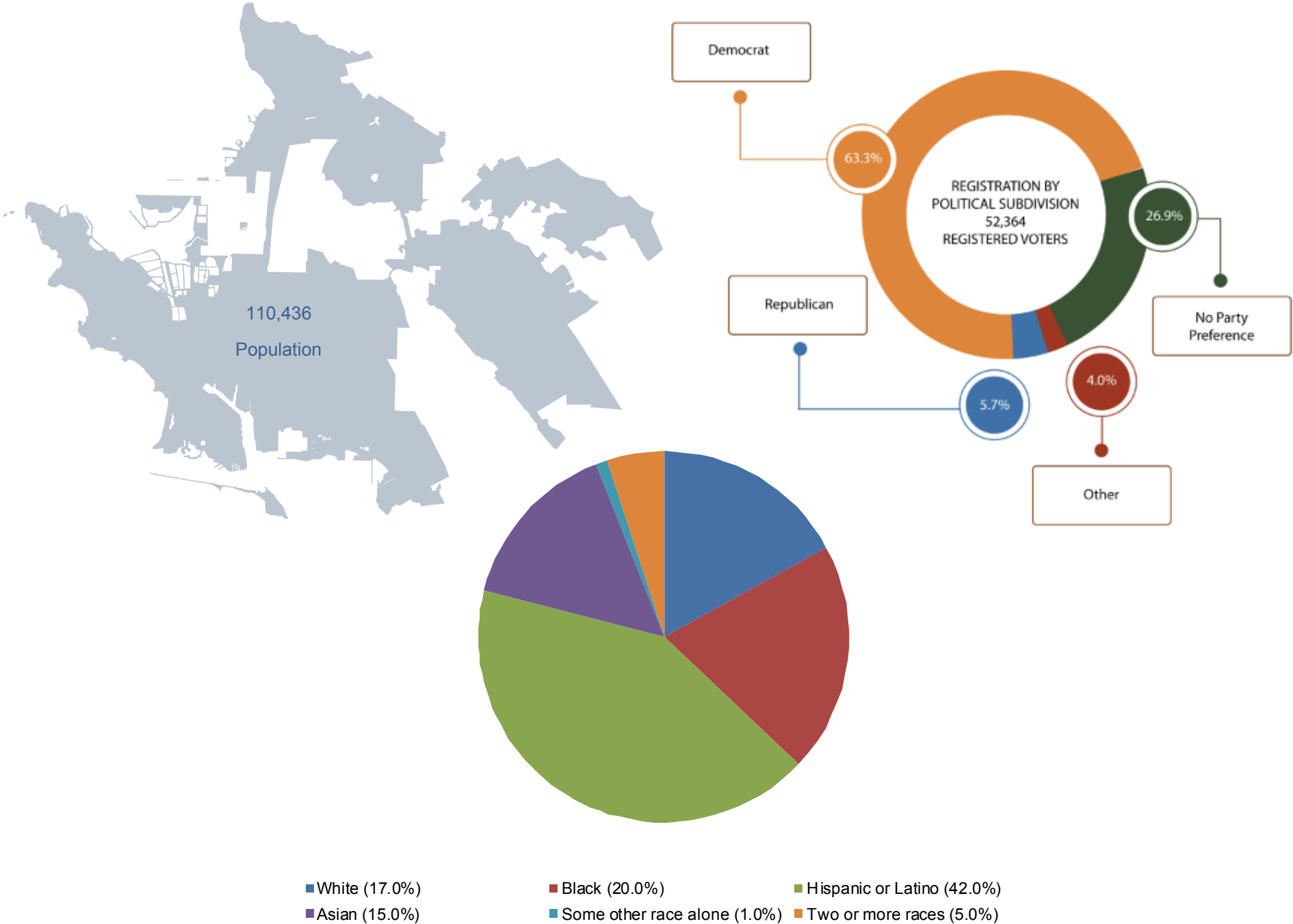
The City of Richmond is located in the nine-county San Francisco Bay Area in West Contra Costa County. Major nearby Bay Area cities and employment centers include: the City of Oakland, 9 miles south; the City of San Francisco, 17 miles west; and the City of San Jose, 50 miles south. Richmond's land mass forms a promontory that stretches into the San Francisco and San Pablo bays. This shoreline defines a significant portion of the City's borders to the north, west and south. Neighboring San Francisco and Marin County provide attractive backdrops from Richmond across the Bay. The cities of El Cerrito, San Pablo and Pinole as well as unincorporated areas of Contra Costa County border Richmond to the north and east; and the Berkeley Hills, San Pablo and Sbrante ridges frame the eastern edge of the City.

Richmond is known for its unique history and role in the World War II home front effort. Richmond is home to the Rosie the Riveter/World War II Home Front National Historical Park. Between 1940 and 1945 tens-of-thousands of workers from all over the country streamed into the City to support wartime industries. The City was home to four Kaiser shipyards which housed the most productive wartime shipbuilding operations of World War II, launching 747 ships during the war. The City was also home to approximately five war-related industries - more than any other city of its size in the United States.

Today, the City is an important oil refining, industrial, commercial, transportation, shipping and government center. Active redevelopment projects in the downtown and waterfront areas and commercial expansion in the City's Hilltop area, along the Interstate 80 and Interstate 580 corridors, and along the Richmond Parkway have added to the tax base of the City in recent years.



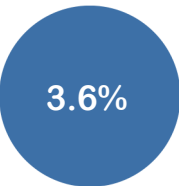
CITY OF RICHMOND, CALIFORNIA: POPULATION DEMOGRAPHICS



CITY OF RICHMOND, CALIFORNIA: ECONOMICS

TOP CITY OF RICHMOND EMPLOYERS

- CHEVRON
- WCCUSD
- SOCIAL SECURITY ADMINISTRATION
- AMAZON.COM SERVICES, INC
- BLUE APRON
- U.S. POSTAL SERVICE
- CITY OF RICHMOND
- THE PERMANENTE MEDICAL GROUP
- KAISER FOUNDATION HOSPITALS
- COSTCO WHOLESALE #482



RICHMOND
UNEMPLOYMENT
RATE



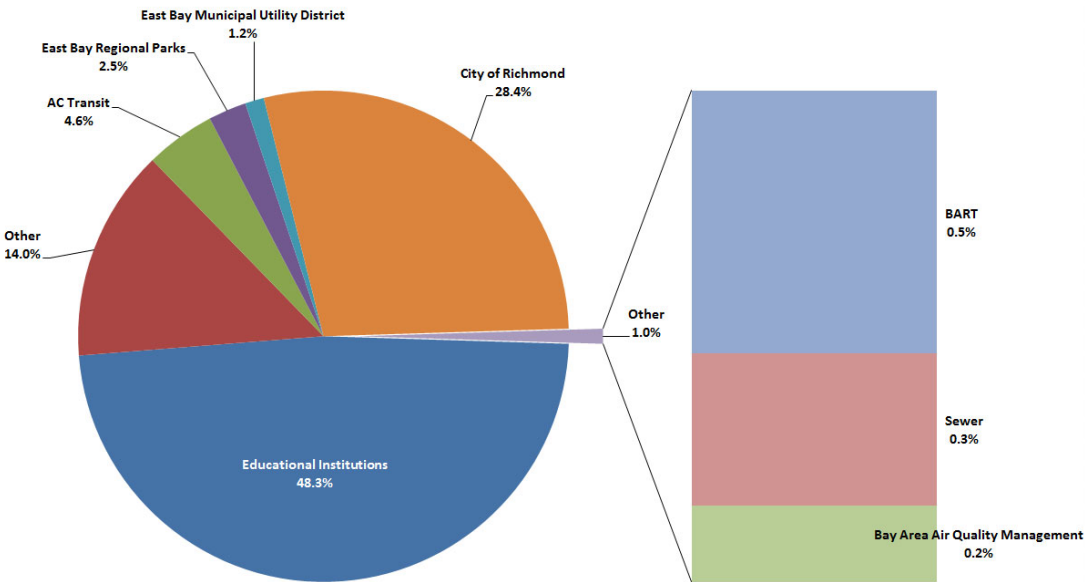
STATE
UNEMPLOYMENT
RATE

\$499,999

MEDIAN LIST PRICE OF NEW AND EXISTING
DETACHED, SINGLE FAMILY HOMES IN RICHMOND



PROPERTY TAX BREAKDOWN



MEDIAN HOUSEHOLD INCOME

- RICHMOND - \$61,045
- CALIFORNIA - \$67,169

\$512,000

MEDIAN SALES PRICE OF NEW AND EXISTING
DETACHED, SINGLE FAMILY HOMES IN RICHMOND

CITY OF RICHMOND, CALIFORNIA: AMENITIES

RECREATION

- 1 - Auditorium/Theater
- 1 - Lawn bowling
- 1 - Putting green
- 2 - Cricket fields
- 2 - Senior centers
- 2 - Swimming pools
- 3 - Gymnasiums
- 6 - Headstart centers/daycares
- 8 - Recreation centers
- 17 - Soccer/football fields
- 20 - Tennis courts
- 26 - Baseball/softball diamonds
- 28 - Basketball courts
- 336 - City parks acreage
- 510 - Open Space & Public Landscapes Acreage



EDUCATION

- 1 - Bookmobile
- 1 - Middle School
- 2 - Adult School
- 2 - Museums
- 3 - Libraries
- 5 - High Schools
- 18 - Elementary Schools



78.6%

West Contra Costa
Unified School District
Graduation Rate

83.0%

State of California
Graduation Rate

TRANSPORTATION

- 1 - Transit Station
- 2 - Interstate Freeways I-80 & I-580
- 5 - Charging Stations
- 280 - Paved Lane Miles



50.8 Miles of Bike-ways



450 Miles of Sidewalks

COMMUNICATION

- 1 - Public Broadcasting Channel (KCRT Cable Channel 28)
- 1 - Emergency Communications Center

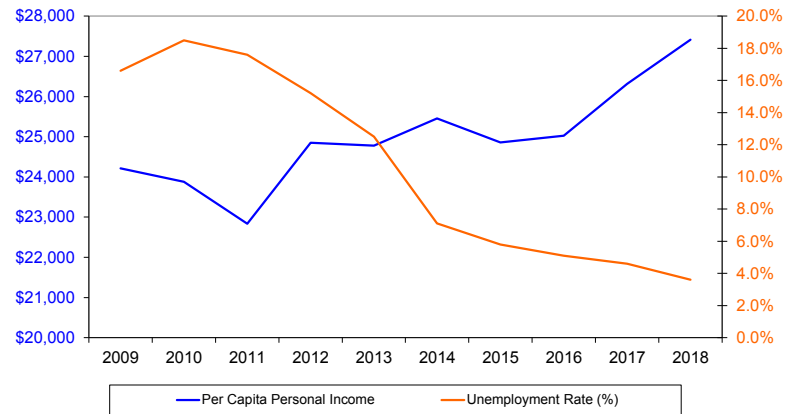
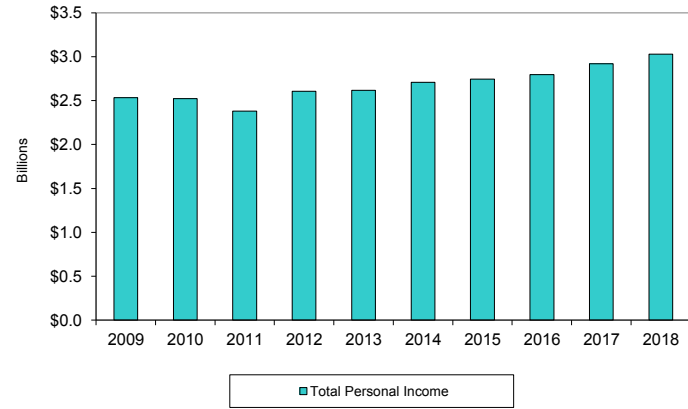
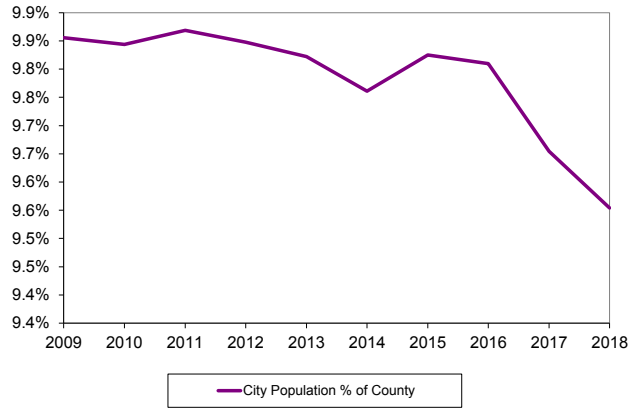


2 - Active Social Media Accounts



200 - Computers for Public Access

CITY OF RICHMOND
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN CALENDAR YEARS



Year	City Population	Per Capita Personal Income	Total Personal Income	Unemployment Rate (%)	Contra Costa County Population	City Population % of County
2008	103,895	\$24,832	\$2,579,920,640	10.2%	1,048,185	9.91%
2009	104,602	\$24,213	\$2,532,728,226	16.6%	1,061,325	9.86%
2010	105,630	\$23,881	\$2,522,550,030	18.5%	1,073,055	9.84%
2011	104,220	\$22,839	\$2,380,280,580	17.6%	1,056,064	9.87%
2012	104,887	\$24,847	\$2,606,127,289	15.2%	1,065,117	9.85%
2013	105,562	\$24,781	\$2,615,931,922	12.5%	1,074,702	9.82%
2014	106,388	\$25,453	\$2,707,893,764	7.1%	1,089,921	9.76%
2015	110,378	\$24,856	\$2,743,555,568	5.8%	1,123,429	9.83%
2016	111,785	\$25,024	\$2,797,307,840	5.1%	1,139,513	9.81%
2017	110,967	\$26,317	\$2,920,370,250	4.6%	1,149,363	9.65%
2018	110,436	\$27,413	\$3,027,382,068	3.6%	1,155,879	9.55%

Source: HdL Coren & Cone

JURISDICTIONAL COMPARISON

	City of Richmond	City of Vallejo	City of Berkeley	City of Concord
Year Incorporated	1905	1867	1878	1905
Form of Government	City Council/Manager Charter City	City Council/Manager Charter City	City Council/Manager Charter City	City Council/Manager General Law City
Physical Area (Land)	33.7 square miles	30.7 square miles	10.5 square miles	31.1 square miles
Population	110,436	119,544	123,328	129,889
Growth Over Last 10 Years	7,549	2,891	12,346	8,604
Total Full-Time Equivalents (FTE)	722.5	600.0	1,583.4	419
Population Per FTE	153	199	78	310
Total Sworn Police FTE	178	122	181	154
Total Sworn Fire FTE	89	81	127	-
Population per Sworn FTE	414	589	400	843
Median Age	35.7	37.8	31.0	38.2
Number of Registered Voters	52,364	64,811	79,261	66,218
Party Affiliation				
Democrat	33,166	35,403	54,069	31,054
Republican	2,979	7,524	2,298	13,277
Other/Decline to state	16,219	21,884	22,894	21,887
Number of Housing Units	39,786	44,741	51,179	47,345
Number of Households	109,027	117,537	108,642	128,489
Median Household Income	\$61,045	\$62,272	\$75,709	\$76,500
Per Capita Income	\$27,812	\$28,368	\$45,738	\$34,634
Unemployment Rate	3.6%	4.4%	2.8%	2.8%
Budget Comparison				
General Fund Revenue Budget	\$176,218,420	\$110,870,341	\$194,499,665	\$104,355,772
General Fund Expenditure Budget	\$176,208,966	\$110,865,319	\$191,235,836	\$108,170,941
Expenditures Per Capita	\$1,596	\$927	\$1,550	\$833

FY2019-20 Budget

Sources: California Department of Finance; California Secretary of State; California Employment Development; American Community Survey; City of Vallejo; City of Berkeley; City of Concord.

OVERVIEW OF FINANCIAL OPERATIONS

Financial Statements

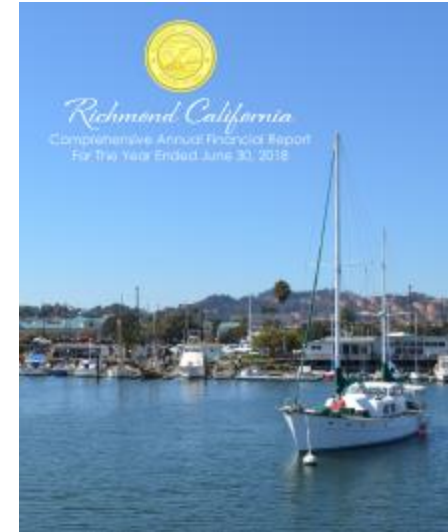
Since Fiscal Year 2001-02, the City has prepared its audited Basic Financial Statements (referred to as General Purpose Financial Statements in previous years) in accordance with Governmental Accounting Standards Board Statement No. 34 (GASB 34). The Basic Financial Statements provide both government-wide financial statements with a long-term perspective on the City's activities and the more traditional fund-based financial statements that focus on near-term inflows, outflows, and balances of spendable financial resources. The government-wide financial statements report on a full accrual basis and include comprehensive reporting of the City's infrastructure and other fixed assets.

Financial and Accounting Information

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and the standards established by the Governmental Accounting Standards Board (GASB). Combined financial statements are produced following the close of each fiscal year.

The City Council employs an independent certified public accountant, who, at such time or times as specified by the City Council, at least annually, and at such other times as they determine, examines the financial statements of the City in accordance with generally accepted auditing standards, including tests of the accounting records and other auditing procedures as such accountant considers necessary. As soon as practicable after the end of the fiscal year, the independent accountant submits a final audit and report to the City Council.

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various governmental funds are grouped into three broad fund categories (governmental, proprietary, and fiduciary).



Fund Structure

Major Governmental Funds	•General Fund •Community Development and Loan Program Fund
Non-Major Governmental Funds	•Special Revenue Funds •Debt Service Funds •Capital Projects Funds
Major Proprietary Funds	•Richmond Housing Authority •Port of Richmond •Municipal Sewer
Non-Major Enterprise Funds	•Richmond Marina Fund •Storm Sewer Fund •Cable TV Fund
Internal Service Funds	•Insurance Reserves Fund •Equipment Services and Replacement Fund •Police Telecommunications Fund •Compensated Absences Fund
Fiduciary Funds	•Agency Funds •Pension Trust Funds •OPEB Trust Fund •Private-Purpose Trust Funds

Governmental Funds

Governmental funds account for governmental activities mostly supported by taxes and charges for services. All governmental funds are accounted for on the "*current financial resources*" measurement focus and the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The City has both major and non-major governmental funds. Information is presented separately for each major governmental fund and in the aggregate for non-major governmental funds. The City reports the following major governmental funds:

General Fund is used for all general revenues of the City not specifically levied or collected for other City funds and the related expenditures. The General Fund accounts for all financial resources of a governmental unit which are not accounted for in another fund.

Community Development and Loan Programs Fund accounts for the receipt of Community Development Block Grant, HOME Investment Partnership Program, Neighborhood Stabilization Program grant monies, and the use of the grants. The Fund also accounts for the low and moderate income housing activities of the City as Housing Successor to the former Redevelopment Agency, and activities related to the City's loan from the California Department of Toxic Substances Control for the Miraflores Remediation project. The grants and loan programs are to be used to provide, within the City of Richmond, new affordable housing, improve existing housing conditions, assist homeless and disabled with housing, and to expand economic opportunities in business, and employment for low and moderate income residents.

Special Revenue Funds account for proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

Debt Service Funds account for principal and interest payments on bonds.

Capital Projects Funds account financial resources used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Proprietary Funds

Proprietary Funds account for business-type activities whose functions are intended to recover all or a significant portion of their costs through user fees and charges to external users of goods and services. Proprietary funds are accounted for using the "*economic resources*" measurement focus and the accrual basis of accounting.

Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred, regardless of when cash changes hands.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operations of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

Proprietary funds of the City are two types: (1) major proprietary and (2) non-major enterprise

Enterprise funds are used to report any activity for which a fee is charged to external users for goods or services provided. The City reports the following major proprietary funds:

Richmond Housing Authority Fund accounts for all funds provided by the Department of Housing and Urban Development (HUD) to assist low income families in obtaining decent, safe and sanitary housing. The Richmond Housing Authority, a component unit of the City, manages this fund.

Port of Richmond Fund accounts for all financial transactions relating to the City-owned marine terminal facilities and commercial property rentals.

Municipal Sewer Fund accounts for all financial transactions relating to the City's Wastewater and Collection Treatment. Services are on a user charge basis to residents and business owners located in Richmond.

The City reports the following non-major enterprise funds:

Richmond Marina Fund records revenue collected from berth rentals and the use of marina facilities. The fund also records expenses incurred for the operation of the facility and for the payment of the loan from the California Department of Boating and Waterways.

Storm Sewer Fund records the revenue from storm water fees and transfers from operations reserves. It also records the expenses of maintaining a clean storm sewer system so that the City is in compliance with the federally mandated Storm Water Pollution Prevention Program.

Cable TV Fund was set up for the administration and enforcement of the franchise agreements with two cable television systems, management of municipal cable channel, departmental video services, media and public information, and telecommunications planning. The fund records revenue received from franchise fees and indirect charges to other funds and administration expenses incurred in operating the system.

Internal Service Funds

Internal service funds are used to finance and account for goods and services provided by a designated department to other departments in the City on a cost-reimbursement basis. The City maintains the following internal service funds:

Insurance Reserves Fund is used to report activities related to employees' claims due to industrial injuries and activities related to general claims against the City for damages incurred. Charges to departments are allocated based on average number of claims and dollar value, payroll costs incurred, and number of full-time equivalents in each department.

Equipment Replacement Fund is used to report activities related to replacement of City vehicles and other major equipment, including information technology infrastructure.

Police Telecommunications Fund is used to report activities related to Computer Aided Dispatch (CAD) and Records Management System (RMS).

Compensated Absences Fund is used to account for sick, vacation, and compensatory time leave payouts related to employee retirements.

Fiduciary Funds

Fiduciary funds are used to account for resources that are held by the government as a trustee or agent for parties outside the government and cannot be used to support the government's own programs. The City reports the following fiduciary funds:

Agency Funds account for assets held by the City as an agent for individuals, governmental entities, and non-public organizations.

Pension Trust Funds were established to account for revenues and expenditures related to City retirees' pension plans. The City administers the activities of certain pension funds on behalf of retirees including the following closed pension plans of the City: General Pension, Police and Firemen Pension and Garfield Pension. All current and future City employees are enrolled in CalPERS (California Public Employee's Retirement System). CalPERS manages all of the financial activities related to the pension plans offered by the City to current and future City employees.

OPEB Trust Fund was established to account for the medical benefits for former employees of the City.

Private-Purpose Trust Funds account for assets held by the City as an agent for the U.S.Navy and a private developer for the cleanup of Point Molate; and, activities of the Successor Agency to the former Redevelopment Agency.

Financial Policies

Financial policies provide guidelines for the overall fiscal management of the City. The policies help guide current and long-range fiscal planning. The City Council approves and can amend the policies to address changing circumstances and conditions. Below is a summary of the City's financial policies; full policies can be found in the appendices of this document.

Structural Balance Policy

The City shall maintain structurally balanced budgets whereby one-time funds can be spent only on one-time uses and ongoing funds can be spent on ongoing (or one-time) uses. In addition, budget enhancements can be approved only if a new source of permanent revenues is received that will cover the future cost of such enhancements. This policy is in the process of being further developed.

Reserves Policy

The City shall maintain year end contingency reserve balances in the General Fund, including PERS savings reserves but excluding departmental carryover, of minimum 7% of next year's budgeted General Fund expenditures. City Council approval is required before any withdrawals from the reserve fund. The Council shall have the discretion to use the reserve for one time emergencies only and not to be used for ongoing expenses.

Investment Policy

The City's Investment Policy provides guidelines for City officers charged with the investment of idle cash to ensure prudent investment and cash management practices. The Investment Policy establishes three criteria for selecting investment vehicles: safety, liquidity and yield. The Investment Policy states that an adequate percentage of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements and that yield or "rate of return" on an investment should be a consideration only after the requirements of safety and liquidity are met.

Debt Policy

The City's Debt Policy limits General Fund net debt service to 10% of General Fund revenues and sets forth detailed debt management and refunding practices.

Swap Policy

The City is authorized under California Government Code Section 5922 to enter into interest rate swaps to reduce the amount and duration of rate, spread, or similar risk when used in combination with the issuance of bonds. The Swap Policy provides procedural

direction to the City, the Richmond Housing Authority, the Richmond Community Redevelopment Agency and the Richmond Joint Powers Finance Authority regarding the utilization, execution, and management of interest rate swaps and related instruments (collectively, “interest rate swaps”). Periodically, but at least annually, the City will review the Swap Policy and will make modifications as appropriate due to changes in the business environment or market conditions.

Grants Policy

The City will pursue grant funding from federal, state, and other sources, consistent with identified City goals and objectives. The City Council approves all grant applications in excess of \$5,000 and delegates receipt and contract execution to the City Manager. Grants opportunities are evaluated individually, considering the benefits of the programs and the ongoing impacts to the City if grant funding is no longer available.

Budgeting

Budgetary Accounting

The City adopts a budget annually to be effective July 1, for the ensuing fiscal year. The budgets are adopted on a basis substantially consistent with generally accepted accounting principles (GAAP). Budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the City Council.

The City uses an encumbrance system as an extension of normal budgetary accounting for the General Fund, special revenue funds, and capital projects funds. Under this system, purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations. Encumbrances outstanding at year-end are recorded as reservations of fund balance since they do not constitute expenditures or liabilities. Unencumbered and unexpended appropriations lapse at year-end.

Budget Development Process

The budget development process is the formal method through which the City establishes its program priorities, goals and service levels for the upcoming fiscal year. Through the budget development process, policy is set, programs are established, service levels are expressed, performance measures are articulated, and resources are identified.

The “budgetary” method of accounting is used for preparing the City’s budget. The budget is a plan of revenue and expense activities for the fiscal year and is intended to provide a clear, concise, and coordinated financial program to attain the City’s goals and objectives. Revenue estimates are derived using historical and economic data on the state and local levels. The budget should be

balanced with current revenues equal to or greater than current expenditures.

Responsibilities:

1. The Finance Director has the overall administrative responsibility for planning, coordinating, analyzing, preparing and issuing the budget.
2. Each department director is responsible for preparing and submitting the budget for the department and its subsidiary divisions in accordance with the budget instructions.
3. The City Manager, in close consultation with the division and department directors, is responsible for making the final determination of the proposed budget to be submitted for approval to the City Council.
4. The City Council is responsible for approving the annual operating budget.

Preparing the Budget:

1. As a general rule, from October to December, the City Manager, the Finance Director, and Budget Division hold a series of planning meetings to analyze financial performance and determine preliminary budget guidelines for the upcoming fiscal year.
2. Following the planning meetings, the Finance Director prepares strategy recommendations for the upcoming budget and presents them to the City Manager.
3. The City Manager and the Finance Director make a final determination of the budget strategy and guidelines.
4. In January and February, the Budget Division drafts the budget guidelines, instructions, supporting materials, forms and worksheets, and distributes them to all departments and divisions responsible for budget preparation.

The budget guidelines are based on financial information that includes:

- a. New budget policies for the upcoming fiscal year.
 - b. Department worksheets with historical actual and proposed operating revenue and expenses.
 - c. Variance analysis (actual versus budgeted financial activity) and forecast analyses.
5. The Budget Division coordinates a series of workshops to provide technical assistance to staff who is involved in preparing budgets for their departments or divisions.
 6. Under the direction of the department director, departments and divisions prepare their budgets.
 - a. Budgets are expected to conform to the standards set forth in the Budget Guidelines and Instructions manual.
 - b. Should the budget deviate from those standards, the department or division prepare a justification.
 - c. If a department's proposed budget includes new programs, the department includes information and justification on the programs including amounts that will be required to fund their implementation.

7. When the division and department budgets are completed, the department director reviews them and forwards them to the Budget Division.
8. The Budget Division compiles the divisional and departmental budgets into a draft for a single City-wide budget, analyzing all revenue and expenditure projections to ensure that they meet the City's goals and objectives, adhere to the budget guidelines, and that no category has been overlooked.
9. The Budget Division presents to the City Manager and the Finance Director the completed draft budget and a master list of departments' proposed new programs.
10. The City Manager, Finance Director, and department directors meet between March and the end of April to review the draft budget, make necessary adjustments, and determine which of the proposed new programs will be presented to the City Council for adoption. These meetings are an opportunity for each department and division to present their proposed budget and their justifications for new programs, and to enhance senior management's knowledge of operational needs.
11. When the draft budget has been approved by the City Manager and the Finance Director, the adjusted divisional and departmental budgets are returned to the department directors for their information and acknowledgement.
12. In early May, the Budget Division compiles a brief summary of the draft budget and sends a copy to the City Council pursuant to the applicable City resolution.
13. The Budget Division distributes the draft budget summary to the City Council. At the May City Council meeting, the department directors hold a work session to inform the City Council about budget strategies and the financial data upon which it is based.
14. Based upon the City Council's comments, the Budget Division may subsequently revise the draft budget.
15. Public hearings are conducted on the proposed budgets to review all appropriations and sources of financing.
16. At its June meeting, the City Council formally adopts the budget. Once adopted, the budget is the City Council's approved operational plan for the ensuing fiscal year.

Monitoring the Budget:

1. Once in place, the adopted budget becomes the main internal control document used to monitor and manage the City's financial position.
2. Expenditures are controlled at the fund level for all budgeted departments within the City. This is the level at which expenditures may not legally exceed appropriations.
3. Department directors review the monthly financial reports and prepare written explanations of significant variances between actual revenues and expenditures and the budget projections. These data are intended to help department directors control expenditures and maximize revenue.
4. The Budget Division prepares and submits to the City Manager and the Finance Director the monthly City-wide variance report for review. During this review, budgetary issues are addressed and corrective action is taken.
5. Throughout the year, department directors assist their divisions and departments in taking any necessary corrective action to control costs.

Budget Amendments:

Amendments to the budget may be made throughout the fiscal year. A mid-year budget review is conducted and presented to the City Council in February. Any amendment or transfer of appropriations between object group levels within the same department must be authorized by the Finance Director or his/her designee. Appropriations of new monies, transfers between funds, or any amendment to the total level of appropriations require formal action through City Council resolution irrespective of amount. Supplemental appropriations financed with unanticipated revenues during the year must also be approved by the City Council.

Cost Allocation Plan

A Cost Allocation Plan is an analytical tool through which a city can apportion administrative or indirect costs to individual departments or cost centers within its organization. Most indirect costs are those expenditures that provide support services or oversight to each department citywide and typically include legislative, managerial, financial, administrative, legal, personnel, technology, and building and equipment use. The City uses a professionally prepared cost allocation plan to allocate indirect costs from central service departments to other City departments. City maintains two cost allocation plans: full cost and 2 CFR 225 (formerly OMB A-87) compliant. The primary goal is to distribute indirect costs in a fair and reasonable manner using established metrics based on industry standards.

Capital Improvement Planning

Each year the City adopts its Five-Year Capital Improvement Plan (“CIP”) containing a forecast of capital improvement needs and funds identified to meet those needs during the current budget fiscal year and the next four fiscal years. The CIP for FY2019-20 identifies approximately \$26.8 million of funded capital improvement projects funded by capital project funds; and \$13.5 million funded by enterprise funds, internal service funds, and Housing Department funds. All CIP projects total \$180.5 million over the next five fiscal years. The unfunded capital improvement projects total \$190.3 million over the next five years.

Long-Range Financial Forecasting

The City maintains a five-year financial forecasting model for the General Fund that is updated annually. The model includes ten years of historical data and projects five years into the future. The purpose of the forecast model is to :

- Understand major drivers of revenue and expenditures
- Creates a long-range view for strategic decision-making
- Align financial capacity with long-term service objectives
- Identify structural budget issues
- Evaluate long-term impacts of current decisions
- Perform scenario analysis to determine fiscal impact of varying conditions

Forecast assumptions are reviewed each year and updates are made to estimated growth rates based on known factors at that time. Staff bases assumptions on a number of financial indicators, including the general economic climate, inflation indices, historical trends, actuarial rates, and payment schedules.

Major General Fund Revenue Sources

Property Taxes and Assessed Valuation

The City utilizes the facilities of the County for the assessment and collection of property related taxes for City purposes. The assessed valuation of property is established by the County Assessor and reported at 100% of the full cash value as of January 1, except for public utility property, which is assessed by the State Board of Equalization. City property related taxes are assessed and collected at the same time and on the same tax rolls as are county, school, and special district taxes.

The County collects the *ad valorem* property taxes. Taxes arising from the basic one percent levy are apportioned among local taxing agencies on the basis of a formula established by State law in 1979. Under this formula, the City receives a base year allocation plus an allocation on the basis of growth in assessed value (consisting of new construction, change of ownership and inflation). Taxes relating to voter-approved indebtedness are allocated to the relevant taxing agency. Taxes relating to voter-approved pension costs are allocated to the taxing agency. Beginning in Fiscal Year 1990-91 (with the adoption of new State legislation), the County has deducted the pro-rata cost of collecting property taxes from the City's allocation.

Pursuant to Article XIII A of the California Constitution, annual increases in property valuations by the County Assessor are limited to a maximum 2% unless properties are improved or sold. Transferred properties and improvements are assessed at 100% of full cash

value. Therefore, the County tax rolls do not reflect values uniformly proportional to market values.

Business inventories are exempt from property taxation and are not included in the values shown in the following tables. Also excluded is the first \$7,000 of the value of owner occupied residences, pursuant to the homeowners' exemption under State law.

"Secured" property is real property which in the opinion of the County Assessor can serve as a lien to secure payment of taxes. "Utility" property is any property of a public utility which is assessed by the State Board of Equalization rather than the County Assessor, and which is also "secured" property.

In preparing its annual budgets, the City forecasts property taxes based on each of the specific categories of receipts (secured and unsecured, current and delinquent receipts, supplemental, and State replacement funds). Current receipts are derived from the County Assessor's estimate of growth in assessed valuation, adjusted for estimates in growth for redevelopment project areas. Estimates of other property tax receipts are primarily based on historical collections.

Teeter Plan. The City is located within a county that is following the "Teeter Plan" (defined below) with respect to property tax collection and disbursement procedures. Under this plan, a county can implement an alternate procedure for the distribution of certain property tax levies on the secured roll pursuant to Chapter 3, Part 8, Division 1 of the Revenue and Taxation Code of the State of California (comprising Section 4701 through 4717, inclusive), commonly referred to as the "Teeter Plan."

Generally, the Teeter Plan provides for a tax distribution procedure by which secured roll taxes and assessments are distributed to taxing agencies within the county included in the Teeter Plan on the basis of the tax levy, rather than on the basis of actual tax collections. The County then receives all future delinquent tax payments, penalties and interest, and a complex tax redemption distribution system for all participating taxing agencies is avoided. While the County bears the risk of loss on delinquent taxes that go unpaid, it benefits from the penalties associated with these delinquent taxes when they are paid. In turn, the Teeter Plan provides participating local agencies with stable cash flow and the elimination of collection risk. The constitutionality of the Teeter Plan was upheld in *Corrie v. County of Contra Costa*, 110 Cal. App. 2d 210 (1952). The County was the first Teeter Plan county in the State when the Teeter Plan was enacted by the State Legislature in 1949.

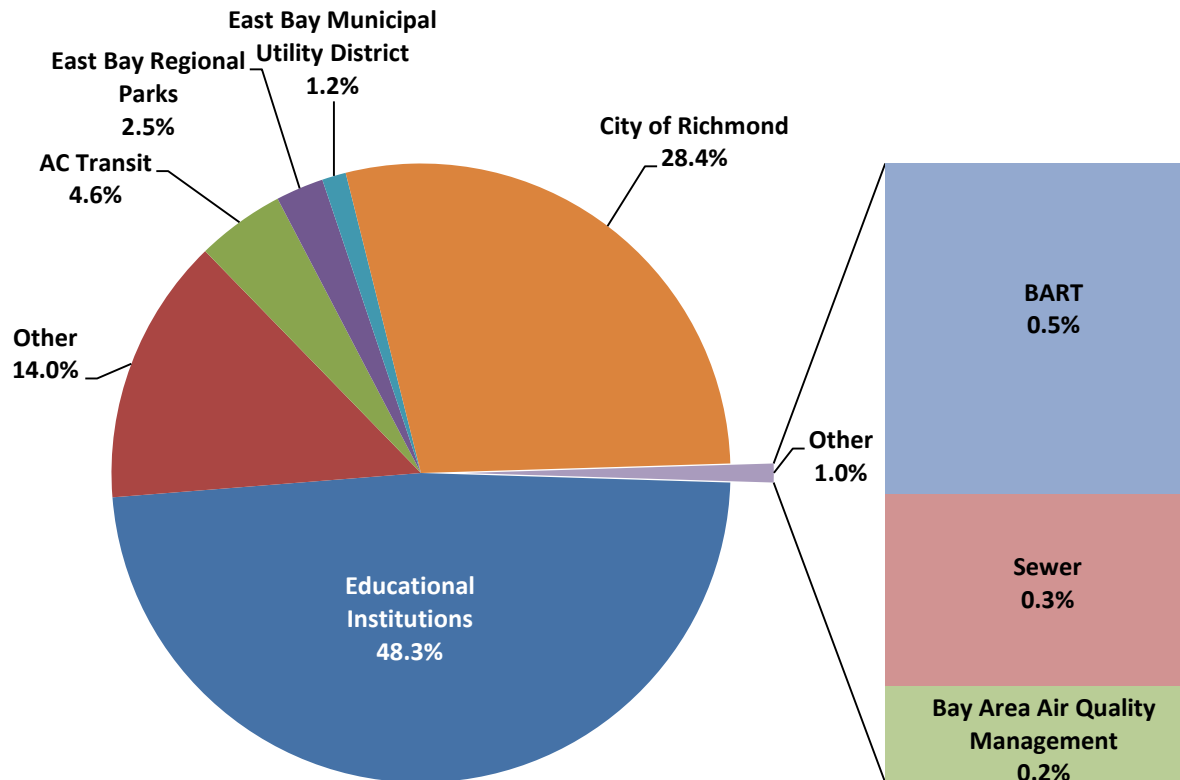
The valuation of property is determined as of January 1 each year and equal installments of tax levied upon secured property become delinquent on the following December 10 and April 10. Taxes on unsecured property are due May 15 and become delinquent August 31.

Although the City receives its entire secured tax levy amount each year under the Teeter Plan, an indication of actual tax collections can be obtained from the history of collections of all entities levying taxes within the City limits.

Contra Costa County produces the yearly Assessed Valuation (AV) report in July, after the budget has already been adopted by the City. Before that report is produced, staff projects the AV growth based on property sales the previous calendar year. For those

properties that sold, the current sale price is compared to the previous valuation. All other properties are assumed to grow by the typical maximum amount of 2% per the Proposition 13 guidelines. The two items together produces the yearly forecast.

The graph below illustrates the distribution of the 1% Property Tax:



Utility Users Tax

The City collects a Utility Users Tax (UUT) from utility users within the City's boundaries. Such users are charged 10% of the total bill for electricity and gas services, and 9.5% of the total bill for telecommunication and cable television services. The tax is not applicable to State, County, or City agencies, insurance companies or banks. The Utility Users Tax currently represents the largest revenue source for the City.

The Richmond Municipal Code Section 13.52.100 provides that any electric service user may annually elect to pay a maximum UUT that is calculated as the base amount of \$1,148,137.54 for each percent of tax imposed for any tax year. The base amount is then adjusted annually by that percentage which is ninety percent (90%) of the total percentage of change in the United States Department of Labor, Bureau of Labor Statistics' Gas (piped) and Electric Consumer Price Index for All Consumers Urban for the San Francisco/Oakland/San Jose Area. This is calculated on the basis of the two consecutive and most recently completed years for which data is available from the United States Department of Labor. In order to elect to pay the maximum UUT, a user of the electric service must enter into an agreement with the City Tax Administrator prior to the commencement of the tax year to pay the maximum tax liability directly to the City during the tax year. No portion of the maximum UUT is refundable in the event the service user subsequently determines that its tax liability under this chapter would have been less than the maximum UUT calculated as described above.

UUT as mentioned above consists on taxes to utilities such as cable television, gas and electricity, telecommunications (land lines and cell phones) and prepaid wireless cards – new revenue approved by the State of California in 2014 year with the passage Assembly Bill 1717. Stemming from these taxes, the City has two revenue streams related to the Chevron Refinery. The refinery opts to use the maximum UUT provision on a consistent basis. Additionally, within the UUT category the City has settlement payments related to litigation with the refinery. These two Chevron related streams account for over 65% of UUT as a whole. Furthermore, each revenue stream is analyzed independently based on prior year data and trends happening locally and legislation or changes happening at the state level. For example, for both cable television and telecommunications, there are less people subscribing to these services (i.e. landlines), often opting for non-taxed services (dish services).

The yearly forecast is comprised of several steps. Part of the UUT revenue stems from the tax settlements. Those amounts are clearly spelled out. Another segment is the amount that pertains to the maximum cap amount as outlined in the Richmond Municipal Code. Staff forecasts the CPI growth that is used as the basis for the yearly cap amount. Finally, Staff works directly with the revenue tax consultants to look at regional and economic trends that impact UUT and from that produce a forecast.

Sales and Use Taxes

The sales tax is an excise tax imposed on retailers for the privilege of selling tangible personal property. The use tax is an excise tax imposed on a person for the storage, use or other consumption of tangible personal property purchased from any retailer. The proceeds of sales and use taxes (collectively, "Sales Tax") imposed within the boundaries of the City are distributed by the State to various agencies as shown below in the table below. The total Sales Tax rate for the City currently is 9.25% and is allocated as follows:

Rate	Jurisdiction	Purpose
3.69%	State	State's General Fund
0.50%	State	Local Public Safety Fund to support local criminal justice activities (1993)
0.25%	State	State's Education Protection Account to support school districts, county offices of education, charter schools, and community college districts.

0.50%	State	Local Revenue Fund to support local health and social services programs (1991 Realignment)
1.06%	State	Local Revenue Fund 2011
0.25%	County	County transportation funds
	Transportation	
1.00%	Local	City operations – Regular Sales Tax
1.00%	Local	City operations – Measure Q/2004
1.00%	Local	City operations – Measure U/2014
9.25%	Total	Total Statewide Base Sales and Use Tax Rate

The Sales Tax category is made of several categories. Of significance are those collected by the State of California's Board of Equalization, regular sales tax, and the two voter-approved extra half-cent Measure U and Measure Q sales taxes make up 75% of this revenue stream. The City works with revenue consultants, MuniServices, to produce these forecasts. The company provides quarterly updates that contain updated five year forecasts. They specifically look at California's economic and local trends to forecast future trends. Additionally, their Cash Receipts Analysis report presents performance information for the City, others in our county, geographical regions, and statewide by quarter, fiscal year to date and benchmark year. MuniServices also reviews the released sales tax permit and payment data separately from the allocation summaries State Board of Equalization. The other revenue streams within the Sales Tax category change from year to year based on different criteria. Those streams are analyzed individually and projected based on trends from prior years. One revenue in particular, the Vehicle License Fee Backfill Swap, is based directly on changes to AV. For this stream in particular, the City uses the same AV change as used for Secured Property Taxes.

The Sales Tax revenue forecast stems from both data provided by the City's sales tax consultant who provide trends and forecast for the regular sales and the City's two half cent measures. Additionally, the projected AV growth percentage used in the Property Tax forecast is also used for the Vehicle License Fee Backfill Swap revenue stream.

Other Taxes

Other taxes include franchise fees, transient occupancy tax, and documentary transfer tax which is the largest amount collected under this revenue source. The City collects a tax (the "Documentary Transfer Tax") on all transfers by deeds, instruments, writings or any other document by which lands, tenements, or other interests in real property are sold at tiered rate. Richmond voters approved the tiered rate in November 2018 amending the City of Richmond's Municipal Code and changing the Real Estate Documentary Transfer Tax so the tax rate for properties below \$1 million does not increase, the rate for properties between \$1 million to \$3 million increases from .7% to 1.25%; the rate for properties between \$3 million to \$10 million increases from .7% to 2.5%; and the rate for properties over \$10 million increases from .7% to 3.0%.

Sale Price	\$1 to \$999,999	\$1,000,000 to \$2,999,999	\$3,000,000 to \$9,999,999	\$10,000,000 and above
Tax Rate per \$1,000 of Sale Price	\$7.00	\$12.50	\$25.00	\$30.00
Rate	0.70%	1.25%	2.50%	3.00%

The Other Taxes category, especially the Documentary Transfer Tax, is the most volatile and hardest to forecast of the revenue streams. Staff produces conservative estimates based on prior year's actuals and historical trends for each revenue stream within the Other Taxes category.

Major Non-General Fund Revenue Sources

Following is a discussion of the City's principal non-general fund revenue sources: charges for services, property taxes, federal grants, and other grants.

Charges for Services

These charges are primarily imposed by two main departments of the City of Richmond – Water Resource Recovery and Human Resources - Risk Management. Water Resource Recovery department generates revenue from wastewater sewer charges. The wastewater sewer division receives revenues from fixed fees from residential, commercial, and industrial users as set by ordinance. While the residential fees are fixed based on the number of users, commercial and industrial pay a flat fee and a flow based fee. These non-residential fees (commercial & residential) are based on prior year usage. The Human Resources department receives revenue from general liability cost allocations and worker's compensation charges. Charges are allocated to the departments to fund the City's insurance reserves.

Licenses, Permits, and Fees

This source of revenue includes fees for business licenses, building regulations, and planning permits. Outside of the General Fund, Rent Control, Planning & Building, Housing Department, Wastewater, and KCRT Cable TV generate the majority of this revenue.

Federal, State, and Local/Regional Grants

The revenue received from federal, state, and local/regional grants fund operations and capital improvement projects. Grant funding is received in many City departments with several departments/programs being mostly funded by grants. These include Employment and Training workforce development programs, Richmond Housing Authority housing programs, and Engineering/Capital Improvement street improvement programs. While many of the grants are recurring, the City continues to explore and apply for

grants in the future to better help serve our communities.

Changes in Cash Balances

FY2019-20 Budget Summary illustrates changes in beginning and ending balances by fund. Below is a summary explaining variances of 10% or more by fund group.

Other Operating Funds: The combined cash balance for this fund group is projected to decrease by 17% is primarily due to the negative cash in the R-Transit program. The negative cash balance is expected to be cured over the next fiscal years between outstanding reimbursements from the Contra Costa Transit Authority (CCTA) and a subsidy from the General Fund.

Special Revenue Funds: The combined cash balance for this fund group is projected to decrease by 31% is primarily due to spending down cash reserves in the Environmental & Community Investment Agreement (ECIA) fund for approved projects and programs.

Capital Improvement Funds: The combined cash balance for this fund group is projected to decrease by 55% is due to spending down cash reserves for multi-year capital projects.

Debt Service Funds: The combined cash balance for this fund group is projected cash balance estimated to decrease by 15% is due to the drawdown of fiscal agent cash for debt service payments.

Annual Appropriations Limit

Article XIII B of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Richmond limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted for changes in the cost of living and population. Section 7910 of the Government Code requires each local government to establish by resolution its appropriations limit for each fiscal year. The City's limitation is calculated every year and it is established by a resolution of the City Council as a part of the Annual Operating Budget. Resolution No. 58-19 was approved on June 25, 2019 establishing the City of Richmond's appropriation limit. Below is the calculation.

Fiscal Year	Population Percent Change	Per Capita Inflation Change Factor	Annual Growth Factor	Annual Adjustment	Annual Appropriations Limit
2019-20	1.0070	1.0385	1.0458	\$17,871,788	\$408,345,523
2018-19	1.0088	1.0367	1.0458	\$17,108,691	\$390,473,736
2017-18	1.0113	1.0369	1.0486	\$17,310,303	\$373,365,044
2016-17	1.0112	1.0537	1.0655	\$21,888,378	\$356,054,742
2015-16	1.0128	1.0382	1.0515	\$16,363,347	\$334,166,364
2014-15	1.0098	0.9977	1.0075	\$2,358,722	\$317,803,017
2013-14	1.0077	1.0512	1.0593	\$17,657,067	\$315,444,295
2012-13	1.0083	1.0377	1.0463	\$13,180,945	\$297,787,227
2011-12	1.0077	1.0251	1.033	\$9,090,177	\$284,606,282
2010-11	1.011	0.9746	0.9853	(\$4,104,665)	\$275,516,105

The City's appropriations subject to the Gann Limit is well below the authorized spending limit of \$408,345,523. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. Historically, the City's Annual Appropriations Limit has exceeded annual appropriations and the City projects this trend to continue.

City of Richmond
FY2019-20 Organizational Chart

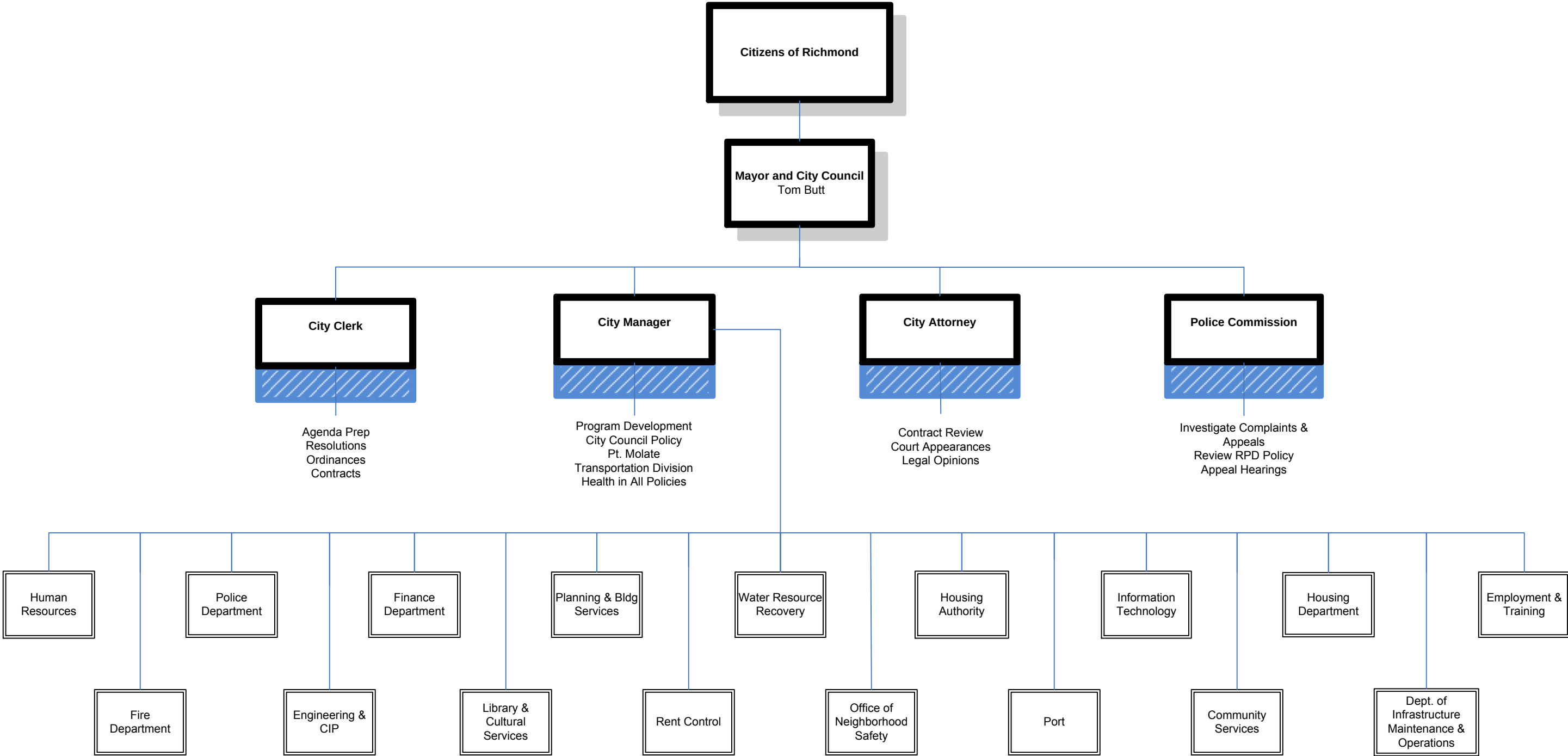
Existing Pos.

New Position

Reclassification

Main Program

Sub-Program



City of Richmond
Budgeted Funds - Sources and Uses

Budgeted Funds - Sources and Uses																														
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																											
Operating Funds																														
0001	General Fund	Majority collected through taxes (property, sales, and utility users), fees, and service charges	General purpose operations	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓		✓	✓									✓
1003	Transportation Operation	On-going CCTA grant; some fees from ridership and electric charging stations	Transportation operations accommodating elderly and disabled citizens				✓																							
1012	Hilltop Landscape Maintenance District	Special property tax assessment; operating transfer in from General Fund	Landscaping and maintenance within district boundaries													✓														
1015	Marina Bay Landscape & Lighting District	Special property tax assessment; operating transfer in from General Fund	Landscaping and maintenance within district boundaries													✓														
1050	Planning & Building Cost Recovery	Majority from building permits and conditional use of permits	Operating costs of providing planning and building regulation services													✓				✓										
1051	Engineering Cost Recovery	Charges for services provided to the public, developers, and city departments	Operating costs of providing engineering services															✓												
1053	Code Enforcement (will be closed after FY2017-18)	Proceeds from disbandment of Solid Waste Joint Powers Authority (JPA)	Abatement programs													✓														
1205	Employment & Training	Federal, state and local grants; and operating transfer in from General Fund	Job training programs for various demographic groups through partnerships with local employers																							✓				
4006	Stormwater	Storm water fees collected through property taxes	Maintenance of a clean storm sewer system for compliance with the federally mandated Storm Water Pollution Prevention Program														✓													

City of Richmond
Budgeted Funds - Sources and Uses

Budgeted Funds - Sources and Uses																													
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																										
Special Revenue Funds																													
1001	Secured Pension Override	Pension tax override collected through property taxes	Pension-related expenses, including debt service principal and interest payments																										✓
1005	Library Fund	Federal, state and local grants, donations, collection of late fees, and public art fee	Literacy for every adult program, public art mini grants, and other grant funded projects																	✓									
1007	Emergency Medical Services	Measure H County Tax	Support emergency medical services in the city											✓															
1009	Veolia Mitigation Funds	Annual license fee of \$25,000 as a requirement of Richmond Municipal Code Section 7.04.125 and Conditional Use Permit 92-49	Programs and/or projects in the North Richmond and Iron Triangle areas				✓																						
1010	North Richmond Waste Mitigation	Monthly mitigation fees paid by Republic Service dependent upon multiple variables (e.g. number of tons of recovered materials vs. solid waste, per ton gate rate charged and amount of CPI adjusted per ton mitigation fee)	Defray annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond and adjacent areas, subject to the joint control of the city and county				✓																						
1013	Hazmat Grant	Contra Costa Health Services	Funding for supplies and training to support fire department response to hazardous materials incidents in the city																										
1014	Economic Development Administration (EDA) Revolving Loan Fund	Principal and interest payments on revolving loans made to businesses	Loans to businesses; and professional services (audit, management, and consulting fees)											✓															✓

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																									
1017	Chevron Modernization Project	Chevron Products Company as part of the Environmental & Community Investment Agreement (ECIA) related to Chevron Refinery Modernization Project	Various community-based programs, including greenhouse reduction programs, and community-based programs as outlined in the ECIA and approved by City Council				✓	✓						✓	✓	✓	✓		✓	✓	✓						✓	
1018	Rent Control	Fees imposed to support Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection	Operating costs of administering the programs																								✓	
1055	Encroachments	Encroachment fees and charges for engineering services	Operating costs of providing encroachment services																✓									
1303	Kids First Initiative	For FY18-19, the City budgeted \$250,000 of Revenues. In FY19-20, the budget will be \$700,000. There will not be any monies budgeted in FY20-21. In future years, the City will set aside 1% in FY21-22, 2% in FY22-23, and 3% in FY23-24 of the annual actual unrestricted general fund revenues.	To create and expand opportunities for children and youth with after-school and summer programs. Help them deal with substance abuse issues, help youth stay healthy through expanded sports, recreation programs and enrichment programs.				✓																					
Capital Improvement Funds																					✓	✓						
1002	Gas Tax	An excise fuel tax (also known as a petrol, gasoline or gas tax, or as a fuel duty) imposed on the sale of fuel.	Restricted to uses for research, planning, construction, improvements, maintenance, and operation of public streets and highways																✓									

City of Richmond
Budgeted Funds - Sources and Uses

Budgeted Funds - Sources and Uses																												
				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure	Water Resource Maintenance & Operations	Capital Improvement Recovery	Planning & Building Department	Library & Cultural Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																									
1004	Asset Seizure	Forfeitures of assets gained through involvement in illegal activities	Law enforcement equipment and supplies											✓														
1006	Outside Funded Grants	Federal, state, and other grants	Grant funded services and programs				✓	✓				✓	✓	✓	✓					✓								
1019	Senate Bill 1 (SB1) - Road Maintenance and Rehabilitation Account (RMRA), also known as Gas Tax	An excise fuel tax (also known as a petrol, gasoline or gas tax, or as a fuel duty) 12 cents increase imposed on the sale of fuel effective November 1, 2017.	Restricted to uses for research, planning, construction, improvements, maintenance, and operation of public streets and highways															✓										
1054	Engineering Grants	Federal, state, and other grants	Grant funded capital and non-capital projects													✓	✓											
2001	Capital Outlay Fund	Bonds, grants, insurance proceeds, and settlement agreements	Restricted monies that are to be used for the specific purposes related to capital improvements				✓					✓						✓										
2002	Measure J	Contra Costa County collects one half of one percent sales and use tax; 20% is allocated to the city	Improvement of local transportation, including streets and roads														✓											
2007	Harbor Fund	Special limited obligation bond established in 1996	Port of Richmond dredging and deepening the Richmond Harbor																							✓		
2110	Impact Fee - Parks	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements															✓										
2111	Impact Fee - Traffic	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements															✓										

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																									
				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure Maintenance & Operations	Water Resource Recovery	Capital Improvement Department	Planning & Building Services	Library & Cultural Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental
2113	Impact Fee - Fire	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements												✓													
2114	Impact Fee - Police	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements										✓															
2115	Impact Fee - Comm/Aquatic	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																		✓							
2116	Impact Fee - Parks/Open	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements														✓											
2117	Impact Fee - Library	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																✓									
2118	Impact Fee - Hilltop	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements												✓													
2119	Impact Fee - Storm Drainage	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements													✓												
2120	Impact Fee - Developer	Fees collected by the city on new commercial and residential development projects	Infrastructure improvements																									
Debt Service Funds																✓												

City of Richmond
Budgeted Funds - Sources and Uses

Budgeted Funds - Sources and Uses																														
				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure	Water Resource Maintenance & Operations	Capital Improvement Recovery	Planning & Building Department	Library & Building Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental		
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																											
3001	2005 Taxable Pension Obligation Bonds	Transfers from the general Fund and the Pension Tax Override Fund	Debt service principal and interest payments on the 2005 Pension Obligation Bonds																									✓		
3002	99A Pension Obligation Bonds	Transfers from the Pension Tax Override Fund	Debt service principal and interest payments on the 1999A Pension Obligation Bonds																									✓		
3005	2016 Lease Revenue Bonds	Transfer from the general fund and charges to operating departments based on square footage occupied at Civic Center	Debt service principal and interest payments on the Civic Center Lease Revenue Bonds																									✓		
Enterprise Funds																														
4001	Port Operations	Rental income from Port tenants, dockage and wharfage	Operating costs; and capital improvements which includes maintenance dredging																							✓				
4003	Wastewater Enterprise	Sewer use tax fees, plan checking fees and sewer lateral fees; also, pre-treatment permits and design review fees	Operating costs; and capital improvements for the Wastewater Treatment Plant and throughout the City														✓													
4005	Marina Operations	Rental income from lease rentals	Debt service principal and interest payments to Dept. of Boating & Waterways; portion of project manager's salary for managing Marina projects														✓											✓		
4008	KCRT Cable Television	Revenues received from cable franchise fees and charges for services	Administrative and operating costs of the enterprise										✓																	
4101	RHA-Housing Choice Voucher-Sec 8	Department of Housing and Urban Development (HUD)	Provide housing assistance to program participants																						✓					
4102	RHA-Hope 6	Department of Housing and Urban Development (HUD)	Re-vitalization of easter hill development																						✓					

City of Richmond
Budgeted Funds - Sources and Uses

				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure Maintenance & Operations	Water Resource Recovery	Capital Improvement Department	Planning & Building Services	Library & Cultural Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																									
4103	RHA-Project Real	Department of Housing and Urban Development (HUD)	Lead abatement in privately owned homes																						✓			
4201	RHA-Capital Fund	Department of Housing and Urban Development (HUD)	Capital improvements for public housing developments																					✓				
4401	RHA-Hacienda	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4402	RHA-Friendship Manor	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4403	RHA-Triangle Court	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4404	RHA-Nevin Plaza	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4405	RHA-Nystrom Village	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4406	RHA-Richmond Village One	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4407	RHA-Richmond Village Two	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4408	RHA-Richmond Village Three	Department of Housing and Urban Development (HUD)	Provide housing for low income eligible participants																					✓				
4409	RHA-Local Fund	Rental income from RHA owned non federal funded properties (Westridge)	Public housing operations through out housing authority																					✓				
4501	RHA-Central Office Cost Center	Housing authority programs	Operations and administrative overhead																					✓				
Internal Service Funds																												
5001	Insurance Reserves	Charges to operating departments/funds based on number of full-time equivalents (general liability) and a percentage of payroll each pay period (worker's compensation)	Employee claims due to industrial injuries and general claims against the city for damages incurred									✓																

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																											
5003	Equipment Replacement	Charges to operating departments/funds for equipment usage	Purchase of equipment and or replacement of equipment that is no longer efficient in its operation																											
5005	Police CAD (Computer Aided Dispatch) System	Internal service charges to General Fund - Police	Communication centers' operations for public safety and emergency services																											
5006	Police RMS (Records Management System)	Internal service charges to General Fund - Police	Law enforcement records management																											
5008	Compensated Absences	Charges to operating departments/funds	Sick, vacation, and compensatory leave payouts to employees																											
Housing Department Funds																														
1200	Housing Administration	Section 108 Loan repayments, and transfer in from General Fund	Administrative and operating costs; and all other operating costs not specified in other housing funds																											
1201	Community Block Development Grant (CDBG)	Community Development Block Grant	CDBG grant programs for low and moderate income participants and other eligible programs such as public services, public facility rehabilitation, home improvement loans and other affordable housing programs																											
1202	Home Program	HOME Investment and Partnership Grant	For use in the development, rehabilitation and construction of affordable housing for low and moderate income families. The city participates in Contra Costa County Consortium in an effort to expand supply of decent and affordable housing in the city																											

City of Richmond
Budgeted Funds - Sources and Uses

Budgeted Funds - Sources and Uses																													
				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure Maintenance & Operations	Water Resource Recovery	Capital Improvement Department	Planning & Building Services	Library & Cultural Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental	
Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																										
1203	NSP (Neighborhood Stabilization Program) (Non-Profit)	NSP 1 program income	Activities which include, but are not limited to: a. Establishing financing mechanisms for purchase and redevelopment of foreclosed homes and residential properties b) Purchase and rehabilitate homes/residential properties abandoned or foreclosed c) Demolish blighted structures and redevelop demolished or vacant properties																										
1207	NSP (Neighborhood Stabilization Program) (City)	NSP 3 grant and program income	Purchase and rehabilitate homes and residential properties abandoned or foreclosed, demolish blighted properties and develop them making the properties available for low and moderate income families																		✓								
1208	Successor Housing Agency	Bond monitoring fees, program income (i.e., loan repayments principal and interest, residual receipts and others non-grant receipts)	Development, rehabilitation and construction of affordable housing as well as financial and/or rental assistance to low and moderate income families to avoid homelessness; also, the fund can also be used to provide housing and/or assist in the prevention of homelessness																		✓								

City of Richmond
Budgeted Funds - Sources and Uses

Fund	Fund Description	Primary Source of Funds	Primary Use of Funds																									
				Office of the Mayor	City Council	City Clerk	City Manager	Office of Neighborhood Safety	City Attorney	Police Commission	Finance Department	Human Resources	Information Technology	Police Department	Fire Department	Infrastructure Maintenance & Operations	Water Resource Recovery	Capital Improvement Department	Planning & Building Services	Library & Cultural Services	Community Services	Housing Department	Successor Agency	Employment & Training	Richmond Housing Authority	Port of Richmond	Rent Control	Non-Departmental
1209	Cal Home Grant	Cal Home State grant	Provide loans to qualified individuals (low and moderate income participants) to rehabilitate/repair, improve and remove health and safety hazards and to provide financial assistance such as down payment assistance to qualified low and moderate income homebuyers																									
1302	Housing In-Lieu Funds	Developer fees	Development, rehabilitation and construction of affordable housing available for low and moderate income families and to increase the affordable housing stock																			✓						
2125	Iron Triangle	Remaining interest on Economic Development Initiative (EDI) Grant	Repayment of Section 108 loans; remaining funds will be returned to HUD																			✓						
2126	Housing Capital Project Fund	State Grants - Prop 84 Baxter Creek, State IIG Prop 1C , California Coastal Baxter Creek	Restore the Baxter Creek and Park surrounding the Miraflores Senior Housing development site																			✓						

**City of Richmond
FY2019-20 Adopted Budget Summary
ALL FUNDS**

	General Fund	Other Operations	Special Revenues	Capital Improve-ments	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Housing Authority	Total
ESTIMATED BEGINNING BALANCE 07/01/19	16,971,182	(3,096,258)	12,516,285	11,235,210	6,782,500	29,149,485	38,056,187	111,614,591	2,245,256	-	113,859,847
Revenues											
30 Property Tax	44,709,813	1,604,453	11,577,200	-	11,968,145	-	-	69,859,611	-	-	69,859,611
31 Sales Tax	48,854,521	-	-	-	-	-	-	48,854,521	-	-	48,854,521
32 Utility Users Tax	46,670,419	-	-	-	-	-	-	46,670,419	-	-	46,670,419
33 Other Taxes	12,426,953	-	-	-	-	-	-	12,426,953	-	-	12,426,953
34 Licenses, Permits and Fees	6,620,667	6,713,380	3,670,551	882,238	-	2,263,165	-	20,150,001	1,354,425	-	21,504,426
35 Fines, Forfeitures and Penalties	897,604	2,000	19,000	-	-	2,000	-	920,604	-	-	920,604
36 Interest and Investment Income	236,079	-	18,033	-	-	-	100,000	354,112	192,464	-	546,576
37 Charges for Services	3,297,852	4,976,350	202,000	-	5,218,190	24,333,330	24,615,622	62,643,344	-	-	62,643,344
Charges for Internal Services	-	-	-	-	-	-	-	-	-	-	-
38 Other Revenues	270,996	662,530	20,875	-	-	-	2,830,346	3,784,747	496,097	44,500	4,325,344
39 Rental Income	921,529	7,980	-	-	-	10,861,844	-	11,791,353	-	896,000	12,687,353
3A State and Local Taxes	65,000	-	-	4,747,540	-	-	-	4,812,540	-	-	4,812,540
3B Federal Grant Revenue	-	2,337,323	40,176	5,597,109	-	-	-	7,974,608	1,018,604	2,703,913	11,697,125
3C State Grant Revenue	439,454	3,935,872	148,763	1,410,325	-	-	-	5,934,414	1,247,695	-	7,182,109
3D Other Grant Revenue	229,337	2,928,873	9,405,708	7,338,093	-	-	-	19,902,012	-	-	19,902,012
3H Pension Stabilization Revenue	-	-	-	-	-	-	-	-	-	-	-
60 Proceeds from Sale of Property	55,000	-	-	-	-	-	-	55,000	82,687	-	137,687
61 Loan/Bond Proceeds	-	-	77,200	-	-	-	-	77,200	617,752	-	694,952
Total Revenues	165,695,224	23,168,761	25,179,506	19,975,305	17,186,335	37,460,339	27,545,968	316,211,440	5,009,724	3,644,413	324,865,577

City of Richmond
FY2019-20 Adopted Budget Summary
ALL FUNDS

	General Fund	Other Operations	Special Revenues	Capital Improve- ments	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Housing Authority	Total
Expenditures											
40 Salaries and Wages	75,334,381	5,898,793	1,613,226	-	-	2,033,326	6,444,138	91,323,863	255,211	383,545	91,962,619
<i>Salary savings</i>	-	-	-	-	-	-	-	-	-	-	-
41 Benefits	54,867,986	3,857,531	1,029,681	-	-	1,155,850	2,038,088	62,949,136	140,451	335,910	63,425,497
<i>Benefits savings</i>	-	-	-	-	-	-	-	-	-	-	-
42 Professional Services	9,507,643	5,156,230	11,259,146	2,498,243	-	9,939,715	1,312,075	39,673,052	103,629	1,049,668	40,826,349
43 Other Operating	5,303,923	440,726	289,522	207,757	-	357,195	35,000	6,634,123	11,446	778,429	7,423,998
44 Utilities	4,258,396	229,745	23,300	-	-	1,538,503	50,000	6,099,944	860	588,200	6,689,004
45 Equipment & Contractual Svcs.	1,892,784	254,038	76,000	1,145,133	-	460,180	58,246	3,886,381	-	746,500	4,632,881
46 Provision for Insurance Loss	3,143	-	8,750	800	-	30,000	18,439,858	18,482,551	-	49,825	18,532,376
47 Cost Pool	15,153,128	3,921,307	408,975	-	-	1,445,172	1,410,532	22,339,114	236,394	695,472	23,270,980
48 Asset & Capital Outlay	321,322	3,001,000	3,564,327	22,931,554	-	40,000	2,163,000	32,021,203	1,547,695	694,805	34,263,703
Capital Improvement Projects	-	-	-	-	-	3,789,000	-	3,789,000	-	-	3,789,000
49 Debt Service Expenditures	890,289	-	-	-	22,040,020	13,262,588	326,018	36,518,915	-	-	36,518,915
50 Grant Expenditures	175,645	3,782,256	63,696	-	-	-	-	4,021,597	-	70,000	4,091,597
51 CDBG/Home/Hsg Proj	-	-	120,000	-	-	-	-	120,000	2,525,584	-	2,645,584
52 Employment & Training Allocations	-	63,663	-	-	-	-	-	63,663	-	-	63,663
53 RHA Cost Allocation	-	-	-	-	-	-	-	-	-	-	-
4A A87 Cost Plan Reimbursement	(4,518,250)	-	-	-	-	-	-	(4,518,250)	-	-	(4,518,250)
Other Operating Savings	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	163,190,390	26,605,289	18,456,623	26,783,487	22,040,020	34,051,528	32,276,955	323,404,293	4,821,270	5,392,354	333,617,917

**City of Richmond
FY2019-20 Adopted Budget Summary
ALL FUNDS**

	General Fund	Other Operations	Special Revenues	Capital Improvements	Debt Service	Enterprise Funds	Internal Service	Subtotal	Housing Department	Housing Authority	Total
90 Transfers in from:											
General Fund	-	3,002,188	700,000	650,000	2,587,104	-	4,990,962	11,930,254	-	-	11,930,254
Operations	-	-	-	-	1,245,925	-	-	1,245,925	-	-	1,245,925
Special Revenue	8,936,418	-	-	-	-	-	-	8,936,418	-	-	8,936,418
Capital Improvements	-	-	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-	-	-
Enterprise Fund	1,586,778	-	-	-	-	-	-	1,586,778	-	-	1,586,778
Internal Service Funds	-	-	-	-	-	-	-	-	-	-	-
Housing Department	-	-	-	-	-	-	-	-	-	-	-
Successor Agency	-	-	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-	243,558	243,558
Total transfers in	10,523,196	3,002,188	700,000	650,000	3,833,029	-	4,990,962	23,699,375	-	243,558	23,942,933
91 Transfers out to:											
General Fund	-	100,000	8,836,418	-	-	1,586,778	-	10,523,196	-	-	10,523,196
Operations	3,757,188	-	-	-	-	-	-	3,757,188	-	-	3,757,188
Special Revenue	-	-	-	-	-	-	-	-	-	-	-
Capital Improvements	650,000	-	-	-	-	-	-	650,000	-	-	650,000
Debt Service	2,587,104	-	1,245,925	-	-	-	-	3,833,029	-	-	3,833,029
Enterprise Fund	-	-	-	-	-	-	-	-	-	-	-
Internal Service Funds	4,990,962	-	-	-	-	-	-	4,990,962	-	-	4,990,962
Housing Department	-	-	-	-	-	-	-	-	-	-	-
Successor Agency	-	-	-	-	-	-	-	-	-	-	-
Housing Authority	-	-	-	-	-	-	-	-	-	243,558	243,558
Garfield Pension	86,103	-	-	-	-	-	-	86,103	-	-	86,103
General Pension	947,219	-	1,279,271	-	-	-	-	2,226,490	-	-	2,226,490
Total transfers out	13,018,576	100,000	11,361,614	-	-	1,586,778	-	26,066,968	-	243,558	26,310,526
Net transfers in/out	(2,495,380)	2,902,188	(10,661,614)	650,000	3,833,029	(1,586,778)	4,990,962	(2,367,593)	-	-	(2,367,593)
Excess/(Deficiency)	9,454	(534,340)	(3,938,730)	(6,158,182)	(1,020,656)	1,822,033	259,975	(9,560,446)	188,454	(1,747,941)	(11,119,933)
ENDING BALANCE	16,980,636	(3,630,598)	8,577,555	5,077,029	5,761,844	30,971,518	38,316,162	102,054,144	2,433,710	(1,747,941)	102,739,914

[1] Balance is due to transfers to trust funds: General Pension \$956,024; Police & Fire Pension \$1,270,466; Garfield Pension \$86,103; OPEB unfunded liability \$55,000

**City of Richmond
FY2019-20 Adopted Budget Summary
GENERAL FUND**

FUND	<u>General Fund</u>
0001	
Estimated Beginning Balance 07/01/19	16,971,182
<u>Revenues</u>	
30 Property Tax	44,709,813
31 Sales Tax	48,854,521
32 Utility Users Tax	46,670,419
33 Other Taxes	12,426,953
34 Licenses, Permits and Fees	6,620,667
35 Fines, Forfeitures and Penalties	897,604
36 Interest and Investment Income	236,079
37 Charges for Services	3,297,852
Charges for Internal Services	
38 Other Revenues	270,996
39 Rental Income	921,529
3A State and Local Taxes	65,000
3B Federal Grant Revenue	-
3C State Grant Revenue	439,454
3D Other Grant Revenue	229,337
3H Pension Stabilization Revenue	-
60 Proceeds from Sale of Property	55,000
61 Loan/Bond Proceeds	-
Total Revenues	<u>165,695,224</u>

**City of Richmond
FY2019-20 Adopted Budget Summary
GENERAL FUND**

FUND	General Fund
	0001
<u>Expenditures</u>	
40 Salaries and Wages	75,334,381
<i>Salary savings</i>	
41 Benefits	54,867,986
<i>Benefits savings</i>	
42 Professional Services	9,507,643
43 Other Operating	5,303,923
44 Utilities	4,258,396
45 Equipment & Contractual Svcs.	1,892,784
46 Provision for Insurance Loss	3,143
47 Cost Pool	15,153,128
48 Asset & Capital Outlay	321,322
Capital Improvement Projects	
49 Debt Service Expenditures	890,289
50 Grant Expenditures	175,645
51 CDBG/Home/Hsg Proj	-
52 Employment & Training Allocations	-
53 RHA Cost Allocation	-
4A A87 Cost Plan Reimbursement	(4,518,250)
Other Operating Savings	
Total Expenditures	<u>163,190,390</u>

**City of Richmond
FY2019-20 Adopted Budget Summary
GENERAL FUND**

FUND	<u>General Fund</u>
	0001
90 Transfers in from:	
General Fund	
Operations	
Special Revenue	8,936,418
Capital Improvements	
Debt Service	
Enterprise Fund	1,586,778
Internal Service Funds	
Housing Department	
Successor Agency	
Housing Authority	
Total transfers in	<u>10,523,196</u>
91 Transfers out to:	
General Fund	
Operations	3,757,188
Special Revenue	
Capital Improvements	650,000
Debt Service	2,587,104
Enterprise Fund	
Internal Service Funds	4,990,962
Housing Department	
Successor Agency	
Housing Authority	
Garfield Pension	86,103
General Pension	947,219
Total transfers out	<u>13,018,576</u>
Net transfers in/out	<u>(2,495,380)</u>
Excess/(Deficiency)	<u>9,454</u>
Ending Balance	<u><u>16,980,636</u></u>

City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS

	Transportation Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldg Cost Recovery	Engineering Cost Recovery
FUND	1003	1012	1015	1050	1051
Estimated Beginning Balance 07/01/19	(2,719,338)	303,420	909,526	3,514,159	(3,268,726)
Revenues					
30 Property Tax	-	999,197	605,256	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	6,638,380	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	2,151,718	872,241
Charges for Internal Services					
38 Other Revenues	20,000	-	-	500	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	840,000	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
Total Revenues	860,000	999,197	605,256	8,790,598	872,241

City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS

	Transportation Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldg Cost Recovery	Engineering Cost Recovery
FUND	1003	1012	1015	1050	1051
<u>Expenditures</u>					
40 Salaries and Wages	241,618	617,449	440,868	2,346,936	489,056
<i>Salary savings</i>					
41 Benefits	293,475	391,560	262,632	1,441,441	296,364
<i>Benefits savings</i>					
42 Professional Services	422,000	43,115	53,504	2,752,691	199,650
43 Other Operating	8,100	67,191	63,454	83,306	725
44 Utilities	2,500	41,000	134,395	9,000	2,800
45 Equipment & Contractual Svcs.	-	75,000	7,075	6,963	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	282,349	129,697	69,973	2,005,911	778,877
48 Asset & Capital Outlay	-	-	-	1,000	-
Capital Improvement Projects					
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
Total Expenditures	1,250,042	1,365,012	1,031,901	8,647,248	1,767,472

**City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS**

	Transportation Operations	Hilltop L&L	Marina Bay L&L	Planning/Bldg Cost Recovery	Engineering Cost Recovery
FUND	1003	1012	1015	1050	1051
90 Transfers in from:					
General Fund		203,566	423,194		895,231
Operations					
Special Revenue					
Capital Improvements					
Debt Service					
Enterprise Fund					
Internal Service Funds					
Housing Department					
Successor Agency					
Housing Authority					
Total transfers in	-	203,566	423,194	-	895,231
91 Transfers out to:					
General Fund				100,000	
Operations					
Special Revenue					
Capital Improvements					
Debt Service					
Enterprise Fund					
Internal Service Funds					
Housing Department					
Successor Agency					
Housing Authority					
Total transfers out	-	-	-	100,000	-
Net transfers in/out	-	203,566	423,194	(100,000)	895,231
Excess/(Deficiency)	(390,042)	(162,249)	(3,451)	43,350	-
Ending Balance	(3,109,380)	141,171	906,075	3,557,509	(3,268,726)

City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS

	Code Enforcement	Employment & Training	Stormwater	Operations Total
FUND	1053	1205	4006	
Estimated Beginning Balance 07/01/19	(2,530,960)	1,257,848	(562,187)	(3,096,258)
<u>Revenues</u>				
30 Property Tax	-	-	-	1,604,453
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	75,000	6,713,380
35 Fines, Forfeitures and Penalties	-	-	2,000	2,000
36 Interest and Investment Income	-	-	-	-
37 Charges for Services	-	134,333	1,818,058	4,976,350
Charges for Internal Services				-
38 Other Revenues	-	642,030	-	662,530
39 Rental Income	-	3,600	4,380	7,980
3A State and Local Taxes	-	-	-	-
3B Federal Grant Revenue	-	2,337,323	-	2,337,323
3C State Grant Revenue	-	935,872	3,000,000	3,935,872
3D Other Grant Revenue	-	2,088,873	-	2,928,873
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
Total Revenues	-	6,142,031	4,899,438	23,168,761

City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS

	Code Enforcement	Employment & Training	Stormwater	Operations Total
FUND	1053	1205	4006	
<u>Expenditures</u>				
40 Salaries and Wages	-	1,635,649	127,217	5,898,793
<i>Salary savings</i>				-
41 Benefits	-	1,113,463	58,596	3,857,531
<i>Benefits savings</i>				-
42 Professional Services	-	37,600	1,647,670	5,156,230
43 Other Operating	-	211,700	6,250	440,726
44 Utilities	-	17,800	22,250	229,745
45 Equipment & Contractual Svcs.	-	165,000	-	254,038
46 Provision for Insurance Loss	-	-	-	-
47 Cost Pool	-	540,097	114,403	3,921,307
48 Asset & Capital Outlay	-	-	3,000,000	3,001,000
Capital Improvement Projects				-
49 Debt Service Expenditures	-	-	-	-
50 Grant Expenditures	-	3,782,256	-	3,782,256
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	63,663	-	63,663
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
Total Expenditures	-	7,567,228	4,976,386	26,605,289

City of Richmond
FY2019-20 Adopted Budget Summary
OTHER OPERATIONS

	Code Enforcement	Employment & Training	Stormwater	Operations Total
FUND	1053	1205	4006	
90 Transfers in from:				
General Fund	55,000	1,425,197		3,002,188
Operations				-
Special Revenue				-
Capital Improvements				-
Debt Service				-
Enterprise Fund				-
Internal Service Funds				-
Housing Department				-
Successor Agency				-
Housing Authority				-
Total transfers in	55,000	1,425,197	-	3,002,188
91 Transfers out to:				
General Fund				100,000
Operations				-
Special Revenue				-
Capital Improvements				-
Debt Service				-
Enterprise Fund				-
Internal Service Funds				-
Housing Department				-
Successor Agency				-
Housing Authority				-
Total transfers out	-	-	-	100,000
Net transfers in/out	55,000	1,425,197	-	2,902,188
Excess/(Deficiency)	55,000	-	(76,948)	(534,340)
Ending Balance	(2,475,960)	1,257,848	(639,135)	(3,630,598)

City of Richmond
FY2019-20 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
FUND	1001	1005	1007	1009	1010
Estimated Beginning Balance 07/01/19	-	366,800	286,309	197,975	114,603
<u>Revenues</u>					
30 Property Tax	11,361,614	-	215,586	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	25,000	67,000
35 Fines, Forfeitures and Penalties	-	19,000	-	-	-
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	-	-	-	-
Charges for Internal Services					
38 Other Revenues	-	10,675	-	-	-
39 Rental Income	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	40,176	-	-	-
3C State Grant Revenue	-	148,763	-	-	-
3D Other Grant Revenue	-	45,373	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
Total Revenues	11,361,614	263,987	215,586	25,000	67,000

City of Richmond
FY2019-20 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
FUND	1001	1005	1007	1009	1010
<u>Expenditures</u>					
40 Salaries and Wages	-	-	-	-	-
<i>Salary savings</i>					
41 Benefits	-	-	-	-	-
<i>Benefits savings</i>					
42 Professional Services	-	417,341	142,003	100,000	64,000
43 Other Operating	-	28,561	80,000	-	1,000
44 Utilities	-	17,400	-	-	2,000
45 Equipment & Contractual Svcs.	-	-	75,000	-	-
46 Provision for Insurance Loss	-	-	-	-	-
47 Cost Pool	-	-	-	-	-
48 Asset & Capital Outlay	-	46,950	20,000	-	-
Capital Improvement Projects					
49 Debt Service Expenditures	-	-	-	-	-
50 Grant Expenditures	-	13,696	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
Total Expenditures	-	523,947	317,003	100,000	67,000

	Secured Pension Override	Library Fund	Emergency Medical Services	Veolia Mitigation Funds	N. Rich. Waste Mit. Funds
FUND	1001	1005	1007	1009	1010
Transfers in from:					
General Fund					
Operations					
Special Revenue					
Capital Improvements					
Debt Service					
Enterprise Fund					
Internal Service Funds					
Housing Department					
Successor Agency					
Housing Authority					
Total transfers in	-	-	-	-	-
Transfers out to:					
General Fund	8,836,418				
Operations					
Special Revenue					
Capital Improvements					
Debt Service	1,245,925				
Enterprise Fund					
Internal Service Funds					
Housing Department					
Successor Agency					
Housing Authority					
Garfield Pension					
General Pension	1,279,271				
Total transfers out	11,361,614	-	-	-	-
Net transfers in/out	(11,361,614)	-	-	-	-
Excess/(Deficiency) [1]	-	(259,960)	(101,417)	(75,000)	-
Ending Balance	-	106,840	184,892	122,975	114,603

**City of Richmond
FY2019-20 Adopted Budget Summary
SPECIAL REVENUE FUNDS**

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	1013	1014	1017	1303	1055	1018	
Estimated Beginning Balance 07/01/19	15	296,798	10,266,497	229,693	590,100	167,495	12,516,285
Revenues							
Property Tax	-	-	-	-	-	-	11,577,200
Sales Tax	-	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	654,967	2,923,584	3,670,551
Fines, Forfeitures and Penalties	-	-	-	-	-	-	19,000
Interest and Investment Income	-	18,033	-	-	-	-	18,033
Charges for Services	-	-	-	-	202,000	-	202,000
Charges for Internal Services	-	-	-	-	-	-	-
Other Revenues	-	7,700	-	-	2,500	-	20,875
Rental Income	-	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	-	-
Federal Grant Revenue	-	-	-	-	-	-	40,176
State Grant Revenue	-	-	-	-	-	-	148,763
Other Grant Revenue	360,335	-	9,000,000	-	-	-	9,405,708
Pension Stabilization Revenue	-	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	77,200	-	-	-	-	77,200
Total Revenues	360,335	102,933	9,000,000	-	859,467	2,923,584	25,179,506

City of Richmond
FY2019-20 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	1013	1014	1017	1303	1055	1018	
<u>Expenditures</u>							
Salaries and Wages	-	-	-	187,313	250,835	1,175,078	1,613,226
<i>Salary savings</i>							-
Benefits	-	-	-	79,764	210,009	739,908	1,029,681
<i>Benefits savings</i>							-
Professional Services	321,444	4,576	9,746,082	191,100	400	272,200	11,259,146
Other Operating	38,891	20	61,000	16,000	5,700	58,350	289,522
Utilities	-	-	-	1,200	1,500	1,200	23,300
Equipment & Contractual Svcs.	-	-	-	1,000	-	-	76,000
Provision for Insurance Loss	-	-	-	-	-	8,750	8,750
Cost Pool	-	-	-	-	219,234	189,741	408,975
Asset & Capital Outlay	-	-	3,497,377	-	-	-	3,564,327
Capital Improvement Projects	-	-	-	-	-	-	-
Debt Service Expenditures	-	-	-	-	-	-	-
Grant Expenditures	-	-	50,000	-	-	-	63,696
CDBG/Home/Hsg Proj	-	120,000	-	-	-	-	120,000
Employment & Training Allocations	-	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-	-
Total Expenditures	360,335	124,596	13,354,459	476,377	687,678	2,445,227	18,456,623

City of Richmond
FY2019-20 Adopted Budget Summary
SPECIAL REVENUE FUNDS

	Hazmat Grant	EDA Revolving Loan Fund	Chevron Modernization Project	Kids First Fund	Encroachments Fund	Rent Control Fund	Special Revenue Total
FUND	1013	1014	1017	1303	1055	1018	
Transfers in from:							
General Fund				700,000			700,000
Operations							-
Special Revenue							-
Capital Improvements							-
Debt Service							-
Enterprise Fund							-
Internal Service Funds							-
Housing Department							-
Successor Agency							-
Housing Authority							-
Total transfers in	-	-	-	700,000	-	-	700,000
Transfers out to:							
General Fund							8,836,418
Operations							-
Special Revenue							-
Capital Improvements							-
Debt Service							1,245,925
Enterprise Fund							-
Internal Service Funds							-
Housing Department							-
Successor Agency							-
Housing Authority							-
Garfield Pension							-
General Pension							-
Total transfers out	-	-	-	-	-	-	10,082,343
Net transfers in/out	-	-	-	700,000	-	-	(9,382,343)
Excess/(Deficiency) [1]	-	(21,663)	(4,354,459)	223,623	171,789	478,357	(2,659,459)
Ending Balance	15	275,135	5,912,038	453,316	761,889	645,852	9,856,826

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	1002	1004	1006	1054	1019	2001	2002
Estimated Beginning Balance 07/01/19	(641,918)	360,117	126,282	11,495	251,932	2,797,076	1,588,106
Revenues							
Property Tax	-	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Charges for Internal Services	-	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-	-
State and Local Taxes	2,785,717	-	-	-	1,961,823	-	-
Federal Grant Revenue	-	-	-	5,597,109	-	-	-
State Grant Revenue	-	-	1,410,325	-	-	-	-
Other Grant Revenue	-	-	1,305,436	500,000	-	-	5,532,657
Pension Stabilization Revenue	-	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-	-
Total Revenues	2,785,717	-	2,715,761	6,097,109	1,961,823	-	5,532,657

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	1002	1004	1006	1054	1019	2001	2002
<u>Expenditures</u>							
Salaries and Wages	-	-	-	-	-	-	-
<i>Salary savings</i>							
Benefits	-	-	-	-	-	-	-
<i>Benefits savings</i>							
Professional Services	3,000	-	2,024,843	-	-	90,000	140,000
Other Operating	-	1,500	32,757	-	-	-	-
Utilities	-	-	-	-	-	-	-
Equipment & Contractual Svcs.	900,000	41,000	-	-	66,133	-	-
Provision for Insurance Loss	-	-	800	-	-	-	-
Cost Pool	-	-	-	-	-	-	-
Asset & Capital Outlay	386,263	135,500	657,361	6,097,109	2,147,622	3,269,370	6,841,486
Capital Improvement Projects							
Debt Service Expenditures	-	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-	-
Total Expenditures	1,289,263	178,000	2,715,761	6,097,109	2,213,755	3,359,370	6,981,486

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Gas Tax	Asset Seizure	Outside Grants	Engineering Grants	Road Maint. Fund	Capital Outlay Fund	Measure C/J
FUND	1002	1004	1006	1054	1019	2001	2002
Transfers in from:							
General Fund						650,000	
Operations							
Special Revenue							
Capital Improvements							
Debt Service							
Enterprise Fund							
Internal Service Funds							
Housing Department							
Successor Agency							
Housing Authority							
Total transfers in	-	-	-	-	-	650,000	-
Transfers out to:							
General Fund							
Operations							
Special Revenue							
Capital Improvements							
Debt Service							
Enterprise Fund							
Internal Service Funds							
Housing Department							
Successor Agency							
Housing Authority							
Total transfers out	-	-	-	-	-	-	-
Net transfers in/out	-	-	-	-	-	650,000	-
Excess/(Deficiency)	1,496,454	(178,000)	-	-	(251,932)	(2,709,370)	(1,448,829)
Ending Balance	854,536	182,117	126,282	11,495	-	87,706	139,277

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	2007	2110	2111	2113	2114	2115
Estimated Beginning Balance 07/01/19	44,231	122,707	738,182	215,941	242,484	505,242
Revenues						
Property Tax	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	-	-	-
Fines, Forfeitures and Penalties	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Charges for Internal Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	-
Federal Grant Revenue	-	-	-	-	-	-
State Grant Revenue	-	-	-	-	-	-
Other Grant Revenue	-	-	-	-	-	-
Pension Stabilization Revenue	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-
Total Revenues	-	-	-	-	-	-

**City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS**

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	2007	2110	2111	2113	2114	2115
<u>Expenditures</u>						
Salaries and Wages	-	-	-	-	-	-
<i>Salary savings</i>						
Benefits	-	-	-	-	-	-
<i>Benefits savings</i>						
Professional Services	-	-	-	35,000	-	-
Other Operating	-	-	-	173,500	-	-
Utilities	-	-	-	-	-	-
Equipment & Contractual Svcs.	-	-	97,000	-	41,000	-
Provision for Insurance Loss	-	-	-	-	-	-
Cost Pool	-	-	-	-	-	-
Asset & Capital Outlay	-	15,000	282,000	-	-	505,242
Capital Improvement Projects						
Debt Service Expenditures	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	-	15,000	379,000	208,500	41,000	505,242

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Harbor Fund	Park Impact Fee	Traffic Impact Fee	Fire Impact Fee	Police Impact Fee	Recreation Impact Fee
FUND	2007	2110	2111	2113	2114	2115
Transfers in from:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency						
Housing Authority						
Total transfers in	-	-	-	-	-	-
Transfers out to:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency						
Housing Authority						
Total transfers out	-	-	-	-	-	-
Net transfers in/out	-	-	-	-	-	-
Excess/(Deficiency)	-	(15,000)	(379,000)	(208,500)	(41,000)	(505,242)
Ending Balance	44,231	107,707	359,182	7,441	201,484	-

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	2116	2117	2118	2119	2120	
Estimated Beginning Balance 07/01/19	1,419,377	735,657	30,698	603,605	2,083,996	11,235,210
Revenues						
Property Tax	-	-	-	-	-	-
Sales Tax	-	-	-	-	-	-
Utility Users Tax	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-
Licenses, Permits and Fees	-	-	-	102,459	779,779	882,238
Fines, Forfeitures and Penalties	-	-	-	-	-	-
Interest and Investment Income	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Charges for Internal Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Rental Income	-	-	-	-	-	-
State and Local Taxes	-	-	-	-	-	4,747,540
Federal Grant Revenue	-	-	-	-	-	5,597,109
State Grant Revenue	-	-	-	-	-	1,410,325
Other Grant Revenue	-	-	-	-	-	7,338,093
Pension Stabilization Revenue	-	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	-	-
Loan/Bond Proceeds	-	-	-	-	-	-
Total Revenues	-	-	-	102,459	779,779	19,975,305

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	2116	2117	2118	2119	2120	
<u>Expenditures</u>						
Salaries and Wages						-
<i>Salary savings</i>						-
Benefits						-
<i>Benefits savings</i>						-
Professional Services	-	205,400	-	-	-	2,498,243
Other Operating	-	-	-	-	-	207,757
Utilities	-	-	-	-	-	-
Equipment & Contractual Svcs.	-	-	-	-	-	1,145,133
Provision for Insurance Loss	-	-	-	-	-	800
Cost Pool	-	-	-	-	-	-
Asset & Capital Outlay	141,967	320,634	-	-	2,132,000	22,931,554
Capital Improvement Projects						-
Debt Service Expenditures	-	-	-	-	-	-
Grant Expenditures	-	-	-	-	-	-
CDBG/Home/Hsg Proj	-	-	-	-	-	-
Employment & Training Allocations	-	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	141,967	526,034	-	-	2,132,000	26,783,487

City of Richmond
FY2019-20 Adopted Budget Summary
CAPITAL IMPROVEMENTS

	Facility Fee Parks	Library Impact Fee	Hilltop Impact Fee	Storm Drain Impact Fee	Wastewater Impact Fee	CIP Total
FUND	2116	2117	2118	2119	2120	
Transfers in from:						
General Fund						650,000
Operations						-
Special Revenue						-
Capital Improvements			-	-		-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers in	-	-	-	-	-	650,000
Transfers out to:						
General Fund						-
Operations						-
Special Revenue						-
Capital Improvements			-	-		-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers out	-	-	-	-	-	-
Net transfers in/out	-	-	-	-	-	650,000
Excess/(Deficiency)	(141,967)	(526,034)	-	102,459	(1,352,221)	(6,158,182)
Ending Balance	1,277,410	209,624	30,698	706,064	731,775	5,077,029

City of Richmond
FY2019-20 Adopted Budget Summary
DEBT SERVICE

	2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
FUND	3001	3002	3005	
Estimated Beginning Balance 07/01/19	6,543,721	5,068	233,711	6,782,500
<u>Revenues</u>				
30 Property Tax	11,968,145	-	-	11,968,145
31 Sales Tax	-	-	-	-
32 Utility Users Tax	-	-	-	-
33 Other Taxes	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-
36 Interest and Investment Income	-	-	-	-
37 Charges for Services	-	-	5,218,190	5,218,190
Charges for Internal Services	-	-	-	-
38 Other Revenues	-	-	-	-
39 Rental Income	-	-	-	-
3A State and Local Taxes	-	-	-	-
3B Federal Grant Revenue	-	-	-	-
3C State Grant Revenue	-	-	-	-
3D Other Grant Revenue	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-
Total Revenues	11,968,145	-	5,218,190	17,186,335

City of Richmond
FY2019-20 Adopted Budget Summary
DEBT SERVICE

	2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
FUND	3001	3002	3005	
<u>Expenditures</u>				
40 Salaries and Wages	-	-	-	-
<i>Salary savings</i>				-
41 Benefits	-	-	-	-
<i>Benefits savings</i>				-
42 Professional Services	-	-	-	-
43 Other Operating	-	-	-	-
44 Utilities	-	-	-	-
45 Equipment & Contractual Svcs.	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-
47 Cost Pool	-	-	-	-
48 Asset & Capital Outlay	-	-	-	-
Capital Improvement Projects				-
49 Debt Service Expenditures	13,262,100	1,245,126	7,532,794	22,040,020
50 Grant Expenditures	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-
52 Employment & Training Allocations	-	-	-	-
53 RHA Cost Allocation	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-
Total Expenditures	13,262,100	1,245,126	7,532,794	22,040,020

City of Richmond
FY2019-20 Adopted Budget Summary
DEBT SERVICE

	2005 TAXBLE POBS	99A PENSION OBG	2016 Lease Revenue	Debt Svc Total
FUND	3001	3002	3005	
90 Transfers in from:				
General Fund			2,587,104	2,587,104
Operations		1,245,925		1,245,925
Special Revenue				-
Capital Improvements				-
Debt Service				-
Enterprise Fund				-
Internal Service Funds				-
Housing Department				-
Successor Agency				-
Housing Authority				-
Total transfers in	-	1,245,925	2,587,104	3,833,029
91 Transfers out to:				
General Fund				-
Operations				-
Special Revenue				-
Capital Improvements				-
Debt Service				-
Enterprise Fund				-
Internal Service Funds				-
Housing Department				-
Successor Agency				-
Housing Authority				-
Total transfers out	-	-	-	-
Net transfers in/out	-	1,245,925	2,587,104	3,833,029
Excess/(Deficiency)	(1,293,955)	799	272,500	(1,020,656)
Ending Balance	5,249,766	5,867	506,211	5,761,844

City of Richmond
FY2019-20 Adopted Budget Summary
ENTERPRISE FUNDS

FUND	Port	Wastewater	Marina	Enterprise Fund	
	Operations	Enterprise	Operations	KCRT	Total
	4001	4003	4005	4008	
Estimated Beginning Balance 07/01/19	7,067,974	18,057,113	3,763,803	260,595	29,149,485
Revenues					
30 Property Tax	-	-	-	-	-
31 Sales Tax	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-
33 Other Taxes	-	-	-	-	-
34 Licenses, Permits and Fees	-	1,013,165	-	1,250,000	2,263,165
35 Fines, Forfeitures and Penalties	-	2,000	-	-	2,000
36 Interest and Investment Income	-	-	-	-	-
37 Charges for Services	-	24,333,330	-	-	24,333,330
Charges for Internal Services	-	-	-	-	-
38 Other Revenues	-	-	-	-	-
39 Rental Income	10,861,844	-	-	-	10,861,844
3A State and Local Taxes	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-
Total Revenues	10,861,844	25,348,495	-	1,250,000	37,460,339

City of Richmond
FY2019-20 Adopted Budget Summary
ENTERPRISE FUNDS

FUND	Port	Wastewater	Marina	Enterprise Fund	
	Operations	Enterprise	Operations	KCRT	Total
	4001	4003	4005	4008	
<u>Expenditures</u>					
40 Salaries and Wages	500,355	1,090,600	-	442,371	2,033,326
<i>Salary savings</i>					-
41 Benefits	275,384	587,457	-	293,009	1,155,850
<i>Benefits savings</i>					-
42 Professional Services	1,267,582	8,625,333	-	46,800	9,939,715
43 Other Operating	17,000	300,795	-	39,400	357,195
44 Utilities	309,200	1,223,576	-	5,727	1,538,503
45 Equipment & Contractual Svcs.	77,000	383,180	-	-	460,180
46 Provision for Insurance Loss	30,000	-	-	-	30,000
47 Cost Pool	479,348	774,253	-	191,571	1,445,172
48 Asset & Capital Outlay				40,000	40,000
Capital Improvement Projects	1,240,000	2,549,000			3,789,000
49 Debt Service Expenditures	4,732,906	8,322,867	206,815	-	13,262,588
50 Grant Expenditures	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-
Total Expenditures	8,928,775	23,857,060	206,815	1,058,878	34,051,528

City of Richmond
FY2019-20 Adopted Budget Summary
ENTERPRISE FUNDS

FUND	Port	Wastewater	Marina	Enterprise Fund	
	Operations 4001	Enterprise Operations 4003	Operations 4005	KCRT Operations 4008	Total
90 Transfers in from:					
General Fund					-
Operations					-
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					-
Successor Agency					-
Housing Authority					-
Total transfers in	-	-	-	-	-
91 Transfers out to:					
General Fund	1,500,000		86,778		1,586,778
Operations					-
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					-
Successor Agency					-
Housing Authority					-
Total transfers out	1,500,000	-	86,778	-	1,586,778
Net transfers in/out	(1,500,000)	-	(86,778)	-	(1,586,778)
Excess/(Deficiency)	433,069	1,491,435	(293,593)	191,122	1,822,033
Ending Balance	7,501,043	19,548,548	3,470,210	451,717	30,971,518

City of Richmond
FY2019-20 Adopted Budget Summary
INTERNAL SERVICE FUNDS

	Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
FUND	5001	5003	5005	5006	5008	
Estimated Beginning Balance 07/01/19	36,499,964	884,483	488,019	183,721	-	38,056,187
Revenues						
30 Property Tax	-	-	-	-	-	-
31 Sales Tax	-	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-	-
33 Other Taxes	-	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-	-
36 Interest and Investment Income	100,000	-	-	-	-	100,000
37 Charges for Services	21,872,219	1,905,000	838,403	-	-	24,615,622
Charges for Internal Services	-	-	-	-	-	-
38 Other Revenues	-	-	205,500	24,846	2,600,000	2,830,346
39 Rental Income	-	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-	-
3B Federal Grant Revenue	-	-	-	-	-	-
3C State Grant Revenue	-	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	-	-
61 Loan/Bond Proceeds	-	-	-	-	-	-
Total Revenues	21,972,219	1,905,000	1,043,903	24,846	2,600,000	27,545,968

**City of Richmond
FY2019-20 Adopted Budget Summary
INTERNAL SERVICE FUNDS**

	Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
FUND	5001	5003	5005	5006	5008	
<u>Expenditures</u>						
40 Salaries and Wages	1,178,760	-	2,523,231	142,147	2,600,000	6,444,138
<i>Salary savings</i>						-
41 Benefits	584,352	-	1,365,113	88,623	-	2,038,088
<i>Benefits savings</i>						-
42 Professional Services	907,700	-	251,500	152,875	-	1,312,075
43 Other Operating	31,000	-	3,000	1,000	-	35,000
44 Utilities	-	-	50,000	-	-	50,000
45 Equipment & Contractual Svcs.	-	-	10,500	47,746	-	58,246
46 Provision for Insurance Loss	18,439,858	-	-	-	-	18,439,858
47 Cost Pool	508,992	-	841,734	59,806	-	1,410,532
48 Asset & Capital Outlay	10,000	2,120,000	33,000	-	-	2,163,000
Capital Improvement Projects						-
49 Debt Service Expenditures	-	326,018	-	-	-	326,018
50 Grant Expenditures	-	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	-	-	-	-	-
52 Employment & Training Allocations	-	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	21,660,662	2,446,018	5,078,078	492,197	2,600,000	32,276,955

City of Richmond
FY2019-20 Adopted Budget Summary
INTERNAL SERVICE FUNDS

	Risk Mngmnt Insurance	Equipment Replacement	Police CAD System	Police RMS System	Compensated Absences	Internal Service Total
FUND	5001	5003	5005	5006	5008	
90 Transfers in from:						
General Fund		426,018	4,094,162	470,782		4,990,962
Operations						-
Special Revenue						-
Capital Improvements						-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers in	-	426,018	4,094,162	470,782	-	4,990,962
91 Transfers out to:						
General Fund						-
Operations						-
Special Revenue						-
Capital Improvements						-
Debt Service						-
Enterprise Fund						-
Internal Service Funds						-
Housing Department						-
Successor Agency						-
Housing Authority						-
Total transfers out	-	-	-	-	-	-
Net transfers in/out	-	426,018	4,094,162	470,782	-	4,990,962
Excess/(Deficiency)	311,557	(115,000)	59,987	3,431	-	259,975
Ending Balance	36,811,521	769,483	548,006	187,152	-	38,316,162

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
FUND	1200	1201	1202	1203	1207	1208
Estimated Beginning Balance 07/01/19	(2,910,120)	1,421,653	845,187	176,223	(89,440)	1,566,008
<u>Revenues</u>						
30 Property Tax	-	-	-	-	-	-
31 Sales Tax	-	-	-	-	-	-
32 Utility Users Tax	-	-	-	-	-	-
33 Other Taxes	-	-	-	-	-	-
34 Licenses, Permits and Fees	-	-	-	-	-	-
35 Fines, Forfeitures and Penalties	-	-	-	-	-	-
36 Interest and Investment Income	-	23,044	2,264	752	-	151,541
37 Charges for Services	-	-	-	-	-	-
Charges for Internal Services						
38 Other Revenues	434,000	-	-	-	-	62,097
39 Rental Income	-	-	-	-	-	-
3A State and Local Taxes	-	-	-	-	-	-
3B Federal Grant Revenue	-	856,757	-	-	-	-
3C State Grant Revenue	-	-	-	-	-	-
3D Other Grant Revenue	-	-	-	-	-	-
3H Pension Stabilization Revenue	-	-	-	-	-	-
60 Proceeds from Sale of Property	-	-	-	-	82,687	-
61 Loan/Bond Proceeds	250,000	225,484	-	-	-	100,523
Total Revenues	684,000	1,105,285	2,264	752	82,687	314,161

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
FUND	1200	1201	1202	1203	1207	1208
<u>Expenditures</u>						
40 Salaries and Wages	107,626	7,453	-	-	-	132,411
<i>Salary savings</i>						
41 Benefits	57,797	5,006	-	-	-	72,154
<i>Benefits savings</i>						
42 Professional Services	53,840	22,139	162	15,000	-	11,000
43 Other Operating	11,446	-	-	-	-	-
44 Utilities	860	-	-	-	-	-
45 Equipment & Contractual Svcs.	-	-	-	-	-	-
46 Provision for Insurance Loss	-	-	-	-	-	-
47 Cost Pool	210,753	25,641	-	-	-	-
48 Asset & Capital Outlay	-	-	-	-	-	-
Capital Improvement Projects						
49 Debt Service Expenditures	-	-	-	-	-	-
50 Grant Expenditures	-	-	-	-	-	-
51 CDBG/Home/Hsg Proj	-	1,088,737	-	-	-	250,000
52 Employment & Training Allocations	-	-	-	-	-	-
53 RHA Cost Allocation	-	-	-	-	-	-
4A A87 Cost Plan Reimbursement	-	-	-	-	-	-
Total Expenditures	442,322	1,148,976	162	15,000	-	465,565

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Housing Admin	CDBG	Home Program	NSP (Non-Profit)	NSP (City)	Successor Housing Agency
FUND	1200	1201	1202	1203	1207	1208
90 Transfers in from:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency to RCRA						
Housing Authority						
Housing In Lieu						
Total transfers in	-	-	-	-	-	-
91 Transfers out to:						
General Fund						
Operations						
Special Revenue						
Capital Improvements						
Debt Service						
Enterprise Fund						
Internal Service Funds						
Housing Department						
Successor Agency to RCRA						
Housing Authority						
Housing In Lieu						
Total transfers out	-	-	-	-	-	-
Net transfers in/out	-	-	-	-	-	-
Excess/(Deficiency)	241,678	(43,691)	2,102	(14,248)	82,687	(151,404)
Ending Balance	(2,668,442)	1,377,962	847,289	161,975	(6,753)	1,414,604

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	1209	1302	2125	2126	
Estimated Beginning Balance 07/01/19	404,982	1,661,888	401,775	(1,232,900)	2,245,256
Revenues					
Property Tax	-	-	-	-	-
Sales Tax	-	-	-	-	-
Utility Users Tax	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses, Permits and Fees	-	1,354,425	-	-	1,354,425
Fines, Forfeitures and Penalties	-	-	-	-	-
Interest and Investment Income	2,094	5,776	6,993	-	192,464
Charges for Services	-	-	-	-	-
Charges for Internal Services	-	-	-	-	-
Other Revenues	-	-	-	-	496,097
Rental Income	-	-	-	-	-
State and Local Taxes	-	-	-	-	-
Federal Grant Revenue	-	-	161,847	-	1,018,604
State Grant Revenue	-	-	-	1,247,695	1,247,695
Other Grant Revenue	-	-	-	-	-
Pension Stabilization Revenue	-	-	-	-	-
Proceeds from Sale of Property	-	-	-	-	82,687
Loan/Bond Proceeds	41,745	-	-	-	617,752
Total Revenues	43,839	1,360,201	168,840	1,247,695	5,009,724

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	1209	1302	2125	2126	
<u>Expenditures</u>					
Salaries and Wages	7,722	-	-	-	255,211
<i>Salary savings</i>					-
Benefits	5,493	-	-	-	140,451
<i>Benefits savings</i>					-
Professional Services	1,488	-	-	-	103,629
Other Operating	-	-	-	-	11,446
Utilities	-	-	-	-	860
Equipment & Contractual Svcs.	-	-	-	-	-
Provision for Insurance Loss	-	-	-	-	-
Cost Pool	-	-	-	-	236,394
Asset & Capital Outlay		300,000	-	1,247,695	1,547,695
Capital Improvement Projects					-
Debt Service Expenditures	-	-	-	-	-
Grant Expenditures	-	-	-	-	-
CDBG/Home/Hsg Proj	-	850,000	336,847	-	2,525,584
Employment & Training Allocations	-	-	-	-	-
RHA Cost Allocation	-	-	-	-	-
A87 Cost Plan Reimbursement	-	-	-	-	-
Total Expenditures	14,703	1,150,000	336,847	1,247,695	4,821,270

City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING DEPARTMENT

	Cal Home Grant	Housing In-Lieu Funds	Iron Triangle	Housing Capital Project Fund	Housing Department Total
FUND	1209	1302	2125	2126	
Transfers in from:					
General Fund					-
Operations					-
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					-
Successor Agency to RCRA					-
Housing Authority					-
Housing In Lieu					-
Total transfers in	-	-	-	-	-
Transfers out to:					
General Fund					-
Operations					-
Special Revenue					-
Capital Improvements					-
Debt Service					-
Enterprise Fund					-
Internal Service Funds					-
Housing Department					-
Successor Agency to RCRA					-
Housing Authority					-
Housing In Lieu					-
Total transfers out	-	-	-	-	-
Net transfers in/out	-	-	-	-	-
Excess/(Deficiency)	29,136	210,201	(168,007)	-	188,454
Ending Balance	434,118	1,872,089	233,768	(1,232,900)	2,433,710

**City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING AUTHORITY**

	RHA Public Housing	RHA Capital Fund	Housing Authority Total
FUND	4401 Through 4409	4201	
Estimated Beginning Balance 07/01/19		-	-
<u>Revenues</u>			
Property Tax	-	-	-
Sales Tax	-	-	-
Utility Users Tax	-	-	-
Other Taxes	-	-	-
Licenses, Permits and Fees	-	-	-
Fines, Forfeitures and Penalties	-	-	-
Interest and Investment Income	-	-	-
Charges for Services	-	-	-
Charges for Internal Services			-
Other Revenues	44,500	-	44,500
Rental Income	896,000	-	896,000
State and Local Taxes	-	-	-
Federal Grant Revenue	1,670,550	1,033,363	2,703,913
State Grant Revenue	-	-	-
Other Grant Revenue	-	-	-
Pension Stabilization Revenue	-	-	-
Proceeds from Sale of Property	-	-	-
Loan/Bond Proceeds	-	-	-
Total Revenues	2,611,050	1,033,363	3,644,413

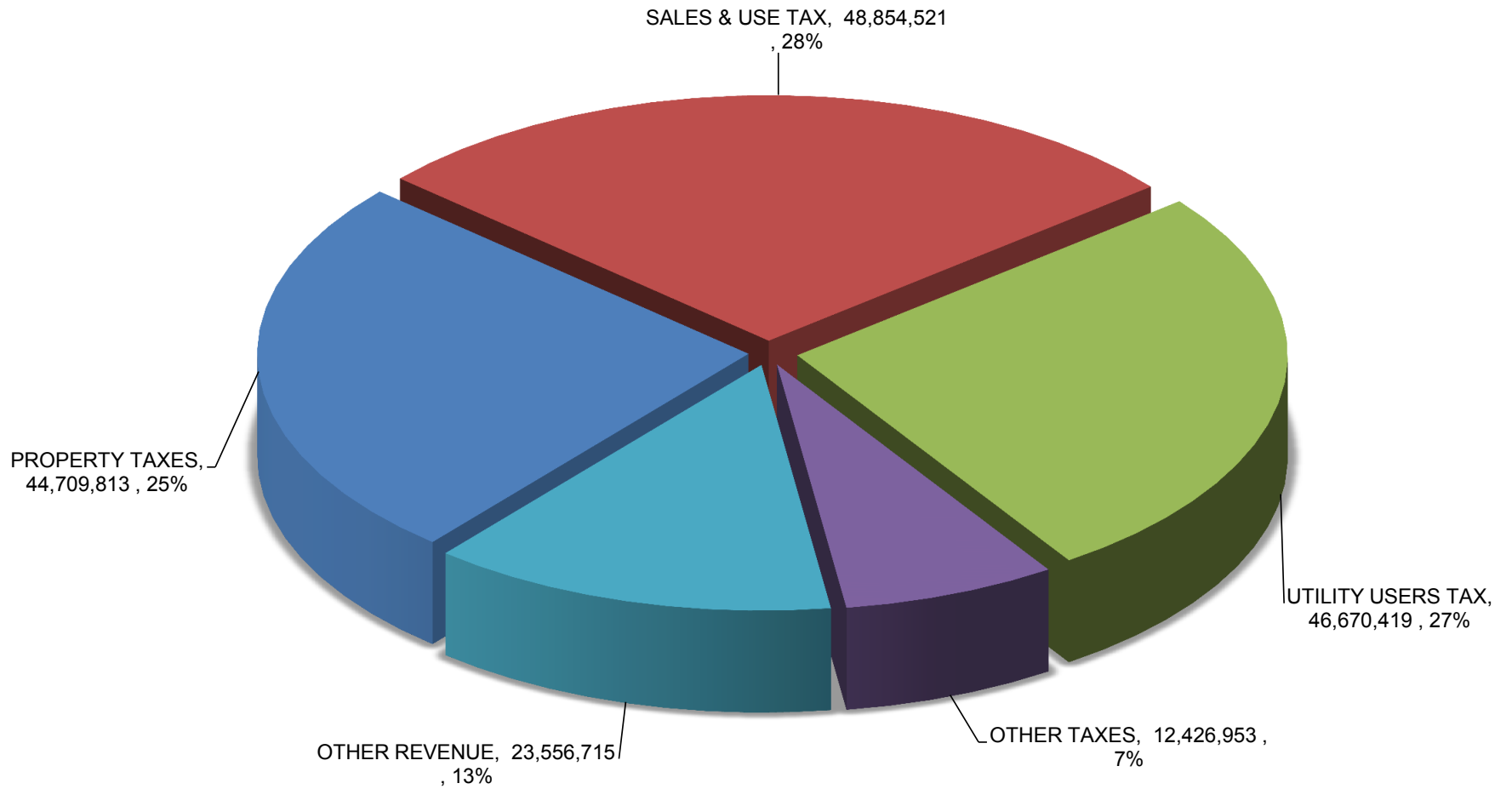
City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING AUTHORITY

	RHA Public Housing	RHA Capital Fund	Authority Total
FUND	4401 Through 4409	4201	
<u>Expenditures</u>			
Salaries and Wages	383,545	-	383,545
<i>Salary savings</i>			-
Benefits	335,910	-	335,910
<i>Benefits savings</i>			-
Professional Services	1,049,668	-	1,049,668
Other Operating	728,429	50,000	778,429
Utilities	588,200	-	588,200
Equipment & Contractual Svcs.	746,500	-	746,500
Provision for Insurance Loss	49,825	-	49,825
Cost Pool	695,472	-	695,472
Asset & Capital Outlay	-	694,805	694,805
Capital Improvement Projects			-
Debt Service Expenditures	-	-	-
Grant Expenditures	25,000	45,000	70,000
CDBG/Home/Hsg Proj	-	-	-
Employment & Training Allocations	-	-	-
RHA Cost Allocation	-	-	-
A87 Cost Plan Reimbursement	-	-	-
Total Expenditures	4,602,549	789,805	5,392,354

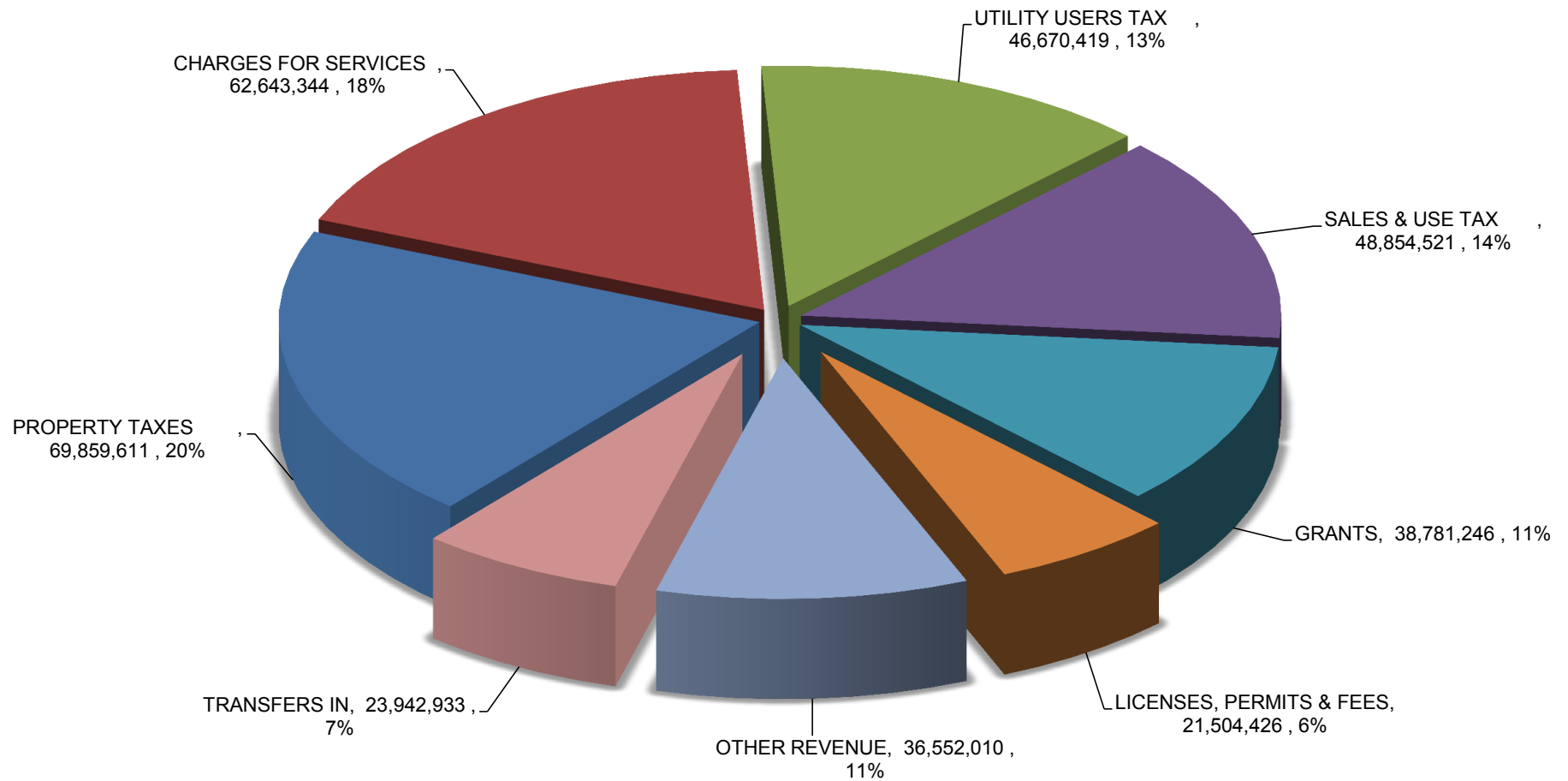
City of Richmond
FY2019-20 Adopted Budget Summary
HOUSING AUTHORITY

	RHA Public Housing	RHA Capital Fund	Authority Total
FUND	4401 Through 4409	4201	
Transfers in from:			
General Fund			-
Operations			-
Special Revenue			-
Capital Improvements			-
Debt Service			-
Enterprise Fund			-
Internal Service Funds			-
Housing Department			-
Successor Agency			-
Housing Authority	243,558		243,558
Total transfers in	243,558	-	243,558
Transfers out to:			
General Fund			-
Operations			-
Special Revenue			-
Capital Improvements			-
Debt Service			-
Enterprise Fund			-
Internal Service Funds			-
Housing Department			-
Successor Agency			-
Housing Authority		243,558	243,558
Total transfers out	-	243,558	243,558
Net transfers in/out	243,558	(243,558)	
Excess/(Deficiency)	(1,747,941)	-	(1,747,941)
Ending Balance	(1,747,941)	-	(1,747,941)

FY2019-20 General Fund Revenue Budget
Total Budget \$176,218,421



FY2019-20 All Funds Revenue Budget by Type
Total Budget \$348,808,510



City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
GENERAL FUND - 0001						
PROPERTY TAXES	(33,232,038)	(36,970,268)	(38,961,021)	(42,628,543)	(23,103,334)	(44,709,813)
SALES & USE TAX	(40,877,124)	(41,620,188)	(44,474,973)	(46,377,434)	(27,998,002)	(48,854,521)
UTILITY USERS TAX	(43,365,249)	(44,966,488)	(46,079,755)	(46,213,222)	(34,880,488)	(46,670,419)
OTHER TAXES	(11,628,518)	(12,566,579)	(12,413,128)	(12,300,935)	(5,513,926)	(12,426,953)
LICENSES, PERMITS & FEES	(4,699,665)	(7,782,744)	(7,361,045)	(7,385,618)	(5,386,701)	(6,620,667)
FINES & FORFEITURES	(398,098)	(1,048,582)	(981,983)	(922,238)	(625,843)	(897,604)
USE OF MONEY&PROPRTY	(35,493)	(73,407)	(189,598)	(232,411)	(118,050)	(236,079)
CHARGES FOR SERVICES	(4,259,655)	(4,520,177)	(4,264,820)	(4,083,833)	(2,910,512)	(3,297,852)
OTHER REVENUE	(335,937)	(420,103)	(391,866)	(263,200)	(271,353)	(270,996)
RENTAL INCOME	(765,751)	(836,219)	(849,639)	(890,610)	(705,028)	(921,529)
INTERGOV STATE TAXES	(43,312)	(49,448)	(58,842)	(60,000)	(53,265)	(65,000)
INTERGOV FED GRANT	(767,058)	(280,777)	-	-	-	-
INTERGOV STATE GRANT	(755,800)	(3,417,520)	(619,708)	(606,452)	(141,625)	(439,454)
INTERGOV OTHER GRANT	(339,847)	(230,102)	(376,757)	(238,050)	(193,112)	(229,337)
PROC FR SLE PROP	(46,429)	(55,737)	(39,226)	(55,000)	(28,671)	(55,000)
LOAN/BOND PROCEEDS	(22,515)	(31,159)	(22,659)	(452,886)	(428,886)	-
OPER XFERS IN	(4,951,813)	(9,468,371)	(6,035,115)	(8,011,234)	(8,309,822)	(10,523,196)
TOTAL GENERAL FUND	(146,524,301)	(164,337,870)	(163,120,135)	(170,721,665.77)	(110,668,619)	(176,218,420)
SECURED PENSION OVERRIDE - 1001						
PROPERTY TAXES	(7,813,191)	(8,788,063)	(9,075,692)	(11,195,473)	(724,749)	(11,361,614)
USE OF MONEY&PROPRTY	(4,425)	(29,739)	(17,873)	-	-	-
TOTAL SECURED PENSION OVERRIDE	(7,817,616)	(8,817,802)	(9,093,565)	(11,195,473.00)	(724,749)	(11,361,614)
STATE GAS TAX - 1002						
USE OF MONEY&PROPRTY	(7,272)	(5,263)	(5,974)	-	(438)	-
OTHER REVENUE	-	-	(62,974)	-	-	-
INTERGOV STATE TAXES	(2,223,683)	(2,138,663)	(2,088,847)	(2,718,282)	(1,374,532)	(2,785,717)
INTERGOV STATE GRANT	-	-	(127,080)	-	(125,138)	-
TOTAL STATE GAS TAX	(2,230,956)	(2,143,926)	(2,284,875)	(2,718,282.00)	(1,500,109)	(2,785,717)
TRANSPORTATION OPERATION - 1003						
LICENSES, PERMITS & FEES	-	(79,967)	(51,999)	-	-	-
OTHER REVENUE	(55,431)	(24,561)	(27,533)	(40,000)	(11,814)	(20,000)
INTERGOV STATE GRANT	(20,088)	-	-	-	-	-
INTERGOV OTHER GRANT	(790,794)	(444,523)	-	(840,000)	(447,629)	(840,000)
OPER XFERS IN	-	-	-	-	-	-
TOTAL TRANSPORTATION OPERATION	(866,312)	(549,051)	(79,532)	(880,000.00)	(459,443)	(860,000)
ASSET SEIZURE FUND - 1004						
USE OF MONEY&PROPRTY	(2,100)	(1,413)	(3,021)	(1,255)	(2,510)	-
CHARGES FOR SERVICES	(108,486)	(178,544)	(108,647)	(50,647)	(52,268)	-
TOTAL ASSET SEIZURE FUND	(110,586)	(179,958)	(111,667)	(51,902.00)	(54,778)	-

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
LIBRARY FUND - 1005						
FINES & FORFEITURES	(21,814)	(16,839)	(19,943)	(19,000)	(13,262)	(19,000)
USE OF MONEY&PROPRTY	(2,625)	(4,053)	(5,723)	-	(3,754)	-
OTHER REVENUE	(5,000)	(14,260)	(1,800)	(8,475)	(2,260)	(10,675)
INTERGOV FED GRANT	(154,525)	(104,255)	(12,000)	(28,176)	(1,534)	(40,176)
INTERGOV STATE GRANT	(184,634)	(156,633)	(148,116)	(200,956)	(165,860)	(148,763)
INTERGOV OTHER GRANT	(53,151)	(44,981)	(62,744)	(45,666)	(17,187)	(45,373)
OPER XFERS IN	(7,800)	-	-	(16,275)	(12,207)	-
TOTAL LIBRARY FUND	(429,549)	(341,021)	(250,326)	(318,547.92)	(216,063)	(263,987)
OUTSIDE FUNDED SVCS - GRANTS - 1006						
INTERGOV FED GRANT	(12,013)	(144,510)	(209,074)	(211,689)	(52,266)	-
INTERGOV STATE GRANT	(269,140)	(861,807)	(926,287)	(1,965,568)	(666,651)	(1,410,325)
INTERGOV OTHER GRANT	(793,601)	(187,129)	(126,428)	(383,833)	(89,149)	(1,305,436)
TOTAL OUTSIDE FUNDED SVCS - GR	(1,074,754)	(1,193,447)	(1,261,789)	(2,561,089.70)	(808,066)	(2,715,761)
EMERGENCY MED SERV - 1007						
PROPERTY TAXES	(216,866)	(215,586)	(215,788)	(215,586)	(215,788)	(215,586)
USE OF MONEY&PROPRTY	(1,526)	(2,438)	(4,370)	-	(2,729)	-
INTERGOV STATE GRANT	-	-	-	-	-	-
TOTAL EMERGENCY MED SERV	(218,392)	(218,024)	(220,158)	(215,586.23)	(218,517)	(215,586)
PT MOLATE SEC & MAINT - 1008						
OPER XFERS IN	-	(364,758)	-	-	-	-
TOTAL PT MOLATE SEC & MAINT	-	(364,758)	-	-	-	-
VEOLIA MITIGATION - 1009						
LICENSES, PERMITS & FEES	(25,000)	(25,000)	(25,000)	(25,000)	(18,750)	(25,000)
USE OF MONEY&PROPRTY	(445)	(863)	(1,564)	-	(1,302)	-
TOTAL VEOLIA MITIGATION	(25,445)	(25,863)	(26,564)	(25,000.00)	(20,052)	(25,000)
N.RICHMOND WASTE - 1010						
LICENSES, PERMITS & FEES	(155,594)	(162,037)	(98,002)	(196,714)	-	(67,000)
USE OF MONEY&PROPRTY	(1,487)	(2,053)	(2,149)	-	(895)	-
TOTAL N.RICHMOND WASTE	(157,080)	(164,090)	(100,151)	(196,714.00)	(895)	(67,000)
OUTSIDE FUNDED SVCS - DONATION - 1011						
USE OF MONEY&PROPRTY	(26)	(41)	(64)	-	(48)	-
OTHER REVENUE	-	-	-	-	-	-
TOTAL OUTSIDE FUNDED SVCS - DO	(26)	(41)	(64)	-	(48)	-
HILLTOP LANDSCAPE MAINT DIST - 1012						
PROPERTY TAXES	(875,953)	(902,219)	(952,888)	(983,902)	(541,536)	(999,197)
LICENSES, PERMITS & FEES	-	(40,000)	-	-	-	-
USE OF MONEY&PROPRTY	(857)	(1,253)	(2,472)	-	(1,500)	-
OPER XFERS IN	(208,319)	(188,737)	(301,978)	(197,637)	(148,230)	(203,566)
TOTAL HILLTOP LANDSCAPE MAINT	(1,085,130)	(1,132,209)	(1,257,338)	(1,181,539.00)	(691,267)	(1,202,763)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
HAZMAT FUND - 1013						
USE OF MONEY&PROPRTY	-	-	-	-	(16)	-
INTERGOV OTHER GRANT	(306,469)	(304,157)	(312,269)	(360,335)	(170,025)	(360,335)
TOTAL HAZMAT FUND	(306,469)	(304,157)	(312,269)	(360,335.00)	(170,041)	(360,335)
EDA GRANT FUND - 1014						
USE OF MONEY&PROPRTY	(17,621)	(19,083)	(17,213)	(16,565)	(10,180)	(18,033)
OTHER REVENUE	(7,700)	(11,345)	(46,860)	(22,500)	(5,400)	(7,700)
INTERGOV OTHER GRANT	(5,250)	(9,750)	-	-	-	-
LOAN/BOND PROCEEDS	(72,592)	(78,413)	(77,520)	(83,196)	(68,705)	(77,200)
TOTAL EDA GRANT FUND	(103,163)	(118,591)	(141,593)	(122,261.52)	(84,285)	(102,933)
MARINA BAY LNDSCLP & LIGHT DIST - 1015						
PROPERTY TAXES	(535,949)	(552,000)	(568,505)	(590,881)	(323,190)	(605,256)
USE OF MONEY&PROPRTY	(2,928)	(5,905)	(10,344)	(4,000)	(5,714)	-
CHARGES FOR SERVICES	-	-	-	-	-	-
OTHER REVENUE	(12,291)	-	-	(7,500)	-	-
OPER XFERS IN	(376,052)	(387,306)	(398,899)	(410,868)	(308,152)	(423,194)
TOTAL MARINA BAY LNDSCLP & LIGH	(927,220)	(945,210)	(977,747)	(1,013,249.26)	(637,056)	(1,028,450)
CHEVRON MODERNIZATN PROJ & CIA - 1017						
USE OF MONEY&PROPRTY	-	-	(77,584)	-	(107,739)	-
OTHER REVENUE	-	-	(20,000)	-	(14,613)	-
INTERGOV OTHER GRANT	(12,971,138)	(5,000,000)	(9,000,000)	(9,000,000)	(1,000,000)	(9,000,000)
TOTAL CHEVRON MODERNIZATN PROJ	(12,971,138)	(5,000,000)	(9,097,584)	(9,000,000.00)	(1,122,352)	(9,000,000)
RENT CONTROL - 1018						
LICENSES, PERMITS & FEES	-	-	(1,878,958)	(2,804,925)	(1,285,232)	(2,923,584)
USE OF MONEY&PROPRTY	-	-	(1,201)	-	-	-
OTHER REVENUE	-	-	-	-	(118)	-
TOTAL RENT CONTROL	-	-	(1,880,159)	(2,804,925.00)	(1,285,350)	(2,923,584)
ROAD MAINTENANCE & REHABILITATION ACCOUNT - 1019						
USE OF MONEY&PROPRTY	-	-	-	-	(1,738)	-
INTERGOV STATE TAXES	-	-	(515,290)	(1,983,387)	(1,307,089)	(1,961,823)
TOTAL ROAD MAINTENANCE & REHABILI.	-	-	(515,290)	(1,983,387.00)	(1,308,826)	(1,961,823)
CR-PLANNING & BUILDING - 1050						
LICENSES, PERMITS & FEES	(6,334,344)	(7,309,758)	(9,168,108)	(6,054,781)	(6,101,729)	(6,638,380)
USE OF MONEY&PROPRTY	-	-	(8,064)	-	(25,820)	-
CHARGES FOR SERVICES	(1,418,775)	(1,830,797)	(2,506,998)	(3,139,000)	(1,986,868)	(2,151,718)
OTHER REVENUE	(563)	(88,497)	(1,266)	(500)	-	(500)
INTERGOV STATE GRANT	-	(357,376)	(233,135)	(170,000)	(89,444)	-
INTERGOV OTHER GRANT	(139,308)	(209,412)	(22,329)	-	-	-
TOTAL CR-PLANNING & BUILDING	(7,892,989)	(9,795,840)	(11,939,900)	(9,364,281.21)	(8,203,861)	(8,790,598)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
CR-ENGINEERING - 1051						
LICENSES, PERMITS & FEES	(59,457)	(74,424)	(20,632)	-	(15,976)	-
CHARGES FOR SERVICES	(603,336)	(156,802)	(189,400)	(1,015,119)	(180,846)	(872,241)
OTHER REVENUE	(4,664)	-	(45,357)	(40,957)	-	-
OPER XFERS IN	(1,320,576)	(1,272,049)	(1,084,897)	(756,583)	(567,442)	(895,231)
TOTAL CR-ENGINEERING	(1,988,033)	(1,503,275)	(1,340,285)	(1,812,659.00)	(764,264)	(1,767,472)
CR-CODE ENFORCEMENT - 1053						
LICENSES, PERMITS & FEES	(872,078)	(70,000)	(2,978)	-	-	-
FINES & FORFEITURES	(481,926)	-	-	-	-	-
OTHER REVENUE	(2,175,198)	250	-	(61,000)	-	-
OPER XFERS IN	(2,289,456)	-	-	-	-	(55,000)
TOTAL CR-CODE ENFORCEMENT	(5,818,658)	(69,750)	(2,978)	(61,000.00)	-	(55,000)
ENGINEERING GRANTS - 1054						
LICENSES, PERMITS & FEES	(216,991)	(61,097)	(1,433,989)	-	-	-
OTHER REVENUE	-	(192)	-	-	-	-
INTERGOV FED GRANT	-	-	(548,437)	(5,535,838)	(95,000)	(5,597,109)
INTERGOV STATE GRANT	(1,203)	(692,822)	(2,670,489)	(2,208,544)	-	-
INTERGOV OTHER GRANT	(985,604)	(1,922,068)	(1,531,662)	(369,100)	(205,692)	(500,000)
OPER XFERS IN	(100,678)	-	-	-	-	-
TOTAL ENGINEERING GRANTS	(1,304,475)	(2,676,178)	(6,184,577)	(8,113,482.00)	(300,692)	(6,097,109)
ENCROACHMENT SVCS - 1055						
LICENSES, PERMITS & FEES	(393,905)	(586,098)	(601,280)	(654,967)	(467,098)	(654,967)
USE OF MONEY&PROPRTY	-	-	(1,561)	-	(3,764)	-
CHARGES FOR SERVICES	(129,125)	(146,475)	(253,153)	(202,000)	(109,905)	(202,000)
OTHER REVENUE	(7,746)	(2,622)	(512)	(2,500)	-	(2,500)
OPER XFERS IN	(113,097)	-	-	-	-	-
TOTAL ENCROACHMENT SVCS	(643,873)	(735,195)	(856,506)	(859,467.00)	(580,767)	(859,467)
HOUSING ADMINISTRATION - 1200						
USE OF MONEY&PROPRTY	-	-	-	-	(4,950)	-
OTHER REVENUE	(200,000)	(341,444)	(605,781)	(600,618)	(600,616)	(434,000)
LOAN/BOND PROCEEDS	-	-	-	-	(33,200)	(250,000)
OPER XFERS IN	(147,593)	-	-	-	-	-
TOTAL HOUSING ADMINISTRATION	(347,593)	(341,444)	(605,781)	(600,618.00)	(638,766)	(684,000)
CDBG - 1201						
USE OF MONEY&PROPRTY	(27,734)	(37,247)	(33,367)	(33,383)	(3,332)	(23,044)
OTHER REVENUE	-	-	-	-	(339,417)	-
INTERGOV FED GRANT	(1,012,893)	(1,951,351)	-	(674,406)	-	(856,757)
LOAN/BOND PROCEEDS	(267,133)	(361,140)	(1,436,683)	(345,961)	(68,560)	(225,484)
PROGRAM INCOME	-	-	(73,010)	-	-	-
OPER XFERS IN	-	(1,462,810)	(393,298)	(390,298)	(339,417)	-
TOTAL CDBG	(1,307,760)	(3,812,547)	(1,936,358)	(1,444,047.76)	(750,726)	(1,105,285)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
HOME PROGRAM - 1202						
USE OF MONEY&PROPRTY	-	(2,400)	-	-	(1,132)	(2,264)
OTHER REVENUE	-	-	-	-	-	-
LOAN/BOND PROCEEDS	-	(55,048)	(1,602,015)	(880)	-	-
TOTAL HOME PROGRAM	-	(57,448)	(1,602,015)	(880.00)	(1,132)	(2,264)
NEIGHBORHOOD STAB(NP) - 1203						
USE OF MONEY&PROPRTY	(283)	(2,341)	(666)	(352)	(375)	(752)
OTHER REVENUE	(1,780)	-	-	-	-	-
PROC FR SLE PROP	(205,726)	(116,371)	-	-	-	-
LOAN/BOND PROCEEDS	(42,040)	-	-	-	-	-
OPER XFERS IN	-	-	(255,762)	-	-	-
TOTAL NEIGHBORHOOD STAB(NP)	(249,829)	(118,713)	(256,428)	(352.00)	(375)	(752)
CDBG RECOVERY - 1204						
LOAN/BOND PROCEEDS	-	-	(193,457)	-	-	-
OPER XFERS IN	-	(366,063)	-	-	-	-
TOTAL CDBG RECOVERY	-	(366,063)	(193,457)	-	-	-
EMPLOYMENT & TRAINING - 1205						
LICENSES, PERMITS & FEES	-	-	-	-	-	-
CHARGES FOR SERVICES	(177,000)	(82,000)	(51,000)	(145,077)	-	(134,333)
OTHER REVENUE	(509,888)	(169,079)	(95,435)	(852,917)	(118,018)	(642,030)
RENTAL INCOME	(3,000)	(3,600)	(3,300)	(3,600)	(2,700)	(3,600)
INTERGOV FED GRANT	(1,395,863)	(1,698,213)	(1,964,152)	(1,621,319)	(693,640)	(2,337,323)
INTERGOV STATE GRANT	(419,722)	(477,756)	(593,919)	(991,377)	(221,516)	(935,872)
INTERGOV OTHER GRANT	(402,677)	(1,130,963)	(1,152,721)	(2,333,085)	(905,850)	(2,088,873)
OPER XFERS IN	(816,887)	(831,071)	(999,639)	(1,038,102)	(778,581)	(1,425,197)
TOTAL EMPLOYMENT & TRAINING	(3,725,037)	(4,392,682)	(4,860,166)	(6,985,477.00)	(2,720,304)	(7,567,228)
COR-NEIGHBORHOOD STAB(CITY) - 1207						
OTHER REVENUE	(149)	-	-	-	-	-
INTERGOV FED GRANT	-	-	(2,871)	-	-	-
PROC FR SLE PROP	(10,512)	(8,914)	-	(55,000)	-	(82,687)
LOAN/BOND PROCEEDS	(4,210)	-	-	-	-	-
OPER XFERS IN	-	-	-	-	-	-
TOTAL COR-NEIGHBORHOOD STAB(CI)	(14,870)	(8,914)	(2,871)	(55,000.00)	-	(82,687)
COR-SUCCESSOR HOUSING AGENCY - 1208						
USE OF MONEY&PROPRTY	(80,080)	(128,438)	(221,610)	(94,244)	(27,734)	(151,541)
OTHER REVENUE	(408,026)	(1,189,763)	(71,325)	(63,497)	(41,197)	(62,097)
LOAN/BOND PROCEEDS	(78,940)	(1,562,320)	(118,025)	(78,660)	(34,393)	(100,523)
TOTAL COR-SUCCESSOR HOUSING AG	(567,046)	(2,880,521)	(410,960)	(236,401.11)	(103,324)	(314,161)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
CAL-HOME GRANT FUND - 1209						
USE OF MONEY&PROPRTY	(160)	(42,305)	(5,835)	(1,977)	(501)	(2,094)
OTHER REVENUE	-	(7)	-	-	(960)	-
INTERGOV STATE GRANT	-	(750,000)	(338,620)	(235,743)	(196,208)	-
LOAN/BOND PROCEEDS	(23,406)	(198,440)	(80,547)	(20,170)	(56,045)	(41,745)
TOTAL CAL-HOME GRANT FUND	(23,566)	(990,752)	(425,002)	(257,889.76)	(253,714)	(43,839)
HOUSNG IN LIEU FEE - DEVELOPER - 1302						
LICENSES, PERMITS & FEES	(892,767)	(533,388)	(1,697,222)	(1,700,000)	(1,603,581)	(1,354,425)
USE OF MONEY&PROPRTY	(3,135)	(10,698)	(4,774)	(201)	(3,389)	(5,776)
TOTAL HOUSNG IN LIEU FEE - DEV	(895,902)	(544,086)	(1,701,997)	(1,700,201.00)	(1,606,970)	(1,360,201)
KIDS FIRST INITIATIVE						
OPER XFERS IN	-	-	-	(250,000)	(100,000)	(700,000)
TOTAL KIDS FIRST INITIATIVE	-	-	-	(250,000.00)	(100,000)	(700,000)
GENERAL CAPITAL FUND - 2001						
USE OF MONEY&PROPRTY	(781)	(619)	(1,088)	(693)	(1,345)	-
OTHER REVENUE	(14,609)	(1,000)	(1,597,375)	-	-	-
INTERGOV STATE GRANT	(125,332)	(312,558)	(2,831,366)	-	-	-
INTERGOV OTHER GRANT	(213,373)	-	-	-	-	-
LOAN/BOND PROCEEDS	-	-	-	-	-	-
OPER XFERS IN	-	(102,300)	(575,148)	-	-	(650,000)
TOTAL GENERAL CAPITAL FUND	(354,095)	(416,476)	(5,004,977)	(693.00)	(1,345)	(650,000)
MEASURE J - 2002						
USE OF MONEY&PROPRTY	(3,249)	(5,520)	(3,560)	-	(11,899)	-
INTERGOV OTHER GRANT	(2,757,635)	(1,770,495)	(2,401,023)	(4,604,360)	(221,990)	(5,532,657)
OPER XFERS IN	-	-	-	-	-	-
TOTAL MEASURE J	(2,760,884)	(1,776,015)	(2,404,583)	(4,604,360.00)	(233,889)	(5,532,657)
PARKS FUND - 2006						
OPER XFERS IN	-	(1,038,082)	-	-	-	-
TOTAL PARKS FUND	-	(1,038,082)	-	-	-	-
HARBOR FUND - 2007						
USE OF MONEY&PROPRTY	(2,067)	(5,242)	(2,102)	-	(324)	-
TOTAL HARBOR FUND	(2,067)	(5,242)	(2,102)	-	(324)	-
IMPACT FEE - PARKS - 2110						
LICENSES, PERMITS & FEES	-	-	(23,604)	(65,136)	(80,256)	-
USE OF MONEY&PROPRTY	(357)	(502)	(597)	(430)	(911)	-
TOTAL IMPACT FEE - PARKS	(357)	(502)	(24,201)	(65,566.00)	(81,167)	-

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
IMPACT FEE - TRAFFIC - 2111						
LICENSES, PERMITS & FEES	(163,223)	(1,329,544)	(990,507)	(339,784)	(422,984)	-
USE OF MONEY&PROPRTY	-	-	(2,917)	(3,178)	(6,936)	-
OTHER REVENUE	-	-	(3,105)	-	-	-
TOTAL IMPACT FEE - TRAFFIC	(163,223)	(1,329,544)	(996,529)	(342,962.00)	(429,920)	-
IMPACT FEE - FIRE - 2113						
LICENSES, PERMITS & FEES	(25,665)	(148,752)	(100,785)	(53,188)	(67,443)	-
USE OF MONEY&PROPRTY	(244)	(878)	(1,818)	(877)	(1,751)	-
TOTAL IMPACT FEE - FIRE	(25,909)	(149,630)	(102,603)	(54,065.00)	(69,194)	-
IMPACT FEE - POLICE - 2114						
LICENSES, PERMITS & FEES	(21,868)	(106,215)	(78,107)	(57,886)	(71,412)	-
USE OF MONEY&PROPRTY	(865)	(1,132)	(1,950)	(897)	(1,839)	-
TOTAL IMPACT FEE - POLICE	(22,733)	(107,347)	(80,056)	(58,783.00)	(73,251)	-
IMPACT FEE - COMM/AQUATC - 2115						
LICENSES, PERMITS & FEES	(91,838)	(160,429)	(92,882)	(268,315)	(339,803)	-
USE OF MONEY&PROPRTY	(711)	(1,710)	(3,518)	(2,212)	(4,316)	-
TOTAL IMPACT FEE - COMM/AQUATC	(92,549)	(162,139)	(96,400)	(270,527.00)	(344,119)	-
IMPACT FEE - PARKS/OPEN - 2116						
LICENSES, PERMITS & FEES	(375,929)	(272,270)	(387,278)	(380,018)	(678,138)	-
USE OF MONEY&PROPRTY	(588)	(2,032)	(4,450)	(3,097)	(7,132)	-
TOTAL IMPACT FEE - PARKS/OPEN	(376,517)	(274,302)	(391,728)	(383,115.00)	(685,270)	-
IMPACT FEE - LIBRARY - 2117						
LICENSES, PERMITS & FEES	(114,077)	(261,645)	(181,208)	(381,093)	(471,681)	-
USE OF MONEY&PROPRTY	(1,215)	(3,067)	(6,176)	(3,787)	(7,808)	-
TOTAL IMPACT FEE - LIBRARY	(115,292)	(264,711)	(187,384)	(384,880.00)	(479,489)	-
IMPACT FEE - HILLTOP - 2118						
LICENSES, PERMITS & FEES	(4,098)	-	-	-	-	-
USE OF MONEY&PROPRTY	(116)	(195)	(302)	(114)	(225)	-
TOTAL IMPACT FEE - HILLTOP	(4,215)	(195)	(302)	(114.00)	(225)	-
IMPACT FEE - STORM DRAINAGE - 2119						
LICENSES, PERMITS & FEES	(113,542)	(578,597)	(490,117)	(438,693)	(153,456)	(102,459)
USE OF MONEY&PROPRTY	(2,203)	(4,203)	(5,940)	-	(5,772)	-
TOTAL IMPACT FEE - STORM DRAIN	(115,745)	(582,799)	(496,057)	(438,693.00)	(159,227)	(102,459)
IMPACT FEE - WASTEWATER - 2120						
LICENSES, PERMITS & FEES	(60,441)	(238,736)	(715,857)	(3,338,592)	(736,587)	(779,779)
USE OF MONEY&PROPRTY	(3,129)	-	(5,833)	-	(13,793)	-
OPER XFERS IN	-	(332,388)	-	-	-	-
TOTAL IMPACT FEE - WASTEWATER	(63,570)	(571,125)	(721,690)	(3,338,592.00)	(750,379)	(779,779)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
IRON TRIANGLE/EPA PROGRAM - 2125						
USE OF MONEY&PROPRTY	(455)	(199)	(6)	(5)	(4,669)	(6,993)
INTERGOV FED GRANT	-	-	-	(400,000)	(90,768)	(161,847)
PROGRAM INCOME	-	-	(654,245)	-	-	-
OPER XFERS IN	-	-	-	-	-	-
TOTAL IRON TRIANGLE/EPA PROGRA	(455)	(199)	(654,250)	(400,005.00)	(95,436)	(168,840)
HOUSING CIP FUND - 2126						
INTERGOV STATE GRANT	-	-	-	(1,915,279)	-	(1,247,695)
TOTAL HOUSING CIP FUND	-	-	-	(1,915,279.08)	-	(1,247,695)
DS - 2005 TAXABLE POB - 3001						
PROPERTY TAXES	(10,257,410)	(10,830,215)	(11,405,083)	(11,490,551)	(11,490,551)	(11,968,145)
USE OF MONEY&PROPRTY	(7,262)	(26,715)	(82,629)	-	(83,299)	-
PENSION STABLZN REV	(915,860)	(885,938)	-	-	-	-
OPER XFERS IN	-	-	(235,339)	(221,855)	-	-
TOTAL DS - 2005 TAXABLE POB	(11,180,532)	(11,742,868)	(11,723,051)	(11,712,406.00)	(11,573,849)	(11,968,145)
DS - 99A PENSION OBLIG BOND - 3002						
USE OF MONEY&PROPRTY	-	-	(613)	-	(3,370)	-
OPER XFERS IN	(2,418,080)	(2,241,949)	(2,075,043)	(1,821,467)	(1,821,467)	(1,245,925)
TOTAL DS - 99A PENSION OBLIG B	(2,418,080)	(2,241,949)	(2,075,656)	(1,821,467.00)	(1,824,837)	(1,245,925)
DS - 07 REFNDING&CVC CTR - 3005						
USE OF MONEY&PROPRTY	(1,345)	(1,369)	(7,994)	-	(11,775)	-
CHARGES FOR SERVICES	(2,569,384)	(5,946,490)	(5,910,745)	(5,816,725)	(4,446,763)	(5,218,190)
LOAN/BOND PROCEEDS	(29,783,619)	-	-	-	-	-
OPER XFERS IN	(1,235,584)	(2,510,094)	(2,510,344)	(2,513,888)	(1,885,418)	(2,587,104)
TOTAL DS - 07 REFNDING&CVC CTR	(33,589,932)	(8,457,953)	(8,429,083)	(8,330,613.00)	(6,343,956)	(7,805,294)
PORT OF RICHMOND - 4001						
LICENSES, PERMITS & FEES	-	-	(15,722)	-	(3,135)	-
USE OF MONEY&PROPRTY	(12,947)	(11,344)	(52,987)	-	(108,914)	-
OTHER REVENUE	(528,354)	(425)	(36,442)	-	(39,923)	-
RENTAL INCOME	(10,053,069)	(10,182,352)	(10,528,082)	(10,249,621)	(4,350,738)	(10,861,844)
OPER XFERS IN	-	-	-	-	-	-
TOTAL PORT OF RICHMOND	(10,594,370)	(10,194,121)	(10,633,233)	(10,249,621.00)	(4,502,711)	(10,861,844)
WASTEWATER - 4003						
LICENSES, PERMITS & FEES	(107,688)	(475,746)	(628,250)	(655,000)	(441,884)	(1,013,165)
FINES & FORFEITURES	-	(8,000)	(2,000)	-	(419)	(2,000)
USE OF MONEY&PROPRTY	3,104,869	(3,514,696)	(2,476,396)	-	(331,657)	-
CHARGES FOR SERVICES	(19,650,172)	(20,280,325)	(21,817,188)	(23,638,011)	(13,365,009)	(24,333,330)
OTHER REVENUE	-	(3,854)	(865,310)	-	(131,445)	-
TOTAL WASTEWATER	(16,652,991)	(24,282,622)	(25,789,145)	(24,293,011.00)	(14,270,413)	(25,348,495)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
MARINA - 4005						
USE OF MONEY&PROPRTY	(13,524)	(22,237)	(35,919)	-	(26,854)	-
RENTAL INCOME	(517,108)	(540,567)	(537,438)	(550,000)	(294,880)	-
TOTAL MARINA	(530,632)	(562,804)	(573,357)	(550,000.00)	(321,733)	-
STORMWATER - 4006						
LICENSES, PERMITS & FEES	(76,037)	(131,965)	(185,608)	(75,000)	(11,555)	(75,000)
FINES & FORFEITURES	(300)	(11,313)	(12,814)	(2,000)	(8,178)	(2,000)
CHARGES FOR SERVICES	(1,885,945)	(1,845,010)	(1,865,406)	(1,854,701)	(1,048,974)	(1,818,058)
RENTAL INCOME	(4,254)	(4,468)	(4,282)	(4,380)	(3,206)	(4,380)
INTERGOV STATE GRANT	-	(7,200)	-	(4,136,551)	-	(3,000,000)
TOTAL STORMWATER	(1,966,536)	(1,999,956)	(2,068,110)	(6,072,632.00)	(1,071,913)	(4,899,438)
KCRT - CABLE TELEVIS - 4008						
LICENSES, PERMITS & FEES	-	(1,338,069)	(1,281,842)	(1,325,000)	(625,088)	(1,250,000)
USE OF MONEY&PROPRTY	(1,402)	(510)	(589)	-	(10)	-
CHARGES FOR SERVICES	(1,091,197)	(40)	(110)	-	-	-
OTHER REVENUE	(229,289)	(995)	-	-	-	-
TOTAL KCRT - CABLE TELEVIS	(1,321,889)	(1,339,614)	(1,282,541)	(1,325,000.00)	(625,097)	(1,250,000)
RHA-HSNG CHOICE VOUCHER-SEC 8 - 4101						
USE OF MONEY&PROPRTY	-	-	-	-	-	-
OTHER REVENUE	(63,810)	(108,517)	(221,192)	(45,000)	(18,844)	-
INTERGOV FED GRANT	(18,977,589)	(19,897,204)	(24,332,751)	(25,632,800)	(20,059,016)	-
PROGRAM INCOME	(142,420)	(8,759)	(12,058)	-	(25,925)	-
TOTAL RHA-HSNG CHOICE VOUCHER-	(19,183,818)	(20,014,480)	(24,566,000)	(25,677,800.00)	(20,103,785)	-
RHA-HOPE 6 - 4102						
LICENSES, PERMITS & FEES	-	-	-	-	-	-
USE OF MONEY&PROPRTY	(23)	(55)	(91)	-	-	-
OTHER REVENUE	(371,214)	(431,970)	(30,000)	(30,000)	(25,000)	(30,000)
INTERGOV FED GRANT	-	-	-	-	-	-
OPER XFERS IN	-	-	-	-	-	-
TOTAL RHA-HOPE 6	(371,237)	(432,026)	(30,091)	(30,000.00)	(25,000)	(30,000)
RHA-PROJECT REAL - 4103						
OTHER REVENUE	-	(20,437)	-	-	-	-
INTERGOV FED GRANT	(505,436)	-	-	-	-	-
TOTAL RHA-PROJECT REAL	(505,436)	(20,437)	-	-	-	-
RHA-CAPITAL FUND - 4201						
INTERGOV FED GRANT	(1,354,233)	(613,328)	(358,343)	(1,217,788)	(447,669)	(1,033,363)
OPER XFERS IN	394,870	-	-	-	-	-
TOTAL RHA-CAPITAL FUND	(959,362)	(613,328)	(358,343)	(1,217,788.00)	(447,669)	(1,033,363)

City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-HACIENDA - 4401						
USE OF MONEY&PROPRTY	(37)	-	-	-	-	-
OTHER REVENUE	(3,287)	(46,913)	(4,400)	-	-	-
RENTAL INCOME	(103,256)	-	-	-	-	-
INTERGOV FED GRANT	(539,949)	(530,985)	(222,125)	-	(447)	-
OPER XFERS IN	(99,853)	-	-	-	-	-
TOTAL RHA-HACIENDA	(746,382)	(577,898)	(226,525)	-	(447)	-
RHA-FRIENDSHIP MANOR - 4402						
USE OF MONEY&PROPRTY	(14)	-	-	-	-	-
OTHER REVENUE	(2,319)	(17,412)	-	-	-	-
RENTAL INCOME	(86,302)	-	-	-	-	-
INTERGOV FED GRANT	(186,710)	(96,666)	-	-	-	-
PROC FR SLE PROP	1,770	-	-	-	-	-
OPER XFERS IN	1,665,352	-	-	-	-	-
TOTAL RHA-FRIENDSHIP MANOR	1,391,777	(114,078)	-	-	-	-
RHA-TRIANGLE COURT - 4403						
USE OF MONEY&PROPRTY	(26)	-	-	-	-	-
OTHER REVENUE	(1,341)	(27,948)	-	-	-	-
RENTAL INCOME	(161,859)	-	-	-	-	-
INTERGOV FED GRANT	(351,417)	(177,922)	-	-	-	-
PROC FR SLE PROP	(153,516)	-	-	-	-	-
OPER XFERS IN	11,160,028	-	-	-	-	-
TOTAL RHA-TRIANGLE COURT	10,491,869	(205,870)	-	-	-	-
RHA-NEVIN PLAZA - 4404						
USE OF MONEY&PROPRTY	(39)	-	-	-	-	-
OTHER REVENUE	(9,503)	(87,758)	(22,661)	(8,500)	(11,728)	(8,500)
RENTAL INCOME	(386,815)	(429,353)	(396,913)	(400,000)	(285,652)	(500,000)
INTERGOV FED GRANT	(465,643)	(511,091)	(565,079)	(510,900)	(307,880)	(607,830)
PROGRAM INCOME	-	-	-	(196,891)	-	-
OPER XFERS IN	(63,736)	-	-	-	(196,891)	(243,558)
TOTAL RHA-NEVIN PLAZA	(925,735)	(1,028,202)	(984,653)	(1,116,291.00)	(802,151)	(1,359,888)
RHA-NYSTROM VILLAGE - 4405						
USE OF MONEY&PROPRTY	(27)	-	-	-	-	-
OTHER REVENUE	(11,028)	(70,740)	(38,445)	(4,000)	(19,464)	(6,000)
RENTAL INCOME	(344,661)	(350,341)	(281,646)	(320,000)	(188,490)	(396,000)
INTERGOV FED GRANT	(442,335)	(450,324)	(438,045)	(440,940)	(212,034)	(467,191)
OPER XFERS IN	(48,864)	-	-	-	-	-
TOTAL RHA-NYSTROM VILLAGE	(846,916)	(871,405)	(758,136)	(764,940.00)	(419,988)	(869,191)
RHA-RICHMOND VILLAGE ONE - 4406						
OTHER REVENUE	-	(41)	-	-	(28,403)	-
INTERGOV FED GRANT	(220,356)	(272,700)	(290,594)	(303,648)	(134,236)	(304,216)
TOTAL RHA-RICHMOND VILLAGE ONE	(220,356)	(272,741)	(290,594)	(303,648.00)	(162,639)	(304,216)

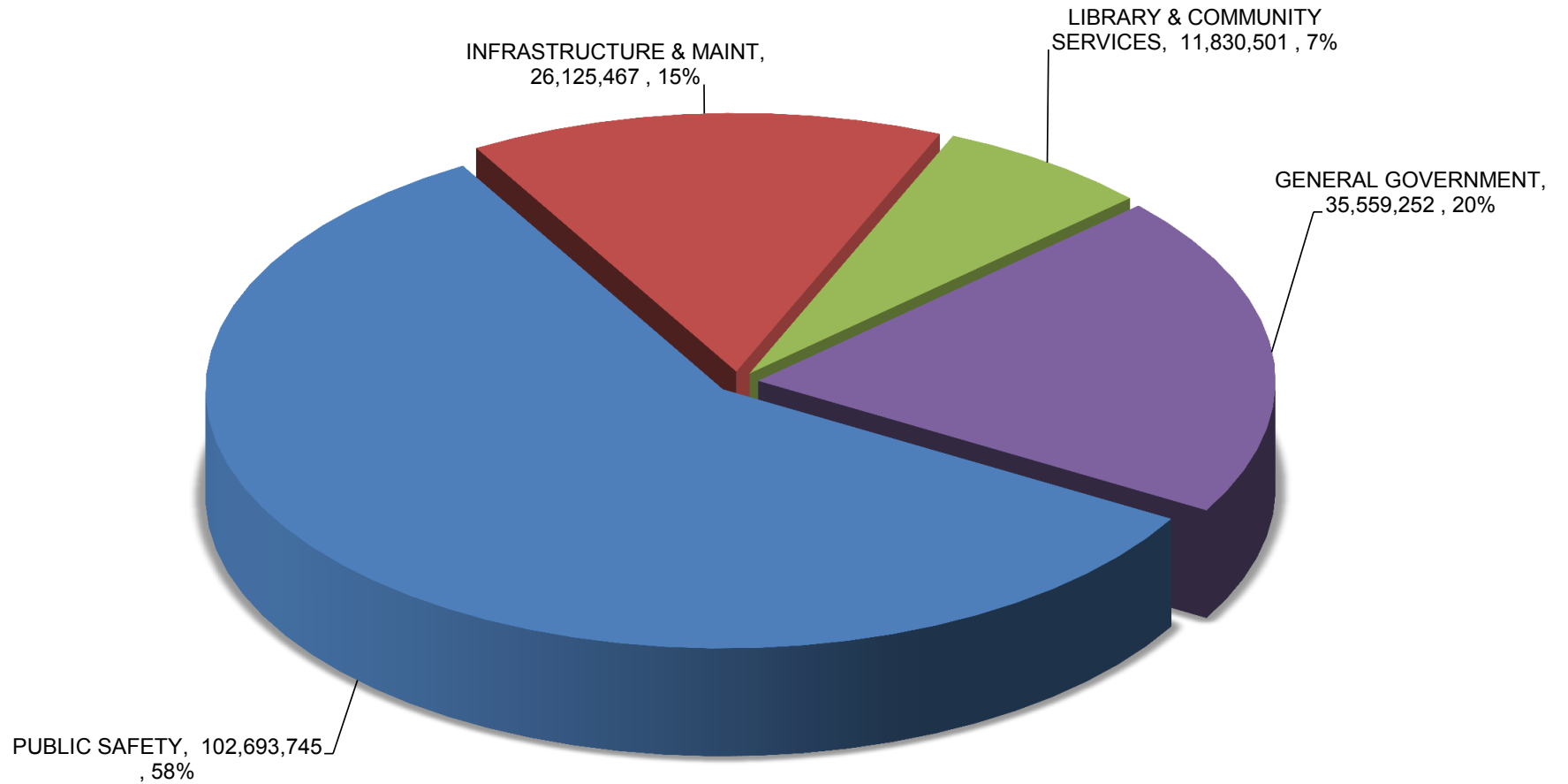
City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-RICHMOND VILLAGE TWO - 4407						
OTHER REVENUE	-	-	-	-	(24,751)	-
INTERGOV FED GRANT	(191,439)	(210,768)	(160,457)	(155,976)	(76,651)	(174,333)
TOTAL RHA-RICHMOND VILLAGE TWO	(191,439)	(210,768)	(160,457)	(155,976.00)	(101,402)	(174,333)
RHA-RICHMOND VILLAGE THREE - 4408						
OTHER REVENUE	-	-	-	-	(14,607)	-
INTERGOV FED GRANT	(70,454)	(65,870)	(89,753)	(57,396)	(56,994)	(116,980)
TOTAL RHA-RICHMOND VILLAGE THR	(70,454)	(65,870)	(89,753)	(57,396.00)	(71,601)	(116,980)
RHA-LOCAL FUND - 4409						
OTHER REVENUE	(9,979)	(23,495)	-	-	-	-
RENTAL INCOME	-	-	-	-	-	-
TOTAL RHA-LOCAL FUND	(9,979)	(23,495)	-	-	-	-
RHA-CENTRAL OFFICE COST CNTR - 4501						
LICENSES, PERMITS & FEES	(642,620)	(1,017,855)	(733,084)	(928,918)	(255,092)	-
OTHER REVENUE	-	(276,958)	-	-	-	-
OPER XFERS IN	1,713,776	-	-	-	-	-
TOTAL RHA-CENTRAL OFFICE COST	1,071,156	(1,294,813)	(733,084)	(928,918.00)	(255,092)	-
INSURANCE RESERVES - 5001						
USE OF MONEY&PROPRTY	(182,017)	(266,801)	(394,166)	(100,000)	(266,695)	(100,000)
CHARGES FOR SERVICES	(16,197,199)	(16,729,818)	(16,381,664)	(21,368,269)	(16,388,467)	(21,872,219)
OTHER REVENUE	(328,752)	(903,583)	(2,866,659)	-	(194,977)	-
INTERGOV FED GRANT	-	-	-	-	(880,325)	-
INTERGOV STATE GRANT	-	-	(779,596)	-	(220,081)	-
OPER XFERS IN	(200,000)	(200,000)	(200,000)	-	-	-
TOTAL INSURANCE RESERVES	(16,907,968)	(18,100,202)	(20,622,085)	(21,468,269.00)	(17,950,545)	(21,972,219)
EQUIPMENT SERVICES - 5003						
USE OF MONEY&PROPRTY	(2,578)	(4,528)	(7,065)	-	(14,113)	-
CHARGES FOR SERVICES	(435,000)	(1,113,000)	(1,253,000)	(576,000)	(319,500)	(1,905,000)
OTHER REVENUE	-	300	(1,255,325)	-	-	-
LOAN/BOND PROCEEDS	-	-	-	(1,230,660)	-	-
CAPITAL CONTRIBUTION	(264,694)	-	-	-	-	-
OPER XFERS IN	(367,040)	(367,039)	(283,520)	(100,000)	(75,001)	(426,018)
TOTAL EQUIPMENT SERVICES	(1,069,312)	(1,484,267)	(2,798,910)	(1,906,660.00)	(408,614)	(2,331,018)
CAD DISPATCH SYSTEM - 5005						
CHARGES FOR SERVICES	(4,839,446)	(4,987,070)	(4,487,595)	(798,479)	(667,049)	(838,403)
OTHER REVENUE	(24,861)	(4,993)	(97,453)	(205,500)	(110,608)	(205,500)
OPER XFERS IN	-	-	-	(4,361,119)	(3,270,841)	(4,094,162)
TOTAL CAD DISPATCH SYSTEM	(4,864,307)	(4,992,063)	(4,585,048)	(5,365,098.00)	(4,048,498)	(5,138,065)

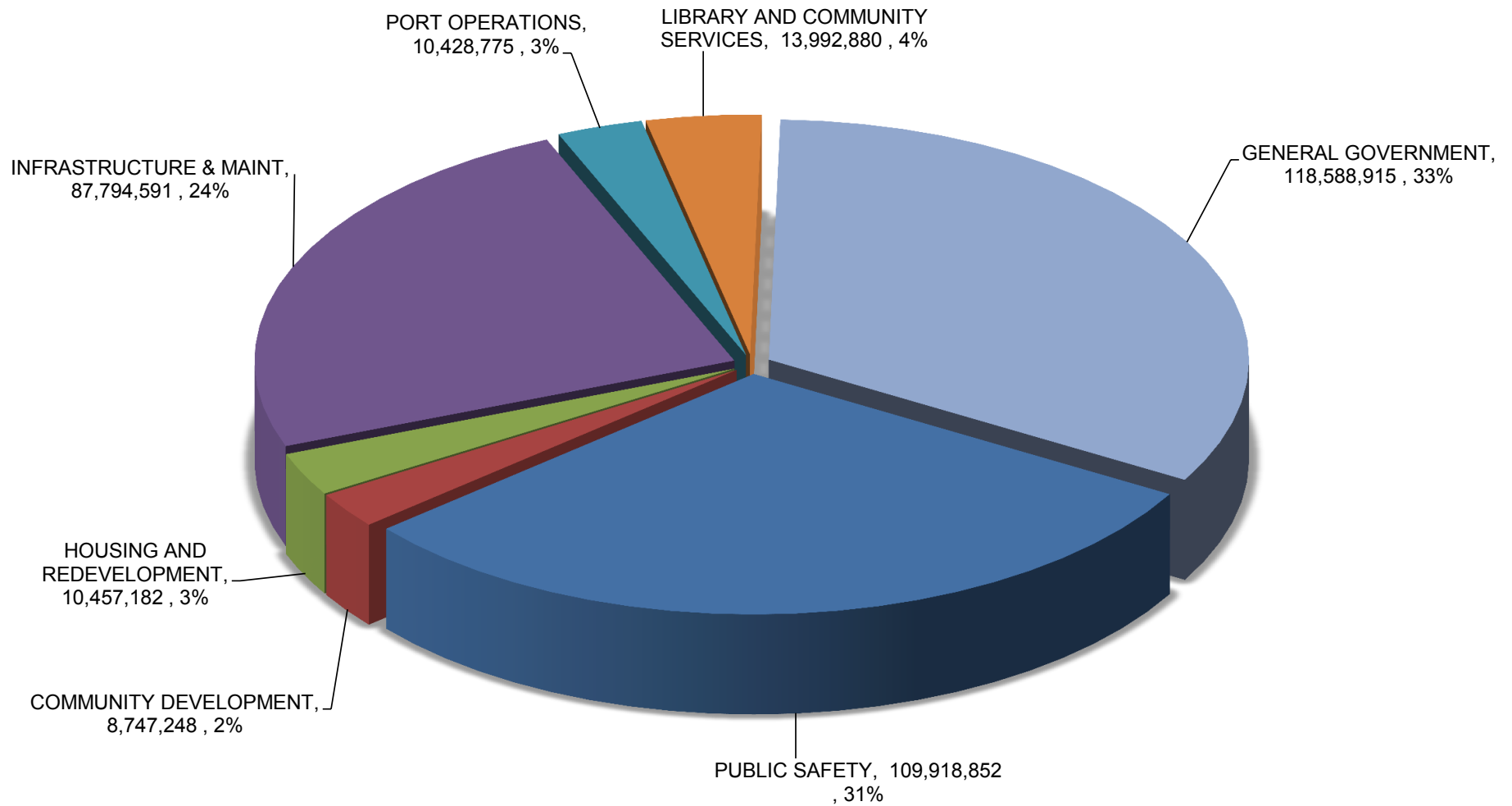
City of Richmond
Summary of Revenues by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RMS RECORDS SERVICES - 5006						
CHARGES FOR SERVICES	(329,902)	(348,448)	(348,948)	-	-	-
OTHER REVENUE	(12,026)	(21,408)	(5,300)	(24,846)	-	(24,846)
OPER XFERS IN	-	-	-	(478,071)	(358,554)	(470,782)
TOTAL RMS RECORDS SERVICES	(341,928)	(369,856)	(354,248)	(502,917.00)	(358,554)	(495,628)
COMPENSATED ABSENCES - 5008						
OTHER REVENUE	(1,689,600)	(3,505,063)	(2,156,267)	(2,500,000)	(1,875,001)	(2,600,000)
TOTAL COMPENSATED ABSENCES	(1,689,600)	(3,505,063)	(2,156,267)	(2,500,000.00)	(1,875,001)	(2,600,000)
TOTAL ALL FUNDS	(317,929,768)	(335,826,485)	(355,501,320)	(375,699,798)	(226,964,143)	(348,808,510)

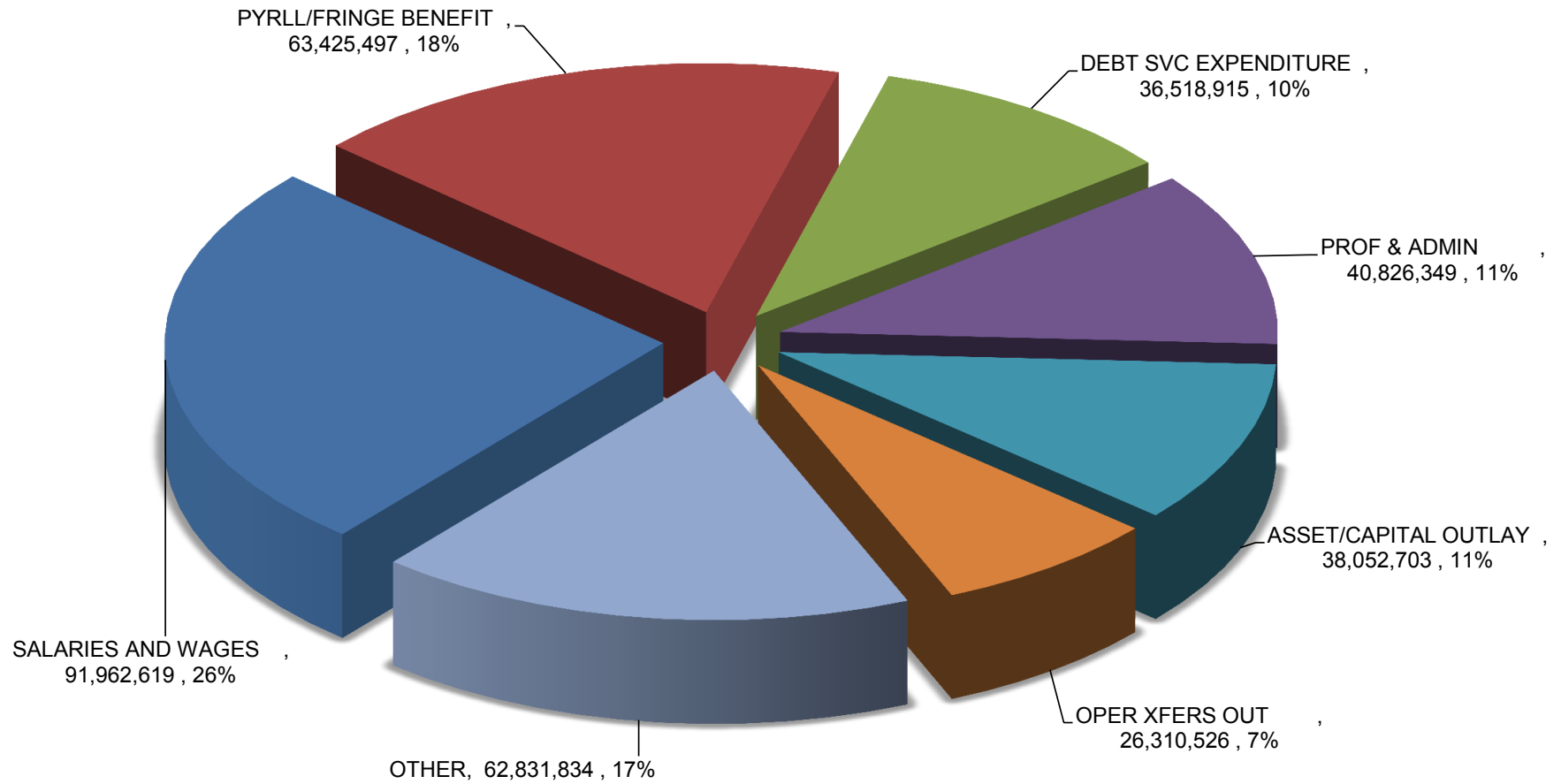
FY2019-20 General Fund Expenditure Budget by Function
Total Budget \$176,208,965



FY2019-20 All Funds Expenditure Budget by Function
Total Budget \$359,928,443



FY2019-20 All Funds Expenditure Budget by Type
Total Budget \$359,928,443



City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
GENERAL FUND - 0001						
SALARIES AND WAGES	69,418,362	71,601,220	72,396,021	73,224,540	54,804,247	75,334,381
PYRLL/FRINGE BENEFIT	39,649,824	47,624,311	50,542,239	52,119,523	39,095,519	54,867,986
PROF & ADMIN	8,167,186	9,112,207	8,560,502	9,746,791	5,222,758	9,507,643
OTHER OPERATING	6,185,224	5,804,378	5,668,070	5,291,650	3,782,622	5,303,923
UTILITIES	3,050,801	3,604,361	3,823,912	4,112,543	3,108,231	4,258,396
EQPT & CONTRACT SVCS	1,641,295	1,520,734	1,756,313	1,616,983	1,384,425	1,892,784
PROVISN FOR INS LOSS	12,000	3,178	3,143	3,200	3,139	3,143
COST POOL	12,882,601	16,027,075	16,249,034	15,173,723	11,267,810	15,153,128
ASSET/CAPITAL OUTLAY	587,913	237,615	291,699	496,090	188,467	321,322
DEBT SVC EXPENDITURE	1,355,590	1,005,345	1,023,687	1,811,725	1,305,357	890,289
A87 COST PLAN REIMBS	(6,655,066)	(6,015,728)	(4,577,163)	(4,484,606)	(3,758,429)	(4,518,250)
GRANT EXPENDITURES	156,766	122,226	158,304	188,579	70,433	175,645
OPER XFERS OUT	9,356,148	7,671,453	7,010,216	11,236,050	7,594,359	13,018,574
TOTAL GENERAL FUND	145,808,644	158,318,375	162,905,979	170,536,790	124,068,939	176,208,965
OTHER OPERATING FUNDS						
PARATRANSIT OPERATIONS - 1003						
SALARIES AND WAGES	573,076	570,735	487,533	277,741	203,305	241,618
PYRLL/FRINGE BENEFIT	356,378	423,816	365,567	283,333	200,686	293,475
PROF & ADMIN	94,748	20,816	36,878	421,183	25,807	422,000
OTHER OPERATING	9,900	11,307	7,308	10,808	2,474	8,100
UTILITIES	2,831	3,542	2,990	2,000	2,530	2,500
EQPT & CONTRACT SVCS	2,055	280	-	280	-	-
COST POOL	398,935	387,312	383,929	306,671	230,003	282,349
ASSET/CAPITAL OUTLAY	-	9,997	-	-	-	-
TOTAL PARATRANSIT OPERATIONS	1,437,923	1,427,804	1,284,204	1,302,016	664,805	1,250,042
HILLTOP LANDSCAPE MAINTENANCE - 1012						
SALARIES AND WAGES	412,767	451,322	473,750	609,035	301,543	617,449
PYRLL/FRINGE BENEFIT	288,487	315,857	301,538	364,780	195,918	391,560
PROF & ADMIN	41,220	13,350	48,142	100,174	12,266	43,115
OTHER OPERATING	94,866	68,619	28,452	29,877	9,506	67,191
UTILITIES	31,693	35,117	40,241	41,000	40,020	41,000
EQPT & CONTRACT SVCS	30,263	59,745	38,507	20,765	39,415	75,000
COST POOL	121,945	123,903	125,603	127,620	95,715	129,697
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
DEBT SVC EXPENDITURE	75,096	70,634	77,942	72,742	36,371	-
TOTAL HILLTOP LANDSCAPE MAINTENANCE	1,096,337	1,138,546	1,134,174	1,365,992	730,753	1,365,012

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
MARINA BAY LANDSCAPE AND LIGHTING - 1015						
SALARIES AND WAGES	352,463	305,254	380,583	428,611	279,753	440,868
PYRLL/FRINGE BENEFIT	188,038	173,925	236,625	243,491	200,445	262,632
PROF & ADMIN	36,245	53,777	67,577	53,504	32,575	53,504
OTHER OPERATING	80,548	82,923	111,745	48,454	68,429	63,454
UTILITIES	141,677	85,530	121,394	134,395	119,577	134,395
EQPT & CONTRACT SVCS	16,082	20,677	15,992	7,075	11,995	7,075
COST POOL	65,948	66,927	67,926	68,934	51,702	69,973
ASSET/CAPITAL OUTLAY	-	-	-	15,000	11,251	-
TOTAL MARINA BAY LNDSCP & LIGHTING	881,001	789,012	1,001,841	999,464	775,726	1,031,901
CR-PLANNING & BUILDING - 1050						
SALARIES AND WAGES	1,993,314	2,080,040	2,035,220	2,170,094	1,581,689	2,346,936
PYRLL/FRINGE BENEFIT	1,044,526	1,265,009	1,119,498	1,282,718	938,781	1,441,441
PROF & ADMIN	1,776,271	2,549,553	2,259,113	3,856,221	1,732,026	2,752,691
OTHER OPERATING	56,655	(301,346)	54,359	83,306	33,712	83,306
UTILITIES	10,568	8,221	6,252	9,000	5,440	9,000
EQPT & CONTRACT SVCS	-	-	11,805	6,727	-	6,963
COST POOL	2,041,945	2,207,933	1,945,429	1,979,985	1,484,983	2,005,911
ASSET/CAPITAL OUTLAY	-	2,821	180	1,000	-	1,000
OPER XFERS OUT	-	-	-	-	-	100,000
TOTAL CR-PLANNING & BUILDING	6,923,279	7,812,232	7,431,855	9,389,051	5,776,631	8,747,248
CR-ENGINEERING - 1051						
SALARIES AND WAGES	521,255	347,725	422,700	482,903	362,075	489,056
PYRLL/FRINGE BENEFIT	239,157	290,201	247,461	291,889	229,393	296,364
PROF & ADMIN	61,515	118,723	148,046	218,390	101,810	199,650
OTHER OPERATING	3,986	4,558	34,535	725	985	725
UTILITIES	3,661	2,699	2,599	7,800	2,465	2,800
EQPT & CONTRACT SVCS	-	-	-	40,957	35,040	-
COST POOL	1,220,576	931,392	639,272	793,735	595,299	778,877
ASSET/CAPITAL OUTLAY	-	27	1,250	-	-	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL CR-ENGINEERING	2,050,150	1,695,325	1,495,863	1,836,399	1,327,066	1,767,472

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
CR-CODE ENFORCEMENT - 1053						
SALARIES AND WAGES	1,966,633	-	-	-	-	-
PYRLLFRINGE BENEFIT	1,222,222	-	-	-	-	-
PROF & ADMIN	12,808	-	-	-	-	-
OTHER OPERATING	735,453	-	384,253	11,000	9,498	-
UTILITIES	24,986	-	-	-	-	-
EQPT & CONTRACT SVCS	12,043	-	-	50,000	-	-
COST POOL	1,036,116	-	-	-	-	-
ASSET/CAPITAL OUTLAY	22,486	-	-	-	-	-
OPER XFRS OUT	-	852,300	622,898	200,000	150,002	-
TOTAL CR-CODE ENFORCEMENT	5,032,746	852,300	1,007,151	261,000	159,500	-
EMPLOYMENT & TRAINING - 1205						
SALARIES AND WAGES	1,478,919	1,473,636	1,337,797	1,614,215	903,199	1,635,649
PYRLLFRINGE BENEFIT	831,897	965,598	906,011	1,088,562	726,323	1,113,463
PROF & ADMIN	72,309	56,496	49,254	54,637	25,873	37,600
OTHER OPERATING	89,182	84,345	207,922	268,200	46,673	211,700
UTILITIES	3,018	56,609	9,041	14,300	6,695	17,800
EQPT & CONTRACT SVCS	265,716	348,046	154,180	140,000	69,016	165,000
COST POOL	430,887	417,444	478,539	517,002	387,750	540,097
ASSET/CAPITAL OUTLAY	44,726	21,843	40,006	-	34,061	-
GRANT EXPENDITURES	1,099,107	934,646	975,503	2,927,278	622,961	3,782,256
EMPLMT & TRNG ALLOC	57,744	(10,678)	(5,152)	361,283	(0)	63,663
TOTAL EMPLOYMENT & TRAINING	4,373,506	4,347,986	4,153,101	6,985,477	2,822,551	7,567,228
STORMWATER - 4006						
SALARIES AND WAGES	147,754	51,521	104,753	117,206	80,562	127,217
PYRLLFRINGE BENEFIT	(138,923)	(232,529)	125,482	47,537	37,276	58,596
PROF & ADMIN	1,244,129	1,424,487	1,168,568	1,601,486	629,767	1,647,670
OTHER OPERATING	28,326	3,955	1,565	7,000	411	6,250
UTILITIES	11,455	18,535	14,812	21,250	8,585	22,250
EQPT & CONTRACT SVCS	-	-	-	-	514	-
COST POOL	169,829	125,127	128,048	114,951	86,214	114,403
ASSET/CAPITAL OUTLAY	929,866	856,135	45,088	4,136,551	-	3,000,000
DEBT SVC EXPENDITURE	73,491	73,491	73,491	-	-	-
TOTAL STORMWATER	2,465,928	2,320,722	1,661,807	6,045,981	843,328	4,976,386
OTHER OPERATING FUNDS TOTAL	24,260,871	20,383,929	19,169,996	28,185,380	13,100,361	26,705,289

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
SPECIAL REVENUE FUNDS						
SECURED PENSION OVERRIDE - 1001						
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	(529,378)	-	-	-	-	-
OPER XFERS OUT	5,879,089	11,212,400	9,167,229	10,825,194	11,195,473	11,361,614
TOTAL SECURED PENSION OVERRIDE	5,349,711	11,212,400	9,167,229	10,825,194	11,195,473	11,361,614
LIBRARY FUND - 1005						
SALARIES AND WAGES	-	-	-	600	125	-
PYRLL/FRINGE BENEFIT	-	-	-	-	-	-
PROF & ADMIN	297,166	294,671	302,947	452,485	109,486	417,341
OTHER OPERATING	51,976	46,717	8,816	35,994	1,097	28,561
UTILITIES	14,505	17,693	13,239	17,400	2,979	17,400
ASSET/CAPITAL OUTLAY	45,127	10,455	1,080	71,315	15,344	46,950
GRANT EXPENDITURES	12,058	9,504	19,910	11,000	8,419	13,696
TOTAL LIBRARY FUND	420,832	379,040	345,992	588,794	137,450	523,947
EMERGENCY MEDICAL SERVICES - 1007						
PROF & ADMIN	81,118	90,012	73,154	92,210	57,172	142,003
OTHER OPERATING	57,428	31,324	78,336	68,500	44,477	80,000
EQPT & CONTRACT SVCS	15,902	80,675	38,400	50,000	43,008	75,000
ASSET/CAPITAL OUTLAY	1,784	7,840	6,384	106,000	39,528	20,000
GRANT EXPENDITURES	21,659	-	-	-	-	-
TOTAL EMERGENCY MEDICAL SERVICES	177,891	209,851	196,274	316,710	184,185	317,003
VEOLIA MITIGATION - 1009						
PROF & ADMIN	-	-	-	100,000	-	100,000
TOTAL VEOLIA MITIGATION	-	-	-	100,000	-	100,000
N. RICHMOND WASTE - 1010						
PROF & ADMIN	155,257	160,119	96,795	192,714	-	64,000
OTHER OPERATING	337	281	180	2,000	-	1,000
UTILITIES	-	1,637	1,027	2,973	555	2,000
OPER XFERS OUT	-	-	-	-	-	-
TOTAL N.RICHMOND WASTE	155,594	162,037	98,002	197,687	555	67,000
HAZMAT FUND - 1013						
PROF & ADMIN	269,996	289,318	302,909	333,017	168,129	321,444
OTHER OPERATING	34,901	14,167	8,788	38,891	3,583	38,891
UTILITIES	512	444	-	-	-	-
GRANT EXPENDITURES	1,179	678	-	-	-	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL HAZMAT FUND	306,589	304,608	311,697	371,908	171,712	360,335

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
EDA GRANT FUND - 1014						
PROF & ADMIN	10,401	12,544	3,964	5,338	1,900	4,576
OTHER OPERATING	-	1,995	-	2,000	20	20
CDBG/HOME/HSG PROJ	160,000	100,000	120,000	60,000	130,000	120,000
TOTAL EDA GRANT FUND	170,401	114,539	123,964	67,338	131,920	124,596
CHEVRON MODERNIZATION PROJECT - 1017						
PYRLLFRINGE BENEFIT	-	-	-	-	-	-
PROF & ADMIN	1,849,772	2,576,280	6,362,599	9,630,740	1,995,200	9,746,082
OTHER OPERATING	32,809	27,506	10,372	69,315	2,014	61,000
ASSET/CAPITAL OUTLAY	56,407	389,202	1,393,974	3,545,441	426,498	3,497,377
GRANT EXPENDITURES	-	-	27,500	52,500	7,460	50,000
TOTAL CHEVRON MODERNIZATN PROJECT	1,938,988	2,992,988	7,794,444	13,297,996	2,431,173	13,354,459
RENT CONTROL- 1018						
SALARIES AND WAGES	-	85,664	510,218	1,029,473	763,095	1,175,078
PYRLLFRINGE BENEFIT	-	35,619	268,246	485,544	445,522	739,908
PROF & ADMIN	-	550,268	220,964	376,774	118,840	272,200
OTHER OPERATING	-	7,591	48,421	84,476	38,145	58,350
UTILITIES	-	-	-	1,200	-	1,200
PROVISN FOR INS LOSS	-	-	-	25,000	8,029	8,750
COST POOL	-	105,620	129,867	159,575	119,680	189,741
ASSET/CAPITAL OUTLAY	-	4,830	528	35,683	9,996	-
TOTAL RENT CONTROL	-	789,592	1,178,245	2,197,725	1,503,308	2,445,227
ENCROACHMENTS-1055						
SALARIES AND WAGES	295,908	212,181	176,830	256,762	188,424	250,835
PYRLLFRINGE BENEFIT	154,969	138,942	128,997	217,635	151,807	210,009
PROF & ADMIN	58	-	-	-	-	400
OTHER OPERATING	2,582	572	848	4,928	5,618	5,700
UTILITIES	837	1,462	1,455	1,500	1,103	1,500
EQPT & CONTRACT SVCS	427	47,036	-	-	-	-
COST POOL	182,002	237,789	240,981	226,808	170,105	219,234
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL ENCROACHMENTS	636,783	637,982	549,110	707,633	517,057	687,678
SPECIAL REVENUE FUNDS TOTAL	9,156,789	16,803,038	19,764,958	28,670,984	16,272,832	29,341,860

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
CAPITAL PROJECTS FUNDS						
STATE GAS TAX - 1002						
PROF & ADMIN	1,845	1,841	1,905	3,000	-	3,000
OTHER OPERATING	-	-	-	-	-	-
EQPT & CONTRACT SVCS	1,313,915	1,161,697	1,356,697	869,612	437,823	900,000
ASSET/CAPITAL OUTLAY	4,064,726	1,231,802	1,841,006	2,551,065	1,933,728	386,263
OPER XFERS OUT	(1,861,769)	-	-	-	-	-
TOTAL STATE GAS TAX	3,518,718	2,395,340	3,199,609	3,423,677	2,371,551	1,289,263
ASSET SEIZURE FUND - 1004						
PROF & ADMIN	-	22,167	36,874	9,962	(9,962)	-
OTHER OPERATING	-	51,576	628	-	-	1,500
EQPT & CONTRACT SVCS	88,013	84,762	-	-	-	41,000
ASSET/CAPITAL OUTLAY	363,535	71,208	11,109	125,038	10,957	135,500
TOTAL ASSET SEIZURE FUND	451,548	229,712	48,612	135,000	994	178,000
OUTSIDE FUNDED SERVICES (GRANTS) - 1006						
PROF & ADMIN	218,930	606,811	932,586	1,780,657	201,171	2,024,843
OTHER OPERATING	18,936	24,223	5,346	20,766	695	32,757
UTILITIES	-	-	-	-	-	-
EQPT & CONTRACT SVCS	236,734	385,015	560,685	7,014	7,014	-
PROVISN FOR INS LOSS	-	-	-	-	-	800
ASSET/CAPITAL OUTLAY	205,147	181,834	108,302	689,349	138,151	657,361
GRANT EXPENDITURES	-	7,955	27,150	20,000	20,000	-
OPER XFERS OUT	-	-	-	-	-	-
TOTAL OUTSIDE FUNDED SERVICES (GRANTS)	679,747	1,205,838	1,634,068	2,517,785	367,031	2,715,761
ROAD MAINTENANCE & REHAB ACCOUNT (RMRA) - 1019						
EQPT & CONTRACT SVCS				200,000	33,867	66,133
ASSET/CAPITAL OUTLAY				2,483,387	958,962	2,147,622
TOTAL ROAD MAINTENANCE & REHAB ACCOUNT (RMRA)	-	-	-	2,683,387	992,829	2,213,755
ENGINEERING GRANTS - 1054						
PROF & ADMIN	216,991	61,097	1,875,654	-	-	-
EQPT & CONTRACT SVCS	169,448	320	-	-	-	-
ASSET/CAPITAL OUTLAY	3,250,315	830,637	4,667,026	8,264,158	968,925	6,097,109
TOTAL ENGINEERING GRANTS	3,636,754	892,054	6,542,680	8,264,158	968,925	6,097,109

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
GENERAL CAPITAL - 2001						
SALARIES AND WAGES	-	-	-	-	-	-
PYRL/FRINGE BENEFIT	-	-	-	-	-	-
PROF & ADMIN	272,402	490,107	39,928	129,972	-	90,000
OTHER OPERATING	84,623	-	-	-	-	-
EQPT & CONTRACT SVCS	126,128	84,788	-	31,687	17,241	-
ASSET/CAPITAL OUTLAY	(807,168)	685,875	3,911,422	3,130,338	276,001	3,269,370
DEBT SVC EXPENDITURE	-	-	-	-	-	-
EMPLMT & TRNG ALLOC	-	-	-	-	-	-
OPER XFERS OUT	1,869,569	24,553	-	-	-	-
TOTAL GENERAL CAPITAL	1,545,552	1,285,323	3,951,349	3,291,997	293,242	3,359,370
MEASURE J - 2002						
PROF & ADMIN	119,690	109,844	150,821	140,000	140,000	140,000
EQPT & CONTRACT SVCS	444,879	105,419	19,542	-	-	-
ASSET/CAPITAL OUTLAY	1,133,298	1,718,610	1,377,856	5,829,798	768,882	6,841,486
OPER XFERS OUT	100,678	-	-	-	-	-
TOTAL MEASURE J	1,798,544	1,933,872	1,548,219	5,969,798	908,882	6,981,486
HARBOR FUND - 2007						
PROF & ADMIN	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	-	740,812	-	-	-
DEBT SVC EXPENDITURE	-	-	-	-	-	-
TOTAL HARBOR FUND	-	-	740,812	-	-	-
IMPACT FEE-PARKS - 2110						
PROF & ADMIN	-	-	-	-	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	32,363	-	30,000	15,000	28,000	15,000
TOTAL IMPACT FEE - PARKS	32,363	-	30,000	15,000	28,000	15,000
IMPACT FEE-TRAFFIC - 2111						
EQPT & CONTRACT SVCS	-	-	-	-	-	97,000
ASSET/CAPITAL OUTLAY	-	-	-	379,000	52,090	282,000
TOTAL IMPACT FEE - TRAFFIC	-	-	-	379,000	52,090	379,000
IMPACT FEE- FIRE - 2113						
PROF & ADMIN	75,000	-	-	-	-	35,000
OTHER OPERATING	7,107	-	76,803	150,171	44,031	173,500
EQPT & CONTRACT SVCS	45,900	-	-	-	-	-
TOTAL IMPACT FEE - FIRE	128,007	-	76,803	150,171	44,031	208,500

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
IMPACT FEE-POLICE - 2114						
PROF & ADMIN	-	-	-	-	-	-
EQPT & CONTRACT SVCS	-	22,381	-	41,000	-	41,000
ASSET/CAPITAL OUTLAY	-	137,245	42,980	-	-	-
TOTAL IMPACT FEE - POLICE	-	159,626	42,980	41,000	-	41,000
IMPACT FEE-COMM/AQUA - 2115						
PROF & ADMIN	-	-	-	-	-	-
EQPT & CONTRACT SVCS	-	-	-	6,781	-	-
ASSET/CAPITAL OUTLAY	150,000	-	17,215	398,300	182,546	505,242
TOTAL IMPACT FEE - COMM/AQUA	150,000	-	17,215	405,081	182,546	505,242
IMPACT FEE-PARKS/OPE - 2116						
PROF & ADMIN	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	150,000	-	-	-	141,967
OPER XFERS OUT	-	12,502	-	-	-	-
TOTAL IMPACT FEE - PARKS/OPE	-	162,502	-	-	-	141,967
IMPACT FEE-LIBRARY - 2117						
PROF & ADMIN	33,094	9,522	4,504	142,400	9,517	205,400
OTHER OPERATING	17	-	-	-	-	-
ASSET/CAPITAL OUTLAY	15,056	8,226	1,159	326,000	1,919	320,634
TOTAL IMPACT FEE - LIBRARY	48,166	17,748	5,663	468,400	11,437	526,034
IMPACT FEE-STORM DRAIN - 2119						
PROF & ADMIN	-	-	106,915	239,328	63,628	-
ASSET/CAPITAL OUTLAY	200,000	371,722	-	-	-	-
OPER XFERS OUT	-	319,887	-	-	-	-
TOTAL IMPACT FEE - STORM DRAIN	200,000	691,609	106,915	239,328	63,628	-
IMPACT FEE-WASTEWATER - 2120						
ASSET/CAPITAL OUTLAY	-	-	-	-	-	2,132,000
TOTAL IMPACT FEE - WASTEWATER	-	-	-	-	-	2,132,000
CAPITAL PROJECTS FUNDS TOTAL	12,189,400	8,973,623	17,944,924	27,983,782	6,285,184	26,783,487
DEBT SERVICE FUNDS						
DS-2005 TAXABLE POB - 3001	-	-	-	-	-	-
DEBT SVC EXPENDITURE	9,438,027	9,993,668	10,539,206	14,874,560	10,282,018	13,262,100
OPER XFERS OUT	954,202	915,860	-	-	-	-
TOTAL DS - 2005 TAXABLE POB	10,392,230	10,909,528	10,539,206	14,874,560	10,282,018	13,262,100

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
DS-99A PENSION OBLIGATION - 3002						
PROF & ADMIN	-	-	-	-	-	-
DEBT SVC EXPENDITURE	2,418,080	2,242,199	2,075,493	1,820,667	1,819,682	1,245,126
TOTAL DS - 99A PENSION OBLIG	2,418,080	2,242,199	2,075,493	1,820,667	1,819,682	1,245,126
DS-07 REFNDING&CVC CTR - 3005						
DEBT SVC EXPENDITURE	36,877,510	8,058,227	8,054,311	8,067,113	7,383,925	7,532,794
OPER XFERS OUT	-	-	-	-	-	-
TOTAL DS - 07 REFNDING&CVC CTR	36,877,510	8,058,227	8,054,311	8,067,113	7,383,925	7,532,794
DEBT SERVICE FUNDS TOTAL	49,687,820	21,209,954	20,669,009	24,762,339	19,485,624	22,040,020
ENTERPRISE FUNDS						
KIDS FIRST INITIATIVE - 1303						
SALARIES AND WAGES	-	-	-	-	5,022	187,313
PYRLL/FRINGE BENEFIT	-	-	-	-	838	79,764
PROF & ADMIN	-	-	-	250,000	-	191,100
OTHER OPERATING	-	-	-	-	-	16,000
UTILITIES	-	-	-	-	-	1,200
EQPT & CONTRACT SVCS	-	-	-	-	-	1,000
TOTAL KIDS FIRST INITIATIVE	-	-	-	250,000	5,860	476,377
PORT OF RICHMOND - 4001						
SALARIES AND WAGES	620,680	635,960	598,417	605,615	415,432	500,355
PYRLL/FRINGE BENEFIT	73,792	259,377	(7,326)	328,381	209,241	275,384
PROF & ADMIN	1,485,036	1,260,734	1,175,465	1,191,607	512,179	1,267,582
OTHER OPERATING	18,925	3,836	11,806	12,500	4,599	17,000
UTILITIES	289,595	337,772	331,245	223,871	283,688	309,200
EQPT & CONTRACT SVCS	14,747	43,487	367,242	525,590	244,079	77,000
PROVISN FOR INS LOSS	25,934	25,934	25,935	30,000	26,376	30,000
COST POOL	462,583	459,988	457,896	487,689	365,769	479,348
ASSET/CAPITAL OUTLAY	5,273,624	4,488,080	4,967,622	1,054,553	68,850	1,240,000
DEBT SVC EXPENDITURE	2,868,084	2,586,937	2,329,249	5,446,794	5,441,774	4,732,906
OPER XFERS OUT	-	-	-	16,275	12,207	1,500,000
TOTAL PORT OF RICHMOND	11,133,000	10,102,104	10,257,553	9,922,874	7,584,194	10,428,775

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
WASTEWATER - 4003						
SALARIES AND WAGES	682,357	872,262	919,074	1,044,796	701,731	1,090,600
PYRLL/FRINGE BENEFIT	473,505	923,756	659,380	492,113	398,104	587,457
PROF & ADMIN	6,580,449	6,748,685	7,521,611	7,555,512	5,017,941	8,625,333
OTHER OPERATING	403,170	390,656	221,950	264,431	218,557	300,795
UTILITIES	676,243	979,756	1,308,119	950,274	416,122	1,223,576
EQPT & CONTRACT SVCS	527,482	402,531	601,420	308,580	250,221	383,180
COST POOL	764,472	959,386	834,642	772,278	579,207	774,253
ASSET/CAPITAL OUTLAY	1,644,675	1,819,546	2,304,005	18,685,282	6,906,294	2,549,000
DEBT SVC EXPENDITURE	3,892,820	3,820,976	6,528,976	8,538,658	7,139,797	8,322,867
TOTAL WASTEWATER	15,645,172	16,917,555	20,899,176	38,611,923	21,627,973	23,857,060
MARINA - 4005						
PROF & ADMIN	26,400	23,427	24,406	-	-	-
ASSET/CAPITAL OUTLAY	85,196	85,319	184,984	335,000	221,584	-
DEBT SVC EXPENDITURE	125,533	121,876	118,054	206,815	206,815	206,815
OPER XFERS OUT	100,000	86,778	86,778	86,778	65,085	86,778
TOTAL MARINA	337,130	317,399	414,221	628,593	493,484	293,593
KCRT-CABLE TELEVISION - 4008						
SALARIES AND WAGES	688,501	612,384	655,254	573,824	424,101	442,371
PYRLL/FRINGE BENEFIT	1,076,188	53,141	669,275	391,967	258,112	293,009
PROF & ADMIN	21,375	29,159	24,182	46,400	23,251	46,800
OTHER OPERATING	25,680	24,795	25,997	39,400	17,729	39,400
UTILITIES	27,507	64,431	55,123	59,800	19,044	5,727
EQPT & CONTRACT SVCS	-	-	-	-	-	-
COST POOL	181,186	180,240	189,065	202,803	152,100	191,571
ASSET/CAPITAL OUTLAY	94,001	64,034	78,261	40,000	3,908	40,000
OPER XFERS OUT	500,000	-	-	-	-	-
TOTAL KCRT - CABLE TELEVISION	2,614,436	1,028,185	1,697,158	1,354,194	898,245	1,058,878
PARKING AUTHORITY ENTERPRISE - 4009						
EQPT & CONTRACT SVCS	-	-	126	-	-	-
TOTAL PARKING AUTHORITY ENTERPRISE	-	-	126	-	-	-
ENTERPRISE FUNDS TOTAL	29,729,739	28,365,243	33,268,233	50,767,585	30,609,756	36,114,683

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
INTERNAL SERVICE FUNDS						
INSURANCE RESERVES - 5001						
SALARIES AND WAGES	927,284	971,598	1,104,119	1,142,342	904,825	1,178,760
PYROLLFRINGE BENEFIT	143,699	588,549	455,432	606,385	462,018	584,352
PROF & ADMIN	514,232	255,104	629,609	1,033,602	576,965	907,700
OTHER OPERATING	20,728	45,347	32,160	31,000	18,058	31,000
PROVISN FOR INS LOSS	20,485,067	8,919,815	12,509,419	16,933,712	9,729,517	18,439,858
COST POOL	504,635	507,716	511,043	511,100	383,323	508,992
ASSET/CAPITAL OUTLAY	-	679,427	2,774,204	808,319	210,665	10,000
GRANT EXPENDITURES	200,000	200,000	200,000	-	-	-
TOTAL INSURANCE RESERVES	22,795,645	12,167,557	18,215,986	21,066,461	12,285,371	21,660,662
EQUIPMENT SERVICES - 5003						
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	-	-	-	-	-	-
EQPT & CONTRACT SVCS	2,044	3,242	-	-	19,340	-
COST POOL	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	2,371,028	1,534,343	1,224,068	3,229,949	992,621	2,120,000
DEBT SVC EXPENDITURE	24,115	16,004	21,286	-	-	326,018
TOTAL EQUIPMENT SERVICES	2,397,187	1,553,589	1,245,354	3,229,949	1,011,961	2,446,018
CAD DISPATCH SYSTEM 5005						
SALARIES AND WAGES	2,759,259	2,762,678	2,348,470	2,530,283	1,678,112	2,523,231
PYROLLFRINGE BENEFIT	1,146,940	1,285,451	1,125,526	1,326,655	863,661	1,365,113
PROF & ADMIN	101,087	88,069	103,610	410,940	132,039	251,500
OTHER OPERATING	3,680	3,748	1,786	3,000	1,304	3,000
UTILITIES	17,849	19,458	20,910	50,000	-	50,000
EQPT & CONTRACT SVCS	24,861	3,080	15,627	20,100	2,561	10,500
COST POOL	819,752	816,763	887,857	886,009	664,507	841,734
ASSET/CAPITAL OUTLAY	93,817	75,347	11,209	33,000	-	33,000
TOTAL CAD DISPATCH SYSTEM	4,967,245	5,054,595	4,514,994	5,259,987	3,342,183	5,078,078
RMS RECORDS SERVICES - 5006						
SALARIES AND WAGES	132,040	130,255	135,568	142,180	105,429	142,147
PYROLLFRINGE BENEFIT	68,114	88,530	83,165	87,950	65,149	88,623
PROF & ADMIN	69,752	70,394	70,560	151,474	141,688	152,875
OTHER OPERATING	-	52	-	1,000	122	1,000
UTILITIES	6,842	9,313	(1,721)	-	-	-
EQPT & CONTRACT SVCS	14,434	21,334	5,300	47,746	-	47,746
COST POOL	49,525	50,570	61,256	61,731	46,296	59,806
ASSET/CAPITAL OUTLAY	-	293	120	1,401	1,401	-
TOTAL RMS RECORDS SERVICES	340,707	370,741	354,248	493,482	360,085	492,197

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
COMPENSATED ABSENCES - 5008						
SALARIES AND WAGES	3,044,042	2,089,850	2,128,846	2,500,000	1,859,303	2,600,000
PYRLL/FRINGE BENEFIT	33,973	26,792	27,427	-	27,758	-
TOTAL COMPENSATED ABSENCES	3,078,015	2,116,642	2,156,273	2,500,000	1,887,060	2,600,000
INTERNAL SERVICE FUNDS TOTAL	33,578,800	21,263,123	26,486,855	32,549,878	18,886,661	32,276,955
HOUSING DEPARTMENT FUNDS						
HOUSING ADMINISTRATION - 1200						
SALARIES AND WAGES	291,343	212,636	227,869	150,206	306,512	107,626
PYRLL/FRINGE BENEFIT	80,995	80,525	82,566	84,741	176,882	57,797
PROF & ADMIN	470	113,627	9,042	153,184	14,794	53,840
OTHER OPERATING	20,283	14,268	13,533	14,019	1,430	11,446
UTILITIES	620	764	903	719	614	860
EQPT & CONTRACT SVCS	-	-	-	-	-	-
COST POOL	227,615	195,000	190,087	190,087	142,564	210,753
CDBG/HOME/HSG PROJ	-	-	1,688,548	-	-	-
OPER XFERS OUT	-	-	649,060	390,298	339,417	-
TOTAL HOUSING ADMINISTRATION	621,326	616,820	2,861,609	983,255	982,214	442,322
CDBG - 1201						
SALARIES AND WAGES	-	9,192	6,498	7,453	-	7,453
PYRLL/FRINGE BENEFIT	-	4,878	5,536	4,866	-	5,006
PROF & ADMIN	40,554	29,317	22,848	19,292	5,298	22,139
OTHER OPERATING	199	95	107	157	-	-
COST POOL	-	32,615	25,641	25,641	19,230	25,641
CDBG/HOME/HSG PROJ	1,091,560	5,294,482	(29,235)	1,369,704	48,060	1,088,737
TOTAL CDBG	1,132,313	5,370,579	31,396	1,427,113	72,588	1,148,976
HOME PROGRAM - 1202						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	156	161	162	322	56	162
EQPT & CONTRACT SVCS	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	500	-	-	-	-	-
TOTAL HOME PROGRAM	656	161	162	322	56	162

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
NEIGHBORHOOD STAB(NP) - 1203						
SALARIES AND WAGES	132,604	48,965	-	-	-	-
PYRLL/FRINGE BENEFIT	-	25,314	-	-	-	-
PROF & ADMIN	3,585	1,577	-	20,000	-	15,000
OTHER OPERATING	159,194	-	-	-	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	-	318,227	-	-	-	-
OPER XFERS OUT	-	366,063	-	-	-	-
TOTAL NEIGHBORHOOD STAB(NP)	295,383	760,146	-	20,000	-	15,000
CDBG RECOVERY - 1204						
CDBG/HOME/HSG PROJ	-	366,063	-	-	-	-
TOTAL CDBG RECOVERY	-	366,063	-	-	-	-
COR-NEIGHBORHOOD STABILIZATION(CITY) - 1207						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	425,415	-	-	-	-	-
OTHER OPERATING	40,358	10,668	55,912	3,465	-	-
UTILITIES	80	1,772	965	-	-	-
CDBG/HOME/HSG PROJ	352,208	12,769	1,488	-	-	-
TOTAL COR-NEIGHBORHOOD STAB(CITY)	818,062	25,210	58,365	3,465	-	-
COR-SUCCESSOR HOUSING - 1208						
SALARIES AND WAGES	-	53,536	49,905	107,263	-	132,411
PYRLL/FRINGE BENEFIT	2,130	41,369	42,512	62,569	-	72,154
PROF & ADMIN	(143,236)	-	-	-	-	11,000
OTHER OPERATING	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	-	-	-	850,000	-	250,000
TOTAL COR-SUCCESSOR HOUSING	(141,106)	94,905	92,418	1,019,832	-	465,565
CAL-HOME GRANT - 1209						
SALARIES AND WAGES	-	4,849	15,188	9,053	-	7,722
PYRLL/FRINGE BENEFIT	-	2,545	12,938	6,332	-	5,493
PROF & ADMIN	1,334	1,565	1,488	1,600	611	1,488
CDBG/HOME/HSG PROJ	113,667	633,945	539,526	235,743	5,000	-
TOTAL CAL-HOME GRANT FUND	115,001	642,904	569,140	252,728	5,611	14,703

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
HOUSING IN LIEU FEE -DEVELOPER - 1302						
SALARIES AND WAGES	-	-	-	-	-	-
PROF & ADMIN	19,345	7,695	5,777	24,500	4,371	-
ASSET/CAPITAL OUTLAY	-	-	-	300,000	-	300,000
CDBG/HOME/HSG PROJ	-	883,266	2,842,437	276,461	-	850,000
OPER XFERS OUT	-	-	-	-	-	-
TOTAL HOUSING IN LIEU FEE - DEVELOPER	19,345	890,961	2,848,213	600,961	4,371	1,150,000
SECTION 108 IRON TRIANGLE - 2125						
PROF & ADMIN	-	-	-	-	10	-
DEBT SVC EXPENDITURE	-	-	-	-	-	-
CDBG/HOME/HSG PROJ	-	-	94,766	576,022	45,992	336,847
OPER XFERS OUT	-	1,462,810	-	-	-	-
TOTAL SECTION 108 IRON TRIANGLE	-	1,462,810	94,766	576,022	46,002	336,847
HOUSING CIP FUND - 2126						
ASSET/CAPITAL OUTLAY	-	-	265,715	3,935,788	643,399	1,247,695
DEBT SVC EXPENDITURE	-	-	-	-	-	-
TOTAL HOUSING CIP FUND	-	-	265,715	3,935,788	643,399	1,247,695
HOUSING DEPARTMENT FUNDS TOTAL	2,860,980	10,230,558	6,821,784	8,819,487	1,754,241	4,821,270
RICHMOND HOUSING AUTHORITY FUNDS						
RHA-HSNG CHOICE VOUCHER - 4101						
SALARIES AND WAGES	474,665	520,712	500,148	642,079	347,604	-
PYRLL/FRINGE BENEFIT	(4,441)	559,442	473,496	439,824	247,618	-
PROF & ADMIN	267,002	326,301	334,361	395,500	223,475	-
OTHER OPERATING	161,704	73,445	48,551	56,500	22,723	-
UTILITIES	22,848	17,499	17,694	17,600	18,114	-
EQPT & CONTRACT SVCS	-	3,840	2,582	3,000	1,550	-
GRANT EXPENDITURES	18,106,321	18,707,371	24,319,324	24,498,800	18,259,093	-
TOTAL RHA-HSNG CHOICE VOUCHER	19,028,099	20,208,608	25,696,157	26,053,303	19,120,177	-
RHA-HOPE 6 - 4102						
SALARIES AND WAGES	59,854	254,842	4,418	-	-	-
PYRLL/FRINGE BENEFIT	121,860	(17,147)	(641,501)	-	-	-
PROF & ADMIN	120,938	88,891	8,820	-	-	-
OTHER OPERATING	12,779	8,517	22,844	2,500	1,045	2,500
UTILITIES	10,686	9,379	5,817	2,500	4,525	2,500
EQPT & CONTRACT SVCS	183,402	-	-	-	-	-
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
GRANT EXPENDITURES	-	64,488	74,221	25,000	21,624	25,000
TOTAL RHA-HOPE 6	509,519	408,970	(525,381)	30,000	27,194	30,000

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-PROJECT REAL - 4103						
SALARIES AND WAGES	121,660	-	-	-	-	-
PYRLL/FRINGE BENEFIT	53,477	(4)	-	-	-	-
PROF & ADMIN	-	-	-	-	-	-
OTHER OPERATING	262	(18,200)	-	-	-	-
UTILITIES	4,693	-	-	-	-	-
EQPT & CONTRACT SVCS	321,345	73,301	-	-	-	-
GRANT EXPENDITURES	4,000	-	-	-	-	-
TOTAL RHA-PROJECT REAL	505,436	55,097	-	-	-	-
RHA-CAPITAL FUND - 4201						
PROF & ADMIN	-	44,309	47,130	-	(22,711)	-
OTHER OPERATING	488,302	82,549	3,165	5,000	4,870	50,000
UTILITIES	-	-	-	-	-	-
EQPT & CONTRACT SVCS	-	-	-	-	-	-
ASSET/CAPITAL OUTLAY	546,321	319,607	109,883	670,868	109,623	694,805
GRANT EXPENDITURES	548,834	301,312	173,959	390,336	335,720	45,000
OPER XFERS OUT	212,453	-	-	-	196,891	243,558
TOTAL RHA-CAPITAL FUND	1,795,909	747,777	334,137	1,066,204	624,393	1,033,363
RHA-HACIENDA - 4401						
SALARIES AND WAGES	74,198	115	-	-	-	-
PYRLL/FRINGE BENEFIT	(83,291)	(220,106)	96	-	1,309	-
PROF & ADMIN	7,834	-	-	-	227,151	-
OTHER OPERATING	113,185	-	-	-	-	-
UTILITIES	291,515	63,592	19,751	28,000	17,177	16,000
EQPT & CONTRACT SVCS	106,508	29,188	268,677	541,668	45,572	390,000
PROVISN FOR INS LOSS	12,440	26,693	37,663	9,500	-	9,500
COST POOL	192,523	183,828	-	-	-	-
ASSET/CAPITAL OUTLAY	577,024	-	-	-	-	-
GRANT EXPENDITURES	761	-	-	-	-	-
RHA COST ALLOCATION	-	-	-	-	-	-
TOTAL RHA-HACIENDA	1,292,698	83,310	326,188	579,168	291,209	415,500

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-FRIENDSHIP MANOR - 4402						
SALARIES AND WAGES	19,885	16	-	-	-	-
PYRLL/FRINGE BENEFIT	11,142	8	-	-	-	-
PROF & ADMIN	733	-	-	-	-	-
OTHER OPERATING	92,297	108,613	-	-	-	-
UTILITIES	73,524	-	-	-	-	-
EQPT & CONTRACT SVCS	34,792	-	-	-	-	-
PROVISN FOR INS LOSS	3,429	-	-	-	-	-
COST POOL	74,442	71,081	-	-	-	-
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
GRANT EXPENDITURES	254	-	-	-	-	-
RHA COST ALLOCATION	-	-	-	-	-	-
TOTAL RHA-FRIENDSHIP MANOR	310,497	179,718	-	-	-	-
RHA-TRIANGLE COURT - 4403						
SALARIES AND WAGES	43,380	16	-	-	-	-
PYRLL/FRINGE BENEFIT	37,261	8	-	-	-	-
PROF & ADMIN	801	-	-	-	-	-
OTHER OPERATING	209,529	256,292	-	-	-	-
UTILITIES	89,601	(144)	(4)	-	-	-
EQPT & CONTRACT SVCS	94,364	439	-	-	-	-
PROVISN FOR INS LOSS	5,846	-	-	-	-	-
COST POOL	125,782	120,102	-	-	-	-
ASSET/CAPITAL OUTLAY	-	-	-	-	-	-
GRANT EXPENDITURES	-	-	-	-	-	-
TOTAL RHA-TRIANGLE COURT	606,563	376,713	(4)	-	-	-
RHA-NEVIN PLAZA - 4404						
SALARIES AND WAGES	148,133	101,047	106,785	279,975	109,720	223,854
PYRLL/FRINGE BENEFIT	79,146	(95,181)	263,072	205,217	101,678	192,636
PROF & ADMIN	22,915	49,131	22,759	563,168	454,842	855,168
OTHER OPERATING	111,454	32,198	36,514	84,174	50,856	33,925
UTILITIES	405,018	382,546	414,463	416,000	339,765	416,000
EQPT & CONTRACT SVCS	269,565	512,082	360,071	134,250	138,050	253,250
PROVISN FOR INS LOSS	18,118	15,013	-	22,000	-	22,000
COST POOL	182,255	174,505	-	-	-	383,186
ASSET/CAPITAL OUTLAY	359,999	210	4,552	-	520	-
GRANT EXPENDITURES	102,398	223,585	175,473	203,831	115,627	-
TOTAL RHA-NEVIN PLAZA	1,699,000	1,395,135	1,383,689	1,908,615	1,311,058	2,380,019

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-NYSTROM VILLAGE - 4405						
SALARIES AND WAGES	53,791	137,647	156,839	281,010	117,099	159,691
PYRLL/FRINGE BENEFIT	11,893	308,159	455,414	203,115	91,210	143,274
PROF & ADMIN	5,447	21,525	26,593	117,500	55,549	194,500
OTHER OPERATING	106,684	29,567	39,923	46,249	32,180	96,475
UTILITIES	134,342	136,968	152,372	153,700	118,560	153,700
EQPT & CONTRACT SVCS	157,349	194,256	140,011	78,250	45,613	103,250
PROVISN FOR INS LOSS	12,474	10,594	-	18,325	-	18,325
COST POOL	128,350	122,554	-	-	-	312,286
ASSET/CAPITAL OUTLAY	545,824	-	-	-	-	-
GRANT EXPENDITURES	88,403	223,585	177,606	218,588	104,280	-
TOTAL RHA-NYSTROM VILLAGE	1,244,558	1,184,855	1,148,758	1,116,737	564,491	1,181,501
RHA-RICHMOND VILLAGE ONE - 4406						
OTHER OPERATING	218,700	49,633	400,289	303,648	199,228	304,216
UTILITIES	1,656	1,970	1,989	-	1,406	-
TOTAL RHA-RICHMOND VILLAGE ONE	220,356	51,603	402,279	303,648	200,634	304,216
RHA-RICHMOND VILLAGE TWO - 4407						
OTHER OPERATING	191,439	57,105	188,606	155,976	113,939	174,333
UTILITIES	-	-	-	-	-	-
TOTAL RHA-RICHMOND VILLAGE TWO	191,439	57,105	188,606	155,976	113,939	174,333
RHA-RICHMOND VILLAGE THREE - 4408						
OTHER OPERATING	70,454	12,240	111,757	57,396	84,723	116,980
UTILITIES	-	-	-	-	-	-
TOTAL RHA-RICHMOND VILLAGE THREE	70,454	12,240	111,757	57,396	84,723	116,980
RHA-LOCAL FUND - 4409						
OTHER OPERATING	12,387	-	4,505	-	-	-
UTILITIES	983	705	-	-	-	-
GRANT EXPENDITURES	4,500	-	-	-	-	-
TOTAL RHA-LOCAL FUND	17,870	705	4,505	-	-	-

City of Richmond
Summary of Expenditures by Fund, by Type

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-CENTRAL OFFICE COST - 4501						
SALARIES AND WAGES	396,927	620,805	315,335	512,740	195,199	-
PYROLLFRINGE BENEFIT	(62,552)	(1,108,866)	(497,345)	348,488	190,474	-
PROF & ADMIN	-	-	325,673	-	398	-
OTHER OPERATING	150,745	15,209	9,572	-	13,514	-
UTILITIES	-	-	152	-	1,395	-
COST POOL	-	-	-	1,101,061	807,527	-
ASSET/CAPITAL OUTLAY	138,849	-	-	-	-	-
GRANT EXPENDITURES	99,559	121,898	136,402	-	(44,450)	-
RHA COST ALLOCATION	-	-	-	-	-	-
TOTAL RHA-CENTRAL OFFICE COST	723,529	(350,953)	289,788	1,962,289	1,164,057	-
RICHMOND HOUSING AUTHORITY FUNDS TOTAL	28,215,929	24,410,885	29,360,480	33,233,336	23,501,874	5,635,912
TOTAL ALL FUNDS	335,488,971	309,958,727	336,392,219	405,509,561	253,965,473	359,928,441

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
GENERAL FUND-0001						
OFFICE OF THE MAYOR	221,785	280,188	374,934	396,658	264,024	381,491
CITY COUNCIL	190,107	204,482	297,260	353,694	246,292	384,323
COMMISSIONS	14,675	25,144	79,451	87,405	44,264	89,413
CITY MANAGER	1,889,721	1,650,628	1,858,876	2,415,671	1,679,143	2,437,019
CITY CLERK	493,306	576,313	617,640	913,625	522,534	650,563
CITY ATTORNEY	932,471	1,072,358	1,350,263	1,354,108	1,192,267	1,556,039
FINANCE	3,749,622	3,842,951	3,562,495	4,530,024	2,798,897	4,539,083
HUMAN RESOURCES	956,664	1,121,976	1,372,076	1,824,812	1,315,762	1,920,594
POLICE	60,951,077	63,726,290	65,028,043	69,034,418	50,446,337	71,811,039
FIRE	27,106,425	29,597,168	29,131,468	30,874,197	22,498,909	30,882,706
OFFICE OF NEIGHBORHOOD SAFETY	1,566,854	1,495,260	1,499,958	1,766,425	1,017,763	1,740,586
INFRASTRUCTURE & MAINT OPNS	18,687,291	18,628,777	16,266,730	17,200,236	12,285,347	16,186,664
LIBRARY & CULTURAL SERVICES	5,113,492	5,126,468	5,204,187	5,876,219	4,138,860	5,761,361
COMMUNITY SERVICES	4,853,316	4,973,355	5,529,958	6,230,264	4,487,332	6,069,140
INFORMATION TECHNOLOGY	1,875,781	1,742,980	2,026,860	2,354,717	1,691,459	2,717,213
CAPITAL IMPROVEMENT DEPT	-	3,828,119	7,343,693	9,144,105	6,383,870	9,938,803
NON-DEPARTMENTAL	17,206,057	20,425,916	21,362,087	16,180,212	13,055,880	19,142,928
TOTAL GENERAL FUND	145,808,644	158,318,375	162,905,979	170,536,790	124,068,939	176,208,965
OTHER OPERATING FUNDS						
PARATRANSIT OPERATIONS - 1003						
CITY MANAGER	1,437,923	1,427,804	1,284,204	1,302,016	664,805	1,250,042
COMMUNITY SERVICES	-	-	-	-	-	-
TOTAL PARATRANSIT OPERATIONS	1,437,923	1,427,804	1,284,204	1,302,016	664,805	1,250,042
HILLTOP LANDSCAPE MAIN - 1012						
INFRASTRUCTURE & MAINT OPNS	1,096,337	1,138,546	1,134,174	1,365,992	730,753	1,365,012
TOTAL HILLTOP LANDSCAPE MAIN	1,096,337	1,138,546	1,134,174	1,365,992	730,753	1,365,012
MARINA BAY LNDSCP & LIGHTING DISTRICT - 1015						
INFRASTRUCTURE & MAINT OPNS	881,001	789,012	1,001,841	999,464	775,726	1,031,901
TOTAL MARINA BAY LNDSCP & LIGHTING DISTRICT	881,001	789,012	1,001,841	999,464	775,726	1,031,901

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
CR-PLANNING & BUILDING - 1050						
PLANNING & BUILDING SERVICES	6,923,279	7,812,232	7,431,855	9,389,051	5,776,631	8,747,248
TOTAL CR-PLANNING & BUILDING	6,923,279	7,812,232	7,431,855	9,389,051	5,776,631	8,747,248
CR-ENGINEERING - 1051						
WATER RESOURCE RECOVERY	3,697	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	1,310,827	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	735,626	1,695,325	1,495,863	1,836,399	1,327,066	1,767,472
TOTAL CR-ENGINEERING	2,050,150	1,695,325	1,495,863	1,836,399	1,327,066	1,767,472
CR-CODE ENFORCEMENT - 1053						
POLICE	5,032,746	852,300	1,007,151	200,000	150,002	-
INFRASTRUCTURE & MAINT OPNS	-	-	-	61,000	9,498	-
TOTAL CR-CODE ENFORCEMENT	5,032,746	852,300	1,007,151	261,000	159,500	-
EMPLOYMENT & TRAINING - 1205						
EMPLOYMENT & TRAINING	4,373,506	4,347,986	4,153,101	6,985,477	2,822,551	7,567,228
TOTAL EMPLOYMENT & TRAINING	4,373,506	4,347,986	4,153,101	6,985,477	2,822,551	7,567,228
STORMWATER - 4006						
CITY MANAGER	-	-	-	-	-	-
WATER RESOURCE RECOVERY	2,465,928	2,320,722	1,661,807	6,045,981	842,815	4,976,386
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	514	-
TOTAL STORMWATER	2,465,928	2,320,722	1,661,807	6,045,981	843,328	4,976,386
UTILITIES-ENCROACHMENT - 4007						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	-	-	-	-	-	-
TOTAL UTILITIES-ENCROACHMENT	-	-	-	-	-	-
OTHER OPERATING FUNDS TOTAL	24,260,871	20,383,929	19,169,996	28,185,380	13,100,361	26,705,289
SPECIAL REVENUE FUNDS						
SECURED PENSION OVERRIDE - 1001						
NON-DEPARTMENTAL	5,349,711	11,212,400	9,167,229	10,825,194	11,195,473	11,361,614
TOTAL SECURED PENSION OVERRIDE	5,349,711	11,212,400	9,167,229	10,825,194	11,195,473	11,361,614

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
LIBRARY FUND - 1005						
LIBRARY & CULTURAL SERVICES	420,832	379,040	345,992	588,794	137,450	523,947
TOTAL LIBRARY FUND	420,832	379,040	345,992	588,794	137,450	523,947
EMERGENCY MED SERV - 1007						
FIRE	177,891	209,851	196,274	316,710	184,185	317,003
TOTAL EMERGENCY MED SERV	177,891	209,851	196,274	316,710	184,185	317,003
VEOLIA MITIGATION - 1009						
CITY MANAGER	-	-	-	100,000	-	100,000
TOTAL VEOLIA MITIGATION	-	-	-	100,000	-	100,000
N.RICHMOND WASTE - 1010						
CITY MANAGER	155,594	162,037	98,002	197,687	555	67,000
TOTAL N.RICHMOND WASTE	155,594	162,037	98,002	197,687	555	67,000
HAZMAT FUND - 1013						
FIRE	306,589	304,608	311,697	371,908	171,712	360,335
TOTAL HAZMAT FUND	306,589	304,608	311,697	371,908	171,712	360,335
EDA GRANT FUND - 1014						
NON-DEPARTMENTAL	170,401	114,539	123,964	67,338	131,920	124,596
TOTAL EDA GRANT FUND	170,401	114,539	123,964	67,338	131,920	124,596
CHEVRON MODERNIZATN PR - 1017						
CITY MANAGER	470,205	1,577,170	5,601,716	8,077,980	1,212,840	8,473,700
PLANNING & BUILDING SERVICES	376,964	363,551	29,999	25,001	1	-
POLICE	421,944	54,949	92,848	108,000	52,945	96,774
FIRE	-	57,416	85,516	100,168	30,860	68,169
OFFICE OF NEIGHBORHOOD SAFETY	-	58,000	58,000	58,000	29,000	58,000
INFRASTRUCTURE & MAINT OPNS	95,547	88,337	141,333	316,168	104,471	303,800
LIBRARY & CULTURAL SERVICES	85,014	198,483	236,249	212,955	173,667	204,639
COMMUNITY SERVICES	-	-	27,500	52,500	7,460	50,000
INFORMATION TECHNOLOGY	44,876	99,619	25,365	566,024	237,839	474,116
EMPLOYMENT & TRAINING	444,438	294,438	300,000	950,000	300,000	500,000
CAPITAL IMPROVEMENT DEPT	-	201,026	1,195,918	2,831,200	282,091	3,125,261
TOTAL CHEVRON MODERNIZATN PR	1,938,988	2,992,988	7,794,444	13,297,996	2,431,173	13,354,459

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RENT CONTROL- 1018						
RENT CONTROL	-	789,592	1,178,245	2,197,725	1,503,308	2,445,227
TOTAL RENT CONTROL	-	789,592	1,178,245	2,197,725	1,503,308	2,445,227
ENCROACHMENTS-1055						
CAPITAL IMPROVEMENT DEPT	636,783	637,982	549,110	707,633	517,057	687,678
TOTAL ENCOACHMENTS	636,783	637,982	549,110	707,633	517,057	687,678
SPECIAL REVENUE FUNDS TOTAL	9,156,789	16,803,038	19,764,958	28,670,984	16,272,832	29,341,860
CAPITAL PROJECTS FUNDS						
STATE GAS TAX - 1002						
WATER RESOURCE RECOVERY	1,845	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	3,066,061	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	450,812	2,395,340	3,199,609	3,423,677	2,371,551	1,289,263
TOTAL STATE GAS TAX	3,518,718	2,395,340	3,199,609	3,423,677	2,371,551	1,289,263
ASSET SEIZURE FUND - 1004						
POLICE	451,548	229,712	48,612	135,000	994	178,000
TOTAL ASSET SEIZURE FUND	451,548	229,712	48,612	135,000	994	178,000
OUTSIDE FUNDED SVCS -GRANTS - 1006						
CITY MANAGER	-	10,101	277,137	1,329,921	71,446	1,978,193
POLICE	297,067	736,835	455,534	269,435	50,667	343,050
FIRE	18,520	33,212	-	22,500	20,000	42,000
OFFICE OF NEIGHBORHOOD SAFETY	10,101	14,793	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	353,948	404,292	560,685	82,014	22,014	-
COMMUNITY SERVICES	111	6,605	146,311	398,565	27,093	352,518
INFORMATION TECHNOLOGY	-	-	-	109,752	98,343	-
CAPITAL IMPROVEMENT DEPT	-	-	194,401	305,599	77,468	-
TOTAL OUTSIDE FUNDED SVCS -GRANTS	679,747	1,205,838	1,634,068	2,517,785	367,031	2,715,761
ROAD MAINT & REHAB ACCOUNT (RMRA) - 1019						
CAPITAL IMPROVEMENT DEPT	-	-	-	2,683,387	992,829	2,213,755
TOTAL ROAD MAINT & REHAB ACCOUNT (RMRA)	-	-	-	2,683,387	992,829	2,213,755

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
ENGINEERING GRANTS - 1054						
WATER RESOURCE RECOVERY	216,991	-	2,797,438	-	-	-
INFRASTRUCTURE & MAINT OPNS	3,030,000	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	389,763	892,054	3,745,242	8,264,158	968,925	6,097,109
TOTAL ENGINEERING GRANTS	3,636,754	892,054	6,542,680	8,264,158	968,925	6,097,109
GENERAL CAPITAL FUND - 2001						
CITY MANAGER	3,066	32,288	358,684	237,873	17,241	166,214
FINANCE	-	-	-	-	-	-
POLICE	23,744	74,983	-	-	-	-
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	1,457,790	-	-	-	-	-
COMMUNITY SERVICES	-	-	-	197,375	197,375	-
INFORMATION TECHNOLOGY	-	-	24,967	119,201	-	119,201
EMPLOYMENT & TRAINING	-	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	60,952	1,178,052	3,567,698	2,737,548	78,626	3,073,955
TOTAL GENERAL CAPITAL FUND	1,545,552	1,285,323	3,951,349	3,291,997	293,242	3,359,370
MEASURE J - 2002						
WATER RESOURCE RECOVERY	-	-	-	-	-	-
INFRASTRUCTURE & MAINT OPNS	897,883	-	-	-	-	-
CAPITAL IMPROVEMENT DEPT	900,661	1,933,872	1,548,219	5,969,798	908,882	6,981,486
TOTAL MEASURE J	1,798,544	1,933,872	1,548,219	5,969,798	908,882	6,981,486
HARBOR FUND - 2007						
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	-
NON-DEPARTMENTAL	-	-	740,812	-	-	-
TOTAL HARBOR FUND	-	-	740,812	-	-	-
IMPACT FEE - PARKS - 2110						
INFRASTRUCTURE & MAINT OPNS	32,363	-	-	-	-	15,000
CAPITAL IMPROVEMENT DEPT	-	-	30,000	15,000	28,000	-
TOTAL IMPACT FEE - PARKS	32,363	-	30,000	15,000	28,000	15,000

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
IMPACT FEE -TRAFFIC - 2111						
CAPITAL IMPROVEMENT DEPT	-	-	-	379,000	52,090	379,000
TOTAL IMPACT FEE - TRAFFIC	-	-	-	379,000	52,090	379,000
IMPACT FEE - FIRE - 2113						
FIRE	128,007	-	76,803	150,171	44,031	208,500
TOTAL IMPACT FEE - FIRE	128,007	-	76,803	150,171	44,031	208,500
IMPACT FEE - POLICE - 2114						
POLICE	-	159,626	42,980	41,000	-	41,000
TOTAL IMPACT FEE - POLICE	-	159,626	42,980	41,000	-	41,000
IMPACT FEE - COMM/AQUA - 2115						
COMMUNITY SERVICES	150,000	-	17,215	405,081	182,546	505,242
TOTAL IMPACT FEE - COMM/AQUA	150,000	-	17,215	405,081	182,546	505,242
IMPACT FEE - PARKS/OPE - 2116						
INFRASTRUCTURE & MAINT OPNS	-	12,502	-	-	-	-
CAPITAL IMPROVEMENT DEPT	-	150,000	-	-	-	141,967
TOTAL IMPACT FEE - PARKS/OPE	-	162,502	-	-	-	141,967
IMPACT FEE - LIBRARY - 2117						
LIBRARY & CULTURAL SERVICES	48,166	17,748	5,663	468,400	11,437	526,034
TOTAL IMPACT FEE - LIBRARY	48,166	17,748	5,663	468,400	11,437	526,034
IMPACT FEE - STORM DRAINAGE - 2119						
WATER RESOURCE RECOVERY	200,000	691,609	106,915	239,328	63,628	-
TOTAL IMPACT FEE - STORM DRAINAGE	200,000	691,609	106,915	239,328	63,628	-
IMPACT FEE - WASTEWATER - 2120						
WATER RESOURCE RECOVERY	-	-	-	-	-	2,132,000
TOTAL IMPACT FEE - WASTEWATER	-	-	-	-	-	2,132,000
CAPITAL PROJECTS FUNDS TOTAL	12,189,400	8,973,623	17,944,924	27,983,782	6,285,184	26,783,487

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
DEBT SERVICE FUNDS						
DS - 2005 TAXABLE POB - 3001						
NON-DEPARTMENTAL	10,392,230	10,909,528	10,539,206	14,874,560	10,282,018	13,262,100
TOTAL DS - 2005 TAXABLE POB	10,392,230	10,909,528	10,539,206	14,874,560	10,282,018	13,262,100
 DS - 99A PENSION OBLIG - 3002						
NON-DEPARTMENTAL	2,418,080	2,242,199	2,075,493	1,820,667	1,819,682	1,245,126
TOTAL DS - 99A PENSION OBLIG	2,418,080	2,242,199	2,075,493	1,820,667	1,819,682	1,245,126
 DS - 07 REFNDING&CVC CTR - 3005						
NON-DEPARTMENTAL	36,877,510	8,058,227	8,054,311	8,067,113	7,383,925	7,532,794
TOTAL DS - 07 REFNDING&CVC CTR	36,877,510	8,058,227	8,054,311	8,067,113	7,383,925	7,532,794
 DEBT SERVICE FUNDS TOTAL	49,687,820	21,209,954	20,669,009	24,762,339	19,485,624	22,040,020
 ENTERPRISE FUNDS						
KIDS FIRST INITIATIVE - 1303						
CITY MANAGER	-	-	-	250,000	5,860	476,377
TOTAL KIDS FIRST INITIATIVE	-	-	-	250,000	5,860	476,377
 PORT OF RICHMOND - 4001						
PORT OPERATIONS	11,133,000	10,102,104	10,257,553	9,922,874	7,584,194	10,428,775
TOTAL PORT OF RICHMOND	11,133,000	10,102,104	10,257,553	9,922,874	7,584,194	10,428,775
 WASTEWATER - 4003						
WATER RESOURCE RECOVERY	15,645,172	16,917,555	20,899,176	38,611,923	21,627,973	23,857,060
TOTAL WASTEWATER	15,645,172	16,917,555	20,899,176	38,611,923	21,627,973	23,857,060
 MARINA - 4005						
INFRASTRUCTURE & MAINT OPNS	-	-	-	-	-	-
PORT OPERATIONS	-	(7,213)	367	-	-	-
CAPITAL IMPROVEMENT DEPT	-	-	-	335,000	221,584	-
MARINA OPERATIONS	337,130	317,277	314,433	293,593	271,900	293,593
NON-DEPARTMENTAL	-	7,335	99,421	-	-	-
TOTAL MARINA	337,130	317,399	414,221	628,593	493,484	293,593
 KCRT - CABLE TELEVIS 4008						
INFORMATION TECHNOLOGY	2,614,436	1,028,185	1,697,158	1,354,194	898,245	1,058,878
TOTAL KCRT - CABLE TELEVIS	2,614,436	1,028,185	1,697,158	1,354,194	898,245	1,058,878

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
PARKING AUTHORITY ENTERPRISE - 4009						
CITY MANAGER	-	-	126	-	-	-
TOTAL PARKING AUTHORITY ENTERPRISE	-	-	126	-	-	-
ENTERPRISE FUNDS TOTAL	29,729,739	28,365,243	33,268,233	50,767,585	30,609,756	36,114,683
INSURANCE RESERVES - 5001						
HUMAN RESOURCES	22,795,645	12,167,557	18,215,986	21,066,461	12,285,371	21,660,662
TOTAL INSURANCE RESERVES	22,795,645	12,167,557	18,215,986	21,066,461	12,285,371	21,660,662
EQUIPMENT SERVICES - 5003						
INFRASTRUCTURE & MAINT OPNS	2,223,839	1,492,305	1,180,682	3,062,623	991,931	2,231,018
INFORMATION TECHNOLOGY	173,348	61,284	64,672	167,325	20,030	215,000
TOTAL EQUIPMENT SERVICES	2,397,187	1,553,589	1,245,354	3,229,949	1,011,961	2,446,018
DISPATCH SYSTEM - 5005						
POLICE	4,967,245	5,054,595	4,514,994	5,259,987	3,342,183	5,078,078
TOTAL CAD DISPATCH SYSTEM	4,967,245	5,054,595	4,514,994	5,259,987	3,342,183	5,078,078
RMS RECORDS SERVICES - 5006						
POLICE	340,707	370,741	354,248	493,482	360,085	492,197
TOTAL RMS RECORDS SERVICES	340,707	370,741	354,248	493,482	360,085	492,197
COMPENSATED ABSENCES - 5008						
NON-DEPARTMENTAL	3,078,015	2,116,642	2,156,273	2,500,000	1,887,060	2,600,000
TOTAL COMPENSATED ABSENCES	3,078,015	2,116,642	2,156,273	2,500,000	1,887,060	2,600,000
INTERNAL SERVICE FUNDS TOTAL	33,578,800	21,263,123	26,486,855	32,549,878	18,886,661	32,276,955
HOUSING DEPARTMENT FUNDS						
HOUSING ADMINISTRATION - 1200						
HOUSING DEPARTMENT-COR	621,326	616,820	2,861,609	983,255	982,214	442,322
TOTAL HOUSING ADMINISTRATION	621,326	616,820	2,861,609	983,255	982,214	442,322
CDBG - 1201						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
HOUSING DEPARTMENT-COR	1,132,313	5,370,579	31,396	1,427,113	72,588	1,148,976
TOTAL CDBG	1,132,313	5,370,579	31,396	1,427,113	72,588	1,148,976

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
HOME PROGRAM - 1202						
RICHMOND COMM REDEV AGENCY	-	-	-	161	-	-
HOUSING DEPARTMENT-COR	656	161	162	161	56	162
TOTAL HOME PROGRAM	656	161	162	322	56	162
NEIGHBORHOOD STAB(NP) - 1203						
RICHMOND COMM REDEV AGENCY		-	-	-	-	-
HOUSING DEPARTMENT-COR	295,383	760,146	-	20,000	-	15,000
TOTAL NEIGHBORHOOD STAB(NP)	295,383	760,146	-	20,000	-	15,000
CDBG RECOVERY - 1204						
HOUSING DEPARTMENT-COR	-	366,063	-	-	-	-
TOTAL CDBG RECOVERY	-	366,063	-	-	-	-
CDBG HOMELESS PREV RAP - 1206						
RICHMOND COMM REDEV AGENCY	-	-	-	-	-	-
TOTAL CDBG HOMELESS PREV RAP	-	-	-	-	-	-
COR-NEIGHBORHOOD STAB(CITY) - 1207						
HOUSING DEPARTMENT-COR	818,062	25,210	58,365	3,465	-	-
TOTAL COR-NEIGHBORHOOD STAB(CITY)	818,062	25,210	58,365	3,465	-	-
COR-SUCCESSOR HOUSING - 1208						
HOUSING DEPARTMENT-COR	(108,603)	198,314	92,418	1,019,832	-	465,565
TOTAL COR-SUCCESSOR HOUSING	(108,603)	198,314	92,418	1,019,832	-	465,565
CAL-HOME GRANT FUND - 1209						
HOUSING DEPARTMENT-COR	115,001	642,904	569,140	252,728	5,611	14,703
TOTAL CAL-HOME GRANT FUND	115,001	642,904	569,140	252,728	5,611	14,703
HOUSNG IN LIEU FEE - DEVELOPER - 1302						
HOUSING DEPARTMENT-COR	19,345	890,961	2,848,213	600,961	4,371	1,150,000
TOTAL HOUSNG IN LIEU FEE - DEVELOPER	19,345	890,961	2,848,213	600,961	4,371	1,150,000

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
SECTION 108 IRON TRIAN - 2125						
HOUSING DEPARTMENT-COR	-	1,462,810	94,766	576,022	46,002	336,847
TOTAL SECTION 108 IRON TRIAN	-	1,462,810	94,766	576,022	46,002	336,847
HOUSING CIP FUND - 2126						
HOUSING DEPARTMENT-COR	-	-	265,715	3,935,788	643,399	1,247,695
TOTAL HOUSING CIP FUND	-	-	265,715	3,935,788	643,399	1,247,695
HOUSING DEPARTMENT FUNDS TOTAL	2,893,483	10,333,968	6,821,784	8,819,487	1,754,241	4,821,270
RICHMOND HOUSING AUTHORITY FUNDS						
RHA-HSNG CHOICE VOUCHER - 4101						
RICHMOND HOUSING AUTHORITY	19,028,099	20,208,608	25,696,157	26,053,303	19,120,177	-
TOTAL RHA-HSNG CHOICE VOUCHER	19,028,099	20,208,608	25,696,157	26,053,303	19,120,177	-
RHA-HOPE 6 - 4102						
RICHMOND HOUSING AUTHORITY	509,519	408,970	(525,381)	30,000	27,194	30,000
TOTAL RHA-HOPE 6	509,519	408,970	(525,381)	30,000	27,194	30,000
RHA-PROJECT REAL - 4103						
RICHMOND HOUSING AUTHORITY	505,436	55,097	-	-	-	-
TOTAL RHA-PROJECT REAL	505,436	55,097	-	-	-	-
RHA-CAPITAL FUND - 4201						
RICHMOND HOUSING AUTHORITY	1,795,909	747,777	334,137	1,066,204	624,393	1,033,363
TOTAL RHA-CAPITAL FUND	1,795,909	747,777	334,137	1,066,204	624,393	1,033,363
RHA-HACIENDA - 4401						
RICHMOND HOUSING AUTHORITY	1,292,698	83,310	326,188	579,168	291,209	415,500
TOTAL RHA-HACIENDA	1,292,698	83,310	326,188	579,168	291,209	415,500
RHA-FRIENDSHIP MANOR - 4402						
RICHMOND HOUSING AUTHORITY	310,497	179,718	-	-	-	-
TOTAL RHA-FRIENDSHIP MANOR	310,497	179,718	-	-	-	-

City of Richmond
Summary of Expenditures by Fund, by Department

	FY2015-16 Actuals	FY2016-17 Actuals	FY2017-18 Actuals	FY2018-19 Adjusted Budget	FY2018-19 Actuals Thru March 2019	FY2019-20 Adopted Budget
RHA-TRIANGLE COURT - 4403 RICHMOND HOUSING AUTHORITY	606,563	376,713	(4)	-	-	-
TOTAL RHA-TRIANGLE COURT	606,563	376,713	(4)	-	-	-
RHA-NEVIN PLAZA - 4404 RICHMOND HOUSING AUTHORITY	1,699,000	1,395,135	1,383,689	1,908,615	1,311,058	2,380,019
TOTAL RHA-NEVIN PLAZA	1,699,000	1,395,135	1,383,689	1,908,615	1,311,058	2,380,019
RHA-NYSTROM VILLAGE 4405 RICHMOND HOUSING AUTHORITY	1,244,558	1,184,855	1,148,758	1,116,737	564,491	1,181,501
TOTAL RHA-NYSTROM VILLAGE	1,244,558	1,184,855	1,148,758	1,116,737	564,491	1,181,501
RHA-RICHMOND VILLAGE ONE - 4406 RICHMOND HOUSING AUTHORITY	220,356	51,603	402,279	303,648	200,634	304,216
TOTAL RHA-RICHMOND VILLAGE ONE	220,356	51,603	402,279	303,648	200,634	304,216
RHA-RICHMOND VILLAGE TWO - 4407 RICHMOND HOUSING AUTHORITY	191,439	57,105	188,606	155,976	113,939	174,333
TOTAL RHA-RICHMOND VILLAGE T	191,439	57,105	188,606	155,976	113,939	174,333
RHA-RICHMOND VILLAGE THREE - 4408 RICHMOND HOUSING AUTHORITY	70,454	12,240	111,757	57,396	84,723	116,980
TOTAL RHA-RICHMOND VILLAGE T	70,454	12,240	111,757	57,396	84,723	116,980
RHA-LOCAL FUND - 4409 RICHMOND HOUSING AUTHORITY	17,870	705	4,505	-	-	-
TOTAL RHA-LOCAL FUND	17,870	705	4,505	-	-	-
RHA-CENTRAL OFFICE COST CNTR - 4501 RICHMOND HOUSING AUTHORITY	723,529	(350,953)	289,788	1,962,289	1,164,057	-
TOTAL RHA-CENTRAL OFFICE COS	723,529	(350,953)	289,788	1,962,289	1,164,057	-
RICHMOND HOUSING AUTHORITY FUNDS TOTAL	28,215,929	24,410,885	29,360,480	33,233,336	23,501,874	5,635,912
TOTAL ALL FUNDS	335,521,474	310,062,137	336,392,219	405,509,561	253,965,473	359,928,441

City of Richmond
FY2019-20
Transfers In / Transfers Out Schedule

TRANSFERS OUT			TRANSFERS IN			JUSTIFICATION
Operating Transfers Out - General Fund			Operating Transfers In			
Org-Object			Org-Object			
01917090-400901	Non-Departmental Activity	\$ 203,566	11233731-391994	Hilltop LMD	\$ 203,566	City contribution to Hilltop LMD
01917090-400901	Non-Departmental Activity	\$ 423,194	11533931-391994	Marina Bay LMD	\$ 423,194	City contribution to Marina Bay LMD
01917090-400901	Non-Departmental Activity	\$ 664,827	15191331-391994	CR-Engineering - Capital Improvement	\$ 664,827	General Fund subsidy of services
01917090-400901	Non-Departmental Activity	\$ 230,404	15195731-391994	CR-Engineering - Traffic	\$ 230,404	General Fund subsidy of services
01917090-400901	Non-Departmental Activity	\$ 540,097	12571041-391994	Employment & Training	\$ 540,097	Internal service allocation subsidy
01917090-400901	Non-Departmental Activity	\$ 75,000	12571041-391994	Employment & Training	\$ 75,000	Grants writing and matching
01917090-400901	Non-Departmental Activity	\$ 350,000	12571041-391994	Employment & Training	\$ 350,000	Contract compliance
01917090-400901	Non-Departmental Activity	\$ 135,100	12578341-391994-42850	Employment & Training	\$ 135,100	RichmondBuild rental lease with RHA
01917090-400901	Non-Departmental Activity	\$ 325,000	12571041-391994-42070	Employment & Training	\$ 325,000	Summer Youth Program
01917090-400902	Non-Departmental Activity	\$ 2,587,104	30511090-391994	Debt Service-2007 Lease Rev	\$ 2,587,104	2007 Refunding & Civic Center
01917090-400901	Non-Departmental Activity	\$ 100,000	50362917-391994	IT Equipment Replacement	\$ 100,000	Computer refresh
01191021-400904	Non-Departmental Activity	\$ 3,206,300	50597921-391991	Police Telecommunications - CAD	\$ 3,206,300	CAD services provided to Police
01202022-400904	Non-Departmental Activity	\$ 887,862	50597921-391991	Police Telecommunications - CAD	\$ 887,862	CAD services provided to Fire
01191021-400904	Non-Departmental Activity	\$ 470,782	50697121-391991	Police Telecommunications - RMS	\$ 470,782	RMS services provided to Police
01202022-400902	Non-Departmental Activity	\$ 326,018	50335031-391992	Equipment Services	\$ 326,018	Fire Truck Holman Capital
01917090-400901	Non-Departmental Activity	\$ 700,000	13331013-391994	Department of Children and Youth	\$ 700,000	Funding requirement based on the ordinance for the Kids First Initiative
01917090-400903	Non-Departmental Activity	\$ 500,000	20191331-391993	General Capital Fund	\$ 500,000	Corp Yard roof replacement
01917090-400903	Non-Departmental Activity	\$ 150,000	20191331-391993	General Capital Fund	\$ 150,000	Fire station gender-specific restroom
01917090-400901	Non-Departmental Activity	\$ 947,219	65015090-391991	General Pension	\$ 947,219	General Pension ARC
01917090-400901	Non-Departmental Activity	\$ 86,103	65215090-391991	Garfield Pension	\$ 86,103	Garfield Pension ARC
01191021-400904	Non-Departmental Activity	\$ 55,000	15398021-391994	Code Enforcement	\$ 55,000	Contribution to Code Enforcement negative cash
01191021-400904	Non-Departmental Activity	\$ 55,000		OPEB Trust	\$ 55,000	Contribution to OPEB unfunded liability
Total General Fund		\$ 13,018,576			\$ 13,018,576	
Operating Transfers Out - Other Funds			Operating Transfers In			
Org-Object			Org-Object			
10114090-400904	Secured Pension Override	\$ 8,836,418	01917090-391991	Non-Departmental Activity	\$ 8,836,418	From PTORS to be paid toward pension obligations
15061119-400901	Planning & Building	\$ 50,000	01241055-391991	Library	\$ 50,000	Contribution from Planning & Building for census outreach
15061119-400901	Planning & Building	\$ 50,000	01251051-391991	Community Services	\$ 50,000	Contribution from Planning & Building for census outreach
40591082-400901	Marina Fund	\$ 86,778	01131013-391991	Infrastructure Maintenance & Operations	\$ 86,778	Portion of Development Project Manager II's salary
40183090-400901	Port	\$ 1,500,000	01917090-391991	Non-Departmental Activity	\$ 1,500,000	Contribution from Port
10114090-400902	Secured Pension Override	\$ 1,245,925	30211090-391992	Debt Service-99A POB	\$ 1,245,925	Portion of unfunded accrued actuarial liability in Pension Fund
Total Other Funds		\$ 11,769,121	Total Other Funds		\$ 11,769,121	
10114090-400901	Secured Pension Override	\$ 1,270,466	65115090-391991	Police & Fire Pension	\$ 1,270,466	Police & Fire Pension ARC
10114090-400901	Secured Pension Override	\$ 8,805	65015090-391991	General Pension	\$ 8,805	General Pension ARC
		\$ 1,279,271			\$ 1,279,271	
Total Transfers Out		\$ 26,066,968	Total Transfers In		\$ 26,066,968	

Genral Fund Five Year Projection

	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	FY2024-25
	Actuals	Actuals	Actuals	Actuals	Revised Budget	Adopted Budget	Projected	Projected	Projected	Projected	Projected
30 - PROPERTY TAXES	32,711,182	33,232,038	36,970,268	38,961,021	42,628,543	44,709,813	46,408,786	47,708,232	49,044,062	50,417,296	51,828,980
31 - SALES & USE TAX	33,131,486	40,877,124	41,620,188	44,474,973	46,377,434	48,854,521	50,515,575	52,132,073	53,748,167	55,360,612	57,021,431
32 - UTILITY USERS TAX	48,299,957	43,365,249	44,966,488	46,079,755	46,213,222	46,670,419	44,290,228	44,954,581	45,628,900	46,313,333	47,008,033
33 - OTHER TAXES	9,918,446	11,628,518	12,566,579	12,413,128	12,300,935	12,426,953	12,687,919	12,954,365	13,239,361	13,530,627	13,828,301
34 - LICENSES,PRMITS&FEES	4,434,240	4,699,665	7,782,744	7,361,045	7,385,618	6,620,667	6,859,011	7,105,935	7,361,749	7,626,772	7,901,336
35 - FINES & FORFEITURES	482,567	398,098	1,048,582	981,983	922,238	897,604	897,604	897,604	897,604	897,604	897,604
36 - USE OF MONEY&PROPRTY	77,213	35,493	73,407	189,598	232,411	236,079	240,801	245,617	250,529	255,540	260,650
37 - CHARGES FOR SERVICES	4,260,887	4,259,655	4,520,177	4,138,835	3,833,833	3,297,852	3,363,809	3,431,085	3,499,707	3,569,701	3,641,095
38 - OTHER REVENUE	734,185	335,937	420,103	391,866	258,200	270,996	276,416	281,945	287,584	293,335	299,202
39 - RENTAL INCOME	809,111	765,751	836,219	849,639	890,610	921,529	939,960	958,759	977,934	997,493	1,017,443
61 - LOAN/BOND PROCEEDS	117,313	22,515	31,159	22,659	452,886	-	-	-	-	-	-
3A - INTERGOV STATE TAXES	-	43,312	49,448	58,842	60,000	65,000	65,000	65,000	65,000	65,000	65,000
3B - INTERGOV FED GRANT	642,392	767,058	280,777	-	-	-	-	-	-	-	-
3C - INTERGOV STATE GRANT	1,211,041	755,800	3,417,520	615,323	606,452	439,454	439,454	439,454	439,454	439,454	439,454
3D - INTERGOV OTHER GRANT	364,686	339,847	230,102	376,757	158,050	229,337	229,337	229,337	229,337	229,337	229,337
60 - PROC FR SLE PROP	268,927	46,429	55,737	39,226	55,000	55,000	56,100	57,222	58,366	59,534	60,724
90 - OPER XFERS IN	4,106,974	4,951,813	9,468,371	6,035,115	8,011,234	10,523,196	11,567,138	12,383,744	13,224,850	14,091,188	15,014,279
93 - X-ORDNRY/SPC-XFER IN	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	141,570,607	146,524,302	164,337,869	162,989,765	170,386,666	176,218,420	178,837,137	183,844,953	188,952,604	194,146,827	199,512,870
40 - SALARIES AND WAGES	68,040,390	69,418,362	71,601,220	72,403,121	73,155,270	75,334,381	76,841,068	78,377,890	79,945,447	81,544,356	83,175,243
41 - PYRL/FRINGE BENEFIT	36,225,582	39,649,824	47,624,311	50,545,790	52,084,782	54,867,986	60,822,954	65,844,057	70,659,418	74,949,405	79,568,415
42 - PROF & ADMIN	8,407,686	8,167,186	9,112,207	8,551,593	9,477,210	9,507,643	9,983,025	10,482,176	11,006,285	11,556,599	12,134,429
43 - OTHER OPERATING	8,288,611	6,185,224	5,804,378	5,667,291	5,330,389	5,303,923	5,410,002	5,518,202	5,628,566	5,741,137	5,855,960
44 - UTILITIES	4,069,903	3,050,801	3,604,361	3,823,912	4,058,067	4,258,396	4,364,856	4,473,977	4,585,827	4,700,472	4,817,984
45 - EQPT & CONTRACT SVCS	1,619,715	1,641,295	1,520,734	1,756,313	1,684,710	1,892,784	1,919,283	1,946,153	1,973,399	2,001,027	2,029,041
46 - PROVISN FOR INS LOSS	-	12,000	3,178	3,143	3,200	3,143	3,206	3,270	3,335	3,402	3,470
47 - COST POOL	9,904,619	12,882,601	16,027,075	16,249,034	15,173,723	15,153,128	15,456,191	15,765,314	16,080,621	16,402,233	16,730,278
48 - ASSET/CAPITAL OUTLAY	418,014	587,913	237,615	291,699	458,067	321,322	345,421	371,328	399,177	429,116	461,299
49 - DEBT SVC EXPENDITURE	1,869,958	1,355,590	1,005,345	1,023,687	1,811,725	890,289	890,378	890,467	890,378	889,131	887,886
4A - A87 COST PLAN REIMBS	(6,834,782)	(6,655,066)	(6,015,728)	(4,577,163)	(4,388,871)	(4,518,250)	(4,676,389)	(4,840,062)	(5,009,465)	(5,184,796)	(5,366,264)
50 - GRANT EXPENDITURES	77,145	156,766	122,226	158,304	159,928	175,645	175,645	175,645	175,645	175,645	175,645
52 - EMPLMT & TRNG ALLOC	-	-	-	-	-	-	-	-	-	-	-
91 - OPER XFERS OUT	8,268,026	9,356,148	7,671,453	7,010,216	11,236,050	13,018,574	12,177,574	14,296,472	16,489,551	18,814,578	21,467,433
Total Expenditures	140,354,867	145,808,644	158,318,375	162,906,940	170,244,249	176,208,965	183,713,214	193,304,889	202,828,185	212,022,306	221,940,822
Operating Net +/-	1,215,740	715,658	6,019,494	82,825	142,416	9,456	(4,876,077)	(9,459,936)	(13,875,581)	(17,875,479)	(22,427,952)

FY2019-20 Grants' Budget

Project Code	Project Name	Grant Source	* Type	Grant Award	FY2019-20 Budget
13-City Manager					
2AA09	Illegal Disp. Site & LF Cleanup Remed.	CA- Department of Resources and Recovery	S	434,300	324,639
2AA14	CalRecycle Food Waste Rescue and Prevention	CA-CalRecycle	S	327,500	300,000
2AA15	Beverage Container Recycling FY1718	CA- Department of Resources and Recovery	S	27,870	27,870
2AA19	Sustainable Community Transportation Plan	CA-Transportation (Caltrans)	S	276,468	250,000
2AA21	Cal Recycle Beverage Container FY1819	CA- Department of Resources Recovery	S	27,477	27,477
2AA13	Kiva Richmond Entrepreneur Start Up Fund	Chevron Environmental & Community Investment Agreement (ECIA)	O	25,000	12,500
2AA17	Richmond Health Equity Project-RWJF	Robert Wood Johnson Foundation	O	100,000	72,707
2AA18	Bike Share Capital Program	Metropolitan Transportation Commission	O	1,024,000	868,000
2AA22	Car Share and Mobility Hubs in Affordable Housing	Metropolitan Transportation Commission	O	160,000	95,000
F1003-D	CCTA Allocation for Richmond Transit FY1920	Contra Costa County Transportation Authority	O	840,000	840,000
	Total			3,242,615	2,818,193
19-Police					
24107	Community Policing Development Program	US. Department of Justice	F	81,644	80,027
24114	Edward Byrne Memorial Justice Assistance Grant 2017	US. Department of Justice	F	73,123	73,123
24115	Edward Byrne Memorial Justice Assistance Grant 2018	US. Department of Justice	F	68,981	68,981
24109	Edward Byrne Memorial Justice Assistance Grant 2016	US. Department of Justice	F/P	83,155	78,997
24112	Sexual Assault Law Enforcement	US. Department of Justice Thru CA Office of Emergency	F/P	204,500	39,922
24113	Untested Sexual Assault Evidence	CA- Department of Justice	S	3,441	3,441
BSCC3	BSCC-COR I-80 Corridor Public Safety Program	CA- Board of State & Community Corrections	S	2,000,000	221,774
24111	Heroes & Helpers from Target	Target Inc.	O	4,000	2,000
	Total			2,518,844	568,265
20-Fire					
25P01	Emergency Management Performance Grant	US. Federal Emergency Management Agency	F/P	20,000	20,000
25002	California For All CERT Capacity Building	CA- Volunteers	S	10,000	10,000
25G04	Climate Change Driven Fire Prevention	California Fire Foundation	O	15,000	12,000
	Total			45,000	42,000
21-Office of Neighborhood Safety					
2BQ02	Community Violence Intervention Program	CA- Board of State & Community Corrections	S	500,000	367,885
2BW01	Operation Peacemaker Fellowship	CA- The California Endowment	S	25,000	20,000
2BV01	East Bay Community Foundation	East Bay Community Foundation	O	25,000	17,387
2BX01	Kaiser Permanente North Community Benefit Program	Kaiser Permanente East Bay	O	30,000	15,700
	Total			580,000	420,972
22-Water Resource Recovery					
22A01	CalTrans Cooperative Implementation Agreement	CA-Transportation (Caltrans)	S	5,500,000	3,000,000
				5,500,000	3,000,000
24-Library					
29A34	Workforce Innovation & Opportunity Act Title II	US. Department of Labor	F	28,176	28,176
29A14	CENIC Broadband	US. Institute of Museums & Library Sciences Thru CALIFA & CENIC	F/P	67,500	17,400
29A29	Library Book Van Project	US. Department of Housing and Urban Development	F/P	24,000	12,000
29A33	Family Literacy Program for Families	CA- State Library	S	45,000	35,000
29A35	California Library Literacy Services	CA- State Library	S	107,810	107,810
29A30	Community Conversation for Public Art	Richmond Community Foundation	O	7,000	1,748
29A32	Pacific Library Partnership Grant	Pacific Library Partnership	O	5,953	5,953
29A37	Rubicon Elevate Program	Rubicon	O	19,225	19,225
29A38	Richmond Police Activity League Contract	Richmond Police Activity League	O	2,000	2,000
	Total			306,664	229,312

*F=Federal, F/P= Federal Passthru, S=State, O=Other

FY2019-20 Grants' Budget

Project Code	Project Name	Grant Source	* Type	Grant Award	FY2019-20 Budget
25-Community Services					
20F08	JFK Park Basketball Court	CA- Natural Resources Agency	S	182,740	182,740
20F09	Unity Park Basketball Court	CA- Natural Resources Agency	S	167,650	167,650
2AX01	Volunteer Management Plan	Bechtel Jr. Grant	O	75,000	26,250
20F10	2017-18 Points of Light Service Work	Points of Light	O	52,000	21
20F13	FY17-18 North Richmond Mitigation Fee-Beautification	Community Housing Development Corp	O	15,600	1,107
20F14	Richmond Community Foundation Mini Grant	Community Housing Development Corp	O	1,000	1,000
	Total			2,971,467	378,768
27-Employment & Training					
22942	Job Training	US. Environmental Protection Agency	F	200,000	129,038
22091	Storm 2017 NDWG	US. Department of Labor	F/P	300,000	202,500
22115	Workforce Accelerator 6.0	US. Department of Labor	F/P	150,000	4,124
22116	East Bay ACES	US. Department of Labor	F/P	50,000	25,000
22292	Rapid Response Layoff Aversion	US. Department of Labor Thru CA- Employment Development Department	F/P	30,000	31,000
22417	English Language Learner	US. Department of Labor Thru CA- Employment Development Department	F/P	300,000	300,000
22421	Veterans Employment Related Assistance Program (VEAP)	US. Department of Labor Thru CA- Employment Development Department	F/P	488,000	488,000
22901	Workforce Innovation & Opportunity Act - Adult program	US. Department of Labor Thru CA- Employment Development Department	F/P	688,230	401,014
22902	Workforce Innovation & Opportunity Act - Dislocated Worker	US. Department of Labor Thru CA- Workforce Investment Board	F/P	475,492	281,647
22906	Workforce Innovation & Opportunity Act - Rapid Response	US. Department of Labor Thru CA- Workforce Investment Board	F/P	129,039	130,000
22923	Workforce Innovation & Opportunity Act - Youth	US. Department of Labor Thru CA- Employment Development Department	F/P	655,424	315,000
22943	East Bay Regional Planning Unit	US. Department of Labor	F/P	30,000	30,000
22022	Summer Training & Employment Program for Students	CA- Employment Training Board	S	100,000	250,000
22109	AB109 Innovative Re-Entry	CA- Department of Health Care Service	S	175,000	30,286
22856	Prison to Employment Planning	CA- Employment Development Board	S	491,786	491,786
22715	Workforce Development	CA- Employment & Training Panel	O	310,350	163,800
	Total			4,573,321	3,273,195
29-Capital Improvement					
29109	Section 130 S Cutting Blvd AT-Grade Crossing Improvements	US. Department of Transportation	F	260,550	255,924
29113	Yellow Brick Road	US. Federal Highway Administration - Thru CA- Department of Transportation	F/P	6,209,000	5,341,185
29122	Carlson Crosstown Connections		O	500,000	500,000
	Total			6,969,550	6,097,109
33-Housing Department					
03H06	Shields Ried Community Center American with Disabilities Act Improvements	US. Housing & Urban Development-Community Development Block Grant	F	856,757	438,737
07A73	EPA Brownfield Assessment Grant	US. Environmental Protection Agency	F	400,000	336,847
7572	Mira Flores Creek Restoration	CA- Coastal Conservancy-Proposition 84	S	2,164,000	1,247,695
	Total			3,420,757	2,023,279
	Grand Total			30,128,218	18,851,093

*F=Federal, F/P= Federal Passthru, S=State, O=Other

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
MAYOR'S OFFICE						
Mayor	1.0	1.0	1.0	1.0	1.0	1.0
Admin Trainee	1.0	3.0	3.0	2.1	1.0	
Assistant Admin Analyst					2.0	2.0
Assistant to the Mayor	1.0					
Executive Secretary II	1.0					
Management Analyst II		1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	4.0	5.0	5.0	4.1	5.0	4.0
CITY COUNCIL						
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	1.0	1.0	1.0	1.0	1.0	1.0
CITY CLERK						
City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
City Clerk Technician				1.0	1.0	1.0
Assistant City Clerk	2.0	2.0	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	3.0	3.0	3.0	4.0	4.0	4.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CITY MANAGER						
Administrative Aide		1.0	1.0			
Administrative Chief	1.0	1.0	1.0		1.0	1.0
Assistant Administrative Analyst				0.9	0.9	
Associate Administrative Analyst						0.9
City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Community & Economic Dev. Director				1.0	1.0	1.0
Development Project Manager II		1.0	1.0	1.0	1.0	1.0
Economic Development Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Environmental Services Manager				1.0	1.0	1.0
Environmental Manager	1.0	1.0	1.0			
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Management Analyst I	1.0	1.0	1.0	2.0	2.0	3.0
Management Analyst II	1.0	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.0					
Senior Management Analyst	1.0	1.0	1.0	1.0		
Sustainability Coordinator			1.0			
Sub-total City Manager	9.0	10.0	11.0	10.9	10.9	11.9
TRANSPORTATION						
Code Enforcement Superintendent	1.0	1.0	1.0			
Management Analyst II				1.0	1.0	1.0
Paratransit Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Paratransit Coordinator	1.0	1.0	1.0			
Paratransit Driver	5.0	5.0	5.0	3.0	3.0	3.0
Paratransit Driver Leadworker	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager I				1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Sub-total Transportation	10.0	10.0	10.0	8.0	8.0	8.0
Total Full-Time Equivalents (FTEs)	19.0	20.0	21.0	18.9	18.9	19.9

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
OFFICE OF NEIGHBORHOOD SAFETY						
Community Services Program Manager		1.0				
Neighborhood Change Agents	3.0	3.0	3.0	3.0	3.0	3.0
ONS Program Manager				1.0	1.0	1.0
Program Coordinator				1.0		
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Program Coordinator	2.0	1.0	2.0		1.0	1.0
Total Full-Time Equivalents (FTEs)	6.0	6.0	6.0	6.0	6.0	6.0
CITY ATTORNEY						
Assistant City Attorney	2.8	3.0	3.0	3.0	3.0	
City Attorney	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Office Specialist					1.0	1.0
Senior Assistant City Attorney	3.0	3.0	3.0	3.0	3.0	6.0
Supervising Office Assistant	1.0	1.0	0.7	0.7	0.7	0.7
Total Full-Time Equivalents (FTEs)	8.8	9.0	8.7	8.7	9.7	9.7
COMMUNITY POLICE REVIEW COMMISSION						
Assistant Administrative Analyst				0.1	0.1	0.1
Total Full-Time Equivalents (FTEs)	0.0	0.0	0.0	0.1	0.1	0.1

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
FINANCE						
Accountant I	2.0	1.0	1.0	1.0	1.0	2.0
Accountant II	3.0	5.0	5.0	5.0	5.0	5.0
Accounting Assistant I	1.0	1.0	1.0			
Accounting Assistant II	2.0	3.0	7.0	8.0	8.0	6.0
Accounting Manager	2.0	2.0	3.0	2.4	2.4	3.0
Administrative Services Analyst			1.0	1.0	1.0	1.0
Budget Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Budget Analyst I	1.0	1.0	1.0	2.0	2.0	2.0
Budget Analyst II	3.0	2.0	2.0	1.0	1.0	1.0
Business License Specialist	1.0	1.0	1.0	2.0	2.0	2.0
Buyer II		1.0	1.0	1.0	1.0	1.0
Executive Secretary I	1.0	1.0				
Executive Secretary II	1.0	1.0	1.0			
Finance Director	1.0	1.0	1.0	1.0	1.0	1.0
Investment Analyst	1.0					
Office Aide	0.8	0.8	0.8			
Office Assistant II	1.0	1.0				
Payroll Coordinator	2.0	2.0	2.0	2.0	2.0	2.0
Payroll Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Purchasing Assistant	1.0					
Revenue Collection Manager	1.0	1.0	1.0	1.0	1.0	
Senior Accountant	4.0	3.0	2.0	1.5	1.5	3.0
Senior Budget Analyst	1.0	2.0	1.0	1.0	1.0	1.0
Senior Buyer	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	32.8	32.8	34.8	32.9	32.9	33.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
HUMAN RESOURCES						
Benefits Analyst	1.0	1.0	1.0			
Employee Benefits Analyst	1.0	1.0	1.0			
Finance Manager	1.0					
Human Resources Mgt. Director	1.0	1.0	1.0	1.0	1.0	1.0
Human Resources Personnel Officer	1.0	1.0	2.0	2.0	2.0	2.0
Human Resources Technician I						
Human Resources Technician II	1.0	2.0	1.0	1.0	2.0	2.0
Human Resources Technician III	0.8	0.8	1.0			
Labor Relations / Training Manager		1.0	1.0	1.0	1.0	1.0
Personnel Analyst I	1.0	1.0	1.0	2.0	2.0	2.0
Personnel Analyst II			1.0	1.0	1.0	1.0
Personnel Assistant	1.0	1.0	1.0	1.0		
Principal Personnel Analyst	1.0	1.0	2.0	3.0	3.0	3.0
Project Manager I				1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0	1.0
Senior Employee Benefits Analyst	1.0	1.0	1.0			
Senior Human Resources Administrator	1.0	1.0				
Senior Management Analyst	1.0	1.0				
Senior Personnel Analyst				1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	13.8	14.8	15.0	15.0	15.0	15.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
INFORMATION TECHNOLOGY						
Admin Service Analyst	0.2					
Business Systems Manager	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Administrator	1.0	1.0	1.0		1.0	1.0
Cable TV Engineering Support Asst.		1.0	1.0	1.0	1.0	1.0
Cable TV Programming Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Production Support Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Engineer Coordinator				1.0		
Duplicating/Mail Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
GIS Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Information Technology Assistant				1.0	1.0	1.0
Information Technology Director	1.0	1.0	1.0	1.0	1.0	1.0
Microcomputer Support Specialist II	1.0	1.0	1.0			
Network & Systems Manager	1.0	1.0	1.0	1.0	1.0	1.0
Network & Systems Specialist II	2.0	1.0	1.0	1.0	1.0	1.0
Network & Systems Engineer		1.0	1.0	1.0	1.0	
Senior Cable TV Production Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Telephone Radio Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	14.2	15.0	15.0	15.0	15.0	14.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
POLICE						
SWORN						
Asst Police Chief		1.0	1.0	1.0	1.0	1.0
Police Captain	4.0	3.5	4.0	4.0	5.0	4.0
Police Chief	1.0	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	10.0	8.0	8.0	8.0	8.0	9.0
Police Officer	135.0	130.0	128.0	128.0	127.0	128.0
Police Officer Trainee	4.0	6.0	8.0	8.0	8.0	8.0
Police Sergeant	28.0	28.0	28.0	28.0	28.0	27.0
Sub-total Sworn	182.0	177.5	178.0	178.0	178.0	178.0
NON-SWORN						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Aide	1.0	2.0	2.0	2.0	2.0	2.0
Administrative Trainee	2.0	2.0	2.0	2.0	2.0	1.0
Assistant Police Property Technician	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Service Analyst	2.0	1.0	1.0	1.0	1.0	1.0
CCTV Wireless & Systems Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer II	1.0	1.0	1.0	1.0	1.0	1.0
Communications Call Taker	2.0	2.0	2.0	1.0	1.0	1.0
Communications Dispatcher I	8.0	1.0	3.0	4.0	4.0	4.0
Communications Dispatcher II	13.0	14.0	12.0	12.0	12.0	12.0
Communications Manager	1.0	1.0	1.0	1.0	1.0	1.0
Communications Shift Supervisor	4.0	4.0	4.0	4.0	4.0	4.0
Crime Analysis Technician	1.0	1.0	1.0	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
Crime Prevention Manager		1.0	1.0	1.0	1.0	1.0
Crime Prevention Specialist						1.0
Crime Scene Technician	1.0	3.0	3.0	3.0	5.0	5.0
Jailer	6.0	5.0	5.0	5.0	5.0	6.0
Lead Records Specialist	1.0					
Network and Systems Specialist I	1.0	1.0	1.0	1.0	1.0	1.0
Network and Systems Specialist II	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
Parking Enforcement Representative	5.0	5.0	5.0	5.0	5.0	5.0
Police Assistant		1.0	1.0	1.0	1.0	
Police Property Technician	1.0	1.0	1.0	1.0	1.0	1.0
Police Records Specialist	9.0	9.0	9.0	9.0	9.0	9.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Public Information Officer					1.0	1.0
Public Safety Technology Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Secretary	1.0					
Senior Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Systems Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Sub-total Non-Sworn	72.0	67.0	67.0	67.0	70.0	70.0
Total Full-Time Equivalent (FTEs)	254.0	244.5	245.0	245.0	248.0	248.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
FIRE						
SWORN						
Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0	4.0	4.0
Deputy Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0
Fire Captain	24.0	24.0	23.0	24.0	24.0	24.0
Fire Engineer	24.0	24.0	24.0	24.0	25.0	24.0
Fire Fighter	31.0	31.0	32.0	31.0	29.0	29.0
Fire Fighter Trainee		1.0	2.0			
Fire Inspector I	1.0	1.0		1.0	2.0	2.0
Fire Inspector II	4.0	4.0	4.0	3.0	3.0	3.0
Fire Marshal				1.0	1.0	1.0
Sub-total Sworn	90.0	91.0	91.0	90.0	90.0	89.0
NON-SWORN						
Administrative Aide		1.0	1.0	2.0	2.0	2.0
Administrative Services Analyst	1.0	1.0				
Associate Administrative Analyst	1.0					
Emergency Services Manager	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0		1.0			
Project Manager I					1.0	1.0
Senior Administrative Analyst		1.0	1.0	1.0		
Sub-total Non-Sworn	5.0	5.0	5.0	5.0	5.0	5.0
Total Full-Time Equivalents (FTEs)	95.0	96.0	96.0	95.0	95.0	94.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
INFRASTRUCTURE MAINTENANCE & OPERATIONS						
Administrative Aide	4.0	4.0	4.0	4.0	4.0	4.0
Associate Admin Analyst						1.0
Building Trades Worker I	1.0	1.0	1.0	1.0	1.0	
Building Trades Worker II	1.0	1.0	1.0	2.0	2.0	3.0
Carpenter	2.0	2.0	2.0	2.0	2.0	2.0
Code Enforcement Officer I	1.0	1.0	1.0			1.0
Code Enforcement Officer II	4.0	5.0	5.0	6.0	6.0	5.0
Code Enforcement Officer IY	1.0					
Code Enforcement Superintendent				1.0		1.0
Code Enforcement Supervisor	1.0	1.0	1.0			
Combo Equipment Mechanic	5.0	5.0	5.0	7.0	7.0	7.0
Construction & Maintenance Supervisor	1.0	1.0	1.0		1.0	
Custodial Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Development Project Manager II	1.0					
Director, Infrastructure & Maintenance	1.0	1.0	1.0	1.0	1.0	1.0
Electrical Supervisor	1.0	1.0				
Electrician	5.0	5.0				
Equipment Mechanic II	1.0					
Equipment Mechanic III		1.0	1.0	1.0	1.0	1.0
Equipment Mechanic IV	4.0	4.0	4.0	2.0	2.0	2.0
Equipment Operator	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Parts Specialist	1.0	1.0	1.0	1.0	1.0	2.0
Equipment Storekeeper	1.0	1.0	1.0	1.0	1.0	
Equipment Services Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	
Gardener	4.0	4.0	4.0	3.0	3.0	2.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
Groundskeeper/Gardener	14.0	14.0	14.0	14.0	14.0	14.0
Maintenance Leadworker	5.0	5.0	5.0	4.0	4.0	6.0
Maintenance Worker I	4.0	3.0	3.0	3.0	3.0	3.0
Maintenance Worker II	2.0	3.0	3.0	3.0	3.0	2.0
Painter	2.0	2.0	2.0	2.0	2.0	2.0
Parks & Landscaping Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Parks Construction & Maintenance Worker	9.0	9.0	9.0	9.0	9.0	7.0
Parks Supervisor	2.0	2.0	2.0	3.0	3.0	4.0
Public Works Administrative Manager	1.0	1.0	1.0	1.0	1.0	
PW Facilities Maint. Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Public Works Superintendent				1.0	1.0	1.0
Stationery Engineer	3.0	3.0	3.0	3.0	3.0	3.0
Stationery Engineer Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Tree Leadworker	1.0	1.0	1.0	1.0	1.0	1.0
Utility Worker I	3.0			1.0		
Utility Worker II	9.0	10.0	10.0	10.0	11.0	11.0
Total Full-Time Equivalents (FTEs)	103.0	100.0	94.0	95.0	95.0	93.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
WATER RESOURCE RECOVERY						
Associate Civil Engineer		1.0				
Administrative Aide		1.0	1.0	1.0	1.0	1.0
Admin Services Analyst				1.0	1.0	1.0
Director of Water Resource Recovery			1.0	1.0	1.0	1.0
Engineering Infrastructure Administrator					1.0	1.0
Environmental Compliance Inspector			2.0	3.0	3.0	3.0
Environmental Services Manager			1.0	1.0	1.0	1.0
Infrastructure Administrator	1.0	1.0	1.0	1.0		
Office Assistant II	1.0					
Project Manager I				1.0	1.0	1.0
Project Manager II		1.0				
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Senior Admin Analyst		1.0	1.0			
Senior Civil Engineer	1.0	0.0	1.0			
Source Control Inspector I	2.0	2.0				
Source Control Inspector III	2.0	1.0	1.0			
Source Control Superintendent		1.0				
Wastewater Stormwater Manager	1.0					
Total Full-Time Equivalents (FTEs)	9.0	10.0	10.0	10.0	10.0	10.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
PLANNING & BUILDING SERVICES						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	1.0		1.0			
Associate Administrative Analyst		1.0	1.0	1.0	1.0	1.0
Building Inspector	1.0	1.0	1.0	1.0		
Building Inspector Supervisor	1.0		1.0	1.0	2.0	2.0
Building Official		1.0	1.0	1.0	1.0	1.0
Community Service Tech. II	1.0					
Permit Technician I				1.0	2.0	2.0
Permit Technician II	4.0	4.0	4.0	3.0	2.0	2.0
Plan Checking Engineer	2.0	2.0	2.0	2.0	2.0	2.0
Planner I				1.0	1.0	1.0
Planner II	1.0	2.0	2.0	1.0	2.0	2.0
Planner II/Associate Planner	1.0					
Planning & Building Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Planning Manager				1.0		1.0
Principal Planner					1.0	
Project Manager I	1.0	1.0				
Project Manager II	1.0	1.0	1.0			
Senior Administrative Analyst		1.0		1.0	1.0	1.0
Senior Building Inspector	4.0	4.0	4.0	4.0	4.0	4.0
Senior Planner	2.0	2.0	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	22.0	22.0	22.0	22.0	23.0	23.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
LIBRARY & CULTURAL SERVICES						
Administrative Aide			1.0			
Administrative Librarian	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Services Analyst				1.0	1.0	1.0
Arts & Culture Manager	1.0	1.0	1.0	1.0	1.0	1.0
Assistant Admin Analyst				1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Family Literacy Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Head of Reference	1.0	1.0	1.0			
Learning Center Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Librarian I						2.0
Librarian II	7.0	7.0	7.0	7.0	7.0	6.0
Library & Cultural Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Library Aide (group 1)	1.3	0.7	0.7	0.6	0.6	0.6
Library Assistant I		2.0	1.0	1.0	1.0	1.0
Library Assistant II	5.0	4.0	5.0	5.0	5.0	5.0
Library Associate	3.0	3.0	3.0	3.0	3.0	2.0
Library Information Systems Support Technic	1.0	1.0	1.0	1.0	1.0	1.0
Literacy Program Manager	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	0.7	0.7	0.7	0.7	0.7	0.7
Office Specialist	1.0	1.0				
Senior Library Assistant	2.0	2.0	2.0	2.0	2.0	2.0
Volunteer Tutor/Learner Coordinator	3.0	3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	33.0	33.3	33.3	33.3	33.3	33.3

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
COMMUNITY SERVICES						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Aide	1.0	2.0	2.0	2.0	2.0	2.0
Administrative Trainee	1.0					
Associate Admin Analyst				1.0	1.0	1.0
Auditorium Aide	3.2	3.2	3.2	3.2	3.2	3.2
Community Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Community Services Administrative Manager	1.0	1.0	1.0	1.0	1.0	1.0
Development Project Manager II					0.8	
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Finance Manager I	1.0	1.0				
Finance Manager II			1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0			
Office Specialist	1.0	2.0	2.0	2.0	2.0	2.0
Recreation Program Coordinator	11.0	11.0	11.0	9.0	9.0	9.0
Recreation Program Specialist	0.8	0.8	1.6	1.6	1.6	1.6
Recreation Supervisor		1.0	1.0	3.0	3.0	3.0
Senior Lifeguard	1.6			1.6	1.6	1.6
Total Full-Time Equivalents (FTEs)	25.6	26.0	26.8	28.4	29.2	28.4

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
EMPLOYMENT & TRAINING						
Administrative Aide	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	2.0	1.0	2.0	2.0	2.0	2.0
Administrative Trainee	2.0					
Contract Compliance Specialist II	1.0					
Director, Employment & Training	1.0	1.0	1.0	1.0	1.0	1.0
Employment Program Manager	2.0	3.0	2.0	3.0	3.0	3.0
Employment Program Specialist I	1.0	2.0	2.0	2.0	2.0	2.0
Employment Program Specialist II	6.0	6.0	6.0	6.0	6.0	6.0
Finance Manager	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II		1.0	1.0	1.0	1.0	1.0
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Senior Employment Program Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	19.0	18.0	18.0	19.0	19.0	19.0
CAPITAL IMPROVEMENT/RIGHT-OF-WAY MAINTENANCE						
Administrative Aide		1.0	1.0	1.0	1.0	1.0
Capital Projects Manager						
Construction Inspector I	2.0	2.0	2.0	2.0	2.0	2.0
Construction & Maint Supv				1.0	1.0	1.0
Development Project Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Electrical Supervisor			1.0	1.0	1.0	1.0
Electrician			5.0	5.0	5.0	5.0
Equipment Operator	8.0	8.0	8.0	10.0	10.0	10.0
Executive Secretary II				1.0	1.0	1.0
Maintenance Lead Worker	3.0	3.0	3.0	3.0	3.0	3.0
Maintenance Worker II	7.0	7.0	7.0	7.0	7.0	6.0
Maintenance Worker I	4.0	4.0	4.0	4.0	4.0	4.0
Management Analyst II	1.0					

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
Office Assistant I	1.0					
Office Assistant II	1.0	2.0	2.0	2.0	2.0	1.0
PW Admin Manager						1.0
PW Maintenance & Operations Director	1.0	1.0	1.0	1.0	1.0	1.0
PW Streets Maintenance Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Redevelopment Specialist III	0.2					
Senior Civil Engineer	3.0	3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	33.2	33.0	39.0	43.0	43.0	42.0
HOUSING						
C&E Dev. Operations Specialist II	1.0					
Development Project Manager. II	1.8	1.8	1.8	1.8	1.0	1.8
Senior Admin Analyst		1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	3.8	3.8	3.8	3.8	3.0	3.8

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
RICHMOND HOUSING AUTHORITY						
Accountant I	1.0					
Accountant II	1.0	1.0	1.0	1.0	1.0	
Accounting Assistant II		1.0	1.0	1.0	1.0	
Assisted Housing Manager	1.0	1.0	1.0			1.0
Building Trades Worker II		1.0			1.0	
Building Trades Worker III				1.0	1.0	
Executive Director	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	
Finance Manager	1.0	1.0	1.0	1.0	1.0	0.25
Housing Program Analyst	2.0	1.0	1.0	1.0	1.0	
Housing Program Specialist II	2.0	2.0	2.0	2.0	3.0	
Housing Program Specialist III	4.0	4.0	4.0	4.0	3.0	
Management Analyst II	1.0					
Office Assistant I		2.0	2.0	2.0	2.0	1.0
Project Manager I				1.0	1.0	
Project Manager II	2.0					
Resident Services Admin Officer	1.0	1.0	1.0	1.0		
Resident Housing Manager	3.0	2.0	3.0	3.0	3.0	2.0
Total Full-Time Equivalents (FTEs)	21.0	19.0	19.0	20.0	20.0	5.25

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
RENT CONTROL						
Administrative Trainee		1.0				
Administrative Aide			1.0	2.0	2.0	3.0
Assistant Admin Analyst			1.0	1.0	1.0	1.0
Assistant City Attorney			2.0			
Associate Admin Analyst		1.0	1.0	2.0		
Code Enforcement Officer I		0.5				
Deputy Director Rent Program				1.0	1.0	1.0
Executive Director Housing		1.0			1.0	
Executive Director Rent Program				1.0	1.0	1.0
Hearing Examiner Rent Program				1.0	1.0	1.0
Management Analyst		1.0				
Management Analyst II		1.0				
Project Manager I			1.0			
Project Manager II			1.0			
Rent Program Analyst I					1.0	1.0
Rent Program Analyst II					1.0	2.0
Senior Management Analyst		1.0				
Staff Attorney Rent Program				1.0	1.0	2.0
Total Full-Time Equivalents(FTEs)	0.0	6.5	7.0	9.0	10.0	12.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
PORT						
Administrative Services Analyst				1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Operations Administrator	1.0	1.0	1.0			
Port Director	1.0	1.0	1.0	1.0	1.0	1.0
Port Marketing/Operations Manager	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	4.0	4.0	4.0	4.0	4.0	4.0
GRAND TOTAL ALL DEPARTMENTS	725.2	722.7	727.4	733.2	740.1	722.5

Mayor's Office



Mission:

To serve the best interests of Richmond's residents by providing leadership to enhance the quality of life, ensure public services, and promote strong civic and community engagement.

The Charter designates the mayor as "the chief elected officer and ceremonial head of the City, responsible for providing civic leadership and taking issues to the people, and marshalling public interest in and support for municipal activity. The Mayor shall be concerned with the general development of the community and the general level of City services and activity programs and may develop and inform City residents of policies and programs which he or she believes are necessary for the welfare of the City." (Charter of the City of Richmond, Article III-A Sec. 2.)

Primary Responsibilities

The mayor, supported by the Mayor's Office staff, carries out the specific responsibilities described in the Charter, and endeavors to advance community development goals through a variety of policies and programs by:

- Serving as leadership on numerous regional boards and commissions, including the West Contra Costa Transportation Advisory Committee, Contra Costa Transportation Authority, Bay Conservation and Development Commission, Local Agency Formation Commission, Association of Bay Area Governments, MCE Clean Energy, Resilient By Design, Local Government Commission, League of California Cities, Contra Costa Mayors Conference, West County Mayors and Supervisors, and U.S. Conference of Mayors. The mayor's active participation in all of these bodies provide opportunities to push funding and public policy initiatives in Richmond's favor, raise Richmond's regional profile and share successful policy experience for Richmond's benefit.
- Communicating through social and news media outlets to inform the public and promote Richmond for the benefit of residents and businesses.
- Making appointments to City of Richmond boards, commissions and committees.
- Providing awards and recognitions for notable accomplishments, initiatives, and occasions that are significant to the Richmond community.
- Fielding complaints and requests for service from constituents, and helping to resolve them through the appropriate channels.
- Providing support for grant applications by the City and community organizations as well as nominations for awards.
- Coordinating and representing the City of Richmond at major celebrations and special events.
- Engaging county, state and federal officials to advocate for issues of importance to Richmond, including testifying before legislative bodies.
- Collaborating with city staff and local agencies to enhance partnerships, plan meetings, improve public outreach, and address local challenges.

Mayor's Office

Strategic Priorities

Mayor Tom Butt's broad priorities are focused around issues of importance to the people of Richmond that require action locally and globally. They are all part of fulfilling the mayor's role as the ceremonial head of the city and are relevant to City's public service responsibilities.

- 1) Business, Jobs and Economic Development:
 - a. Promoting new residential and commercial development to advance the City's long-term strategic plans including Point Molate, the downtown corridor, and other priority sites.
 - b. Conducting Business Roundtables to highlight investment and improve the city's connection to the business community.
 - c. Supporting development of major housing sites with high-density mixed-use projects.
 - d. Leveraging public transit resources to expand services and solve connectivity issues that impact employees and residents.
 - e. Advocating for investments in public infrastructure and gaining commitments from agencies and business groups.
 - f. Marketing Richmond's assets and unique qualities by advancing the branding platform and establishing the Downtown Richmond Visitor Center.
- 2) Environment and Sustainability:
 - a. Supporting the City's Climate Action Plan goals through renewable energy policies and partnership with MCE Clean Energy.
 - b. Strengthening policies and programs to reduce plastic waste and prevent contamination of our open space and waterways.
 - c. Developing regulations to protect residents from public nuisances including noise aggravations and light pollution.
 - d. Demanding accountability and health/safety regulations for industrial sources of pollution and supporting action at all levels of government.
 - e. Advancing the expansion and improvements to the Bay Trail, Richmond Greenway and bicycle/pedestrian infrastructure.
 - f. Increasing awareness and supporting implementation of projects funded by the Chevron Environmental & Community Investment Agreement.
 - g. Supporting Richmond's neighborhood beautification, place-making and social programs.
- 3) Equity and Quality of Life:
 - a. Developing strategies and seeking opportunities to increase services for Richmond's homeless population.
 - b. Raising funds and distributing grants to youth sports and other local organizations through the Mayor's Community Fund.
 - c. Supporting crime prevention efforts and promoting participation in community initiatives that create stronger connections between law enforcement, social services, and residents.
 - d. Increasing support for the Richmond Promise to create pathways to higher education.
 - e. Developing sidewalk maintenance and inspection policies to improve safety and accessibility for families and disabled people.
 - f. Researching and advocating for ways to strengthen the City's finances in order to provide improved public services.

MAYOR'S OFFICE PROGRAM ORGANIZATIONAL CHART

Mayor's Office

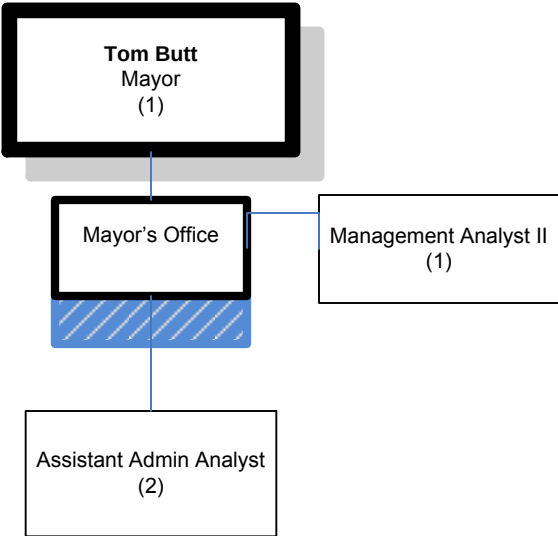
- * Leadership
- * Budget and Policy
Development
- * Develops and Supports
Healthy and Sustainable
Policies and Programs for
Richmond Communities
- * Leads and Foster
Community and City
Department Partnerships
- * Appointments to
Commissions and
Committees
- * Represents City at
Regional, State and
National Organizations

Mayor's Office

FY2019-20 Organizational Chart

- Existing Pos.
- New Position
- Reclassification
- Main Program
- Sub-Program

Existing FTE = 4.1, Adopted FTE = 4



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
MAYOR'S OFFICE						
Mayor	1.0	1.0	1.0	1.0	1.0	1.0
Admin Trainee	1.0	3.0	3.0	2.1	1.0	
Assistant Admin Analyst					2.0	2.0
Assistant to the Mayor	1.0					
Executive Secretary II	1.0					
Management Analyst II		1.0	1.0	1.0	1.0	1.0
Office Assistant						
Total Full-Time Equivalents (FTEs)	4.0	5.0	5.0	4.1	5.0	4.0

Office of the Mayor-10

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	374,934	396,658	264,024	381,491	(15,167)	-4%
TOTAL SOURCES BY FUND	374,934	396,658	264,024	381,491	(15,167)	-4%
USES BY TYPE						
Salaries	270,690	269,313	189,291	276,327	7,014	3%
Benefits	210,762	226,650	156,012	209,179	(17,471)	-8%
Professional Services	16,020	14,200	4,354	15,900	1,700	12%
Other Operating Expenses	2,449	2,900	1,668	2,400	(500)	-17%
Utilities	1,489	1,824	1,369	1,250	(574)	-31%
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool	20,363	28,610	21,458	21,793	(6,817)	-24%
Asset/Capital Outlay					-	-
A87 Cost Plan Reimbursement	(146,839)	(146,839)	(110,128)	(145,358)	1,481	-1%
Grant Expenditures					-	-
TOTAL USES BY TYPE	374,934	396,658	264,024	381,491	(15,167)	-4%
USES BY ORG CODE						
Office of the Mayor (Admin)-01101011	374,934	396,658	264,024	381,491	(15,167)	-4%
TOTAL USES BY ORG CODE	374,934	396,658	264,024	381,491	(15,167)	-4%

FY2019-20 Budget

City Council



Mission:

The City Council establishes comprehensive goals and objectives for the City; provides leadership in establishing policies for the conduct of municipal affairs; formulates priorities for allocation of City resources; supports special legislative bodies; represents the City at local, regional, state, and national events; and holds regularly-scheduled meetings, hearings, and study sessions to receive community input and conduct business in a public forum.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Strategize on methods to mitigate deficits, increase revenue and maintain a balanced budget.
- Support the City Manager and Department Heads in maximizing services and resources to Richmond residents.

Full Service and Safe Communities

- Reduce crime through effective programming and policy implementation.

Environment, Health Equity, and Sustainable Communities

- Support the initiatives of the Government Alliance on Race and Equity to advance equity.
- Approve initiatives and policies that are environmentally friendly, support smart growth and livable communities.
- Continue to explore methods to decrease homelessness and increase affordable housing

Economic Development and Education

- Hold a joint meeting of the Richmond City Council and West Contra Costa Unified School District.
- Support efforts to increase the ridership of the Richmond Ferry, smart development and promote local hires.
- Support Richmond Promise.

FY2018-19 Accomplishments

- Participated in a City Council Retreat and identified seven priority areas of governance.
- Adopted 58 Resolutions and Adopted 18 Ordinances.
- Held 33 City Council and Special Meetings.
- Hired a new city manager and housing authority director.

FY2019-20 Budget

CITY COUNCIL PROGRAM ORGANIZATIONAL CHART

City Council

- Allocation of Resources
And Policy Development
- Formulates Priorities
- Coordination between
Departments & Community
- Represents City at Local,
Regional & Nation-wide
Organizations
- Conducts regularly scheduled meetings,
hearings, and study sessions to
receive citizens' input.

City Council

FY2019-20 Organizational Chart

Existing Pos.

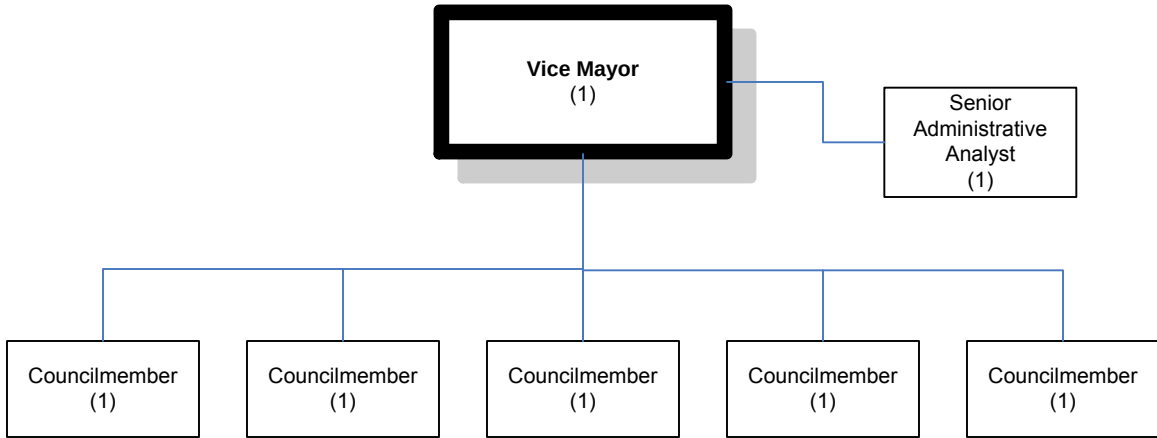
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 7, Adopted FTE = 7



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CITY COUNCIL						
Staff Assistant to the City Council						
Senior Administrative Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	1.0	1.0	1.0	1.0	1.0	1.0

City Council-11

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	297,260	353,694	246,292	384,323	30,629	9%
TOTAL SOURCES BY FUND	297,260	353,694	246,292	384,323	30,629	9%
USES BY TYPE						
Salaries	262,643	275,459	194,312	290,779	15,320	6%
Benefits	162,922	180,382	141,259	175,505	(4,877)	-3%
Professional Services	17,672	24,681	5,691	41,050	16,369	66%
Other Operating Expenses	20,713	14,780	10,948	15,300	520	4%
Utilities	1,114	1,100	666	1,100	-	0%
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool	33,938	57,215	42,911	59,950	2,735	5%
Asset/Capital Outlay		1,820	1,812	1,820	-	0%
A87 Cost Plan Reimbursement	(201,743)	(201,743)	(151,307)	(201,181)	562	0%
Grant Expenditures					-	-
TOTAL USES BY TYPE	297,260	353,694	246,292	384,323	30,629	9%
USES BY ORG CODE						
Council/City Council Div-01115011	291,797	347,030	245,236	366,323	19,293	6%
Council Member(1) (S-Div)-01115111				3,000	3,000	-
Council Member(2) (S-Div)-01115211					-	-
Council Member(3) (S-Div)-01115311	1,429	1,666		3,000	1,334	80%
Council Member(4) (S-Div)-01115411	1,218	-		3,000	3,000	-
Council Member(5) (S-Div)-01115511	35	1,666	595	3,000	1,334	80%
Council Member(6) (S-Div)-01115611		1,666		3,000	1,334	80%
Council Member(7) (S-Div)-01115711		-			-	-
Council Member(8) (S-Div)-01115811	2,781	1,666	462	3,000	1,334	80%
TOTAL USES BY ORG CODE	297,260	353,694	246,292	384,323	30,629	9%

FY2019-20 Budget

City Clerk's Office



Mission:

The mission of the City Clerk's Office is to serve as a responsible link between the public and local government to ensure legislative processes are open to the public, to record, maintain, and provide timely access to City documents and legislative actions of the City Council and other City agencies to promote transparency, and community participation and awareness.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Promote transparency by providing accurate information and maximize access to legislative history in a timely manner.
- Improve Passport processing by increasing hours of operation and increase passport acceptance agents
- Reevaluate the effectiveness of the Council Chambers Use Policy to ensure the facility is used as intended and revenue is collected when appropriate.
- Replace SIRE Agenda Management and Voting System as budget allows.
- Update all permanent books of minutes, resolutions, and ordinances.
- Begin organization of the November 2020 General Election – and modify processes from lessons learned in the 2018 November General election

FY2018-19 Accomplishments

Governance, Finance and Leadership

- Processed 286 Passport applications.
- Administered successful June and November 2018 elections, and improved the election process. This included making information available electronically and streamlining candidates' information manuals.
- Hired a City Clerk Technician to focus primarily on improving the Passport Program and the historical records management.
- Completed a uniformed Board and Commission Processing Manual. The manual is currently on line at: <https://www.ci.richmond.ca.us/DocumentCenter/View/48361/COR-Board-and-Commissioners-Handbook---Revised-Feb-2019---WITH-ATTACHMENTS>

CITY CLERK'S OFFICE PROGRAM ORGANIZATIONAL CHART

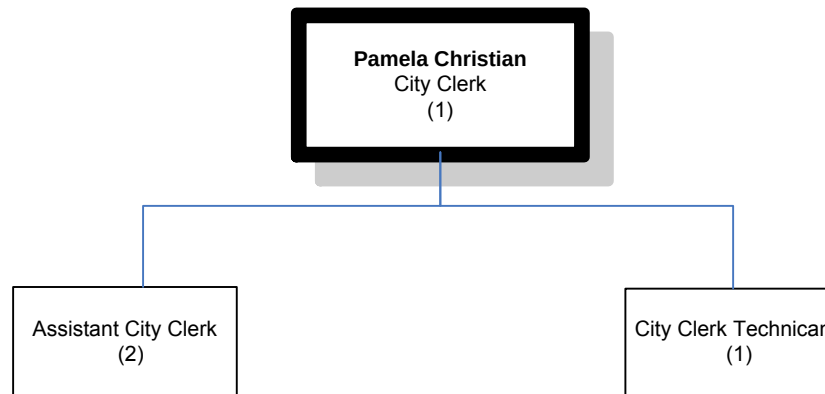
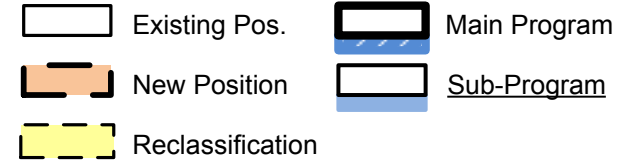
City Clerk

- * Custodian of legislative history and records
- * Preparation and publishing of agendas and packet
- * Minutes preparation and publishing
- * Resolutions - attest and publish
- * Ordinances - attest, publish and codify
- * Contracts/Agreements - execute and publish
- * Monitor and Track Terms, Absences, and Resignations of Boards and Commissions
- * Elections Official
- * Record Deeds, Street Vacations, Liens with County Recorder
- * Accepts subpoenas, summons, etc.
- * Publishes legal notices
- * Schedule appeals and regular hearings
- * Records Management/Retention Schedule
- * Bid Openings
- * Codification and Maintenance of Municipal Code
- * Research Service
- * Public Information Requests
- * Accepts claims against the City of Richmond
- * Approves requests for the use/rental of the City Council Chambers
- * Administers Oaths of Office
- * Fair Political Practice Commission Filings (FPPC)
- * Staff City Council Meetings and other agencies

City Clerk's Office

FY2019-20 Organizational Chart

Existing FTE = 4, Adopted FTE = 4



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CITY CLERK						
City Clerk	1.0	1.0	1.0	1.0	1.0	1.0
City Clerk Technician				1.0	1.0	1.0
Assistant City Clerk	2.0	2.0	2.0	2.0	2.0	2.0
Deputy City Clerk						
Total Full-Time Equivalents (FTEs)	3.0	3.0	3.0	4.0	4.0	4.0

City Clerk-14 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar-2019	FY2019-20 Budget	FY2018-19 \$ Change	FY2018-19 % Change
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	617,640	913,625	522,534	650,563	(263,062)	-29%
TOTAL USES BY FUND	617,640	913,625	522,534	650,563	(263,062)	-29%
USES BY TYPE						
Salaries	321,788	374,683	248,077	386,352	11,669	3%
Benefits	205,538	262,068	164,532	261,599	(469)	0%
Professional Services	194,194	363,748	203,141	103,600	(260,148)	-72%
Other Operating Expenses	12,338	21,800	6,691	21,800	-	0%
Utilities	1,110	1,500	630	1,500	-	0%
Cost Pool	24,154	29,237	-	31,315	2,078	7%
Asset/Capital Outlay	5,180	7,250	(122,464)		(7,250)	-100%
A87 Cost Plan Reimbursement	(146,661)	(146,661)		(155,603)	(8,942)	6%
TOTAL USES BY TYPE	617,640	913,625	522,534	650,563	(263,062)	-29%
USES BY ORG CODE						
City Clerk (Admin)-01141013	617,640	913,625	522,534	650,563	(263,062)	-29%
TOTAL USES BY ORG CODE	617,640	913,625	522,534	650,563	(263,062)	-29%

Office of the City Manager



Mission:

The City Manager's Office implements City Council policy through effective day-to-day oversight of operating departments, and through the initiation, development, and implementation of programs that provide for the efficient, effective, and equitable delivery of services to all those who live and work in the City of Richmond.

FY2019-20 Strategic Goals

Governance, Finance, and Leadership

- Implement City Council directives and communicate regularly to the City Council through weekly reports and bi-monthly meetings. Collaborate with City departments to develop and implement financial plans and balanced budgets, ensure adherence to financial practices and policies, and determine effective methods to increase revenue generation.
- Complete the Master Fee Schedule study in phases (starting in FY19) to review the current fee structure and adjust the schedule accordingly.
- Work with the Finance Department and other City departments to assist with the implementation of the Five-Year Strategic Business Plan, including the integration of health equity actions identified by the Health in All Policies (HiAP) Strategy into the plan and budget.
- Work with the Finance Department and Information Technology Department to develop and ensure effective tracking of performance measures to promote transparency, accountability, effectiveness, and efficiency in City operations.
- Ensure issues raised in the bi-annual community surveys are addressed in City operations and policies.
- Develop and implement an Equal Access Ordinance that would standardize translation and interpretation services in the City of Richmond per City Council direction.
- Support and actively participate in the Government Alliance on Race and Equity (GARE), an inter-governmental working group focused on achieving racial equity opportunities for all, to develop and implement a racial equity action plan and trainings.
- Continue to identify and coordinate with stakeholders and federal and state agencies to assist the City with prioritized goals/objectives and expedite the implementation of projects and address multi-jurisdictional concerns.
- Support and apply for grant opportunities to increase the City's revenue base, assist in the development of capital improvement projects, and allow for additional support of City services to ensure that an attractive, safe, sustainable, and healthy physical environment is maintained throughout the community.

Office of the City Manager

Full Service and Safe Communities

- Support the Office of Neighborhood Safety and the Richmond Police Department, and support the work of local community-based organizations in their efforts to reduce the crime rate and prevent gang violence.
- Continue to assist and staff Community Police Review Commission.
- Ensure that community concerns regarding neighborhood issues are addressed by appropriate City departments and entities.

Environment, Health Equity, and Sustainable Communities

- Manage and effectively implement the Chevron Environmental and Community Investment Agreement (ECIA) Community Grants program and publish the ECIA Annual Report.
- Oversee the implementation of the Veolia Mitigation Fund to offset the environmental impacts of the hazardous waste company through community-driven grant awards.
- Manage the Department of Children and Youth (Department), and provide oversight for the Richmond Fund for Children and Youth (Fund) and a 15-member Oversight Board (Board), established after the passage of Kids First Initiative (Measures E & K), to increase and support existing services for Richmond children, youth and young adults (i.e. developing a grant program, engaging in cross-sector collaboration, documenting and evaluating the collective impact of the Fund, and serving as a liaison between the City Council, the Board and community) (3E).
- Implement the Climate Action Plan to reduce greenhouse gas emissions and improve community health through an increased waste diversion from landfills, ensure compliance with State recycling laws, and work interdepartmentally to reduce and prevent impacts from litter and illegal dumping.
- Implement the Climate Action Plan to reduce greenhouse gas emissions, improve community health, and enable a just transition to clean energy.
- Oversee Republic Services' collection franchise agreement including annual rate setting.
- Manage ECIA-funded energy initiatives to maximize greenhouse gas reductions and leverage regional and State funding to generate the most community co-benefits.
- Continue to manage and perform outreach on the Community Air Monitoring Program and expand community based air monitoring in Richmond for a suite of industrial air pollutants.
- Collaborate with the Planning Department to incorporate sustainable and health-focused practices and incentives into the City's form-based code zoning update, as dictated by the ECIA.

Office of the City Manager

- Work with the Planning Department and other City departments to ensure General Plan policies and actions, including those identified in the Community Health and Wellness Element and Energy and Climate Change Element, are implemented through the Five-Year Strategic Business Plan.
- Improve health equity and life expectancy in Richmond.
- Develop the triannual HiAP report to assess and report on the implementation of the HiAP Strategy and Ordinance.
- Continue partnerships with University of California, Berkeley to implement and evaluate the City's HiAP Strategy.
- Continue convening Interdepartmental HiAP Working Group meetings to ensure the implementation of health equity priorities across City operations.
- Continue to work with Contra Costa Health Services (CCHS) and local health providers such as the community clinics and community based organizations (CBOs) to reduce health disparities and receive relevant health equity data and increase enrollment in health-supporting programs at City sites and programs.
- Develop outreach strategies, materials, events and partnerships to promote health resources, affordable health care options, and services to residents (e.g. Covered CA, Medi-Cal, etc.).
- Develop a Community Engagement Toolkit to provide best practices for how City staff can provide effective community engagement that creates benefits for both the community and the City of Richmond.
- Implement the Richmond Integrated & Equitable Multimodal Mobility Plan (First Mile/Last Mile) to ensure the safety and comfort of pedestrians throughout the City and provide alternative transportation methods.
- Coordinate regional and local transportation systems and increase the capacity of public transit during the off-peak hours.
- Collaborate with Emergency Services to develop a multi-modal emergency transportation plan for the City.
- Oversee the implementation of the North Richmond Mitigation Fund which funds strategies to defray the annual costs associated with collection and disposal of illegally dumped waste and associated impacts in North Richmond.

Residential and Built Environment

- Work collaboratively with City staff and developers to obtain project entitlements for the 12th and Macdonald Mixed-use Project.
- Work collaboratively with City staff and property owners to assist in the rebranding of The Shops at Hilltop.
- Partner with University of California, Berkeley to develop the Field Station consistent with the Long Range Development Plan.
- Work Collaboratively with City staff, developers and community-based organizations to revitalize Downtown Richmond.
- Work collaboratively with City staff and Richmond Housing Authority (RHA) to reposition RHA Assets.

Office of the City Manager

- Work collaboratively with City staff, RHA, and Contra Costa County Housing Authority to transfer RHA's Housing Choice Voucher (Section 8) program effective July 1, 2019.
- Work collaboratively with City staff, RHA staff, Mercy Housing Corporation, and Community Housing Development Corporation to rehabilitate Hacienda into 147 affordable housing units and on-site resident services for seniors. If negotiations and project development does not move forward at the end of the ERN period, RHA will seek approval from HUD to sell the property.
- Work collaboratively with the Planning Department, City Attorney's Office and other departments to manage and oversee the Pt. Molate site and development process, including the environmental remediation process, community interaction, current licensing and use, and obtainment of project entitlements.
- Manage City-owned contaminated parcels.
- Ready under-utilized parcels for remediation and transfer.
- Manage the Marina Bay Harbor Lease and coordinate site improvements.
- Continue to support the infrastructure of Electric Vehicle stations throughout the City to promote car-sharing and ride-sharing programs and services to reduce pollutants generated by vehicles, and to meet transportation control measures recommended by the Bay Area Air Quality Management District (BAAQMD).
- Work with City departments, community organizations, and regional agencies such as the Association of Bay Area Governments (ABAG), BAAQMD, and the Metropolitan Transportation Commission (MTC) to minimize vehicle emissions by reducing automobile use and encouraging alternative means of transportation.
- Continue to implement the City's Commuter Benefits Ordinance to encourage the use of alternative transportation options for Richmond employees and residents.
- Communicate Richmond's needs and goals at the regional planning levels to obtain resources and support for Richmond initiatives.

Economic Development and Education

- Work collaboratively with SparkPoint staff to increase participation in first-time homebuyer and credit repair workshop for Richmond residents.
- Continue to partner with the Economic Development Commission and community stakeholders on the development and refinement of economic development strategies, policies, and activities within the Richmond community.
- Provide assistance and access to resources for local and small businesses.
- Manage the City's Revolving Loan Fund program by providing loans and loan modifications to Richmond small businesses.

Office of the City Manager

- Facilitate the creation of Business Improvement Districts (BID) (e.g. Downtown, Cutting Boulevard, 23rd Street, Point Richmond, and San Pablo Avenue) to support economic vitality of local commercial districts.
- Partner in the Bay Area Urban Manufacturing Initiative to promote local manufacturers and share best practices.
- Collaborate with businesses and organizations located within the City's major thoroughfares, such as the 23rd Street Merchants Association and Richmond Main Street, on business assistance needs to develop area-specific marketing strategies.
- Work with Richmond Convention and Visitors Bureau to promote local restaurants and hotels.
- Support the work of the National Park Service to promote Richmond's history and image through collaboration on events and outreach.

FY2018-19 Accomplishments

- Planned and organized the Retreat and Strategic Planning meeting with the Richmond City Council on February 8, 2019, and prepared the agenda report that allowed Council to adopt the Strategic Plan priorities on March 26, 2019.
- Launched the new Richmond WETA Ferry Service on January 10, 2019.
- Hired an Executive Director to administer the Richmond Housing Authority on February 1, 2019.
- Supported the Richmond Housing Authority and the RHA Board of Commissioners in approving the transfer of Housing Choice Voucher (Section 8) transfer to the Housing Authority of Contra Costa County (Transfer scheduled for July 1, 2019).
- In partnership with the City Council Office, staff supported the implementation of successful half-day training on Implicit Bias and Racial Equity for 30 City Council, senior staff, and other City staff on June 7, 2019.
- Launched the Department of Children and Youth and on April 10, 2019, hosted the Community Overview and Meet and Greet at the East Bay Center for the Performing Arts.
- Awarded a Request for Qualifications and Proposals (RFQ/P) for Metro Walk Phase 2 to SAA|EVI.
- Executed the Disposition Development Agreement (DDA) with SAA|EVI for 12th and Macdonald.
- Issued a Request for Proposals (RFP) for a Downtown Retail Store Operator.
- Issued a RFP for Revolving Loan Fund Technical Assistance.
- Developed a RFP for the rehabilitation of Nevin Plaza in partnership with RHA and HUD.
- Negotiated an updated term sheet for Hacienda development in partnership with RHA, Mercy Housing, and CHDC.
- Approved a \$100,000 small business loan to Greener Printer, saving 21 full time jobs and creating 2.5 new jobs.

Office of the City Manager

- Partnered with the Economic Development Commission to design and implement the third annual signature marketing and promotions event, Taste of Richmond, and sold out by selling a total of 750 tickets.
- Supported the Richmond Business Hub Grand Opening event in the BART Garage retail space on April 30, 2019.
- Published the San Francisco Business Times Richmond Supplemental on October 12, 2019.
- Adopted for implementation the Richmond Integrated & Equitable Multimodal Mobility Plan (aka First Mile / Last Mile plan) on February 26, 2019.
- Launched a [dashboard](#) to report on the implementation of the Climate Action Plan on September 25, 2018, expanding the original Open Data platform maintained by the Richmond Police Department.
- Performed outreach of a new monthly compost giveaway program and free mattress drop-off for Richmond residents.
- Encouraged approximately 72 Richmond businesses to participate in Energize Richmond receiving an energy audit and energy efficiency upgrade, and 700 multi-family units at 5 properties to participate in Energize Richmond receiving energy efficiency upgrades.
- Provided free solar systems to 75 income-qualifying homes in Richmond and North Richmond, in partnership with the [GRID Alternatives](#).
- Hosted a Clean Cars for All Electric Vehicle event on May 29, 2019, in partnership with GRID Alternatives and the Bay Area Air Quality Management District to. Approximately 100 Richmond residents and community members attended the workshop and had the opportunity to sign up for the program.
- Partnered with local artists and students, and worked at community park rebuild projects to install recycling bins and tile mosaic art on trash receptacles.
- Partnered with the Department of Infrastructure and Maintenance and installed cameras and fences in strategic locations to both deter and catch illegal dumping. This program was funded by a CalRecycle Illegal Dumping Clean-up and Prevention grant that was awarded through a competitive application process to the City Manager's Office.
- Expanded a bulky item pick-up program to include Richmond multi-family dwellings between 3 and 19 units through funding from the CalRecycle Illegal Dumping Clean-up and Prevention grant that was awarded through a competitive application process to the City Manager's Office.
- Partnered with the Greater Richmond Interfaith Program (GRIP) to increase food waste rescue and prevention in Richmond through a CalRecycle grant that was awarded through a competitive application process to the City Manager's Office.
- Implemented, enforced, and conducted outreach for Richmond's newly amended Food Ware Ordinance.

Office of the City Manager

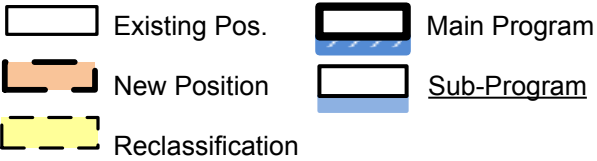
- Partnered with Y-Plan to successfully host a mosaic workshop for Y-Plan students visiting from Japan on July 30, 2018.
- Created a draft Community Engagement Toolkit.
- Commenced development of the Health in All Policies Report in partnership with Professor Corburn, UC Berkeley.
- Organized and hosted a Medicare workshop for seniors on June 29, 2019.
- Released Request for Proposals (RFP) to solicit proposals to provide a bike share system on August 27, 2018.
- Implemented effective parking policies to manage on and off-street parking on city-owned lots and residential neighborhoods.
- Increased ridership opportunities for R-Transit patrons.
- Developed incentives to reduce automobile usage and to encourage transit-oriented development near existing transit stations and corridors.
- Expanded carpool and vanpool programs.
- Served as a panelist at Living Shorelines Conference representing pilot work at Red Rocks Warehouse.
- Obtained Temporary Construction Easement revenue in amount of \$43,800 from PGE for six months temporary use of unimproved city property.
- Closed out a \$10,000 Bay Area Air Quality Management District grant for electronic bicycle lockers at the Family Justice Center.
- Managed City-owned contaminated sites including properties in Marina Bay and adjacent to the Richmond Parkway, environmental assessments and clean-up of the City Corporation Yard, and day-to-day management of the 413-acre Pt. Molate.
- Obtained Pt. Molate property license revenues of \$120,000, which help support safety and security improvements.
- Partnered with State Coastal Conservancy to continue work on subtidal blight clearance and habitat restoration.

CITY MANAGER'S OFFICE PROGRAM ORGANIZATIONAL CHART

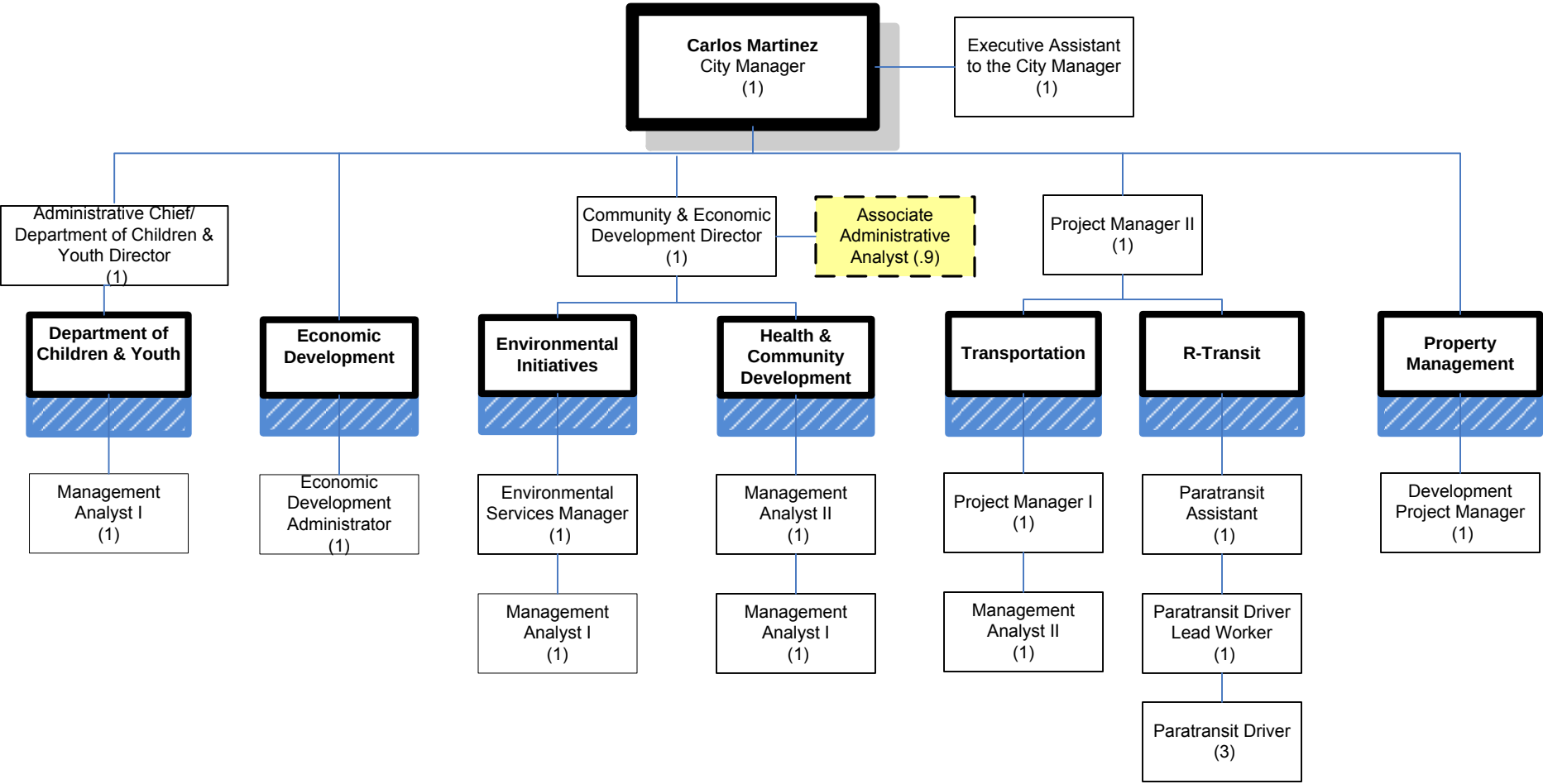
City Manager/ Program Development	City Council/Policy Development	Environmental Initiatives	Health In All Policies	Economic Development	Transportation & Transit Connectivity	Department of Children & Youth	Property Management
* Policy Research and Implementation	* Agenda Packet Preparation	* Climate Action Plan Implementation	* Health in All Policies Ordinance and Strategy Implementation	* Richmond Business Retention, Attraction, Incentives, Promotion and Support	* Program Development & Implementation of Sustainable Transportation	* Richmond Fund for Children and Youth (Fund) Oversight and Management	* Prepare under utilized parcels for remediation and transfer
* Management Oversight of City Departmental Services	* Committee Staff Support	* Solid Waste and Recycling Contract Administration	* Health Equity Integration into City Plans and Documents	* Development Project Analysis and Review, Developers Selection and Strategy and Financing Tools Recommendations	* Implement the Richmond Integrated & Equitable Multimodal Mobility Plan	* Oversight Board Support and Staffing	* Manage City-owned contaminated sites including properties in Marina Bay and adjacent to the Richmond Parkway
* Community Relations	* Policy Recommendations	* Regional and State Energy Program Collaboration	* Partnerships with City Departments, UC Berkeley, other public institutions and not-for-profit organizations to support HiAP implementation, data tracking and analysis	* Support Small Business Through Connection to Local Classes, Seminars, Collaborations and Technical Assistance	* Inter and Intra-governmental Relations	* Cross-sector collaboration with City departments, outside governmental entities, community-based organizations and community	* Manage and oversee the Pt. Molate site with regards to the environmental remediation process, community access, and current licensing and use
* City Budget Oversight and Resource Allocation	* Council Communication and Information Provision	* Program Funding and Grant Opportunities Research and Grant Administration	* Coordination and Support of Richmond Residents in the Enrollment and Participation in Health Supporting Programs	* Design, implement and manage projects/programs to market the City of Richmond	* Contract and Grant Administration	* Fund grant program development and administration	* Manage the Marina Bay Harbor lease and coordinate site improvements
* Organizational and Employee Development	* Facilitation Decision-making Processes	* Expansion of Community Air Monitoring Infrastructure	* Develop and Implement Community Engagement toolkit	* Revolving Loan Fund Distribution and Management	* Transportation Infrastructure Investment and Program Development & Implementation	* Department and Fund Documentation and Evaluation	
* Inter-Governmental Relations and Engagement with Agencies such as WCCUSD, EPA, DOL, DOE and Contra Costa County	* Develop and Implement Equal Access Ordinance	* Community Engagement	* Support and Connect Individual Community Member's to improve Financial Health	* Business Improvement Districts Initiation and Management	* Paratransit Program Administration		
* Public Administration and Information				* Economic Development Commission and Richmond Revolving Loan Fund Board Staffing and Support	* Parking Garage and City-owned Lots Management		
* Inter-Departmental Collaboration				* Development and Refinement of Economic Development Strategies, Policies, and Activities	* Parking Management Plan Development and Implementation		
* Reposition of RHA Assets and Transfer Housing Choice Voucher Program.				* Developer Tour Hosting and Support			
* Development of Key Opportunity Sites				* Support and Connect Individual Community Member's to Local Programs that Improve Their			
* Environmental & Community Investment Agreement							
* Environmental Mitigation & Program Funding Oversight							
* Non-Governmental Organization Support							
* Contract and Grant Administration							
* City-Wide Grant Seeking							

City Manager

FY2019-20 Organizational Chart



Existing FTE = 19.9, Adopted FTE = 19.9



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CITY MANAGER						
Administrative Aide		1.0	1.0			
Administrative Chief	1.0	1.0	1.0		1.0	1.0
Assistant Administrative Analyst				0.9	0.9	
Associate Administrative Analyst						0.9
City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Community & Economic Dev. Director				1.0	1.0	1.0
Development Project Manager II		1.0	1.0	1.0	1.0	1.0
Economic Development Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Environmental Services Manager				1.0	1.0	1.0
Environmental Manager	1.0	1.0	1.0			
Executive Assistant to the City Manager	1.0	1.0	1.0	1.0	1.0	1.0
Management Analyst I	1.0	1.0	1.0	2.0	2.0	3.0
Management Analyst II	1.0	1.0	1.0	1.0	1.0	1.0
Office Specialist	1.0					
Senior Management Analyst	1.0	1.0	1.0	1.0		
Sustainability Coordinator			1.0			
Sub-total City Manager	9.0	10.0	11.0	10.9	10.9	11.9
TRANSPORTATION						
Code Enforcement Superintendent	1.0	1.0	1.0			
Management Analyst II				1.0	1.0	1.0
Paratransit Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Paratransit Coordinator	1.0	1.0	1.0			
Paratransit Driver	5.0	5.0	5.0	3.0	3.0	3.0
Paratransit Driver Leadworker	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager I				1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Sub-total Transportation	10.0	10.0	10.0	8.0	8.0	8.0
Total Full-Time Equivalents (FTEs)	19.0	20.0	21.0	18.9	18.9	19.9

City Manager's Office-13

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,859,002	2,139,748	1,396,986	2,437,019	297,271	14%
Transportation-1003	1,284,204	1,577,940	946,962	1,250,042	(327,898)	-21%
Outside Funded Grants-1006	277,137	1,329,921	71,446	1,978,193	648,272	49%
Veolia-1009		100,000		100,000	-	0%
N. Richmond Mitigation-1010	98,002	197,687	555	67,000	(130,687)	-66%
ECIA-1017	5,601,716	8,077,980	1,212,840	8,473,700	395,720	5%
Kids First Initiative		250,000	5,860	476,377	226,377	91%
General Capital-2001	358,684	237,873	17,241	166,214	(71,659)	-30%
Parking Authority	126				-	-
TOTAL SOURCES BY FUND	9,478,745	13,911,149	3,651,890	14,948,545	1,037,396	7%
USES BY TYPE						
Salaries	1,705,730	1,743,666	1,376,023	1,903,542	159,876	9%
Benefits	968,640	1,042,004	810,440	1,158,973	116,969	11%
Professional Services	6,162,049	10,503,132	1,332,333	11,603,748	1,100,616	10%
Other Operating Expenses	46,049	75,956	23,550	93,257	17,301	23%
Utilities	5,517	7,973	3,346	7,700	(273)	-3%
Equipment & Contract Services	126	31,967	17,382	11,100	(20,867)	-65%
Cost Pool	504,097	425,122	318,841	401,689	(23,433)	-6%
Asset/Capital Outlay	399,235	394,027	31,063	100,084	(293,943)	-75%
A87 Cost Plan Reimbursement	(312,698)	(312,698)	(261,086)	(331,548)	(18,850)	6%
TOTAL USES BY TYPE	9,478,745	13,911,149	3,651,890	14,948,545	1,037,396	7%

City Manager's Office-13

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
USES BY ORG CODE						
Administration-01131013	1,390,944	1,479,418	948,332	1,431,315	(48,103)	-3%
Environmental-01132713	467,932	660,329	448,654	642,033	(18,296)	-3%
City Manager Transportation-01135013	-	275,924	282,158	363,671	87,747	32%
Transportation Operations-10335013	937,750	1,301,032	662,561	1,250,042	(50,990)	-4%
Transportation Non-Operations-10335113	70,723	984	1,297		(984)	-100%
Parking Management-10335913	275,731		947		-	-
Outside Funded Grants-10632713	277,137	1,329,921	71,446	1,978,193	648,272	49%
Veolia-10932813		100,000		100,000	-	0%
North Richmond Mitigation-11032913	98,002	197,687	555	67,000	(130,687)	-66%
ECIA-11731013	5,601,716	8,077,980	1,212,840	8,473,700	395,720	5%
Kids First Initiative-13331013		250,000	5,860	476,377	226,377	91%
Capital Outlay-20131031	358,684	237,873	17,241	166,214	(71,659)	-30%
Parking Authority Enterprise-40931013	126				-	-
TOTAL USES BY ORG CODE	9,478,745	13,911,149	3,651,890	14,948,545	1,037,396	7%

FY2019-20 Budget

Office of Neighborhood Safety



Mission:

The Office of Neighborhood Safety (ONS) builds healthy communities and increases public safety through reducing gun violence. ONS builds and sustains strategic partnerships and initiatives that develop, focus, connect and sustain human service resources to and on behalf of those identified as most likely to commit gun violence in Richmond, California.

FY2019-20 Strategic Goals

Full Services and Safe Communities

- Build capacity and create alignment within public systems, community and faith-based organizations to implement innovative best practice-based gun violence prevention and intervention strategies and programs that aid in enhancing the physical environment of the Richmond community.
- Coordinate City-initiated gun violence prevention and intervention initiatives.
- Design and implement City-initiated programs that reduce and one day end gun violence.
- Evaluate City/community-based partnerships and programs that reduce and prevent gun violence.
- Coordinate collaborative community efforts to reduce gun violence.
- Identify "best practices" and community needs to reduce and prevent gun violence.
- Pursue opportunities to leverage and re-deploy existing resources as well as pursue state, federal and philanthropic resources. Fund economic development that promotes reducing gun violence.
- Sustain current shootings resulting in Injury/death reduction of 73%.
- Facilitate and strengthen the City's interdepartmental coordination of efforts designed to build and advance meaningful human service delivery opportunities on behalf of those most likely to be involved in gun violence.

FY2018-19 Accomplishments

- **4638** 1:1 Intervention engagements by staff
- **5887** Hours of Street Outreach Coverage
- **308** Social Service Navigational Support
- **209** Community Conflict Mediations
- **57** Gun Violence Intervention

FY2019-20 Budget

OFFICE OF NEIGHBORHOOD SAFETY PROGRAM ORGANIZATIONAL CHART

Neighborhood Safety

*Coordination of City-
initiated violence
prevention initiatives

*Coordination of
collaborative community
efforts to reduce gun
violence

*Development of funding
sources for gun violence
reduction strategies

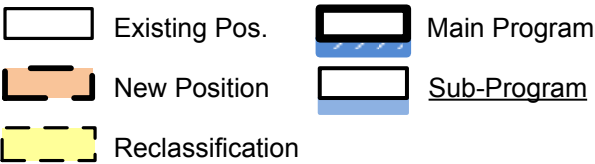
*Identification of "best
practices" and
community needs to
prevent gun violence

*Evaluation and provision
of funding to community
organizations for gun
violence prevention
strategies

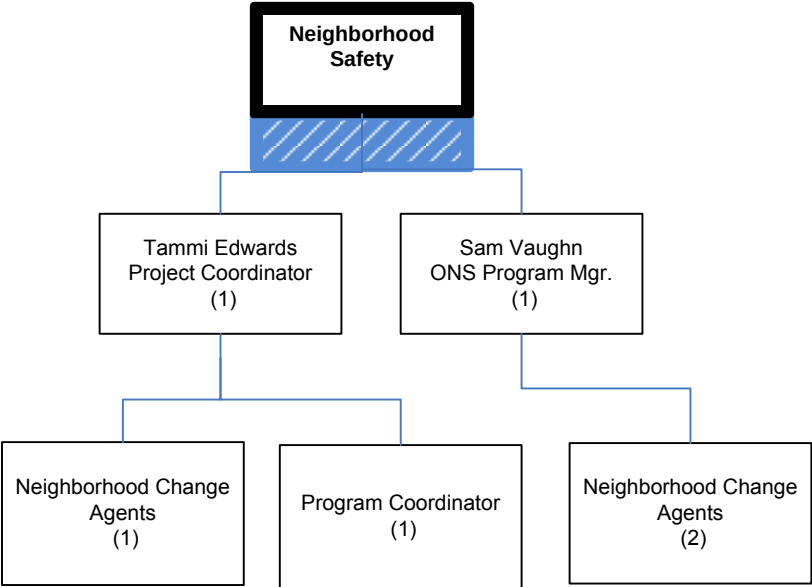
*Design and
implementation of
programs that reduce gun
violence

Office of Neighborhood Safety

FY2019-20 Organizational Chart



Existing FTE = 6 Adopted FTE = 6



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
OFFICE OF NEIGHBORHOOD SAFETY						
Community Services Program Manager		1.0				
Neighborhood Change Agents	3.0	3.0	3.0	3.0	3.0	3.0
ONS Program Manager				1.0	1.0	1.0
Program Coordinator				1.0		
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Recreation Program Coordinator	2.0	1.0	2.0		1.0	1.0
Total Full-Time Equivalents (FTEs)	6.0	6.0	6.0	6.0	6.0	6.0

Office of Neighborhood Safety-21

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
Thru Mar -2019						
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,499,138	1,766,425	1,017,763	1,740,586	(25,839)	-1%
ECIA-1017	58,000	58,000	29,000	58,000	-	0%
TOTAL SOURCES BY FUND	1,557,138	1,824,425	1,046,763	1,798,586	-25,839	-1%
USES BY TYPE						
Salaries	583,100	574,835	440,232	679,267	104,432	18%
Benefits	360,748	390,326	288,672	388,453	(1,873)	0%
Professional Services	392,188	544,985	179,744	443,214	(101,771)	-19%
Other Operating Expenses	26,188	31,729	5,684	39,352	7,623	24%
Utilities	13,159	16,000	7,427	16,000	-	0%
Cost Pool	40,741	68,320	51,241	47,055	(21,265)	-31%
Asset/Capital Outlay	5,730	9,651	3,331	9,600	(51)	-1%
Grant Expenditures	135,284	188,579	70,433	175,645	(12,934)	-7%
TOTAL USES BY TYPE	1,557,138	1,824,425	1,046,763	1,798,586	-25,839	-1%
USES BY ORG CODE						
Administration-01211013	1,146,194	1,235,816	852,236	1,348,045	112,229	9%
Grants-01212013	353,764	530,609	165,527	392,541	(138,068)	-26%
ECIA-01171013	58,000	58,000	29,000	58,000	-	0%
TOTAL USES BY ORG CODE	1,557,958	1,824,425	1,046,763	1,798,586	(25,839)	-1%

FY2019-20 Budget

City Attorney's Office



Mission:

The City Attorney's Office is dedicated to providing timely and reliable legal services to assist City officials and departments in performing their critically important public functions. The City's public attorneys continue to educate themselves in developing areas of the law and learn new specialty areas of law to enhance the ability of the City Attorney's Office to serve as a full service public law office while minimizing the need to utilize outside counsel.

FY2019-20 Strategic Goals:

Governance, Finance, and Leadership

- Support City Council as its legal advisor and act as general counsel to all City departments, Successor Agency, Port, and the Richmond Housing Authority.
- Increase staff expertise in areas of municipal law, including finance, human resources, and real estate development.

Full Service and Safe Community

- Provide legal advice to the Police Department to assist in designing and implementing innovative strategies to combat crime.
- Act as City Prosecutor to improve municipal code enforcement.
- Provide timely legal advice to other departments charged with protecting public safety.

Community Health and Environment

- Assist in the development and drafting of the City's environmental policies, ensuring a concerted effort toward a "greener" environment at the municipal level.
- Consult with bond counsel to close Wastewater Revenue Bonds Preliminary Official Statement transaction.
- Support staff in monitoring and timely and accurate reporting of sanitary sewer overflow reduction performance goals in compliance with the Baykeeper Settlement Agreement.
- Continue to provide advice on proposed policies regarding air and water quality, green building, recycling, public health, socioeconomic conditions and transportation, including preparation of an ordinance prohibiting storage and handling of coal.

City Attorney's Office

Residential and Built Environment

- Work cooperatively with, and provide timely legal advice to, the Police Department, Code Enforcement, Planning and Building, Public Works and other departments involved in code enforcement to improve the quality of life in all Richmond neighborhoods.
- Assist City staff to achieve the entitlement process benchmarks for Point Molate.

FY 2018-19 Accomplishments

- Active litigation management: Significantly controlled cost (negotiated discounted rates, scrutinized bills line-by-line, and updated RFQ (Request for Qualifications) for approved attorney list).
- Excellent litigation results: Actively managed many significant matters (e.g. Point Molate, Northshore, Richmond Hills, police civil rights cases).
- Enhanced transparency: Provided all permissible documents, as soon as possible, in compliance with the Public Records policy.

City Attorney's Office

Residential and Built Environment

- Work cooperatively with, and provide timely legal advice to, the Police Department, Code Enforcement, Planning and Building, Public Works and other departments involved in code enforcement to improve the quality of life in all Richmond neighborhoods.
- Assist City staff to achieve the entitlement process benchmarks for Point Molate.

FY 2018-19 Accomplishments

- Active litigation management: Significantly controlled cost (negotiated discounted rates, scrutinized bills line-by-line, and updated RFQ (Request for Qualifications) for approved attorney list).
- Excellent litigation results: Actively managed many significant matters (e.g. Point Molate, Northshore, Richmond Hills, police civil rights cases).
- Enhanced transparency: Provided all permissible documents, as soon as possible, in compliance with the Public Records policy.

**CITY ATTORNEY
PROGRAM ORGANIZATIONAL CHART**

ADMINISTRATION	CITY ADVISORY SERVICES	OPERATIONAL SERVICES
In-House Attorneys	City Council	Court Appearances
Contract Attorneys	Commissions	Contract Review
Support Staff	Successor Agency	Opinions
	Housing Authority	Ordinances
	Port	Resolutions
	Municipal Sewer District	Code Enforcement

City Attorney

FY2019-20 Organizational Chart

Existing Pos.

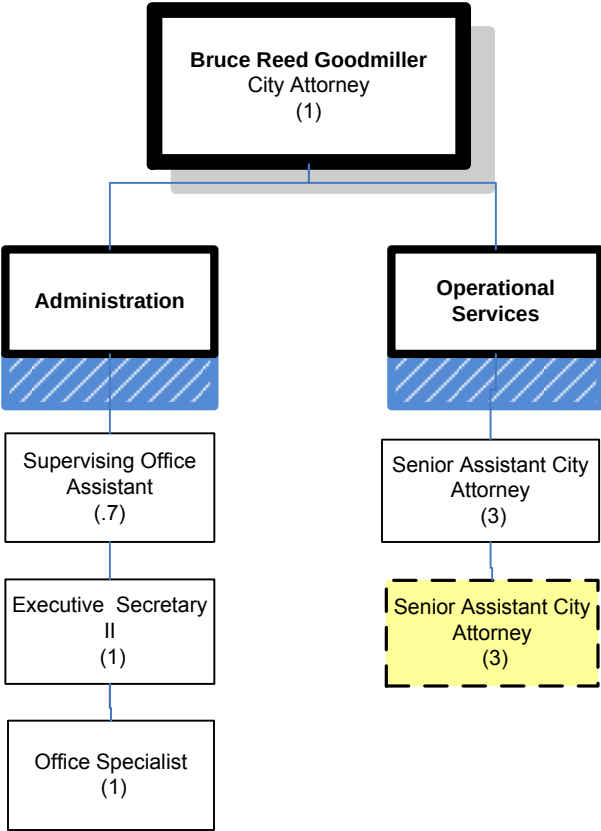
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 9.7, Adopted FTE = 9.7



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CITY ATTORNEY						
Assistant City Attorney	2.8	3.0	3.0	3.0	3.0	
City Attorney	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Office Specialist					1.0	1.0
Senior Assistant City Attorney	3.0	3.0	3.0	3.0	3.0	6.0
Supervising Office Assistant	1.0	1.0	0.7	0.7	0.7	0.7
Total Full-Time Equivalents (FTEs)	8.8	9.0	8.7	8.7	9.7	9.7

City Attorney-15 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,350,263	1,354,108	1,208,126	1,556,039	201,931	15%
TOTAL SOURCES BY FUND	1,350,263	1,354,108	1,208,126	1,556,039	201,931	15%
USES BY TYPE						
Salaries	983,514	975,412	875,402	1,130,067	154,655	16%
Benefits	506,951	458,911	443,039	519,650	60,739	13%
Professional Services	47,510	73,400	33,777	74,550	1,150	2%
Other Operating Expenses	19,548	17,175	12,927	19,625	2,450	14%
Utilities					-	-
Equipment & Contract Services	566	325	226	325	-	0%
Cost Pool	76,289	113,002	84,751	110,425	(2,577)	-2%
A87 Cost Plan Reimbursement	(284,117)	(284,117)	(241,997)	(298,603)	(14,486)	5%
TOTAL USES BY TYPE	1,350,263	1,354,108	1,208,126	1,556,039	201,931	15%
USES BY ORG CODE						
City Attorney (Admin)-01151014	1,350,263	1,354,108	1,208,126	1,556,039	201,931	15%
TOTAL USES BY ORG CODE	1,350,263	1,354,108	1,208,126	1,556,039	201,931	15%

FY2019-20 Budget

Community Police Review Commission



Mission:

The purpose of the Community Police Review Commission (formally known as the Police Commission) is to advise the City Council, City Manager, and Chief of Police on all matters pertaining to the administration of the Richmond Police Department

FY2019-20 Strategic Goals

Full Service and Safe Communities

- To provide a timely and professional response to public inquiries over the CPRC office telephone line, and to facilitate the business of the Community Police Review Commission (CPRC) by having sufficient staff support to accomplish tasks promptly and efficiently.
- To continue our efforts at community outreach in order that the public will know of this resource - accomplishing this goal requires materials for education (hand-cards) and items to bring people in - kids and adults - so, like giveaways.
- To continue to have CPRC participation in the National Association of Civilian Oversight of Law Enforcement (NACOLE), the national association of civilian oversight of law enforcement. NACOLE provides opportunities for sharing information and learning from the experience of other police commissions.
- To run a businesslike, professional monthly meeting, with all support services readily available.
- To conduct a retreat in order to give the CPRC an opportunity to have extended conversations about matters within our purview, input from experts and others, self-examination and an opportunity to identify and strategize toward a more effective CPRC.
- To increase the visibility of CPRC commissioners and to clearly identify CPRC commissioners as being distinct from the Richmond Police Department employees during community events, training events and ride-alongs.

FY2018-19 Accomplishments

- Advised the City Council, City Manager, and Police Chief on all matters pertaining to the administration of the Richmond Police Department.
- Attended the National Association of Civilian Oversight of Law Enforcement (NACOLE) conference, which provides opportunities for sharing information and learning from the experience of other police commissions.
- Participated in various City events to spread the word about the efforts of the CPRC.

FY2019-20 Budget

COMMUNITY POLICE REVIEW COMMISSION PROGRAM ORGANIZATIONAL CHART

Community Police Review Commission

- * Investigate Complaints
- * Investigate Appeals
- * Review RPD Policies
- * Promote Positive
Police-Community
Relations
- * Conduct Appeal
Hearings

Community Police Review Commission

FY2019-20 Organizational Chart

Existing Pos.

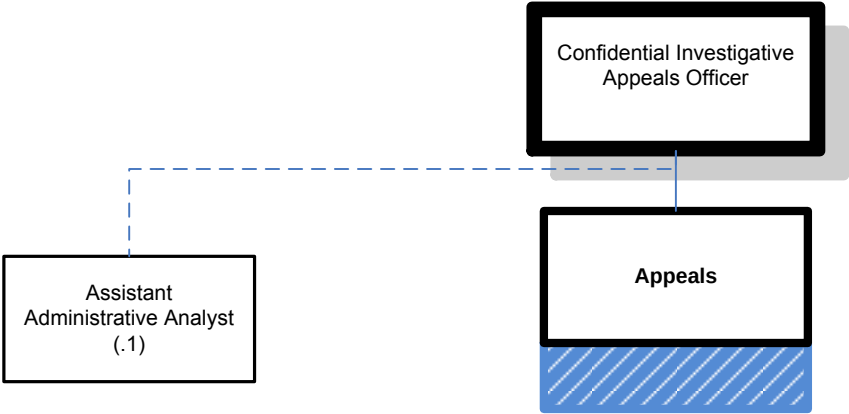
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = .1, Adopted FTE = .1



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
COMMUNITY POLICE REVIEW COMMISSION						
Assistant Administrative Analyst				0.1	0.1	0.1
Executive Secretary I						
Total Full-Time Equivalents (FTEs)	0.0	0.0	0.0	0.1	0.1	0.1

Community Police Review Commission-12 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	79,451	87,405	44,264	89,413	2,008	2%
TOTAL SOURCES BY FUND	79,451	87,405	44,264	89,413	2,008	2%
USES BY TYPE						
Salaries	64,568	69,159	34,877	72,527	3,368	5%
Benefits	3,999	7,068	4,473	5,236	(1,832)	-26%
Professional Services	7,369	10,061	4,614	10,550	489	5%
Other Operating Expenses	3,515	1,117	300	1,100	(17)	-2%
Utilities					-	-
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool					-	-
Asset/Capital Outlay					-	-
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
TOTAL USES BY TYPE	79,451	87,405	44,264	89,413	2,008	2%
USES BY ORG CODE						
Police Commission (Admin)-101121011	79,451	87,405	44,264	89,413	2,008	2%
TOTAL USES BY ORG CODE	79,451	87,405	44,264	89,413	2,008	2%

FY2019-20 Budget

Finance



Mission

The Finance Department is committed to providing timely, accurate, clear and complete information and support to council, city departments and the community at large. We are also committed to establishing and maintaining a functioning set of policies and procedures, while ensuring compliance to audit and generally accepted accounting principles and ethical standards.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Adopt a balanced budget.
- Complete three bond financings: Civic Center, Pt. Potrero and Wastewater.
- Budget an amount towards the Other Post-Employment Benefits (OPEB) unfunded liability.
- Review opportunities to increase revenues.
- Update financial policies.
- Submit budget documents to the California Society of Municipal Finance Officers (CSMFO) and Government Finance Officers Association (GFOA).

FY2018-19 Accomplishments

- Adopted a balanced budget (4th consecutive year).
- Built a financial forecasting model in-house.
- Received budget awards from the California Society of Municipal Finance Officers (CSMFO) and the Government Finance Officers Association (GFOA) for the FY2018-19 Annual Operating and FY2018-23 Capital Improvement Plan budget documents.

FINANCE DEPARTMENT PROGRAM ORGANIZATIONAL CHART

Administration	Budget	General Accounting	Treasury
*Manage Overall Operations of the Finance Department	*Capital Improvement Plan Budgeting	*MUNIS Accounting System Maintenance	*Cash Management
*Purchase Order Receiving	*Operating Budgeting	*General Ledger Maintenance	*Rating Agency/Credit Reports
*Contract Processing	*Monthly Variance Analysis	*Financial Analysis & Reporting	*Debt Management
*Website Management	*Position Control	*Fixed Assets Accounting	*Banking Services
*Maintain all files associated with Personnel and Training	*MUNIS User Training	*Audit Management	*State Controller's Reports
	*Grants Management	*Internal Controls	*Cash Flow Reporting
	*Performance Measures Reporting	*Financial Guidance to Departments	*Trustees Liaison
	*Five-Year Financial Planning	*State, Federal & Local Government Reporting	*Financial Policies
	*Revenue Collections & Analysis	*Comprehensive Annual Financial Report (CAFR)	*Arbitrage & Continuing Disclosure
	*Master Fee Schedule		*Investments Maintenance & Reporting
Revenue	Accounts Payable	Purchasing	Payroll
*Accounts Receivable	*Process Invoices	*City Purchasing Agent	*Annual Salary & Benefit Projection
*Collections	*1099 Miscellaneous Reporting	*Develop Policy and Procedures	*Medical Reimbursements
*Business License	*Process Cal-Card Statements	*Purchasing Order Maintenance	*Garnishment Payments
*Payment Processing	*Process Utility Payments	*Manage BidsOnline System	*Retiree Pension
*Petty Cash	*Quarterly Diesel Fuel and Sales Tax Reporting	*Maintain Vendor Database	*Annual State Controller's Report
*Return Checks		*Contract Management	*Federal & State Payroll Reporting
*Wastewater & Stormwater Processing		*CAL-Card Program Administration	*Payroll Services for Active Employees
*Refunds			*W-2 & 1099R Reconciliation and Filing
			*Compliance with Memorandum of Understandings (MOUs) and State & Federal Laws

Finance
FY2019-20 Organizational Chart

Existing Pos.

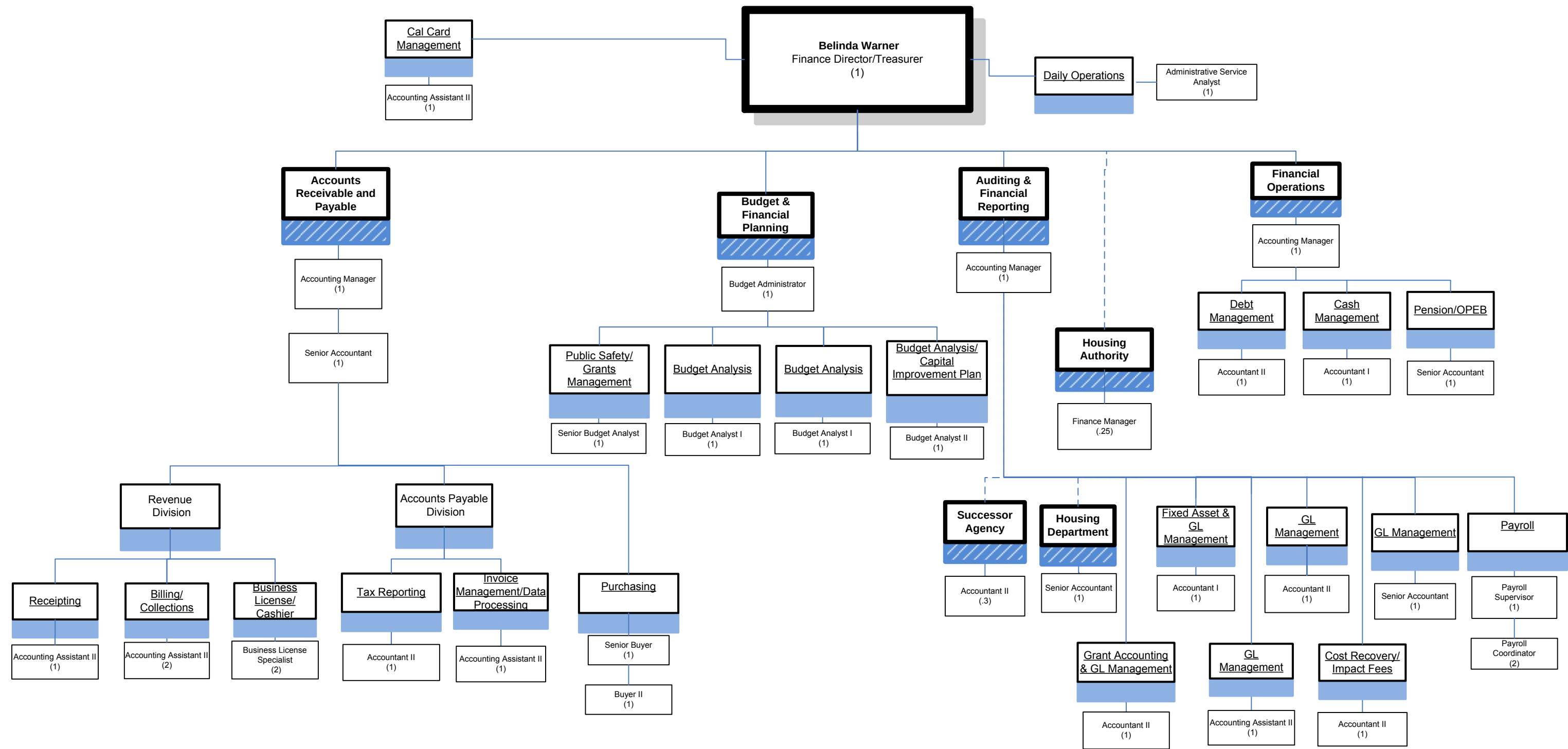
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 34, Adopted FTE = 33



Note: The Housing Department, Successor Agency and Housing Authority are located in the Finance Department but will continue to be supported by their department's budget.

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
FINANCE						
Accountant I	2.0	1.0	1.0	1.0	1.0	2.0
Accountant II	3.0	5.0	5.0	5.0	5.0	5.0
Accounting Assistant I	1.0	1.0	1.0			
Accounting Assistant II	2.0	3.0	7.0	8.0	8.0	6.0
Accounting Manager	2.0	2.0	3.0	2.4	2.4	3.0
Administrative Services Analyst			1.0	1.0	1.0	1.0
Budget Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Budget Analyst I	1.0	1.0	1.0	2.0	2.0	2.0
Budget Analyst II	3.0	2.0	2.0	1.0	1.0	1.0
Business License Specialist	1.0	1.0	1.0	2.0	2.0	2.0
Buyer II		1.0	1.0	1.0	1.0	1.0
Executive Secretary I	1.0	1.0				
Executive Secretary II	1.0	1.0	1.0			
Finance Director	1.0	1.0	1.0	1.0	1.0	1.0
Investment Analyst	1.0					
Office Aide	0.8	0.8	0.8			
Office Assistant II	1.0	1.0				
Payroll Coordinator	2.0	2.0	2.0	2.0	2.0	2.0
Payroll Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Purchasing Assistant	1.0					
Revenue Collection Manager	1.0	1.0	1.0	1.0	1.0	
Senior Accountant	4.0	3.0	2.0	1.5	1.5	3.0
Senior Budget Analyst	1.0	2.0	1.0	1.0	1.0	1.0
Senior Buyer	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	32.8	32.8	34.8	32.9	32.9	33.0

Finance-17

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	3,562,495	4,530,024	2,798,897	4,539,083	9,059	0%
TOTAL USES BY FUND	3,562,495	4,530,024	2,798,897	4,539,083	9,059	0%
USES BY TYPE						
Salaries	2,448,341	2,651,870	1,869,371	2,830,038	178,168	7%
Benefits	1,559,111	1,866,837	1,285,456	1,947,417	80,580	4%
Professional Services	597,977	956,203	561,344	809,969	(146,234)	-15%
Other Operating Expenses	60,766	68,607	41,129	69,110	503	1%
Utilities	1,135	2,166	686	1,400	(766)	-35%
Equipment & Contract Services	115	2,625	125	125	(2,500)	-95%
Provision for Insurance Loss					-	-
Cost Pool	193,047	277,589	208,193	241,897	(35,692)	-13%
Asset/Capital Outlay		2,122	2,122		(2,122)	-100%
A87 Cost Plan Reimbursement	(1,297,995)	(1,297,995)	(1,169,529)	(1,360,873)	(62,878)	5%
Grant Expenditures					-	-
TOTAL USES BY TYPE	3,562,495	4,530,024	2,798,897	4,539,083	9,059	0%
USES BY ORG CODE						
Finance/Administration-01171115	541,309	747,314	508,019	757,563	10,249	1%
Finance/General Accounting-01172015	776,166	1,018,999	617,823	1,124,598	105,599	10%
Finance/Budget-01173415	1,011,055	762,925	558,604	700,100	(62,825)	-8%
Finance/Payroll-01173415	333,150	353,405	227,800	322,515	(30,890)	-9%
Finance/Treasury-01175815	193,680	578,646	154,342	651,396	72,750	13%
Finance/Accounts Payable-01176015	167,721	185,071	127,637	179,852	(5,219)	-3%
Finance/Revenue Collection-011777015	276,360	612,856	392,455	511,173	(101,683)	-17%
Finance/Purchasing-01178015	263,055	270,808	212,216	291,886	21,078	8%
TOTAL USES BY ORG CODE	3,562,495	4,530,024	2,798,897	4,539,083	9,059	0%

FY2019-20 Budget

Human Resources Management



Mission:

The Human Resources Management Department supports our customers in accomplishing their missions by attracting, training, and retaining a highly skilled and diversified workforce that is fairly compensated and rewarded for its effort in an equitable, safe and responsible work environment. This is accomplished within existing resources, in an environment of change, with integrity, and in a manner that is consistent with City policies, Code of Ethics, merit system principles, collective bargaining agreements, and federal and state laws.

FY2019-20 Strategic Goals

Governance, Finance, and Leadership

- Complete the Leadership Academy that Human Resources Management Department will provided to Supervisors and above. This Leadership Academy will consist of eight (8) modules that will be provided throughout the year.
- Institute an online onboarding process in our efforts to go paperless.
- Reduce the number of vacant Police Officer, Lateral, Trainee positions in the City of Richmond and increase the number of women and other underrepresented groups in the Police Department.
- Reduce the number of vacant Communications Dispatcher I positions in the City of Richmond.
- In an effort to increase the number of women and other underrepresented groups in the Fire Department, the Human Resources Management Department testing process will include the use of the California Firefighter Joint Apprenticeship Committee's (Cal-JAC) Firefighter Candidate Testing Center to reach a more diverse pool of qualified candidates.

FY2018-19 Accomplishments

- Conducted executive and exempt recruitments in-house which resulted in significant savings for the City of Richmond.
- Updated the departmental intranet site to include all HR and Risk Management forms.
- Ensured City of Richmond was compliant with AB1825 (Sexual Harassment Training) requirement.
- Expanded the Public Safety Alternative Dispute Resolution Program for the Workers' Compensation program.

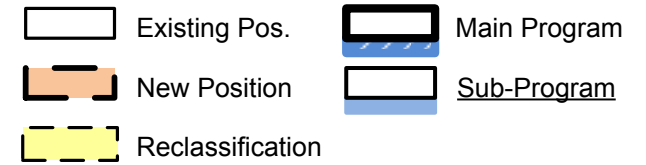
FY2019-20 Budget

HUMAN RESOURCES PROGRAM ORGANIZATIONAL CHART

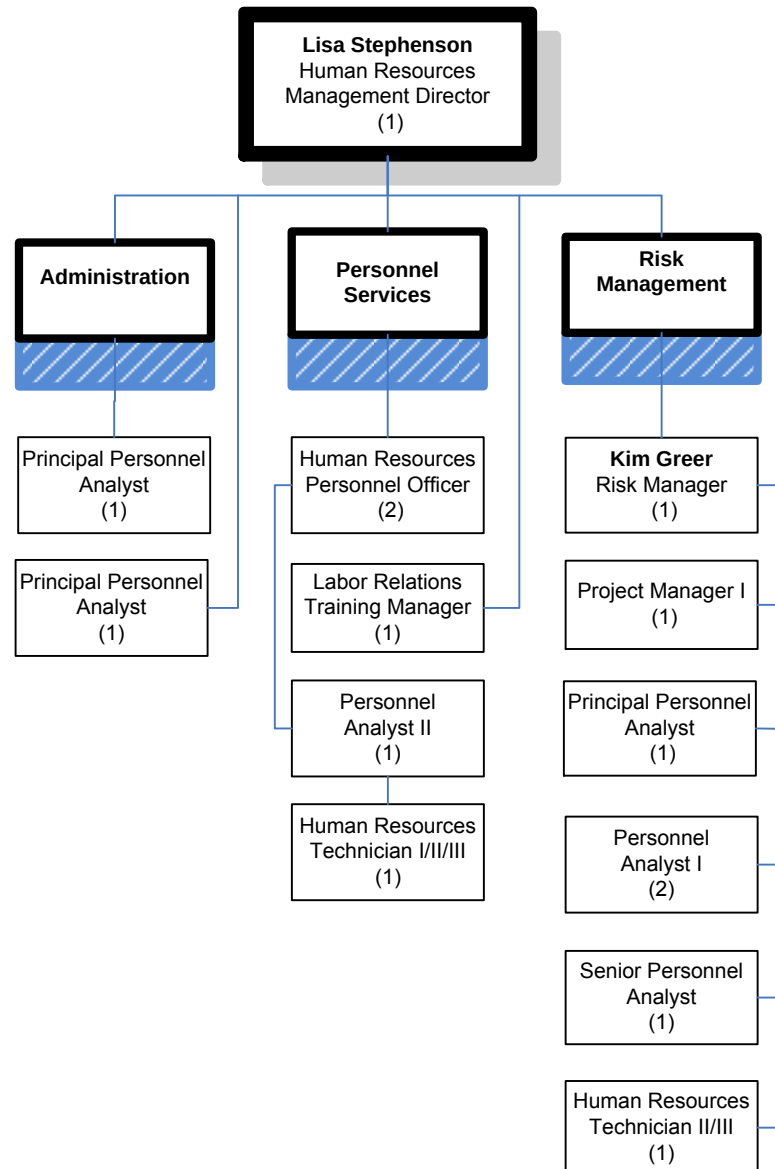
Administration	Personnel Services	Risk Management	Benefit Services
* Leadership	* Recruitment & Testing	* Worker's Compensation	* Benefits Administration
* Program Oversight	* Salary & Compensation Administration	* General Liability	* Retirement Liaison
* Policy & Procedure Development & Implementation	* Job Classification	* Claims Management	* Employee Assistance Program
* ERP Administration & Maintenance	* Organizational Studies	* Safety & Loss Control	* Employee Wellness Program
* Payroll Services	* Application Tracking	* Insurance Procurement	* Training
* Inventory Control	* Job Posting & Hotline	* Return to Work Program	* Employee Recognition Program
* Budget	* Employment Lists	* Disability Retirement	* Management Academy
* Accounts Payable/Purchasing	* Applicant Input and Tracking	* Third Party Administration & Management	
* Contract Administration	* Personnel Action Form Processing	* Special Event & Property Use Permits	
* Personnel Board	* New Employee Orientation		
* HR Website Maintenance	* Grievance Handling		
* Finger Print Processing	* Management Consultation		
* Employee Verification	* Discipline Handling		
	* Discrimination Complaints		
	* Union Negotiations		

Human Resources Management

FY2019-20 Organizational Chart



Existing FTE = 15, Adopted FTE =15



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
HUMAN RESOURCES						
Benefits Analyst	1.0	1.0	1.0			
Employee Benefits Analyst	1.0	1.0	1.0			
Finance Manager	1.0					
Human Resources Mgt. Director	1.0	1.0	1.0	1.0	1.0	1.0
Human Resources Personnel Officer	1.0	1.0	2.0	2.0	2.0	2.0
Human Resources Technician I						
Human Resources Technician II	1.0	2.0	1.0	1.0	2.0	2.0
Human Resources Technician III	0.8	0.8	1.0			
Labor Relations / Training Manager		1.0	1.0	1.0	1.0	1.0
Personnel Analyst I	1.0	1.0	1.0	2.0	2.0	2.0
Personnel Analyst II			1.0	1.0	1.0	1.0
Personnel Assistant	1.0	1.0	1.0	1.0		
Principal Personnel Analyst	1.0	1.0	2.0	3.0	3.0	3.0
Project Manager I				1.0	1.0	1.0
Risk Manager	1.0	1.0	1.0	1.0	1.0	1.0
Senior Employee Benefits Analyst	1.0	1.0	1.0			
Senior Human Resources Administrator	1.0	1.0				
Senior Management Analyst	1.0	1.0				
Senior Personnel Analyst				1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	13.8	14.8	15.0	15.0	15.0	15.0

Human Resources-18

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	1,372,076	1,824,812	1,315,762	1,920,594	95,782	5%
Risk Management-5001	18,215,986	21,066,461	12,285,371	21,660,662	594,201	3%
TOTAL SOURCES BY FUND	19,588,062	22,891,273	13,601,132	23,581,256	689,983	3%
USES BY TYPE						
Salaries	2,074,091	2,197,662	1,713,018.35	2,287,791	90,129	4%
Benefits	933,891	1,135,394	881,576.21	1,161,341	25,947	2%
Professional Services	693,370	1,161,202	605,475.22	1,013,300	(147,902)	-13%
Other Operating Expenses	42,460	44,625	24,689.56	48,625	4,000	9%
Utilities	415	200	200.00		(200)	-100%
Equipment & Contract Services					-	-
Provision for Insurance Loss	12,509,419	16,933,712	9,729,517.18	18,439,858	1,506,146	9%
Cost Pool	629,357	882,078	661,571.00	896,244	14,166	2%
Asset/Capital Outlay	2,776,979	808,319	210,664.68	10,000	(798,319)	-99%
A87 Cost Plan Reimbursement	(271,920)	(271,920)	(225,580)	(275,903)	(3,983)	1%
Grant Expenditures	200,000				-	-
TOTAL USES BY TYPE	19,588,062	22,891,273	13,601,132	23,581,256	689,983	3%
USES BY ORG CODE						
Human Resources (Admin)-01181016	1,372,076	1,824,812	1,315,762	1,920,594	95,782	5%
Risk Mgmt (Admin)-50182116	2,660,623	3,045,617	2,845,103	3,141,975	96,358	3%
Risk Mgmt Worker's Comp-50182216	6,242,387	8,964,520	5,450,323	10,190,907	1,226,387	14%
Risk Mgmt General Liability-50182316	9,312,976	9,056,324	3,989,945	8,327,780	(728,544)	-8%
TOTAL USES BY ORG CODE	19,588,062	22,891,273	13,601,132	23,581,256	689,983	3%

FY2019-20 Budget

Information Technology Department



Mission:

Information Technology's (IT) mission is to be customer-centric. The IT Department will be the best provider of comprehensive and innovative support services and training for information services in the eyes of its customers.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Continue maintenance and replacement for critical systems.
- Commence multiyear network equipment and desktop replacement.
- Expand Open Data Systems for government transparency.
- Develop departmental GIS web mapping applications.
- Upgrade ERP Systems to satisfy additional reporting functionality and meet regulatory requirements.
- Enhance and upgrade sound equipment and high definition video.

Economic Development and Education

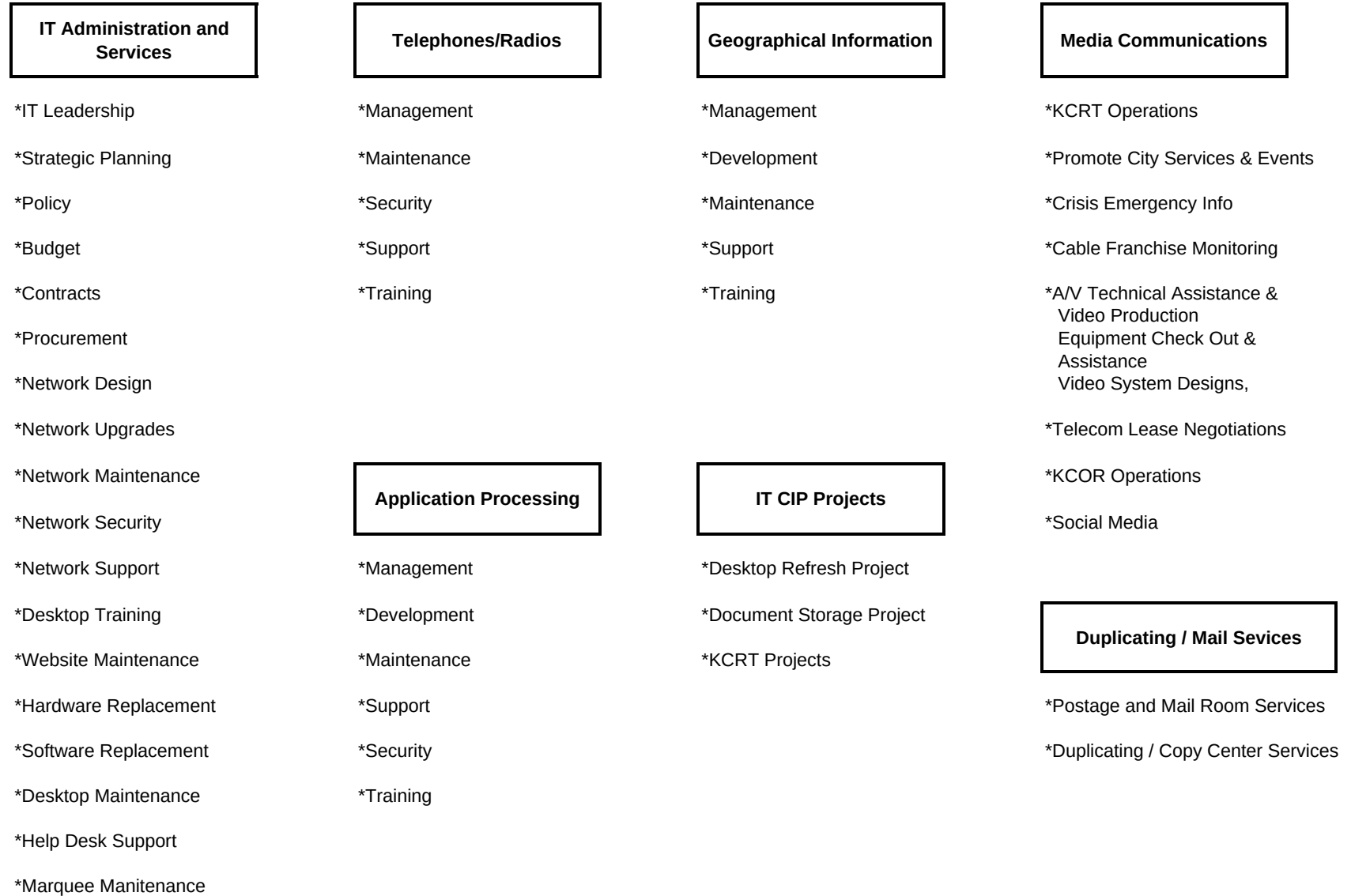
- Expand Community Wi-Fi funded by the ECIA grant.

FY2018-19 Accomplishments

- Replaced critical network servers.
- Completed Network Infrastructure audit of City wide network and communications equipment.
- Replaced critical aging security cameras in the City Hall and Council Chambers.
- Improved bandwidth for the Fire Stations.
- Implemented Open Data Systems for government transparency.
- Developed departmental GIS applications for capital improvement and major development projects.
- Expanded Wi-Fi in City facilities.
- Enhanced Richmond Rent Program systems.

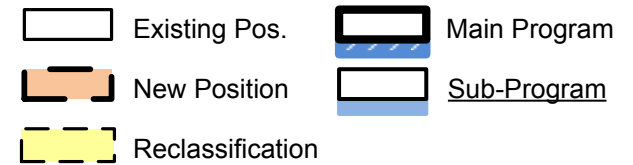
FY2019-20 Budget

INFORMATION TECHNOLOGY PROGRAM ORGANIZATIONAL CHART

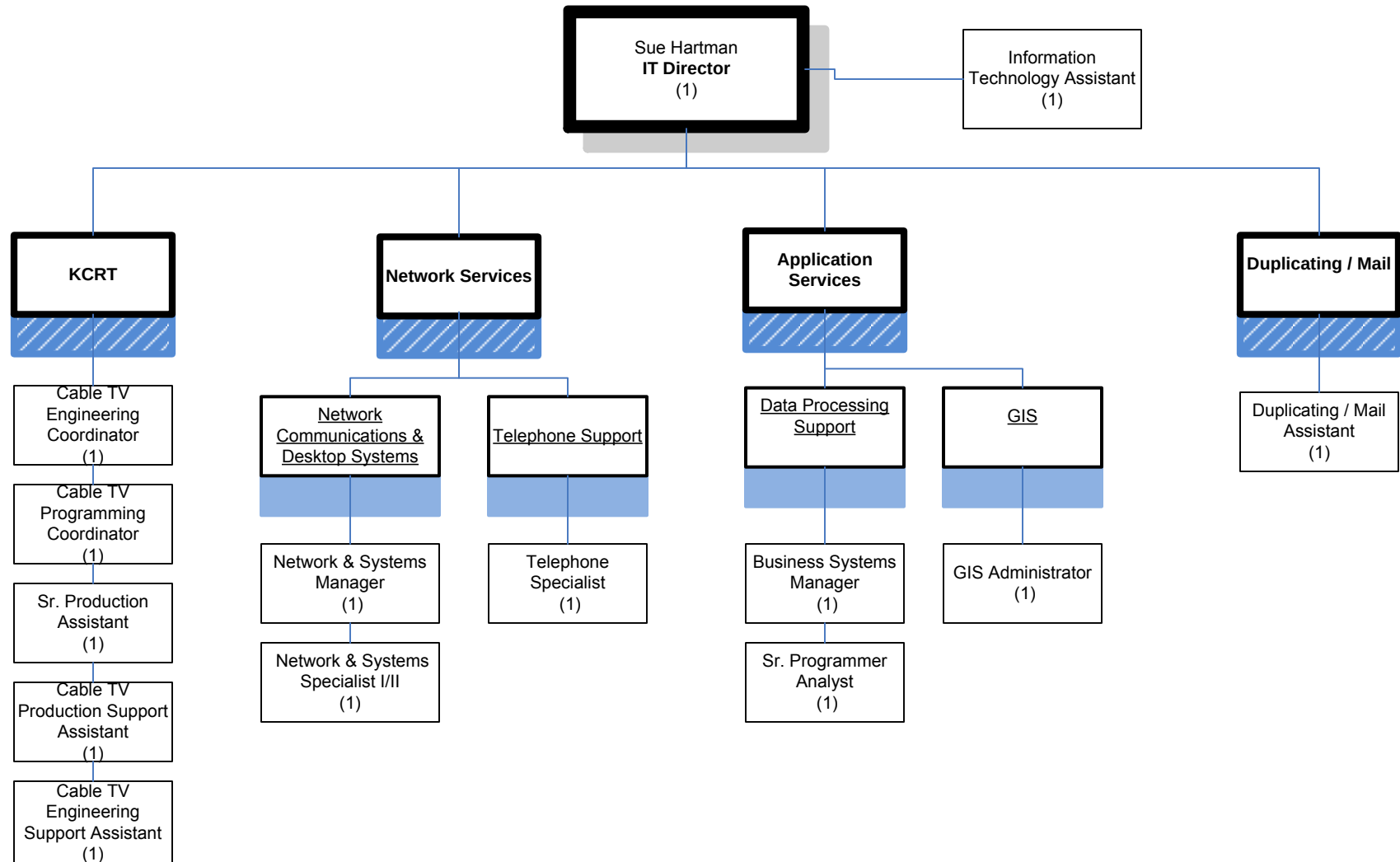


Information Technology

FY2019-20 Organizational Chart



Existing FTE = 15, Adopted FTE = 14



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
INFORMATION TECHNOLOGY						
Admin Service Analyst	0.2					
Business Systems Manager	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Administrator	1.0	1.0	1.0		1.0	1.0
Cable TV Engineering Support Asst.		1.0	1.0	1.0	1.0	1.0
Cable TV Programming Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Production Support Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Cable TV Engineer Coordinator				1.0		
Duplicating/Mail Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
GIS Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Information Technology Assistant				1.0	1.0	1.0
Information Technology Director	1.0	1.0	1.0	1.0	1.0	1.0
Microcomputer Support Specialist II	1.0	1.0	1.0			
Network & Systems Manager	1.0	1.0	1.0	1.0	1.0	1.0
Network & Systems Specialist II	2.0	1.0	1.0	1.0	1.0	1.0
Network & Systems Engineer		1.0	1.0	1.0	1.0	
Office Specialist						
Senior Cable TV Production Assistant	1.0	1.0	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Telephone Radio Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	14.2	15.0	15.0	15.0	15.0	14.0

Information Technology-26

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	2,026,860	2,354,717	1,691,459	2,717,213	362,496	21%
Outside Funded Services-1006	-	109,752	98,343	-	(109,752)	-112%
Chevron Modernization-1017	25,365	566,024	237,839	474,116	(91,908)	-39%
General Capital-2001	24,967	119,201	-	119,201	-	-
KCRT - Cable Television-4008	1,697,158	1,354,194	898,245	1,058,878	(295,316)	-33%
Equipment Services-5003	64,672	167,325	20,030	215,000	47,675	238%
TOTAL SOURCES BY FUND	3,839,021	4,671,213	2,945,916	4,584,408	(86,806)	-2%
USES BY TYPE						
Salaries	1,362,877	1,393,956	1,006,124	1,415,864	21,908	2%
Benefits	1,068,108	902,054	618,179	887,695	(14,359)	-2%
Professional Services	459,837	858,517	610,648	756,676	(101,841)	-12%
Other Operating Expenses	76,089	107,466	57,075	97,521	(9,945)	-9%
Utilities	426,512	382,286	246,243	386,953	4,667	1%
Equipment & Contract Services	602,458	608,000	529,574	733,733	125,733	21%
Provision for Insurance Loss	-	-	-	-	-	0%
Cost Pool	314,306	345,812	259,354	300,457	(45,355)	-6%
Asset/Capital Outlay	194,655	738,943	196,475	678,317	(60,626)	9%
A87 Cost Plan Reimbursement	(665,821)	(665,821)	(577,756)	(672,808)	(6,987)	-
Grant Expenditures	-	-	-	-	-	-
Operating Transfer Out	-	-	-	-	-	-
TOTAL USES BY TYPE	3,839,021	4,671,213	2,945,916	4,584,408	(86,806)	-2%
USES BY ORG CODE						
GF-Info Tech/Admin-01261017	583,283	956,587	656,794	945,114	(11,473)	-1%
GF-I.T./Telecommunications-01262117	399,854	346,538	241,634	436,792	90,254	26%
GF-Info Tech/(Gis)-01262217	189,938	201,133	145,840	200,681	(452)	0%
GF-Info Tech/Erp&App-01262417	693,981	698,938	588,590	991,020	292,082	42%
GF-Info Tech/Dsktp Sp-01262917	201	(27,167)	(22,704)	(27,378)	(211)	1%
GF-IT/Mail Room & Duplication-01263090	159,603	178,688	81,305	170,984	(7,704)	-4%
Outside Funded Grant-10662117	-	109,752	98,343	-	(109,752)	-100%
Chevron ECIA-11761017	25,365	566,024	237,839	474,116	(566,024)	-100%
Capital Outlay-20162317	24,967	119,201	-	119,201	354,915	298%
I.T.-KCRT Cable TV Operations-40864181	1,621,962	1,314,194	898,245	1,018,878	(1,194,993)	-91%
I.T.-KCRT Cable TV-40864281	75,196	40,000	-	40,000	978,878	2447%
ISF-Info Tech/Desktop-50362917	64,672	167,325	20,030	215,000	(127,325)	-76%
TOTAL USES BY ORG CODE	3,839,021	4,671,213	2,945,916	4,584,408	(86,806)	-2%

FY2019-20 Budget

Police Department



Mission:

The MISSION of the Richmond Police Department is to prevent crime and to maintain order by providing Constitutional and professional police services that incorporate strategies grounded in community engagement and collaborative partnerships that address causes of crime and disorder, that help solve neighborhood problems, and that improve quality of life in Richmond. In compliance with professional standards established by the Oath of Office, Professional Code of Ethics and administrative directives; perform in a manner that promotes public trust, confidence and a sense of safety and security.

Our VISION is to provide professional police services by partnering with our community to ensure Richmond is a safe place to live, work, and visit.

FY2019-20 Strategic Goals

Full Service and Safe Communities

- Progress to zero homicides thru 20% reduction year over year in the number of malicious killings using combination strategies.
- Emphasize crime prevention and community education through collaboration and partnerships like Community Safety Academy, Pound the Beat, Ceasefire, and active social media outreach and other openness (transparency) efforts.
- Inculcate police management acumen and develop leader capabilities at all levels through continued training and development activities, opportunities for continuous growth with job-shadowing and stretch assignments.
- Sustain emergency planning and preparedness, with a constant state of readiness achieved through recurrent training, drills, exercises and ongoing review and critique of emergencies/critical incidents, along with an adequately trained and staffed, multidisciplinary emergency call center.
- Improve capabilities to address societal issues interconnected to the conditions of homelessness and grow expertise for interacting with populations suffering mental illness by way of increased awareness, training, engaging and partnering with relevant subject matter experts.
- Implement Richmond Police Department Strategic and Succession Plan 2019-2021, work toward goal achievement associated to its four strategic priorities: Community engagement and crime prevention; Addressing crime and disorder; Staffing and succession management; and Employee wellness and development.

Police Department

FY2018-19 Accomplishments

- Crime down, community engagement up.
- Violent crime reduced 12% compared to the previous year, while four decades lows in the homicide rate continue a down trend over time – with 18 cases in 2018 versus 15 cases in 2017, 24 cases in 2016 and 21 cases in 2015.
- Overall crime decreased by 6%.
- Gunfire incidents show a steady decline – 14% reduction in ShotSpotter activations, New Year eve gunfire activation down for two successive years.
- The fourth cohort of the Community safety Academy graduated, participants add to a growing number of “Community Safety Ambassador” designees.
- Two-year process of transition to Mark43 Computer Aided Dispatch system and Records Management Services complete.
- Time and attendance software vendor transition to InTime now in place, complimenting a new 11/80 Patrol deployment schedule.
- Expanded police footprint in the multidisciplinary approach to disorder situations associated to homelessness.
- Basic training in CIT – Crisis Intervention Training continues with a target of achieving 100% compliance for all officers assigned to Patrol duties.

POLICE PROGRAM ORGANIZATIONAL CHART

Office of the Chief of Police

- *Leadership
- *Manage Overall Operations of the Police Department
- * Crime Prevention
- *Office of Professional Accountability
- *Public Information
- *SB1421 / AB743 Compliance

Personnel and Training

- *Recruiting, Hiring, and Retention
- *Coordinate all Department Training
- *Maintain all Files Associated with Personnel, Backgrounds and Training
- * Risk Management

Police Activities League

- * Outreach to the Community
- *Serve over 10,000 Children Through Programs
- *Connect cops with children
- *Programs that are alternatives to delinquency

Police Chaplains

- * Liaison with Community
- * Comfort/Support Community
- *Emotions/ wellbeing of Community and cops in the Aftermath of human tragedy

Office of Professional Accountability

- *Investigations into Activity Detrimental to Police Function
- *Early Warning Tracking System
- *Service complaints
- *Misconduct investigations
- *Mediation
- *SB1421 Compliance

Technical Services CAD Enhancement Maintenance

- *Operation of multidisciplinary 911 Dispatch Center - Police, Fire and Emergency Services
- *Plan for Equipment Purchase and Upgrades for Communications Center
- *Manage East Bay Regional Communications System
- *Manage 911 communications dispatch contracted services

Patrol Division Policing Bureau

- *Provide Professional Police Services
- *Youth and School Programs
- *Traffic Enforcement
- *Marine Patrol
- * Crime Analysis/ Crime Accountability Program
- *Emergency Readiness

Investigations Division Policing Bureau

- *Conduct Criminal Investigations
- *Prepare Cases for Court
- *Multi-jurisdiction Task Force Operations
- *Obtain Criminal Intelligence
- * Misdemeanor Prosecution
- *Victim outreach

Support Services

- *Operate the Jail
- *Coordinate Records Storage and Dissemination
- *Communications Center
- Property and evidence
- *Prisoner transportation
- *Mobile Command Center

Financial Services

- *Monthly Variance Reporting
- *Accounts Payable
- *Grant Management
- *Procurement
- *Revenue Projections
- * Contract Management
- *Annual and Mid-year Budget Preparation

Information Technology

- *Manage CAD, RMS, and Mobile Technology
- *Implement New Technology
- *CCTV
- *Cellular telephones
- *Shotspotter
- *InTime attendance software
- *Spidr Tecnology

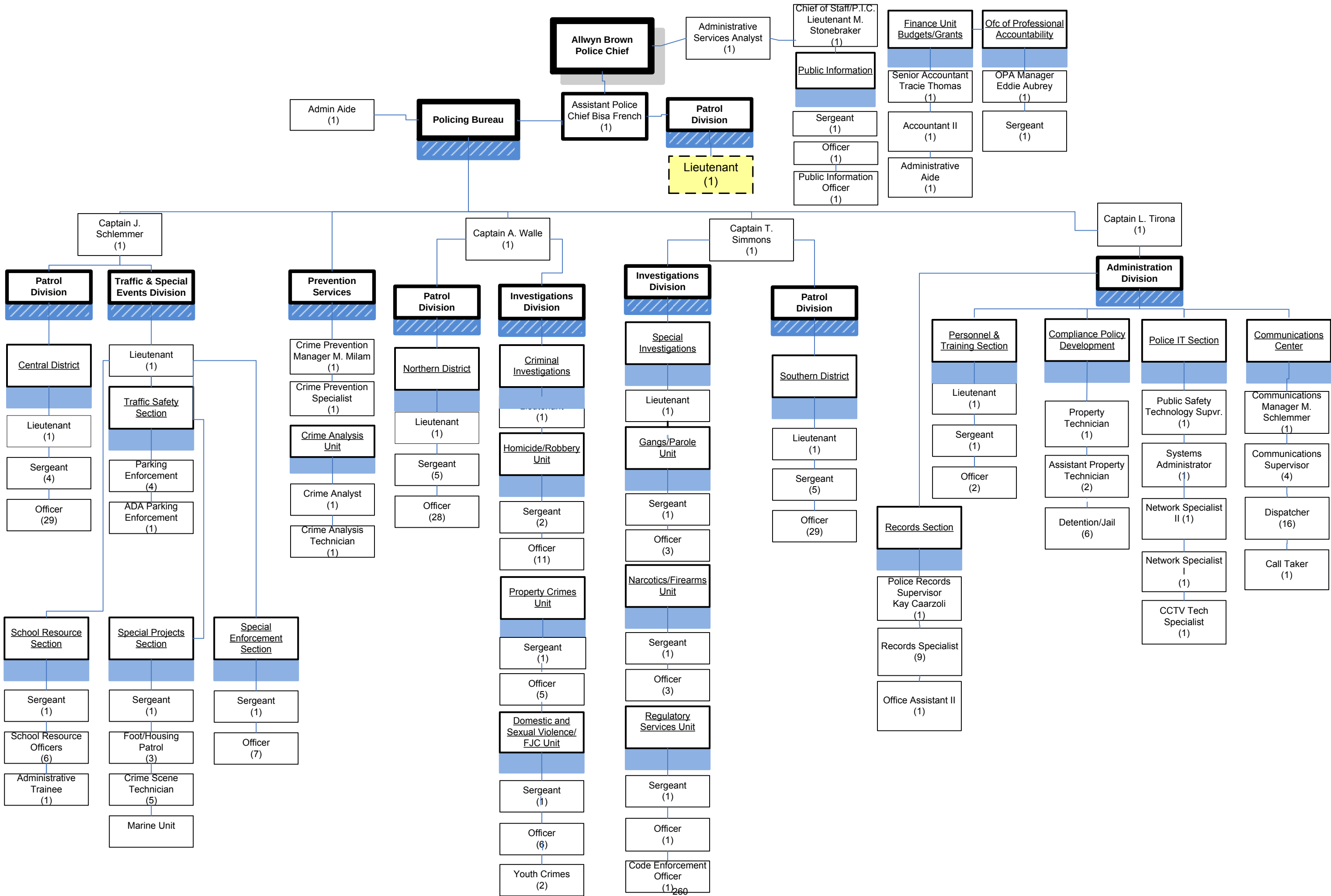
Technical Service RMS Records Management

- *Provide Records Management Software and Hardware
- *Maintain Mobile Data Computers
- *Maintain crime reports
- UCR reporting to state
- *CLETS Regulations

Police Department
FY2019-20 Organizational Chart



Existing FTE = 248, Adopted FTE = 248



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
POLICE						
SWORN						
Asst Police Chief		1.0	1.0	1.0	1.0	1.0
Police Captain	4.0	3.5	4.0	4.0	5.0	4.0
Police Chief	1.0	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	10.0	8.0	8.0	8.0	8.0	9.0
Police Officer	135.0	130.0	128.0	128.0	127.0	128.0
Police Officer Trainee	4.0	6.0	8.0	8.0	8.0	8.0
Police Sergeant	28.0	28.0	28.0	28.0	28.0	27.0
Sub-total Sworn	182.0	177.5	178.0	178.0	178.0	178.0
NON-SWORN						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Aide	1.0	2.0	2.0	2.0	2.0	2.0
Administrative Trainee	2.0	2.0	2.0	2.0	2.0	1.0
Assistant Police Property Technician	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Service Analyst	2.0	1.0	1.0	1.0	1.0	1.0
CCTV Wireless & Systems Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer II	1.0	1.0	1.0	1.0	1.0	1.0
Communications Call Taker	2.0	2.0	2.0	1.0	1.0	1.0
Communications Dispatcher I	8.0	1.0	3.0	4.0	4.0	4.0
Communications Dispatcher II	13.0	14.0	12.0	12.0	12.0	12.0
Communications Manager	1.0	1.0	1.0	1.0	1.0	1.0
Communications Shift Supervisor	4.0	4.0	4.0	4.0	4.0	4.0
Crime Analysis Technician	1.0	1.0	1.0	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0	1.0	1.0	1.0
Crime Prevention Manager		1.0	1.0	1.0	1.0	1.0
Crime Prevention Specialist						1.0
Crime Scene Technician	1.0	3.0	3.0	3.0	5.0	5.0
Jailer	6.0	5.0	5.0	5.0	5.0	6.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
Lead Records Specialist	1.0					
Network and Systems Specialist I	1.0	1.0	1.0	1.0	1.0	1.0
Network and Systems Specialist II	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0	1.0	1.0
Parking Enforcement Representative	5.0	5.0	5.0	5.0	5.0	5.0
Police Assistant		1.0	1.0	1.0	1.0	
Police Property Technician	1.0	1.0	1.0	1.0	1.0	1.0
Police Records Specialist	9.0	9.0	9.0	9.0	9.0	9.0
Police Records Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Public Information Officer					1.0	1.0
Public Safety Technology Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Secretary	1.0					
Senior Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Systems Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Sub-total Non-Sworn	72.0	67.0	67.0	67.0	70.0	70.0
Total Full-Time Equivalents (FTEs)	254.0	244.5	245.0	245.0	248.0	248.0

Police-19 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND						
INCLUDES REVENUE AND/OR FUND BALANCE			Thru Mar-2019			
General Fund-0001	65,026,757	69,033,132	51,952,388	71,811,039	2,777,906	4%
Assest Seizure Fund-1004	48,612	135,000	4,421	178,000	43,000	32%
Outside Funded Services-Grants-1006	455,534	269,435	58,478	343,050	73,615	27%
ECIA-1017	92,848	108,000	59,277	96,774	(11,226)	-10%
CR- Code Enforcement-1053	1,007,151	200,000	150,002		(200,000)	-100%
Impact Fee-Police-2114	42,980	41,000	31,855	41,000	-	0%
CAD Dispatch System-5005	4,514,994	5,259,987	3,374,154	5,078,078	(181,909)	-37%
RMS Records Services-5006	354,248	493,482	360,085	492,197	(1,285)	-
TOTAL SOURCES BY FUND	71,543,125	75,540,036	55,990,661	78,040,138	2,500,102	3%
USES BY TYPE						
Salaries	35,055,916.00	34,870,641	26,084,200.60	34,959,964	89,323	0%
Benefits	20,493,858.47	23,539,139	16,899,680.21	25,135,087	1,595,948	9%
Professional Services	4,142,203.92	4,140,641	3,171,842.03	4,587,167	446,526	14%
Other Operating Expenses	2,632,234.76	2,408,584	2,241,619.20	2,478,562	69,979	3%
Utilities	291,496.02	344,120	307,348.04	390,299	46,179	15%
Equipment & Contract Services	283,252.92	480,322	274,865.95	620,501	140,179	51%
Cost Pool	7,520,801.65	4,667,213	3,387,908.00	5,284,214	617,001	18%
Asset/Capital Outlay	264,302.44	742,754	304,185.39	671,101	(71,653)	-24%
Debt Service Expenditure	236,160.38	236,160	236,160.38	236,160	-	0%
Operating Transfer Out	622,898.00	4,110,462	3,082,851.00	3,677,082	(433,380)	-14%
TOTAL USES BY TYPE	71,543,125	75,540,036	55,990,661	78,040,138	2,500,102	3%

Police-19 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND	Thru Mar-2019					
USES BY ORG CODE						
Administration-01191021	61,492,964	66,101,945	49,681,579	68,895,686	2,793,742	4%
Patrol-01192021	595,881	11,537	13,981	8,750	(2,787)	-24%
Crime Prevention-01193021	357,300	333,476	263,317	232,022	(101,453)	-30%
Cops Grant-01194021	1,315,508	1,276,980	1,039,935	1,343,530	66,551	5%
Regulatory-01196021	701,917	721,301	538,853	736,783	15,482	2%
GF-Parking Enforcement-01199021	563,187	587,895	414,723	594,267	6,372	1%
State Asset Seizure-10491521	48,612	135,000	4,421	178,000	43,000	32%
Outside Funded Grant-Police-10691021	455,534	269,435	58,478	343,050	73,615	27%
ECIA-11791021	92,848	108,000	59,277	96,774	(11,226)	-10%
CR-Code Enforcement-Abatement-15398621	1,007,151	200,000	150,002.00		(200,000)	-100%
Impact Fee-21491021	42,980	41,000	31,854.99	41,000	-	0%
CAD - Enhancement-50597321	27,399	205,500	110,608.00	205,500	-	0%
CAD - Maintenance-50597921	4,487,595	5,054,487	3,263,546.05	4,872,578	(181,909)	-4%
Records Mgt Sys-Maintenance-50697121	348,948	468,636	360,085.14	467,351	(1,285)	0%
Records Mgt Sys-Enhancement-50697421	5,300	24,846	0.00	24,846	-	0%
TOTAL USES BY ORG CODE	71,543,125	75,540,036	55,990,661	78,040,138	2,500,102	3%

FY2019-20 Budget

Fire Department



Mission:

The Richmond Fire Department is a dedicated workforce of highly motivated and technically skilled professionals of rapid response. It is our purpose to protect life and preserve property.

We are a profession that knows no limit to what we will respond to and we prepare without constraint to meet the challenges of our chosen profession.

The citizens, businesses and visitors to the City of Richmond can expect a caring, courteous and competent response when rendered our aid.

FY2019-20 Strategic Goals

Full Service and Safe Communities

- Deploy mobile data technology to streamline emergency communications between dispatch and operations, allowing for optimized on-scene management and data collection.
- Take possession of, and conduct training on, new tiller apparatus.
- Work with local partners on options for a regional training facility and continue to support local EMS programs.
- Update occupancy inspection program and fire prevention services.
- Publish Emergency Support Functions as part of City's Emergency Operations Plan (EOP).
- Continue to provide high quality emergency and non-emergency services.
- Continue to partner with citizens, schools and businesses to promote fire safety, public education and civic engagement.

FY2018-19 Accomplishments

- Implemented new emergency and informational communication methods with community (Nixle, Next Door, Twitter)
- Conducted the first Community Emergency Response Team training solely in Spanish.
- Actively participated in several recruitment events and modernized recruitment efforts to reach a diverse audience.

Fire Department

- Graduated three firefighter trainees from a 19-week fire academy.
- Expanding the City's emergency readiness plans and Emergency Support Functions
- Conducted advanced emergency operations center training and annual drill for 100+ city staff.

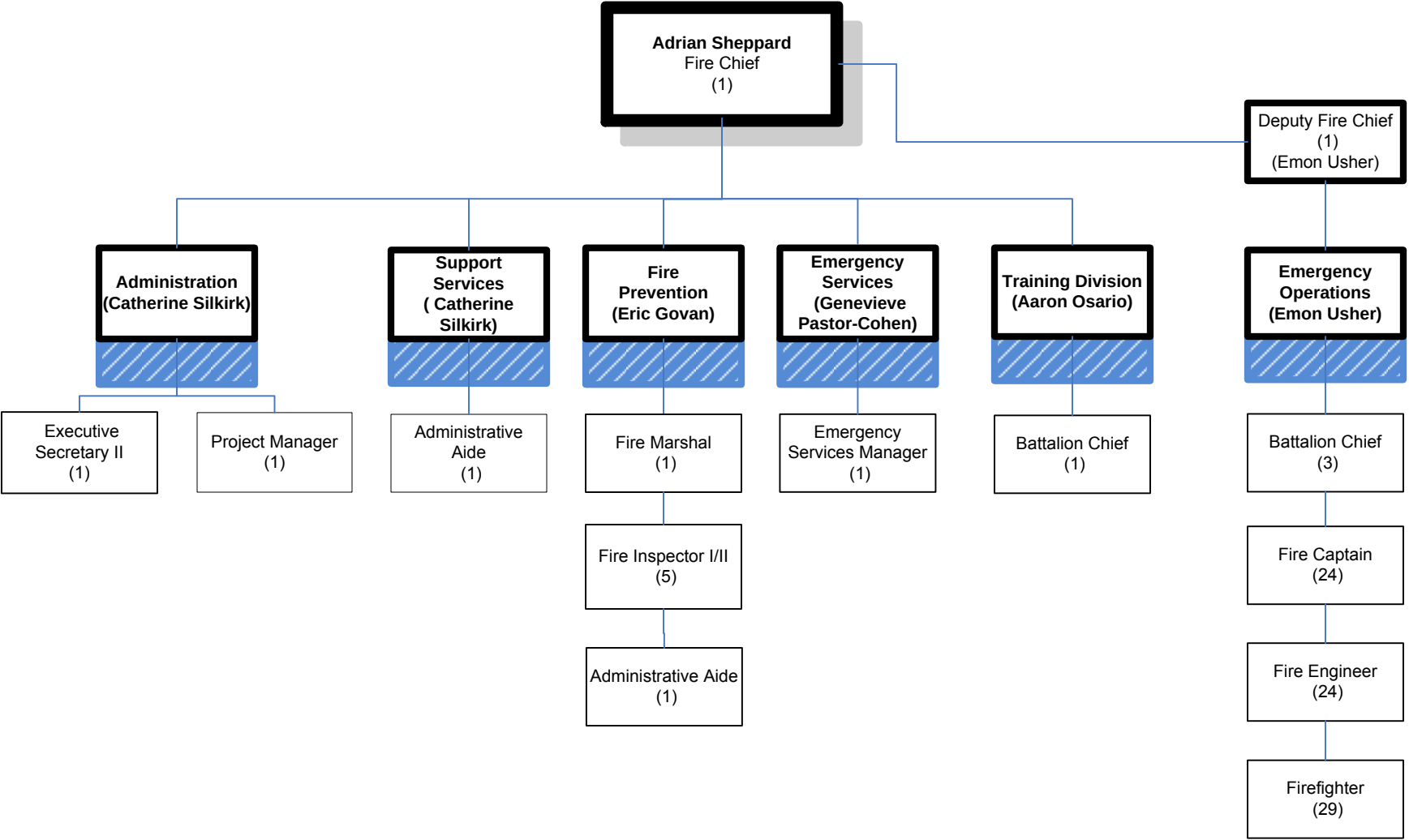
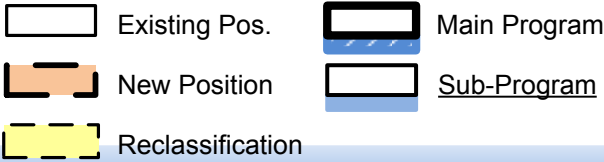
FIRE DEPARTMENT PROGRAM ORGANIZATIONAL CHART

Administration	Emergency Operations	Support Services	Training Division	Fire Prevention Bureau	Office of Emergency Services
*General Department Management	*Fire Suppression	*Apparatus Design and Acquisition	*Fire Trainee Academy	*Fire Safety Code Enforcement	*REACT/CERT Community Drills
*Personnel Oversight	*Emergency Medical Services Delivery	*Grant Writing	*EMT Training & CPR Program	*Plan Checking	*Emergency Response Plans for Disaster
* Record Keeping	*Haz Mat Program	*Station Maintenance	*Fire Suppression Training	*Public Education	*Emergency Preparation Training to Community
*Policies and Procedures	*Equipment Evaluation and Testing		*General Oversight of All Training Programs	* Fire Reports	
*Budget				* Vegetation Management	*Cost Recovery
* Fire Department Payroll Services			* Research & Development		
* Hiring and Promotions					
*Personnel Actions					
*Workers' Compensation Claims					
*Purchasing					
*Contract Administration					
*Website Administration					

Fire Department

FY2019-20 Organizational Chart

Existing FTE = 95, Adopted=94



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
FIRE						
SWORN						
Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0
Battalion Chief	4.0	4.0	4.0	4.0	4.0	4.0
Deputy Fire Chief	1.0	1.0	1.0	1.0	1.0	1.0
Fire Captain	24.0	24.0	23.0	24.0	24.0	24.0
Fire Engineer	24.0	24.0	24.0	24.0	25.0	24.0
Fire Fighter	31.0	31.0	32.0	31.0	29.0	29.0
Fire Fighter Trainee		1.0	2.0			
Fire Inspector I	1.0	1.0		1.0	2.0	2.0
Fire Inspector II	4.0	4.0	4.0	3.0	3.0	3.0
Fire Marshal				1.0	1.0	1.0
Sub-total Sworn	90.0	91.0	91.0	90.0	90.0	89.0
NON-SWORN						
Administrative Aide		1.0	1.0	2.0	2.0	2.0
Administrative Services Analyst	1.0	1.0				
Associate Administrative Analyst	1.0					
Emergency Services Manager	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	1.0		1.0			
Project Manager I					1.0	1.0
Senior Administrative Analyst		1.0	1.0	1.0		
Sub-total Non-Sworn	5.0	5.0	5.0	5.0	5.0	5.0
Total Full-Time Equivalent (FTEs)	95.0	96.0	96.0	95.0	95.0	94.0

Fire-20 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar-2019	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND						
INCLUDES REVENUE AND/OR FUND BALANCE						
General Fund-0001	29,130,968	30,873,697	22,601,273	30,882,706	9,009	0%
Outside Funded Svc-1006	0	22,500	20,000	42,000	19,500	87%
Emergency Med Svc-1007	196,274	316,710	256,622	317,003	293	0%
Hazmat-1013	300,124	371,908	201,712	360,335	(11,573)	-3%
ECIA-1017	85,516	100,168	30,860	68,169	(31,999)	-32%
Impact Fee-2113	76,803	150,171	49,122	208,500	58,329	39%
TOTAL SOURCES BY FUND	29,789,684	31,835,154	23,159,588	31,878,713	43,560	0%
USES BY TYPE						
Salaries	16,196,427	16,059,896	11,649,476	16,017,901	(41,995)	0%
Benefits	10,315,181	11,061,612	8,397,380	11,464,870	403,258	4%
Professional Services	965,640	1,245,850	685,407	977,109	(268,742)	-22%
Other Operating Expenses	320,389	424,832	165,333	419,637	(5,195)	-1%
Utilities	28,244	29,800	31,852	33,660	3,860	13%
Equipment & Contract Services	112,370	131,353	116,191	185,350	53,997	41%
Provision for Insurance Loss	3,143	3,200	3,139	3,943	743	23%
Cost Pool	1,478,280	1,358,487	1,018,866	1,415,997	57,510	4%
Asset/Capital Outlay	70,832	149,875	93,193	30,000	(119,875)	-80%
Debt Service Expenditure	115,657	441,520	302,206	116,367	(325,153)	-74%
Grant Expenditures					-	0%
Operating Transfer Out	183,520	928,728	696,546	1,213,880	285,152	-
TOTAL USES BY TYPE	29,789,684	31,835,154	23,159,588	31,878,713	43,560	0%

Fire-20 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar-2019	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND						
USES BY ORG CODE						
Administration-01201022	1,834,000	2,552,755	1,912,750	2,616,086	63,331	2%
Suppression-01202022	24,524,464	25,006,238	18,399,187	25,059,504	53,266	0%
Prevention -01203022	1,154,640	1,384,854	1,076,746	1,652,608	267,754	19%
Chevron Prevention-01203722	788,228	1,069,902	620,377	708,951	(360,952)	-34%
Support Services-01204022	329,597	330,854	200,637	331,686	832	0%
Training-01205022	320,305	367,890	277,955	347,505	(20,385)	-6%
Office of Emergency Med Svc-01206022	179,734	161,204	113,621	166,368	5,164	3%
Outside Funded Grant-10601022	0	22,500	20,000	42,000	19,500	87%
Office of Emergency Svc-10706022	196,274	316,710	256,622	317,003	293	0%
Hazmat Training-11305022	300,124	371,908	201,712	360,335	(11,573)	-3%
ECIA-11702022	85,516	100,168	30,860	68,169	(31,999)	-32%
Impact Fees/Fire-21301022	76,803	150,171	49,122	208,500	58,329	39%
TOTAL USES BY ORG CODE	29,789,684	31,835,154	23,159,588	31,878,713	43,560	0%

FY2019-20 Budget

Infrastructure Maintenance & Operations



Mission:

Infrastructure Maintenance & Operations Department aims to design, construct, maintain, clean and ensure the safety of the city's infrastructure, parks and open space, city vehicles and equipment, and buildings and structures. The department also provides quality and timely maintenance services to the public and other city departments to enhance the quality of life for the citizens.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Seek additional grant funding to assist in blight reduction efforts.
- Work with various nonprofits and community groups to develop a strategy to receive Prop 68 grant funds for park upgrades.

Full Service and Safe Communities

- Work with our community and jurisdictional partners on viable homeless encampment alternatives.
- Continue to train our staff on new technology and techniques to perform the job more efficiently.
- Complete grant funded camera/fence installation to curtail illegal dumping.
- Work with our community and jurisdictional partners on viable homeless encampment alternatives.

Environment, Health Equity, and Sustainable Communities

- Increase our recycling and sustainability efforts.
- Continue our effort to add electric vehicles to our fleet when feasible.
- Continue to replace aging police vehicles, fire equipment, city trucks and off road equipment.
- Continue to target, shut down and when possible, prosecute illegal transfer station operations throughout the City.
- In partnership with the Richmond Community Foundation continue to identify properties for acquisition and rehabilitation.

Economic Development and Education

- Partner with Police Activity League on the City Ambassadors program.

Infrastructure Maintenance & Operations

FY2018-19 Accomplishments

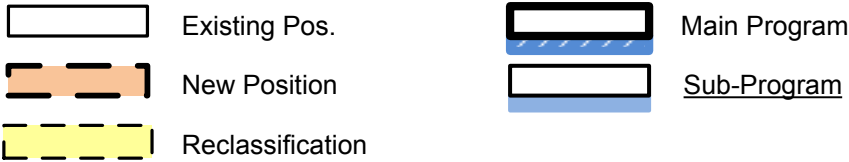
- Planted 500 new trees; trimmed 540 existing trees.
- Installed 3 new park restrooms at Lucas, JFK and Southside Parks.
- Removed 2,276 Tons of illegal dumping throughout the City.
- Removed 2,040 Graffiti Tags.
- Installed new play structure and fitness zone at MLK Park.
- In partnership with Richmond Community Foundation, participated in the acquisition, demolition and rehabilitation of 13 properties.
- Removed 2,292.97 tons of illegal dumping from City streets and 1938 tags from over 971 locations.
- Abated six illegal transfer sites.
- Demolished two dangerous, uninhabitable buildings.
- Conducted 11 neighborhood clean-ups.
- Replaced 20 patrol units and 8 detective units for the police department.
- Replaced 2 pumpers and 1 tiller truck for the fire department.
- Re-plastered the pool and managed wall and mural repair at the Plunge.

**INFRASTRUCTURE MAINTENANCE & OPERATIONS
PROGRAM ORGANIZATIONAL CHART**

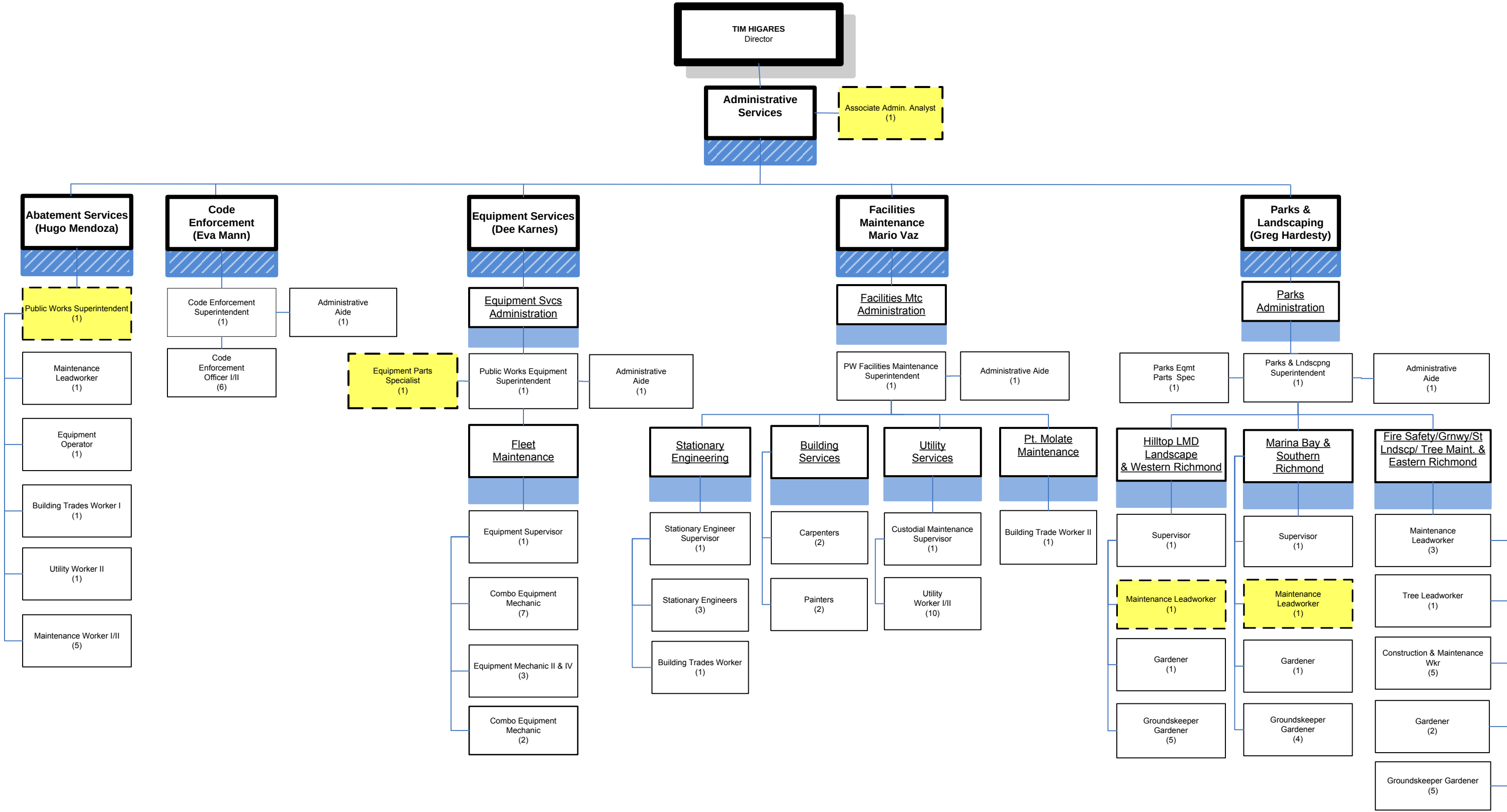
Administrative Services Division	Abatement Services Division	Code Enforcement Division	Equipment Services Division	Facilities Maintenance Division	Parks & Landscaping Division
Administrative Program Vision Leadership Policies & Procedures User Training Personnel, leave balance, Injury reporting, & file maintenance Clerical support Prep docs for City Council approval STSC Manifest Program Financial Support Invoicing for damage to City property Work authorizations & work order management Bidding & Request for Proposal process Revenue management	Abatement Pick up illegally dumped trash and bulk debris from public streets and sidewalks Weed abatement on city-owned vacant lots, alleys and other properties Manage neighborhood clean-ups Abate weeds and remove debris from N. Richmond mitigation areas Board, secure & monitor vacant or abandoned properties City wide graffiti removal Demolition of city-owned & private properties Manage mobile camera program	Code Enforcement Proactive field checks for possible violations of city codes Investigate & resolve violations Coordinates inspections & dispositions of cases with various city departments, county agencies and other local agencies City Recievership program Inoperable vehicle abatement from private porperty	Fleet Fleet services for all City-owned vehicles Maintenance Maintenance of small engines & motorized tools	Building Services Repair & remodel City-owned buildings Stationary Engineers Operate & maintain City's HVAC & oversee maintenance of photovoltaic systems Utility Services Provides custodial services to city-owned and city leased facilities Pt. Molate Caretaker Maintenance of parks, facility grounds & trees	Parks & Districts Maintenance of parks facility grounds, medians, R-O-Ws & open spaces Planting & maintenance of city-owned trees Hilltop Richmond Parkway maintenance Marina Bay Trail & pathway lighting

Infrastructure Maintenance & Operations

FY2019-20 Organizational Chart



Existing FTE = 95, Adopted FTE = 93



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
INFRASTRUCTURE MAINTENANCE & OPERATIONS						
Administrative Aide	4.0	4.0	4.0	4.0	4.0	4.0
Associate Admin Analyst						1.0
Building Trades Worker I	1.0	1.0	1.0	1.0	1.0	
Building Trades Worker II	1.0	1.0	1.0	2.0	2.0	3.0
Carpenter	2.0	2.0	2.0	2.0	2.0	2.0
Code Enforcement Officer I	1.0	1.0	1.0			1.0
Code Enforcement Officer II	4.0	5.0	5.0	6.0	6.0	5.0
Code Enforcement Officer IY	1.0					
Code Enforcement Superintendent				1.0		1.0
Code Enforcement Supervisor	1.0	1.0	1.0			
Combo Equipment Mechanic	5.0	5.0	5.0	7.0	7.0	7.0
Combo Equipment Mechanic Leadworker						
Construction & Maintenance Supervisor	1.0	1.0	1.0		1.0	
Custodial Maintenance Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Development Project Manager II	1.0					
Director, Infrastructure & Maintenance	1.0	1.0	1.0	1.0	1.0	1.0
Electrical Supervisor	1.0	1.0				
Electrician	5.0	5.0				
Equipment Mechanic II	1.0					
Equipment Mechanic III		1.0	1.0	1.0	1.0	1.0
Equipment Mechanic IV	4.0	4.0	4.0	2.0	2.0	2.0
Equipment Operator	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Parts Specialist	1.0	1.0	1.0	1.0	1.0	2.0
Equipment Storekeeper	1.0	1.0	1.0	1.0	1.0	
Equipment Services Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Supervisor	1.0	1.0	1.0	1.0	1.0	1.0

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	
Gardener	4.0	4.0	4.0	3.0	3.0	2.0
Groundskeeper/Gardener	14.0	14.0	14.0	14.0	14.0	14.0
Maintenance Leadworker	5.0	5.0	5.0	4.0	4.0	6.0
Maintenance Worker I	4.0	3.0	3.0	3.0	3.0	3.0
Maintenance Worker II	2.0	3.0	3.0	3.0	3.0	2.0
Painter	2.0	2.0	2.0	2.0	2.0	2.0
Parks & Landscaping Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Parks Construction & Maintenance Worker	9.0	9.0	9.0	9.0	9.0	7.0
Parks Supervisor	2.0	2.0	2.0	3.0	3.0	4.0
Public Works Administrative Manager	1.0	1.0	1.0	1.0	1.0	
PW Facilities Maint. Superintendent	1.0	1.0	1.0	1.0	1.0	1.0
Public Works Superintendent				1.0	1.0	1.0
Stationery Engineer	3.0	3.0	3.0	3.0	3.0	3.0
Stationery Engineer Supervisor	1.0	1.0	1.0	1.0	1.0	1.0
Tree Leadworker	1.0	1.0	1.0	1.0	1.0	1.0
Utility Worker I	3.0			1.0		
Utility Worker II	9.0	10.0	10.0	10.0	11.0	11.0
Total Full-Time Equivalents (FTEs)	103.0	100.0	94.0	95.0	95.0	93.0

Infrastructure Maintenance & Operations-23 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND	Thru Mar -2019					
INCLUDES REVENUE AND/OR FUND BALANCE						
General Fund-0001	16,266,110	17,191,670	13,127,466	16,186,664	1,005,006	6%
Outside Funded Services-Grants-1006	554,006	75,000	75,000		75,000	100%
Hilltop Landscape Maint. Dist.-1012	1,134,174	1,365,992	823,467	1,365,012	980	0%
Marina Bay Landscape & Light Dist.-1015	1,001,841	999,464	792,766	1,031,901	(32,437)	-3%
ECIA-1017	141,333	316,168	112,793	303,800	12,368	4%
CR-Code Enforcement-1053		61,000	11,408		61,000	100%
Impact Fee Parks/Open-2116				15,000	(15,000)	-
Equipment Services 5003	1,007,467	2,994,660	2,309,123	2,231,018	763,642	26%
TOTAL SOURCES BY FUND	20,104,931	23,003,954	17,252,023	21,133,395	1,870,559	8%
USES BY TYPE						
Salaries	7,002,792	7,756,510	5,366,494	7,614,564	141,946	2%
Benefits	4,894,172	5,660,855	3,905,475	5,690,708	(29,853)	-1%
Professional Services	535,481	668,375	519,822	546,028	122,347	18%
Other Operating Expenses	2,188,996	2,176,905	1,992,379	2,321,890	(144,985)	-7%
Utilities	2,462,572	2,364,489	1,950,606	1,391,782	972,707	41%
Equipment & Contract Services	1,161,101	450,599	594,449	453,971	(3,372)	-1%
Provision for Insurance Loss					-	0%
Cost Pool	1,656,337	1,718,507	1,288,880	1,723,397	(4,890)	-
Asset/Capital Outlay	1,071,031	3,119,291	2,345,555	1,960,000	1,159,291	37%
Debt Service	99,228	72,742	36,371	326,018	(253,277)	-348%
A87 Cost Plan Reimbursement	(1,076,876)	(984,319)	(748,010)	(894,963)	(89,356)	9%
TOTAL USES BY TYPE	19,994,834	23,003,954	17,252,023	21,133,396	1,870,558	8%

Infrastructure Maintenance & Operations-23 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY2018-19	% Chg From FY2018-19
SOURCES BY FUND	Thru Mar -2019					
USES BY ORG CODE						
GF-PW Admin Division-01231031	709,767	667,335	399,511	581,970	85,365	13%
GF-PW Facilities Maint./Admin-01232131	1,338,864	1,681,817	1,215,128	729,568	952,249	57%
GF-FM Stationary Engineers-01232231	882,683	869,827	710,224	861,221	8,606	1%
GF-FM Building Services-01232331	770,371	883,936	688,656	860,706	23,230	3%
GF-FM Utility Section-01232431	1,352,459	1,812,741	1,327,718	1,835,357	(22,616)	-1%
GF-FM Electirc-01232531	1,658				-	-
GF-FM Street Lights & Signals-01232831	410,857		(13,232)		-	-
GF-Parks & Landscape Maint. Admin.-01233631	4,594,153	4,698,388	3,641,475	4,907,489	(209,101)	-4%
GF-PW Streets Admin-01234231	1,681				-	-
GF-PW Street Sweeping-01234331	(224)		290		-	-
GF-PW Pavement Maint.-01234431	2,509				-	-
GF-PW Traffic Signals & Lanes-01234531	1,459		95		-	-
GF-PW Equipment Services-01235031	3,242,737	3,465,994	3,012,819	3,517,817	(51,823)	-1%
GF-I&M Abatement Svcs-01237031	1,486,434	1,701,442	1,173,391	1,503,341	198,101	12%
GF-I&M Code Enforcement-01238031	1,469,917	1,410,190	970,460	1,389,195	20,995	1%
GF-I&M Property & Assets Mgmt-01239031	785		1,446		-	-
Outside Funded Grants-10633031	554,006	75,000	75,000		75,000	100%
Hilltop Landscaping & Maintenance Dist.-11233731	1,134,174	1,365,992	823,467	1,365,012	980	0%
Marina Bay Landscaping & Lights Dist.-11533931	1,001,841	999,464	792,766	1,031,901	(32,437)	-3%
ECIA-11733631	141,333	316,168	112,793	303,800	12,368	4%
CR-Code Enforcement-Richmond Fou.-15330065		61,000	10,894		61,000	100%
Impact Fee-Open Parks-21633131				15,000	(15,000)	-
ISF-PW Equipment Svcs-50335031	156,274		19,340	326,018	(326,018)	-
Equipment Svcs CIP Division-50336031	851,193	2,994,660	2,289,783	1,905,000	1,089,660	36%
TOTAL USES BY ORG CODE	20,104,931	23,003,954	17,252,023	21,133,396	1,870,558	8%

FY2019-20 Budget

Water Resource Recovery Department



Mission:

The Water Resource Recovery Department protects Richmond's public health and environment, and transforms stormwater and wastewater into resources.

FY2019-20 Strategic Goals

Environment, Health Equity, and Sustainable Communities

- Achieve 80% trash load reduction requirement by July 1, 2019.
- Obtain funds to construct deferred treatment plant and Baykeeper mandated projects.
- Obtain funds to construct new headworks and aeration system upgrade at the wastewater treatment plant to improve the facility's performance and reliability.
- Achieve goal of 27 or less sanitary sewer overflows (SSOs) in calendar year 2019.

FY2018-19 Accomplishments

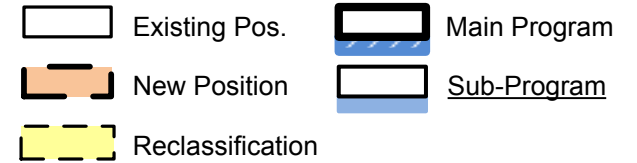
- Rehabilitation of all three secondary clarifiers at the Wastewater Treatment Facility.
- Completion of the 13th Street Sewer Wet Weather Capacity Project.
- Completion of the South 23rd Street Sewer Replacement Project.
- Successfully negotiated a new settlement agreement with the San Francisco Baykeeper.
- Amended Veolia's contract to: (1) lower capital program markup from 24% to 16.5%, and (2) extend contract for additional 5 years, among other provisions.
- Achieved Baykeeper goal of less than 37 sanitary sewer overflows (SSOs) for calendar year 2018 (only 13 SSOs reported).

**WATER RESOURCE RECOVERY DEPARTMENT'S
PROGRAM ORGANIZATIONAL CHART**

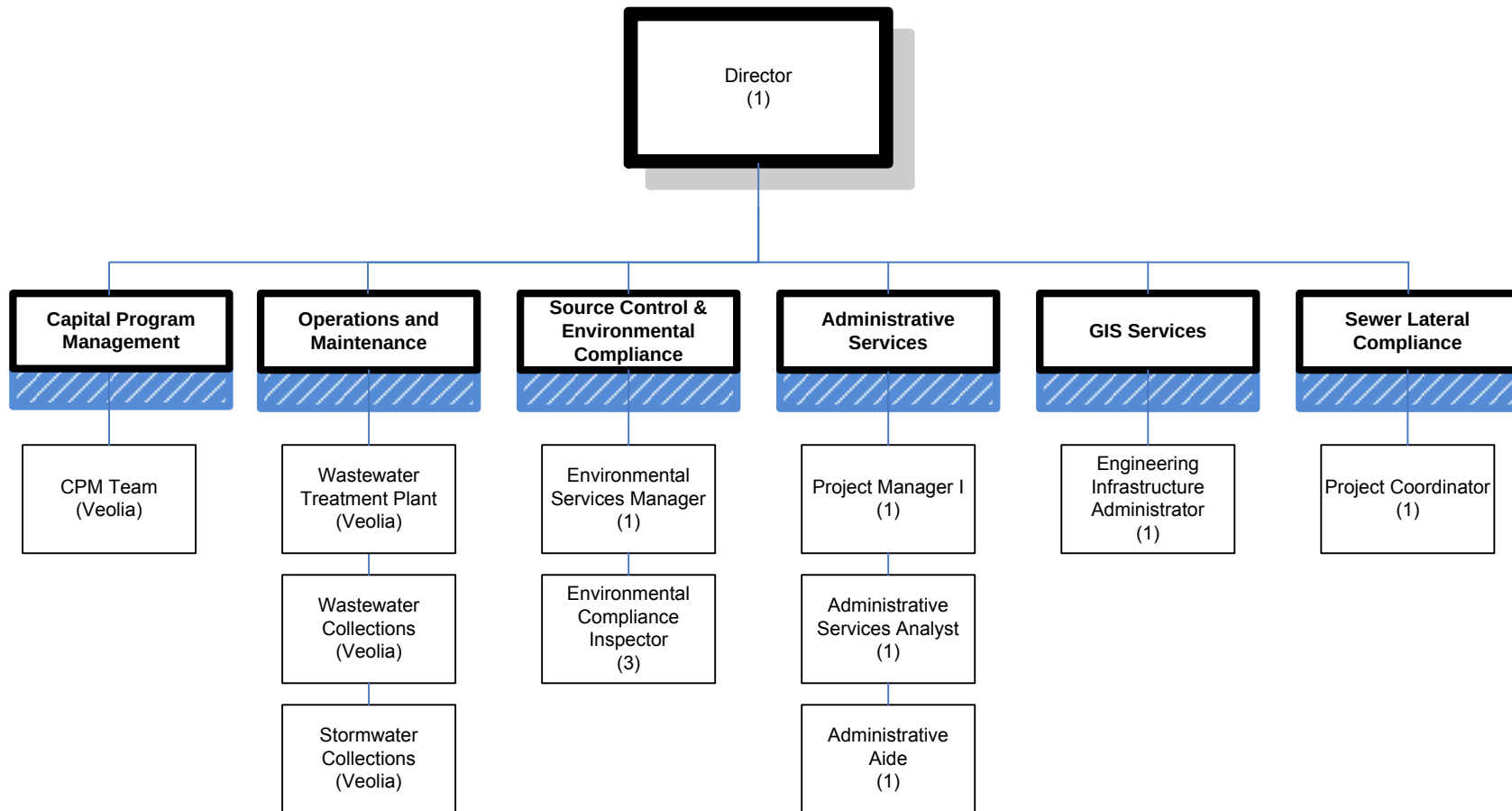
VEOLIA CAPITAL PROGRAM MANAGEMENT	VEOLIA OPERATIONS & MAINTENANCE	SOURCE CONTROL & ENVIRONMENTAL COMPLIANCE	ADMINISTRATIVE SERVICES	INFRASTRUCTURE SUPPORT SERVICES	SEWER LATERAL COMPLIANCE
CIP Projects	Wastewater Treatment Plant	Stormwater System Pollutant Reduction	Administrative	Recordkeeping	Sewer Lateral Grant Program
Delivery of capital improvement projects at the treatment plant, and in the sanitary and storm sewer systems	Operate and maintain the wastewater treatment plant	Ensure NPDES and MRP permit compliance	Policies & Procedures	Record Drawings	Managing Resident Grant Applications
Adherence to City contracting and procurement procedures	Adequate staffing of operators, mechanics, laboratory technicians, and admin staff	Participation in the Contra Costa County Clean Water Program	Employee Training	Department Webpage	Managing HOA Grant Applications
Master planning and other engineering studies	NPDES Permit Compliance and Reporting	Industrial/Commercial Stormwater Inspection Program Investigation and Abatement of Harmful Non-Stormwater Discharges	Customer service on phone and at the counter Clerical Support	Department record database maintenance	Oversight of Lateral Grant budget
	Wastewater Collection System Operations	Trash Reduction Plans Affecting Waterways Mercury and PCB's Pilot Studies for Load Reduction	Prepare agenda documents for City Council Safety Compliance	GIS Mapping and Management	Sewer Lateral Inspection Program
	Operate and maintain the sanitary sewers, pump stations, and force mains in the Richmond Municipal Sewer District			GIS Mapping and Management	
	Adequate staffing of sewer cleaning and inspection crews, and admin staff	Public Outreach on Stormwater Issues	Baykeeper Settlement Agreement Compliance & Reporting	Geotechnical Investigation Database	Ensuring sewer laterals are compliant with Richmond Municipal Code §12.17
	Ensure compliance with the Baykeeper settlement agreement and Waste Discharge Requirement (WDR and NPDES)	Coast/Watershed Clean Up Programs	SSO WDR Reporting & Compliance	Monthly Utility Coordination meetings	Commercial & Industrial Lateral Inspection Oversight
	GIS Management	Construction Site Run-off/Erosion & Sediment Control	Ordinance Updates as required		Issue certificates of lateral compliance
	SSO Reporting	Stormwater Treatment in Development Projects		Other Technical Support	
	Stormwater Collection System	Pretreatment Program	Financial	Inspection & Plan Checking	
	Operate and maintain the storm sewer system (pipes, V-ditches, and open drainage channels) and stormwater pump stations within the Richmond city limits	Administration of Federal Pretreatment Program (40 CFR 403)	Request for Proposals and Bids Invoice Processing		
	GIS Management	Administration of Fats, Oils, & Grease (FOG) Program Slug Response and Investigation NPDES Permit Compliance Public Outreach	Contract Management Permits Budget Oversight Calculation of Annual Sanitary and Storm Fees		

Water Resource Recovery

FY2019-20 Organizational Chart



Existing FTE = 10, Adopted FTE = 10



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2015-2016	Adopted FY2016-2017	Adopted FY2017-2018	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
WATER RESOURCE RECOVERY						
Administrative Aide			1.0	1.0	1.0	1.0
Administrative Services Analyst				1.0	1.0	1.0
Associate Civil Engineer			1.0			
Director of Water Resource Recovery				1.0	1.0	1.0
Environmental Compliance Inspector				3.0	3.0	3.0
Environmental Services Manager				1.0	1.0	1.0
Infrastructure Administrator	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	2.0	1.0				
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Project Manager I				1.0	1.0	1.0
Project Manager II	1.0		1.0			
Senior Admin Analyst			1.0			
Senior Civil Engineer	1.0	1.0	0.0			
Source Control Inspector I		2.0	2.0			
Source Control Inspector III		2.0	1.0			
Source Control Superintendent			1.0			
Wastewater Stormwater Manager		1.0				
Total Full-Time Equivalents (FTEs)	12.0	9.0	10.0	10.0	10.0	10.0

Water Resource Recovery-22

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
Cost Recovery-1051					-	-
Engineering Grants-1054	2,797,438	-		-	-	-
Impact Fee Storm Drain-2119	496,057	438,693	63,628	-	(438,693)	-100%
Impact Fee Wastewater-2120	721,690	3,338,592	-	2,132,000	(1,206,592)	-36%
Wastewater-4003	19,382,040	35,047,316	21,627,973	23,857,060	(11,190,256)	-32%
Stormwater-4006	2,068,110	6,072,632	842,815	4,976,386	(1,096,246)	-18%
TOTAL SOURCES BY FUND	25,465,336	44,897,233	22,534,416	30,965,446	(13,931,787)	-31%
USES BY TYPE						
Salaries	1,023,827	1,162,002	782,293	1,217,817	55,815	5%
Benefits	784,862	539,650	435,379	646,053	106,403	20%
Professional Services	10,672,748	9,396,326	5,711,336	10,273,003	876,677	9%
Other Operating Expenses	223,515	271,431	218,968	307,045	35,614	13%
Utilities	1,322,931	971,524	424,707	1,245,825	274,301	28%
Equipment & Contract Services	601,420	308,580	250,221	383,180	74,600	24%
Provision for Insurance Loss					-	-
Cost Pool	962,690	887,229	665,421	888,656	1,427	0%
Asset/Capital Outlay	3,270,877	22,821,833	6,906,294	7,681,000	(15,140,833)	-66%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
Debt Service	6,602,467	8,538,658	7,139,797	8,322,867	(215,791)	-3%
Operating Transfer-Out					-	-
TOTAL USES BY TYPE	25,465,336	44,897,233	22,534,416	30,965,446	(13,931,787)	-31%

Water Resource Recovery-22

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
USES BY ORG CODE						
Engineering Grants Admin-15421231	2,797,438				-	-
Impact Fee Storm Drain-21923431	106,915	239,328	63,628		(239,328)	-100%
Impact Fee Wastewater-22022031				2,132,000	2,132,000	-
Wastewater Admin-40322431	7,893,494	9,253,803	7,648,124	9,157,769	(96,034)	-1%
Sanitary Sewer-40322631	4,814,045	4,488,523	3,068,267	5,431,935	943,412	21%
Treatment Plant-40322731	5,778,519	5,468,761	3,544,816	5,677,702	208,941	4%
Pre-Treatment-40322831	700,339	720,055	460,473	1,045,654	325,599	45%
Wastewater Capital-40322931	1,712,779	18,680,782	6,906,294	2,544,000	(16,136,782)	-86%
Stormwater Utilities/Admin-40623431	1,661,807	6,045,981	842,815	4,976,386	(1,069,595)	-18%
TOTAL USES BY ORG CODE	25,465,336	44,897,233	22,534,416	30,965,446	(13,931,787)	-31%

FY2019-20 Budget

Capital Improvement Department



Mission:

The Engineering and Capital Improvement Projects Department enhances the City's physical environment, including infrastructure, community facilities and City-owned properties, to the greatest degree and as efficiently as possible, in order to promote economic vitality and enhance the quality of life for the citizens of Richmond.

FY2019-20 Strategic Goals

Residential and Built Environment

- Improve 23rd Street corridor for bikes, pedestrians & economic development.
- Construct 23rd Street Traffic Signal Interconnect Project.
- Deliver 2019-20 Paving Program - maintain Pavement Condition Index (PCI) of 66.
- Facilitate safe traffic signal operations during power outage.
- Keep traffic flowing efficiently along traffic corridors.
- Create safer and more efficient networks for all modes of transportation.
- Relieve congestion along regional corridors.
- Install bicycle and pedestrian facilities to facilitate increases in alternative modes of transportation.
- Complete street improvements on Harbour Way.
- Deliver the Americans with Disability Act (ADA) – sidewalks and curb ramps.
- Complete I-80/Central Interchange Phase II Environmental Impact Report and start construction.
- Complete Via Verde Slide Reconstruction Environment Impact Report and start construction.
- Construct San Francisco Bay Trail – Goodrick Avenue.
- Deliver Yellow Brick Road construction.
- Rehabilitate Castro Ranch Road.
- Construct short term bicycle-pedestrian connection to Greenway & Bay Area Rapid Transit (BART) system.
- Communicate Richmond's needs and goals at the regional planning levels to obtain resources and support for Richmond's initiatives.
- Replace roofs at the Recreation Child Care Center, Developing Personal Resources Center (DPRC), Richmond Museum and Shields-Reid Community Center.
- Complete construction of Shields-Reid Community Center ADA improvements.

FY2019-20 Budget

Capital Improvement Department

FY2018-19 Accomplishments

- Completed re-plastering of the Richmond Plunge.
- Completed resurface of Central Avenue.
- Completed San Pablo Complete Streets project.
- Completed resurface of South Harbour.
- Completed Carlson Blvd. Complete Street project.
- Rehabilitated 60% of Richmond Parkway from I-80 to San Pablo Avenue.

**ENGINEERING & CAPITAL IMPROVEMENT PROJECTS
PROGRAM ORGANIZATIONAL CHART**

Administrative Services	CIP	Traffic	Engineering
Administrative *Program vision & leadership *Policies, procdures, and user training *Personnel, leave balance, injury reporting, & file maintenance *Clerical support *Documents preparation for city council approval Financial Support *Capital projects & on call, professional service *Contract management *Work authorizations & work order management *Bidding & request for proposal process	Project Planning *Capital improvement planning & coordination with Planning Department *Regional transportation planning coordination WCCTAC, CCTA and MTC committee participation *Interagency/interjursidictional CIP coordination *Project grant funding - monitor sources and secure grants *Public outreach during development of CIP projects Project Management *Administer design and construction of CIP projects that result in a substantive change to the existing facility and exceed \$100k in value *Public outreach in support of CIP projects *Administration of project grants *Manage remediation of City-owned contaminated properties *Manage quiet zone projects and monitoring requirements	*Crosswalk improvement program *Traffic safety improvement program *Railroad crossing improvement program *Traffic Reviews of new development & traffic control plans, truck route permits, & regional transportation projects *Conducts traffic counts, speed survey, engineering studies, site visits, & measurements, submit work orders *Coordinate federally funded transportation projects Electrical *Traffic signal maintenance & repair * Street light maintenance & repair * City-owned facilities electrical maintenance & repair Streets Pavement Maintenance *Pothole repair *Street resurfacing *Minor drainage & excavation Traffic Signs & Lines *Sign fabrication, maintenance, repair & installation *Pavement marking removal, installation, maintenance, & repair Street Sweeping *Monthly & weekly sweeping of medians, residential, and commercial streets	Design *Capital Improvement program *Pavement management program *Sidewalk program *ADA curb ramp upgrade program *Surface drainage program *Street light master plan *Master plan & studies Construction *Right of Way - Investigation of infrastructure issues & claims *Materials testing *Land surveys *Improvement Act of 1911 *Administrator of Pipeline *Franchise Coordination
Encroachments * Inspection services,encroachment permits * Coordinate outside utility agencies - AT&T - EBMUD - PG&E * Bond reimbursements * Fiber Optics Contractors			

Capital Improvement

FY2019-20 Organizational Chart

Existing Pos.

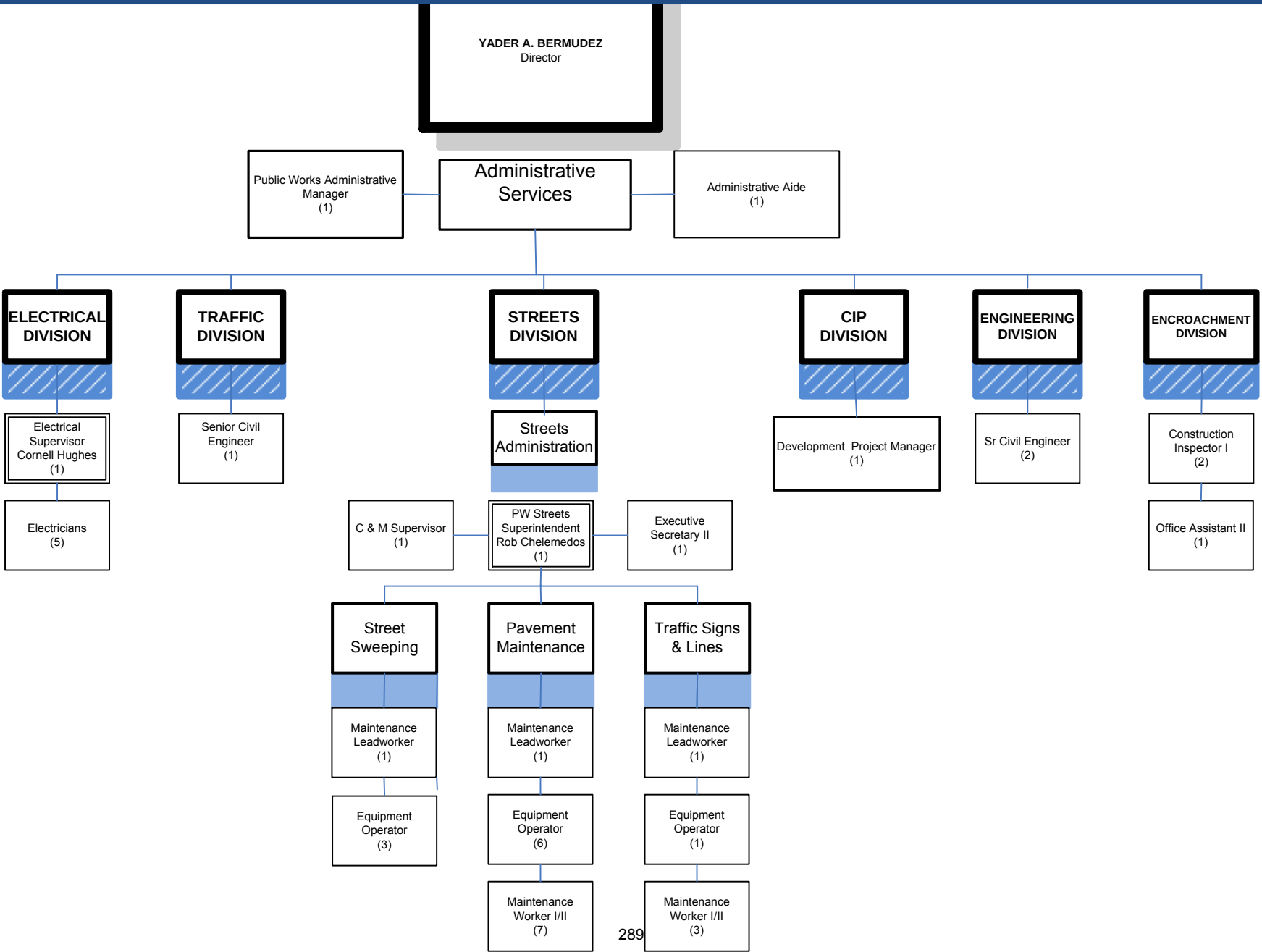
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 42, Adopted FTE = 42



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2015-2016	Adopted FY2016-2017	Adopted FY2017-2018	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
CAPITAL IMPROVEMENT/RIGHT-OF-WAY MAINTENANCE						
Administrative Aide			1.0	1.0	1.0	1.0
Capital Projects Manager	1.0					
Construction & Maintenance Supervisor				1.0	1.0	1.0
Construction Inspector I		2.0	2.0	2.0	2.0	2.0
Development Project Manager II	2.0	1.0	1.0	1.0	1.0	1.0
Electrical Supervisor				1.0	1.0	1.0
Electrician				5.0	5.0	5.0
Equipment Operator		8.0	8.0	10.0	10.0	10.0
Executive Secretary II				1.0	1.0	1.0
Maintenance Lead Worker		3.0	3.0	3.0	3.0	3.0
Maintenance Worker I		4.0	4.0	4.0	4.0	4.0
Maintenance Worker II		7.0	7.0	7.0	6.0	6.0
Management Analyst II		1.0				
Office Assistant I		1.0				
Office Assistant II		1.0	2.0	2.0	2.0	1.0
*Public Works Administration Manager						1.0
Public Works Maintenance & Operations Director		1.0	1.0	1.0	1.0	1.0
Public Works Streets Maintenance Superintendent		1.0	1.0	1.0	1.0	1.0
Redevelopment Specialist III		0.2				
Redevelopment Specialist (I-III)	1.0					
Senior Civil Engineer		3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)*	4.0	33.2	33.0	43.0	42.0	42.0
* Positions transferred from other departments						

Capital Improvement-29

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	747,023	900,000	399,756	9,938,803	9,038,803	1004%
State Gas Tax-1002	2,284,875	2,718,282	1,500,109	1,289,263	(1,429,019)	-53%
ECIA-1017				3,125,261	3,125,261	-
Outside Grants-1006	134,886	365,114	229,745		(365,114)	-100%
Road Maintenance Rehabilitation Account (RMRA)-1019	719,917	1,983,387	1,308,826	2,213,755	230,368	12%
CR-Engineering-1051	1,340,285	4,127,665	764,194	1,767,472	(2,360,193)	-57%
Engineering Grants-1054	6,387,139	8,113,482	300,692	6,097,109	(2,016,373)	-25%
Encroachment-1055	856,506	859,467	580,767	687,678	(171,789)	-20%
General Capital-2001	4,582,079	8,169,103	1,345	3,073,955	(5,095,148)	-62%
Measure J-2002	4,404,583	10,604,360	7,928,247	6,981,486	(3,622,874)	-34%
Impact Fee Parks-2110	24,201	65,566	81,167		(65,566)	-100%
Impact Fee Traffic-2111	996,529	342,962	429,920	379,000	36,038	11%
Impact Fee Parks Open Space-2116	391,728	383,115	685,270	141,967	(241,148)	-63%
TOTAL SOURCES BY FUND	22,869,751	38,632,503	14,210,038	35,695,749	(2,936,754)	-8%
USES BY TYPE						
Salaries	3,086,856	3,503,275	2,468,563	3,512,396	9,121	0%
Benefits	2,200,215	2,715,680	1,905,350	2,667,604	(48,076)	-2%
Professional Services	814,158	840,324	433,440	518,846	(321,478)	-38%
Other Operating Expenses	307,405	212,717	158,671	201,971	(10,746)	-5%
Utilities	814,507	1,236,340	950,996	2,246,169	1,009,829	82%
Equipment & Contract Services	1,635,902	1,285,569	612,193	1,238,133	(47,436)	-4%
Provision for Insurance Loss					-	0%
Cost Pool	1,631,785	2,734,969	2,051,227	2,677,205	(57,764)	-
Asset/Capital Outlay	11,731,411	25,426,155	5,293,278	22,095,663	(3,330,492)	-13%
Debt Services	647,512	677,474	336,320	537,762	(139,712)	-21%
TOTAL USES BY TYPE	22,869,751	38,632,503	14,210,038	35,695,749	(2,936,754)	-8%

Capital Improvement-29

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
USES BY ORG CODE						
GF-Streets Sweeping-01229331	463,521	520,749	301,381	533,311	12,562	2%
GF-Pavement Maintenance-01229431	1,956,554	1,959,465	1,312,368	1,840,355	(119,110)	-6%
GF-Traffic Signs & Lines-01229531	620,494	651,690	394,595	649,915	(1,775)	0%
GF-Admin Services-01291031	583,520	616,307	544,089	757,989	141,682	23%
GF-Streets Admin-01292231	611,929	2,120,967	1,537,446	2,043,908	(77,059)	-4%
GF-ECIP/Electric-01292531	922,872	929,791	718,577	3,553,920	2,624,129	282%
GF-ECIP/Strt Lts & Sgnl-01292831	2,184,802	2,345,136	1,575,413	559,405	(1,785,731)	-76%
Gas Tax-CIP-10291331	3,199,608	3,423,676	2,371,551	1,289,263	(2,134,413)	-62%
Outside Funded Grants-10692031	194,401	305,599	77,468		(305,599)	-100%
ECIA-CAP PROJECT-11791331	1,195,918	2,831,200	282,091	3,125,261	294,061	10%
Road Maintenance Rehabilitation Account (RMRA)-11991031		2,683,387	992,829	2,213,755	(469,632)	-18%
Cost Recovery CIP-15191331	790,405	958,446	686,753	886,599	(71,847)	-7%
CR-E/Traffic-15195731	186,684	237,589	179,999	246,506	8,917	4%
CR-E/Engineering-15195831	518,774	640,364	460,314	634,367	(5,997)	-1%
CIP Grants-15491331	3,745,242	8,264,158	968,925	6,097,109	(2,167,049)	-26%
CIP-Encroachment Serv-15591031	549,110	707,633	517,057	687,678	(19,955)	-3%
Capital Improvement PR-20191331	3,567,698	2,737,548	78,626	3,073,955	336,407	12%
Measure J CIP-20291331	1,548,219	5,969,798	908,882	6,981,486	1,011,688	17%
Impact Fees Parks/Eng-21095031	30,000	15,000	28,000	141,967	126,967	846%
Impact Fees Traffic-21190031		379,000	52,090	379,000	-	0%
Marina Capital-40591331		335,000	221,584.00	-	(335,000)	-100%
TOTAL USES BY ORG CODE	22,869,751	38,632,503	14,210,038	35,695,749	(2,936,754)	-8%

FY2019-20 Budget

Planning and Building Services



Mission:

The Department of Planning and Building Services plays a central role in guiding growth and development of our City through long-range planning and regulation of private development in the City, which includes planning, zoning, building permits, and inspection services. We work with other City Departments and the community to balance the needs of residents and businesses to protect the environment, create equitable and livable urban spaces, cultivate neighborhood resilience, and enforce good land use practices.

FY2019 Strategic Goals

Governance, Finance, and Leadership

- Increase access to planning and building services through the City website.
- Streamline the entitlement process.
- Participate and collaborate on regional planning efforts.

Full Service and Safe Communities

- Promote urban design solutions that reduce crime and improve community health and equity.
- Promote construction job site safety.
- Inspect residential rental units.
- Increase capacity to provide emergency services following catastrophic events.
- Establish a program to reduce damage to multi-family residences as a result of a catastrophic event.
- Assist in the Richmond Housing Authority in the repositioning of assets such as disposition and redevelopment of Hacienda, Nystrom Village, and Nevin Plaza.
- Educate contractors and builders about sustainable building practices and technologies.
- Promote development standards and practices that improve public health.
- Train planners, inspectors, plan check engineers, and permit technicians as green building professionals.

Environment, Health Equity, and Sustainable Communities

- Expand construction and demolition debris recycling.
- Apply for grants to support resilience planning.
- Continue to enforce CalGreen Standards in projects.

Planning and Building Services

- Assist in the development and implementation of policies directed to improve public health such as the Coal Ordinance.
- Implement the policies contained in the General Plan by regulating land use.
- Enforce zoning regulations to achieve equitable, sustainable neighborhoods and commercial districts.
- Promote restoration of the City's 'Heritage' neighborhoods and residential subdivisions.
- Promote sustainable urban design.
- Increase customer access to building codes and construction standards.
- Seek funding for Complete Street projects such as 23rd Street, Richmond Wellness Trail, Yellow Brick Road, and Harbour Way South.

Economic Development and Education

- Promote urban design solutions that support economic development.
- Support efforts to modernize industrial operations.
- Craft land use strategies that attract innovative, green businesses.
- Work with industrial customers to safely complete inspection commitments.
- Shorten review time for plan checks to promote economic development and create job opportunities.
- Process entitlements for Point Molate Mixed Use Project, Hilltop Mall Redevelopment, 12th Street & Macdonald, and MetroWalk Phase 2.

FY2018-19 Accomplishments

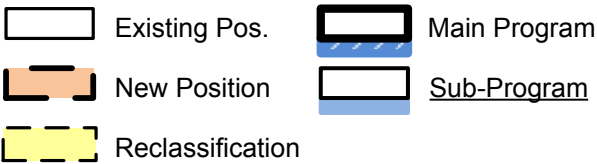
- Issued building permits for 477 dwelling units (DU) in CY 2018, 387 DU approved, 701 DU under review.
- Secured outside funding for park improvements, Bay Trail improvements, and complete street improvements.
- Permitted and inspected over 900,000 SF of industrial space.
- Completed Zoning Clean-up Changes.
- Completed Change Area 12 General Plan Amendment and related zoning amendments.

PLANNING AND BUILDING SERVICES PROGRAM ORGANIZATIONAL CHART

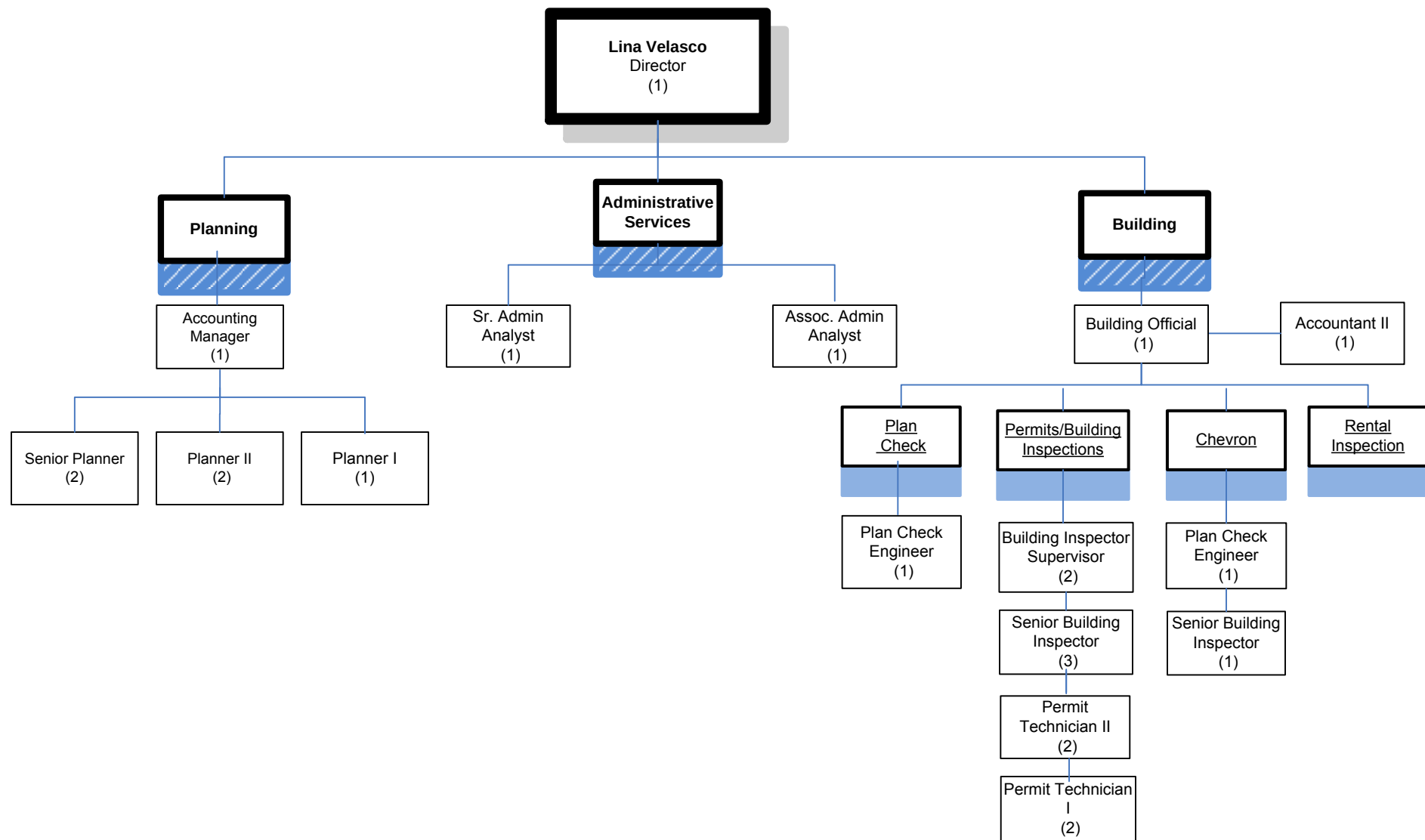
Administrative Services *Administrative Support *Budget Coordination *Purchasing *Maintain Contracts *Personnel	Current & Long Range Planning *Zoning & General Plan Land Use Interpretation *Conditional Use Permits *Subdivision & Parcel Map Review *Design Review *CEQA Review *Region & Local Planning Participation *Transportation Planning *Urban Design *Grant writing	Sustainability Planning *Ordinance Modifications *Implement Green Building practice *Community Health & Wellness *Encourage "In Fill" Development *Encourage Transit Oriented Development *Climate Action Plan *Urban Greening Master Plan *Complete Street Design	General Plan *Zoning Update *Housing Element Annual Progress Reports *RBSP *LHMP/Safety Element Update	
Building Inspections *Construction Inspection *Code Enforcement *Emergency Response *Health & Safety	Permit Center *Customer Service *Issue permits *Handle procedural Questions *Emergency Response	Plan Check *Customer Service *Review and approve plans *Code Interpretation	Industrial Operations *On-site plan review *On-site Inspection	Rental Inspection *Rental Unit Inspections *Tenant Health & Safety *Habitability complaints & inspections

Planning and Building Services

FY2019-20 Organizational Chart



Existing FTE = 23, Adopted FTE = 23



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
PLANNING & BUILDING SERVICES						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	1.0		1.0			
Associate Administrative Analyst		1.0	1.0	1.0	1.0	1.0
Building Inspector	1.0	1.0	1.0	1.0		
Building Inspector Supervisor	1.0		1.0	1.0	2.0	2.0
Building Official		1.0	1.0	1.0	1.0	1.0
Community Service Tech. II	1.0					
Executive Secretary II						
Permit Technician I				1.0	2.0	2.0
Permit Technician II	4.0	4.0	4.0	3.0	2.0	2.0
Plan Checking Engineer	2.0	2.0	2.0	2.0	2.0	2.0
Planner I				1.0	1.0	1.0
Planner II	1.0	2.0	2.0	1.0	2.0	2.0
Planner II/Associate Planner	1.0					
Planning & Building Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Planning Manager				1.0		1.0
Principal Planner					1.0	
Project Manager I	1.0	1.0				
Project Manager II	1.0	1.0	1.0			
Senior Administrative Analyst		1.0		1.0	1.0	1.0
Senior Building Inspector	4.0	4.0	4.0	4.0	4.0	4.0
Senior Planner	2.0	2.0	2.0	2.0	2.0	2.0
Total Full-Time Equivalents (FTEs)	22.0	22.0	22.0	22.0	23.0	23.0

Planning & Building-16 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Cost Recovery-1050	7,431,856	9,389,051	5,776,631	8,747,248	(641,803)	-7%
ECIA-1017	29,999	25,001	1		(25,001)	-100%
TOTAL SOURCES BY FUND	7,461,855	9,414,052	5,776,632	8,747,248	(666,804)	-7%
USES BY TYPE						
Salaries	2,035,220	2,170,094	1,581,689	2,346,936	176,842	8%
Benefits	1,119,498	1,282,718	938,781	1,441,441	158,723	12%
Professional Services	2,289,112	3,881,222	1,732,027	2,752,691	(1,128,531)	-29%
Other Operating Expenses	54,359	83,306	33,712	83,306	-	0%
Utilities	6,252	9,000	5,440	9,000	-	0%
Equipment & Contract Services	11,805	6,727		6,963	236	4%
Cost Pool	1,945,429	1,979,985	1,484,983	2,005,911	25,926	1%
Asset Capital Outlay	180	1,000		1,000	-	0%
Operating Transfer Out				100,000	100,000	-
TOTAL USES BY TYPE	7,461,855	9,414,052	5,776,632	8,747,248	(666,804)	-7%
USES BY ORG CODE						
ECIA-11762019	29,999	25,001	1		(25,001)	-100%
Planning Current-15061219	3,192,809	4,553,310	2,548,283	3,803,404	(749,906)	-16%
Planning General-15062019	82,592	114,920	68,311	125,383	10,463	9%
Rental Inspection-15063519	197,425	284,615	100,038	582,261	297,646	105%
Building Registration-15063619	3,959,030	4,436,206	3,059,999	4,236,200	(200,006)	-5%
TOTAL USES BY ORG CODE	7,461,855	9,414,052	5,776,632	8,747,248	(666,804)	-7%

FY2019-20 Budget

Library & Cultural Services Department



Mission:

The Library and Cultural Services Department provides diverse materials and services to meet the community's personal, cultural, educational, and professional needs onsite and at locations throughout the community. Library and Cultural Services Department is committed to supporting a lifelong enjoyment of reading, learning and the arts.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Actively participate in Census 2020 Complete Count efforts to ensure future funding for the City.
- Through community engagement review current programs, services, policies and procedures with the goal of removing barriers to service and aligning department resources with citizen priorities.

Full Service and Safe Communities

- Upgrade Library facilities prioritizing safety and security, accessibility and increased capacity for programs and services.

Environment, Health Equity, and Sustainable Communities

- Complete three City public art projects at Pt. Sheridan, Bradley A. Moody underpass and Family Justice Center
- Expand current health related programs and services for the community.

Economic Development and Education

- Continue PACE 4 Workplace Initiative with employer\employee Education toolkit and program models.
- Partner with Employment and Training and community based organizations for Project Impacto serving ESL population.
- Increase number of residents utilizing Knowledge City online video job skills training resource.
- Host Richmond Promise workshops and explore opportunities for additional collaboration and support.

FY2018-19 Accomplishments

- Added 24/7 digital resources including ABC Mouse, New York Times, and Knowledge City employment training.
- Launched PACE 4 the Workplace Initiative in partnership with local business.
- Free services including eye exams/glasses, summer lunches, bike repair, and Fresh Approach produce.

FY2019-20 Budget

**LIBRARY & CULTURAL SERVICES
PROGRAM ORGANIZATIONAL CHART**

Literacy for Every Adult Program (LEAP)

- * Adult Literacy
- * Digital Literacy
- * GED Preparation
- * English as a Second Language
- * Career and College Readiness

Library

- * Adult Reference Services and Programs
- * Children's Reference Services and Programs
- * Young Adult Reference Services and Programs
- * Bookmobile/Bookvan
- * Richmond History Collection
- * Special Community Programs
- * Homework Help
- * Circulation of Books and Media for All Ages
- * Link + Resource Sharing
- * E-Resources Including E-Books and Audiobooks
- * Discover and Go Museum Pass Program
- * Digital Health Literacy

Arts & Culture

- * Support for Non-profit Art Organizations
- * Support for Local Artists
- * Art Outreach and Education
- * Public Art
- * West Contra Costa County School District Annual Poetry Contest
- * Neighborhood Public Art Project Grants

Library and Cultural Services
FY2019-20 Organizational Chart

Existing Pos.

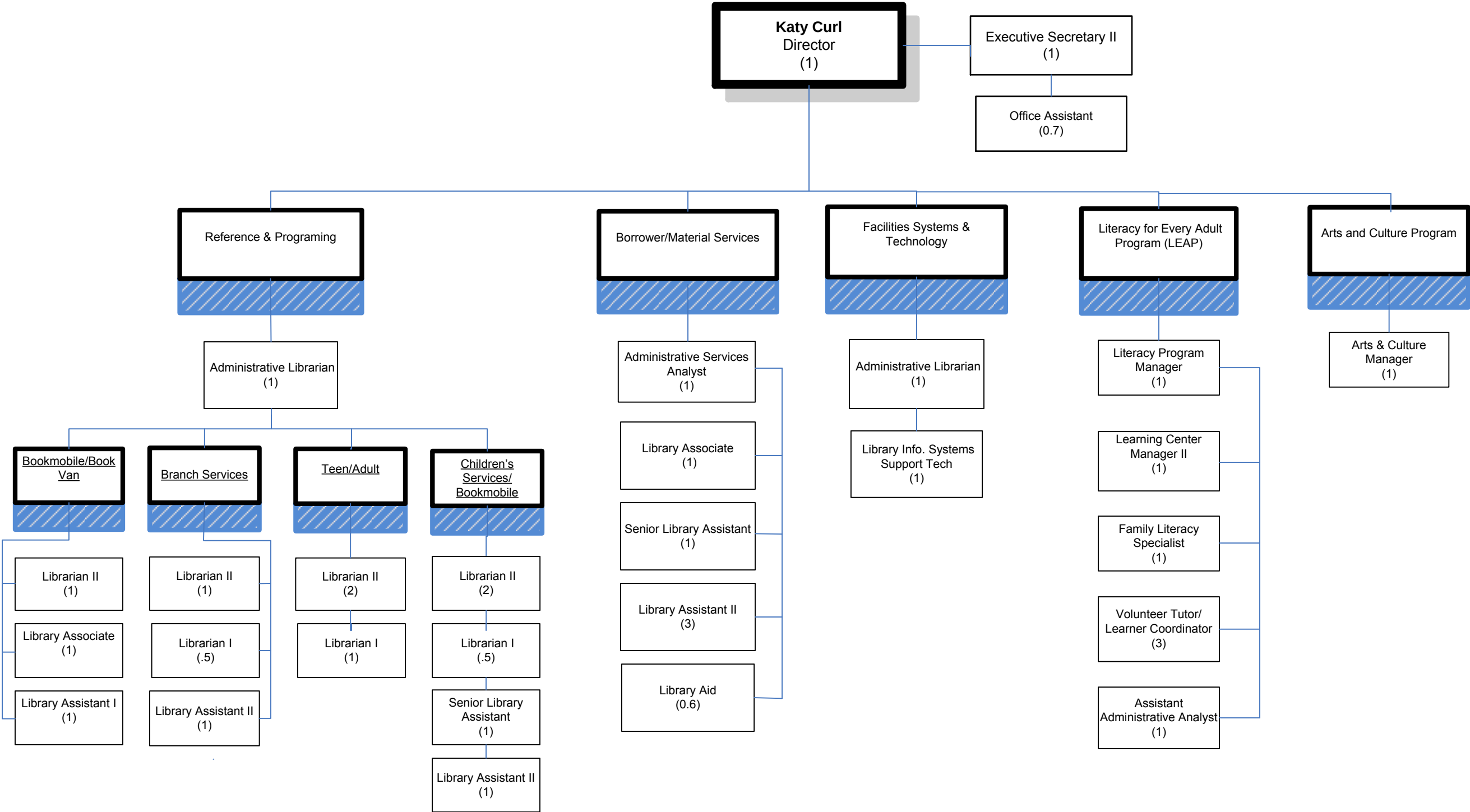
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 33.33, Adopted FTE = 33.33



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
LIBRARY & CULTURAL SERVICES						
Administrative Aide			1.0			
Administrative Librarian	2.0	2.0	2.0	2.0	2.0	2.0
Administrative Services Analyst				1.0	1.0	1.0
Arts & Culture Manager	1.0	1.0	1.0	1.0	1.0	1.0
Assistant Admin Analyst				1.0	1.0	1.0
Book Mobile Driver Library Assistant						
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Family Literacy Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Head of Reference	1.0	1.0	1.0			
Learning Center Manager II	1.0	1.0	1.0	1.0	1.0	1.0
Librarian I						2.0
Librarian II	7.0	7.0	7.0	7.0	7.0	6.0
Library & Cultural Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Library Aide (group 1)	1.3	0.7	0.7	0.6	0.6	0.6
Library Assistant I		2.0	1.0	1.0	1.0	1.0
Library Assistant II	5.0	4.0	5.0	5.0	5.0	5.0
Library Associate	3.0	3.0	3.0	3.0	3.0	2.0
Library Information Systems Support Technic	1.0	1.0	1.0	1.0	1.0	1.0
Literacy Program Manager	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II	0.7	0.7	0.7	0.7	0.7	0.7
Office Specialist	1.0	1.0				
Senior Library Assistant	2.0	2.0	2.0	2.0	2.0	2.0
Volunteer Tutor/Learner Coordinator	3.0	3.0	3.0	3.0	3.0	3.0
Total Full-Time Equivalents (FTEs)	33.0	33.3	33.3	33.3	33.3	33.3

Library & Cultural Services-24 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	5,204,187	5,876,219	4,138,860	5,761,361	(114,858)	-2%
Library Fund-1005	345,992	588,794	137,450	523,947	(64,847)	-11%
ECIA-1017	236,249	212,955	173,667	204,639	(8,316)	-4%
Impact Fee - Library-2117	5,663	468,400	11,437	526,034	57,634	12%
TOTAL USES BY FUND	5,792,091	7,146,368	4,461,413	7,015,980	(130,388)	-2%
USES BY TYPE						
Salaries	2,292,764	2,519,463	1,781,624	2,492,843	(26,620)	-1%
Benefits	1,476,406	1,755,098	1,271,385	1,756,116	1,018	0%
Professional Services	1,241,867	1,514,594	728,298	1,467,775	(46,820)	-3%
Other Operating Expenses	412,167	421,738	272,944	396,110	(25,628)	-6%
Utilities	22,355	25,400	3,576	25,400	-	0%
Equipment & Contract Services	3,174		1,584		-	-
Cost Pool	320,275	501,760	376,321	496,458	(5,302)	-1%
Asset/Capital Outlay	3,174	397,315	17,263	367,584	(29,732)	-7%
Grant Expenditures	19,910	11,000	8,419	13,696	2,696	25%
TOTAL USES BY TYPE	5,792,091	7,146,368	4,461,413	7,015,980	(130,388)	-2%

Library & Cultural Services-24 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
USES BY ORG CODE						
GF-Administration-01241055	3,405,837	4,002,093	2,878,010	4,040,425	38,332	1%
GF-Ls/Ref Services-01242155	250,212	231,875	159,207	179,640	(52,235)	-23%
GF-Ls/Access Services-01242255	29,248	27,700	16,393	27,700	-	0%
GF-Ls/Children's Services-01242755	65,516	65,467	49,930	65,467	-	0%
GF-Ls/Circulation-01242855	94,354	98,229	94,559	104,395	6,166	6%
GF-Ls/Extension Services-01242955	68,727	98,200	62,558	77,700	(20,500)	-21%
GF-Leap-01243055	623,159	711,539	494,597	645,576	(65,963)	-9%
GF-Public Art-01244055	667,134	641,116	383,606	620,458	(20,658)	-3%
Library-Administration-10541055	13,173	96,628	6,157	160,610	63,982	66%
Library Leap-10543055	985	9,475	717	10,958	1,483	16%
Library Public Art-10544055	116,833	191,618	13,272	125,020	(66,598)	-35%
Library Grants-10545055	215,002	291,073	117,303	227,359	(63,714)	-22%
ECIA-11743055	236,249	212,955	173,667	204,639	(8,316)	-4%
Impact Fee-21741055	5,663	468,400	11,437	526,034	57,634	12%
TOTAL USES BY ORG CODE	5,792,091	7,146,368	4,461,413	7,015,980	(130,388)	-2%

FY2019-20 Budget

Community Services



Mission:

The Community Services Department is dedicated to enriching the quality of life in Richmond through its recreation programs, facilities, and cultural events.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- Enforce adherence to policy and fee guidelines according to the Employment Cost Index (ECI).
- Maintain clean and attractive facilities to increase rentals that will generate revenues.

Environment, Health Equity and Sustainable Communities

- Develop programs that enhance active health and wellness lifestyles for all participants.
- Maintain attendance records of participants through computerized tracking system.

Economic Development and Education

- Continue collaboration with the West Contra Costa Unified School District (WCCUSD) to provide the Achieve Summer Camp Program offering quality educational and recreational programs to prevent summer learning loss.
- Maintain and expand outside collaborative partnerships with human service organizations.

FY2018-19 Accomplishments

- Increased attendance at Camp Achieve Summer Program by 40% and demonstrated 10% literacy gains for camp attendees.
- Partnered with West Contra Costa Unified School District (WCCUSD) and two Charter Schools to provide tennis, basketball and soccer programs to 400 students.
- Received a grant in the amount of \$120,000 from United States Soccer Foundation to build two acrylic mini pitch surfaces with soccer goals at Wendell Park.

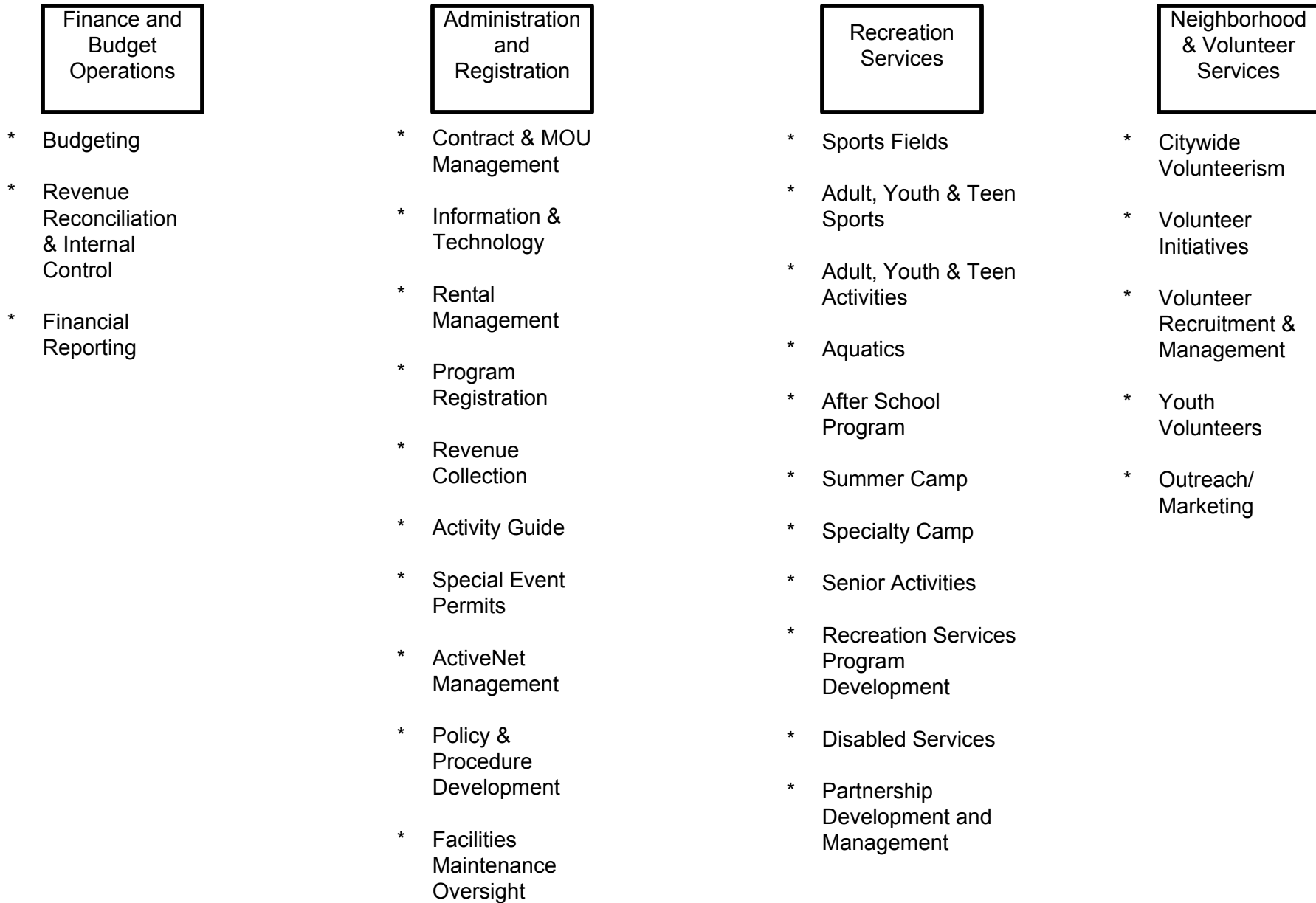
FY2019-20 Budget

Community Services

FY2018-19 Accomplishments (cont'd)

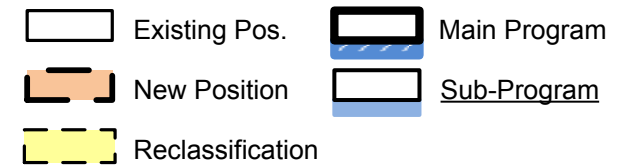
- Rentals at the Richmond Auditorium increased from 91 in FY17/18 to 93 in FY 18/19 (this does not include the rentals for the remainder of this fiscal year).
- Disbursed Environmental and Community Investment Agreement (ECIA) mini grants to 10 organizations in FY18/19. Each organization received \$5,000.
- Partnered with First Five of Contra Costa County and other Richmond-based organizations to engage Richmond residents to survey over 20 parks and to apply for Proposition 68 grant funds.
- Collaborated with Office of Emergency Services (OES) and the Red Cross to provide shelter management training for Community Services staff.

COMMUNITY SERVICES DEPARTMENT PROGRAM ORGANIZATIONAL CHART

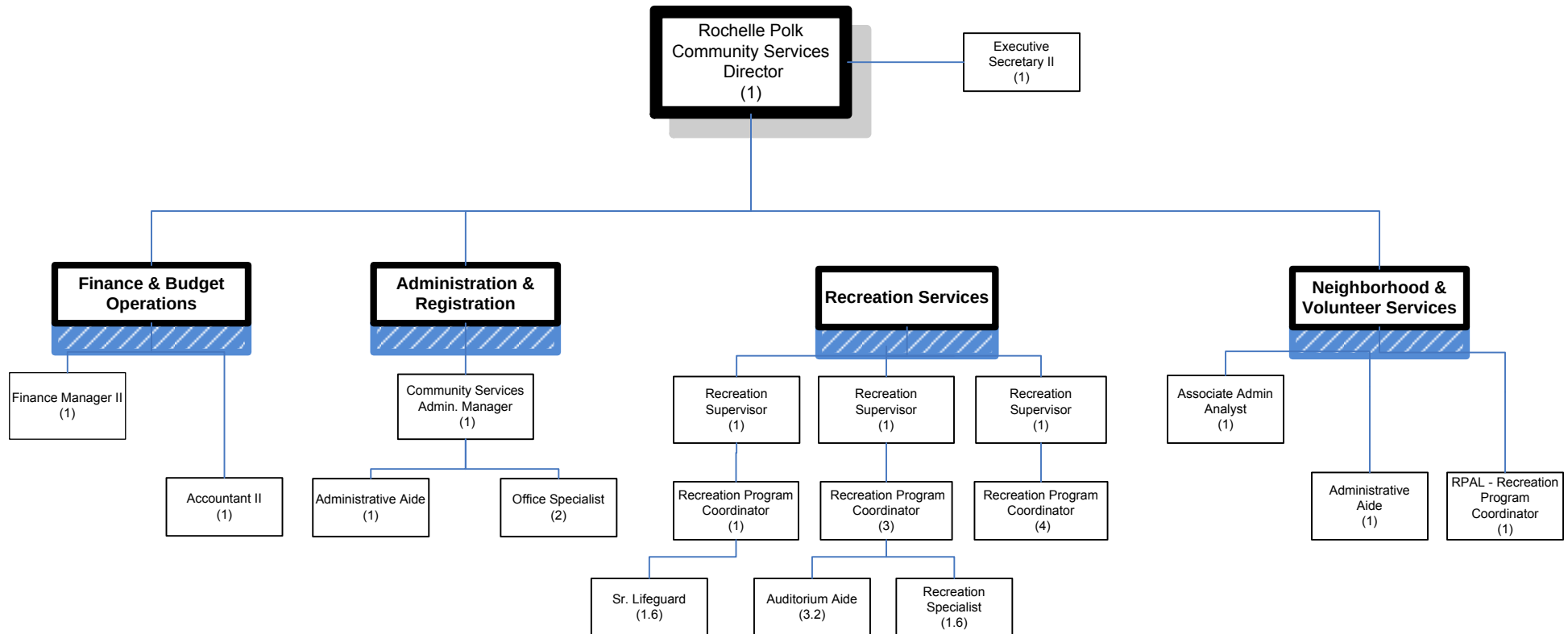


Community Services

FY2019-20 Organizational Chart



Existing FTE = 29.2, Adopted FTE = 28.4



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
COMMUNITY SERVICES						
Accountant II	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Aide	1.0	2.0	2.0	2.0	2.0	2.0
Administrative Trainee	1.0					
Aquatics Specialist						
Associate Admin Analyst				1.0	1.0	1.0
Auditorium Aide	3.2	3.2	3.2	3.2	3.2	3.2
Community Services Director	1.0	1.0	1.0	1.0	1.0	1.0
Community Services Administrative Manager	1.0	1.0	1.0	1.0	1.0	1.0
Community Services Program Manager						
Development Project Manager II					0.8	
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Finance Manager I	1.0	1.0				
Finance Manager II			1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0			
Office Specialist	1.0	2.0	2.0	2.0	2.0	2.0
Recreation Director						
Recreation Program Coordinator	11.0	11.0	11.0	9.0	9.0	9.0
Recreation Program Specialist	0.8	0.8	1.6	1.6	1.6	1.6
Recreation Supervisor		1.0	1.0	3.0	3.0	3.0
Senior Lifeguard	1.6			1.6	1.6	1.6
Total Full-Time Equivalents (FTEs)	25.6	26.0	26.8	28.4	29.2	28.4

Community Services-25 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
(INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001	5,529,958	6,427,638	4,487,332	6,069,140	(358,498)	-6%
Outside Funded Services-Grants-1006	146,311	398,565	27,093	352,518	(46,047)	-12%
ECIA	27,500	52,500	7,460	50,000	(2,500)	-5%
General Capital Fund-2001	17,215		197,375		-	#DIV/0!
Impact Fee-2115	7,144	405,081	182,546	505,242	100,161	25%
TOTAL SOURCES BY FUND	5,728,128	7,283,784	4,901,806	6,976,900	-306,884	-4%
USES BY TYPE						
Salaries	2,712,462	2,933,021	2,083,683	3,005,416	72,395	2%
Benefits	1,747,221	1,929,530	1,521,959	1,939,891	10,361	1%
Professional Services	413,676	473,390	275,992	428,419	(44,971)	-9%
Other Operating Expenses	72,755	119,044	33,082	88,333	(30,712)	-26%
Utilities	11,546	16,212	8,457	13,705	(2,507)	-15%
Equipment & Contract Services		10,781		11,000	219	2%
Cost Pool	520,004	746,846	560,135	576,102	(170,744)	-23%
Asset/Capital Outlay	172,794	982,460	391,040	864,034	(118,426)	-12%
Grant Expenditures	77,670	72,500	27,460	50,000	(22,500)	-31%
TOTAL USES BY TYPE	5,728,128	7,283,784	4,901,806	6,976,900	-306,884	-4%

Community Services-25 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
USES BY ORG CODE						
Cities of Service-01250051	171,722	201,280	124,668	272,972	71,692	36%
Administration- 01251051	2,014,076	2,848,008	1,977,530	2,546,864	(301,144)	-11%
Booker T Center-01253251	228,819	173,625	141,557	176,092	2,467	1%
Nevin Center-01253451	179,952	227,779	174,627	226,767	(1,012)	0%
Shields Reid-01253551	274,402	146,925	113,738	138,442	(8,483)	-6%
Point Richmond-01253651	388,431	355,284	284,788		(355,284)	-100%
Recreation Complex-01253751	195,233	214,978	171,383	338,295	123,317	57%
Parchester Center-01253851	277,653	257,313	175,903	214,905	(42,408)	-16%
May Valley Center-01253951	76,224	83,667	51,470	256,295	172,628	206%
Special Events-01254551	239,261	262,184	193,302	81,640	(180,544)	-69%
Recreation (DPRC)-01254651	170,296	180,953	146,021	261,829	80,876	45%
Senior Center-01254751	165,971	229,145	168,737	182,637	(46,508)	-20%
Senior Center-Annex-01254851	346,183	354,942	361,647	240,354	(114,588)	-32%
Aquatics-01256051	488,339	393,280	287,602	345,611	(47,669)	-12%
Convention Center-01257051	313,397	300,899	114,359	406,071	105,172	35%
Plunge-01259051				380,365	380,365	#DIV/0!
Outside Funded Grants-10651051	146,311	398,565	27,093	352,518	(46,047)	-12%
Chevron ECIA-11752051	27,500	52,500	7,460	50,000	(2,500)	-5%
Capital Outlay-20151051	17,215	197,375	197,375		(197,375)	-100%
Impact Fee-21551051	7,144	405,081	182,546	505,242	100,161	25%
TOTAL USES BY ORG CODE	5,728,128	7,283,784	4,901,806	6,976,900	(207,169)	-3%

FY2019-20 Budget

Housing Department



Mission:

To develop quality neighborhoods viable urban communities by providing decent housing and suitable living environment and expanding economic opportunities in business and employment for low and moderate income residents.

FY2019-20 Strategic Goals

Full Service and Safe Communities

- Assist in preparing application for American with Disabilities Act rehabilitation projects for City buildings that remove barriers restricting mobility and accessibility.
- Improve and preserve existing affordable housing stock through grants and the Home Improvement Loan Program.
- Minimize impact of potential governmental constraints on the maintenance, improvement, and development of housing.
- Assist the Richmond Housing Authority in the disposition and redevelopment of Hacienda, Nystrom Village, and Nevin Plaza (assets repositioning).
- Explore programs aimed at addressing homelessness such as an Recreational Vehicle park study and other housing policies that remove barriers to housing such as Fair Chance Housing Ordinance and Source of Income Housing Ordinance.
- Continue to assist low-income home owners on safety improvements to their homes through the Home Improvement Loan Program.

Environment, Health Equity, and Sustainable Communities

- Continue to administer the Environmental Protection Agency (EPA) Brownfield Assessment grants and Revolving Loan Fund to inform the clean-up and redevelopment of brownfield sites within the City.

FY2018-19 Accomplishments

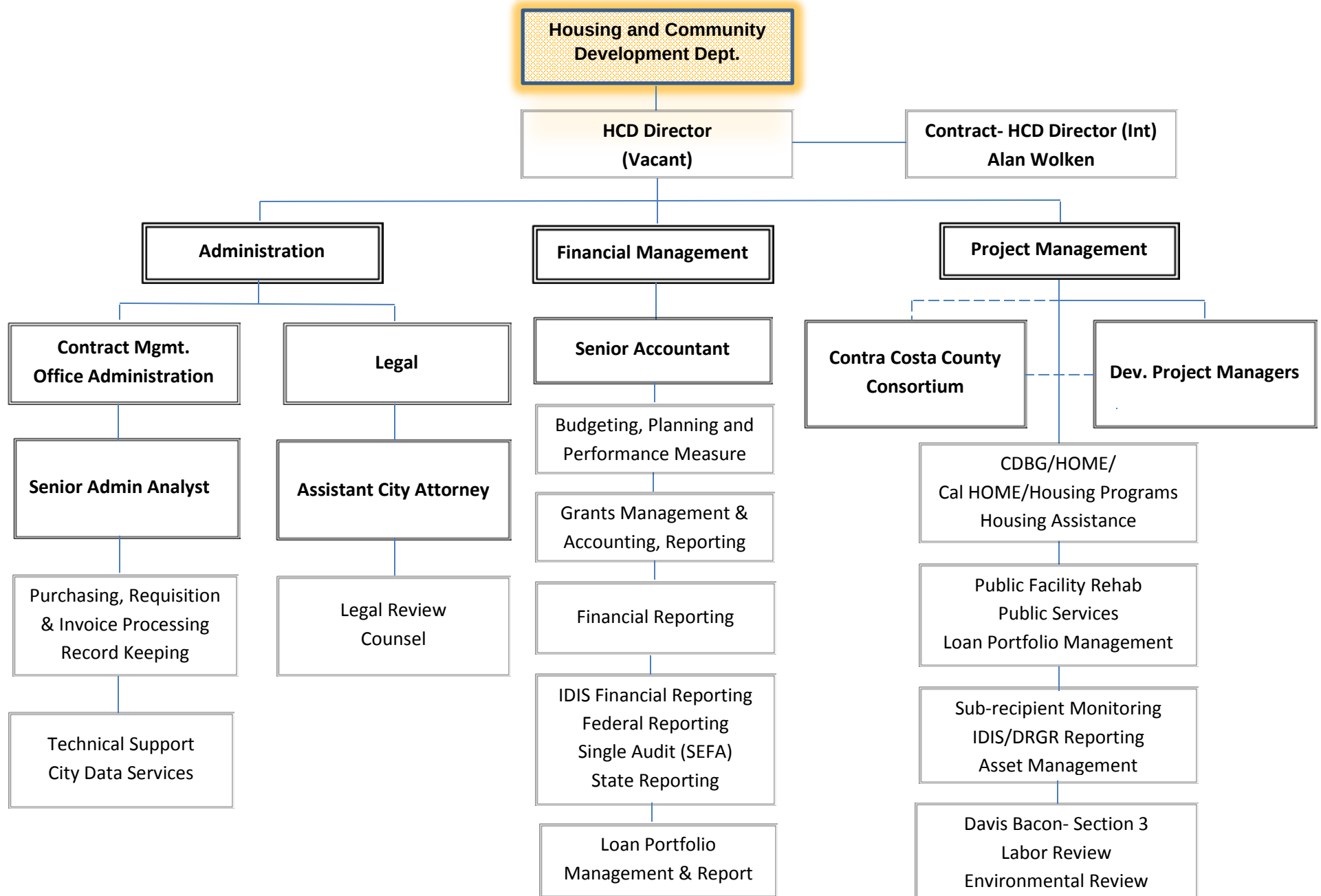
- Completed Rehabilitation of Neighborhood Stabilization Program (NSP) units with Community Housing Development Corporation.

Housing Department

- Assisted in completing Phase 1 studies for Richmond Housing Rehabilitation program projects, utilizing EPA grant funding.
- Executed 20 home improvement loans throughout the City of Richmond, valued at \$501,211.
- Assisted in obtaining funding for American with Disabilities Act rehabilitation and improvements of Shields Reid Community Center.
- Provided funding to Richmond Housing Authority Rental Assistance Demonstration (RAD) Corporation for the rehabilitation of Friendship Manor and Triangle Court (~158 housing units) that provide affordable housing to very low, low and moderate income families.
- Completed the three-year repayment plan to Housing and Urban Development for the disallowed costs on Community Development Block Grants (CDBG), CDBG-R, CalHome and NSP programs.



**Housing
FY 2019-20 Program Chart**



Housing Department

FY2019-20 Organizational Chart

Existing Pos.

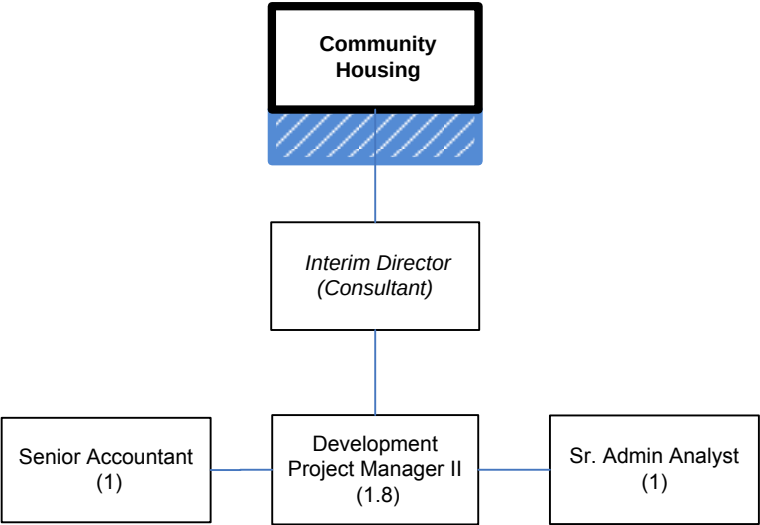
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 3.8, Adopted FTE = 3.8



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
HOUSING						
C&E Dev. Operations Specialist II	1.0					
Development Project Manager. II	1.8	1.8	1.8	1.8	1.0	1.8
Senior Admin Analyst		1.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	3.8	3.8	3.8	3.8	3.0	3.8

Housing-33 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Housing Administration-1200	605,781	600,618	638,766	684,000	83,382	14%
CDBG-1201	1,936,358	2,444,048	250,726	1,105,285	(1,338,763)	-55%
HOME-1202	1,602,015	440	1,132	2,264	1,824	415%
NSP (Non-Profit)-1203	256,428	352	375	752	400	114%
CDBG Recovery-1204	193,457				-	-
NSP (City)-1207	2,871	55,000		82,687	27,687	50%
Successor Housing-1208	410,960	236,401	103,324	314,161	77,760	33%
Cal-Home Grant-1209	425,002	257,890	253,714	43,839	(214,051)	-83%
Housing in Lieu Fee-Developer-1302	734,663	1,700,201	410,768	1,360,201	(340,000)	-20%
Iron Triangle-2125	654,250	400,005	95,436	168,840	(231,165)	-58%
Housing CIP-2126		3,124,371		1,059,241	(2,065,130)	-66%
TOTAL SOURCES BY FUND	6,821,784	8,819,326	1,754,241	4,821,270	(3,998,056)	-45%
USES BY TYPE						
Salaries	299,461	273,976	306,512	255,211	(18,765)	-7%
Benefits	143,552	158,506	176,882	140,451	(18,056)	-11%
Professional Services	39,317	218,738	25,141	103,629	(115,109)	-53%
Other Operating Expenses	69,553	17,641	1,430	11,446	(6,195)	-35%
Utilities	1,867	719	614	860	141	20%
Cost Pool	215,728	215,728	161,794	236,394	20,666	10%
Asset/Capital Outlay	265,715	4,235,788	643,399	1,547,695	(2,688,093)	-63%
CDBG/HOME/HSG PROJ	5,137,531	3,307,931	99,052	2,525,584	(782,347)	-24%
Operating Transfer Out	649,060	390,298	339,417		(390,298)	-100%
TOTAL USES BY TYPE	6,821,784	8,819,326	1,754,241	4,821,270	(3,998,056)	-45%
Housing-Operating	2,895,396	2,884,398	1,030,990	2,097,989	(786,408)	-27%
Housing-Program	210,127	596,022	46,002	351,847	(244,175)	-41%
Housing-Projects	3,716,261	5,338,906	677,249	2,371,433	(2,967,473)	-56%
TOTAL USES BY ORG CODE	6,821,784	8,819,326	1,754,241	4,821,270	(3,998,056)	-45%

FY2019-20 Budget

Employment & Training



Mission:

The Employment & Training Department is committed to the development and growth of our community that enhances quality of life in Richmond. This will be accomplished through establishing effective private/public partnerships and implementing strategies and programs that develop a skilled, talented, educated, and competitive workforce.

FY2019-20 Strategic Goals

Economic Development & Education

- Provide job and career services for 1,500 residents.
- Expand Project ACES to serve English language learners and immigrant population.
- Provide career technical training for residents focused on grow sectors (Health, Construction, Information Tech, Food production/Warehouse).
- Provide summer jobs and career preparation for 175 Richmond youth ages 16-21.
- Provide year around work-based learning and career technical education 50 Richmond youth ages 16-24.
- Train 75 Richmond residents for jobs and careers in the construction & renewable energy sectors.
- Expand Direct-Entry agreements with members of the Building Trades.
- Achieve an 80% job placement for all graduates.
- Expand partnerships and programming for the Contractors Resource Center.

FY2018-19 Accomplishments

- All 21 students of RichmondBuild cohort 34 are working or have received a job offer.
- 40 RichmondBuild graduates worked on the Solar One Project.
- Expanded Accelerating Careers thru Essential Skills (ACES) Academy to serve re-entry participants.
- 162 Richmond Youth received work-based learning jobs.
- Held grand opening of Construction Resource Center.
- Secured \$500,000 for 32 participants to coordinate with the Department of Infrastructure and Maintenance Operations for storm-related cleanup.

EMPLOYMENT & TRAINING DEPARTMENT

PROGRAM ORGANIZATIONAL CHART

FISCAL SERVICES	YOUTHWORKS	RICHMONDWORKS ONE STOP	RICHMONDBUILD	CONTRACT COMPLIANCE
* Accounting	* WIOA Youth	* WIOA Adult	* Construction Skills Training	* Monitoring Compliance with Local Employment Ordinance
* Budgeting	* Summer Youth Employment	* WIOA Dislocated Worker	* Contractors' Resource Center	
* MIS Services	* Youth Career Services (ECIA)	* WIOA Rapid Response	* HazMat Training	* Monitoring Compliance with Business Opportunity Ordinance
* Audit - Independent and Internal		* WIOA Rapid Response Layoff Aversion	* Chevron Stage	
* Subrecipient Fiscal Monitoring		* ACES Academy	* RB Career Services (ECIA)	* Monitoring Compliance with Minimum Wage Ordinance
* Accounts Payable		* One-Stop Career Center		
* Accounts Receivable		* Training Services		* Monitoring Labor Compliance
* Grant Reporting		* Employer Services		* Construction Bid Analysis
* Contract Management		* RW Career Services (ECIA)		
* Procurement & Inventory				
* Participant Payroll				

Employment & Training

FY2019-20 Organizational Chart

Existing Pos.

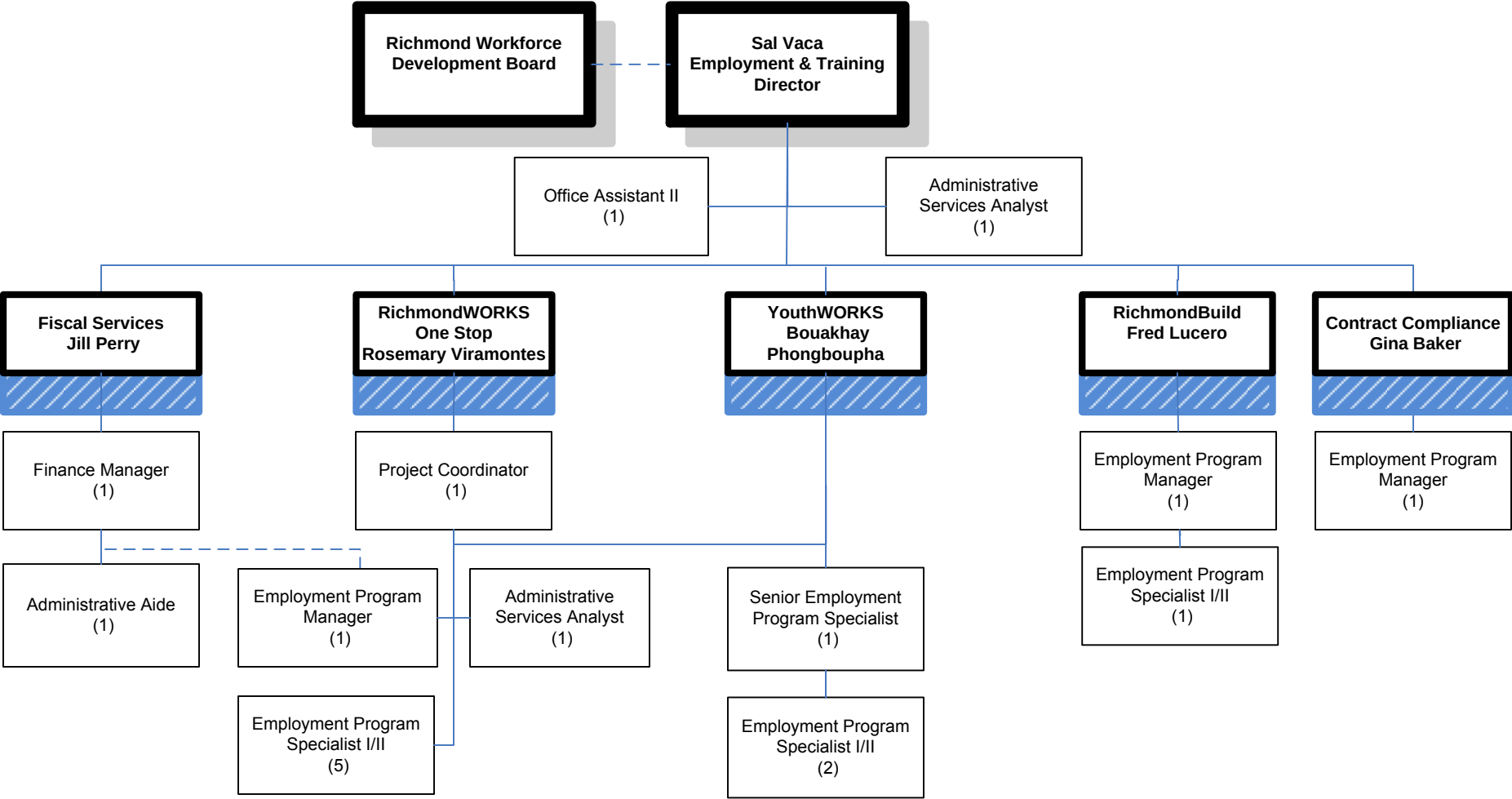
New Position

Reclassification

Main Program

Sub-Program

Existing FTE = 19, Adopted FTE = 19



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
EMPLOYMENT & TRAINING						
Administrative Aide	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Services Analyst	2.0	1.0	2.0	2.0	2.0	2.0
Administrative Trainee	2.0					
Contract Compliance Specialist II	1.0					
Director, Employment & Training	1.0	1.0	1.0	1.0	1.0	1.0
Employment Program Manager	2.0	3.0	2.0	3.0	3.0	3.0
Employment Program Specialist I	1.0	2.0	2.0	2.0	2.0	2.0
Employment Program Specialist II	6.0	6.0	6.0	6.0	6.0	6.0
Finance Manager	1.0	1.0	1.0	1.0	1.0	1.0
Office Assistant II		1.0	1.0	1.0	1.0	1.0
Project Coordinator	1.0	1.0	1.0	1.0	1.0	1.0
Senior Employment Program Specialist	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	19.0	18.0	18.0	19.0	19.0	19.0

Employment & Training-27 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND						
INCLUDES REVENUE AND/OR FUND BALANCE						
ECIA-1017	950,000	950,000	712,500	500,000	(450,000)	-47%
Employment & Training-1205	2,955,640	6,985,477	2,708,858	7,567,228	581,751	8%
TOTAL SOURCES BY FUND	3,905,640	7,935,477	3,421,358	8,067,228	131,751	2%
USES BY TYPE						
Salaries	1,473,636	1,614,215	959,113	1,635,649	21,434	1%
Benefits	965,598	1,088,562	762,189	1,113,463	24,901	2%
Other Operating Expenses	134,474	322,837	104,303	211,700	(111,137)	-34%
Utilities	56,609	14,300	7,558	17,800	3,500	24%
Equipment & Contract Services	308,075	140,000	201,971	165,000	25,000	18%
Cost Pool	417,444	517,002	430,834	540,097	23,095	4%
Asset/Capital Outlay	9,628	-	-	-	-	-
Grant Expenditures	540,176	4,238,561	955,390	4,383,519	144,958	3%
TOTAL SOURCES BY TYPE	3,905,640	7,935,477	3,421,358	8,067,228	131,751	2%
USES BY DIVISION						
RichmondWORKS	1,833,219	3,888,384	1,586,283	3,428,822	(459,562)	-12%
RichmondBUILD	1,087,993	2,307,707	933,107	2,840,270	532,563	23%
Richmond YouthWORKS	673,428	1,428,386	590,968	1,448,136	19,750	1%
Contract Compliance	311,000	311,000	311,000	350,000	39,000	13%
TOTAL USES BY DIVISION	3,905,640	7,935,477	3,421,358	8,067,228	131,751	2%

FY2019-20 Budget

Richmond Housing Authority



Mission:

The Richmond Housing Authority (RHA) provides decent affordable housing for low and very low income residents of Richmond through our federally funded housing programs.

FY2019-20 Strategic Goals

Residential and Built Environment

- Rehabilitate Hacienda into 147 affordable housing units and on-site resident services for seniors (Mercy Housing & CHDC). DRA to prepare new term sheet for RHA Board to consider.
- Reposition RHA assets.
- Transfer Housing Choice Vouch program effective July 1, 2019.
- Enter into agreement with development partner to seek funding and rehabilitate Hacienda. Any household wishing to return to the completely renovated Hacienda, shall be afforded first priority for a renovated unit provided that the household meets the minimum eligibility requirements set by state and federal law at the time of application. If negotiations and project development does not move forward at the end of the ERN period, RHA will seek approval from HUD to sell the property.
- Complete minor rehabilitation of unit interiors of 50 vacant units for leasing to Public Housing applicants.

FY2018-19 Accomplishments

- Housed approximately 240 households in the Nevin Plaza and Nystrom Village developments.
- Provided housing assistance subsidies to over 1,750 families administered through the Housing Choice Voucher Programs.
- Successfully requested and received approval to transfer the Section 8 Housing Choice Voucher to the County of Contra Costa.

FY2019-20

City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
RICHMOND HOUSING AUTHORITY						
Accountant I	1.0					
Accountant II	1.0	1.0	1.0	1.0	1.0	
Accounting Assistant II		1.0	1.0	1.0	1.0	
Assisted Housing Manager	1.0	1.0	1.0			1.0
Building Trades Worker II		1.0			1.0	
Building Trades Worker III				1.0	1.0	
Executive Director	1.0	1.0	1.0	1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	
Finance Manager	1.0	1.0	1.0	1.0	1.0	0.25
Housing Program Analyst	2.0	1.0	1.0	1.0	1.0	
Housing Program Specialist II	2.0	2.0	2.0	2.0	3.0	
Housing Program Specialist III	4.0	4.0	4.0	4.0	3.0	
Management Analyst II	1.0					
Office Assistant I		2.0	2.0	2.0	2.0	1.0
Project Manager I				1.0	1.0	
Project Manager II	2.0					
Resident Services Admin Officer	1.0	1.0	1.0	1.0		
Resident Housing Manager	3.0	2.0	3.0	3.0	3.0	2.0
Total Full-Time Equivalents (FTEs)	21.0	19.0	19.0	20.0	20.0	5.25

Richmond Housing Authority - 34

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Housing Choice Voucher Section 8 - 4101	25,696,157	26,053,303	19,120,177	0	(26,053,303)	-100%
Hope 6 - 4102	-525,381	30,000	27,194	30,000	-	0%
Capital - 4201	334,137	1,066,204	624,393	1,033,363	(32,841)	-3%
Hacienda - 4401	326,188	579,168	291,209	415,500	(163,668)	-28%
Triangle Court - 4403	-4	0	0	0	-	-
Nevin Plaza - 4404	1,383,689	1,908,615	1,311,058	2,380,019	471,404	25%
Nystrom Village - 4405	1,148,758	1,116,737	564,491	1,181,501	64,764	6%
Richmond Village One - 4406	402,279	303,648	200,634	304,216	568	0%
Richmond Village Two - 4407	188,606	155,976	113,939	174,333	18,357	12%
Richmond Village Three - 4408	111,757	57,396	84,723	116,980	59,584	104%
Local Fund - 4409	4,505	0	0	0	-	-
Central Office Cost Center - 4501	289,788	1,962,289	1,164,057	0	(1,962,289)	-100%
TOTAL SOURCES	29,360,480	33,233,336	23,501,874	5,635,912	-27,597,424	-83%
USES BY TYPE						
Salaries	1,083,526	1,715,804	769,621	383,545	(1,332,259)	-78%
Benefits	53,233	1,196,644	632,289	335,910	(860,734)	-72%
Professional Services	765,335	1,076,168	938,704	1,049,668	(26,500)	-2%
Other Operating Expenses	865,725	711,444	523,078	778,429	66,985	9%
Utilities	612,234	617,800	500,942	588,200.00	(29,600)	-5%
Equipment & Contract Services	771,341	757,168	230,785	746,500	(10,668)	-1%
Provision for Insurance Loss	37,663	49,825		49,825	-	0%
Cost Pool		1,101,061	807,527	695,472	(405,589)	-37%
Asset/Capital Outlay	114,436	670,868	110,143	694,805	23,937	4%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures	25,056,986	25,336,554	18,791,895	70,000	(25,266,554)	-100%
Operating Transfers Out			196,891	243,558	243,558	-
TOTAL USES BY TYPE	29,360,480	33,233,336	23,501,874	5,635,912	-27,597,424	-83%

USES BY ORG CODE

Housing Choice Voucher Section 8 - 41141191	25,696,157	26,053,303	19,120,177		(26,053,303)	-100%
Hope 6 - 41242191	-525,381	30,000	27,194	30,000	-	0%
Capital - 42141191	334,137	1,066,204	624,393	1,033,363	(32,841)	-3%
Hacienda - 44141191	326,188	579,168	291,209	415,500	(163,668)	-28%
Triangle Court - 44343191	-4				-	-
Nevin Plaza - 44444191	1,383,689	1,908,615	1,311,058	2,380,019	471,404	25%
Nystrom Village - 44545191	1,148,758	1,116,737	564,491	1,181,501	64,764	6%
Richmond Village One - 44646191	402,279	303,648	200,634	304,216	568	0%
Richmond Village Two - 44747191	188,606	155,976	113,939	174,333	18,357	12%
Richmond Village Three - 44848191	111,757	57,396	84,723	116,980	59,584	104%
Local Fund - 44949191	4,505				-	-
Central Office Admin - 45141191	4,863				-	-
Central Office Cost Center - 45142091	73,867		64,989		-	-
Central Office - Executive - 45142391	-199,555	323,475	204,779		(323,475)	-100%
Central Office - Finance - 45142491	410,613	1,638,814	894,289		(1,638,814)	-100%
TOTAL USES BY ORG CODE	29,360,480	33,233,336	23,501,874	5,635,912	-27,597,424	-83%

FY2019-20 Budget

Rent Control



Mission:

The mission of the Rent Program is to promote neighborhood and community stability, healthy housing, and affordability for Richmond tenants through the regulating of those landlord/tenant matters that reasonably relate to rents and evictions, while maintaining a landlord's right to a fair return.

FY 2019-20 Strategic Goals

Residential and Built Environment

- Provide culturally competent counseling services to Landlords, Tenants, property managers, and other members of the rental housing community.
- Conduct outreach and provide education to Landlords, Tenants, and other community

members.

- Program Development:
 - Continue to invest resources in staff training, particularly for the Rent Program Services Analysts, to ensure staff members are knowledgeable on the requirements of the Rent Ordinance, Rent Board regulations, and related State and Federal laws
 - Launch the formal mediation program.
 - Continue to develop an online filing system for the submission of Property Enrollment and Tenancy Registration forms, as well as the filing of rent increase and termination of tenancy notices on the City's e-Trakit website.
- Outreach:
 - Publicize the Guide to Rent Control in Richmond and develop one-page fact sheets on common topics such as Just Cause for Eviction, Owner Move-In evictions, the Ellis Act, and the Relocation Ordinance.
 - Expand education efforts to target specific groups, such as (but not limited to) Tenants and providers of affordable housing, realtors, and monolingual Spanish speaking households.
 - Develop systems to produce Notices of the Maximum Allowable Rent (MAR) (sent to Landlords and Tenants when Tenancy Registration Forms are submitted), including a database accessible to the public where community members can research the MAR for a particular rental unit.
- Program Sustainability:

Rent Control

- Improve collection of the Rental Housing Fee (greater than 80% compliance) to build up the Rent Program's reserves.
- Continue to work collaboratively with other City departments to improve rental housing inspection options, seismic safety policy, enforcement of the Relocation Ordinance, and the collection of other City fees, such as the Business License Tax, Fire Prevention Services Fee, and Rental Inspection Program fee.
- Continue to develop and refine the City's first comprehensive database of Rental Units, which provides benefits City-wide, in the form of fee collection, communication, and property information.

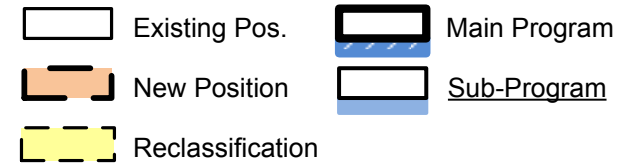
FY 2018-19 Accomplishments

- Provided over 12,000 counseling sessions to Tenants, Landlords, and Property Managers on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and relevant State laws
- Published the second annual calendar of Rent Program Community Workshops
 - Workshops are held monthly in the City Council Chambers
 - Average attendance for landlord oriented workshops is approx. 50 participants
 - Average attendance for tenant oriented workshops is approx. 20 participants
 - Over 600 community members have attended the educational community workshops
- Trained Rent Program Services Analyst on conducting mediations
 - Continued to conduct informal mediations between landlords and tenants as part of the normal course or work conducted by Rent Program Services Analyst.
- Re-enrolled all rental property owners in Richmond to further refine rental housing database and began collection of Tenancy Registration forms (approx. 1,300 collected so far) in order to register and track the Maximum Allowable Rents.
- Second billing cycle of the Rental Housing Fee (to date approx. 70% of revenue has been collected, with funds continuing to be collected until the end of the fiscal year.
- Hearings Unit is fully operational. To date more than 60 rent adjustment petitions have been filed and over 20 cases have been heard in front of a Hearing Examiner. The Board has heard a handful of appeals hearings.

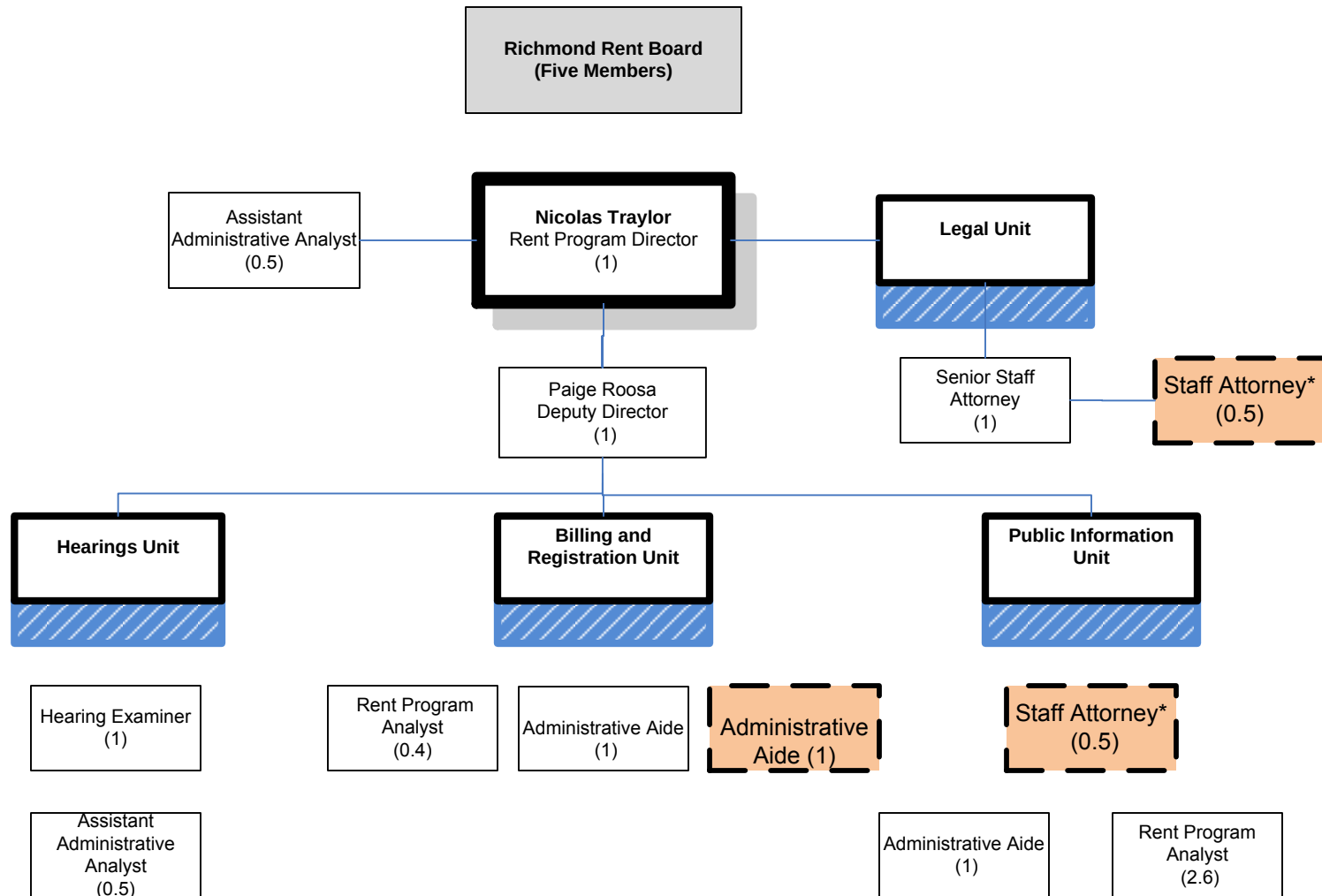
FY2019-20 Budget

Rent Control

FY2019-20 Organizational Chart



Existing FTE = 10, Adopted FTE = 12



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
RENT CONTROL						
Administrative Trainee		1.0				
Administrative Aide			1.0	2.0	2.0	3.0
Assistant Admin Analyst			1.0	1.0	1.0	1.0
Assistant City Attorney			2.0			
Associate Admin Analyst		1.0	1.0	2.0		
Code Enforcement Officer I		0.5				
Deputy Director Rent Program				1.0	1.0	1.0
Executive Director Housing		1.0			1.0	
Executive Director Rent Program				1.0	1.0	1.0
Hearing Examiner Rent Program				1.0	1.0	1.0
Management Analyst		1.0				
Management Analyst II		1.0				
Project Manager I			1.0			
Project Manager II			1.0			
Rent Program Analyst I					1.0	1.0
Rent Program Analyst II					1.0	2.0
Senior Management Analyst		1.0				
Staff Attorney Rent Program				1.0	1.0	2.0
Total Full-Time Equivalents(FTEs)	0.0	6.5	7.0	9.0	10.0	12.0

Rent Control-35

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Rent Control-1018	1,880,159	2,197,725	1,503,308	2,445,227	247,502	11%
TOTAL SOURCES	1,880,159	2,197,725	1,503,308	2,445,227	247,502	11%

USES BY TYPE

Salaries	510,218	1,029,473	763,095	1,175,078	145,605	14%
Benefits	268,246	485,544	445,522	739,908	254,364	52%
Professional Services	220,964	376,774	118,840	272,200	(104,574)	-28%
Other Operating Expenses	48,421	84,476	38,145	58,350	(26,126)	-31%
Utilities		1,200			(1,200)	-100%
Equipment & Contract Services					-	-
Provision for Insurance Loss		25,000	8,029	1,200	(23,800)	-95%
Cost Pool	129,867	159,575	119,680	8,750	(150,825)	-95%
Asset/Capital Outlay	528	35,683	9,996	189,741	154,058	432%
A87 Cost Plan Reimbursement					-	-
Grant Expenditures					-	-
TOTAL USES BY TYPE	1,178,245	2,197,725	1,503,308	2,445,227	247,502	11%

USES BY ORG CODE

Rent Control Program-11850065	1,178,245	2,197,725	1,503,308	2,445,227	247,502	11%
TOTAL USES BY ORG CODE	1,178,245	2,197,725	1,503,308	2,445,227	247,502	11%

FY2019-20 Budget

Port of Richmond



Mission:

The Port of Richmond is responsible for the management of all City-owned marine terminals. The Port Department performs its function through two divisions: Administration and Operations. Port revenue is generated through cargo import/export and property lease agreements. The Port of Richmond is committed to preserving its historic past, integrating with the community, offering public access, and reducing environmental impacts.

FY2019-20 Strategic Goals

Governance, Finance and Leadership

- 100% Occupancy of Port properties.
- Maintain Port Clean Air Action Plan.
- Improve City-owned facilities and gateways to the Port.
- Promote environmental leadership among Port stakeholders.
- Finalize Terminal 3 settlement.

Residential and Built Environment

- Complete rehabilitation and reuse of Cafeteria Building.
- Complete upgrades of Port facilities electrical and water metering system.
- Complete solar project at Point Potrero Marine Terminal.

FY 2018/19 Accomplishments

- New automobile customer: Ford Motor Company.
- New lease with Sause Bros.
- Completed lease for rehabilitation and reuse of the General Warehouse.
- Port automobile approximately 130,000 equivalent vehicles.
- Removed two container cranes at Terminal 3.
- Rehabilitation of Machine Shop at Terminal 3.
- Completed removal of derelict tugs – Black Kite and Black Hawk.

Port of Richmond Program Organizational Chart

Administration

- *Office Administration
- *Insurance Compliance
- *Procurement Compliance
- *Purchasing
- *Accounts Payable
- *Accounts Receivable
- *Property Management
- *Record Retention
- *Regulatory Compliance
- *Tariff Compliance
- *Tonnage Statistic
- *Vessel A/D Data

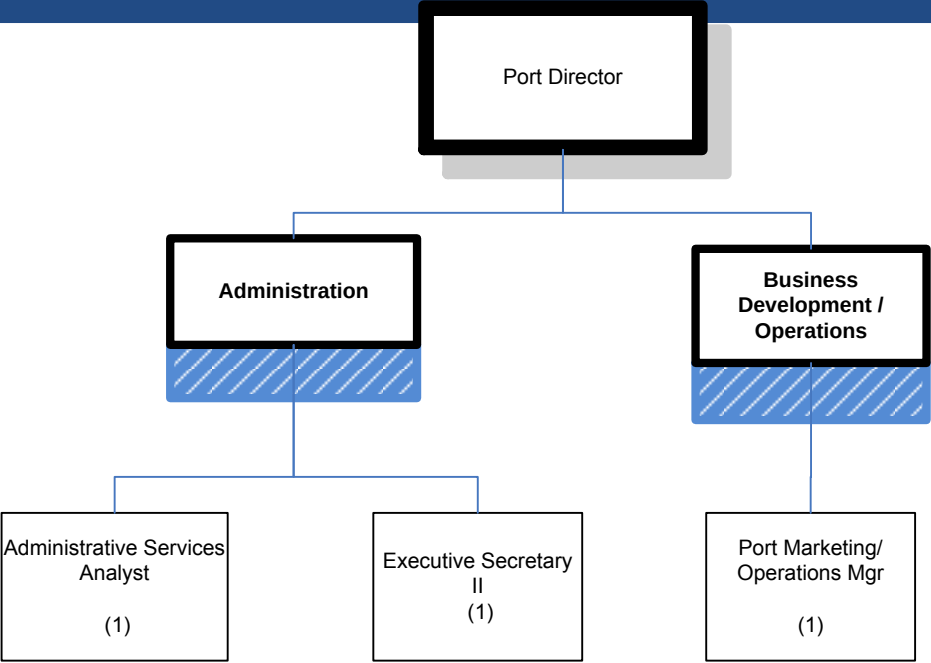
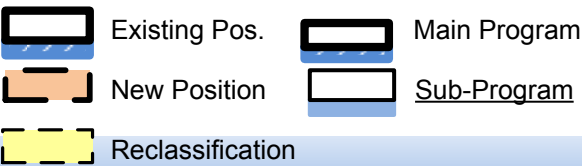
Business Development/ Operations

- *Business Plan
- *Contracting
- *Lease Negotiations
- *Marketing
- *Permitting (CEQA)
- *Project Planning
- *Construction
- *CIP Project Management
- *Engineering
- *Facility Security
- *Maintenance
- *Safety Compliance
- *Special Projects
- *Vessel Scheduling
- *Grants Projects Management

Port of Richmond

FY2019-20 Organizational Chart

Existing FTE = 4, Adopted FTE = 4



City of Richmond
Multi-Year Comparative Position Listing

Department	Adopted FY2016-2017	Adopted FY2017-2018	Mid-year FY2017-18	Adopted FY2018-19	Mid-year FY2018-19	Adopted FY2019-20
PORT						
Administrative Services Analyst				1.0	1.0	1.0
Executive Secretary II	1.0	1.0	1.0	1.0	1.0	1.0
Operations Administrator	1.0	1.0	1.0			
Port Director	1.0	1.0	1.0	1.0	1.0	1.0
Port Marketing/Operations Manager	1.0	1.0	1.0	1.0	1.0	1.0
Total Full-Time Equivalents (FTEs)	4.0	4.0	4.0	4.0	4.0	4.0

Port of Richmond-28 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adopted	FY2018-19 Actual	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
Thru Mar -2019						
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Port Fund-4001	10,560,217	9,922,875	7,584,194	10,428,775	505,900	5%
TOTAL SOURCES BY FUND	10,560,217	9,922,875	7,584,194	10,428,775	505,900	5%
USES BY TYPE						
Salaries	598,417	605,615	415,432	500,355	(105,260)	-17%
Benefits	294,973	328,381	209,241	275,384	(52,997)	-16%
Professional Services	1,175,465	1,191,607	512,179	1,267,582	75,975	6%
Other Operating Expenses	11,806	12,500	4,599	17,000	4,500	36%
Utilities	331,245	223,871	283,688	309,200	85,329	38%
Equipment & Contract Services	367,242	525,590	244,079	77,000	(448,590)	-85%
Provision for Insurance Loss	25,935	30,000	26,376	30,000	-	0%
Cost Pool	457,896	487,689	365,769	479,348	(8,341)	-2%
Asset/Capital Outlay	4,967,989	1,054,553	68,850	1,240,000	185,447	18%
Debt Service	2,329,249	5,446,794	5,441,774	4,732,906	(713,888)	-13%
Operating Transfer-Out		16,275	12,207	1,500,000	1,483,725	9117%
TOTAL USES BY TYPE	10,560,217	9,922,875	7,584,194	10,428,775	505,900	5%
USES BY ORG CODE						
Harbor/Port-20711090					-	-
Port Ops/Port Admin-40181080	6,004,439	8,311,697	7,197,315	8,763,275	451,578	5%
Pt. Potrero Marine-Auto-40182380	64,526	65,000	23,113	65,000	-	0%
Port Ops/Terminal 1-40182480					-	-
Port Ops/Terminal 2-40182580	4,643	3,500	33,239	6,000	2,500	71%
Port Ops/Terminal 3-40182680	1,744				-	-
Port Ops/Terminal 4-40182780	4,050	53,500	4,230	24,500	(29,000)	-54%
Pt. Potrero Marina Othrs-40182880	373,420	487,928	314,090	330,000	(157,928)	-32%
Port Ops/CIP-40183080	4,107,028	1,001,250	12,207	1,240,000	238,750	24%
Marina Ops/Port-40583080	367				-	-
TOTAL USES BY ORG CODE	10,560,217	9,922,875	7,584,194	10,428,775	505,900	24%

FY2019-20 Budget

Non-Departmental



Non-departmental includes funds associated with citywide operations that are not tied to one specific department. The sources and uses of funds support operations that span multiple departments. Non-departmental includes a portion of the General Fund and several non-general funds.

General Fund

Major sources of revenue in the General Fund, including property tax, sales tax, and utility users tax, are classified as non-departmental because they fund the general operations of City across multiple departments. Major expenditures in non-departmental include debt service and transfers out (subsidies) to non-general funds. Other expenditures include City festivals, property management costs, City-wide training, security costs for Civic Center and Point Molate, and bank fees.

Non General Funds

Non-general funds that fall under non-departmental include Secured Pension Override (PTORS), EDA Grant, Chevron ECIA (revenue only), Compensated Absences, Marina, trust funds, and debt service funds: 2005 Pension Obligation, 99A Pension Obligation, Civic Center Lease Revenue Bonds.

General Government-91 Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
General Fund-0001					-	
Property Taxes	38,961,021	42,628,543	23,103,334	44,709,813	2,081,270	5%
Sales & Use Taxes	44,474,973	46,377,434	27,998,002	48,854,521	2,477,087	5%
Utility User Tax	46,079,755	46,213,222	34,880,488	46,670,419	457,197	1%
Other Taxes	12,413,128	12,300,935	5,513,926	12,426,953	126,018	1%
Other Revenue	5,076,515	5,732,935	4,265,038	4,491,226	(1,241,709)	-22%
Operating Transfer In	5,948,337	7,924,456	8,244,737	10,336,418	2,411,962	30%
TOTAL SOURCES	152,953,729	161,177,525	104,005,526	167,489,350	6,311,825	4%
USES BY TYPE						
Salaries	2,156,267	2,500,000	1,875,001	3,700,000	1,200,000	48%
Salary Savings		(1,000,000)	-	(727,610)	4,800,000	-480%
Benefits	7,048,099	3,800,000	3,029,870	3,800,000	(4,236,436)	-111%
Benefits Savings		(1,000,000)	-	(436,436)	563,564	-56%
Professional Services	950,881	1,062,904	474,252	1,167,500	104,596	10%
Other Operating Expenses	246,184	142,003	128,421	142,109	106	0%
Other Operating Savings		(435,000)		(500,000)	(65,000)	15%
Cost Pool	4,392,191	4,404,367	3,303,274	3,951,163	(453,204)	-10%
Asset/Capital Outlay		25,000		100,000	75,000	300%
Debt Service Expenditure	24,358	456,571	430,671		(456,571)	-100%
A87 Cost Plan Reimbursement	-172,493	(172,493)	(150,572)	(181,410)	(8,917)	5%
Operating Transfers Out	6,716,600	6,396,860	3,964,964	8,127,612	1,730,752	27%
TOTAL USES BY TYPE	21,362,087	16,180,212	13,055,880	19,142,928	3,253,891	20%
USES BY ORG CODE						
Non-Dept/City Festivals-01910090	42,500	55,000	40,000	51,000	(4,000)	-7%
Non-Dept/CalTrans Home Loan-01911190	24,358	456,571	430,671		(456,571)	-100%
Non-Dept/Assets Management-01913990	87,536	294,700	29,763	295,000	300	0%
Non-Dept/Grants Match - 01914390					(3,800,000)	-100%
Non-Dept/Non-Dept Activities-01917090	17,334,997	11,573,941	9,525,576	14,996,928	(1,183,283)	-
Non-Dept/Health Insurance Reimb-01918090	3,872,696	3,800,000	3,029,870	3,800,000	3,800,000	-
TOTAL USES BY ORG CODE	21,362,087	16,180,212	13,055,880	19,142,928	(1,643,554)	-10%

FY2019-20 Budget

Marina Operations-89

Summary

TOTAL BUDGET - HISTORICAL COMPARISON

	FY2017-18 Actual	FY2018-19 Adjusted	FY2018-19 Actual Thru Mar -2019	FY2019-20 Budget	\$ Chg From FY18-19	% Chg From FY18-19
SOURCES BY FUND (INCLUDES REVENUE AND/OR FUND BALANCE)						
Marina Operations-4005	293,593	293,593	271,900	293,593	-	0%
TOTAL SOURCES	293,593	293,593	271,900	293,593	0	0%

USES BY TYPE

Salaries					-	-
Benefits					-	-
Professional Services					-	-
Other Operating Expenses					-	-
Utilities					-	-
Equipment & Contract Services					-	-
Provision for Insurance Loss					-	-
Cost Pool					-	-
Asset/Capital Outlay					-	-
Debt Service Expenditure	206,815	206,815	206,815.00	206,815	-	0%
Operating Transfers Out	86,778	86,778	65,085.00	86,778	-	0%
TOTAL USES BY TYPE	293,593	293,593	271,900	293,593	0	0%

USES BY ORG CODE

Marina Operations-40591082	293,593	293,593	271,900	293,593	-	0%
TOTAL USES BY ORG CODE	293,593	293,593	271,900	293,593	-	0%

FY2019-20 Budget

Summary of Debt Obligations

The City of Richmond utilizes debt instruments in the form of loans payable for improvements such as construction and lighting upgrades, capital leases mostly to finance vehicles and other major equipment, and bonds payable including lease revenue and pension obligation bonds. Debt service (principal, interest and fees) is budgeted annually according to the payment schedule of each outstanding debt.

Typically, debt instruments are long-term in nature. Government debt instruments are costly to place, with legal expenses, underwriting costs, and administrative expenses all necessary to properly document and raise capital. However, long-term debt can fund major capital improvements and other long-term liabilities (i.e. pension liabilities) while spreading repayment out over long periods of time. Because costs of issuance are usually added onto the net amount of money actually required, the use of long-term debt is neither cost effective nor practical in every circumstance. Tax-exempt long-term borrowing is confined to capital improvements that cannot be funded from current revenues, and it cannot be used to pay for operational costs.

The City's long-term debt obligation schedule is contained on the following pages.

**City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043**

Mode	Acct String	Revenue Pledge	Revenue Source	Description	NOTES	Original Amount	Interest Rate	Date of Maturity	Beginning Balance as of 7/1/2018
Loans Payable									
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21 <i>Finance Marina construction projects.</i>		1,354,486.74	4.50%	8/1/2034	503,001.69
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22 <i>Finance Marina construction projects.</i>		2,164,228.52	4.50%	8/1/2039	1,621,199.50
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81 <i>Finance Marina Transit Dock Loan.</i>		79,810.73	4.50%	8/1/2042	62,690.19
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117 <i>Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction</i>		704,778.31	4.50%	8/1/2031	429,416.52
Fixed	01292831-400751 01292831-400752	General Fund	Energy Savings	California Energy Commission Loan #1 <i>Replace streetlights with new LED lights</i>		621,558.00	3%	12/22/2025	404,693.24
Fixed	01292831-400751 01292831-400752	General Fund	Energy Savings	California Energy Commission Loan #2 <i>Replace streetlights with new LED lights</i>		1,239,036.22	1%	6/22/2030	1,011,195.89
Variable	01911190-400751 01911190-400752			CalTrans Home Loan <i>Finance purchase of 43 homes in 1991</i>		1,467,160.00	0.3404%	12/1/2034	428,877.62
Capital Leases									
Fixed	11233731-400671 11233731-400672	General Fund	General Fund/ Assessment District	Holman Capital Corporation Lease #3 <i>Hilltop Directional Signs</i>		502,500.00	3.35%	6/26/2019	71,139.99
Fixed	01191021-400671 01191021-400672	General Fund	General Fund	Holman Capital Corporation #4 <i>West Contra Costa Family Justice Center</i>		2,000,000.00	3.17%	1/14/2023	1,058,324.33
Fixed	01202022-400671 01202022-400672	General Fund	General Fund	Holman Capital Corporation #5 <i>New Fire Trucks</i>		2,687,645.00	3.91%	5/17/2028	2,687,645.00
Fixed	01232831-400671 01232831-400672	General Fund	Energy Savings	BancAmerica Merrill Lynch <i>Finance the purchase of streetlights from PG&E and associated upgrades</i>		4,641,936.00	2.55%	10/23/2026	3,467,167.79
Fixed	30211090-40751 30211090-400752 30211090-400755	PTORs	PTORs	Bonds Payable Pension Obligation Bonds 99A <i>Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.</i>		36,280,000.00	6.37% - 7.62%	8/01/2029	6,490,000.00
Fixed	30111090-400751 30111090-400751 30111090-400752 30111090-400755 30111090-400759 30111090-400760	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	CABs	229,716,000.00	5.935% - 6.055%	8/1/2034	181,713,000.00
Variable	40322431-400751 40322431-400752 40322431-400755 40322431-400759 40322431-400760 40322431-400757 40322431-400770	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A <i>Fund Wastewater Capital Projects.</i>		33,015,000.00	3.897%	8/1/2038	32,875,000.00
Fixed	40181080-400751 40181080-400752 40181080-400755	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A <i>Finance Improvements needed for Honda Port of Entry</i>		26,830,000.00	6.25% - 8.5%	7/1/2024	26,830,000.00
Fixed	40181080-400751 40181080-400752 40181080-400755	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B <i>Finance Improvements needed for Honda Port of Entry</i>		20,280,000.00	6.25% - 8.5%	7/1/2019	6,920,000.00

**City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043**

Mode	Acct String	Revenue Pledge	Revenue Source	Description	NOTES	Original Amount	Interest Rate	Date of Maturity	Beginning Balance as of 7/1/2018
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	BABs	41,125,000.00	3.757% - 6.461%	8/1/2040	40,010,000.00
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	ARRA	1,052,526.16	6.790%	6/15/2026	622,148.89
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	ARRA	1,316,000.00	6.50%	12/15/2025	744,414.27
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>		89,795,000.00	3.5% - 5.875%	8/1/2037	81,585,000.00
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>		28,390,000.00	5.25%	11/1/2037	28,390,000.00
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>		33,530,000.00	2.0% - 5.25%	8/1/2047	33,530,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>		22,510,000.00	5%	8/1/2049	-
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>		66,075,000.00	5%	8/1/2040	-
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>		4,500,000.00	4.1% - 5.4%	10/1/2028	2,535,000.00
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>		5,640,000.00	1.25% - 4.0%	9/2/2019	1,530,000.00
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>		7,895,000.00	3%	9/2/2030	7,435,000.00
TOTAL ALL DEBT (CITY)						<u>665,412,665.68</u>			<u>462,954,914.92</u>

**City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043**

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2018-19	TOTAL	Ending Balance as of 6/30/2019	FY2019-20	TOTAL	Ending Balance as of 6/30/2020
Loans Payable										
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	PRINCIPAL	20,332.92	482,668.77	21,247.91		461,420.86
	40591082-400752			Finance Marina construction projects.	INTEREST	22,635.08		21,720.09		
						42,968.00			42,968.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	PRINCIPAL	44,657.02	1,576,542.48	46,666.59		1,529,875.89
	40591082-400752			Finance Marina construction projects.	INTEREST	72,953.98		70,944.41		
						117,611.00			117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	PRINCIPAL	1,407.94	61,282.25	1,471.30		59,810.95
	40591082-400752			Finance Marina Transit Dock Loan.	INTEREST	2,821.06		2,757.70		
						4,229.00			4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	PRINCIPAL	22,683.26	406,733.26	23,704.00		383,029.26
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	INTEREST	19,323.74		18,303.00		
						42,007.00			42,007.00	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	PRINCIPAL	48,887.21	355,806.03	50,337.64		305,468.39
	01292831-400752			Replace streetlights with new LED lights	INTEREST	11,778.11		10,327.68		
						60,665.32			60,665.32	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	PRINCIPAL	79,724.40	931,471.49	80,499.22		850,972.27
	01292831-400752			Replace streetlights with new LED lights	INTEREST	9,913.76		9,138.94		
						89,638.16			89,638.16	
Variable	01911190-400751			CalTrans Home Loan	PRINCIPAL	24,000.00	404,877.62	24,200.00		380,677.62
	01911190-400752			Finance purchase of 43 homes in 1991	INTEREST	1,900.00		1,850.00		
						25,900.00			26,050.00	
Capital Leases										
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	PRINCIPAL	71,139.99	-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	INTEREST	1,601.67		-		
						72,741.66			-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	PRINCIPAL	204,217.20	854,107.13	210,742.18		643,364.95
	01191021-400672			West Contra Costa Family Justice Center	INTEREST	31,943.18		25,418.20		
						236,160.38			236,160.38	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	PRINCIPAL	224,191.97	2,463,453.03	233,087.25		2,230,365.78
	01202022-400672			New Fire Trucks	INTEREST	101,826.35		92,931.07		
						326,018.32			326,018.32	
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	PRINCIPAL	352,158.04	3,115,009.75	370,787.80		2,744,221.95
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	INTEREST	86,211.74		77,114.58		
						438,369.78			447,902.38	
Bonds Payable										
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	PRINCIPAL	1,375,000.00	5,115,000.00	885,000.00		4,230,000.00
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman	INTEREST	440,967.00		355,426.00		
	30211090-400755			Pension Fund.	BOND ADMIN FEES	4,700.00		4,700.00		
						1,820,667.00			1,245,126.00	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	PRINCIPAL	7,720,000.00	173,993,000.00	8,366,000.00		165,627,000.00
	30111090-400751				2023 CABS MATURITY	-		-		
	30111090-400752				INTEREST	3,410,559.60		2,092,100.00		
	30111090-400755				BOND ADMIN FEES	4,000.00		4,000.00		
	30111090-400759				SWAP PMT TO C-PARTY	4,000,000.00		3,100,000.00		
	30111090-400760				SWAP PMT FROM C-PARTY	(260,000.00)		(300,000.00)		
						14,874,559.60			13,262,100.00	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	PRINCIPAL	20,000.00	32,855,000.00	20,000.00		32,835,000.00
	40322431-400752			Fund Wastewater Capital Projects.	INTEREST	1,280,749.06		1,279,969.66		
	40322431-400755				BOND ADMIN FEES	7,200.00		3,500.00		
	40322431-400759				SWAP PYMT TO C-PARTY	1,500,000.00		1,257,172.20		
	40322431-400760				SWAP PYMT FROM C-PARTY	(145,000.00)		(300,000.00)		
	40322431-400757				REMARKETING FEES	28,000.00		35,000.00		
	40322431-400770				LETTER OF CREDIT FEES	220,000.00		408,000.00		
						2,910,949.06			2,703,641.86	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	PRINCIPAL	0.00	26,830,000.00	0.00		26,830,000.00
	40181080-400752			Finance Improvements needed for Honda Port of Entry	INTEREST	1,676,875.00		1,676,875.00		
	40181080-400755				BOND ADMIN FEES	4,500.00		2,500.00		
						1,681,375.00			1,679,375.00	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	PRINCIPAL	3,320,000.00	3,600,000.00	3,600,000.00		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	INTEREST	441,418.75		151,031.25		
	40181080-400755				BOND ADMIN FEES	4,000.00		2,500.00		
						3,765,418.75			3,753,531.25	

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description		FY2018-19	TOTAL	Ending Balance as of 6/30/2019	FY2019-20	TOTAL	Ending Balance as of 6/30/2020
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	PRINCIPAL INTEREST INTEREST SUBSIDY ADMIN FEES	1,145,000.00 2,397,358.56 (800,000.00) 7,200.00		38,865,000.00	1,175,000.00 2,347,246.91 (780,000.00) 4,000.00		37,690,000.00
							2,749,558.56			2,746,246.91	
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	PRINCIPAL INTEREST INTEREST SUBSIDY	70,591.16 41,053.74 (22,844.00)		551,557.73	72,531.45 36,227.89 (18,900.00)		479,026.28
							88,800.90			89,859.34	
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	PRINCIPAL INTEREST INTEREST SUBSIDY	88,203.33 46,966.32 (19,668.09)		656,210.94	91,384.78 41,181.87 (16,200.00)		564,826.16
							115,501.56			116,366.65	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	PRINCIPAL INTEREST BOND ADMIN FEES	2,080,000.00 4,627,237.50 6,000.00		79,505,000.00	2,190,000.00 4,523,087.50 3,000.00		77,315,000.00
							6,713,237.50			6,716,087.50	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	PRINCIPAL INTEREST BOND ADMIN FEES	0.00 1,343,375.00 10,500.00		28,390,000.00	235,000.00 1,337,206.25 4,500.00		28,155,000.00
							1,353,875.00			1,576,706.25	
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	PRINCIPAL INTEREST BOND ADMIN FEES	1,220,000.00 1,650,950.00 7,200.00		32,310,000.00	1,255,000.00 1,613,650.00 3,500.00		31,055,000.00
							2,878,150.00			2,872,150.00	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	PRINCIPAL INTEREST COST OF ISSUANCE BOND ADMIN FEES	- - 159,259.67 -		22,510,000.00	- 581,634.72 - 3,000.00		22,510,000.00
							159,259.67			584,634.72	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	PRINCIPAL INTEREST COST OF ISSUANCE BOND ADMIN FEES	- - 313,536.35 -		66,075,000.00	- 1,819,646.53 - 3,000.00		66,075,000.00
							313,536.35			1,822,646.53	
				<u>Reassessments</u>							
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	PRINCIPAL INTEREST BOND ADMIN FEES	175,000.00 132,033.75 12,000.00		2,360,000.00	185,000.00 122,445.00 11,000.00		2,175,000.00
							319,033.75			318,445.00	
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	PRINCIPAL INTEREST BOND ADMIN FEES	750,000.00 45,262.50 10,000.00		780,000.00	780,000.00 15,600.00 14,000.00		-
							805,262.50			809,600.00	
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	PRINCIPAL INTEREST BOND ADMIN FEES	485,000.00 184,128.00 15,000.00		6,950,000.00	500,000.00 171,520.00 12,000.00		6,450,000.00
							684,128.00			683,520.00	
TOTAL ALL DEBT (CITY)						42,689,621.82	42,689,621.82	531,515,051.71	42,373,286.57	42,373,286.57	511,118,639.50

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2020-21	TOTAL	Ending Balance as of 6/30/2021	FY2021-22	TOTAL	Ending Balance as of 6/30/2022	FY2022-23	TOTAL
Loans Payable												
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	22,204.06		439,216.80	23,203.24		416,013.56	24,247.39	
	40591082-400752			Finance Marina construction projects.	20,763.94			19,764.76			18,720.61	
						42,968.00			42,968.00			42,968.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	48,766.58		1,481,109.31	50,961.08		1,430,148.23	53,254.33	
	40591082-400752			Finance Marina construction projects.	68,844.42			66,649.92			64,356.67	
						117,611.00			117,611.00			117,611.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	1,537.51		58,273.44	1,606.70		56,666.74	1,679.00	
	40591082-400752			Finance Marina Transit Dock Loan.	2,691.49			2,622.30			2,550.00	
						4,229.00			4,229.00			4,229.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	24,770.68		358,258.58	25,885.36		332,373.22	27,050.21	
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	17,236.32			16,121.64			14,956.79	
						42,007.00			42,007.00			42,007.00
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	51,886.28		253,582.11	53,454.55		200,127.56	55,070.21	
	01292831-400752			Replace streetlights with new LED lights	8,779.04			7,210.77			5,595.11	
						60,665.32			60,665.32			60,665.32
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	81,330.64		769,641.63	82,145.99		687,495.64	82,969.49	
	01292831-400752			Replace streetlights with new LED lights	8,307.52			7,492.17			6,668.67	
						89,638.16			89,638.16			89,638.16
Variable	01911190-400751			CalTrans Home Loan	24,400.00		356,277.62	24,600.00		331,677.62	24,800.00	
	01911190-400752			Finance purchase of 43 homes in 1991	1,800.00			1,750.00			1,700.00	
						26,200.00			26,350.00			26,500.00
Capital Leases												
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-	
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-	
						-			-			-
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	217,475.66		425,889.29	224,424.26		201,465.03	201,465.03	
	01191021-400672			West Contra Costa Family Justice Center	18,684.72			11,736.12			4,565.49	
						236,160.38			236,160.38			206,030.52
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	242,335.46		1,988,030.32	251,950.60		1,736,079.72	261,947.26	
	01202022-400672			New Fire Trucks	83,682.86			74,067.72			64,071.06	
						326,018.32			326,018.32			326,018.32
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	390,183.40		2,354,038.55	410,373.17		1,943,665.38	431,386.34	
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	67,537.56			57,460.93			46,864.28	
						457,720.96			467,834.10			478,250.62
Bonds Payable												
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	795,000.00		3,435,000.00	710,000.00		2,725,000.00	620,000.00	
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman	291,838.00			234,696.00			184,023.00	
	30211090-400755			Pension Fund.	4,700.00			4,700.00			4,700.00	
						1,091,538.00			949,396.00			808,723.00
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	9,458,000.00		156,169,000.00	10,302,000.00		145,867,000.00	11,593,000.00	
	30111090-400751				-			-			-	
	30111090-400752				2,173,818.36			1,456,146.44			654,606.26	
	30111090-400755				4,000.00			4,000.00			4,000.00	
	30111090-400759				4,000,000.00			4,000,000.00			4,000,000.00	
	30111090-400760				(260,000.00)			(260,000.00)			(260,000.00)	
						15,375,818.36			15,502,146.44			15,991,606.26
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	20,000.00		32,815,000.00	20,000.00		32,795,000.00	25,000.00	
	40322431-400752			Fund Wastewater Capital Projects.	1,279,190.26			1,278,410.86			1,277,534.03	
	40322431-400755				7,200.00			7,200.00			7,200.00	
	40322431-400759				1,500,000.00			1,500,000.00			1,500,000.00	
	40322431-400760				(145,000.00)			(145,000.00)			(145,000.00)	
	40322431-400757				28,000.00			28,000.00			28,000.00	
	40322431-400770				220,000.00			220,000.00			220,000.00	
						2,909,390.26			2,908,610.86			2,912,734.03
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	3,905,000.00		22,925,000.00	4,150,000.00		18,775,000.00	4,405,000.00	
	40181080-400752			Finance Improvements needed for Honda Port of Entry	1,554,843.75			1,303,125.00			1,035,781.25	
	40181080-400755				4,500.00			4,500.00			4,500.00	
						5,464,343.75			5,457,625.00			5,445,281.25
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-	
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-	
	40181080-400755				-			-			-	

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2020-21	TOTAL	Ending Balance as of 6/30/2021	FY2021-22	TOTAL	Ending Balance as of 6/30/2022	FY2022-23	TOTAL
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	1,210,000.00 2,293,638.46 (770,000.00) 7,200.00	2,740,838.46	36,480,000.00	1,245,000.00 2,232,267.11 (750,000.00) 7,200.00	2,734,467.11	35,235,000.00	1,285,000.00 2,164,033.01 (730,000.00) 7,200.00	2,726,233.01
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	74,525.07 31,269.39 (17,399.58)	88,394.88	404,501.21	76,573.49 26,174.61 (14,565.63)	88,182.47	327,927.72	78,678.22 20,939.79 (11,651.76)	87,966.25
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	94,680.98 35,188.76 (14,736.00)	115,133.74	470,145.18	98,096.07 28,979.50 (12,135.75)	114,939.82	372,049.11	101,634.35 22,546.27 (9,441.70)	114,738.92
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	2,315,000.00 4,410,462.50 6,000.00	6,731,462.50	75,000,000.00	2,445,000.00 4,291,462.50 6,000.00	6,742,462.50	72,555,000.00	2,580,000.00 4,156,162.50 6,000.00	6,742,162.50
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	1,015,000.00 1,304,393.75 10,500.00	2,329,893.75	27,140,000.00	1,080,000.00 1,248,050.00 10,500.00	2,338,550.00	26,060,000.00	1,165,000.00 1,186,312.50 10,500.00	2,361,812.50
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	1,305,000.00 1,562,450.00 7,200.00	2,874,650.00	29,750,000.00	1,365,000.00 1,502,225.00 10,000.00	2,877,225.00	28,385,000.00	1,430,000.00 1,432,350.00 7,200.00	2,869,550.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	- 973,900.00 - 2,700.00	976,600.00	22,510,000.00	- 973,900.00 - 2,400.00	976,300.00	22,510,000.00	- 973,900.00 - 2,100.00	976,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	- 3,046,850.00 - 2,700.00	3,049,550.00	66,075,000.00	1,115,000.00 3,018,975.00 - 2,400.00	4,136,375.00	64,960,000.00	1,170,000.00 2,961,850.00 - 2,100.00	4,133,950.00
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	195,000.00 112,185.00 12,000.00	319,185.00	1,980,000.00	205,000.00 101,385.00 12,000.00	318,385.00	1,775,000.00	215,000.00 90,045.00 12,000.00	317,045.00
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	- - -	-	-	- - -	-	-	- - -	-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	510,000.00 158,592.00 15,000.00	683,592.00	5,940,000.00	520,000.00 145,408.00 15,000.00	680,408.00	5,420,000.00	535,000.00 131,904.00 15,000.00	681,904.00
TOTAL ALL DEBT (CITY)					46,153,608.84	46,153,608.84	489,138,747.24	47,238,554.48	47,238,554.48	464,681,675.97	47,563,624.66	47,563,624.66

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2023	FY2023-24	TOTAL	Ending Balance as of 6/30/2024	FY2024-25	TOTAL	Ending Balance as of 6/30/2025	FY2025-26	TOTAL
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	391,766.17	25,338.52		366,427.65	26,478.76		339,948.89	27,670.30	
	40591082-400752			Finance Marina construction projects.		17,629.48			16,489.24			15,297.70	
							42,968.00			42,968.00			42,968.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	1,376,893.90	55,650.77		1,321,243.13	58,155.06		1,263,088.07	60,772.04	
	40591082-400752			Finance Marina construction projects.		61,960.23			59,455.94			56,838.96	
							117,611.00			117,611.00			117,611.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	54,987.74	1,754.55		53,233.19	1,833.51		51,399.68	1,916.01	
	40591082-400752			Finance Marina Transit Dock Loan.		2,474.45			2,395.49			2,312.99	
							4,229.00			4,229.00			4,229.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	305,323.01	28,267.46		277,055.55	29,539.50		247,516.05	30,868.78	
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction		13,739.54			12,467.50			11,138.22	
							42,007.00			42,007.00			42,007.00
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	145,057.35	56,725.10		88,332.25	58,449.22		29,883.03	29,883.06	
	01292831-400752			Replace streetlights with new LED lights		3,940.22			2,216.10			449.47	
							60,665.32			60,665.32			30,332.53
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	604,526.15	83,785.85		520,740.30	84,641.22		436,099.08	85,489.75	
	01292831-400752			Replace streetlights with new LED lights		5,852.31			4,996.94			4,148.41	
							89,638.16			89,638.16			89,638.16
Variable	01911190-400751			CalTrans Home Loan	306,877.62	25,000.00		281,877.62	25,200.00		256,677.62	25,400.00	
	01911190-400752			Finance purchase of 43 homes in 1991		1,650.00			1,600.00			1,550.00	
							26,650.00			26,800.00			26,950.00
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-	-		-	-		-	-	
	11233731-400672		Assessment District	Hilltop Directional Signs		-			-			-	
							-			-			-
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	0.00	-		0.00	-		0.00	-	
	01191021-400672			West Contra Costa Family Justice Center		-			-			-	
							-			-			-
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	1,474,132.46	272,340.57		1,201,791.89	283,146.23		918,645.66	294,380.65	
	01202022-400672			New Fire Trucks		53,677.75			42,872.09			31,637.67	
							326,018.32			326,018.32			326,018.32
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	1,512,279.04	453,253.23		1,059,025.81	476,005.18		583,020.63	499,674.60	
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades		35,726.42			24,025.37			11,738.36	
							488,979.65			500,030.55			511,412.96
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	2,105,000.00	540,000.00		1,565,000.00	455,000.00		1,110,000.00	375,000.00	
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.		139,827.00			101,918.00			70,295.00	
	30211090-400755					4,700.00			4,700.00			4,700.00	
							684,527.00			561,618.00			449,995.00
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	134,274,000.00	8,462,999.50		214,532,827.50	6,466,000.00		208,066,827.50	6,687,000.00	
	30111090-400751					88,721,827.00			-			-	
	30111090-400752					6,939,064.80			8,901,467.55			8,421,992.04	
	30111090-400755					6,000.00			4,000.00			4,000.00	
	30111090-400759					4,000,000.00			4,000,000.00			4,000,000.00	
	30111090-400760					(260,000.00)			(260,000.00)			(260,000.00)	
							19,148,064.30			19,111,467.55			18,852,992.04
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	32,770,000.00	1,640,000.00		31,130,000.00	1,705,000.00		29,425,000.00	1,770,000.00	
	40322431-400752			Fund Wastewater Capital Projects.		1,245,091.50			1,179,914.18			1,112,203.81	
	40322431-400755					7,200.00			7,200.00			7,200.00	
	40322431-400759					1,500,000.00			1,500,000.00			1,500,000.00	
	40322431-400760					(145,000.00)			(145,000.00)			(145,000.00)	
	40322431-400757					28,000.00			28,000.00			28,000.00	
	40322431-400770					220,000.00			220,000.00			220,000.00	
							4,495,291.50			4,495,114.18			4,492,403.81
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	14,370,000.00	4,685,000.00		9,685,000.00	9,685,000.00		-	-	
	40181080-400752			Finance Improvements needed for Honda Port of Entry		751,718.75			302,656.25			-	
	40181080-400755					4,500.00			4,500.00			-	
							5,441,218.75			9,992,156.25			-
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-	-		-	-		-	-	
	40181080-400752			Finance Improvements needed for Honda Port of Entry		-			-			-	
	40181080-400755					-			-			-	

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2023	FY2023-24	TOTAL	Ending Balance as of 6/30/2024	FY2024-25	TOTAL	Ending Balance as of 6/30/2025	FY2025-26	TOTAL
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	33,950,000.00	1,330,000.00 2,093,506.46 (710,000.00) 7,200.00		32,620,000.00	1,380,000.00 2,020,417.76 (690,000.00) 7,200.00		31,240,000.00	1,425,000.00 1,944,766.91 (660,000.00) 7,200.00	
							2,720,706.46			2,717,617.76			2,716,966.91
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	249,249.50	80,840.79 15,561.07 (8,658.82)		168,408.71	83,062.80 10,034.52 (5,583.62)		85,345.91	85,345.90 4,356.06 (2,423.89)	
							87,743.04			87,513.70			87,278.07
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	270,414.76	105,300.26 15,880.99 (6,650.48)		165,114.50	109,098.39 8,975.30 (3,758.58)		56,016.11	56,016.11 1,820.52 (762.38)	
							114,530.77			114,315.11			57,074.25
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	69,975,000.00	2,740,000.00 4,003,212.50 6,000.00		67,235,000.00	2,915,000.00 3,840,631.25 6,000.00		64,320,000.00	3,100,000.00 3,667,700.00 6,000.00	
							6,749,212.50			6,761,631.25			6,773,700.00
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	24,895,000.00	1,255,000.00 1,119,762.50 10,500.00		23,640,000.00	1,365,000.00 1,047,712.50 10,500.00		22,275,000.00	1,445,000.00 970,437.50 10,500.00	
							2,385,262.50			2,423,212.50			2,425,937.50
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	26,955,000.00	0.00 1,396,600.00 7,200.00		26,955,000.00	0.00 1,396,600.00 7,200.00		26,955,000.00	0.00 1,396,600.00 7,200.00	
							1,403,800.00			1,403,800.00			1,403,800.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	22,510,000.00	- 973,900.00 - 2,000.00		22,510,000.00	- 973,900.00 - 1,800.00		22,510,000.00	- 973,900.00 - 1,700.00	
							975,900.00			975,700.00			975,600.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	63,790,000.00	2,815,000.00 2,862,225.00 - 2,000.00		60,975,000.00	2,930,000.00 2,718,600.00 - 1,800.00		58,045,000.00	3,050,000.00 2,569,100.00 - 1,700.00	
							5,679,225.00			5,650,400.00			5,620,800.00
				<u>Reassessments</u>									
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	1,560,000.00	225,000.00 78,165.00 12,000.00		1,335,000.00	240,000.00 67,610.00 12,000.00		1,095,000.00	255,000.00 52,265.00 12,000.00	
							315,165.00			319,610.00			319,265.00
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	-	- - -		-	- - -		-	- - -	
							-			-			-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	4,885,000.00	550,000.00 118,016.00 15,000.00		4,335,000.00	565,000.00 103,744.00 15,000.00		3,770,000.00	595,000.00 88,896.00 15,000.00	
							683,016.00			683,744.00			698,896.00
TOTAL ALL DEBT (CITY)					438,338,741.53	52,082,429.27	52,082,429.27	501,654,650.45	56,507,867.65	56,507,867.65	472,739,519.34	46,065,875.55	46,065,875.55

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2026	FY2026-27	TOTAL	Ending Balance as of 6/30/2027	FY2027-28	TOTAL	Ending Balance as of 6/30/2028	FY2028-29	TOTAL
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	312,278.59	28,915.46		283,363.13	30,216.66		253,146.47	31,576.41	
	40591082-400752			Finance Marina construction projects.		14,052.54			12,751.34			11,391.59	
							42,968.00			42,968.00			42,968.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	1,202,316.03	63,506.78		1,138,809.25	66,364.58		1,072,444.67	69,350.99	
	40591082-400752			Finance Marina construction projects.		54,104.22			51,246.42			48,260.01	
							117,611.00			117,611.00			117,611.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	49,483.67	2,002.23		47,481.44	2,092.34		45,389.10	2,186.49	
	40591082-400752			Finance Marina Transit Dock Loan.		2,226.77			2,136.66			2,042.51	
							4,229.00			4,229.00			4,229.00
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	216,647.27	32,257.87		184,389.40	33,709.48		150,679.92	35,226.40	
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction		9,749.13			8,297.52			6,780.60	
							42,007.00			42,007.00			42,007.00
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	(0.03)	-		-	-		-	-	
	01292831-400752			Replace streetlights with new LED lights		-			-			-	
							-		-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	350,609.33	86,346.78		264,262.55	87,206.36		177,056.19	88,086.65	
	01292831-400752			Replace streetlights with new LED lights		3,291.38			2,431.80			1,551.51	
							89,638.16			89,638.16			89,638.16
Variable	01911190-400751			CalTrans Home Loan	231,277.62	25,600.00		205,677.62	25,800.00		179,877.62	26,000.00	
	01911190-400752			Finance purchase of 43 homes in 1991		1,500.00			1,450.00			1,400.00	
							27,100.00			27,250.00			27,400.00
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-	-		-	-		-	-	
	11233731-400672		Assessment District	Hilltop Directional Signs		-			-			-	
							-		-			-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	0.00	-		0.00	-		0.00	-	
	01191021-400672			West Contra Costa Family Justice Center		-			-			-	
							-		-			-	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	624,265.01	306,060.80		318,204.21	318,204.21		-	-	
	01202022-400672			New Fire Trucks		19,957.52			8,714.11			-	
							326,018.32			326,918.32			-
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	83,346.03	83,346.03		0.00	-		0.00	-	
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades		1,062.66			-			-	
							84,408.69			0.00			0.00
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	735,000.00	295,000.00		440,000.00	220,000.00		220,000.00	145,000.00	
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.		44,768.00			25,146.00			11,240.00	
	30211090-400755					4,700.00			4,700.00			4,700.00	
							344,468.00			249,846.00			160,940.00
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	201,379,827.50	8,162,000.00		193,217,827.50	8,580,000.00		184,637,827.50	10,080,000.00	
	30111090-400751					-			-			-	
	30111090-400752					7,858,540.07			7,245,761.42			6,544,089.92	
	30111090-400755					4,000.00			4,000.00			4,000.00	
	30111090-400759					4,000,000.00			4,000,000.00			4,000,000.00	
	30111090-400760					(260,000.00)			(260,000.00)			(260,000.00)	
							19,764,540.07			19,569,761.42			20,368,089.92
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	27,655,000.00	1,840,000.00		25,815,000.00	1,915,000.00		23,900,000.00	1,990,000.00	
	40322431-400752			Fund Wastewater Capital Projects.		1,041,862.96			968,696.78			892,607.85	
	40322431-400755					7,200.00			7,200.00			7,200.00	
	40322431-400759					1,500,000.00			1,500,000.00			1,500,000.00	
	40322431-400760					(145,000.00)			(145,000.00)			(145,000.00)	
	40322431-400757					28,000.00			28,000.00			28,000.00	
	40322431-400770					220,000.00			220,000.00			220,000.00	
							4,492,062.96			4,493,896.78			4,492,807.85
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-	-		-	-		-	-	
	40181080-400752			Finance Improvements needed for Honda Port of Entry		-			-			-	
	40181080-400755					-			-			-	
							-		-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-	-		-	-		-	-	
	40181080-400752			Finance Improvements needed for Honda Port of Entry		-			-			-	
	40181080-400755					-			-			-	

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2026	FY2026-27	TOTAL	Ending Balance as of 6/30/2027	FY2027-28	TOTAL	Ending Balance as of 6/30/2028	FY2028-29	TOTAL
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	29,815,000.00	1,475,000.00 1,860,528.53 (640,000.00) 7,200.00		28,340,000.00	1,535,000.00 1,767,052.98 (620,000.00) 7,200.00		26,805,000.00	1,600,000.00 1,669,695.56 (600,000.00) 7,200.00	
							2,702,728.53			2,689,252.98			2,676,895.56
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	0.01	- - -		-	- - -		-	- - -	
							-			-			-
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	-	- - -		-	- - -		-	- - -	
							-			-			-
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	61,220,000.00	3,295,000.00 3,483,843.75 6,000.00		57,925,000.00	3,500,000.00 3,288,487.50 6,000.00		54,425,000.00	3,725,000.00 3,080,768.75 6,000.00	
							6,784,843.75			6,794,487.50			6,811,768.75
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	20,830,000.00	1,510,000.00 889,175.00 10,500.00		19,320,000.00	1,595,000.00 803,787.50 10,500.00		17,725,000.00	1,665,000.00 714,137.50 10,500.00	
							2,409,675.00			2,409,287.50			2,389,637.50
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	26,955,000.00	0.00 1,396,600.00 7,200.00		26,955,000.00	0.00 1,396,600.00 7,200.00		26,955,000.00	0.00 1,396,600.00 7,200.00	
							1,403,800.00			1,403,800.00			1,403,800.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	22,510,000.00	- 973,900.00 - 1,600.00		22,510,000.00	- 973,900.00 - 1,500.00		22,510,000.00	- 973,900.00 - 1,400.00	
							975,500.00			975,400.00			975,300.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	54,995,000.00	3,175,000.00 2,413,475.00 - 1,600.00		51,820,000.00	3,315,000.00 2,251,225.00 - 1,500.00		48,505,000.00	3,455,000.00 2,081,975.00 - 1,400.00	
							5,590,075.00			5,567,725.00			5,538,375.00
				<u>Reassessments</u>									
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	840,000.00	265,000.00 38,205.00 12,000.00		575,000.00	280,000.00 23,490.00 12,000.00		295,000.00	295,000.00 7,965.00 12,000.00	
							315,205.00			315,490.00			314,965.00
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	-	- - -		-	- - -		-	- - -	
							-			-			-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	3,175,000.00	615,000.00 73,408.00 15,000.00		2,560,000.00	620,000.00 57,600.00 15,000.00		1,940,000.00	645,000.00 41,408.00 15,000.00	
							703,408.00			692,600.00			701,408.00
TOTAL ALL DEBT (CITY)					452,867,772.44	46,220,286.48	46,220,286.48	431,636,651.97	45,812,168.66	45,812,168.66	409,543,275.00	46,157,840.74	46,157,840.74

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2029	FY2029-30	TOTAL	Ending Balance as of 6/30/2030
Loans Payable								
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	221,570.06	32,997.35		188,572.71
	40591082-400752			Finance Marina construction projects.		9,970.65		
							42,968.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	1,003,093.68	72,471.78		930,621.90
	40591082-400752			Finance Marina construction projects.		45,139.22		
							117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	43,202.61	2,284.88		40,917.73
	40591082-400752			Finance Marina Transit Dock Loan.		1,944.12		
							4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	115,453.52	36,811.59		78,641.93
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction		5,195.41		
							42,007.00	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-	-		-
	01292831-400752			Replace streetlights with new LED lights		-		
							-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	88,969.54	88,969.54		0.00
	01292831-400752			Replace streetlights with new LED lights		668.44		
							89,637.98	
Variable	01911190-400751			CalTrans Home Loan	153,877.62	26,200.00		127,677.62
	01911190-400752			Finance purchase of 43 homes in 1991		1,350.00		
							27,550.00	
Capital Leases								
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs		-		
							-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center		-		
							-	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-	-		-
	01202022-400672			New Fire Trucks		-		
							-	
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades		-		
							0.00	
Bonds Payable								
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	75,000.00	75,000.00		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.		2,859.25		
	30211090-400755					4,700.00		
							82,559.25	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	174,557,827.50	10,719,000.00		163,838,827.50
	30111090-400751					-		
	30111090-400752					5,780,656.13		
	30111090-400755					4,000.00		
	30111090-400759					4,000,000.00		
	30111090-400760					(260,000.00)		
							20,243,656.13	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	21,910,000.00	2,070,000.00		19,840,000.00
	40322431-400752			Fund Wastewater Capital Projects.		813,498.75		
	40322431-400755					7,200.00		
	40322431-400759					1,500,000.00		
	40322431-400760					(145,000.00)		
	40322431-400757					28,000.00		
	40322431-400770					220,000.00		
							4,493,698.75	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry		-		
	40181080-400755					-		
							-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry		-		
	40181080-400755					-		

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	Ending Balance as of 6/30/2029	FY2029-30	TOTAL	Ending Balance as of 6/30/2030
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	25,205,000.00	1,665,000.00 1,568,300.98 (580,000.00) 7,200.00	2,660,500.98	23,540,000.00
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	-	- - -	-	-
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	-	- - -	-	-
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	50,700,000.00	3,960,000.00 2,859,825.00 6,000.00	6,825,825.00	46,740,000.00
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	16,060,000.00	1730000.00 620,775.00 10,500.00	2,361,275.00	14,330,000.00
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	26,955,000.00	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	22,510,000.00	- 973,900.00 - 1,300.00	975,200.00	22,510,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	45,050,000.00	3,605,000.00 1,905,475.00 - 1,300.00	5,511,775.00	41,445,000.00
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	-	- - -	-	-
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	-	- - -	-	-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	1,295,000.00	625,000.00 25,152.00 15,000.00	665,152.00	670,000.00
TOTAL ALL DEBT (CITY)					385,722,424.47	45,547,445.09	45,547,445.09	361,046,686.68

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2030-31	TOTAL	Ending Balance as of 6/30/2031	FY2031-32	TOTAL	Ending Balance as of 6/30/2032	FY2032-33	TOTAL	Ending Balance as of 6/30/2033
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	34,482.23		154,090.48	36,033.93		118,056.55	37,655.46		80,401.09
	40591082-400752			Finance Marina construction projects.	8,485.77			6,934.07			5,312.54		
						42,968.00			42,968.00			42,968.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	75,733.01		854,888.89	79,141.00		775,747.89	82,702.34		693,045.55
	40591082-400752			Finance Marina construction projects.	41,877.99			38,470.00			34,908.66		
						117,611.00			117,611.00			117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	2,387.70		38,530.03	2,495.15		36,034.88	2,607.43		33,427.45
	40591082-400752			Finance Marina Transit Dock Loan.	1,841.30			1,733.85			1,621.57		
						4,229.00			4,229.00			4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	38,468.11		40,173.82	40,173.82		-	-		-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	3,538.89			1,807.82			-		
						42,007.00			41,981.64		-		
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-		-		
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-		-		
Variable	01911190-400751			CalTrans Home Loan	26,400.00		101,277.62	26,600.00		74,677.62	26,800.00		47,877.62
	01911190-400752			Finance purchase of 43 homes in 1991	1,300.00			1,250.00			1,900.00		
						27,700.00			27,850.00			28,700.00	
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-		
						-			-		-		
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-		0.00	-		0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center	-			-			-		
						-			-		-		
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-		-	-		-	-		-
	01202022-400672			New Fire Trucks	-			-			-		
						-			-		-		
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-		0.00	-		0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-			-			-		
						0.00			0.00			0.00	
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-		-	-		-	-		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.	-			-			-		
	30211090-400755				-			-			-		
						-			-		-		
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	9,810,000.00		154,028,827.50	14,948,000.00		139,080,827.50	16,620,000.00		122,460,827.50
	30111090-400751				-			-			-		
	30111090-400752				5,054,962.95			4,067,091.90			2,895,687.30		
	30111090-400755				4,000.00			4,000.00			4,000.00		
	30111090-400759				4,000,000.00			4,000,000.00			4,000,000.00		
	30111090-400760				(260,000.00)			(260,000.00)			(260,000.00)		
						18,608,962.95			22,759,091.90			23,259,687.30	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	2,150,000.00		17,690,000.00	2,235,000.00		15,455,000.00	2,325,000.00		13,130,000.00
	40322431-400752			Fund Wastewater Capital Projects.	731,272.05			645,830.33			556,978.73		
	40322431-400755				7,200.00			7,200.00			7,200.00		
	40322431-400759				1,500,000.00			1,500,000.00			1,500,000.00		
	40322431-400760				(145,000.00)			(145,000.00)			(145,000.00)		
	40322431-400757				28,000.00			28,000.00			28,000.00		
	40322431-400770				220,000.00			220,000.00			220,000.00		
						4,491,472.05			4,491,030.33			4,492,178.73	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		
						-			-		-		
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2030-31	TOTAL	Ending Balance as of 6/30/2031	FY2031-32	TOTAL	Ending Balance as of 6/30/2032	FY2032-33	TOTAL	Ending Balance as of 6/30/2033
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	1,730,000.00 1,462,869.25 (560,000.00) 7,200.00	2,640,069.25	21,810,000.00	1,800,000.00 1,350,995.10 (540,000.00) 7,200.00	2,618,195.10	20,010,000.00	1,875,000.00 1,232,274.23 (520,000.00) 7,200.00	2,594,474.23	18,135,000.00
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	- - -	-	-	- - -	-	-	- - -	-	-
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	- - -	-	-	- - -	-	-	- - -	-	-
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	4,650,000.00 2,609,381.25 6,000.00	7,265,381.25	42,090,000.00	4,950,000.00 2,327,381.25 6,000.00	7,283,381.25	37,140,000.00	5,265,000.00 2,027,315.63 6,000.00	7,298,315.63	31,875,000.00
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	1770000.00 537,800.00 10,500.00	2,318,300.00	12,560,000.00	1,795,000.00 466,500.00 10,500.00	2,272,000.00	10,765,000.00	1,815,000.00 394,300.00 10,500.00	2,219,800.00	8,950,000.00
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00	0.00 1,396,600.00 10,000.00	1,406,600.00	26,955,000.00	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	3,750,000.00 1,721,600.00 - 1,200.00	5,472,800.00	37,695,000.00	3,905,000.00 1,530,225.00 - 1,200.00	5,436,425.00	33,790,000.00	4,070,000.00 1,330,850.00 - 1,200.00	5,402,050.00	29,720,000.00
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	- - -	-	-	- - -	-	-	- - -	-	-
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	- - -	-	-	- - -	-	-	- - -	-	-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	670,000.00 8,576.00 15,000.00	693,576.00	-	- - -	-	-	- - -	-	-
TOTAL ALL DEBT (CITY)					44,103,976.50	44,103,976.50	336,373,697.86	47,476,463.22	47,476,463.22	306,592,287.89	47,838,913.89	47,838,913.89	274,510,178.12

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2033-34	TOTAL	Ending Balance as of 6/30/2034	FY2034-35	TOTAL	Ending Balance as of 6/30/2035	FY2035-36	TOTAL	Ending Balance as of 6/30/2036
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	39,349.95		41,051.14	41,051.14		-	-		-
	40591082-400752			Finance Marina construction projects.	3,618.05			1,847.30			-		
						42,968.00			42,898.44			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	86,423.95		606,621.60	90,313.03		516,308.57	94,377.11		421,931.46
	40591082-400752			Finance Marina construction projects.	31,187.05			27,297.97			23,233.89		
						117,611.00			117,611.00			117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	2,724.76		30,702.69	2,847.38		27,855.31	2,975.51		24,879.80
	40591082-400752			Finance Marina Transit Dock Loan.	1,504.24			1,381.62			1,253.49		
						4,229.00			4,229.00			4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	-		-	-		-	-		-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	-			-			-		-
					-			-			-		-
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		-
					-			-			-		-
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		-
					-			-			-		-
Variable	01911190-400751			CalTrans Home Loan	27,000.00		20,877.62	20,877.62		-	-		-
	01911190-400752			Finance purchase of 43 homes in 1991	1,900.00			1,900.00			-		-
						28,900.00			22,777.62			-	
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-		-
					-			-			-		-
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-		0.00	-		0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center	-			-			-		-
					-			-			-		-
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-		-	-		-	-		-
	01202022-400672			New Fire Trucks	-			-			-		-
					-			-			-		-
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-		0.00	-		0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-			-			-		-
						0.00			0.00			0.00	
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-		-	-		-	-		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.	-			-			-		-
	30211090-400755				-			-			-		-
					-			-			-		-
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	18,538,000.00		103,922,827.50	17,358,000.00		86,564,827.50	-		86,564,827.50
	30111090-400751				-			-			-		-
	30111090-400752				1,590,057.75			313,745.85			-		-
	30111090-400755				4,000.00			4,000.00			-		-
	30111090-400759				4,000,000.00			4,000,000.00			-		-
	30111090-400760				(260,000.00)			(260,000.00)			-		-
						23,872,057.75			21,415,745.85			-	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	2,420,000.00		10,710,000.00	2,515,000.00		8,195,000.00	2,610,000.00		5,585,000.00
	40322431-400752			Fund Wastewater Capital Projects.	464,522.40			368,363.93			268,503.31		
	40322431-400755				7,200.00			7,200.00			7,200.00		
	40322431-400759				1,500,000.00			1,500,000.00			1,500,000.00		
	40322431-400760				(145,000.00)			(145,000.00)			(145,000.00)		
	40322431-400757				28,000.00			28,000.00			28,000.00		
	40322431-400770				220,000.00			220,000.00			220,000.00		
						4,494,722.40			4,493,563.93			4,488,703.31	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		-
	40181080-400755				-			-			-		-
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		-
	40181080-400755				-			-			-		-

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2033-34	TOTAL	Ending Balance as of 6/30/2034	FY2034-35	TOTAL	Ending Balance as of 6/30/2035	FY2035-36	TOTAL	Ending Balance as of 6/30/2036
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	1,955,000.00 1,108,546.08 (500,000.00) 7,200.00	2,570,746.08	16,180,000.00	2,035,000.00 979,649.13 (480,000.00) 7,200.00	2,541,849.13	14,145,000.00	2,125,000.00 845,260.33 (460,000.00) 7,200.00	2,517,460.33	12,020,000.00
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	- - -	-	-	- - -	-	-	- - -	-	-
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	- - -	-	-	- - -	-	-	- - -	-	-
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	5,605,000.00 1,708,009.38 6,000.00	7,319,009.38	26,270,000.00	5,965,000.00 1,368,140.63 6,000.00	7,339,140.63	20,305,000.00	6,350,000.00 1,006,387.51 6,000.00	7,362,387.51	13,955,000.00
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	1,810,000.00 321,800.00 10,500.00	2,142,300.00	7,140,000.00	1,815,000.00 249,300.00 10,500.00	2,074,800.00	5,325,000.00	1,800,000.00 177,000.00 10,500.00	1,987,500.00	3,525,000.00
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00	0.00 1,396,600.00 7,200.00	1,403,800.00	26,955,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00	- 973,900.00 - 1,200.00	975,100.00	22,510,000.00
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	4,245,000.00 1,122,975.00 - 1,200.00	5,369,175.00	25,475,000.00	4,420,000.00 906,350.00 - 1,200.00	5,327,550.00	21,055,000.00	4,585,000.00 704,150.00 - 1,200.00	5,290,350.00	16,470,000.00
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	- - -	-	-	- - -	-	-	- - -	-	-
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	- - -	-	-	- - -	-	-	- - -	-	-
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	- - -	-	-	- - -	-	-	- - -	-	-
TOTAL ALL DEBT (CITY)					48,340,618.61	48,340,618.61	239,821,029.41	45,759,065.60	45,759,065.60	205,598,991.38	24,147,141.15	24,147,141.15	188,031,638.76

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2036-37	TOTAL	Ending Balance as of 6/30/2037	FY2037-38	TOTAL	Ending Balance as of 6/30/2038	FY2038-39	TOTAL	Ending Balance as of 6/30/2039
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	-		-	-		-	-		-
	40591082-400752			Finance Marina construction projects.	-			-			-		
						-			-			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	98,624.08		323,307.38	103,062.17		220,245.21	107,699.97		112,545.24
	40591082-400752			Finance Marina construction projects.	18,986.92			14,548.83			9,911.03		
						117,611.00			117,611.00			117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	3,109.41		21,770.39	3,249.33		18,521.06	3,395.55		15,125.51
	40591082-400752			Finance Marina Transit Dock Loan.	1,119.59			979.67			833.45		
						4,229.00			4,229.00			4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	-		-	-		-	-		-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Variable	01911190-400751			CalTrans Home Loan	-		-	-		-	-		-
	01911190-400752			Finance purchase of 43 homes in 1991	-			-			-		
						-			-			-	
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-		
						-			-			-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-		0.00	-		0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center	-			-			-		
						-			-			-	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-		-	-		-	-		-
	01202022-400672			New Fire Trucks	-			-			-		
						-			-			-	
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-		0.00	-		0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-			-			-		
						0.00			0.00			0.00	
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-		-	-		-	-		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.	-			-			-		
	30211090-400755				-			-			-		
						-			-			-	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	-		86,564,827.50	-		86,564,827.50	-		86,564,827.50
	30111090-400751				-			-			-		
	30111090-400752				-			-			-		
	30111090-400755				-			-			-		
	30111090-400759				-			-			-		
	30111090-400760				-			-			-		
						-			-			-	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	2,720,000.00		2,865,000.00	2,825,000.00		40,000.00	40,000.00		-
	40322431-400752			Fund Wastewater Capital Projects.	164,648.26			56,603.93			779.40		
	40322431-400755				7,200.00			7,200.00			7,200.00		
	40322431-400759				1,500,000.00			1,500,000.00			1,500,000.00		
	40322431-400760				(145,000.00)			(145,000.00)			(145,000.00)		
	40322431-400757				28,000.00			28,000.00			28,000.00		
	40322431-400770				220,000.00			220,000.00			220,000.00		
						4,494,848.26			4,491,803.93			1,650,979.40	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2036-37	TOTAL	Ending Balance as of 6/30/2037	FY2037-38	TOTAL	Ending Balance as of 6/30/2038	FY2038-39	TOTAL	Ending Balance as of 6/30/2039
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	2,210,000.00 705,218.15 (440,000.00) 7,200.00		9,810,000.00	2,305,000.00 559,361.08 (420,000.00) 7,200.00		7,505,000.00	2,400,000.00 407,366.06 (400,000.00) 7,200.00		5,105,000.00
						2,482,418.15			2,451,561.08			2,414,566.06	
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	- - -		-	- - -		-	- - -		-
						-			-			-	
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	- - -		-	- - -		-	- - -		-
						-			-			-	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	6,760,000.00 621,281.26 6,000.00		7,195,000.00	7,195,000.00 211,353.13 6,000.00		-	- - -		-
						7,387,281.26			7,412,353.13			-	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	1,775,000.00 105,500.00 10,500.00		1,750,000.00	1,750,000.00 35,000.00 10,500.00		-	- - -		-
						1,891,000.00			1,795,500.00			-	
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	0.00 1,396,600.00 10,000.00		26,955,000.00	0.00 1,396,600.00 7,200.00		26,955,000.00	205,000.00 1,391,475.00 7,200.00		26,750,000.00
						1,406,600.00			1,403,800.00			1,603,675.00	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	- 973,900.00 - 1,200.00		22,510,000.00	- 973,900.00 - 1,200.00		22,510,000.00	1,180,000.00 944,400.00 - 1,200.00		21,330,000.00
						975,100.00			975,100.00			2,125,600.00	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>	4,735,000.00 517,750.00 - -		11,735,000.00	4,885,000.00 325,350.00 - 1,200.00		6,850,000.00	2,215,000.00 183,350.00 - 1,200.00		4,635,000.00
						5,252,750.00			5,211,550.00			2,399,550.00	
				<u>Reassessments</u>									
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	- - -		-	- - -		-	- - -		-
						-			-			-	
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	- - -		-	- - -		-	- - -		-
						-			-			-	
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	- - -		-	- - -		-	- - -		-
						-			-			-	
TOTAL ALL DEBT (CITY)					24,011,837.67	24,011,837.67	169,729,905.27	23,863,508.14	23,863,508.14	150,663,593.77	10,316,210.46	10,316,210.46	144,512,498.25

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2039-40	TOTAL	Ending Balance as of 6/30/2040	FY2040-41	TOTAL	Ending Balance as of 6/30/2041	FY2041-42	TOTAL	Ending Balance as of 6/30/2042
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	-		-	-		-	-		-
	40591082-400752			Finance Marina construction projects.	-			-			-		
						-			-			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	112,545.24		-	112,545.24		-	112,545.24		-
	40591082-400752			Finance Marina construction projects.	5,065.76			5,065.76			5,065.76		
						117,611.00			117,611.00			117,611.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	3,548.35		11,577.16	3,708.03		7,869.13	3,874.89		3,994.24
	40591082-400752			Finance Marina Transit Dock Loan.	680.65			520.97			354.11		
						4,229.00			4,229.00			4,229.00	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	-		-	-		-	-		-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Variable	01911190-400751			CalTrans Home Loan	-		-	-		-	-		-
	01911190-400752			Finance purchase of 43 homes in 1991	-			-			-		
						-			-			-	
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-		
						-			-			-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-		0.00	-		0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center	-			-			-		
						-			-			-	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-		-	-		-	-		-
	01202022-400672			New Fire Trucks	-			-			-		
						-			-			-	
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-		0.00	-		0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-			-			-		
						0.00			0.00			0.00	
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-		-	-		-	-		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.	-			-			-		
	30211090-400755				-			-			-		
						-			-			-	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	-		86,564,827.50	-		86,564,827.50	-		86,564,827.50
	30111090-400751				-			-			-		
	30111090-400752				-			-			-		
	30111090-400755				-			-			-		
	30111090-400759				-			-			-		
	30111090-400760				-			-			-		
						-			-			-	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	-		-	-		-	-		-
	40322431-400752			Fund Wastewater Capital Projects.	-			-			-		
	40322431-400755				-			-			-		
	40322431-400759				-			-			-		
	40322431-400760				-			-			-		
	40322431-400757				-			-			-		
	40322431-400770				-			-			-		
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2039-40	TOTAL	Ending Balance as of 6/30/2040	FY2040-41	TOTAL	Ending Balance as of 6/30/2041	FY2041-42	TOTAL	Ending Balance as of 6/30/2042
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B	2,500,000.00		2,605,000.00	2,605,000.00		-	-		-
	40322431-400752			<i>Fund Wastewater Capital Projects.</i>	249,071.56			84,154.53			-		
	40322431-400772				(380,000.00)			(360,000.00)			-		
	40322431-400755				7,200.00			7,200.00			-		
						2,376,271.56			2,336,354.53			-	
Fixed	01292831-400751	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010	-		-	-		-	-		-
	01292831-400752			<i>Fund Energy Efficiency and Streetlight Upgrades</i>	-			-			-		
	01292831-400772				-			-			-		
						-			-			-	
Fixed	01204022-400751	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010	-		-	-		-	-		-
	01204022-400752			<i>Fund Improvements to Various City Facilities</i>	-			-			-		
	01204022-400772				-			-			-		
						-			-			-	
Fixed	30511090-400751	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center)	-		-	-		-	-		-
	30511090-400752			<i>Refund JPFA Lease Revenue Bonds Series 2007</i>	-			-			-		
	30511090-400755				-			-			-		
						-			-			-	
Fixed	30511090-400751	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center)	-		-	-		-	-		-
	30511090-400752			<i>SWAP Termination Financing of the JPFA Lease Revenue</i>	-			-			-		
	30511090-400755			<i>Bonds Series 2009</i>	-			-			-		
						-			-			-	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A	315,000.00		26,435,000.00	390,000.00		26,045,000.00	3,170,000.00		22,875,000.00
	40322431-400752			<i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	1,378,475.00			1,360,850.00			1,271,850.00		
	40322431-400755				7,200.00			7,200.00			10,000.00		
						1,700,675.00			1,758,050.00			4,451,850.00	
Fixed	403#####-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A	1,150,000.00		20,180,000.00	1,150,000.00		19,030,000.00	900,000.00		18,130,000.00
	403#####-400752			<i>Fund Wastewater Enterprise Capital Projects</i>	886,150.00			828,650.00			777,400.00		
	403#####-400753				-			-			-		
	403#####-400755				1,200.00			1,200.00			1,200.00		
						2,037,350.00			1,979,850.00			1,678,600.00	
Fixed	403#####-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A	2,285,000.00		2,350,000.00	2,350,000.00		-			
	403#####-400752			<i>Terminate the 2008A SWAP Agreement & defeassance & refunding</i>	104,775.00			35,250.00					
	403#####-400753			<i>of a portion of the 2010B Wastewater Taxable Build America Bond</i>	-			-					
	403#####-400755				1,200.00			1,200.00					
						2,390,975.00			2,386,450.00				
				<u>Reassessments</u>									
	65811090-400751	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1	-		-	-		-	-		-
	65811090-400752			<i>(Marina Westshore) Special Tax Bond, Series 1998</i>	-			-			-		
	65811090-400755			<i>Acquire & Construct Improvements to service property in Marina Westshore</i>	-			-			-		
				<i>Development Project</i>		-			-			-	
						-			-			-	
	66011090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A	-		-	-		-	-		-
	66011090-400752			<i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	-			-			-		
	66011090-400755				-			-			-		
						-			-			-	
	65911090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club	-		-	-		-	-		-
				<i>Vista), Series 2016</i>	-			-			-		
	65911090-400752			<i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond,</i>	-			-			-		
	65911090-400755			<i>Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment</i>	-			-			-		
				<i>Dist 1999-1 (Country Club Vista)</i>	-			-			-		
						-			-			-	
TOTAL ALL DEBT (CITY)					8,627,111.56	8,627,111.56	138,146,404.66	8,582,544.53	8,582,544.53	131,647,696.63	6,252,290.00	6,252,290.00	127,573,821.74

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2042-43	TOTAL	Ending Balance as of 6/30/2043	FY2043-44	TOTAL	Ending Balance as of 6/30/2044	FY2044-45	TOTAL	Ending Balance as of 6/30/2045
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	-		-	-		-	-		-
	40591082-400752			Finance Marina construction projects.	-			-			-		
						-			-			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	112,545.24		-	-		-	-		-
	40591082-400752			Finance Marina construction projects.	5,065.76			-			-		
						117,611.00			-			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	3,994.24		-	-		-	-		-
	40591082-400752			Finance Marina Transit Dock Loan.	179.74			-			-		
						4,173.98			-			-	
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	-		-	-		-	-		-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-		-	-		-	-		-
	01292831-400752			Replace streetlights with new LED lights	-			-			-		
						-			-			-	
Variable	01911190-400751			CalTrans Home Loan	-		-	-		-	-		-
	01911190-400752			Finance purchase of 43 homes in 1991	-			-			-		
						-			-			-	
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-		-	-		-	-		-
	11233731-400672		Assessment District	Hilltop Directional Signs	-			-			-		
						-			-			-	
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-		0.00	-		0.00	-		0.00
	01191021-400672			West Contra Costa Family Justice Center	-			-			-		
						-			-			-	
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-		-	-		-	-		-
	01202022-400672			New Fire Trucks	-			-			-		
						-			-			-	
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-		0.00	-		0.00	-		0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-			-			-		
						0.00			0.00			0.00	
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-		-	-		-	-		-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.	-			-			-		
	30211090-400755				-			-			-		
						-			-			-	
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	-		86,564,827.50	-		86,564,827.50	-		86,564,827.50
	30111090-400751				-			-			-		
	30111090-400752				-			-			-		
	30111090-400755				-			-			-		
	30111090-400759				-			-			-		
	30111090-400760				-			-			-		
						-			-			-	
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	-		-	-		-	-		-
	40322431-400752			Fund Wastewater Capital Projects.	-			-			-		
	40322431-400755				-			-			-		
	40322431-400759				-			-			-		
	40322431-400760				-			-			-		
	40322431-400757				-			-			-		
	40322431-400770				-			-			-		
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		
						-			-			-	
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-		-	-		-	-		-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-			-			-		
	40181080-400755				-			-			-		

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2042-43	TOTAL	Ending Balance as of 6/30/2043	FY2043-44	TOTAL	Ending Balance as of 6/30/2044	FY2044-45	TOTAL	Ending Balance as of 6/30/2045
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	- - - -	-	-	- - - -	-	- - - -	- - - -	-	-
						-			-			-	
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	- - -	-	-	- - -	-	- - -	- - -	-	-
						-			-			-	
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	- - -	-	-	- - -	-	- - -	- - -	-	-
						-			-			-	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>	- - -	-	-	- - -	-	- - -	- - -	-	-
						-			-			-	
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>	- - -	-	-	- - -	-	- - -	- - -	-	-
						-			-			-	
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>	3,335,000.00 1,109,225.00 7,200.00		19,540,000.00	3,510,000.00 933,712.50 7,200.00		16,030,000.00	3,700,000.00 744,450.00 7,200.00		12,330,000.00
						4,451,425.00			4,450,912.50			4,451,650.00	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	940,000.00 731,400.00 - 1,200.00		17,190,000.00	990,000.00 683,150.00 - 1,200.00		16,200,000.00	1,040,000.00 632,400.00 - 1,200.00		15,160,000.00
						1,672,600.00			1,674,350.00			1,673,600.00	
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>									
				<u>Reassessments</u>									
	65811090-400751	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998	-	-	-	-	-	-	-	-	-
	65811090-400752			<i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>	-	-	-	-	-	-	-	-	-
	65811090-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
	66011090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A	-	-	-	-	-	-	-	-	-
	66011090-400752			<i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>	-	-	-	-	-	-	-	-	-
	66011090-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
	65911090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016	-	-	-	-	-	-	-	-	-
				<i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>	-	-	-	-	-	-	-	-	-
	65911090-400752				-	-	-	-	-	-	-	-	-
	65911090-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
TOTAL ALL DEBT (CITY)					6,245,809.98	6,245,809.98	123,294,827.50	6,125,262.50	6,125,262.50	118,794,827.50	6,125,250.00	6,125,250.00	114,054,827.50

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2045-46	TOTAL	Ending Balance as of 6/30/2046	FY2046-47	TOTAL	Ending Balance as of 6/30/2047	FY2047-48	TOTAL	Ending Balance as of 6/30/2048
Loans Payable													
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21	-	-	-	-	-	-	-	-	-
	40591082-400752			Finance Marina construction projects.	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22	-	-	-	-	-	-	-	-	-
	40591082-400752			Finance Marina construction projects.	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81	-	-	-	-	-	-	-	-	-
	40591082-400752			Finance Marina Transit Dock Loan.	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	40591082-400751	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117	-	-	-	-	-	-	-	-	-
	40591082-400752			Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design	-	-	-	-	-	-	-	-	-
				Work and Dredging Construction	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #1	-	-	-	-	-	-	-	-	-
	01292831-400752			Replace streetlights with new LED lights	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	01292831-400751	General Fund	Energy Savings	California Energy Commission Loan #2	-	-	-	-	-	-	-	-	-
	01292831-400752			Replace streetlights with new LED lights	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Variable	01911190-400751			CalTrans Home Loan	-	-	-	-	-	-	-	-	-
	01911190-400752			Finance purchase of 43 homes in 1991	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Capital Leases													
Fixed	11233731-400671	General Fund	General Fund/	Holman Capital Corporation Lease #3	-	-	-	-	-	-	-	-	-
	11233731-400672		Assessment District	Hilltop Directional Signs	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	01191021-400671	General Fund	General Fund	Holman Capital Corporation #4	-	-	0.00	-	-	0.00	-	-	0.00
	01191021-400672			West Contra Costa Family Justice Center	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	01202022-400671	General Fund	General Fund	Holman Capital Corporation #5	-	-	-	-	-	-	-	-	-
	01202022-400672			New Fire Trucks	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	01232831-400671	General Fund	Energy Savings	BancAmerica Merrill Lynch	-	-	0.00	-	-	0.00	-	-	0.00
	01232831-400672			Finance the purchase of streetlights from PG&E and associated upgrades	-	-	-	-	-	-	-	-	-
					-	0.00	-	-	0.00	-	-	0.00	-
Bonds Payable													
Fixed	30211090-40751	PTORs	PTORs	Pension Obligation Bonds 99A	-	-	-	-	-	-	-	-	-
	30211090-400752			Fund portion of unfunded accrued actuarial liability in Police & Fireman	-	-	-	-	-	-	-	-	-
	30211090-400755			Pension Fund.	-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	30111090-400751	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)	-	-	86,564,827.50	-	-	86,564,827.50	-	-	86,564,827.50
	30111090-400751				-	-	-	-	-	-	-	-	-
	30111090-400752				-	-	-	-	-	-	-	-	-
	30111090-400755				-	-	-	-	-	-	-	-	-
	30111090-400759				-	-	-	-	-	-	-	-	-
	30111090-400760				-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Variable	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A	-	-	-	-	-	-	-	-	-
	40322431-400752			Fund Wastewater Capital Projects.	-	-	-	-	-	-	-	-	-
	40322431-400755				-	-	-	-	-	-	-	-	-
	40322431-400759				-	-	-	-	-	-	-	-	-
	40322431-400760				-	-	-	-	-	-	-	-	-
	40322431-400757				-	-	-	-	-	-	-	-	-
	40322431-400770				-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A	-	-	-	-	-	-	-	-	-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-	-	-	-	-	-	-	-	-
	40181080-400755				-	-	-	-	-	-	-	-	-
					-	-	-	-	-	-	-	-	-
Fixed	40181080-400751	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B	-	-	-	-	-	-	-	-	-
	40181080-400752			Finance Improvements needed for Honda Port of Entry	-	-	-	-	-	-	-	-	-
	40181080-400755				-	-	-	-	-	-	-	-	-

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2045-46	TOTAL	Ending Balance as of 6/30/2046	FY2046-47	TOTAL	Ending Balance as of 6/30/2047	FY2047-48	TOTAL	Ending Balance as of 6/30/2048
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B	-	-	-	-	-	-	-	-	-
	40322431-400752			Fund Wastewater Capital Projects.	-	-	-	-	-	-	-	-	-
	40322431-400772				-	-	-	-	-	-	-	-	-
	40322431-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
Fixed	01292831-400751	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010	-	-	-	-	-	-	-	-	-
	01292831-400752			Fund Energy Efficiency and Streetlight Upgrades	-	-	-	-	-	-	-	-	-
	01292831-400772				-	-	-	-	-	-	-	-	-
						-			-			-	
Fixed	01204022-400751	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010	-	-	-	-	-	-	-	-	-
	01204022-400752			Fund Improvements to Various City Facilities	-	-	-	-	-	-	-	-	-
	01204022-400772				-	-	-	-	-	-	-	-	-
						-			-			-	
Fixed	30511090-400751	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center)	-	-	-	-	-	-	-	-	-
	30511090-400752			Refund JPFA Lease Revenue Bonds Series 2007	-	-	-	-	-	-	-	-	-
	30511090-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
Fixed	30511090-400751	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center)	-	-	-	-	-	-	-	-	-
	30511090-400752			SWAP Termination Financing of the JPFA Lease Revenue	-	-	-	-	-	-	-	-	-
	30511090-400755			Bonds Series 2009	-	-	-	-	-	-	-	-	-
						-			-			-	
Fixed	40322431-400751	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A	3,895,000.00		8,435,000.00	4,105,000.00		4,330,000.00	4,330,000.00		-
	40322431-400752			Refund the Wastewater Revenue Bond Series 2006A & New Issue	545,081.25			335,081.25			113,662.50		
	40322431-400755				7,200.00			10,000.00			7,200.00		
						4,447,281.25			4,450,081.25			4,450,862.50	
Fixed	403#####-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A	1,090,000.00		14,070,000.00	1,135,000.00		12,935,000.00	1,180,000.00		11,755,000.00
	403#####-400752			Fund Wastewater Enterprise Capital Projects	584,600.00			540,100.00			493,800.00		
	403#####-400753				-			-			-		
	403#####-400755				1,200.00			1,200.00			1,200.00		
						1,675,800.00			1,676,300.00			1,675,000.00	
Fixed	403#####-400751	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A									
	403#####-400752			Terminate the 2008A SWAP Agreement & defeassance & refunding									
	403#####-400753			of a portion of the 2010B Wastewater Taxable Build America Bond									
	403#####-400755												
				<u>Reassessments</u>									
	65811090-400751	Special Assessment Tax	Special Assessment Tax	Richmond Redevelopment Agency Community Facility District No. 1998-1	-	-	-	-	-	-	-	-	-
	65811090-400752			(Marina Westshore) Special Tax Bond, Series 1998	-	-	-	-	-	-	-	-	-
	65811090-400755			Acquire & Construct Improvements to service property in Marina Westshore	-	-	-	-	-	-	-	-	-
				Development Project		-			-			-	
						-			-			-	
						-			-			-	
	66011090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A	-	-	-	-	-	-	-	-	-
	66011090-400752			Refunding the JPFA Revenue Reassessment Bond, Series 2003-01	-	-	-	-	-	-	-	-	-
	66011090-400755				-	-	-	-	-	-	-	-	-
						-			-			-	
						-			-			-	
	65911090-400751	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club	-	-	-	-	-	-	-	-	-
				Vista), Series 2016	-	-	-	-	-	-	-	-	-
	65911090-400752			Refund the JPFA Reassessment Revenue District Revenue Refunding Bond,	-	-	-	-	-	-	-	-	-
	65911090-400755			Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment	-	-	-	-	-	-	-	-	-
				Dist 1999-1 (Country Club Vista)	-	-	-	-	-	-	-	-	-
						-			-			-	
TOTAL ALL DEBT (CITY)					6,123,081.25	6,123,081.25	109,069,827.50	6,126,381.25	6,126,381.25	103,829,827.50	6,125,862.50	6,125,862.50	98,319,827.50

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2048-49	TOTAL	Ending Balance as of 6/30/2049	FY2049-50	TOTAL	Ending Balance as of 6/30/2050
				<u>Loans Payable</u>						
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #21 <i>Finance Marina construction projects.</i>						
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #22 <i>Finance Marina construction projects.</i>						
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #81 <i>Finance Marina Transit Dock Loan.</i>						
Fixed	40591082-400751 40591082-400752	Marina Revenues	Marina Revenues	California Department of Boating and Waterways #117 <i>Finance Small Craft Harbor Loan - Marina Restructured loan Dredging Design Work and Dredging Construction</i>						
Fixed	01292831-400751 01292831-400752	General Fund	Energy Savings	California Energy Commission Loan #1 <i>Replace streetlights with new LED lights</i>						
Fixed	01292831-400751 01292831-400752	General Fund	Energy Savings	California Energy Commission Loan #2 <i>Replace streetlights with new LED lights</i>						
Variable	01911190-400751 01911190-400752			CalTrans Home Loan <i>Finance purchase of 43 homes in 1991</i>						
Fixed	11233731-400671 11233731-400672	General Fund	General Fund/ Assessment District	<u>Capital Leases</u> Holman Capital Corporation Lease #3 <i>Hilltop Directional Signs</i>						
Fixed	01191021-400671 01191021-400672	General Fund	General Fund	Holman Capital Corporation #4 <i>West Contra Costa Family Justice Center</i>						
Fixed	01202022-400671 01202022-400672	General Fund	General Fund	Holman Capital Corporation #5 <i>New Fire Trucks</i>						
Fixed	01232831-400671 01232831-400672	General Fund	Energy Savings	BancAmerica Merrill Lynch <i>Finance the purchase of streetlights from PG&E and associated upgrades</i>						
Fixed	30211090-40751 30211090-400752 30211090-400755	PTORs	PTORs	<u>Bonds Payable</u> Pension Obligation Bonds 99A <i>Fund portion of unfunded accrued actuarial liability in Police & Fireman Pension Fund.</i>						
Fixed	30111090-400751 30111090-400751 30111090-400752 30111090-400755 30111090-400759 30111090-400760	General Fund / PTORs	General Fund / PTORs	2005 POBs (CABs)						
Variable	40322431-400751 40322431-400752 40322431-400755 40322431-400759 40322431-400760 40322431-400757 40322431-400770	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2008A <i>Fund Wastewater Capital Projects.</i>						
Fixed	40181080-400751 40181080-400752 40181080-400755	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A <i>Finance Improvements needed for Honda Port of Entry</i>						
Fixed	40181080-400751 40181080-400752 40181080-400755	Net Port Revenues	Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B <i>Finance Improvements needed for Honda Port of Entry</i>						

City of Richmond
Debt Service Long Term Payment Obligations
Fiscal Year 2019 - 2043

Mode	Acct String	Revenue Pledge	Revenue Source	Description	FY2048-49	TOTAL	Ending Balance as of 6/30/2049	FY2049-50	TOTAL	Ending Balance as of 6/30/2050
Fixed	40322431-400751 40322431-400752 40322431-400772 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>						
Fixed	01292831-400751 01292831-400752 01292831-400772	General Fund	Energy Savings	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>						
Fixed	01204022-400751 01204022-400752 01204022-400772	General Fund	General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>						
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2009 (Civic Center) <i>Refund JPFA Lease Revenue Bonds Series 2007</i>						
Fixed	30511090-400751 30511090-400752 30511090-400755	General Fund	General Fund	JPFA Lease Revenue Bond Series 2016 (Civic Center) <i>SWAP Termination Financing of the JPFA Lease Revenue Bonds Series 2009</i>						
Fixed	40322431-400751 40322431-400752 40322431-400755	Net Wastewater Revenues	Wastewater Revenues	Wastewater Revenue Bond, Series 2017A <i>Refund the Wastewater Revenue Bond Series 2006A & New Issue</i>						
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Fund Wastewater Enterprise Capital Projects</i>	5,760,000.00 355,000.00 - 1,200.00	6,116,200.00	5,995,000.00	5,995,000.00 119,900.00 - 1,200.00	6,116,100.00	-
Fixed	403#####-400751 403#####-400752 403#####-400753 403#####-400755	Net Wastewater Revenues	Wastewater Revenue	Wastewater Revenue Bond, Series 2019A <i>Terminate the 2008A SWAP Agreement & defeassance & refunding of a portion of the 2010B Wastewater Taxable Build America Bond</i>						
	65811090-400751 65811090-400752 65811090-400755	Special Assessment Tax	Special Assessment Tax	<u>Reassessments</u> Richmond Redevelopment Agency Community Facility District No. 1998-1 (Marina Westshore) Special Tax Bond, Series 1998 <i>Acquire & Construct Improvements to service property in Marina Westshore Development Project</i>						
	66011090-400751 66011090-400752 66011090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds, Series 2011A <i>Refunding the JPFA Revenue Reassessment Bond, Series 2003-01</i>						
	65911090-400751 65911090-400752 65911090-400755	Special Assessment Tax	Special Assessment Tax	Richmond JPFA Reassessment Revenue Refunding Bonds (County Club Vista), Series 2016 <i>Refund the JPFA Reassessment Revenue District Revenue Refunding Bond, Series 2006 A&B and the Limited Obligation REFDG Bonds, Reassessment Dist 1999-1 (Country Club Vista)</i>						
TOTAL ALL DEBT (CITY)										

Executive Summary

Finance Department



EXECUTIVE SUMMARY

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) of the City of Richmond is a five-year public improvement and capital expenditure plan for Fiscal Years 2019-20 to 2023-24. The CIP funding schedule for the next five years describes projects and programs to be undertaken by the City on an annual basis.

Capital improvement is a “capital” or “in-kind” expenditure of \$10,000 or more that results in the acquisition, improvement, or addition to fixed assets in the form of land, buildings, or improvements more or less permanent in character, and, durable equipment with a life expectancy of at least five years. During the annual budget development phase, staff prepares a list of capital projects that are prioritized based on necessity, available funding, and legal mandates. The list is provided to City Council for review and input taking into consideration the results of the annual community survey. The CIP is formally approved alongside the annual operating budget.

The City’s CIP is based on a five-year revenue and expenditure forecast and is implemented through the City’s Enterprise Resource Planning (ERP) system.

FY2019-20 to 2023-24 Capital Improvement Plan

Executive Summary

FINANCIAL OVERVIEW

For FY2019-20 Capital Project Funds total available funding is \$31,860,517, which includes estimated new revenue of \$20,625,304 plus fund balances of \$11,235,212, and total expenditures \$26,783,487. FY2019-20 total of all revenue available for CIP is \$44,962,473 and the total of all project expenditures are \$40,324,180; this includes Capital Project Funds, and projects that are adopted with FY2019-20 Operating Budget Funds (Enterprise, Internal Service, and Other). On-going operations and maintenance costs of capital projects are budgeted in the Operating Budget.

Operating and Maintenance (O&M) costs are identified by the department staff that has expertise in the area. The identified O&M costs are based on additional utilities, landscaping, cleaning, repairs, maintenance, mandatory inspections, and in some cases additional labor cost. O&M costs are estimated at the beginning of project scoping, once completed the costs are forecasted based on current costs. Total CIP impact on operations (Total O&M costs) is estimated to be about \$3.5 million over five years.

The table below highlights some of the City's major projects and the estimated impact to the operation budget.

Project	Funding Source	Amount
<i>Carlson Boulevard Crosstown Connections Improvements</i>	FY2019-20 Metropolitan Transportation Commission (MTC) Measure J	Project estimated completion in FY2020-21 Estimated O & M cost is \$200,000 beginning in FY2020-21 through FY2023-24
<i>Housing Related Park Program</i>	California Department of Housing and Community Development Grant	Project construction completed in FY2018-19 Estimated O & M cost is \$500,000 beginning in FY2019-20 through FY2023-24
<i>Unity Park Project</i>	FY2016-18 State of California Department of Parks and Recreation Housing and Community Development	Project construction completed in FY2018-19 Estimated O & M is \$500,000 beginning in FY2019-20 through FY2023-24

FY2019-20 to 2023-24 Capital Improvement Plan

Executive Summary

The table below highlights the City's priority projects for FY2019-20.

<i>Project</i>	<i>Funding Source</i>	<i>Amount</i>
<i>I-80 Central Interchange Project</i>	Measure C/J	\$2,364,998
<i>Street Paving</i>	State Gas Tax Measure J	\$2,500,000
<i>Street Paving – SB1 Castro Ranch Road</i>	SB1 – Road Maintenance and Rehabilitation Account	\$,1,492,423
<i>Traffic Signal Interconnect</i>	FY2019-20 Environmental Community Investment Agreement (ECIA)	\$1,125,261

The \$190 million unfunded portion of this five-year CIP is indicative of the City's current unmet needs and future anticipated needs. In projecting five years into the future, it is not possible to estimate all the needs of each project or the amount of available funds. By identifying priority projects with unmet funding needs, direction is provided to staff on which projects to emphasize in searching for potential grants and other sources of funding. Managing the progress of the CIP and anticipating future needs is an ongoing process, and revisions are made annually.

Executive Summary

CAPITAL IMPROVEMENT PLAN SUMMARY

The fiscal year 2019-20 Capital Improvement Plan is anticipated to create an additional \$470,000 in annual operating expenses for the City. Specifically, the completed street improvements to 37th Street \$50,000, Carlson Boulevard \$50,000 Richmond Greenway Gap Closure \$50,000, and San Pablo Avenue Complete Street \$50,000. Housing Related Park Project is anticipated to generate additional maintenance expenses of \$100,000, the completed improvements to the Urban Greening Iron Triangle Project results an additional \$10,000 of maintenance expenses. The completed Americans with Disabilities Act (ADA) Auditorium Project \$50,000, the Richmond Plunge Plaster Project \$10,000, and the Unity Park Projects requires an additional \$100,000 in maintenance expenses. Most projects listed will be replacing other, existing infrastructure as part of the capital replacement cycle with operations and maintenance budgets already in place. These projects are therefore not anticipated to have a budgetary impact.

Major Non-Recurring Capital Projects - The fiscal year 2019-20 Capital Improvement Plan anticipates major non-recurring capital projects. These projects are described in greater detail throughout the City's Capital Improvement Plan document. A brief description of these projects is provided below:

13th Street Complete Street Project

This project will install complete streets elements: improve lighting to increase safety and walkability after dark; reduce traffic speeds; improve sidewalks and Americans with Disabilities Act (ADA) curb ramps; install better street crossings; plant shade trees and other landscaping.

- Operating Impact – this is an improvement to the City's infrastructure and will have no impact on the budget once completed in FY2020-21.

I-80 Central Interchange Project

This project is a two phased effort to improve traffic congestion at the I-580/I-80/Central Avenue area. Phase I includes signalization of intersections currently configured as all-way stops and the installation of variable message signs (VMS). The VMS will be configured to prohibit left turns onto westbound I-80 from Central during weekend peak periods, redirecting this traffic to eastbound I-580. This project is wholly funded by grants, including a Federal earmark and Measure J.

- Operating Impact – this is an improvement to the City's infrastructure and will have no impact on FY2019-20's budget. Once completed, an annual increase of \$100,000 is anticipated for operation of this project.

Full Trash Capture Facilities at Marina Bay Parkway and S. 8th Street

This project is necessary to reduce pollutant loadings, trash, PCBs and Mercury in sediments, in the Meeker Slough watershed and the San Francisco Bay, thus enhancing water quality for beneficial and recreational uses, and protect, restore, and enhance intertidal and subtidal habitat of the clapper rails.

- Operating Impact - this is an improvement to the City's infrastructure and will have no impact on the budget.

Executive Summary

Harbour Way Improvement

This project entails the design and construction of a variety of pedestrian and bicycle improvements along Harbour Way from its southerly terminus at the proposed Richmond Ferry Terminal north to Pennsylvania Avenue. The project will implement improvements proposed in several City planning documents, including the South Shoreline Connectivity Plan, Bicycle Master Plan, and the Pedestrian Plan and its Yellow Brick Road appendix. The Project is partially funded by a Transportation Development Act grant.

- Operating Impact - this is an improvement to the City's infrastructure and will have no impact on the budget.

Key Capital Funding Sources

Trend analysis of recurring revenues such as State Gas Tax and Measure C/J are conducted to get an estimate of future years' collections. Balance sheet analysis of various funds is performed to determine available resources. In addition, the consumer price index and pre-determined schedules, such as those published by the California Department of Transportation, are used to forecast revenues. Staff monitors current legislation to stay abreast of changes to federal and state subsidies/grants. Key funding sources are as follows:

Taxes: Gas Tax and Measure C/J

State Gas Tax, which are monies received from the State under the provision of the Streets and Highway Code. These monies are restricted to uses for street construction activities. The City's allocation increased by \$1.7 million due to the Governor's new bill SB1, the Road Repair and Accountability Act of 2017.

Measure C/J Fund was set up when the voters of Contra Costa County approved Measure C proving the creation of the Contra Costa County Transportation Authority. The half-cent transportation sales tax was renewed under Measure J, effective April 1, 2009. The Authority collects one-half of one percent sales and use tax. Twenty percent of this tax is allocated to the City of Richmond to be used for the improvement of local transportation, including streets and roads in accordance with Measure C and Measure J requirements.

General Capital Improvement Fund

General Capital Improvement Fund monies are designated for capital improvement projects. The fund accumulates its fund balance with bonds issued, capital leases, insurance proceeds, settlement agreements and grants. For example; Utility Users Tax (UUT) are used to pay for the S.F. Bay Trail – Point Richmond to Pt. Molate Project, insurance proceeds are used to fund architectural design for a new Martin Luther King (MLK) Jr. Center, and funds from a settlement agreement are used to fund roof replacements on City facilities. The other projects budgeted in this fund are considered priorities of the City but not covered by other restricted funds.

FY2019-20 to 2023-24 Capital Improvement Plan

Executive Summary

Bonds

Over the years, the City issued Wastewater Revenue Bonds in the amount of \$107,670,000. The funds were used for improvements to Wastewater Treatment Plant including upgrades, repairs and reduction of tidal influence into the sanitary sewer system.

Effective July 1, 2011, City Council passed an ordinance amending the municipal code which increased new sewer service charges for Richmond Municipal Sewer District. The new rates will help pay for the FY2019-20 principal and interest payments in the amount of \$7,690,967 budgeted in the Wastewater Enterprise Operational Budget.

Grants

The City of Richmond receives several grants to support various programs. The Yellow Brick Road Project \$5.7 million funded by California Transportation Commission (CTC) is to construct a safe bike and walking route in Richmond's Iron Triangle neighborhood to connect community assets together. The Carlson Boulevard Crosstown Connections Project \$500,000 funded by Metropolitan Transportation Commission (MTC) is to provide a continuous bikeway from existing bike lanes on Carlson Boulevard at San Pablo Avenue at San Pablo Avenue in El Cerrito north to Broadway, near Richmond Civic Center.

Impact Fees

Impact fees are collected through issuance of permits for commercial and residential development. The use is restricted to the expansion of services resulting from new development built in the city. These fees are accumulated in separate distinct funds for the designated purposes such as for: Police, Fire, Library, Community/Aquatics, Traffic, Wastewater, Storm Drainage and Parks.

Enterprise Funds

Port of Richmond is constantly improving its infrastructure to attract and increase businesses. The Point Potrero Marine Terminal (PPMT) Storm Drainage Water Quality Infrastructure Upgrade Project will update pipelines and utility infrastructure as well as improve drainage throughout the Terminal. Maintaining infrastructure in a serviceable condition is a requirement of the Port's lease with its tenants.

KCRT Fund collects revenues from cable franchise fees and equipment rental. This fund is also used to budget normal operating expenses of the division and is included in the annual operating budget.

Executive Summary

Internal Service Funds

The Equipment Replacement Fund is funded by monies received from internal departments that have equipment designated for their usage, primarily vehicles. Charges are allocated to user departments based on acquisition cost, increased three percent for inflation, and amortized over the useful life. On-going equipment maintenance is budgeted in the annual operating budget.

STRATEGIC GOALS

The City Council, Commissions, and staff have formulated five distinct goals that are based on the understanding that investments of financial, physical, and staffing resources made today ensure that the City's quality of life is improved and maintained for its future residents. The CIP supports the vision of the City as conveyed through five core strategic goals:

- **Governance, Finance and Leadership**
- **Full Service and Safe Communities**
- **Environment, Health Equity, and Sustainable Communities**
- **Residential and Built Environment**
- **Economic Development and Education**

The CIP is a blueprint of the many objectives that are utilized to achieve these goals. It provides for the proper physical and financial coordination of projects and for private sector development initiatives that provide and/or require modifications to certain infrastructure. The CIP is coordinated with other City projects to ensure compatibility and to achieve greater benefit. The following summary identifies those CIP projects used to fulfill the City's mission in support of its Strategic Goals.

1. GOVERNANCE, FINANCE AND LEADERSHIP

A commitment to quality service that is both efficient and cost-effective continues to be the central focus of the City of Richmond organization. Being flexible in its ability to deliver cost-effective services, the City of Richmond seeks to be responsive to the changing economic and market conditions.

In response to the poor economy, Richmond has attempted to re-invent itself into a responsive, performance-based government that addresses policies, service standards, allocation of resources, and funding requirements which meet the best needs of its stakeholders. In order to continuously meet community needs, the City of Richmond is maximizing its operational efficiencies through continuous benchmarking, enhanced public accountability, increased staff training, and improved communications and technology. The departments that are primarily responsible for promoting an effective government for the City is the City Clerk, City Manager, Community Services, Department of Infrastructure Maintenance and Operations (DIMO), Finance, Fire, Human Resources, Information Technology/KCRT, Planning, Police, and Port.

Executive Summary

CIP projects to achieve this goal include:

Information Technology

City-wide Document Storage

Information Technology - KCRT

Engineering - Microwave Transmission & Playback System

Port of Richmond

Point Potrero Marine Terminal (PPMT) Berth Electrification
Point Potrero Marine Terminal (PPMT) Dock Repairs
Point Potrero Marine Terminal (PPMT) Electrical Upgrades
Point Potrero Marine Terminal (PPMT) Improvements – Fence and Pavement Repairs
Point Potrero Marine Terminal (PPMT) Storm Drainage, Water Quality, Infrastructure Upgrade
Terminal 2 Berth Electrification

2. FULL SERVICE AND SAFE COMMUNITIES

Maintaining a safe and secure community is fundamental to the health, quality of life, and economic vitality of the City of Richmond. There are three departments with primary responsibility for maintaining the safety and security of the Richmond community: Fire Department, Office of Neighborhood Safety Department, and the Police Department. In addition to those three departments; City Manager Department, Community Services Department, Department of Infrastructure Maintenance and Operations (DIMO) and the Library Department have teamed up to help keep violence down by keeping kids off of the streets and placing them in life enrichment programs that stress education, physical activity and community involvement.

CIP projects to achieve this goal include:

DIMO - Equipment Services Division

Fleet Vehicle and Equipment Replacement

Executive Summary

Police Department

- Police Equipment
- Police Patrol Vehicle

3. ENVIRONMENT, HEALTH EQUITY, AND SUSTAINABLE COMMUNITIES

Richmond's distinct identity and quality of life are attributable to its heritage as a uniquely situated waterfront community with a variety of residential villages. Richmond remains attractive for business and private investment with ample space for residential development. Richmond's future prosperity will be based on maintaining a sustainable quality of life through a mix of land uses, a safe community with no visible signs of deterioration, an efficient circulation system that promotes alternative modes of transportation, and abundant open space and recreational amenities. These attributes, along with a strong economic base, will preserve and build upon Richmond's sense of uniqueness, cultural and social diversity, and strong sense of community. The departments that are primarily responsible for promoting a clean environment, health equity, and sustainable communities in the City is the City Attorney Department, City Manager Department, Department of Children and Youth, Housing Department, Planning Department, and Water Resource Recovery Department.

CIP projects to achieve this goal include:

Office of the City Manager

- Recycle More Mosaic Trash Cans
- Solar Big Belly Trash Compactor

Water Resource Recovery - Stormwater Division

- Water Capture Facility at Marina Bay Parkway, S. 8th Street and Regatta Boulevard

Water Resource Recovery - Wastewater Division

- Brick Manhole Rehabilitation
- Cogeneration Wastewater Treatment Plant
- Electric Utility Carts (2) for Wastewater Treatment Plant
- Sanitary Sewer Pipeline Rehabilitation Project

Executive Summary

4. RESIDENTIAL AND BUILT ENVIRONMENT

Providing a clean and well maintained environment for individuals who live, work, and play within the City of Richmond boundaries is very important. Richmond's public facilities and infrastructure play an essential role in the fabric of the community, and the City seeks to develop and maintain infrastructure that is community-serving, resilient, high-performing, cost-effective, resource efficient, and environmentally friendly. The departments that are responsible for maintaining a healthy residential and build environment is City Attorney Department, City Manager Department, DIMO Department, Engineering/Capital Improvement Department, Planning Department, Police Department, Rent Control Department, and the Richmond Housing Authority Department.

CIP projects to achieve this goal include:

Capital Improvement Projects Department

- 13th Street Complete Street
- Americans with Disabilities Act (ADA) Miscellaneous Sidewalk Improvements
- Carlson Blvd. Crosstown Connections and Improvements
- Corporation Yard Roof Replacement
- Cutting-Carlson Grade Crossing Phase II
- Fire Station 67 Roof Replacement
- Gender Specific Restroom Fire Station 66
- Harbour Way Improvements
- I-80 Central Interchange Phase I
- Marina Way South Rule 20A
- Martin Luther King (MLK) Jr. Center
- Richmond Museum Roof Replacement
- SF Bay Trail Goodrick Avenue
- SF Bay Trail (Pt. Richmond to Pt. Molate)
- Street Paving
- Street Paving SB1 Projects
- Surface Drainage
- Traffic Safety Improvements
- Traffic Signal Interconnect
- Yellow Brick Road

Executive Summary

Housing Department

Miraflores Baxter Creek

5. ECONOMIC DEVELOPMENT AND EDUCATION

Promoting economic development and education is essential to the City's overall quality of life, and demonstrates the City's support of business and economic sustainability. The City seeks to ensure that there is a strong and diverse local economy that provides jobs and generates wealth. The departments that are responsible for the City's economic development and education programs is the Community Services Department, Employment and Training Department, Library Department, and Information Technology Department.

CIP projects to achieve this goal include:

Community Services Department

- Auditorium Convention Center Upgrades
- Developing Personal Resources Center (DPRC)
- John F. Kennedy (JFK) Park Basketball Court
- John F. Kennedy (JFK) Swim Center Upgrades
- Nevin Community Center Heating Ventilation and Air Conditioning (HVAC) Upgrade
- Recreation Complex Gym Floor Upgrade
- Recreation Complex HVAC System
- Recreation Complex Roof Replacement
- Richmond Senior Center Roof Replacement
- Shields-Reid Community Center Americans with Disabilities Act (ADA)
- Shields-Reid Community Center HVAC System Upgrade
- Unity Park Basketball Court

Executive Summary

REVIEW CRITERIA

All projects submitted for inclusion in the City's Capital Improvement Plan are reviewed on the basis of their relative need and cost. In addition, several policies are used as a guide to determine which projects are scheduled and funded through the Capital Improvement Plan. These policies include:

1. Meets the City's plans and policies relative to the strategic goals:
 - a. Governance, Finance and Leadership
 - b. Full Service and Safe Communities
 - c. Environment, Health Equity, and Sustainable Communities
 - d. Residential and Built Environment
 - e. Economic Development and Education
2. Maximizes return on investments, in consideration of financial limitations and budget constraints so as to:
 - a. Preserve prior investments where possible
 - b. Reduce operating costs
 - c. Maximize use of outside funding sources to leverage the City's investments
 - d. Maximize cost-effective service delivery
3. Improve and enhance the existing network of City service levels and facilities.
4. Implement adopted plans.
5. Demonstrate coordination and compatibility with other capital projects and other public policies and private efforts.

PRIORITIZATION CRITERIA

The CIP uses the following priority levels to determine when projects will be funded.

Priority A: Mandatory – Projects in Priority A are the highest priority projects. These projects must be completed for one of the following reasons:

1. Legal/Regulatory Obligation – Projects in this category are required by Federal, State or County requirements.

Executive Summary

- In the early 1990's Congress passed the American with Disabilities Act (ADA). One of the requirements of the act was for each public entity to develop a transition plan to bring their facilities and programs into compliance with the Act. In FY2015-16 CIP Budget \$1.6 million was for ADA Improvements to city facilities that can be used as shelter in place in the event of an emergency. \$1.1 million was for ADA improvements to the Richmond Auditorium which included installation of an elevator which was completed in FY2016-17.
 - ADA Miscellaneous Sidewalk Repairs - This annual program is dedicated to complying with (ADA) within the street right-of-way through: curb ramp upgrades - by upgrading or installing reported curb ramp deficiencies. Damaged Sidewalks - repair sidewalk, curb, gutter, and adjacent pavement damaged by the roots of City owned trees. Sidewalk gaps - install missing sidewalk and associated curb, gutter or driveways, and adjacent pavement to eliminate pedestrian access barriers. The CIP anticipates spending \$3,000,000 over the next five years for ADA sidewalk repairs.
2. Safety – Projects are required to ensure the safety of citizens.
- The City and Department of Transportation grants fund the Cutting-Carlson Grade Crossing Phase II Project. Phase II will include: the installation of new concrete railroad grade panels, new sidewalk along the south side of Cutting Blvd, pedestrian curb ramps, and a detectable warning surface. This project is needed to increase the safety of bicycle and pedestrian traffic at this busy intersection.
 - FY2019-20 Traffic Signal Interconnect Project \$1,200,000 is funded by the Environmental and Community Investment Agreement (ECIA). This project will interconnect all traffic signals along major corridors (to be determined) to modernize the traffic signals allowing for detection of all travel modes with the goal of improving efficiency and reducing delays, thus decreasing greenhouse gas production. Additional review by the ECIA Transportation Committee is needed in order to receive additional funding.
3. Ongoing – Projects under construction should be funded to maintain continuity.
- Pavement Rehabilitation Project (annual). Street Paving is needed to repair deteriorated assets and for preventive maintenance and improvement.

Priority B: Necessary – Projects in Priority B are any project that relies on outside agencies for funding. An example project in Priority B category is:
Agency Assisted

- Wastewater Treatment Plant Critical Improvements Projects are required to have a fully functional digester facility at the City's Wastewater Treatment Plant. Funding of \$62 million over the next 5 years is based on approval of a Clean Water State Revolving Fund Loan, Revenue Bonds, and by the City's Enterprise Fund. This project rehabilitates or replaces treatment plant process equipment and structures that have reached the end of their useful life, and are a liability from a regulatory and safety standpoint. Project elements include: grit and screening, aeration system for the

Executive Summary

biological secondary treatment process, secondary clarifiers, sludge thickening, dechlorination, and protecting plant assets and property from rockslides.

- The Port of Richmond Point Potrero Marine Terminal (PPMT) Storm Drainage, Water Quality Infrastructure Upgrade Project two year total of \$385,000 will update pipelines and utility infrastructure as well as improve drainage throughout the Terminal. Maintaining infrastructure in a serviceable condition is a requirement of the Port's lease with its tenants.

Priority C: Desirable – Projects in Priority C are any projects that enhance the appearance of City facilities. An example project in Priority C category is:

- Any projects which does not meet any of the criteria of Priority A or B.

HOW THE CAPITAL IMPROVEMENT PLAN IS ORGANIZED

Following the introduction and executive summary are the budget summaries which provide the financial overview of capital project funding sources and uses. *Capital Improvement Projects FY2019-20* lists current capital projects by fund and their corresponding estimated beginning fund balances, revenue, expenditures and estimated ending fund balances for FY2019-20. *Capital Revenue Sources by Fund for FY2019-20 to FY2023-24* summarizes the projected funding sources for projects over the five-year period. *Capital Expenditures by Fund for FY2019-20 to FY2023-24* summarize the projected five-year spending plan by each fund and project. *Capital Expenditures by Type for FY2019-20 to FY2023-24* condenses' the five-year spending plan for capital projects by the major type. *Capital Expenditure by Project FY2019-20 to FY2023-24* outlines the five-year spending plan for each project in progress. *Capital Projects Operation and Maintenance Cost FY2019-20 to FY2023-24* outlines' estimated costs of on-going project expenditures that impact the operating budget. *Capital Expenditures Budget Funded by Debt Issuance FY2019-20* lists capital expenditures that are funded by debt, including bonds for the current budget year. *Capital Unfunded Requests for FY2019-20 to FY2023-24* lists unfunded capital project requests by department with five-year cost estimates.

The Plan then branches out into five sections in accordance with the strategic goals in the City's Five-Year Strategic Business Plan. Departments fall under one or more of the sections depending on the type of project(s). Each section contains a project narrative which includes a mission statement, program overview, and highlight. Each section also includes performance measurements and a financial summary of funding sources and uses.

Additionally, each project has a detailed project description report which includes the project name, project manager, department responsible, project description (including location, estimated operation and maintenance costs, intent, estimated start and completion dates), project justification, total estimated cost, sources of funding, fund number, fund name and the year in which funding will be needed.

FY2019-20 to 2023-24 Capital Improvement Plan

City of Richmond
Capital Revenue Sources Budget by Fund FY2019/20 to FY2023/24



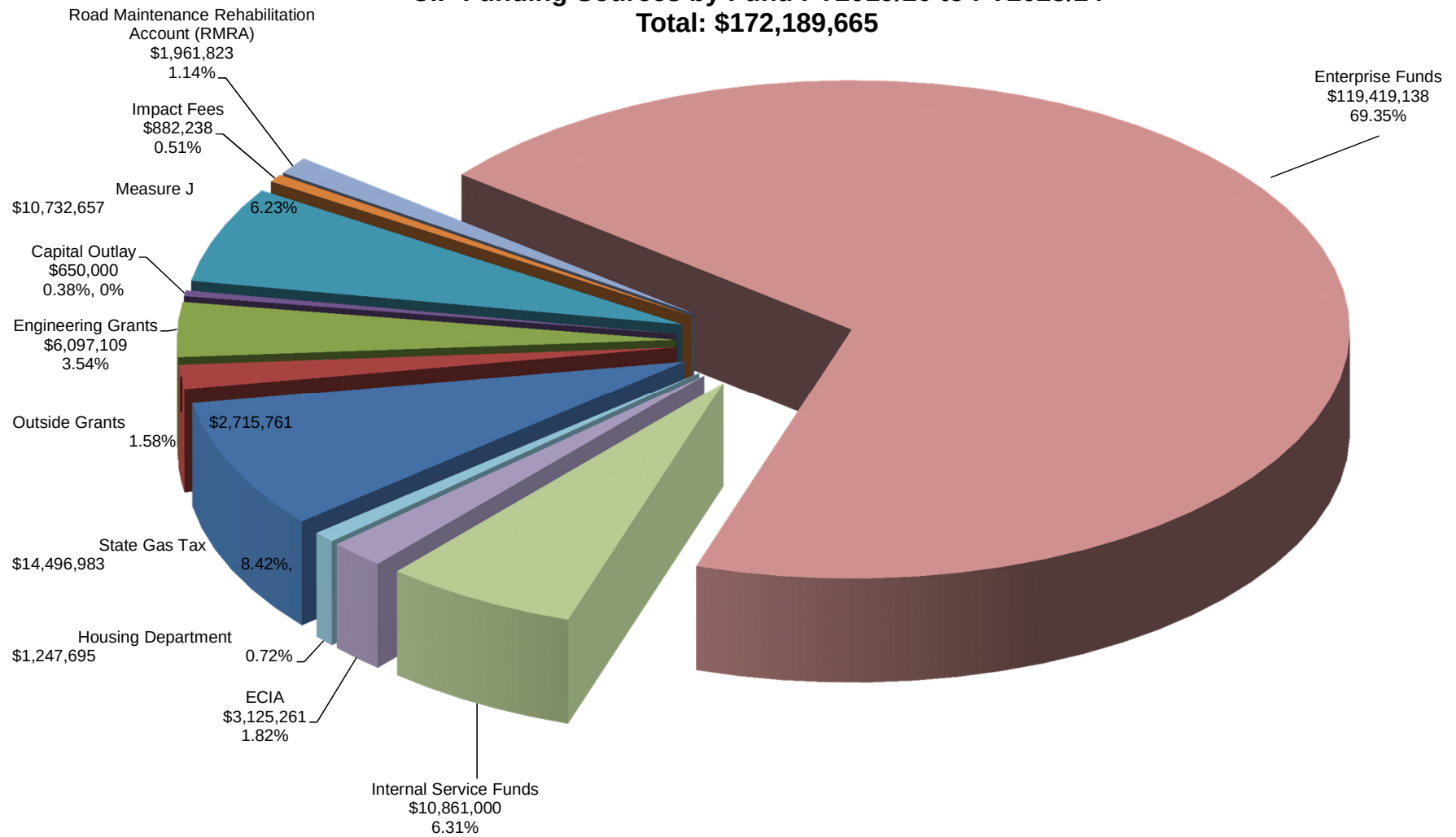
Fund Group	Projected Revenue FY2018-19	Actual Revenue FY2018-19 as of 3/31/19	Estimated Ending Balance, 6/30/19	Estimated FY2019-20	Estimated FY2020-21	Estimated FY2021-22	Estimated FY2022-23	Estimated FY2023-24	5 Year Total	Notes
Capital Project Funds										
1002-State Gas Tax	\$ 2,718,282	\$ 1,500,109	\$ (641,918)	\$ 2,785,717	\$ 2,841,431	\$ 2,898,260	\$ 2,956,225	\$ 3,015,350	\$ 14,496,983	[1]
1004-Asset Seizure	\$ 51,902	\$ 54,778	\$ 360,117						\$ -	
1006-Outside Grants	\$ 2,561,090	\$ 808,066	\$ 126,282	\$ 2,715,761					\$ 2,715,761	
1019-Road Maintenance Rehabilitation Account (RMRA)	\$ 1,983,387		\$ 251,932	\$ 1,961,823					\$ 1,961,823	
1054-Engineering Grants	\$ 7,113,482	\$ 300,692	\$ 11,495	\$ 6,097,109					\$ 6,097,109	
2001-Capital Outlay	\$ 693	\$ 1,345	\$ 2,797,076	\$ 650,000					\$ 650,000	
2002-Measure C/J	\$ 4,604,360	\$ 233,889	\$ 1,588,108	\$ 5,532,657	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 10,732,657	[2]
2007-Harbor		\$ 324	\$ 44,231						\$ -	
2110-Park Land Dedication Impact Fee	\$ 65,566	\$ 81,167	\$ 122,707						\$ -	
2111-Traffic Impact Fee	\$ 342,962	\$ 429,920	\$ 738,182						\$ -	
2113-Public Facility Impact Fee - Fire	\$ 54,065	\$ 69,194	\$ 215,941						\$ -	
2114-Public Facility Impact Fee -Police	\$ 58,783	\$ 73,251	\$ 242,484						\$ -	
2115-Recreation Impact Fee-Aquatics	\$ 51,434	\$ 344,119	\$ 505,242						\$ -	
2116-Parks Open Space	\$ 383,115	\$ 685,270	\$ 1,419,377						\$ -	
2117-Library Impact Fee	\$ 384,880	\$ 479,489	\$ 735,657						\$ -	
2118-Hilltop Impact Fee	\$ 114	\$ 225	\$ 30,698						\$ -	
2119-Storm Drain Impact Fee	\$ 438,693	\$ 159,227	\$ 603,605	\$ 102,459					\$ 102,459	[3]
2120-Wastewater Impact Fee	\$ 3,338,592	\$ 750,379	\$ 2,083,996	\$ 779,779					\$ 779,779	[3]
Capital Project Funds - Total	\$ 24,151,400	\$ 5,971,444	\$ 11,235,212	\$ 20,625,305	\$ 4,141,431	\$ 4,198,260	\$ 4,256,225	\$ 4,315,350	\$ 37,536,571	
Enterprise, Internal Services, Other Operations and Housing Department Funds										
ECIA	\$ 2,055,111			\$ 3,125,261					\$ 3,125,261	[4]
Enterprise Funds	\$ 8,607,054			\$ 6,824,000	\$ 42,919,721	\$ 23,225,139	\$ 23,225,139	\$ 23,225,139	\$ 119,419,138	[4]
Housing Department	\$ 2,589,685			\$ 1,247,695					\$ 1,247,695	[4]
Internal Service Funds	\$ 2,844,660			\$ 1,905,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 10,861,000	[4]
Enterprise, Internal Services, Other Operations and Housing Department	\$ 16,096,510	\$ -	\$ -	\$ 13,101,956	\$ 45,158,721	\$ 25,464,139	\$ 25,464,139	\$ 25,464,139	\$ 134,653,094	
Total ALL Funds Available	\$ 40,247,910	\$ 5,971,444	\$ 11,235,212	\$ 33,727,261	\$ 49,300,152	\$ 29,662,399	\$ 29,720,364	\$ 29,779,489	\$ 172,189,665	

Notes:

- [1] State Gas Tax revenue for FY2019-20 is based on Highway User Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA) projections. Future years include a 2% Inflationary Index based on normal annual revenue.
- [2] Measure J revenue for FY2019-20 includes special funding of \$2.364 million for the I-80 Central Interchange, \$890,000 for 13th Street Complete Street, and \$977,659 for S.F. Bay Trail Goodrick Avenue Projects. Future years funding is based on current year's annual dollars since they are unpredictable.
- [3] Impact Fee revenue for Storm Drain and Wastewater FY2019-20 is based on projected new development. Future years projection will be updated annually since this area of revenue is unpredictable.
- [4] Enterprise, Internal Services, Other Operations, and Housing Department revenues are based on project expenses projected, and does not include revenue for operations.

CIP Funding Sources by Fund FY2019/20 to FY2023/24

Total: \$172,189,665



CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 1002 - State Gas Tax										
29116	MARINA WAY SOUTH RULE 20A UNDERGROUND UTILITIES			\$ 75,000					\$ 75,000	
N/A	STREET AUDIT REPORT	\$ 3,000		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000	
01A05	STREET PAVING	\$ 3,320,677	\$ 2,334,511	\$ 1,211,263	\$ 2,547,000	\$ 2,598,000	\$ 2,650,020	\$ 2,703,080	\$ 11,709,363	
01B02	TRAFFIC SAFETY IMPROVEMENTS - TOTAL		\$ 37,673						\$ -	
1002 - State Gas Tax - Total		\$ 3,323,677	\$ 2,372,184	\$ 1,289,263	\$ 2,550,000	\$ 2,601,000	\$ 2,653,020	\$ 2,706,080	\$ 11,799,363	
Fund 1004 - Asset Seizure										
04B02	POLICE - EQUIPMENT SERVICES (Laptops, keyboards, recorders)	\$ 135,000	\$ 994	\$ 34,000					\$ 34,000	
N/A	POLICE - OTHER OPERATNG/IN-CAR MOBILE DATA COMPUTERS (MCD)'S FOR PATROL VEHICLES			\$ 78,000					\$ 78,000	
N/A	POLICE - PROFESSIONAL SERVICES			\$ 66,000					\$ 66,000	
1004 Asset Seizure - Total		\$ 135,000	\$ 994	\$ 178,000	\$ -	\$ -	\$ -	\$ -	\$ 178,000	
Fund 1006 - Outside Funded Grants										
20F08	JFK PARK BASKETBALL COURT	\$ 182,740		\$ 182,740					\$ 182,740	
N/A	NON CAPITAL/CITY MANAGER PROGRAM EXPENSES			\$ 1,978,193					\$ 1,978,193	
N/A	NON CAPITAL/COMMUNITY SERVICES PROGRAM EXPENSES			\$ 2,128					\$ 2,128	
N/A	NON CAPITAL/FIRE PROGRAM EXPENSES			\$ 42,000					\$ 42,000	
N/A	POLICE - NON CAPITAL/MISCELLANEOUS SAFETY EQUIPMENT	\$ 219,435	\$ 39,024						\$ -	
24114 & 24115	POLICE - NON CAPITAL/OTHER EQUIPMENT JUSTICE ASSISTANCE GRANT (JAG) 2017 & 2018			\$ 142,104					\$ 142,104	
24109	POLICE - NON CAPITAL/POLICE SAFETY VEST			\$ 78,997					\$ 78,997	
24111	POLICE - NON CAPITAL/STUDENT GIFT CARDS			\$ 2,000					\$ 2,000	
24107	POLICE - OTHER OPERATNG/IN-CAR MOBILE DATA COMPUTERS (MCD)'S FOR PATROL VEHICLES			\$ 80,027					\$ 80,027	
24112	POLICE - PROF & ADMIN/SEXUAL ASSULT LAW ENFORCEMENT			\$ 39,922					\$ 39,922	
20F09	UNITY PARK BASKETBALL COURT	\$ 167,650		\$ 167,650					\$ 167,650	
29115	URBAN GREENING IRON TRIANGLE	\$ 305,599	\$ 77,468						\$ -	
1006 Outside Funded Grants - Total		\$ 875,424	\$ 116,492	\$ 2,715,761	\$ -	\$ -	\$ -	\$ -	\$ 2,715,761	
Fund 1019 - Road Maintenance Rehabilitation Account (RMRA) SB1										
SB101	STREET PAVING - SB1 - 37TH STREET	\$ 1,333,387		\$ 70,000					\$ 70,000	
SB102	STREET PAVING - SB1 - CASTRO RANCH ROAD	\$ 325,000	\$ 119,161	\$ 1,492,423					\$ 1,492,423	
SB103	STREET PAVING - SB1 - CENTRAL AVENUE	\$ 700,000	\$ 700,000						\$ -	
SB109	STREET PAVING - SB1 - RICHMOND PARKWAY			\$ 500,000					\$ 500,000	
SB111	STREET PAVING - SB1 - TEWKSBURY AVENUE			\$ 151,332					\$ 151,332	
SB107	STREET PAVING - SB1 - S. 55TH STREET	\$ 325,000	\$ 173,668						\$ -	
Road Maintenance Rehabilitation Account (RMRA) SB1 - Total		\$ 2,683,387	\$ 992,829	\$ 2,213,755	\$ -	\$ -	\$ -	\$ -	\$ 2,213,755	

CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 1054 - Engineering Grants										
29105	37TH STREET IMPROVEMENTS	\$ 286,600	\$ 286,600						\$ -	
29104	CARLSON BLVD.	\$ 29,162	\$ 4,697						\$ -	
29122	CARLSON BLVD. CROSSTOWN CONNECTIONS AND IMPROVEMENTS			\$ 500,000					\$ 500,000	
29109	CUTTING CARLSON GRADE CROSSING PHASE II	\$ 255,432	\$ (492)	\$ 255,924					\$ 255,924	
22A01	FULL TRASH CAPTURE FACILITIES AT MARINA BAY PARKWAY AND SOUTH 8TH STREET								\$ -	
29103	HARBOUR WAY IMPROVEMENTS	\$ 82,500							\$ -	
29117	HOUSING RELATED PARK PROGRAMS	\$ 1,708,544	\$ 499,729						\$ -	
29119	RICHMOND BIKE LANE GAP CLOSURE	\$ 500,000	\$ 128,619						\$ -	
21G14	RICHMOND GREENWAY OHLONE GAP CLOSURE	\$ 3,421	\$ 635						\$ -	
29113	YELLOW BRICK ROAD	\$ 5,398,498	\$ 49,137	\$ 5,341,185					\$ 5,341,185	
1054 Engineering Grants - Total		\$ 8,264,157	\$ 968,925	\$ 6,097,109	\$ -	\$ -	\$ -	\$ -	\$ 6,097,109	

Fund 2001 - General Capital										
01A04	AMERICANS WITH DISABILITIES ACT (ADA) MISCELLANEOUS SIDEWALKS & CURB RAMPS	\$ 7,053	\$ (7,053)						\$ -	
CSA20	AUDITORIUM UPGRADES (Main floor lighting, electrical & switch board upgrade, and remove curtains from stage area)	\$ 430,000	\$ 6,795	392,250					\$ 392,250	
29121	CORP YARD ROOF REPLACEMENT			500,000					\$ 500,000	
CSA21	DEVELOPING PERSONAL RESOURCES CENTER (DPRC) ROOF REPLACEMENT	\$ 200,000		165,980					\$ 165,980	
06B03	DOCUMENT STORAGE	\$ 119,201		119,201					\$ 119,201	
04E01	FAMILY JUSTICE CENTER	\$ 32,866	\$ 32,866						\$ -	
CSA22	FIRE STATION 67 ROOF REPLACEMENT	\$ 120,000	\$ 500	116,500					\$ 116,500	
05G01	GENDER SPECIFIC RESTROOM FIRE STATION 66			150,000					\$ 150,000	
01015	MARTIN LUTHER KING JR. CENTER	\$ 267,692		\$ 267,692					\$ 267,692	
CSA23	NEVIN COMMUNITY CENTER HVAC UPGRADE	\$ 150,000		\$ 150,000					\$ 150,000	
0NC01	PT. MOLATE BEACH - COSCO BUSAN	\$ 1,702							\$ -	
CSA24	RECREATION COMPLEX HVAC SYSTEM WITH AIR CONDITIONING	\$ 120,000		\$ 120,000					\$ 120,000	
13001	RECYCLE MORE	\$ 161,659	\$ 17,241	\$ 90,000					\$ 90,000	
CSA25	RICHMOND MUSEUM ROOF REPLACEMENT	\$ 100,000		\$ 85,400					\$ 85,400	
21E01	RICHMOND PLUNGE REPAIRS/REPLASTERING	\$ 197,375	\$ 197,375						\$ -	
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT	\$ 180,000		\$ 168,100					\$ 168,100	
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)	\$ 1,028,235	\$ 45,518	\$ 858,033					\$ 858,033	
CSA27	SHIELDS-REID COMMUNITY CENTER HVAC SYSTEM UPGRADE	\$ 100,000		\$ 100,000					\$ 100,000	
13002	SOLAR BIG BELLY TRASH COMPACTOR	\$ 76,214		\$ 76,214					\$ 76,214	
2001 General Capital - Total		\$ 3,291,997	\$ 293,242	\$ 3,359,370	\$ -	\$ -	\$ -	\$ -	\$ 3,359,370	

Fund 2002 - Measure J										
29120	13TH STREET COMPLETE			\$ 890,000	\$ 2,962,000				\$ 3,852,000	
29105	37TH STREET IMPROVEMENTS	\$ 246,697	\$ 13,116						\$ -	
01A04	AMERICANS WITH DISABILITIES ACT (ADA) MISCELLANEOUS SIDEWALKS & CURB RAMPS	\$ 825,811	\$ 332,758	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000	

CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 2002 - Measure J - Continued										
29109	CUTTING CARLSON GRADE CROSSING PHASE II	\$ 172,732	\$ 4,166	\$ 162,732					\$ 162,732	
29103	HARBOUR WAY IMPROVEMENTS	\$ 257,360	\$ 2,083	\$ 257,360					\$ 257,360	
29110	I-80 CENTRAL INTERCHANGE PHASE II	\$ 2,710,484	\$ 157,025	\$ 2,364,998					\$ 2,364,998	
29116	MARINA WAY SOUTH RULE 20A UNDERGROUND UTILITIES	\$ 20,000	\$ 394						\$ -	
N/A	MEMBERSHIP & DUES	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 700,000	
29102	SAN PABLO AVENUE COMPLETE STREET	\$ 299,055	\$ 146,102						\$ -	
29101	SF BAY TRAIL - GOODRICK AVENUE	\$ 997,659	\$ 3,240	\$ 977,659					\$ 977,659	
01A05	STREET PAVING	\$ 160,789	\$ 109,604	\$ 1,288,737					\$ 1,288,737	
01C09	SURFACE DRAINAGE IMPROVEMENTS	\$ 139,211		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000	
01B02	TRAFFIC SAFETY IMPROVEMENTS				\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,040,000	
	Measure J - Total	\$ 5,969,798	\$ 908,488	\$ 6,981,486	\$ 4,262,000	\$ 1,300,000	\$ 1,300,000	\$ 1,300,000	\$ 15,143,486	
Fund 2110 - Park Impact Fee										
03A01	JPA SPORTS FIELD PARTNERSHIP	\$ 15,000	\$ 15,000	\$ 15,000					\$ 15,000	
	Park Impact Fee - Total	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
Fund 2111 - Traffic Impact Fee										
01B02	TRAFFIC SAFETY IMPROVEMENTS	\$ 379,000	\$ 52,090	\$ 379,000					\$ 379,000	
	Traffic Impact Fee - Total	\$ 379,000	\$ 52,090	\$ 379,000	\$ -	\$ -	\$ -	\$ -	\$ 379,000	
Fund 2113 - Fire Impact Fee										
N/A	NON CAPITAL/INSTALL BASE STATION RADIOS			\$ 15,000					\$ 15,000	
N/A	NON CAPITAL/REPLACE TURNOUT AND SAFETY EQUIPMENT AT END OF USEFUL LIFE			\$ 123,500					\$ 123,500	
N/A	NON CAPITAL/SMALL TOOLS AND EQUIPMENT FOR FIRE TRUCK			\$ 50,000					\$ 50,000	
N/A	NON CAPITAL/SPEAKER WIRING STATION 63			\$ 20,000					\$ 20,000	
	Fire Impact Fee - Total	\$ -	\$ -	\$ 208,500	\$ -	\$ -	\$ -	\$ -	\$ 208,500	
Fund 2114 - Police Impact Fee										
03B04	POLICE VEHICLE	\$ 41,000		\$ 41,000					\$ 41,000	
	Police Impact Fee - Total	\$ 41,000	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ 41,000	
Fund 2115 - Recreation/Aquatics Impact Fee										
CSA21	DEVELOPING PERSONAL RESOURCES CENTER			\$ 34,020					\$ 34,020	
00A02	KENNEDY SWIM CENTER UPGRADES	\$ 100,000		\$ 200,000					\$ 200,000	
00C01	RECREATION COMPLEX GYM FLOOR UPGRADES	\$ 80,000		\$ 67,541					\$ 67,541	
00C01	RECREATION COMPLEX ROOF REPLACEMENT	\$ 62,026	\$ 21,441	\$ 146,781					\$ 146,781	
00C02	RICHMOND PLUNGE REPAIRS/REPLASTERING	\$ 163,055	\$ 161,105						\$ -	
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT			\$ 56,900					\$ 56,900	
	Recreation/Aquatics Impact Fee - Total	\$ 405,081	\$ 182,546	\$ 505,242	\$ -	\$ -	\$ -	\$ -	\$ 505,242	

CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 2116 - Open Space Impact Fee										
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)			\$ 141,967					\$ 141,967	
	Open Space Impact Fee - Total	\$ -		\$ 141,967	\$ -	\$ -	\$ -		\$ 141,967	

Fund 2117 - Library Impact Fee										
N/A	ADA RAMP MAIN LIBRARY	\$ 30,000		\$ 30,000					\$ 30,000	
N/A	NON CAPITAL/COMPUTER HARDWARE & SOFTWARE, OTHER EQUIPMENT, AND FURNITURE			\$ 320,634					\$ 320,634	
N/A	NON CAPITAL/LIBRARY SERVICES	\$ 438,400	\$ 11,437						\$ -	
N/A	PROF & ADMIN/SOFTWARE UPGRADES, START UP COLLECTION BOOKS FOR BOOK VAN, MEDIA DVDS, AUDIO BOOKS AND PROMO ADS			\$ 135,400					\$ 135,400	
N/A	PROF & ADMIN/SPACE DESIGN CONSULTANT			\$ 40,000					\$ 40,000	
	Library Impact Fee - Total	\$ 468,400	\$ 11,437	\$ 526,034	\$ -	\$ -	\$ -	\$ -	\$ 526,034	

Fund 2119 - Storm Drain Impact Fee										
22217	STORMWATER MASTER PLAN	\$ 239,328	\$ 63,628						\$ -	
	Storm Drain Impact Fee - Total	\$ 239,328	\$ 63,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Fund 2120 - Wastewater Impact Fee										
01L10	BRICK MANHOLE REPLACEMENT			\$ 250,000					\$ 250,000	
22235	COGENERATION - TREATMENT PLANT			\$ 1,882,000					\$ 1,882,000	
	Wastewater Impact Fee - Total	\$ -	\$ -	\$ 2,132,000	\$ -	\$ -	\$ -	\$ -	\$ 2,132,000	

Capital Improvement Funds - Total	26,091,249	5,977,855	26,783,487	6,812,000	3,901,000	3,953,020	4,006,080	45,455,587	[1]

Fund 4001 - Port of Richmond										
08T01	POINT POTRERO MARINE TERMINAL (PPMT) BERTH ELECTRIFICATION			\$ 200,000					\$ 200,000	
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) DOCK REPAIR	\$ 501,250	\$ 7,875	\$ 500,000					\$ 500,000	
08S01	POINT POTRERO MARINE TERMINAL (PPMT) ELECTRICAL UPGRADES			\$ 75,000					\$ 75,000	
08S01	POINT POTRERO MARINE TERMINAL (PPMT) IMPROVEMENTS - FENCE AND PAVEMENT REPAIRS	\$ 115,000		\$ 115,000					\$ 115,000	
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) STORM DRAINAGE, WATER QUALITY & INFRASTRUCTURE UPGRADES	\$ 385,000	\$ 4,332	\$ 150,000					\$ 150,000	
08C01	TERMINAL 2 BERTH ELECTRIFICATION			\$ 200,000					\$ 200,000	
	Port of Richmond - Total	\$ 1,001,250	\$ 12,207	\$ 1,240,000	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000	

CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 4003 - Water Resource Recovery Wastewater										
22236	2017A BOND CUTTING CARLSON, HOFFMAN SEWER CAPACITY	\$ 3,869,261							\$ -	
22227	2017A BOND/13TH ST. & 23RD ST. SEWER CAPACITY	\$ 1,810,409	\$ 1,651,052						\$ -	
22219	2017A BOND/DESIGN & ENGINEERING SERVICES	\$ 1,810,869	\$ 150,838						\$ -	
22220	2017A BOND/ELECTRICAL DISTRIBUTION SYSTEM	\$ 98,058							\$ -	
22232	2017A BOND/LEACHATE ASSESSMENT	\$ 41,230							\$ -	
22231	2017A BOND/LIFT STATION ASSESSMENT	\$ 110,297							\$ -	
22230	2017A BOND/PIPELINE REHABILITATION	\$ 882,005	\$ 67,838						\$ -	
22222	2017A BOND/SECONDARY CLARIFIER SYSTEM	\$ 5,230,342	\$ 4,245,830						\$ -	
22229	2017A BOND/SS MANHOLE REHABILITATION	\$ 267,320	\$ 174,115						\$ -	
22228	2017A BOND/SS MASTER PLAN	\$ 386,042							\$ -	
22233	2017A BOND/WWTP YARD EXPANSION	\$ 2,134							\$ -	
N/A	2019A BOND/1ST STREET INTERCEPTOR SEWER CAPACITY - DESIGN				\$ 1,358,936				\$ 1,358,936	
N/A	2019A BOND/1ST STREET INTERCEPTOR SEWER CAPACITY- CONSTRUCTION				\$ 4,825,139	\$ 4,825,139	\$ 4,825,139	\$ 4,825,139	\$ 19,300,556	
22236	2019A BOND/CUTTING, CARLSON & HOFFMAN SEWER CAPACITY				\$ 4,882,672				\$ 4,882,672	
22237	2019A BOND/MACDONALD & VIRGINIA SEWER CAPACITY				\$ 9,645,890				\$ 9,645,890	
N/A	2019A BOND/WASTEWATER TREATMENT PLANT CRITICAL IMPROVEMENTS				\$ 15,650,000	\$ 15,650,000	\$ 15,650,000	\$ 15,650,000	\$ 62,600,000	
22214	BIOSOLIDS AND ENERGY PLAN	\$ 22,696	\$ 455						\$ -	
22235	BRICK MANHOLE REHABILITATION/REPLACEMENT	\$ 250,000			\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000	
01L10	CO-GENERATION				\$ 3,807,084				\$ 3,807,084	
22236	DESIGN CUTTING, CARLSON & HOFFMAN SEWER CAPACITY	\$ 1,092,381	\$ 97,008						\$ -	
03C04	EQUIPMENT REPLACEMENT	\$ 528,000	\$ 519,158	\$ 44,000					\$ 44,000	
22237	MACDONALD & VIRGINIA SEWER CAPACITY	\$ 695,412							\$ -	
22234	SANITARY SEWER PIPELINE REPLACEMENT	\$ 1,500,000		\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 12,500,000	
22216	WASTEWATER TREATMENT PLANT PERIMETER STORMWATER EVALUATION	\$ 84,327							\$ -	
	Water Resource Recovery Wastewater - Total	\$ 18,680,783	\$ 6,906,294	\$ 2,544,000	\$ 42,919,721	\$ 23,225,139	\$ 23,225,139	\$ 23,225,139	\$ 115,139,138	
Fund 4005 - Marina										
23102	MARINA PARK TRASH ENCLOSURE	\$ 335,000	\$ 221,584						\$ -	
	Marina - Total	\$ 335,000	\$ 221,584	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund 4006 - Water Resource Recovery Stormwater										
22A01	FULL TRASH CAPTURE FACILITIES AT MARINA BAY PARKWAY AND S. 8TH STREET	\$ 4,136,551		\$ 3,000,000					\$ 3,000,000	
	Water Resource Recovery Stormwater - Total	\$ 4,136,551	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	
Fund 4008 - KCRT										
06F03	ENGINEERING; (Microwave Transmission & Playback System)	\$ 40,000		\$ 40,000					\$ 40,000	
	KCRT - Total	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	

CAPITAL IMPROVEMENT PROJECTS BY FUND



City of Richmond
Capital Expenditure by Fund FY2019/20 to FY2023/24

Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Fund 5003 - Equipment Services										
03A04	FIRE VEHICLES	\$ 1,230,660		\$ 45,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 705,000	
03D04	OTHER CITY EQUIPMENT	\$ 277,963	\$ 71,814	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 1,050,000	
03C04	OTHER CITY VEHICLES	\$ 216,000		\$ 390,000	\$ 604,000	\$ 604,000	\$ 604,000	\$ 604,000	\$ 2,806,000	
03B04	POLICE VEHICLES	\$ 1,338,000	\$ 945,277	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 6,300,000	
	Equipment Services - Total	\$ 3,062,623	\$ 1,017,091	\$ 1,905,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 10,861,000	

Enterprise and Internal Service Funds - Total **\$ 27,256,207** **\$ 8,157,176** **\$ 8,729,000** **\$ 45,158,721** **\$ 25,464,139** **\$ 25,464,139** **\$ 25,464,139** **\$ 130,280,138**

Fund 1017 - ECIA										
29105	37TH STREET IMPROVEMENTS	\$ 642,111	\$ 282,091						\$ -	
29104	CARLSON BLVD.	\$ 776,089							\$ -	
21G14	RICHMOND GREENWAY OHLONE GAP CLOSURE	\$ 213,000							\$ -	
2A109	TRAFFIC SIGNAL INTERCONNECT	\$ 1,200,000		\$ 1,125,261					\$ 1,125,261	
29113	YELLOW BRICK ROAD			\$ 2,000,000					\$ 2,000,000	
	ECIA - Total	\$ 2,831,200	\$ 282,091	\$ 3,125,261	\$ -	\$ -	\$ -	\$ -	\$ 3,125,261	

Fund 1201 - Housing Department CDBG										
03H06	ADA REHABILITATION/SHIELDS-REID CENTER	\$ 1,369,704	\$ 15,710	\$ 438,737					\$ 438,737	
	Housing Department CDBG - Total	\$ 1,369,704	\$ 15,710	\$ 438,737	\$ -	\$ -	\$ -	\$ -	\$ 438,737	

Fund 2126 - Housing Department										
07572	MIRAFLORES CREEK- TOTAL	\$ 3,935,788	\$ 643,399	\$ 1,247,695					\$ 1,247,695	
	Housing Department - Total	\$ 3,935,788	\$ 643,399	\$ 1,247,695	\$ -	\$ -	\$ -	\$ -	\$ 1,247,695	

Housing Department, and Other Operations - Total **\$ 8,136,692** **\$ 941,200** **\$ 4,811,693** **\$ -** **\$ -** **\$ -** **\$ -** **\$ 4,811,693**

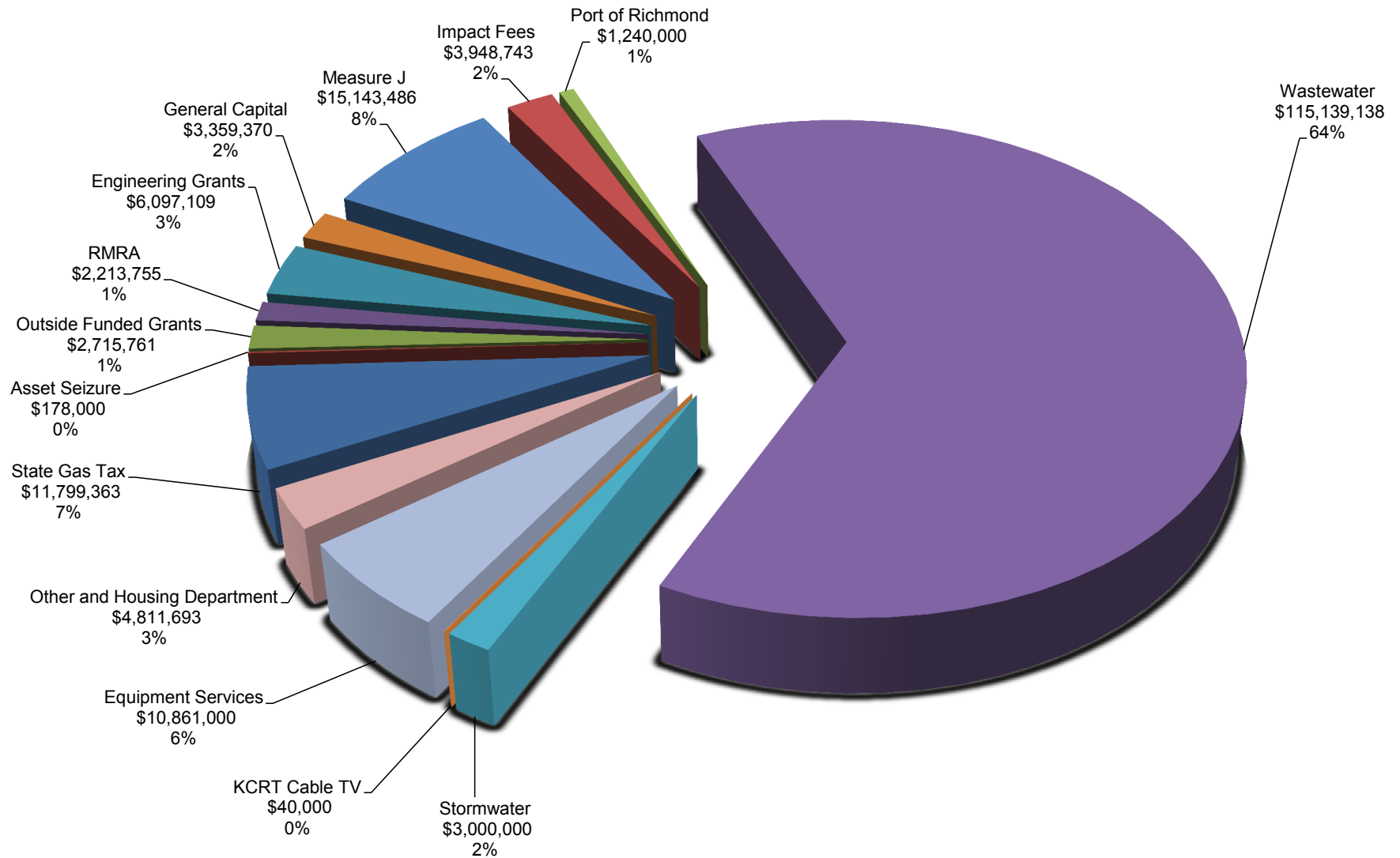
Summary of All Funds										
Capital Improvement Funds - Total		\$ 26,091,249	\$ 5,977,855	\$ 26,783,487	\$ 6,812,000	\$ 3,901,000	\$ 3,953,020	\$ 4,006,080	\$ 45,455,587	[1]
Enterprise and Internal Service Funds - Total		\$ 27,256,207	\$ 8,157,176	\$ 8,729,000	\$ 45,158,721	\$ 25,464,139	\$ 25,464,139	\$ 25,464,139	\$ 130,280,138	[2]
Housing Department and Other Operations Funds- Total		\$ 8,136,692	\$ 941,200	\$ 4,811,693	\$ -	\$ -	\$ -	\$ -	\$ 4,811,693	[2]
Capital Project Expenditures - All Funds Total		\$ 61,484,148	\$ 15,076,231	\$ 40,324,180	\$ 51,970,721	\$ 29,365,139	\$ 29,417,159	\$ 29,470,219	\$ 180,547,418	[2]

***NOTES:

[1] Resolution No. 57-19 project expenditures in the amount of \$26,783,487 is for the first year (FY2019-20) of the Capital Improvement Plan. The total on the resolution is comprised from the Capital Project Funds identified on the previous pages of this Expenditure by Fund Summary. These funds are to be used solely for projects.

[2] Project expenditures of \$13,540,693 for the first year (FY2019-20) of the Capital Improvement Plan are budgeted in Operating Budget Funds (Enterprise, Internal Services, Other Operations, and Housing Department) per resolution 56-19. The total of \$40,324,180 (FY2019-20) showing at the end of the Capital Expenditure by Fund Summary includes the total from the Capital Project Funds \$26,783,487 (FY2019-20) Resolution No. 57-19.

Capital Expenditures by Fund FY2019/20 to FY2023/24
Total: \$180,547,418



City of Richmond
Capital Expenditure by Type FY2019/20 to FY2023/24

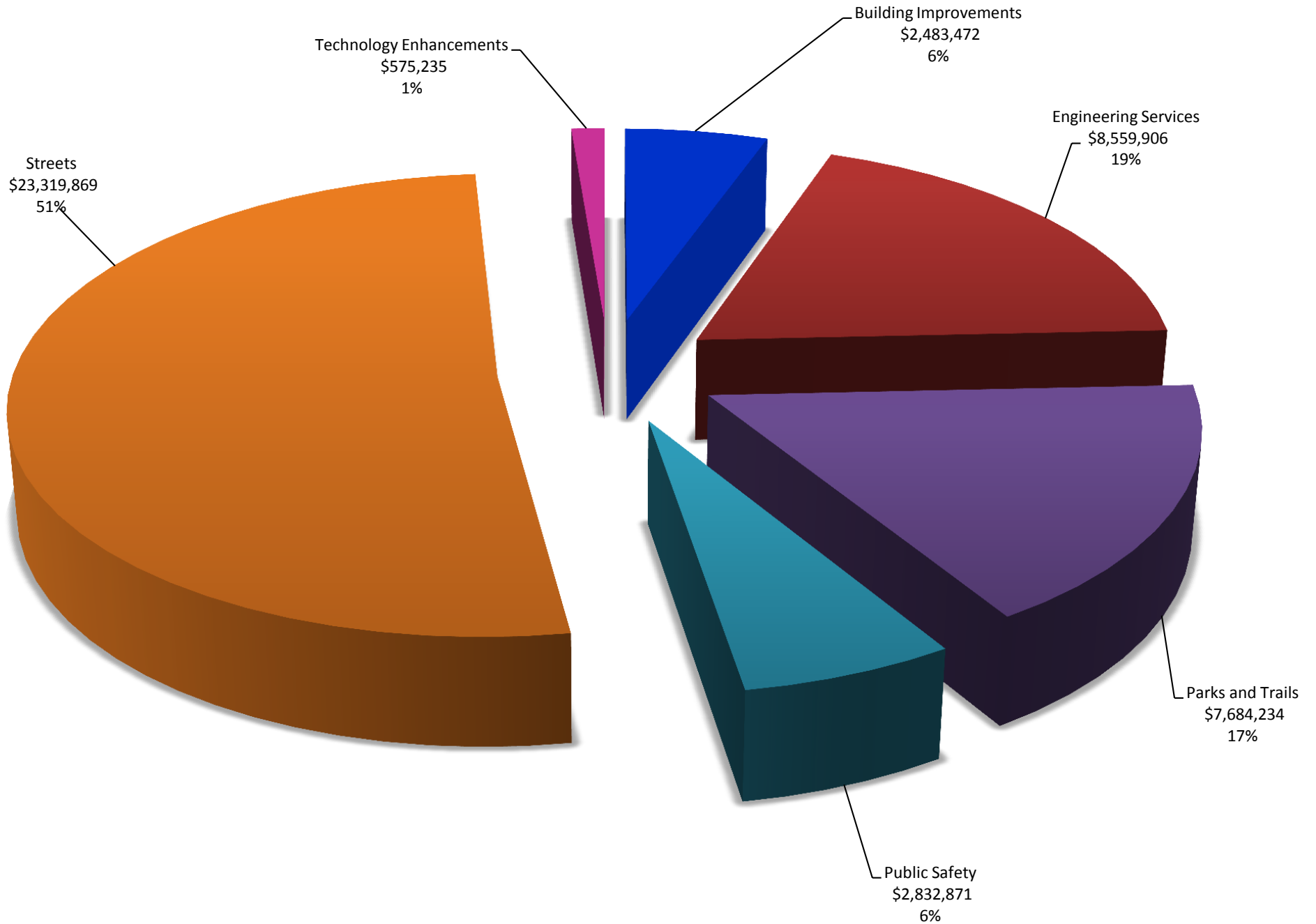


Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Building Improvements	\$ 2,065,322	\$ 420,082	\$ 2,483,472	\$ -	\$ -	\$ -	\$ -	\$ 2,483,472	
Engineering Services	\$ 2,115,968	\$ 496,731	\$ 3,919,906	\$ 1,160,000	\$ 1,160,000	\$ 1,160,000	\$ 1,160,000	\$ 8,559,906	
Parks and Trails	\$ 9,809,048	\$ 690,727	\$ 7,684,234	\$ -	\$ -	\$ -	\$ -	\$ 7,684,234	
Public Safety	\$ 833,835	\$ 51,455	\$ 2,832,871	\$ -	\$ -	\$ -	\$ -	\$ 2,832,871	
Streets	\$ 11,147,875	\$ 4,318,860	\$ 9,287,769	\$ 5,652,000	\$ 2,741,000	\$ 2,793,020	\$ 2,846,080	\$ 23,319,869	
Technology Enhancements	\$ 119,201	\$ -	\$ 575,235	\$ -	\$ -	\$ -	\$ -	\$ 575,235	
Capital Improvement Funds - Total	\$ 26,091,249	\$ 5,977,855	\$ 26,783,487	\$ 6,812,000	\$ 3,901,000	\$ 3,953,020	\$ 4,006,080	\$ 45,455,587	[1]

*****NOTES:**

[1] Resolution No. 57-19 project expenditures in the amount of \$26,783,487 is for the first year (FY2019-20) of the Capital Improvement Plan. The total on the resolution is comprised from the Capital Project Funds identified on the previous pages of this Expenditure by Fund Summary. These funds are to be used solely for projects.

**Capital Improvement Funds
by Type
FY2019/20 to FY2023/24
Total: \$45,455,587**



City of Richmond
Capital Expenditure by Type FY2019/20 to FY2023/24



Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total	Notes
Equipment Services	\$ 3,062,623	\$ 1,017,091	\$ 1,905,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 2,239,000	\$ 10,861,000	
KCRT Cable Television	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
Other and Housing Department	\$ 8,136,692	\$ 941,200	\$ 4,811,693	\$ -	\$ -	\$ -	\$ -	\$ 4,811,693	
Port of Richmond	\$ 1,336,250	\$ 233,791	\$ 1,240,000	\$ -	\$ -	\$ -	\$ -	\$ 1,240,000	
Water Resource Recovery - Wastewater	\$ 22,817,334	\$ 6,906,294	\$ 5,544,000	\$ 42,919,721	\$ 23,225,139	\$ 23,225,139	\$ 23,225,139	\$ 118,139,138	

Enterprise, Internal Services and Other

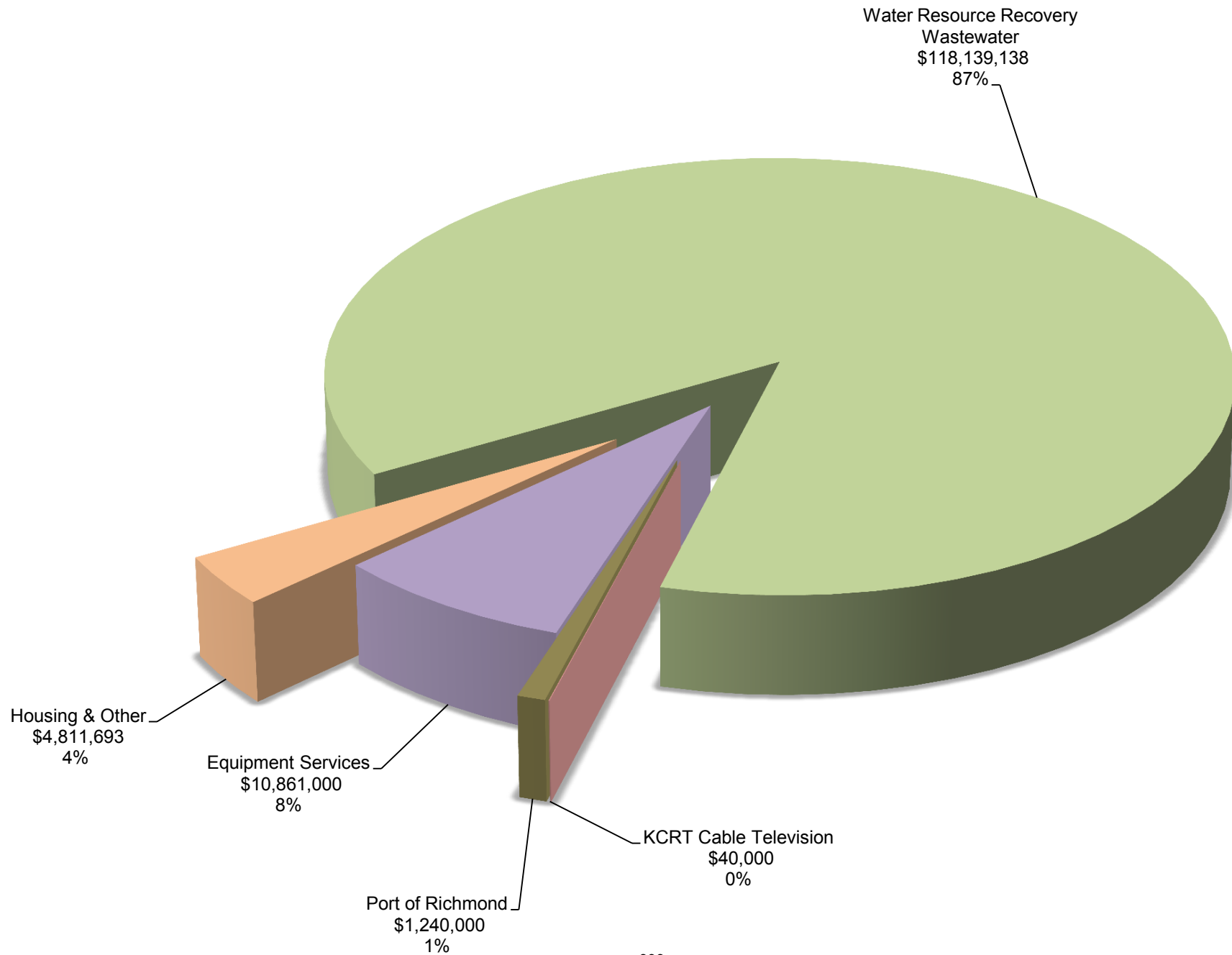
Operations Funds - Total	\$ 35,392,899	\$ 9,098,376	\$ 13,540,693	\$ 45,158,721	\$ 25,464,139	\$ 25,464,139	\$ 25,464,139	\$ 135,091,831	[2]

All Project Expenditures - Total	\$ 61,484,148	\$ 15,076,231	\$ 40,324,180	\$ 51,970,721	\$ 29,365,139	\$ 29,417,159	\$ 29,470,219	\$ 180,547,418	[2]

***NOTES:

[2] Project expenditures of \$13,540,693 for the first year (FY2019-20) of the Capital Improvement Plan are budgeted in Operating Budget Funds (Enterprise, Internal Services, Other Operations, and Housing Department) per resolution 56-19. The total of \$40,324,180 (FY2019-20) showing at the end of the Capital Expenditure by Fund Summary includes the total from the Capital Project Funds \$26,783,487 (FY2019-20) Resolution No. 57-19.

**Enterprise, Internal Services, Other Operations, and Housing Department
by Type
FY2019/20 to FY2023/24
Total: \$135,091,831**



City of Richmond
Capital Expenditure by Project FY2019/20 to FY2023/24



Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total
29120	13TH STREET COMPLETE			\$ 890,000	\$ 2,962,000				\$ 3,852,000
22236	2017A BOND CUTTING CARLSON, HOFFMAN SEWER	\$ 3,869,261							\$ -
22227	2017A BOND/13TH ST. & 23RD ST. SEWER CAPACITY	\$ 1,810,409	\$ 1,651,052						\$ -
22219	2017A BOND/DESIGN & ENGINEERING SERVICES	\$ 1,810,869	\$ 150,838						\$ -
22220	2017A BOND/ELECTRICAL DISTRIBUTION SYSTEM	\$ 98,058							\$ -
22232	2017A BOND/LEACHATE ASSESSMENT	\$ 41,230							\$ -
22231	2017A BOND/LIFT STATION ASSESSMENT	\$ 110,297							\$ -
22230	2017A BOND/PIPELINE REHABILITATION	\$ 882,005	\$ 67,838						\$ -
22222	2017A BOND/SECONDARY CLARIFIER SYSTEM	\$ 5,230,342	\$ 4,245,830						\$ -
22229	2017A BOND/SS MANHOLE REHABILITATION	\$ 267,320	\$ 174,115						\$ -
22228	2017A BOND/SS MASTER PLAN	\$ 386,042							\$ -
22233	2017A BOND/WWTP YARD EXPANSION	\$ 2,134							\$ -
N/A	2019A BOND/1ST STREET INTERCEPTOR SEWER CAPACITY - DESIGN				\$ 1,358,936				\$ 1,358,936
N/A	2019A BOND/1ST STREET INTERCEPTOR SEWER CAPACITY- CONSTRUCTION				\$ 4,825,139	\$ 4,825,139	\$ 4,825,139	\$ 4,825,139	\$ 19,300,556
22236	2019A Bond/CUTTING, CARLSON & HOFFMAN SEWER CAPACITY				\$ 4,882,672				\$ 4,882,672
22237	2019A BOND/MACDONALD & VIRGINIA SEWER CAPACITY				\$ 9,645,890				\$ 9,645,890
N/A	2019A/BOND/WASTEWATER TREATMENT PLANT CRITICAL IMPROVEMENTS				\$ 15,650,000	\$ 15,650,000	\$ 15,650,000	\$ 15,650,000	\$ 62,600,000
29105	37TH STREET IMPROVEMENTS	\$ 1,175,408	\$ 581,807						\$ -
N/A	ADA RAMP MAIN LIBRARY	\$ 30,000		\$ 30,000					\$ 30,000
03H06	ADA REHABILITATION/SHIELDS-REID CENTER	\$ 1,369,704	\$ 15,710	\$ 438,737					\$ 438,737
01A04	AMERICANS WITH DISABILITIES ACT (ADA) SIDEWALK	\$ 832,864	\$ 325,705	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
CSA20	AUDITORIUM UPGRADES (Main floor lighting, electrical)	\$ 430,000	\$ 6,795	392,250					\$ 392,250
22214	BIOSOLIDS AND ENERGY PLAN	\$ 22,696	\$ 455						\$ -
22235	BRICK MANHOLE REHABILITATION/REPLACEMENT	\$ 250,000			\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
01L10	BRICK MANHOLE REPLACEMENT			\$ 250,000					\$ 250,000
29104	CARLSON BLVD. IMPROVEMENTS	\$ 805,251	\$ 4,697						\$ -
29122	CARLSON BLVD. CROSSTOWN CONNECTIONS AND IMPROVEMENTS			\$ 500,000					\$ 500,000
N/A	CITY MANAGER - NON CAPITAL/PROGRAM EXPENSES			\$ 1,978,193					\$ 1,978,193
01L10	CO-GENERATION				\$ 3,807,084				\$ 3,807,084
22235	COGENERATION - TREATMENT PLANT			\$ 1,882,000					\$ 1,882,000
N/A	COMMUNITY SERVICES - NON CAPITAL/PROGRAM EXPENSES			\$ 2,128					\$ 2,128
29121	CORP YARD ROOF REPLACEMENT			500,000					\$ 500,000
29109	CUTTING CARLSON GRADE CROSSING PHASE II	\$ 428,164	\$ 3,674	\$ 418,656					\$ 418,656
22236	DESIGN CUTTING, CARLSON & HOFFMAN SEWER	\$ 1,092,381	\$ 97,008						\$ -
CSA21	DEVELOPING PERSONAL RESOURCES CENTER	\$ 200,000		200,000					\$ 200,000
06B03	DOCUMENT STORAGE	\$ 119,201		119,201					\$ 119,201
06F03	ENGINEERING; (Microwave Transmission & Playback)	\$ 40,000		\$ 40,000					\$ 40,000
03C04	EQUIPMENT REPLACEMENT	\$ 528,000	\$ 519,158	\$ 44,000					\$ 44,000
04E01	FAMILY JUSTICE CENTER	\$ 32,866	\$ 32,866						\$ -
N/A	FIRE - NON CAPITAL/FIRE PROGRAM EXPENSES			\$ 42,000					\$ 42,000
N/A	FIRE - NON CAPITAL/INSTALL BASE STATION RADIOS			\$ 15,000					\$ 15,000
N/A	FIRE - NON CAPITAL/REPLACE TURNOUT AND SAFETY EQUIPMENT AT END OF			\$ 123,500					\$ 123,500
N/A	FIRE - NON CAPITAL/SMALL TOOLS AND EQUIPMENT FOR FIRE TRUCK			\$ 50,000					\$ 50,000
N/A	FIRE - NON CAPITAL/SPEAKER WIRING STATION 63			\$ 20,000					\$ 20,000
CSA22	FIRE STATION 67 ROOF REPLACEMENT	\$ 120,000	\$ 500	116,500					\$ 116,500
03A04	FIRE VEHICLES	\$ 1,230,660		\$ 45,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 165,000	\$ 705,000
22A01	FULL TRASH CAPTURE FACILITIES AT MARINA BAY PARKWAY AND S. 8TH STREET	\$ 4,136,551	394	\$ 3,000,000					\$ 3,000,000

City of Richmond
Capital Expenditure by Project FY2019/20 to FY2023/24



Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total
05G01	GENDER SPECIFIC RESTROOM FIRE STATION 66			150,000					\$ 150,000
29103	HARBOUR WAY IMPROVEMENTS	\$ 339,860	\$ 2,083	\$ 257,360					\$ 257,360
29117	HOUSING RELATED PARK PROGRAMS	\$ 1,708,544	\$ 499,729						\$ -
29110	I-80 CENTRAL INTERCHANGE PHASE II	\$ 2,710,484	\$ 157,025	\$ 2,364,998					\$ 2,364,998
20F08	JFK PARK BASKETBALL COURT	\$ 182,740		\$ 182,740					\$ 182,740
03A01	JPA SPORTS FIELD PARTNERSHIP	\$ 15,000	\$ 15,000	\$ 15,000					\$ 15,000
00A02	KENNEDY SWIM CENTER UPGRADES	\$ 100,000		\$ 200,000					\$ 200,000
N/A	LIBRARY - NON CAPITAL/COMPUTER HARDWARE & SOFTWARE, OTHER EQU			\$ 320,634					\$ 320,634
N/A	LIBRARY - NON CAPITAL/LIBRARY SERVICES	\$ 438,400	\$ 11,437						\$ -
N/A	LIBRARY - PROF & ADMIN/SOFTWARE UPGRADES, START UP COLLECTION B			\$ 135,400					\$ 135,400
N/A	LIBRARY - PROF & ADMIN/SPACE DESIGN CONSULTANT			\$ 40,000					\$ 40,000
22237	MACDONALD & VIRGINA SEWER CAPACITY	\$ 695,412							\$ -
23102	MARINA PARK TRASH ENCLOSURE	\$ 335,000	\$ 221,584						
29116	MARINA WAY SOUTH RULE 20A UNDERGROUND	\$ 20,000	\$ 394	\$ 75,000					\$ 75,000
01015	MARTIN LUTHER KING JR. CENTER	\$ 267,692		\$ 267,692					\$ 267,692
N/A	MEMBERSHIP & DUES WCCTAC AND CCTA	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 700,000
07572	MIRAFLORES CREEK	\$ 3,935,788	\$ 643,399	\$ 1,247,695					\$ 1,247,695
CSA23	NEVIN COMMUNITY CENTER HVAC UPGRADE	\$ 150,000		\$ 150,000					\$ 150,000
03D04	OTHER CITY EQUIPMENT	\$ 277,963	\$ 71,814	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 1,050,000
03C04	OTHER CITY VEHICLES	\$ 216,000		\$ 390,000	\$ 604,000	\$ 604,000	\$ 604,000	\$ 604,000	\$ 2,806,000
08T01	POINT POTRERO MARINE TERMINAL (PPMT) BERTH ELECTRIFICATION			\$ 200,000					\$ 200,000
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) DOCK	\$ 501,250	\$ 7,875	\$ 500,000					\$ 500,000
08S01	POINT POTRERO MARINE TERMINAL (PPMT) ELECTRICAL UPGRADES			\$ 75,000					\$ 75,000
08S01	POINT POTRERO MARINE TERMINAL (PPMT) IMPROVEMENTS - FENCE AND PAVEMENT REPAIRS	\$ 115,000		\$ 115,000					\$ 115,000
08Q01	POINT POTRERO MARINE TERMINAL (PPMT) STORM DRAINAGE, WATER QUALITY & INFRASTRUCTURE UPGRADES	\$ 385,000	\$ 4,332	\$ 150,000					\$ 150,000
N/A	POLICE - NON CAPITAL/MISCELLANEOUS SAFETY EQUIPMENT	\$ 219,435	\$ 39,024						\$ -
24114	POLICE - NON CAPITAL/OTHER EQUIPMENT JUSTICE ASSISTANCE GRANT (JAG) 2017 & 2018			\$ 142,104					\$ 142,104
24109	POLICE - NON CAPITAL/POLICE SAFETY VEST			\$ 78,997					\$ 78,997
24111	POLICE - NON CAPITAL/STUDENT GIFT CARDS			\$ 2,000					\$ 2,000
24107	POLICE - OTHER OPERATING/IN-CAR MOBILE DATA COMPUTERS (MCD)'S FOR PATROL VEHICLES			\$ 158,027					\$ 158,027
24112	POLICE - PROF & ADMIN/SEXUAL ASSAULT LAW ENFORCEMENT			\$ 39,922					\$ 39,922
N/A	POLICE - PROFESSIONAL SERVICES			\$ 66,000					\$ 66,000
04B02	POLICE EQUIPMENT SERVICES (Laptops, keyboards, recorders)	\$ 135,000	\$ 994	\$ 34,000					\$ 34,000
03B04	POLICE VEHICLES	\$ 1,379,000	\$ 945,277	\$ 1,301,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000	\$ 6,341,000
0NC01	PT. MOLATE BEACH - COSCO BUSAN	\$ 1,702	\$ 395						\$ -

City of Richmond
Capital Expenditure by Project FY2019/20 to FY2023/24



Project #	Project Title	Adopted FY2018-19	Actuals to 3/31/2019 FY2018-19	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2023-24	Total
00C01	RECREATION COMPLEX GYM FLOOR UPGRADES	\$ 80,000		\$ 67,541					\$ 67,541
CSA24	RECREATION COMPLEX HVAC SYSTEM WITH AIR	\$ 120,000		\$ 120,000					\$ 120,000
00C01	RECREATION COMPLEX ROOF REPLACEMENT	\$ 62,026	\$ 21,441	\$ 146,781					\$ 146,781
13001	RECYCLE MORE	\$ 161,659	\$ 17,241	\$ 90,000					\$ 90,000
29119	RICHMOND BIKE LANE GAP CLOSURE	\$ 500,000	\$ 128,619						\$ -
21G14	RICHMOND GREENWAY OHLONE GAP CLOSURE	\$ 216,421	\$ 635						\$ -
CSA25	RICHMOND MUSEUM ROOF REPLACEMENT	\$ 100,000		\$ 85,400					\$ 85,400
21E01	RICHMOND PLUNGE REPAIRS/REPLASTERING	\$ 360,430	\$ 358,480						\$ -
CSA26	RICHMOND SENIOR CENTER ROOF REPLACEMENT	\$ 180,000		\$ 225,000					\$ 225,000
29102	SAN PABLO AVENUE COMPLETE STREET	\$ 299,055	\$ 146,102						\$ -
22234	SANITARY SEWER PIPELINE REPLACEMENT	\$ 1,500,000		\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000	\$ 12,500,000
01A14	SF BAY TRAIL - (PT. RICHMOND TO PT. MOLATE)	\$ 1,028,235	\$ 45,518	\$ 1,000,000					\$ 1,000,000
29101	SF BAY TRAIL - GOODRICK AVENUE	\$ 997,659	\$ 3,240	\$ 977,659					\$ 977,659
CSA27	SHIELDS-REID COMMUNITY CENTER HVAC SYSTEM	\$ 100,000		\$ 100,000					\$ 100,000
13002	SOLAR BIG BELLY TRASH COMPACTOR	\$ 76,214		\$ 76,214					\$ 76,214
22217	STORMWATER MASTER PLAN	\$ 239,328	\$ 63,628						\$ -
N/A	STREET AUDIT REPORT	\$ 3,000		\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 15,000
01A05	STREET PAVING	\$ 3,481,466	\$ 2,444,115	\$ 2,500,000	\$ 2,547,000	\$ 2,598,000	\$ 2,650,020	\$ 2,703,080	\$ 12,998,100
SB101	STREET PAVING - SB1 - 37TH STREET	\$ 1,333,387		\$ 70,000					\$ 70,000
SB102	STREET PAVING - SB1 - CASTRO RANCH ROAD	\$ 325,000	\$ 119,161	\$ 1,492,423					\$ 1,492,423
SB103	STREET PAVING - SB1 - CENTRAL AVENUE	\$ 700,000	\$ 700,000						\$ -
SB109	STREET PAVING - SB1 - RICHMOND PARKWAY			\$ 500,000					\$ 500,000
SB107	STREET PAVING - SB1 - S. 55TH STREET	\$ 325,000	\$ 173,668						\$ -
SB111	STREET PAVING - SB1 - TEWKSBURY AVENUE			\$ 151,332					\$ 151,332
01C09	SURFACE DRAINAGE IMPROVEMENTS	\$ 139,211		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
08C01	TERMINAL 2 BERTH ELECTRIFICATION			\$ 200,000					\$ 200,000
01B02	TRAFFIC SAFETY IMPROVEMENTS	\$ 379,000	\$ 89,763	\$ 379,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 1,419,000
2A109	TRAFFIC SIGNAL INTERCONNECT	\$ 1,200,000		\$ 1,125,261					\$ 1,125,261
20F09	UNITY PARK BASKETBALL COURT	\$ 167,650		\$ 167,650					\$ 167,650
29115	URBAN GREENING IRON TRIANGLE	\$ 305,599	\$ 77,468						\$ -
22216	WASTEWATER TREATMENT PLANT PERIMETER	\$ 84,327							\$ -
29113	YELLOW BRICK ROAD	\$ 5,398,498	\$ 49,137	\$ 7,341,185					\$ 7,341,185
Summary of All Projects		\$ 61,484,148	\$ 15,076,231	\$ 40,324,180	\$ 51,970,721	\$ 29,365,139	\$ 29,417,159	\$ 29,470,219	\$ 180,547,418



Project Title	Project #	Estimated FY19-20	Estimated FY20-21	Estimated FY21-22	Estimated FY22-23	Estimated FY23-24	Total
37th Street Improvements	29105	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Carlson Blvd.	29104	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Carlson Blvd. Crosstown Connections			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Cutting Carlson Grade Crossing - Phase II	29109		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
I-80 Central Interchange Phase II	29110		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Richmond Greenway Ohlone Gap Closure	21G14	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
San Pablo Avenue Complete Street	29102	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Traffic Signal Interconnect	2A109		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Yellow Brick Road	29113		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Capital Improvement Department - O & M		\$ 200,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 550,000	\$ 2,400,000

Housing Related Park Program	29117	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Urban Greening Iron Triangle	29115	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Capital Improvement Department - Parks O & M		\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000

ADA Auditorium Elevator	03A06	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
JFK Basketball Court	20F08		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
Kennedy Swim Center Upgrades	00A02		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
Richmond Plunge Repairs/Plaster	21E01	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Unity Park	03O02	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Unity Park Basketball Court	20F09		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
Community Services Department - O & M		\$ 160,000	\$ 163,000	\$ 163,000	\$ 163,000	\$ 163,000	\$ 812,000

Total Operation and Maintenance Cost

\$ 470,000 \$ 823,000 \$ 823,000 \$ 823,000 \$ 823,000 \$ 3,762,000



Revenue Pledge	Description	Original Amount	Interest Rate	Date of Maturity	Beginning Balance 7/1/2019	PRINCIAL & INTEREST FY2019-20	TOTAL FY2019-20	Estimated Balance 6/30/2020

Loans Payable

General Fund	California Energy Commission Loan #1 <i>Replace streetlights with new LED lights</i>	621,558	3%	12/22/2025	355,806	PRINCIPAL INTEREST	50,338 10,328	305,468 60,666
General Fund	California Energy Commission Loan #2 <i>Replace streetlights with new LED lights</i>	1,239,036	1%	6/22/2030	931,471	PRINCIPAL INTEREST	80,499 9,139	850,972 89,638

Capital Leases

General Fund	Holman Capital Corporation Lease #3 <i>Hilltop Directional Signs</i>	502,500	3.35%	6/26/2019		PRINCIPAL INTEREST		- -
General Fund	Holman Capital Corporation #4 <i>West Contra Costa Family Justice Center</i>	2,000,000	3.17%	1/14/2023	854,107	PRINCIPAL INTEREST	210,742 25,418	643,365 236,160
General Fund	Holman Capital Corporation #5 <i>New Fire Trucks</i>	2,687,645	3.91%	5/17/2028	2,463,453	PRINCIPAL INTEREST	233,087 92,931	2,230,366 326,018
General Fund	BancAmerica Merrill Lynch <i>Finance the purchase of streetlights from PG&E and associated upgrades</i>	4,641,936	2.55%	10/23/2026	3,115,010	PRINCIPAL INTEREST	370,788 77,115	2,744,222 447,903

Bonds Payable

General Fund	Qualified Energy Conservation Bonds Series 2010 <i>Fund Energy Efficiency and Streetlight Upgrades</i>	1,052,526	6.790%	6/15/2026	551,558	PRINCIPAL INTEREST	72,531 36,228	479,027 108,759
General Fund	Recovery Zone Economic Development Bonds Series 2010 <i>Fund Improvements to Various City Facilities</i>	1,316,000	6.50%	12/15/2025	656,211	PRINCIPAL INTEREST	91,385 41,182	564,826 132,567
Net Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009A <i>Finance Improvements needed for Honda Port of Entry</i>	26,830,000	6.25% - 8.5%	7/1/2024	26,830,000	PRINCIPAL INTEREST	- 1,676,875	26,830,000 1,676,875
Net Port Revenues	Point Potrero Lease Revenue Bonds, Series 2009B <i>Finance Improvements needed for Honda Port of Entry</i>	20,280,000	6.25% - 8.5%	7/1/2019	3,600,000	PRINCIPAL INTEREST	3,600,000 151,031	* 3,751,031
Wastewater Revenues	Wastewater Revenue Bonds Series 2008A <i>Fund Wastewater Capital Projects.</i>	33,015,000	3.897%	8/1/2038	32,855,000	PRINCIPAL INTEREST	20,000 1,279,970	* 1,299,970
Wastewater Revenues	Wastewater Revenue Bonds Series 2010B <i>Fund Wastewater Capital Projects.</i>	41,125,000	3.757% - 6.461%	8/1/2040	38,865,000	PRINCIPAL INTEREST	1,175,000 2,347,347	* 3,522,347
Wastewater Revenues	Wastewater Revenue Bonds Series 2017A <i>Refund the Wastewater Bonds Series 2006A & New Issue</i>	33,530,000	2.0% - 5.25%	8/1/2047	32,310,000	PRINCIPAL INTEREST	1,255,000 1,613,650	* 2,868,650

*Note - Scheduled payment in the amount of \$13,118,873 is budgeted in FY2019-20 Port and Wastewaters Operational budgets.

TOTAL ALL DEBT - for CAPITAL PROJECTS		168,841,201			143,387,616		15,070,724	18,934,793	136,228,246

City of Richmond
Capital Unfunded Request FY2019/20 to FY2023/24



Project Title	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2022-24	Total
Capital Improvement Department						
Crosswalk Improvements		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 600,000
Fairmede Soccer Field		\$ 45,000	\$ 217,500			\$ 262,500
Hilltop Pylon Sign			\$ 1,300,000	\$ 230,000		\$ 1,530,000
Martin Luther King (MLK) Jr. Community Center		\$ -	\$ 1,000,000	\$ 13,000,000		\$ 14,000,000
Playground restorations citywide			\$ 500,000	\$ 500,000		\$ 1,000,000
Pullman Neighborhood Park Additions		\$ 105,000	\$ 125,000			\$ 230,000
Street Sweeping Signs at Richmond Annex		\$ 250,000				\$ 250,000
Wendell Park Renovations		\$ 2,000,000				\$ 2,000,000
Unfunded Capital Improvement Department - Total	\$ -	\$ 2,550,000	\$ 3,292,500	\$ 13,880,000	\$ 150,000	\$ 19,872,500
Department of Infrastructure and Maintenance Operations - Equipment Services						
Corporation Yard Facility Relocate				\$ 10,000,000		\$ 10,000,000
Replace two existing 2000 gls Fuel Tanks		\$ 250,000				\$ 250,000
Unfunded Department of Infrastructure and Maintenance Operations -	\$ -	\$ 250,000	\$ -	\$ 10,000,000	\$ -	\$ 10,250,000
Police Department						
New Police Facility			\$ 2,000,000	\$ 78,000,000		\$ 80,000,000
Unfunded Police Department - Total	\$ -	\$ -	\$ 2,000,000	\$ 78,000,000	\$ -	\$ 80,000,000
Fire Department						
Replace Station 66		\$ 8,000,000				\$ 8,000,000
Replace Station 67		\$ 8,000,000				\$ 8,000,000
Training Tower at New Facility			\$ 800,000			\$ 800,000
Unfunded Fire Department - Total	\$ -	\$ 16,000,000	\$ 800,000	\$ -	\$ -	\$ 16,800,000
Library Department						
Architectural Design of New Library			\$ 2,790,000			\$ 2,790,000
Main Library Floor		\$ 100,000				\$ 100,000
New Library				\$ 23,500,000	\$ 23,500,000	\$ 47,000,000
Unfunded Library Department - Total	\$ -	\$ 100,000	\$ 2,790,000	\$ 23,500,000	\$ 23,500,000	\$ 49,890,000

City of Richmond

Capital Unfunded Request FY2019/20 to FY2023/24



Project Title	Adopted FY2019-20	Proposed FY2020-21	Proposed FY2021-22	Proposed FY2022-23	Proposed FY2022-24	Total
Community Services Department						
Auditorium Lighting System on Stage		\$ 1,500,000				\$ 1,500,000
Booker T. Anderson (BTA) Park, Rehabilitation of Baseball Field Lighting		\$ 1,000,000				\$ 1,000,000
Parchester Community Center Roof Replacement		\$ 250,000				\$ 250,000
Replace Windows at the Recreation Complex (energy efficient)		\$ 65,000				\$ 65,000
Unfunded Community Services Department - Total	\$ -	\$ 2,815,000	\$ -	\$ -	\$ -	\$ 2,815,000
Employment & Training Department						
Starlight Building Civic Center Employment and Training Roof		\$ 150,000				\$ 150,000
Unfunded Employment & Training Department - Total	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Information Technology Department						
Broadband Accessibility Project		\$ 500,000				\$ 500,000
Computer Replacement/Upgrades		\$ 1,473,333	\$ 1,473,333	\$ 1,473,333		\$ 4,420,000
Fiber Expansion		\$ 1,200,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
Unfunded Information Technology Department - Total	\$ -	\$ 3,173,333	\$ 2,073,333	\$ 2,073,333	\$ 600,000	\$ 7,920,000
City Attorney Department						
Access Compliance		\$ 246,931	\$ 246,931	\$ 171,296	\$ 246,931	\$ 912,089
Mid-Block Barriers		\$ 560,618	\$ 560,618		\$ 560,618	\$ 1,681,855
Pedestrian Signals		\$ 3,880	\$ 3,880	\$ 3,880	\$ 3,880	\$ 15,520
Total - Unfunded City Attorney Department	\$ -	\$ 811,429	\$ 811,429	\$ 175,176	\$ 811,429	\$ 2,609,464
Unfunded Request - Total	\$ -	\$ 25,849,763	\$ 11,767,263	\$ 127,628,509	\$ 25,061,429	\$ 190,306,964



This page is intentionally left blank

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
1) Governance, Finance, and Leadership								
Financial Stability								
1A	Revenue generation (auditorium, fee waivers, port, building permits, master fee schedule, litter fee, marijuana revenue, business license fees)	RFP completed for fee study. Requesting approval from Richmond City Council in April 2019. Port properties are 95% occupied. Terminal 3 mediation is underway.	Present contract to City Council for approval to conduct a comprehensive review and study of all City impact and development fees by April 2019. If approved, complete fee study by June 30, 2020.	In FY 19/20 update and/or adopt: - Master Fee Schedule - Business License Fees - Litter Fee -Settle Terminal 3 mediation -Bring new tenant to Terminal 3 and sign a new lease -Enter into lease agreement to renovate Port's General Warehouse -Release RFP for Port Cafeteria	Complete study in phases; starting in FY19. To review current fee structure and adjust the Master Fee Schedule accordingly. Primary goal is for the Port to be 100% occupied. Additional goal is to settle the lease dispute at Terminal 3.	Finance, RPD, RFD, DIMO, Planning, CSD, Port, CMO	Belinda Warner, Antonio Banuelos & Department Heads as needed	Finance Department
1B	PERS and OPEB Unfunded Liability	Requesting Richmond City Council approval of a contract with PFM Consulting Group (PFM) in April 2019.	City Council approval of contract for PFM to begin working with Finance staff on a thorough review of our 5 year forecast and organizational structure.	1) Develop & implement a plan to pay down the Unfunded Actuarial Accrual liabilities portion of the City's. Annual Required Contribution. 2) Increase employee cost sharing of annual pension contributions to reduce the Annual Required Contribution as percentage of total payroll. 3) Consider organizational restructuring to deliver public services including personnel reductions.	Align FY19/20 budget and 5 year financial forecast with City Council priorities, which includes recommendations for reducing our unfunded liabilities for PERS and OPEB.	City-wide	Belinda Warner, Markisha Guillory	Finance Department
1C	Bond Financing: Wastewater, Civic Center and Port Potrero	Requesting City Council approval in May for Wastewater Bond, and in May/June for Civic Center and Port Potrero Bonds.	Council approval and meetings with S&P to receive a rating on the bonds and sell the bonds by June 2019 and August 2019.	1) Lower the risk of the Wastewater bond portfolio by refunding 2008A bonds and associated swap termination. 2) Refund Lease Revenue Civic Center and Point Potrero Project bonds.	Refinance Wastewater bonds to hopefully remove the Swap and obtain additional funds for projects. Refinance Civic Center Bond and Port Potrero.	Finance	Belinda Warner, Markisha Guillory, Delmy Cuellar	Finance Department
1D	Quality and Quantity of Clerk Office Documents	City Clerk is currently reaching output standards	1) Percentage of City Council Minutes posted to the Clerk's webpage within 14 business days following the City Council meeting 2) Percentage of minute approved by the City Council with no corrections 3) Percentage of agenda packets available electronically five days prior to the City Council meeting 4) Percentage of resolutions posted to the webpage within 14 business days following the City Council meeting 5) Percentage of ordinances posted to the webpage within 14 business days following City Council meeting 6) Number of visit to the City Clerk's webpage - for minutes, ordinance, resolution, election information	1) 100% 2) 100% 3) 100% 4) 100% 5) 100% 6) 10% increase	Timely and accurate reporting of City documents and minutes to increase transparency of city processes.	City Clerks	Pamela Christian	City Clerk
1E	Passport Process	Processed over 200 passports in 2018	1) The number of passport application processed 2) the number of passport applications processed with no errors	1) 50% increase 2) 0 errors per quarter	Increase passport processing time	City Clerks	Pamela Christian	City Clerk

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
1F	To ensure that all supervisors and/or managers are properly trained in personnel manners, including but not limited to legal obligations, proper use of disciplinary process, workers' comp, etc.	Staff currently working on creating modules for presentation/training of supervisors. An introductory module has been completed.	Establish one module per six months beginning fiscal year 2020 until eight modules	Beginning fiscal year 2020 for second module	Complete the Leadership Academy that Human Resources Management Department will provide to Supervisors and above. This Leadership Academy will consist of eight (8) modules that will be provided throughout the year.	HRMD	Each of the eight (8) modules have been divided up and assigned to small groups involving everyone in the HRMD	HRMD
1G	To establish software access for candidates before start date providing information including but not limited to benefits, MOUs, Personnel Rules, etc. along with candidates' ability to submit required forms. Also establishing a non-paper format of obligatory forms	Focus group currently reviewing options for an onboarding software with the ability to interface with MUNIS and NeoGov (current recruitment program in HRMD)	Will assess at least five viable Human Resources Information System (HRIS) software that meet the needs of the City of Richmond	Training and implementation beginning fiscal year 2020	In an effort to go paperless, one of our goals is to have our onboarding process completely online. We will be integrating this feature into our existing online application process.	HRMD	Dorothy Mandujano and Lisa Melgarejo	HRMD
1H	Conduct at least six Police Officer, Lateral, Trainee examinations for placement on eligibility list	Working with Police Department to schedule test dates for the coming year	Schedule a test every two months	End of calendar year 2019	To reduce the number of vacant Police Officer, Lateral, Trainee positions in the City of Richmond and increase the number of women and other underrepresented groups in the Police Department.	HRMD	Donna Newton	HRMD
1I	Conduct at least five Communications Dispatcher I examinations for placement on eligibility list	Working with Police Department to schedule test dates for the coming year	Schedule a test at least every two months	End of calendar year 2019	To reduce the number of vacant Communications Dispatcher I positions in the City of Richmond	HRMD	Donna Newton	HRMD
1J	Ensure a continuous list of diverse applicants to fill vacancies in the Fire Department on an ongoing basis	A current recruitment using CalJac is in process.	A list that is a minimum of 400 highly qualified, diverse individuals	July 1, 2019 establishment of new employment list for Fire	In an effort to increase the number of women and other underrepresented groups in the Fire Department, the Human Resources Management Department testing process will include the use of the California Firefighter Joint Apprenticeship Committee's (Cal-JAC) Firefighter Candidate Testing Center to reach a more diverse pool of qualified candidates.	HRMD	Donna Newton and Jessica Somera	HRMD
1K	Open Data Performance Measures	Since 2015, the City of Richmond has utilized an open data platform to report on City initiatives in various departments. Current efforts are to develop a dashboard that will track and monitor progress on the City Council priorities as well as the updated Five-Year Strategic Business Plan.	1) Council approval of contract with Tyler Technologies Inc. and its subsidiary, Socrata Inc. to develop and maintain an expanded cloud-based dashboard software service that publicly reports City of Richmond performance data. 2) Develop Open Data Dashboard to track and monitor City Council Priorities and the updated 5-Year Strategic Business Plan.	1) QTR2 2019 2) QTR1 2020	1. Contract with Tyler Technologies to enhance the City's current Open Data Functionality to include performance measures to track and monitor City Council Priorities as well as the updated 5-Year Strategic Business Plan. Funding in the amount of \$700,000.00. Five year contract, starting May 2019. Proposed timeline for implementing the City-Wide Dashboard for City Departments is 10 months.	Information Technology Department	Sue Hartman	Information Technology

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
2) Full Service and Safe Communities								
Public Safety								
2A	Goal of ZERO homicide rate	The Mission of the Office of Neighborhood Safety is to reduce and one day eliminate gun violence within the City of Richmond. Since the creation of our office we have made great strides in accomplishing this goal. In 2007 we had 43 gun related homicides and 242 shootings resulting in injury. Last year we had 14 gun related homicides (67% reduction) and 58 shootings resulting in injury (75% reduction). Albeit any act of violence is too much, we should also acknowledge our accomplishments as a City and celebrate the young people of our community for learning healthier ways to deal with their conflict.	Engage 150-175 individuals most impacted and at the center of gun violence, with approximately 4,500 contacts spending between 5,500-6,000 hours of contact with said individuals.	150-175 individuals 4500 contracts, 5500-6000 hours	Sustain current shootings resulting in Injury/Death reductions of 73%, and raise outside resources (approximately \$500,000) to continue and expand services.	ONS	Sam Vaughn	ONS
			Refer with service navigational support to organizations	150-175 individuals		ONS	Sam Vaughn	ONS
			How many are alive since becoming a Fellow, how many have been injured by a firearm since becoming a Fellow, and how many are suspected of a firearm related crime since becoming a Fellow.	100%		ONS	Sam Vaughn	ONS
2A	Goal of ZERO homicide rate	Richmond has suffered a disproportionately high murder rate compared to its population over more than 4 decades – ranging from a high of 61 homicides in 1991, to a low of 11 in 2014. There were 18 homicides in 2018, compared to 15 in 2017. Motivations for the killings vary, but the mechanism of death experienced most often is firearm discharging.	Reduction in the number of malicious killings of human beings by other human beings from the status quo to zero.	20% decreases in number of murder cases from CY 2019 over CY forward until zero.	• Continue to grow relationships of mutual trust and respect between police and community that better enable police intervention at the first sign of trouble. • DSVU detectives play a continuing role at the FJC one-stop center for criminal domestic, sexual and interpersonal violence incidents to help break the cycle. • Patrol officers continue using LAP – Lethality Assessment Protocol when investigating alleged incidents of domestic violence as a prevention/intervention measure for preventing DV homicide. • Rely on Shotspotter data for the early detection of gunfire incident patterns/clusters indicative of emerging retaliatory shootings between rival gangs • Thorough follow-up criminal investigations on gang murder cases that help family and loved ones left behind to seek justice and find closure, as an alternative to seeking revenge. • Continued partnership with FBI Safe Streets Task Force to gather active and actionable gang intelligence that allows for pre-gunfire incident intervention that prevents the loss of life, and that helps to prevent the chance for the escalating continuance of retaliatory gunfire incidents. • Active follow up investigations on criminal gun possession cases, seek prosecution with help of the community prosecutor (embedded deputy district attorney stationed at RPD).	RPD	Chief Brown	RPD

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
2B	Response to police management audit	2018 MBD Innovations audit of the management efficacy of RPD management reached the following conclusions: • Acrimonious relationship with RPOA. • Low morale/talents not leveraged. • Lack of compelling articulated vision. • Poor handling of high profile police disciplines. • Community engagement and proactively addressing crime. • Improve City Manager/Police Chief relationship.	Polling to gauge movement on internal opinions related to the state of labor/management relations and employee morale.	Monthly meetings between Chiefs and RPOA BOD.	• Complete 3-Year Strategic & Succession Plan - an inclusive process of identifying goals and building strategies to address the critical issues facing the Department now and near term that takes into account the accelerated pace of change that is a new reality. • Monthly meetings between Chief's Office and the RPOA BOD to engage in constructive dialog. • Training for managers that helps professional growth in their positions. • Managers at the rank of lieutenant better integrated with Patrol officers and sergeants, as well as district captains. • Policy evolution – in keeping with the times – to allow the wearing of facial hair. • Updated Patrol deployment using an 11/80 work schedule. • Adequate staffing levels that eliminate the need for compelled backfill work obligations. • Employee wellness programs beyond peer support that help police officers avoid job injury, and maintain good physical and emotional wellbeing. • Opportunities for expanded job learning, and cross-training that builds skills and leverages existing talents. • Mentoring, job shadowing, and other development opportunities that help prepare people to take on responsibility at the next level.	RPD & City Manager	Chief Brown & Carlos Martinez	CM & RPD
			Tracking crime data for movement up or down as an indicator of police effectiveness at proactively addressing crime.	Quarterly meetings between RPOA BOD and RPD management.		RPD	Chief Brown	RPD
			Refine police community engagement strategies by narrowing down to a manageable level of the ones most effective.	Open communication up and down lines of authority within the RPD.		RPD	Chief Brown	RPD
			Current City Manager/Chief relationship one of regular, open and honest communication, and support and alignment.	Operational issues first problem solved at supervisory and or management level most closely connected to the issue. RPD 2019-2021 Strategic and Succession Plan includes four focus areas – 1) Community Engagement and Crime Prevention; 2) Addressing Crime and Disorder; 3) Staffing and Succession Management; 4) Employee Wellness and Development – seeks to address multiple side of opportunities to improve highlighted in the report. A strong and supportive Manager/Police Chief relationship has been established.		City Manager & RPD	Carlos Martinez & Chief Brown	CM
			Emergency planning/preparedness					
2C	Emergency planning/preparedness	RPD is a full-service, professional police department comprising the essential functions of visible police patrols, 911 call and communications center, emergency response to crimes and disorder, follow up criminal investigations, trained crisis negotiators and a SWAT Team.	•Demonstrate a constant state of readiness through recurrent training, drills, exercises and ongoing review and critique of emergency incidents handled. •Perform 12 monthly SWAT training exercises annually. •Perform 4 quarterly CNT training exercises annually. •Perform 1 joint SWAT and CNT training exercise annually. •Inspect and test systems on the Mobile Command Center 12 times annually.	Recurrent checks of various types to confirm the operational readiness of employee, equipment and enabling technologies to ensure prompt and measured immediate response to emergencies, critical incidents and disasters of all types.	Hold one department readiness inspection annually.	RPD	Chief Brown	RPD and RFD
2D	Emergency Operations Center	The City of Richmond Fire Department is continually involved in efforts to plan for, prevent where possible, and respond to all types of potential emergencies. The Office of Emergency Services develops and manages the City's Emergency Operations plan, and provides training and support to City employees, businesses and residents to better prepare Richmond's response to all natural and man-made disasters. The Fire Prevention Division conducts fire code compliance and life-safety inspections to prevent fires and loss of life, ensures new and existing structures are built to adopted fire code standards, and coordinates fire safety educational programs.	Number of training sessions conducted annually	12	Emergency Operations Center city staff are adequately trained in emergency plan procedures.	RFD	Chief Sheppard, OES Manager Genevieve Pastor-Cohen, & Fire Marshal Eric Mendoza-Govan	Training Records & RFD
			Percent of participants who rate the training as having increased their capability in carrying out plans/procedures/roles/ responsibilities annually	90%		RFD	Chief Sheppard, OES Manager Genevieve Pastor-Cohen, & Fire Marshal Eric Mendoza-Govan	Training Evaluation Form & RFD

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
2E	Emergency Operations Plan		Number of Emergency Support Function Annexes Published annually	17	The City’s Emergency Operations Plan is continually updated.	RFD	Chief Sheppard, OES Manager Genevieve Pastor-Cohen & Fire Marshal Eric Mendoza-Govan	ESF Annex Binders & RFD
2F	Fire Code Enforcement		Number of fire code violations discovered and abated annually	100%	Provide consistent interpretation and effective enforcement of the Fire Code to reduce fire hazards in Richmond.	RFD	Chief Sheppard, OES Manager Genevieve Pastor-Cohen & Fire Marshal Eric Mendoza-Govan	Inspection data (TRAKIT & RFD)
2G	Emergency prevention, preparedness and response education		Number of training sessions conducted members annually	50	Residents, schools, and businesses receive emergency prevention, preparedness and response education.	RFD	Chief Sheppard, OES Manager Genevieve Pastor-Cohen & Fire Marshal Eric Mendoza-Govan	Training records & RFD
2H	Police Officer training (focus on mental health)	All Patrol officers are required to have completed basic Crisis Negotiation training for dealing with people suffering mental illness, but not all are. About half have yet to undergo the offering because of rapid staff turnover, and assignment transfers. All Patrol officers are trained in, and regularly use, a moderated approach to volatile situation designed to deescalate communications and calm circumstances so as not to have things turn too physical too quickly.	Train all Patrol officers in crisis negotiation skills for dealing with populations suffering mental illness. Patrol officers trained in crisis negotiation no later than the end of CY 2019.	Track and review force incidents involving interactions with subjects in mental crisis to gage tactics, access training transfer, and to learn whether corrections are warranted. Continue partnership with CCC Mental Health, maintain MHET officer, add one additional officer, and track the overall handling of 5150 CFS.	Secure this specialized, high-demand training from certified vendors so that the remaining workforce completes the training as quickly as practical.	RPD	Chief Brown	RPD

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
3) Environment, Health Equity, and Sustainable Communities								
Community Health and Environment								
3A	Zero Waste Programs	Working towards compliance with State regulations and implementation of State grants.	1) Number and percentage of business and multifamily dwellings compliant with AB 1826 2) Number and percentage of businesses and multifamily dwellings compliant with AB 341 3) Tons and quantities of Illegally dumped material 4) Number of Richmond residents participating and/or amount of material collected through Household Hazardous Waste (HHW) programs. 5) The number of bulky items collected by city abatement crews, number of bulky items discarded at transfer station by residents, and number of residents participating in bulky item pick-up program. 6) Increase the city's overall diversion of solid waste by tracking annual tons of solid waste, recycling, and organics processed.	1) 90% compliance with AB 1826 2) 90% compliance with AB 341 3) 5% reduction from previous year 4) 3% increase in the number of participating residents 5a) 5% decrease in bulky items collected by city abatement crews 5b) 5% increase in bulky items discarded at transfer station by residents 5c) 5% increase in residents participating in bulky item programs 6) Proportional increase in diversion to achieve 90% diversion by 2030 (CAP goal) 7) 100% compliance with State Construction and Demolition Debris recycling for City-issued building permits (CAP Goal)	Implement the Climate Action Plan to reduce greenhouse gas emissions and improve community health through increased waste diversion from landfills.	CMO - Environmental and Health Initiatives	Shasa Curl Adam Lenz Samantha Carr	City of Richmond RecycleMore Republic Services
3B	Renewable Energy	Implementing programs and policies to achieve Climate Action Plan goals.	1) Number of buildings solarized 2) Amount of MCE Deep Green participation 3) Amount of renewable energy produced in Richmond 4) Number of low-income solar installations 5) Percentage of eligible Richmond residents enrolled in CARE	1) Install 67 residential solar systems, 5 commercial per year to achieve 1,010 residential solar installations, 69 commercial solar installations by 2030 (CAP Goal) 2) Generate 90% of electricity from renewable sources by 2025 (CAP Goal) 3) 100 percent eligible residents participating in CARE	Implement the Climate Action Plan to reduce greenhouse gas emissions and improve community health, and enable a just transition to clean energy.	CMO - Environmental and Health Initiatives	Shasa Curl Adam Lenz Samantha Carr Abby Carlstad	City of Richmond MCE PG&E East Bay Energy Watch
3C	Energy Efficiency	Implementing programs and policies to achieve Climate Action Plan goals.	1) Percent reduction in energy consumption annually 2) Number of businesses, and residents participating in City, or partnering agency, energy efficiency programs	1) A fifty percent reduction in energy consumption by 2030 (CAP Goal) 2) Participation of 100 businesses and 100 residential units in Energize Richmond	Implement the Climate Action Plan to reduce greenhouse gas emissions and improve community health, and enable a just transition to clean energy.	CMO - Environmental and Health Initiatives	Shasa Curl Adam Lenz Samantha Carr Abby Carlstad	City of Richmond MCE PG&E East Bay Energy Watch

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
3D	Health Equity	Health in All Policies (HiAP) Strategy and ordinance currently being implemented across departments, HiAP implementing actions are being incorporated in the 5 year strategic business plan. City of Richmond recently received Robert Woods Johnson Foundation funding to highlight and evaluate the last three (3) years of HiAP work.	Complete RWJF deliverables for the HiAP Report	QTR3 2019	Improve greater health equity and life expectancy in Richmond	CMO & City-wide	Shasa Curl & Gabino Arredondo	City of Richmond ACS UC Berkeley Richmond Community Survey Richmond Open Data Portal Richmond GIS Cal EPA Enviroscreen CDC 500 Cities CHIS
3E	Kids First	Provided an update to City Council on 1/22/2019, and met with key stakeholders' currently, developing oversight board application and guidelines to be approved by City Council.	1) Convening of first Oversight Board meeting 2) Partner with key stakeholders to collaborate on the development on the Fund and Department 3) Present the Strategic Investment Plan for City Council review and approval 4) Receive Oversight Board applications 5) Hold community engagement activities	1) July 2019 2) 6 key stakeholders 3) End of year 2020 4) 20 Oversight Board application received 5) 10 community engagement activities	Implement Kids First Program and establish fund	Department of Children and Youth	LaShonda White	Department of Children and Youth
3F	Stormwater Trash Load Reduction	Cooperative Implementation Agreement with Caltrans approved on Jan 22. Trash capture project is now out to bid.	Agencies discharging stormwater to the SF Bay must reduce their trash load by 80% by July 1, 2019	Construct project and have operational by July 1, 2019	Achieve 80% trash load reduction requirement by July 1, 2019	WRR	Ryan Smith, Joanne Le	Municipal Regional Stormwater Permit, provision C.10
3G	Stormwater Trash Load Reduction	Plan to achieve 100% trash load reduction, or no adverse impact to receiving water from trash, by July 1 , 2022 is in development.	Agencies discharging stormwater to the SF Bay must reduce their trash load by 100%, or no adverse impact to receiving waters from trash, by July 1, 2022	Construct project and have operational by July 1, 2022	Achieve 100% trash load reduction requirement, or no adverse impact to receiving waters from trash, by July 1, 2022. However, this is unlikely to occur as 100% trash load reduction is practically impossible.	WRR	Ryan Smith, Joanne Le	Municipal Regional Stormwater Permit, provision C.10
3H	Wastewater Revenue Bonds	Preliminary Official Statement is being developed.	Close the transaction the week of May 13, 2019	Close the transaction the week of May 13, 2019	Obtain funds to construct deferred treatment plant and Baykeeper mandated projects	WRR	Ryan Smith, Belinda Warner, Everett Jenkins	2016 Wastewater Treatment Plant Facility Plan, 2018 Baykeeper Settlement Agreement
3I	Clean Water State Revolving Fund Loan and NPDES Permit Compliance	NPDES permit limits are exceeded on occasion. CWSRF loan is in final stages of review at the State.	Enter into contract with the State before June 30, 2019	Enter into contract with the State before June 30, 2019	Obtain funds to construct new headworks and aeration system upgrade at the wastewater treatment plant to improve the facility's performance and reliability	WRR	Ryan Smith, Belinda Warner	2016 Wastewater Treatment Plant Facility Plan
3J	Baykeeper Settlement Agreement Compliance	In full compliance with the various requirements of the agreement. The 2019 Risk Assessment Analysis (RAA)was delivered on time, Baykeeper submitted comments, the RAA is now being revised.	Richmond must meet sanitary sewer overflow (SSO) reduction performance goal of 27 or less in 2019	12/31/2019	Achieve goal of 27 or less SSOs in calendar year 2019. However this is unlikely to occur due to the significant storms in February causing a high number of SSOs in that month alone.	WRR	Ryan Smith, Everett Jenkins	2018 Baykeeper Settlement Agreement
3K	Brownfield Remediation & Redevelopment (toxic site clean-up) (site monitoring with DTSC)	Complete EPA Brownfield Assessment	Complete 4 phase 1 or phase 2 assessments for potential redevelopment projects	QTR2 2020	Inform redevelopment and cleanup of brownfield sites	Planning	Charice Duckworth & Craig Murray	Planning Department and EPA
3L	No coal in Richmond	Ordinance prohibiting the storage and handling of Coal and Petcoke	Ordinance adoption	12/31/2019	Reduce fugitive dust from coal and petcoke	Planning & City Attorney's Office	Lina Velasco and James Atencio	City Clerk, Planning, City Attorney

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
4) Residential and Built Environment								
Economic Development/Jobs								
4A	Development Opportunities							
	• Point Molate	On March 19, 2019, City Council provided direction to negotiate an Exclusive Right to Negotiate (ERN) with SunCal. It is anticipated that a draft ERN will be before Council in April 2019 for consideration.	Achievement of entitlement process benchmarks per schedule	1) Approve ERN - 4/2019 2) Design Review Board Recommendation - 10/2019 3) City Council Discretionary Approvals Deadline - 4/2020	Project entitlements obtained	Planning, CAO, CMO	Lina Velasco, Bruce Goodmiller, Carlos Martinez	Planning
	• Hilltop	Permits issued for new hotel, grocery store, and mall entry ways	1) Processing time of entitlement process benchmarks per quarter 2) Completion of the entire entitlement process	1) Hotel entitled - Quarter 2, 2019 2a) Ranch 99 Conditional Use Permit - Quarter 2, 2019 2b) Ranch 99 Building permits for remodel issued - Quarter 3 2019 3) Mall entry ways	Issue entitlements that would assist in the rebranding of The Shops at Hilltop	Planning, CMO	Lina Velasco	Planning and Building Services (TRAKIT)
4A	• 12 th and Macdonald Mixed-Use Project	Proposed mixed-use project at 12th St & Macdonald, DDA executed, entitlement application under review.	1) Processing time of entitlement process benchmarks per quarter 2) Completion of the entire entitlement process	1) Complete site plan/Preliminary Design - April, 2019 2) Submission of Complete - June, 2019 3) Entitlement application - Sept, 2019	Project entitlements obtained	Planning, CMO	Lina Velasco, Roberta Feliciano, Thomas Omolo	DDA Schedule of Performance (TRAKIT)
	• Richmond Field Station (UC Berkeley)	Field Station property owned by University of California. UC Berkeley determining proposed next steps.	Quarterly meetings to assist UC Berkeley	4 meetings	Work with UC Berkeley to develop the Field Station consistent with the Long Range Development Plan	Planning, CMO	Carlos Martinez, Lina Velasco, Shasa Curl	UC Berkeley
	• Zeneca site	Richmond Bay Specific Plan adopted. Draft FSRAP and Mitigated Negative Declaration under review by DTSC.	DTSC to adopt FSRAP for Zeneca Site	QTR4 2019	Begin Cleanup of site -QTR 1 2020	Planning	Lina Velasco	DTSC
	• Port	Ongoing marketing activities	Percentage of properties under lease and paying rent on time (on a monthly basis).	100%	100% properties under lease. Settlement of T3 log operation issues.	Port	Jim Matzorkis	Port lease documents.
	• Hacienda	Currently working with DRA (technical assistance) and Mercy Housing and CHDC under an Exclusive Negotiating Rights Agreement (ENRA).	1) Processing time of entitlement process benchmarks per quarter 2) Completion of the entire entitlement process	1) Design Review Board Meeting Date 3/13 2) Planning Commission Meeting Date 3/21 3) Complete DDA by Quarter 3	Rehabilitate Hacienda into 147 affordable housing units and on-site resident services for seniors (Mercy Housing & CHDC). DRA to prepare new term sheet for RHA Board to consider.	Planning, RHA, CMO	Shasa Curl, Lina Velasco, Roberta Feliciano Nannette Beacham, Charice Duckworth,	Track It & DDA Schedule of Performance
Mobility								
4B	Street improvements (bike lanes, reduced traffic congestion, PCI improvement)	23rd St Streetscape update	Adoption by City Council of updated 23rd Street Streetscape Plan	QTR2 2019	Improve 23rd St. corridor for bikes, pedestrians and economic development	Planning, ECIP, Transportation Division	Lina Velasco, Yader Bermudez	ECIP GIS
		Pavement Management Program	Maintain Pavement Condition Index of 66	QTR2 2020	Utilize pavement funding to maximize Pavement Condition Index (PCI). Based on current pavement funding projections, PCI is anticipated to remain 66 for one year and then decrease.	ECIP	Yader Bermudez	ECIP StreetSaver
		Congestion Management Improvements	1) Install backup system/parts for emergencies at signalized intersections 2) Interconnect traffic signals on 23rd Street and Carlson Boulevard corridors 3) Improve street lighting, signage and striping along main roadways 4) Support Caltrans SMART I-80 corridor project on San Pablo Avenue; implement PASS project on Richmond Parkway	QTR2 2020	1) Facilitate safe traffic signal operation during power outage 2) Keep traffic flowing efficiently along City corridors 3) Create safer and more efficient networks for all modes of transportation 4) Relieve congestion along regional corridors	ECIP	Yader Bermudez	ECIP
		RM3	Develop preliminary plan to utilize anticipated RM3 funds to enhance bike/ped network.	QTR2 2020	Install bicycle & pedestrian facilities to facilitate increases in alternative modes of transportation.	ECIP	Yader Bermudez	ECIP CIP
		Harbour Way Complete Street Plan	Complete Active Transportation Program grant application for Harbour Way Complete Street Plan	QTR2 2020	Complete Streetscape improvement on Harbour including for pedestrians, bikes, and vehicles	Planning, ECIP, Transportation Division	Lina Velasco, Yader Bermudez	ECIP GIS

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
Housing								
4C	Homelessness	Complete RV park study	1) Study existing programs 2) Provide council presentation of options 3) Obtain direction for Richmond specific plan 4) Program Adoption	1) March/April 2) May 3) June 4) July/August	Obtain City Council direction on Richmond RV Park Plan	Planning	Lina Velasco, Emily Carroll	Planning
		Problem is growing. Direct effect on public health and safety and DIMO resources.	Number of abatements		Reduction of encampments city wide	DIMO & RPD	Tim Higarees & Michelle Milam	Code Enforcement, RPD, TRAKiT
			Number of task force/ county homeless meetings attended		To collaboratively participate in developing a strategic solution for our homeless population	DIMO & RPD	Tim Higarees & Michelle Milam	Code Enforcement, RPD, TRAKiT
			Number of homeless occupants taking advantage of CORE services		To measure the number of homeless taking advantage of services	DIMO & RPD	Tim Higarees & Michelle Milam	Code Enforcement, RPD, TRAKiT
4D	Affordable housing (Mitigation of displacement/ inclusionary housing/housing fair chance access chance)	Inclusionary ordinance update	1) Study session with planning commission 2) Draft ordinance amendments 3) Planning commission recommendation of Ordinance amendments to City Council 4) City Council adoption of updated ordinance	1) April 2) May 3) June 4) July	Adopt Inclusionary Housing Ordinance Amendments	Planning	Lina Velasco	Planning
		Fair Chance Access to Affordable Housing	1) Complete Implementation structure for Fair Chance Access to Affordable Housing Ordinance (FCO) 2) Recommend Ordinance Refinements to the FCO to better support implementation 3) Provide educational workshops to tenants and affordable housing providers regarding FCO	1) May 2019 2) July 2019	Enhance housing access of formerly incarcerated people in Richmond	Planning	Charice Duckworth & Lina Velasco	Planning
		Landlord and Tenant counseling on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Relocation Ordinance, and related State laws	1) Number of counseling sessions conducted 2) Number of referrals to legal services agencies 3) Number of community members assisted in a language other than English 4) Launch Formal Mediation Program	1) Exceed previous year by 10% 2) Exceed previous year by 10% 3) Exceed previous year by 10% 4) December 2019	Provide culturally competent counseling services to Landlords, Tenants, property managers, and other members of the rental housing community	Rent Program	Nicolas Traylor and Paige Roosa	Track It & Rent Program
		Community engagement and outreach on the requirements of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Relocation Ordinance, and related State laws	1) Participation at monthly Community Workshops 2) Number of individuals subscribed to Rent Program listserv 3) Provide tailored presentations to Neighborhood Councils, Realtors Associations, and other community groups 4) Publish the Guide to Rent Control in Richmond 5) Publish informational videos about the Rent Ordinance	1) Maintain participation achieved in FY 2018-19 (number of recorded sign-ins) 2) Exceed previous year by 10% 3) Exceed previous year by 25% 4) September 2019 5) September 2019	Conduct outreach and provide education to Landlords, Tenants, and other community members	Rent Program	Nicolas Traylor and Paige Roosa	Track It & Rent Program
4E	Richmond Housing Authority Asset Repositioning strategy	A Draft of Asset repositioning strategy has been developed for public housing sites controlled by RHA.	Completion of RHA asset repositioning strategy by Quarter 3	1) Finalize RHA asset repositioning strategy by April 2019	Reposition RHA assets	RHA	Nannette Beacham, Shasa Curl, Lina Velasco	HUD
4F	Richmond Housing Authority - Section 8 Program Transfer	RHA Board of Commissioners and CCCHA approved the transfer of the Section 8 Housing Choice Voucher (HCV) Program to Contra Costa County	Completion of HCV transfer by Quarter 3	1) Receive Technical Assistance for HCV transfer - April 2019 2) Complete HCV Transfer - June 30, 2019	Transfer HCV program effective July 1, 2019	RHA	Nannette Beacham	HUD
4G	Richmond Housing Authority - Hacienda Rehabilitation	ERN with Mercy Housing to develop the site. Working with development partner to ensure project can be fully supported financially. Mercy Housing development proposal began the entitlement process through the Planning and Building Department. Initial approval of the proposed project from DRB with conditions. ERN with Mercy Housing expires in June 2019.	1) Ensuring the financial terms of the project are viable 2) Negotiate and execute DDA 3) Complete the Entitlement process (DRB, Planning Commission, etc.) 4) Begin Construction	1) April 2019 2) June 2019 3) June 2019 4) 2020	Enter into agreement with development partner to seek funding and rehabilitate Hacienda. Any household wishing to return to the completely renovated Hacienda, shall be afforded first priority for a renovated unit provided that the household meets the minimum eligibility requirements set by state and federal law at the time of application. If negotiations and project development does not move forward at the end of the ERN period, RHA will seek approval from HUD to sell the property.	RHA	Nannette Beacham, Shasa Curl, Lina Velasco	HUD

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
4H	Regional Outreach Plan	Continue to participate in Regional Planning Efforts	1) Attend Countywide Planning Director Meetings 2) Attend WCCTAC TAC Meeting 3) Participate in East Bay Corridor Initiative Meetings 4) Participate in San Pablo Avenue Complete Streets TAC 5) Participate in Census 2020 Complete Count Committee Meetings	QTRLY meetings	To communicate Richmond's needs and goals at the Regional Planning levels to obtain resources and support for Richmond initiatives	Engineering, Planning, and Transportation Division	Dene Evans, Lina Velasco, Dane Rogers	
5) Economic Development and Education								
Education								
5A	Richmond Promise	Richmond Public Library and Richmond Promise have had initial conversations about potential partnerships.	1) Host Richmond Promise Workshops at the Library 2) Create a joint workgroup to explore opportunities for collaboration and support	1) 2 Workshops by May 2020 2) Convening of first meeting by October 2019	Support a college-going culture among Richmond students	Library, Richmond Promise	Katy Curl, Jessie Stewart	Richmond Promise, Library
		* \$5.4 million committed in Richmond Promise scholarships * 91% of 2018 Scholars enrolled full-time and on-time the fall after their senior year (39% increase) * 900+ Scholars attending 90+ colleges and 90+ colleges and universities * 700+ complete applications received for class of 2019 (23% increase from 2017) * Over 700 middle and high schoolers reached through the College Awareness Near-Peer Ambassador Program	(A) Scholarship Access & College Affordability: A.1 20% increase the number of students who are awarded the Richmond Promise Scholarship from the incoming class of 2019 A.2 70% financial aid completion at Kennedy HS (from 48% in 2018) 80% financial aid completion at DeAnza HS (from 67% in 2018) as a result of our comprehensive classroom-based financial aid pilot (B) College Success / Degree Attainment: Goal of 80% college persistence for incoming class of 2019 (C) Fundraising & Development: Aim to double philanthropic income (foundations/individuals/corporations). Reach another 100+ individual donors.	(A.1) September 2019 (A.2) May 2019 & 2020 (B) June 2020 (C) January 2020	Vision: We see a day when every young person in Richmond has the opportunity to define and own their future. Mission: The Richmond Promise creates lasting pathways to student success in Richmond through a college scholarship, inclusive student-driven programming, and impactful community partnerships. Indicators of Success: *Richmond students complete FAFSA and Dream Act by the Cal Grant deadline *Richmond Promise students complete Richmond Promise application by deadline *Richmond students matriculate to accredited 2 or 4-year college full time and on time the fall after r their senior year *Richmond Students transfer to a 4-year college or university *Richmond Students attain Associates Degree within 3 years or Bachelors Degree within 6 years *Richmond Scholars gain meaningful employment in the field of their choice, locally or regionally	Primary Collaboration with the following departments: Library, Community Services, RPAL / RPD	Jessie Stewart	*Student transcripts *Scholarship Checks *Salesforce Database
5B	Collaboration with West Contra Costa Unified School District	CSD partners with WCCUSD during the summer for Camp Achieve, and lunch and snack program (summer and after school). WCCUSD provides funding \$70K in funding to support the summer salaries for teachers and enrichment providers.	1) Provide quality summer programming and activities; 2) increase literacy gains 3) increase average daily summer camp attendance; 4) using centers and parks during the summer to provide healthy lunches and snacks	1) Provide quality summer programming and activities to 250 - 300 youth between ages 6 - 12; 2) increase literacy gains from 7.9 % to 8.2%; 3) increase average daily summer camp attendance from 26.8 days to 28 days; 4) using centers and parks, provide healthy lunches and snacks to 350 youth during the summer	Provide free quality summer programs and activities that are grounded in youth development and academic enrichment.	Library, CSD, IT	Rochelle Polk	CSD
5C	Wi-Fi	Underserved areas in Richmond are in need of Internet connectivity for youth to perform homework and adults to have opportunities for jobs and to improve health. The City of Richmond Information Technology Department has built a working relationship with the West Contra Costa Unified School District in regards to improving community internet access through expanded fiber to each school building where the WCCUSD has given the City of Richmond 12 strands of fiber for use by the City. The City has completed phase one of the Community Wi-Fi deployment providing three Housing Authority projects with free internet access.	Work with WCCUSD for expanded free Community Wi-Fi and collaborate on youth opportunities with technology innovation through non-profit Technology Labs.	Develop a public private partnership to connect City Fiber to WCCUSD locations for expansion of free Community Wi-Fi and collaborate with non-profits to expand youth technology innovation. 1) QTR4 2019	1. Increase the number of youth and community members with access to free Community Internet. Develop an RFP to expand the Community Wi-Fi through public private partnerships utilizing school fiber connections for expanded Community Internet. Increase the City of Richmond community internet connections by 25% per year. (funding source needs to be identified). CIP funding in the amount of \$1,000,000.00.	IT	Sue Hartman	IT Department, ECIP

DRAFT FY 2019-2020 PERFORMANCE MEASUREMENTS FOR RICHMOND CITY COUNCIL STRATEGIC PRIORITIES

	Implementing Action	Current Status (brief)	Performance Measure/Indicator (Milestone/Deliverable)	Target (With Regards to Performance Measure)	Goal/Objective	Department	Responsible Staff	Data Source
5D	Student Success Initiative	A statewide initiative to create partnerships with local school districts to give students public library cards. Richmond Public Library conducted a pilot project with 8th grade students at Caliber Beta Academy (CBA). 60 library cards have been issued to date.	1) Year 2: Expand project to include 7th grade at CBA 2) Pilot project at one additional school TBD 3) Participate in existing collaboratives focused on student success a) Out of School Time Collaborative b) West Contra Costa Literacy Coalition c) West County College Access Network 4) Create a joint City/WCCUSD task force to explore potential models and next steps for implementing Student Success partnerships at WCCUSD schools	1) 80% of 7th and 8th CBA students have library card by Dec 2019 2) Issue 50 cards at site 2 by May 2020 3) Staff to attend 90% of meetings FY 2019/20 4) Convene task force first meeting by December 2019	Increase Richmond students access to quality educational materials and resources through the Library	Library	Katy Curl; Jane Pratt	Library
5E	GED preparation	Leap provides ongoing GED preparation in English and Spanish with small classes, individual tutors, and online learning options. West Contra Costa Adult Education (WCCAE) regularly refers adult learners who need alternative options for learning to LEAP. LEAP connects all GED graduates to WCCAE's transition specialist for free support services and resources that would help them succeed in their education and/or career goals.	1) Increase enrollment in GED programs 2) Increase GED completion rate by 10%	1) 15% increase for FY 2019/20 2) 10% increase for FY 2019/20	Ensure that students who enroll in LEAP continue their academic improvement after they increase their reading computational and writing skills.	Library	Katy Curl, Abigail Sims	Library
5F	Financial Literacy	The City of Richmond currently is a member and participates in the SparkPoint collaborative which provides multiple opportunities for Financial Literacy.	Number of Richmond Residents participating in credit repair workshops and counseling sessions with SparkPoint	4	First time homebuyer and credit repair workshops for Richmond residents	Library, CMO	Katy Curl, Thomas Omolo	Library
Job/Job Training Opportunities								
5G	Local hires on projects	Local Employment Ordinance requires 25% of all project hours be worked by Richmond residents. Currently all projects are meeting or exceeding 25%	1. The 25% requirement is tracked via certified payrolls on all cover projects	25% of all project hours worked by Richmond residents	25% Richmond resident participation on each cover project.	E & T	Sal Vaca, Gina Baker	Employment and Training
5H	Opportunities for apprenticeships and pre-apprenticeship programs	RichmondBUILD provides pre-apprenticeship training in the construction sector for Richmond residents. RB operates three cohorts of 20+ students each year.	1. Number to students 2. Number of graduates 3. Number of job placements in apprenticeship programs. 4. Hourly wage at placement	60 students 55 graduates 40 placements \$19 an hour average hourly wage	1. 80% training completion rate 2. 80% Job placement rate 3. 75% job retention rate	E & T	Sal Vaca, Fred Lucero	Employment and Training
5I	Knowledge City training database	With over 13,000 online videos, Knowledge City offers online training in business, computer, safety, compliance, and finance created by experienced instructors, college professors and industry experts. Also available in Spanish, Knowledge City is free and accessible 24/7 with a Richmond Public Library card.	1) Marketing a) Include Knowledge City resource info in PACE Employee Toolkit b) Make presentations to CBOs and business organizations 2) Number of students assigned to one or more courses 3) Total number of courses in progress 4) Number of completion certificates earned	1a)August 2019 1b) 4 presentations by January 2020 2) 120 students 3) 60 courses in progress 4) 30 completion certificates earned	Improve job skills of residents anytime and anywhere	Library	Katy Curl, Jane Pratt, Wylendia Eastman	Library
5J	Online High School Diploma and Career Certificate Program	Career Online High School is an educational service offered by Gale, a part of Cengage Learning, which gives adults the opportunity to earn an accredited high school diploma and credentialed career certificate at the same time. Through this program, California public libraries receive support to offer free COHS scholarships in their communities.	1) Number of Students enrolled 2) Number of Graduates	1) 40 2) 21	Increase number of residents with high school diploma	Library	Katy Curl, Abigail Sims	Library
5K	Business Employer\Employee Education: PACE (Promote Adult Continuing Education) 4 the Workforce Project	State Library awarded LSTA funds for project to support residents in low wage jobs without high school diploma. LEAP convened a working group of government, education and business partners to reach out to local companies, and engage in conversations about the importance of investing in education.	1) Create program models that can be implemented by businesses at different levels of engagement with a range of required resources. 2) Create a tool kit for employees to illustrate educational onramps available in our community and potential career opportunities. 3) Pilot program implementation with 2-3 businesses	1) September 2019 2) August 2019 3) December 2020	Ensure that residents raise their skills and attain the education they need to make a living wage.	Library	Katy Curl, Abigail Sims	Library

Employee Compensation and Benefits

Employee Compensation

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-four periods each fiscal year.

Compensation packages include the following benefits: medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan, employee assistance program, and professional development.

Employees are represented by the following bargaining units: Service Employees International Union (SEIU) Local 1021; International Federation of Professional and Technical Employees (IFPTE) Local 21; Richmond Police Officers Association (RPOA); Richmond Police Management Association (RPMA); International Association of Fire Fighters (IAFF) – Local 188; and Richmond Fire Management Association (RFMA). Memorandums of Understanding (MOUs) between the City of Richmond and bargaining units explain employee compensation as stipulated. They are available on the City's website at: <http://www.ci.richmond.ca.us/60/Human-Resources>.

Pension Plans

The City contributes to the California Public Employees' Retirement System ("PERS") as well as three separate City-administered, single-employer, defined-benefit pension plans – the General Pension Plan, the Police and Firemen's Pension Plan and the Garfield Pension Plan.

California Public Employees' Retirement System

The City contributes to PERS, an agent, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and city ordinance. Copies of PERS' annual financial report can be found on the CalPERS website.

Employee Compensation and Benefits

Funding Policy. Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 12% of their annual covered salary. The City makes the contributions required of City employees on their behalf and for their account. The City as employer is required to contribute actuarially determined rates each fiscal year for police, fire, and miscellaneous employees. The contribution requirements of plan members and the City are established and may be amended by PERS.

Other City Pension Plans

General Pension Plan. The General Pension Plan funds retirement and other benefits payable to 17 retirees who are not covered by PERS. The General Pension Plan is closed to new membership, and all of its current members are retired. Benefits are funded from the assets of the General Pension Plan and from related investment earnings. The City is required under its charter to contribute the remaining amounts necessary to fund the General Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance.

Police and Firemen's Pension Plan. The Police and Firemen's Pension Plan is a defined benefit pension plan covering 44 police and fire personnel employed by the City prior to October 1964. The Police and Firemen's Pension Plan is closed to new membership, and all of its current members are retired. Funding for the Police and Firemen's Pension Plan is provided from the Secured Pension Override Special Revenue Fund. Employees eligible under the Police and Firemen's Pension Plan were vested after five years of service, and members were allowed normal retirement benefits after 25 or more continuous years of service. The City is required under its charter to contribute the remaining amounts necessary to fund the Police and Firemen's Pension Plan using the Entry Age Normal Cost actuarial cost method as specified by ordinance.

Garfield Pension Plan. The City maintains the Garfield Pension Plan to fund defined retirement and other benefits due to a retired Chief of Police of the City, pursuant to a contractual agreement. Retirement and other benefits are paid from the assets of the Garfield Pension Plan and from related investment earnings.

Postretirement Health Care Benefits

In addition to the retirement and pension benefits described above, the City provides postretirement health care benefits ("OPEB Obligations"), in accordance with City ordinances, to all employees who retire from the City on or after attaining retirement age (50 for police and fire employees, and 55 for all other employees) and who have at least ten years of service. In order to qualify for postemployment medical and dental benefits and employee must retire from the City and maintain enrollment in one of the City's eligible health plans. The City pays a portion of the CalPERS premiums for retirees and their dependents that vary by employment classification.

Employee Compensation and Benefits

Workers' Compensation

The City is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omission, injuries to employees, natural disasters, and inverse condemnation. The City began self-insuring its workers' compensation in 1976. The City has chosen to establish risk financing internal service funds where assets are accumulated for claim settlements associated with the above risks of loss up to certain limits. Excess coverage for the above-mentioned risk categories excluding wrongful termination, sexual harassment, and inverse condemnation is provided by policies with various commercial insurance carriers. In April 2009 the City joined California State Association of Counties Excess Insurance Authority (CSAC EIA) for workers' compensation insurance. Self-insurance and insurance company limits for workers' compensation are as follows:

	Self- Insurance / Deductible	Coverage Limit	Insurance Carrier
Excess Workers' Compensation	\$750,000 per claim	Statutory limit	Various

City of Richmond Cash Reserve Policy

Municipal governments provide a wide range of services that have an impact on public safety and quality of life for community members. Prudent use of resources helps determine how effectively these services are provided on an ongoing basis. In addition to managing revenues and expenditures, it is also the municipal finance official's responsibility to focus on the General Fund balance and maintain cash reserves. In particular, to maintain operations in case of any significant event that could cause disruptions in cash flow, such as an economic downturn or natural disaster.

The City of Richmond endeavors to maintain adequate reserves in its General Fund as a matter of fiscal prudence and sound financial management: This policy will guide the City in:

- Planning for contingencies and unexpected events;
- Ensuring cash availability to stabilize cash flow;
- Maintaining creditworthiness;
- Long-range financial planning; and
- Deciding when to use reserves and how to replenish reserves should they fall below the minimum threshold

Policy Guidelines

Per Statement No. 54 of the Governmental Accounting Standards Board (GASB 54), fund balances of governmental funds are divided into five categories in the financial statements:

Category	Description
Non-Spendable	Cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to remain intact
Restricted	Restricted either externally imposed or imposed by law through constitutional provisions or enabling legislation
Committed	Reserved for specific purposes pursuant to constraints imposed by formal action of the City Council
Assigned	Reserved by the City Council or City Manager for specific purposes, but neither restricted nor committed
Unassigned	Residual balance not classified in any of the above categories and has not been restricted, committed, nor assigned to specific purposes

For purposes of this policy document, cash reserves refer to the sum of the Committed, Assigned, and Unassigned portions of the fund balance the General Fund.

The City shall maintain year end contingency reserve balances in the General Fund of a minimum fifteen percent (15%) of next year's budgeted General Fund expenditures including transfers out. This is the minimum needed to maintain the City's creditworthiness and to

adequately provide for economic and legislative uncertainties, cash flow needs and contingencies. A policy based upon percentage assures that the reserve will remain a prudent cushion as the City's budgets grow over time. City Council approval is required before any withdrawals from the reserve fund. The City Council shall have the discretion to use the reserve for one time emergencies only and not to be used for ongoing expenses. As the City experiences net revenue gains in future years, the reserve balance must grow back to a minimum fifteen percent (15%) of total expenditures, in order to allow the City to build up its capacity to handle future short term economic downturns or emergencies without cutting services.

The Finance Director/Treasurer will review the Cash Reserve Policy annually in connection with the City's annual budget process to ensure that the City is in compliance with the policy. Additionally, the City Manager will review the policy at regular intervals and will make recommendations for modification as deemed appropriate.

Exhibit A

THE CITY OF RICHMOND, CALIFORNIA

OTHER POST EMPLOYMENT BENEFITS

FUNDING POLICY

OPEB Funding Policy

A. Introduction

The purpose of this Statement of Benefits Plan Funding Policy (“Policy”) is to establish a methodology for funding benefits obligations accruing under the City of Richmond Other Post-Employment Benefit Plan (the “Plan”). It is anticipated that current assets plus future assets from employer contributions, employee contributions, and investment earnings should be sufficient to fund Plan benefits. The Policy is intended to reflect a reasonable, conservative approach with each generation of ratepayers financing, to the greatest extent possible, the cost of pension benefits being accrued. This Policy recognizes that there will be investment market place volatility and that actual economic and demographic experience will differ from assumed experience. Accordingly, this Policy is intended to provide flexibility to smooth such volatility and experience in a reasonable, systematic, and financially sound manner. Further, it is the intent that this Policy comply with all applicable laws, rules and regulations (collectively “Laws”). In the event that this Policy conflicts with any such Law, the applicable Law shall prevail.

B. Policy Funding Objectives

The primary funding objectives of this Policy, in order of importance, are to:

1. Provide sufficient assets to permit the payment of all benefits under the Plan.
2. Maintain equity among generations of ratepayers by:
 - a. Establishing improvement, on a projected basis, in the Plan’s Funded Ratio, as defined in Section E, such that it approaches 100% over a given period of time;
 - b. Amortizing the Unfunded Actuarial Accrued Liability, as defined in Section E, over fixed periods, specified below.
3. Minimize the volatility of the employer’s annual contributions by smoothing investment gains and losses over a period of years. Smoothing investment returns over a period of years recognizes that investment performance will fluctuate, and only by coincidence will

it exactly equal the assumed rate of return for any given year. It is anticipated that this approach may reduce volatility within the calculation of the Unfunded Actuarial Accrued Liability.

C. Funding Guidelines

This Policy establishes guidelines for setting the employer contribution rate.

1. Actuarial Valuations

The Plan's actuary shall conduct an actuarial valuation biennially, based on actual Plan data, to determine funding progress as well as employer contributions for the following two fiscal years.

2. Contribution Rate

Coordination of the Plan's Funding and Investment Policies will attempt to minimize the volatility of the employer's contribution.

- a. The City will meet the objective of placing into a Trust half of any one-time revenues.
- b. The City will place half of any year-end surplus in excess of the City's Minimum Reserve Policy into the Trust.
- c. The City will seek to pay down the unfunded liability annually.
- d. For the purposes of the calculation, investment return assumptions will be evaluated by an independent pension investment advisor on a regular basis (at a minimum of every two years), and should reflect the nature of the investments held in the Plan, and the historical and projected return rates anticipated for the investments.

D. Assumption Guidelines

1. The actuarial assumptions are adopted by the City in an effort to align the funding of the Plan with actual demographic, healthcare and economic experience, thus providing stability to the contribution rate over time. It is expected that actual experience will deviate from the actuarial assumptions and Experience Gains and Losses will occur. These gains (or losses) will reduce (or increase) future contributions.
2. Actuarial Assumptions are generally grouped into two major categories:
 - Demographic assumptions -- which include withdrawal (termination), retirement, disability, and mortality rates, as well as assumptions regarding beneficiaries.
 - Economic assumptions -- which include inflation, healthcare inflation and investment return

3. The assumptions for OPEB funding are to maintain consistency, where appropriate as determined by the City, with the assumptions and changes in such adopted for the Authority Employee's Retirement Plan.
4. As part of the biennial OPEB valuation process, the actuary will also provide advice to the City and recommend non-pension assumptions, such as increases in healthcare costs.

E. Transparency and Reporting

Funding of the City's OPEB should be transparent to all parties including City employees, retirees, recognized employee organizations, the City Council and Richmond residents. In order to achieve this transparency, the following information shall be available:

- a. Copies of the biennial actuarial valuations for the City's OPEB plan shall be made available to the City Council.
- b. The City's Comprehensive Annual Financial Report (CAFR) shall be published on its website. This report includes information on the City's OPEB plan, contributions to the OPEB Trust, and the funded status of the plan.
- c. The City's annual operating budget shall include appropriations for contributions to the OPEB Trust and pay-go costs.

F. Review of Funding Policy

Funding OPEB requires a long-term plan. The City will review this policy annually and make changes as necessary. Biennially checking the actuarial valuations to determine if changes to this policy are necessary to ensure adequate resources are being accumulated to fund OPEB.

G. Glossary of Terms

Actuarial Cost Method: The technique used to allocate costs to various time periods.

Actuarial Accrued Liability (AAL): The portion of the Present Value of Projected Benefits that is attributed to past years of service by the Actuarial Funding Method. The AAL serves as a funding target at any given point in time.

Actuarial Value of Assets: The smoothed value of assets used by the actuary in the actuarial valuation, for the purpose of reducing the impact of market fluctuations on the employers' contribution rate.

Entry Age Method: An Actuarial Cost (or Funding) Method that determines the plan's Normal Cost as a level percentage of pay over the working lifetimes of plan members.

Experience Gains and Losses: The difference between the experience anticipated by the actuarial assumptions and the plan's actual experience during the period between valuations. If actual experience is financially more favorable to the Plan, it is a Gain, (e.g., higher investment return

than expected). If actual experience is financially less favorable to the Plan, it is a Loss, (e.g., lower investment return than expected).

Funded Ratio: A measure of the ratio of plan assets to the Actuarial Accrued Liability (funding target) of the Plan. Plan assets can be the Market Value of Assets or the Actuarial Value of Assets.

Market Value of Assets: The total fair value of fund assets as reported in the Plan's financial statements.

Normal Cost: The portion of the Present Value of Projected Benefits that is attributed to the current year by the Actuarial Funding Method. Also referred to as the *Annual Benefit Cost*.

Unfunded Actuarial Accrued Liability (UAAL): The portion of the Actuarial Accrued Liability not covered by plan assets. It is calculated by subtracting the Actuarial Value of Assets from the Actuarial Accrued Liability.

All aspects of this Policy and the individual factors in the calculation of the annual employer contribution rate which is the result of the above process are subject to the review and approval of the Board and are subject to change, in whole and in part, if deemed appropriate and in the best interests of the Plan sponsor and participants.

Debt Policy of the City of Richmond
Established by the Finance Department

Fiscal Year 2018-19

Scope and Application

This Debt Policy, established by and for the Finance Department, pertains to financings under the jurisdiction of the City of Richmond Finance Department, the Richmond Housing Authority, the Successor Agency to the Richmond Community Redevelopment Agency, the Richmond Joint Powers Financing Authority and the City itself. This Policy is intended to guide the Finance Department in its debt issuance in the course of its customary practices. From time to time, certain circumstances arise which could cause the Finance Department to deviate from the policies herein.

This Policy and any subsequent amendments hereto shall be on file with the Finance Department and shall be maintained on the City's website, with copies delivered to the City Clerk and the City Council.

Mission of the Finance Department Treasury Division

The Finance Department shall issue and manage short and long-term financings (bonds, TRANs, etc.), both for capital improvement and operating needs, by balancing market and credit risk with satisfactory economic benefits and proper fiscal controls. To achieve the mission goals, the Finance Department shall adhere to the following:

I. Debt Management Objectives

- The Finance Department shall maintain cost-effective access to the capital markets through prudent policies.
- The Finance Department shall maintain moderate debt and debt service payments with effective planning and coordination with City departments.
- The Finance Department shall meet significant capital demands through debt financing and alternate financing mechanisms such as public/private partnerships.
- The Finance Department shall achieve the highest possible credit ratings within the context of the City's capital needs and financing capabilities.

II. Types and Purposes of Debt

The Finance Department may utilize several types of municipal debt obligations to finance long-term capital projects. Long-term debt is only issued to finance the acquisition and/or construction of capital improvements unless otherwise decreed by court order or adjudicated settlement. Long-term debt financing shall never be used to fund operating or maintenance costs.

Assessment Bonds Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and

sanitary sewers are some examples of local improvements commonly financed by assessment bonds.

General Obligation Bonds General Obligation Bonds may only be issued with two-thirds approval of a popular vote. The California State Constitution (Article XVI, Section 18) limits the use of the proceeds from GO Bonds to "the acquisition or improvement of real property." Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds.

Pension Obligation Bonds Pension Obligation Bonds are issued to finance all or part of the unfunded pension liabilities of the City. Typically, these bonds are issued at a lower rate of return than was being paid to the Pension System Administrator, and in this way, provide an economic benefit to the City.

Enterprise Revenue Bonds Enterprise Revenue Bonds finance facilities for a revenue producing enterprise, and are payable from revenue sources within that enterprise. The Convention Center, KCRT Cable Television and Municipal Sewer are examples of revenue producing enterprises within the City.

Lease Revenue Bonds Lease Revenue Bonds are typically issued by the Joint Powers Financing Authority (JPFA) of the City, on behalf of the City. The site on which the project is being built is leased to the JPFA and then the capital project being financed along with the site is leased back to the City. Alternatively, a different asset is leased to the JPFA and leased back, with the proceeds of the bonds being used for some other capital improvements (this is known as an "asset transfer" financing). The lease payments from the City are subsequently collected by the JPFA and used to fund the debt service payments. Internally, costs of particular projects can be allocated to the budgets of one or more departments, but the City's general fund is liable to pay lease payments. Some other agencies that may issue these type of bonds are the Redevelopment Agency and the Parking Authority.

Financing Leases The City may finance a capital asset by leasing it directly from the vendor or leasing company, with the lessor receiving a portion of each rental payment as tax-exempt interest.

Other JPFA Conduit Financings In addition to Lease Revenue Bonds, the JPFA can assist in financing a wide variety of projects by issuing bonds secured by loan agreements, installment sale agreements, underlying assessment or Mello-Roos obligations and similar instruments. Such instruments can also be used to pool various financing projects into one JPFA bond issue.

Mello-Roos Bonds The City may issue bonds through a Community Facilities District (CFD). These bonds must be approved by a two-thirds vote of the registered voters within the district (unless there are fewer than 12 registered voters, in which case the vote is by the landowners), and are secured by a special

tax on the real property within the district. The bonds may be issued to finance facilities or provide services, although the facilities do not need to be physically located within the district.

Tax Allocation Bonds Using tax increment funds as a pledge for repayment, the Redevelopment Agency may issue Tax Allocation Bonds. Careful consideration must be taken by the Redevelopment Agency when issuing these bonds, to ensure that the revenue source is not already pledged to some other encumbrance, such as HUD loans.

Refunding Obligations Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Director determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

Tax and Revenue Participation Notes Tax and Revenue Anticipation Notes (TRANs) are routinely issued by the City to fund cash flow deficits in a fiscal year. TRAN proceeds may be used and expended for any purpose, including operating expenses, capital expenditure, repayment of indebtedness and investment and reinvestment.

Pursuant to Treasury Regulations, TRAN proceeds may be invested at an unrestricted yield if TRANs are issued in an amount not to exceed the maximum anticipated cumulative cash flow deficit over 13 months plus the lesser of either (i) a reasonable working capital reserve or (ii) 5% of the prior fiscal year's expenditures paid out of current revenues. The policy of the Finance Department is that TRANs shall only be issued in such amount as to satisfy said Treasury Regulations.

Other Obligations There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

III. Debt Approval Procedures

A. Reviewed by City Council All long-term financing proposed transactions for capital improvements shall be reviewed by the City Council. For matters related to the City Council approval process, "long-term financing" means financing which constitutes an obligation beyond one fiscal year.

1. Proposed transactions submitted for City Council approval should be reviewed prior to submission by the Finance Director, City Manager and City Attorney.
2. Upon approval by the Finance Director, City Manager and City Attorney, the proposed transaction shall then be presented to the full City Council.

B. Approval by the City Council All long-term financing transactions shall be approved and adopted by the City Council. The City Council shall comply with all public hearing requirements applicable to the specific type of bond being approved.

IV. Debt Limitations

There is no statutory restriction on the amount of Lease Revenue Bonds or COPs that can be outstanding at any given time. However, it is the policy of the City of Richmond that net debt service payments funded from General Fund sources shall be no greater than 10% of current General Fund revenues. Payments on bonds that are tied to a specified revenue stream other than General Fund sources (e.g. enterprise revenue bonds, tax allocation bonds and assessment bonds) are not subject to this 10% limit. Each proposed financing will be individually assessed by the Finance Department and subject to the approval policies contained herein.

The City also issues debt funded by revenues of Business-type activities, also known as Enterprise Funds. Any debt secured by revenues of an Enterprise Fund shall maintain a coverage ratio equal to 125% of net revenues of the Enterprise Fund.

V. Methods of Sale

The Finance Director shall review each transaction on a case-by-case basis to determine the most appropriate method of sale.

A. Competitive Sale In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). The City may take bids in person, by facsimile, or by electronic means.

1. Bond sales shall be advertised as broadly as possible, including advertising in an industry newspaper. The financial advisors for each transaction shall undertake to market the bonds to prospective bidders and investors as relevant.
2. Terms of the bonds shall be amendable as late as possible and ideally until at least 1:00 p.m. Pacific Time the day prior to the day bids are to be received.
3. Bond sales shall be cancelable at any time prior to the time bids are to be received.
4. Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale.
 - i. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.
 - ii. The Finance Director, or his designee shall award any bonds sold via competitive sale.

B. Negotiated Sale In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date, and is particularly appropriate for complex bond structures, difficult credit situations (such as non-rated assessment or Mello-Roos Bonds, and refunding's).

C. Private Placement Also referred to as a direct placement, private placement is a variation of a negotiated sale. Instead of retaining the services of an investment banking firm to underwrite the securities, the City will sell the bonds directly to a limited number of investors. The City may use a placement agent to assist it in identifying likely investors.

VI. Debt Structuring Practices

A. Standard Terms The following terms shall be applied to the City's transactions as appropriate. Individual terms may change as dictated by the marketplace or the unique qualities of the transaction.

1. All Bonds

i. Term	30 years is standard, but up to 35 years may be acceptable, depending on cash flow assumptions, construction timeline and remaining useful life of the asset being financed.
ii. Maximum Yield	not to exceed 12% for tax-exempt financings
iii. Maximum Premium	case by case, as recommended by the City's Financial Advisor.

iv.	Maximum Discount	case by case, as recommended by the City's Financial Advisor.
v.	Payment Dates -	Fixed after considering cash flow needs, the Finance Director will determine the occurrence of all new debt service payments.
vi.	Coupons	fixed rate or variable rate.
vii.	Call Provisions	shortest possible optional call consistent with optimal pricing.
viii.	Structure of Debt	prefer level debt service, but shall be determined on a case-by-case basis, at the discretion of the Finance Director.
ix.	Debt Service Reserve	lesser of 10% principal amount, 125% average annual debt service, 100% maximum annual debt service or surety bond.
x.	Capitalized Interest	sized through substantial completion plus a minimum of six months unless other assets are available to be pledged or otherwise limited under Federal Tax Law. Liquidated damages of construction contract must include amount of daily debt service.
xi.	Net Funding	the project and capitalized interest funds may be net funded if investments are secured upon issuance of bonds.
xii.	Reimbursement Resolution	Must be adopted by the City Council if the project hard costs are advanced by the General Fund prior to the bond sale.
xiii.	Good Faith Deposit	determined on a case-by-case basis by the Finance Director.

2. Variable Rate Bonds The City may elect to issue any bonds as variable rate bonds, which are broadly defined to mean daily, weekly, monthly, semi-annual or auction rate.

i.	Purpose	reduction of net borrowing cost; match of assets and liabilities.
ii.	Max Portfolio Allocation	no more than 20% of the City's outstanding debt portfolio shall be in un-hedged short-term paper consistent with policies for underlying debt types.
iii.	Term	consistent with policies for underlying debt types

iv. Maximum Yield	not to exceed 12%
v. Monitoring	the Finance Department shall monitor all variable rate bonds on a monthly basis and shall determine, from time to time, whether to change modes and/or replace a broker/dealer or remarketing agent.
vi. Budgeting	the Finance Department will recommend that annual debt service on any variable rate bonds be budgeted at 1.5 times the rolling 3-year average of the Bond Market Association index, or another relevant index of time frame.
viii. Liquidity	a liquidity facility shall be obtained, either externally or internally, for all short-term indebtedness containing a put feature.
ix. Mode	all bonds issued as variable rate bonds shall be issued as "multi-modal" bonds.
x. Good Faith Deposit	determined on a case-by-case basis by the Finance Director.
xi. Budgeting Debt Service	budget shall be 3-year BMA rolling average times 1.5 as well as ongoing fees associated with floating rate bonds.

VII. Derivatives Policy

Derivative products and other financial instruments can be beneficial interest rate management tools that can assist the City as part of its overall debt and investment management program, but need to be monitored very closely. Derivative products may be used by the City to reduce risk exposures or reduce interest costs, but may not be used for speculative purposes. The City maintains a separate policy regarding its use of derivative products.

VIII. Permitted Investments

All investments of bond proceeds shall adhere to the City's Investment Policy, approved periodically by the City Council, as outlined in Appendix A. With the exception of guaranteed investment contracts, investments shall not allow security types or credit standards less than those of the City's Investment Policy.

- 1.** City of Richmond Investment Policy: attached hereto as Appendix A.
- 2.** Investment Agreements (IAs)
 - i.** Purpose
 - a) maximize interest earnings, thereby reducing net borrowing cost,
 - b) match of assets and liabilities and/or
 - c) hedging.

ii. Counterparty	minimum rating of AA- from S&P or Aa3 from Moody's.
iii. Mandatory Termination	limited to credit-related events and non-payment.
iv. Cure Provisions	timelines on City's obligations to cure must provide for appropriate legislative action.
v. City's Priority of Payment	termination payments -subordinate to related debt payments.
vi. Procurement/Award	award based on best bid as defined in bid form after limited negotiation of terms.
vii. Term	not in excess of the term of the bonds.

IX. Professional Assistance

- A. Financial Advisors** The City shall utilize the services of independent financial advisor(s) on debt financing when deemed prudent by the Finance Director. The City may utilize an RFP-selected pool of such financial advisors to mitigate time constraints and reduce overhead costs of the City in procuring such services. Services shall be documented by contract and compensation shall be capped.
- B. Underwriters** In the case of a competitive sale, the City will award the bonds to the underwriting firm whose bid results in the lowest True Interest Cost. In the case of a negotiated sale, the Finance Director will determine the best method of selection, taking into consideration all factors involved in each particular sale.
- C. Bond Counsel** The Finance Department, in consultation with the City Attorney's Office, shall select bond counsel for each transaction.
- D. Broker-Dealers and Remarketing Agents** For all variable rate bonds, the Finance Director shall select broker-dealers or remarketing agents for each transaction. The City shall monitor performance on a monthly basis. The City may replace a remarketing agent or broker-dealer with notice at any time.
- E. Trustees** Selected for each transaction by RFP, unless use of current trustee is deemed practical by the Finance Director. The Trustee (or applicable holding company) shall have a combined capital and surplus of at least \$50,000,000 and be subject to supervision or examination by federal or state authority.
- F. Rebate Consultant** Selected by RFP for all bonds for a set term with 1-year extensions.
- G. Financial Printer** Selected for each issue by RFP.

- H. Auction Agents** Selected for each relevant issue by RFP issued by the Finance Department or its agent and subject to negotiation of terms.
- I. Liquidity Providers** Selected for each relevant issue by RFP issued by the Finance Department or its agent and subject to negotiation of terms.
- J. Investment Agreement Counterparties** Selected by bid in compliance with Federal Tax Law Requirements in accordance with relevant bond documents and the City's Investment Policy.
 - 1. In general, uncollateralized Investment Agreements shall be executed with counterparties rated at least AAA with collateral required upon downgrade below AAA.
 - 2. Repurchase Agreements or Forward Delivery Agreements shall be executed with counterparties rated at least AA (by at least one of the major rating agencies) with downgrade provisions requiring assignment or collateral should the rating fall below A- or A3 by Standard and Poor's or Moody's Investor Services respectively.

X. Ongoing Debt Administration

- A. Continuing Disclosure** It is the goal of the Finance Department to be as transparent as possible.
 - 1. Annual Report. The City will covenant to provide its annual disclosure report no later than 270 days following the end of the fiscal year. However, the City will use its best efforts to issue the Annual Report as soon as practical following the issuance of the City's annual Comprehensive Annual Financial Report (CAFR). The City shall use its best efforts to issue the Annual Report electronically and to post the Annual Report on its web site. The Annual Report will also be on file with the City Clerk.
 - 2. Material Event. The City will issue a material event notice in accordance with the provisions of SEC Rule 15c2-12. Prior to the issuance of any material event, the Finance Director will convene a meeting of the Mayor, City Manager, City Attorney and policymakers or outside professionals as appropriate, to discuss the materiality of any event and the process for equal, timely and appropriate disclosure to the marketplace.
 - 3. Post-Issuance Compliance on Build America Bonds. The City will adhere to the instructions contained in the Appendix B that is attached hereto regarding required post-issuance activities when Build America Bonds have been issued.

Upon recommendation of the Finance Director, the City may retain a firm to assist it in maintaining compliance with all continuing disclosure requirements.

- B. Arbitrage Rebate Compliance** The City shall calculate arbitrage annually in each year that the related construction fund (or equivalent) has had an outstanding balance. Thereafter, the City shall calculate arbitrage on the fifth anniversary of the bond issuance in accordance with IRS recommended practices.
- C. Insurance Certifications** The City (through its Risk Manager) shall provide annual insurance certification to the Trustee and Bond Insurer, if required under the legal documents for each issue.
- D. Ratings** The policy of the Finance Department is to secure underlying ratings on all newly issued obligations from at least one national rating agency.
1. Annual Meeting. The Finance Department shall meet with each rating agency that rates City debt issues at least annually unless such meeting is declined by the respective rating agency.
 2. Reporting. The Finance Department shall ensure prompt delivery to each of the rating agencies of the following public documents:
 - i. Annual CAFRs
 - ii. Annual proposed budgets
 3. Other Reporting Certificates of Substantial Completion on projects financed with long term obligations shall be delivered to the rating agencies and Bond Insurer, as relevant.
 4. Citywide Ratings Notification Any changes in ratings will be promptly noticed to the Mayor and the City Council.



APPENDIX A

CITY OF RICHMOND INVESTMENT POLICY FY2018-19

I. Mission Statement

It is the policy of the City of Richmond (City) to invest public funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

II. Policy

The investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the Council and any modification made thereto must be approved by the City Council.

III. Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Director of Finance who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, and their procedures in the absence of the Director of Finance.

IV. Scope

This Statement addresses the investment policy for the City's pooled funds. The pooled funds include the General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal service, Trust & Agency, Redevelopment and any other Funds authorized by the City Council which are accounted for in the City of Richmond Comprehensive Annual Financial Report (CAFR).

The investment policy for bond and note proceeds is contained in the bond documents approved by the City Council at the time of the issuance of the debt; provided, that to the extent not inconsistent with such bond documents, bond or note proceeds and in accordance with the Government Code, sections 53601(I) and 5922(d), may be invested in (i) Guaranteed Investment Contracts or other debt issuance proceeds with an investment provider rated in a category of "A" or better and with downgrade protection or (ii) Investment instruments described herein.

The investment policy for the Police and Fire Pension Fund and the General Pension Fund are contained in the City Charter.



V. Objectives

The City's investment activities are designed to accurately monitor and forecast expenditures and revenues in order to:

1. Invest up to 100% of all idle funds.
2. Guarantee that funds are always available when needed.
3. Manage the portfolio in order to take advantage of changing economic conditions that can aid in increasing the total return on the City's portfolio.
4. Safety. The primary duty and responsibility of the Treasurer is to protect, preserve and maintain cash and investments placed in his/her trust on behalf of the citizens of the community. To attain this objective, the City will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.
5. Liquidity. An adequate percentage of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements. Since all cost requirements cannot be anticipated, investment in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity market risks.
6. Yield. Yield, sometimes referred to as "rate of return," is the potential dollar earnings investment can provide. Yield should become a consideration only after the basic requirements of safety and liquidity have been met with measurement of investment risk and the cash flow needs.

VI. Ethics and Guidelines

1. The City adheres to the guidance provided by the "prudent investor standard".
"A standard of conduct where a person acts with care, skill, prudence, and diligence when investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity."
2. All participants in the investment process shall act as custodians of public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

¹As defined in the California Debt Advisory Commission's October 1996 document: *Local Agency Investment Guidelines: Recommendations for Implementing Recent Statutory Changes to the California Government Code Sections 16429.1 and 53600 through 53684.*



3. In a diversified portfolio it must be recognized that occasional measured losses are inevitable and must be considered within the context of the overall portfolio investment return provided that adequate diversification has been implemented. Each issuer shall be limited in terms of their percentage of the portfolio, to minimize risk exposure.
4. In accordance with California Government Code Sections 89502 and 89503, officers and employees of the City shall refrain from any activity that could conflict with the proper execution of the investment program or that could impair their ability to make impartial investment decisions. All investment personnel shall comply with the reporting requirements of the Political Reform Act, to include the annual filing of Statement of Economic Interest.

VII. Reporting and Review of the Investment Portfolio

The Director of Finance shall report monthly on the City's pooled and Bond funds to the City Manager and City Council and shall report quarterly on other investments, such as, pension funds. The following elements will be part of the investment report:

1. Type of investment
2. Institution/Issuer
3. Date of maturity
4. Cost of security (par amount) and dollar amount in all securities
5. Description of the funds, investments and programs managed by contracts
6. Current market value of securities of all securities
7. Rate of return
8. Statement of compliance to meet its pool expenditure requirements for the next six months
9. If, in any case, pool expenditures are not met, an explanation of why sufficient monies will not be available.

VIII. Internal Control

The Treasurer or designee shall maintain a system of internal controls designed to ensure compliance with the Investment Policy and to prevent losses due to fraud, employee error, and misrepresentations by third parties or unanticipated changes in financial markets.

IX. Authorized Broker/Dealers

The Director of Finance will maintain a list of broker/dealers authorized to provide investment services. The broker/dealers will be selected by credit worthiness that is authorized to provide investment services in the State of California. These may include "primary" dealers or "regional" dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule).



All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with the following: audited financial statements, proof of FINRA certification, and proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Director of Finance. The bidding process shall be conducted every five years. The current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests.

X. Authorized Investments and Maximum Maturities

With the above objectives and criteria in mind, the City of Richmond may invest in the following instruments that have maturities of five (5) years or less at the time of purchase, unless otherwise stated below:

1. Government Bonds and Notes- Maximum of 100% invested no longer than 5 years
 - i. United States Treasury Notes, Bonds, Bills, or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for the payment of principal and interest;
 - ii. Treasury notes or bonds of the State of California; and
 - iii. Bonds, Notes, Warrants or other evidences of indebtedness of any local agency within California, rated in a rating category of "A" or better by a nationally recognized rating service.
2. Bonds and Notes of Federally Sponsored Agencies – Maximum of 90% invested no longer than 5 years, such as the Federal Farm Credit Bank, Federal Home Loan Bank, Federal National Mortgage Association, Government National Mortgage Association or any other instruments issued by a federal agency or a United States government sponsored enterprise.
3. Negotiable Certificates of Deposit issued by a Federal and State chartered bank or a Federal and State Savings and Loan Association or by any state licensed branch of a foreign bank. Purchases are not to exceed 20% of invested idle funds.
4. Local Agency Investment Fund (LAIF) – maximum of \$50 million per account. The City may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State law.



5. Medium Term Corporate Notes with a maximum of five years maturity issued by corporations organized and operating within the United States. Such securities must be rated in a rating category of "A" or better by a nationally recognized rating service. Purchases may not exceed 30% of invested idle funds.
6. Commercial Paper of "prime quality" of the highest ranking or of the highest letter and numerical rating as provided for by Moody's Investor Service, Inc., or Standard & Poor's Corporation. Eligible paper is further limited to issuing corporations that are organized and operating within the United States and have total assets in excess of five hundred million dollars (\$500,000,000.00) and having an "A" or higher rating for the issuer's debt, other than commercial paper, if any, as provided for by Moody's Investors Service, Inc., or Standard & Poor's. Eligible commercial paper may not exceed 270 days maturity nor represent more than 10 percent of the outstanding paper of any issuing corporation. Purchases of commercial paper may not exceed 10 percent of the City's surplus money that may be invested pursuant to this section. An additional 15 percent, or a total of 25 percent of the City's surplus money, may be invested only if the dollar-weighted average maturity of the entire amount does not exceed 31 days.
7. Money Market Funds are eligible for investment if the companies providing the mutual funds invest only in instruments authorized by Government Code, Sections 53601 and/or 53635. In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:
 - The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.
 - Retain an investment advisor registered with the Securities and Exchange Commission (SEC) with not less than five (5) years' experience investing in securities and obligations.
 - The fund shall have a minimum of \$500 million to total asset size of portfolio at time of investment, and should not drop below this threshold.
 - The purchase price of the share of beneficial interest shall not include any commission that these companies charge.
 - Purchases shall not exceed 15 percent of the City's idle funds.



Summary of Maximum Percentage Limitations of Investments, by Investment Type

The following summary of maximum percentage limits, by instrument, is established for the City's total pooled fund's portfolio:

<u>Investment Type</u>	<u>Percentage</u>
U.S. Treasury Bills, Notes, and Bonds	0 to 100%
U.S. Government Agency Obligations	0 to 90%
Negotiable Certificates of Deposit	0 to 20%
Local Agency Investment Fund	\$50 million per account
Medium Term Corporate Notes	0 to 30%
Commercial Paper	0 to 10%
Money Market Funds	0 to 15%

XI. Investment Pools

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity and yield in a single diversified investment. However, thoughtful investigation and due diligence are required both initially at the time of purchase and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objectives of the Policy.

State of California's Local Agency Investment Fund (LAIF) is an example of a Pool. The City may invest in the LAIF established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State law, but not to exceed 25% of the cost value (book value) of the total portfolio exclusive of the fiscal agent cash portfolio. Each agency is limited to an investment of \$50 million per account currently, but subject to change.

XII. Collateralization

Collateral for Certificates of Deposit (CD) and Negotiated Certificates of Deposit (NCO) must comply with Government Code, Chapter 4, Bank Deposit law Section 16500 *et seq.* and the Savings and Loan and Credit Union Deposit law Government Code Section 16600 *et seq.* In addition, if the CD is not FDIC insured or goes over the FDIC \$250,000 limit, collateral is required to equal 100 percent of the principal of either U.S. Treasury securities or Federal Agency securities.

Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution is granted, within the parameters and constraints of the Policy.



XIII. Safekeeping

Securities purchased from broker/dealers shall be held in third party safekeeping by the trust department of the City's bank or other designated third party, in the City's name and control. The basic premise underlying the City's investment philosophy is and will continue to be to ensure that money is always safe and available when needed. All trades executed by a dealer will settle deliver vs. payment (DVP) through the City's safekeeping agent.

XIV. Performance Standards

- A. The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.
- B. The investment performance objective for the portfolio shall be to earn a total rate of return over a market cycle which is approximately equal to the return on a market benchmark Index of similar securities, as determined by the Director of Finance.
- C. Market Return (Benchmark): The City's investment strategy is active. Given this strategy, the basis used by the Director of Finance to determine whether market return is being achieved shall be to identify a benchmark which reflects a portfolio structure that is comparable to the City's portfolio. The City has chosen to use the Bank of America Merrill Lynch Index of 1 to 5 years Government securities.

XV. Diversification and Risk Tolerance

The City of Richmond recognizes diversification is an investment strategy that will mitigate risk in the investment portfolio. Portfolio diversification is employed as a way to control risk. The City's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the City shall also maintain a mix of securities to avoid concentrations with individual financial institutions, geographic areas, industry types and maturities. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio. The Treasurer shall periodically establish guidelines and strategies to control risks of default, market price changes, and illiquidity.

In addition to these general policy considerations, the following specific policies will be strictly observed:

- 1. All transactions will be executed on a delivery versus payment (DVP) basis.
- 2. A competitive bid process, when practical, will be used to place all investment purchases.



XVI. Interest Earnings

All moneys earned and collected from investments authorized in this policy shall be allocated monthly to various fund accounts based on the cash balance in each fund as a percentage of the entire pooled portfolio. Should any fund not have a cash balance at the end of a month, it will receive none of the moneys earned and collected from the pooled investments. Furthermore, should any fund have a temporary negative cash balance at the end of a month, it will be charged for the use of the money at the aggregated earnings rate of the pooled investments.

XVII. Restrictions

1. The City will not invest any funds in inverse floaters, range notes, or interest-only STRIPS (Separate Trading of Registered Interest and Principal of Securities) that are derived from a pool of mortgages.
2. The City will not invest any funds in any security that could result in zero interest accrual if held to maturity. This limitation does not apply to investments in shares of beneficial interest (money market mutual funds) that are authorized elsewhere in the Investment Policy.
3. It is the City's policy not to invest in companies involved in the manufacturing of tobacco and tobacco-related products such as cigarettes, cigars, pipe tobacco, chewing tobacco, etc.
4. In accordance with the Slavery Era Insurance Ordinance 14-05 N.S. Section 2.29.030 Social Disclosure on Gains from Slavery effective July 1, 2005, the City will not invest any funds in international financial instruments that benefited from slavery. The City Council prohibits, by social investment policy, such investments and reserves the absolute right to divest from such investments with the cost of divestment being borne by the contracting institution.



GLOSSARY

Agencies: Federal agency securities and/or Government-sponsored enterprises.

Bankers' Acceptance (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Benchmark: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bid: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

Broker: A broker brings buyers and sellers together for a commission.

Certificate of deposit (CD): A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CO's are typically negotiable.

Collateral: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Comprehensive Annual Financial Report (CAFR): The official annual report for the government agency. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Delivery versus Payment (DVP): There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Derivatives: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

Discount: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.



Diversification: Investment contained within the portfolio will be diversified by security type, institution and maturity.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., saving and loan associations, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

Federal Funds Rate: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

Federal National Mortgage Association (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

Government National Mortgage Association (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. The security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.



Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Offer: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Bid.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

Prudent Person Rule: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state-the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This interest may be amortized yield to maturity on a bond or the current income return.



Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Securities and Exchange Commission (SEC) Rule 15C3-1: See Uniform Net Capital Rule.

Structured Notes: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, and derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

Treasury Bills: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Treasury Bonds: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

Treasury Notes: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income return on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

APPENDIX B
City of Richmond
Post-Issuance Tax Compliance Procedures
For Tax-Exempt and Build America Bonds

The purpose of these Post-Issuance Tax Compliance Procedures is to establish policies and procedures in connection with tax-exempt bonds and "Build America Bonds" ("Bonds") issued by the City of Richmond, the Richmond Joint Powers Authority, the Richmond Community Redevelopment Agency, and RHA Properties (together, the "City") so as to ensure that the City complies with all applicable post-issuance requirements of federal income tax law needed to preserve the tax-exempt or build America bond status of the Bonds.

General

Ultimate responsibility for all matters relating to City financings and re-financings [other than Tax and Revenue Anticipation Notes ("TRANS")] rests with the Finance Director/Treasurer.

Post-Issuance Compliance Requirements

External Advisors / Documentation

The Finance Director and other appropriate City personnel shall consult with bond counsel and other legal counsel and advisors, as needed, throughout the Bond issuance process to identify requirements and to establish procedures necessary or appropriate so that the Bonds will continue to qualify for the appropriate tax status. Those requirements and procedures shall be documented in a City resolution(s), Tax Certificate(s) and / or other documents finalized at or before issuance of the Bonds. Those requirements and procedures shall include future compliance with applicable arbitrage rebate requirements and all other applicable post-issuance requirements of federal tax law throughout (and in some cases beyond) the term of the Bonds.

The Finance Director and other appropriate City personnel shall also consult with bond counsel and other legal counsel and advisors, as needed, following issuance of the Bonds to ensure that all applicable post-issuance requirements in fact are met. This shall include, without limitation, consultation in connection with future contracts with respect to the use of Bond-financed assets and future contracts with respect to the use of output or throughput of Bond-financed assets.

Whenever necessary or appropriate, the City shall engage expert advisors (each a "Rebate Service Provider") to assist in the calculation of arbitrage rebate payable in respect of the investment of Bond proceeds.

Role of the City as Bond Issuer

Unless otherwise provided by City resolutions, unexpended Bond proceeds shall be held by the Trustee, and the investment of Bond proceeds shall be managed by the Finance Director. The Trustee shall maintain records and shall prepare regular, periodic statements to the City regarding the investments and transactions involving Bond proceeds.

Arbitrage Rebate and Yield

Unless a Tax Certificate documents that bond counsel has advised that arbitrage rebate will not be applicable to an issue of Bonds:

- the City shall engage the services of a Rebate Service Provider, and the City or the Bond trustee shall deliver periodic statements concerning the investment of Bond proceeds to the Rebate Service Provider on a prompt basis;
- upon request, the Finance Director and other appropriate City personnel shall provide to the Rebate Service Provider additional documents and information reasonably requested by the Rebate Service Provider;
- the Finance Director and other appropriate City personnel shall monitor efforts of the Rebate Service Provider and assure payment of required rebate amounts, if any, no later than 60 days after each 5-year anniversary of the issue date of the Bonds, and no later than 60 days after the last Bond of each issue is redeemed; and
- during the construction period of each capital project financed in whole or in part by Bonds, the Finance Director and other appropriate City personnel shall monitor the investment and expenditure of Bond proceeds and shall consult with the Rebate Service Provider to determine compliance with any applicable exceptions from the arbitrage rebate requirements during each 6-month spending period up to 6 months, 18 months or 24 months, as applicable, following the issue date of the Bonds.

The City shall retain copies of all arbitrage reports and trustee statements as described below under "Record Keeping Requirements".

Use of Bond Proceeds

The Finance Director and other appropriate City personnel shall:

- monitor the use of Bond proceeds, the use of Bond-financed assets (e.g., facilities, furnishings or equipment) and the use of output or throughput of Bond-financed assets

throughout the term of the Bonds (and in some cases beyond the term of the Bonds) to ensure compliance with covenants and restrictions set forth in applicable County resolutions and Tax Certificates;

- maintain records identifying the assets or portion of assets that are financed or refinanced with proceeds of each issue of Bonds;
- consult with Bond Counsel and other professional expert advisers in the review of any contracts or arrangements involving use of Bond-financed facilities to ensure compliance with all covenants and restrictions set forth in applicable City resolutions and Tax Certificates;
- maintain records for any contracts or arrangements involving the use of Bond-financed facilities as might be necessary or appropriate to document compliance with all covenants and restrictions set forth in applicable City resolutions and Tax Certificates;
- meet at least annually with personnel responsible for Bond-financed assets to identify and discuss any existing or planned use of Bond-financed, assets or output or throughput of Bond-financed assets, to ensure that those uses are consistent with all covenants and restrictions set forth in applicable City resolutions and Tax Certificates.

All relevant records and contracts shall be maintained as described below.

Record Keeping Requirements

Unless otherwise specified in applicable City resolutions or Tax Certificates, the City shall maintain the following documents for the term of each issue of Bonds (including refunding Bonds, if any) plus at least three years:

- a copy of the Bond closing transcript(s) and other relevant documentation delivered to the City at or in connection with closing of the issue of Bonds;
- a copy of all material documents relating to capital expenditures financed or refinanced by Bond proceeds, including (without limitation) construction contracts, purchase orders, invoices, trustee requisitions and payment records, as well as documents relating to costs reimbursed with Bond proceeds and records identifying the assets or portion of assets that are financed or refinanced with Bond proceeds;
- a copy of all contracts and arrangements involving private use of Bond-financed assets or for the private use of output or throughput of Bond-financed assets; and
- copies of all records of investments, investment agreements, arbitrage reports and underlying documents, including trustee statements.

Interest Rate Swap Policy of the City of Richmond Established by the Finance Department

Fiscal Year 2018-19

Scope and Authority

This Interest Rate Swap Policy (the Policy), established by and for the Finance Department, is designed to provide procedural direction to the City of Richmond Finance Department, the Richmond Housing Authority, the Richmond Community Redevelopment Agency, the Richmond Joint Powers Finance Authority and the City itself regarding the utilization, execution, and management of interest rate swaps and related instruments (collectively, "interest rate swaps"). While adherence to this Policy is required in applicable circumstances, it is recognized that changes in the capital markets, agency programs, and other unforeseen circumstances may from time to time produce situations that are not covered by this Policy, and will require modifications or exceptions to achieve policy goals. In these cases, management flexibility is appropriate. Periodically, but at least annually, the City will review the Policy and shall make modifications as appropriate due to changes in the business environments or market conditions.

The City of Richmond is authorized under California Government Code Section 5922 to enter into interest rate swaps to reduce the amount and duration of rate, spread, or similar risk when used in combination with the issuance of bonds.

This Policy and any subsequent amendments hereto shall be on file with Finance Department, maintained on the City's website, with copies delivered to the City Clerk, the City Council and the Chair of the Finance Committee of the City Council.

Mission of the Finance Department Treasury Division

The Finance Department shall issue and manage short and long-term financings (bonds, TRANs, etc), both for capital improvement and operating needs, by balancing market and credit risk with satisfactory economic benefits and proper fiscal controls.

I. Interest Rate Swap Objectives

- Reduce or manage exposure to changes in interest rates on a particular financial transaction or in the context of the management of interest rate risk derived from the City's overall asset/liability balance consistent with prudent debt and risk guidelines.
- Result in a lower net cost of borrowing with respect to the City's debt or achieve a higher net rate of return on investments made in connection with, or incidental to the issuance, or carrying of the City's debt obligations or other City investments.
- Manage variable interest rate exposure consistent with prudent debt practices.

- Enhance investment returns within prudent risk guidelines.
- Manage exposure to changing market conditions in advance of anticipated bond issues (through the use of anticipatory hedging instruments).
- Achieve more flexibility in meeting overall financial objectives than can be achieved in conventional markets.

II. Permitted Instruments

The City may utilize the following financial products on a current, or forward basis, after identifying the objectives to be realized and assessing the attendant risks.

- Interest rate swaps, including (i) pay fixed/receive floating swaps (fixed rate swaps), (ii) receive floating/pay fixed swaps (floating rate swaps) and (iii) pay floating/receive floating swaps (basis swaps). Swaps may include option features, such as for the extension, cancellation, or index conversion of the swap.
- Interest rate caps, floors, and collars.
- Stand-alone options to enter into swaps (swaptions) on a particular date, series of dates, or during a particular period of time in the future.

III. Conditions for the Use of Interest Rate Swaps

Each Agreement and Transaction will be entered into not for purpose of speculation, but solely in connection with the financing activities of the City.

- A. General Usage** Interest rate swaps may be used to lock-in a fixed rate or, alternatively, to create additional variable rate exposure. Interest rate swaps may be used to produce interest rate savings, limit or hedge variable rate payments, alter the pattern of debt service payments, or for asset/liability matching purposes.
- B. Liquidity Considerations** The impact on the cost and availability of letters of credit and liquidity support for both new and existing variable rate programs shall be considered when evaluating the issuance of new variable rate bonds which are to be swapped to a fixed rate liquidity support. Due to the limited supply of letter of credit or liquidity facility support in connection with variable rate bonds, higher overall costs may result.
- C. Call Option Value Considerations** When considering the relative advantage of a fixed rate swap to fixed rate bonds, the value of the call option that would typically be purchased for the fixed rate bonds shall be compared to the incremental present value of the savings from using a swap. This shall be done to ensure the benefit from use of the swap will provide sufficient compensation to offset the expected value of any foregone future refunding savings.

IV. Interest Rate Swap Features

- A. Interest Rate Swap Agreement** Each interest rate swap executed by the City shall contain terms and conditions as set forth in an International Swaps and Derivatives Association, Inc. (ISDA) Master Agreement, including any Schedules to the Master Agreement, Confirmations and Credit Support Annexes, or other comparable agreement widely used by recognized derivatives dealers. The swap agreements between the City and each qualified swap Counterparty shall include payment, term, security, collateral, default, remedy, termination, and other terms, conditions and provisions as the Finance Director deems necessary or desirable.

The City may use law firms and financial advisory firm(s) with recognized experience in derivatives transactions to assist in preparation of the swap documents.

- B. Interest Rate Swap Counterparties** The City will do business only with qualified swap counterparties. Qualified counterparties are institutions whose long-term credit rating or whose obligations are guaranteed by a financial institution whose long term credit rating are at the time the swap is entered into at least as high as "A" or "A2" or equivalent and that have a demonstrated record of successfully executing swap transactions. The City will structure interest rate swap agreements to protect itself from credit deterioration of counterparties, including the use of ratings-based termination events, credit support annexes or other forms of credit enhancement. Such protection shall include any terms and conditions which the City deems necessary or appropriate to protect its interests.
- C. Term and Notional Amount** The City shall determine the appropriate term and size for an interest rate swap agreement on a case-by-case basis. In connection with the issuance or carrying of bonds, the outstanding notional amount of a swap agreement should relate to the amortization of the related existing or anticipated debt of the City. While entering into a swap with a term less than the associated bonds may be appropriate, if the intent is to "rollover" the swap, the City will be subject to the uncertainties of entering into a new swap at then prevailing market conditions.
- D. Collateral Requirements** Terms imposing collateral requirements based on credit ratings of the counterparty, requiring collateralization or other forms of credit enhancements to secure any or all swap payment obligations may be included as part of any swap agreement. The collateral requirements will be determined in consultation with counsel and the financial advisor and/or swap advisor, and may require the counterparty to post securities, surety bonds, letters of credit or other credit enhancement if the highest credit rating of the counterparty, its parent, or guarantor is or falls below a rating of "AA-" or "Aa3". Additional collateral for further decreases in credit ratings of each counterparty shall be posted in accordance with the provisions contained in the CSA or other collateral support agreement of the Agreement.

Threshold collateral amounts shall be determined on a case-by-case basis. Reasonable threshold limits will be established for the initial deposit and for increments of collateral posting thereafter. Collateral shall be deposited with a third party trustee or as mutually agreed upon between the City and the counterparty. A list of acceptable securities that may be posted as collateral and the valuation of such collateral will be determined and mutually agreed upon during negotiation of the swap agreement with each swap counterparty. The market value of the collateral shall be determined on a monthly basis, or more frequently if the City determines it is in its best interest given the specific nature of the swap(s) and/or collateral security.

E. Security and Source of Repayment Generally, the same security and source of repayment (pledged revenues) will secure the interest rate swaps as is used to secure the bonds that are hedged or carried by the swap, if any. The costs and benefits of subordinating the payments under the swap and/or termination payment shall be considered.

F. Cancellation Provisions The benefit of purchasing the right to cancel the interest rate swap at no cost (par call) after a specified period of time, generally 5 to 10 years shall be evaluated. If the cancellation option is cost efficient relative to the cost of obtaining a bond call option for a similar starting period, it will be purchased. A par call termination provision mitigates some risks of the swap, by allowing a no-cost termination any time after the exercise date.

G. Prohibited Interest Rate Swap Features The City will not use interest rate swaps that (i) are speculative or create extraordinary leverage or risk, (ii) lack adequate liquidity to terminate without incurring a significant bid/ask spread, (iii) provide insufficient price transparency to allow reasonable valuation, or (iv) are used as investments.

V. Evaluation of Proposed Transactions

The City's staff shall undertake an evaluation of any proposed transaction. This will include, but not be limited to, consideration of the following:

- Assessment of all inherent risks of the transaction including, but not limited to those outlined below (see **Interest Rate Swap Risks**)
- Alternative financing options and a comprehensive evaluation of the potential risks and expected benefits of the interest rate swap relative to such other options.

- Security and source of payments, for both scheduled and termination payments, and the integration of the swap into the City's debt program.
- Procurement process and the suitability of the contemplated counterparties to the swap, taking into account any existing exposure to such counterparties.
- Impact on City's credit and liquidity profile and how other financial arrangements, existing or expected, may be impacted by the swap.
- Analysis of impact on the City's net variable rate interest exposure from the contemplated transaction and any potential budgetary impact.
- Cost and availability of on-going resources for the effective operations and risk management of the swap.
- Tax, accounting, or other compliance requirements relative to other options.
- If the transaction includes option components, analysis of circumstances under which the option will likely, or not likely, be exercised and the consequences of each outcome.
- Volatility Exposure (as outlined herein) for each counterparty for all existing and any proposed transactions.

VI. Interest Rate Swap Risks

Before proceeding with a swap transaction, the City must reasonably conclude that the expected benefits of the transaction outweigh the expected risks, that the risks are within acceptable levels, and that the contemplated transaction does not impose risks that threaten the City's ability to perform its core functions. The transaction must be reasonable in relation to the City's overall financial condition and capitalization.

The City shall, with its advisors and legal counsel, structure swap transactions with terms and provisions that will help mitigate such risks to the extent practicable and cost-effective. The City shall have a plan for the on-going monitoring and risk management of swap transactions.

A. Counterparty Risk The failure of the counterparty to make required payments or otherwise comply with the terms of the swap agreement. If the swap is terminated prior to its scheduled final cash flow date and the City's swap position has increased in value, the City will be owed a termination amount and therefore will have credit exposure to its counterparty for collection of any such amount.

1. Assessment The City will monitor counterparty exposure levels, ratings thresholds, and collateralization requirements.

B. Termination Risk The risk that an interest rate swap agreement must be terminated prior to its stated final cash flow date, and that the City cannot obtain a replacement transaction with substantially similar term, including because of deterioration of the City's own credit. In such a circumstance, the City could owe, or be owed, a termination payment.

- 1. Assessment** The City will compute, at least annually, the termination exposure for all existing and proposed swaps at market value and under an expected worse-case scenario. A contingency plan will be annually updated specifying how to finance a termination payment and/or replace the hedge.

C. Collateral Posting Risk The risk that the City will be required to secure its payment obligations under the swap. Posted collateral would not be available for the City's expenditure or reserve balance needs, potentially adversely impacting credit ratings and overall liquidity and budgetary efforts.

- 1. Assessment** The City will review, on a case by case basis, the possible risk associated with posting collateral, taking into consideration any earnings potential on posted collateral.

D. Basis Risk The risk of a mismatch between actual variable rate debt service and variable rate indices used to determine swap payments.

- 1. Assessment** On an annual basis the City will review historical trading differentials between the variable rate bonds and the indices.

E. Tax Risk The risk created by potential tax events that could affect sufficiency of swap payments.

- 1. Assessment** The City will review all tax events in proposed swap agreements and evaluate the impact of potential changes in tax law on LIBOR indexed swaps.

F. Rollover Risk The risk of a mismatch of the maturity of the swap and the maturity of the underlying bonds.

- 1. Assessment** The City will determine, in accordance with its Debt Policy, the capacity to issue variable rate bonds that may be outstanding after the maturity of a fixed rate swap.

G. Liquidity Risk In connection with a swap strategy which includes issuance of floating rate bonds that, absent the swap strategy would have been issued as fixed rate bonds, the risk that the City cannot secure a cost-effective renewal of a letter or line of credit or suffers a failed auction or remarketing with respect to the floating-rate bonds.

- 1. Assessment** The City will evaluate the expected availability of liquidity support for hedged (swapped) and non-swapped variable rate debt.

H. Credit Risk The risk of an event occurring that modifies the credit quality or credit rating of the issuer of its counterparty.

1. Assessment The City will monitor the ratings of counterparties, insurers, and guarantors.

VII. Counterparty Credit Exposure

The City will manage its counterparty credit exposure (i.e., amounts which would become due to the City if the swaps with a particular counterparty were to terminate early pursuant to a default or other similar event) through diversification and active trade management. In order to manage the City's exposure, the City shall annually calculate and review the current market evaluation of all outstanding swaps, subtotaed by counterparty and by security and source of payment (as applicable). In addition, for each counterparty, the City will review the then current long-term credit ratings and the ratings outlook, including the date of the last rating update. The calculation of termination exposure per counterparty will be on a net basis by taking into consideration multiple transactions, some of which may offset the overall exposure to the City.

In addition, the City shall annually estimate the interest rate volatility risk ("Volatility Exposure") of the City's swap portfolio. The purpose of the Volatility Exposure is to measure what impact a significant change in interest rates would have on the City's swap portfolio. Volatility Exposure will be calculated assuming (i) an upward shift of 150 basis points in the yield curve and (ii) a downward shift of 150 basis points in the yield curve. The assumed shift will be reviewed periodically to ensure that they remain appropriate.

Example of Counterparty Credit Exposure Information (Illustration Purposes Only)

Counterparty	S&P (Date) Moody's (Date)	Outlook	Market Value of Transactions	Volatility Exposures Market Value
Provider A	A+ (1/1/04) A2 (1/1/05)	Stable Negative	\$3 million	VolExpup \$4 million VolExpDown -\$1 million

A. Exposure Review of Existing Swaps While collateralization reduces credit risk, collateralization introduces other risks, principally legal and operational. In order to manage these other risks, the City shall limit the amount of exposure to any one counterparty, regardless of the counterparty credit ratings and threshold levels. Credit exposure may be reduced, for example, through a swap termination, in whole or in part, or a restructuring of the swap to an on-market rate with a smaller notional amount accompanied by a cash payment to the City, which could then be used to redeem underlying debt obligations. These counterparty credit risk guidelines will not mandate or otherwise force automatic termination by the City or the counterparty.

B. Exposure Review of Proposed Swaps Prior to entering into a new swap transaction, the City, as part of its evaluation of the proposed transaction, will compute the Volatility Exposure by treating the proposed swap transaction as an outstanding swap. Such provisions will act only as guidelines in making a determination as to whether or not a proposed transaction should be executed given certain levels of existing and projected net termination exposure to a specific counterparty. These guidelines are not intended to require retroactively additional collateral posting for existing transactions.

VIII. Ongoing Risk Management and Reporting Requirements

A. Active Management The City will seek to maximize the benefits and minimize the risks it carries by actively managing its interest rate swap program. This will entail monitoring the adequacy of posted collateral, compliance with accounting requirements, and periodic monitoring of market conditions for emergent opportunities and risks. Active management may require modifications of existing positions including, for example:

- Early Termination;
- Shortening or lengthening the term;
- Sale or purchase of options;
- Basis conversion

B. On-going Reporting A report providing the status of all interest rate swap agreements entered into by the City will be prepared no less frequently than annually and shall include the following:

- A description of all outstanding interest rate swap agreements, including project and bonds series, type of swap, rates paid and received by the City, total notional amount, average life of each swap agreement, and remaining term of each swap agreement.
- Highlights of all material changes to swap agreements or new swap agreements entered into by the City since the immediately preceding report.
- Market value of each of the City's interest rate swap agreements.
- The credit rating of each swap counterparty and credit enhancer insuring swap payments, if any.
- Listing of any credit enhancement, liquidity facility or reserves and accounting of all costs and expenses associated with the credit enhancement, liquidity facility or reserves.
- The market value for each transaction and the aggregate for each counterparty.



CITY OF RICHMOND INVESTMENT POLICY FY2018-19

I. Mission Statement

It is the policy of the City of Richmond (City) to invest public funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

II. Policy

The investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed annually by the Council and any modification made thereto must be approved by the City Council.

III. Delegation of Authority

Management responsibility for the investment program is hereby delegated to the Director of Finance who shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials, and their procedures in the absence of the Director of Finance.

IV. Scope

This Statement addresses the investment policy for the City's pooled funds. The pooled funds include the General Fund, Special Revenue, Debt Service, Capital Projects, Enterprise , Internal service, Trust & Agency, Redevelopment and any other Funds authorized by the City Council which are accounted for in the City of Richmond Comprehensive Annual Financial Report (CAFR).

The investment policy for bond and note proceeds is contained in the bond documents approved by the City Council at the time of the issuance of the debt; provided, that to the extent not inconsistent with such bond documents, bond or note proceeds and in accordance with the Government Code, sections 53601(I) and 5922(d), may be invested in (i) Guaranteed Investment Contracts or other debt issuance proceeds with an investment provider rated in a category of "A" or better and with downgrade protection or (ii) Investment instruments described herein.

The investment policy for the Police and Fire Pension Fund and the General Pension Fund are contained in the City Charter.

V. Objectives

The City's investment activities are designed to accurately monitor and forecast expenditures and revenues in order to:

1. Invest up to 100% of all idle funds.
2. Guarantee that funds are always available when needed.
3. Manage the portfolio in order to take advantage of changing economic conditions that can aid in increasing the total return on the City's portfolio.
4. Safety. The primary duty and responsibility of the Treasurer is to protect, preserve and maintain cash and investments placed in his/her trust on behalf of the citizens of the community. To attain this objective, the City will diversify its investments by investing funds among a variety of securities offering independent returns and financial institutions.
5. Liquidity. An adequate percentage of the portfolio should be maintained in liquid short-term securities that can be converted to cash if necessary to meet disbursement requirements. Since all cost requirements cannot be anticipated, investment in securities with active secondary or resale markets is highly recommended. Emphasis should be on marketable securities with low sensitivity market risks.
6. Yield. Yield, sometimes referred to as "rate of return," is the potential dollar earnings investment can provide. Yield should become a consideration only after the basic requirements of safety and liquidity have been met with measurement of investment risk and the cash flow needs.

VI. Ethics and Guidelines

1. The City adheres to the guidance provided by the "prudent investor standard".
"A standard of conduct where a person acts with care, skill, prudence, and diligence when investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity."
2. All participants in the investment process shall act as custodians of public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.

¹As defined in the California Debt Advisory Commission's October 1996 document: *Local Agency Investment Guidelines: Recommendations for Implementing Recent Statutory Changes to the California Government Code Sections 16429.1 and 53600 through 53684.*

3. In a diversified portfolio it must be recognized that occasional measured losses are inevitable and must be considered within the context of the overall portfolio investment return provided that adequate diversification has been implemented. Each issuer shall be limited in terms of their percentage of the portfolio, to minimize risk exposure.
4. In accordance with California Government Code 89502 and 89503, officers and employees of the City shall refrain from any activity that could conflict with the proper execution of the investment program or that could impair their ability to make impartial investment decisions. All investment personnel shall comply with the reporting requirements of the Political Reform Act, to include the annual filing of Statement of Economic Interest.

VII. Reporting and Review of the Investment Portfolio

The Director of Finance shall report monthly on the City's pooled and Bond funds to the City Manager and City Council and shall report quarterly on other investments, such as, pension funds. The following elements will be part of the investment report:

1. Type of investment
2. Institution/Issuer
3. Date of maturity
4. Cost of security (par amount) and dollar amount in all securities
5. Description of the funds, investments and programs managed by contracts
6. Current market value of securities of all securities
7. Rate of return
8. Statement of compliance to meet its pool expenditure requirements for the next six months
9. If, in any case, pool expenditures are not met, an explanation of why sufficient monies will not be available.

VIII. Internal Control

The Treasurer or designee shall maintain a system of internal controls designed to ensure compliance with the Investment Policy and to prevent losses due to fraud, employee error, and misrepresentations by third parties or unanticipated changes in financial markets.

IX. Authorized Broker/Dealers

The Director of Finance will maintain a list of broker/dealers authorized to provide investment services. The broker/dealers will be selected by credit worthiness that is authorized to provide investment services in the State of California. These may include "primary" dealers or "regional" dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule).

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Director of Finance with the following: audited financial statements, proof of FINRA certification, and proof of state registration, completed broker/dealer questionnaire, and certification of having read the City's investment policy.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Director of Finance. The bidding process shall be conducted every five years. The current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City invests.

X. Authorized Investments and Maximum Maturities

With the above objectives and criteria in mind, the City of Richmond may invest in the following instruments that have maturities of five (5) years or less at the time of purchase, unless otherwise stated below:

1. Government Bonds and Notes- Maximum of 100% invested no longer than 5 years
 - i. United States Treasury Notes, Bonds, Bills, or certificates of indebtedness or those for which the full faith and credit of the United States are pledged for the payment of principal and interest;
 - ii. Treasury notes or bonds of the State of California; and
 - iii. Bonds, Notes, Warrants or other evidences of indebtedness of any local agency within California, rated in a rating category of "A" or better by a nationally recognized rating service.
2. Bonds and Notes of Federally Sponsored Agencies – Maximum of 90% invested no longer than 5 years, such as the Federal Farm Credit Bank, Federal Home Loan Bank, Federal National Mortgage Association, Government National Mortgage Association or any other instruments issued by a federal agency or a United States government sponsored enterprise.
3. Negotiable Certificates of Deposit issued by a Federal and State chartered bank or a Federal and State Savings and Loan Association or by any state licensed branch of a foreign bank. Purchases are not to exceed 20% of invested idle funds.
4. Local Agency Investment Fund (LAIF) – maximum of \$50 million per account. The City may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State law.

5. Medium Term Corporate Notes with a maximum of five years maturity issued by corporations organized and operating within the United States. Such securities must be rated in a rating category of "A" or better by a nationally recognized rating service. Purchases may not exceed 30% of invested idle funds.

6. Commercial Paper of "prime quality" of the highest ranking or of the highest letter and numerical rating as provided for by Moody's Investor Service, Inc., or Standard & Poor's Corporation. Eligible paper is further limited to issuing corporations that are organized and operating within the United States and have total assets in excess of five hundred million dollars (\$500,000,000.00) and having an "A" or higher rating for the issuer's debt, other than commercial paper, if any, as provided for by Moody's Investors Service, Inc., or Standard & Poor's. Eligible commercial paper may not exceed 270 days maturity nor represent more than 10 percent of the outstanding paper of any issuing corporation. Purchases of commercial paper may not exceed 10 percent of the City's surplus money that may be invested pursuant to this section. An additional 15 percent, or a total of 25 percent of the City's surplus money, may be invested only if the dollar-weighted average maturity of the entire amount does not exceed 31 days.

7. Money Market Funds are eligible for investment if the companies providing the mutual funds invest only in instruments authorized by Government Code, Sections 53601 and/or 53635. In order to be an eligible money market investment under this section, the primary objective of the money market, as stated in the prospectus, is to maintain a constant \$1.00 Net Asset Value (NAV). The following additional guidelines include, but are not limited to:
 - The money market shall have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

 - Retain an investment advisor registered with the Securities and Exchange Commission (SEC) with not less than five (5) years' experience investing in securities and obligations.

 - The fund shall have a minimum of \$500 million to total asset size of portfolio at time of investment, and should not drop below this threshold.

 - The purchase price of the share of beneficial interest shall not include any commission that these companies charge.

 - Purchases shall not exceed 15 percent of the City's idle funds.

Summary of Maximum Percentage Limitations of Investments, by Investment Type

The following summary of maximum percentage limits, by instrument, is established for the City's total pooled fund's portfolio:

<u>Investment Type</u>	<u>Percentage</u>
U.S. Treasury Bills, Notes, and Bonds	0 to 100%
U.S. Government Agency Obligations	0 to 90%
Negotiable Certificates of Deposit	0 to 20%
Local Agency Investment Fund	\$50 million per account
Medium Term Corporate Notes	0 to 30%
Commercial Paper	0 to 10%
Money Market Funds	0 to 15%

XI. Investment Pools

Government sponsored investment pools (Pools) are permitted under California Government Code Section 53601 *et seq.* and an excellent short-term investment option for cash management facilities. These pools can provide safety, liquidity and yield in a single diversified investment. However, thoughtful investigation and due diligence are required both initially at the time of purchase and ongoing analysis to determine that the investment pool is being managed in a manner consistent with the objectives of the Policy.

State of California's Local Agency Investment Fund (LAIF) is an example of a Pool. The City may invest in the LAIF established by the State Treasurer for the benefit of local agencies up to the maximum permitted by State law, but not to exceed 25% of the cost value (book value) of the total portfolio exclusive of the fiscal agent cash portfolio. Each agency is limited to an investment of \$50 million per account currently, but subject to change.

XII. Collateralization

Collateral for Certificates of Deposit (CD) and Negotiated Certificates of Deposit (NCD) must comply with Government Code, Chapter 4, Bank Deposit law Section 16500 *et seq.* and the Savings and Loan and Credit Union Deposit law Government Code Section 16600 *et seq.* In addition, if the CD is not FDIC insured or goes over the FDIC \$250,000 limit, collateral is required to equal 100 percent of the principal of either U.S. Treasury securities or Federal Agency securities.

Collateral will always be held by an independent third party with whom the City has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. The right of collateral substitution is granted, within the parameters and constraints of the Policy.

XIII. Safekeeping

Securities purchased from broker/dealers shall be held in third party safekeeping by the trust department of the City's bank or other designated third party, in the City's name and control. The basic premise underlying the City's investment philosophy is and will continue to be to ensure that money is always safe and available when needed. All trades executed by a dealer will settle deliver vs. payment (DVP) through the City's safekeeping agent.

XIV. Performance Standards

- A. The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.
- B. The investment performance objective for the portfolio shall be to earn a total rate of return over a market cycle which is approximately equal to the return on a market benchmark Index of similar securities, as determined by the Director of Finance.
- C. Market Return (Benchmark): The City's investment strategy is active. Given this strategy, the basis used by the Director of Finance to determine whether market return is being achieved shall be to identify a benchmark which reflects a portfolio structure that is comparable to the City's portfolio. The City has chosen to use the Bank of America Merrill Lynch Index of 1 to 5 years Government securities.

XV. Diversification and Risk Tolerance

The City of Richmond recognizes diversification is an investment strategy that will mitigate risk in the investment portfolio. Portfolio diversification is employed as a way to control risk. The City's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the City shall also maintain a mix of securities to avoid concentrations with individual financial institutions, geographic areas, industry types and maturities. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio. The Treasurer shall periodically establish guidelines and strategies to control risks of default, market price changes, and illiquidity.

In addition to these general policy considerations, the following specific policies will be strictly observed:

- 1. All transactions will be executed on a delivery versus payment (DVP) basis.
- 2. A competitive bid process, when practical, will be used to place all investment purchases.

XVI. Interest Earnings

All moneys earned and collected from investments authorized in this policy shall be allocated monthly to various fund accounts based on the cash balance in each fund as a percentage of the entire pooled portfolio. Should any fund not have a cash balance at the end of a month, it will receive none of the moneys earned and collected from the pooled investments. Furthermore, should any fund have a temporary negative cash balance at the end of a month, it will be charged for the use of the money at the aggregated earnings rate of the pooled investments.

XVII. Restrictions

1. The City will not invest any funds in inverse floaters, range notes, or interest-only STRIPS (Separate Trading of Registered Interest and Principal of Securities) that are derived from a pool of mortgages.
2. The City will not invest any funds in any security that could result in zero interest accrual if held to maturity. This limitation does not apply to investments in shares of beneficial interest (money market mutual funds) that are authorized elsewhere in the Investment Policy.
3. It is the City's policy not to invest in companies involved in the manufacturing of tobacco and tobacco-related products such as cigarettes, cigars, pipe tobacco, chewing tobacco, etc.
4. In accordance with the Slavery Era Insurance Ordinance 14-05 N.S. Section 2.29.030 Social Disclosure on Gains from Slavery effective July 1, 2005, the City will not invest any funds in international financial instruments that benefited from slavery. The City Council prohibits, by social investment policy, such investments and reserves the absolute right to divest from such investments with the cost of divestment being borne by the contracting institution.



GLOSSARY

Agencies: Federal agency securities and/or Government-sponsored enterprises.

Bankers' Acceptance (BA): A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Benchmark: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Bid: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

Broker: A broker brings buyers and sellers together for a commission.

Certificate of deposit (CD): A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Comprehensive Annual Financial Report (CAFR): The official annual report for the government agency. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Delivery versus Payment (DVP): There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Derivatives: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

Discount: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.



Diversification: Investment contained within the portfolio will be diversified by security type, institution and maturity.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., saving and loan associations, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

Federal Funds Rate: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

Federal National Mortgage Association (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

Government National Mortgage Association (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. The security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.



Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Offer: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Bid.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

Prudent Person Rule: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state-the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This interest may be amortized yield to maturity on a bond or the current income return.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Securities and Exchange Commission (SEC) Rule 15C3-1: See Uniform Net Capital Rule.

Structured Notes: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, and derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

Treasury Bills: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

Treasury Bonds: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

Treasury Notes: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income return on an investment, expressed as a percentage. (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security. (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Grant Management Policy

1. Overview

The City of Richmond continues its practice of taking advantage of granting opportunities to support operations, programs, and capital improvement projects. Major sources of grant awards are federal, state, and local agencies, and private organizations. A grant's scope is determined by the policy goals of the grantor, and the grantee is obligated to deliver services through successful execution of the provisions. Each grant has unique features based on the funding source and scope of work. City staff members any given time are managing grants from different sources with a range of scopes including but not limited to capital improvement and operational.

2. Goal

Establish a framework and general guidelines for seeking and managing grants.

3. Pre-Application Evaluation

City staff will continuously look for grants in all functional areas in general but specifically in funding capital projects. City staff must review grants to validate the feasibility of undertaking the responsibility of grant deliverables and the alignment of the scope with the City's and the community's mission before applying/accepting or committing to any grant.

a. Short term revenues vs. long term costs

Special attention must be paid to evaluate that one time or short term grant revenues are not adding unprecedented permanent or long term expenditures. For example, a grant funded project may require the city to hire additional staff, in this situation it is necessary to review the grant to make certain that the city is clear about the status of additional staff, temporary or permanent. If permanent staff is required, the long term labor cost must be evaluated and analyzed before applying for the grant. Feasibility is not limited to labor cost; it must be evaluated for all types of costs.

b. Required resources

A grant opportunity must be evaluated based on required resources versus available resources in the city before moving forward with the application process. It applies to resources such as: staff support, local funding match, or in-kind match.

- i. If funding match is required by the grantor, the funding source must be discussed with the department head and finance department prior to submitting grant application.

c. Indirect costs

The grant budget should include the cost of administering the grant program whenever possible and wherever it is not clearly disallowed by the grantor in the grant terms and conditions.

d. Cost benefits analysis

The overall cost benefit analysis is required to confirm that the grant is in sync with the City's general mission and strategic goals, and is in the best interest of the citizens of Richmond.

Grant Management Policy

4. Grant Cycle

a. Grant application

City staff is required to follow the grantors' determined application processes. The grant executor, the City staff member seeking and monitoring the grant, is responsible for compiling the grant application and the Finance department provides certain information that is required to go along with the proposal.

- i. If a local funding match is required, it must be discussed with the department head and the Finance department before submitting the application.
- ii. The Finance department must be notified upon submission of a grant application.

a. Grant award

Grant award refers to the stage when an applicant is chosen and receives a formal communication regarding the award to the city; the grant award states the amount and general purpose of the grant. A more sophisticated form of grant confirmation is a grant agreement which documents all of the terms, conditions, deliverables, and timeline for the granted funds.

b. Council approval

Each grant must be formally accepted by the City Council before moving to the execution phase. The grant executor is responsible for preparing the council agenda item. Recommended action must include the words "accept and appropriate" in the agenda report to ensure budget appropriation for execution. Some grants may require council authorization before a grant application is submitted and, in that case, recommended action can include the language about the acceptance and appropriation of funds upon grant award.

c. Grant set up

The grant executor is responsible for submitting grant documents to the Finance department for it to be set up in the City's financial system, which may require creating special account strings to fully track the related activity. Required documents are:

- i. Grant Award Letter/Agreement,
- ii. Approved Council Minutes, and
- iii. Completed Grant Information Form (see attached form)

d. Grant execution

Grant execution is the responsibility of the operating department/grant executor who applied for the grant. It is the grant executor's responsibility to deliver agreed upon deliverables, generate status reports, and exercise careful examination of the costs being incurred, and file for reimbursements from grantor in a timely fashion. The Finance department provides assistance as needed in terms of setting up purchase orders, preparing monthly reports etc. The grant executor must maintain a comprehensive project file for the record and also send all documents to the Finance department/grants manager for central record keeping in the financial system.

Grant Management Policy

e. Reimbursements/Reporting

The grant executor must submit reimbursements and other periodic reports in a timely manner depending upon the grantor specified timeline.

f. Close out

The grant executor is responsible for following the specified close out procedure provided by the grantor. Grant funded project files and records are expected to be maintained for five years or whatever retention limit the grantor has provided that is longer than five years.

5. Record Keeping

The grant executor must maintain all documents (i.e. purchasing, bidding, and communications with the grantor) even after the grant completion. The grant executor must also forward all of the documents to the grant manager in the Finance department for filing in the financial system repository (currently Project Master in Tyler MUNIS) to ensure citywide availability as needed, especially for audit purposes.

6. Audits

The appropriate audit facilitator is determined depending on the nature of the audit including the annual Single Audit. The Finance department facilitates all financial audits and may reach out to the operating department/grant executor for assistance if warranted.

7. Roles and Responsibilities

a. City Council

- i. Provides policy guidance to staff for seeking grants in certain categories and authorizes staff to apply for grants, and upon grant award, accepts and appropriates funds.

b. City Manager's office

- i. Executes grant agreements and directs/assigns staff to seek and execute grants.

c. Finance department:

- i. Provides guidance to operating departments and grant executors about tracking costs appropriately
- ii. Sets up account strings in the financial system
- iii. Assists in day-to-day financial operations
- iv. Generates periodic reports stating sources and uses of the grant funds
- v. Maintains project master in financial system
- vi. Maintains the City's general information regarding tax ID and tax exempt status letter

Grant Management Policy

- vii. Maintains the City's accounts with federal grant portals such as www.grant.gov, www.sam.gov, etc.
- viii. Maintains the City's CAGE code and DUNS number
- ix. Generates Schedule of Expenditures of Federal Awards (SEFA) annually after fiscal close.
- x. Facilitates financial audits and files annual single audit with State Controller's office
- xi. Provides training for staff and grant executors in grants management and about financial systems to improve the grants program

d. Grant executor/Operating department

- i. Applies for the grant
- ii. Takes awarded grant to the City Council for approval (Council action must read "Accept and appropriate funds...")
- iii. Executes the grant
- iv. Delivers the agreed upon goals under terms and conditions with grantor
- v. Monitors costs and makes sure the costs are allowable and within the grant award
- vi. Communicates and reports to the grantor/s regarding status, periodic, and close out reports, and any other communication regarding modifications to the scope or changes in time line
- vii. Follows the procurement and other City policies in the process of issuing contracts
- viii. Maintains complete project file during and after beyond project completion
- ix. Assists finance/audit coordinator as needed during audit/s

Grant Management Policy

Grant Information Form

Project Title		City Project Code	
Scope of Work		(Assigned by Finance)	
Award Amount	City Match	Select One	If Yes, Match Amount
Grant Basis	Select One		
Grantor Agency Information			
Agency Type	Select One	CFDA # (Fed)	Agency Grant #
Funding Through	Select One	Pass-through Agency	
Agency		Sub Agency	
Agency Program			
Grant Period			
Reporting Frequency	Select One	Award Date	Start Date
Final Report		Report 1	Report 2
			Report 3
Agency Contact		City Contact (Project Manager)	
Name		Name	
Title		Department	
Phone		Phone	
Email		Email	
Grant Budget		Match Source (If Required)	
Fund	Org	Fund	Org
Object Code	Budget Amount	Fixed Asset Select One	
(Revenue)		If Yes, Description of Fixed Asset	
Expenditure			
Expenditure			
Expenditure			
Expenditure			
Expenditure			
Net	\$ 0		
Other Notes			
Required Documents: 1-Completed Grant Information Form, 2-Grant Award Letter/Agreement, 3-Approved City Council Minutes			

Budget Glossary

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accounts Payable (A/P): Amounts owing to private persons, firms, or corporation for goods and services received.

Accounts Receivable (A/R): Amounts owing from private persons, firms or corporation for goods and services furnished.

Accrual Basis: The basis of accounting whereby revenues are recognized when earned and measurable regardless of when collected; and expenses are recorded on a matching basis when incurred. All proprietary and fiduciary funds use the accrual basis of accounting.

Accrue: To record revenues and expenditures (expenses) when they meet the recognition criteria of the fund type involved regardless of when the cash activity occurs.

Accrued Expenditures (Expenses): Expenses or expenditures that meet the appropriate recognition criteria of the fund type involved but have not been paid. Accrued expenditures are expected to be paid in a subsequent accounting period.

Accrued Revenues: Revenues that meet the appropriate recognition criteria of the fund type invoiced, but are not realized during the accounting period.

Actual: Actual refers to the expenditures and/or revenues realized in the past.

Adjusted Budget: The status of appropriations as of a specific date between July 1st, at the beginning of the fiscal period, and June 30th, at the end of the fiscal period. Includes the adopted budget, budget amendments, prior year encumbrances, approved project carry forwards from prior years, and transfers between accounts, divisions and departments.

Adopted Budget: Revenues and appropriations approved by the City Council immediately preceding the new fiscal period effective July 1st.

Allocation: The practice of spreading costs among various cost centers on some predetermined reasonable basis (e.g., percentages based on allocation plan) as opposed to distribution of expenses on a unit charge or direct identification basis.

Americans with Disabilities Act (ADA): Legislation passed in 1990 that prohibits discrimination against people with disabilities. Under this Act, discrimination against a disabled person is illegal in employment, transportation, public accommodations, communications and government activities. The law prohibits private employers, state and local governments, employment agencies

Budget Glossary

and labor unions from discriminating against the disabled. Employers are required to make reasonable accommodations in order for the disabled person to perform their job function.

Appropriated Expenditure: In the Fiscal Year Budget, an amount set aside for a specific acquisition or purpose.

Appropriation: The legal authority authorized by the City Council to expend up to a certain amount of funds during a budget period. For the City, the adopted budget is the source of appropriations.

Appropriation limit: Imposed by Propositions 4 and 111, creates a restriction on the amount of revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations, and is increased each year using the growth of population and inflation. Not all revenue are restricted by the limit; only those which are referred to as "proceeds of taxes."

Appropriation Resolution: The official enactment by the City Council to establish legal authority for City officials to obligate and expend funds.

Assessed Valuation (AV): The valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: The entries on a balance sheet showing all properties and claims against others that may be used directly or indirectly to cover liabilities.

Audit: Prepared by an independent Certified Public Accountant (CPA), the primary objective of an audit is to determine if the City's financial statements present fairly the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with their performance of an audit, it is customary for an independent auditor to issue a Management Letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.

Balanced Budget: A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing its assets, liabilities, and fund equities as of a specific date.

Base Line Budget: Previous year adopted budget with adjustments or current salaries, benefits, indirect, internal service rates.

Budget Glossary

Biennial Budget: A biennial budget is one that lasts for two years, so any funding initiated by this budget is covered for a two-year period.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

Budget: A financial plan for a specific period of time (fiscal period) that matches all planned revenues and expenditures with various municipal services.

Budget Adjustment: A legal procedure utilized by City staff to revise a budget appropriation. City staff has the prerogative to adjust expenditures within departmental budgets. City Council approval is required for transfers between funds, and for additional appropriations from fund balance or new revenue sources.

Budget Calendar: The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Document: A financial and planning tool that reflects the proposed (and later adopted) revenues and appropriations for the City (including operating and capital), performance standards, targets, organizational structure and goals, along with historical financial information.

Budget Year: The fiscal year for which a budget is being considered.

Budgetary Amendments: The City Council has the sole responsibility for adopting the City's budget, and may amend or supplement the budget at any time after adoption by majority vote. The City Manager has the authority to approve administrative adjustments to the budget as long as those changes are between objects within the same expenditure category.

Budgetary Basis: The process by which budgeted expenditures are adopted through the passage of a resolution. This resolution constitutes the maximum authorized expenditures for the fiscal year and cannot legally be exceeded except by subsequent amendments of the budget by the City Council.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available resources.

Budget Glossary

California Department of Transportation (Caltrans): State agency that builds and maintains state highways and administers transportation programs within the state.

California Transportation Commission (CTC): Is a body established by Assembly Bill 402 (AB 402) and appointed by the Governor to advise and assist the Secretary of the Business, Transportation and Housing Agency and the Legislature in formulating and evaluating state policies and plans for transportation.

Capital Assets: Assets of significant value and having a useful life of more than one year. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the City's consolidated budget which includes both operating and capital outlays, and is based on a Capital Improvement Plan (CIP).

Capital Expenditure: An outlay that results in or contributes to the acquisition or construction of a capital asset.

Capital Improvement Plan (CIP): Is a long-range plan of proposed Capital Improvement Projects with single and multiple-year capital expenditures. The CIP is updated annually. Appropriations for each approved project are presented in the annual budget, with some projects spanning multiple fiscal years.

Capital Improvement Program or Capital Projects: A plan for capital expenditures for the acquisition, expansion or rehabilitation of an element of the City's physical plant to be incurred within a fixed period of several future years.

Capital Improvements: Are permanent additions to the City's assets, including the design, construction or purchase of land, buildings or facilities or major renovations of the same. They can be new improvements or existing infrastructure whose operation has been extended or enhanced as result of the project.

Capital Outlay: Expenditures relating to the purchase of equipment, facility modifications, land, and other fixed assets.

Capital Project Fund: Used to account for financial resources used for the acquisition or construction of major capital facilities (Other than those financed by Proprietary Funds).

Carry forward: Appropriations brought forward from a previous fiscal year to continue or complete a specific project, program or activity.

Cash Basis: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

FY2019-20 Budget

Budget Glossary

Commitment: Planned expenditures from the general ledger details are rolled-up in a commitment line item. City Council approved budget is based on a commitment item.

Comprehensive Annual Financial Report (CAFR): Official annual report of a government. In addition to a combined, combining (assembling of data for all funds within a type), and individual balance sheet, the following are also presented as appropriate: (1) statement of revenues, expenditures, and changes in fund balance (all funds); (2) statement of revenues, expenditures, and changes in fund balance, budget and actual (for general and special revenue funds); (3) statement of revenues, expenses, and changes in retained earnings (for proprietary funds); and (4) statement of changes in financial position (for proprietary funds).

Construction Phase: A specific phase of the project during which project design is implemented.

Consumer Price Index (CPI): A statistical description of price levels provided by the U.S. Department of Labor. The change in the index from year to year is used to measure the cost of living and economic inflation.

Contingency (Reserve): A budget reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Please see “Supplemental” portion of this Policy Budget for details on the City Council's reserve policies.

Contract Total: The sum of the total estimated costs from the list of Contractor bid items.

Contractor: The individual, partnership, firm, corporation, or joint venture, contracting with the City to do prescribed work as defined in the construction contract.

Contractual Services: Expenditures for services the City received from an outside company. Professional and technical services performed by non-City of Richmond (COR) staff is considered contractual services.

Corridor: A major transportation route which can consist of one or more highways, arterial streets, transit lines, rail lines and/or bikeways.

Critical Area: Any of those areas that are subject to natural hazards or those land features that support unique, fragile or valuable natural resources including fishes, wildlife and other organisms and their habitat, and such resources that carry, hold or purify water in their natural state. Critical areas include: aquatic area, coal mine hazard area, critical aquifer recharge area, erosion hazard area, flood hazard area, landslide hazard area, seismic hazard area, steep slope hazard area, volcanic hazard area, wetlands, wildlife habitat conservation area, and wildlife habitat network.

Debt Service: Payment of interest and repayment of principal to holders of the City's debt instruments.

Budget Glossary

Debt Service Fund: This fund type is used to account for the payment and accumulation of resources related to general long-term debt principal and interest.

Deficit: 1) The excess of entity's liabilities over its assets (See Fund Balance). 2) The excess of expenditures or expenses over revenues during a single accounting period.

Department/Agency: A major unit of the municipal organization which is managed by an Agency/Department Director and comprised of a number of divisions which are functionally related to one another.

Department of Transportation (DOT): A federal agency that implements the nation's overall transportation policy. The DOT establishes overall transportation policy for the United States. Under the DOT umbrella are 11 administrations whose jurisdictions include highway planning, development, and construction; urban mass transit; railroads; aviation; and the safety of ports, highways, and oil and gas pipelines. Decisions made by the department in conjunction with appropriate state and local officials can significantly affect other programs such as land planning, energy conservation, scarce resource utilization, and technological change.

Depreciation: 1) Expiration in the service life of capital assets attributable to wear and tear, deterioration and or action of the physical elements. 2) That portion of the cost of capital asset which is charged as an expense during a particular period.

Design Phase: A specific phase of the project when the concept is formulated into plans and specifications.

Development: Means the following activities: (1) the division of a parcel of land into two or more parcels; (2) the construction, reconstruction, conversion, structural alteration, relocation, enlargement, or demolition of a structure, excavation, landfill, or deposition; and (3) any use, or change in the use, of any structure, or land, or extension of use of land.

Disbursement: The expenditure of monies from an account.

Discretionary Funds: Federal, state and local funds which can be used for a variety of purposes are determined by local needs and priorities.

Division: A unit of the municipal organization which reports to a department or agency.

Documentary Transfer Tax: This is a 0.7% tax on the fair market value that is imposed on the transfer or sale of real property.

Economic Development: Investment of resources to create financial self-sufficiency and prosperity in a community, including the industrial, commercial, and service sectors.

Budget Glossary

Encroachment: A structure or part of a structure that occupies the property of another.

Encumbrance: Funds designated out of an appropriation to be spent on a specific purpose. The function of an encumbrance is to guarantee dollars will be available to pay bills when due.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that the revenues are adequate to meet all necessary expenditures.

Environmental and Community Investment Agreement (ECIA): On July 29, 2014, the Richmond City Council approved the Environmental and Community Investment Agreement (ECIA), which will invest \$90 million dollars to the Richmond community over 10-years. The ECIA includes investments in community programs, a scholarship program, competitive community grants, community-based greenhouse gas reduction programs, and a photovoltaic solar farm.

Expense: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiduciary Funds: Account for assets held in a trustee or agency capacity for others, and therefore cannot be used to support the government's own program.

Financial Plan: A parent document for the budget which establishes management policies, goals, and objectives for all programs within the City over a one-year period (see Budget).

Fines and Forfeitures: Fines and Forfeitures consist primarily of fines for parking violations on the City's streets, Municipal Court fines and Library fines.

Fiscal Year: The 12-month operating period of the government. For the City, this period begins July 1st and ends June 30th.

Fixed Assets: Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Fixed Charges: Are items of expenditures for services rendered by internal operations of the City. Rental of City equipment, computer services, building rental, indirect operating expenses, and depreciation are examples of fixed charges.

Franchise Fees: A .5% to 5% fee imposed on franchise revenue in accordance with franchise agreements with utility companies.

FY2019-20 Budget

Budget Glossary

Fringe Benefits: These include employee retirement, social security, health, dental, life insurance, worker's compensation, uniforms, and deferred compensation plans.

Full-Time Equivalent (FTE): An FTE or full-time equivalent is defined as a staff year. For example, two employees who work one-half time are considered one full-time equivalent.

Fund: A set of internal accounts that records revenue, expenditures, and obligations related to a specific purpose.

Fund Accounting: Governments use funds to account for activities within the entity.

Fund Balance: The net effect of assets less liabilities at any given point in time. The total fund balance includes a designated/reserved portion, usually for encumbrances, projects, or other prior commitments, as well as an undesignated/unreserved (i.e., "available") portion.

General Fund: The fund supported by taxes, fees and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.

General Ledger (GL): Central repository of the accounting information of an agency in which the summaries of all financial transactions (culled from subsidiary ledgers) during an accounting period are recorded. Includes revenue and expenditure transactions for all accounts within the agency.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Governmental Funds: Account for activities that are primarily tax-supported operations or other mandatory payments.

Grant: A contribution by a government, other organization, or a private individual to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee. Grants may be competitive or based on allocation.

Impact Fees: Costs imposed on new development to fund public facility improvements required by new development and ease fiscal burdens on localities.

Infrastructure: Those capital facilities and land assets under public ownership, or operated or maintained for public benefit, that are necessary to support development and redevelopment and to protect the public health, safety, and welfare. Infrastructure systems

Budget Glossary

may include, but are not limited to, transportation, energy, telecommunications, farmland retention, water supply, wastewater disposal, storm water management, shore protection, open space and recreation, solid waste disposal, public health care, public education, higher education, arts, historic resources, public safety, justice, public administration, and public housing.

Inter-fund Transfers: The movement of monies between funds of the same governmental entity.

Internal Service Charges: The charges to user departments for internal service provided by another government agency, such as fleet maintenance or insurance funded from a central pool.

Letter of Transmittal: The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the previous fiscal years, and the views and recommendations of the City Administrator.

Liability: Debt or other legal obligation arising out of transaction in the past which must be liquidated, renewed or refunded at some future date; financial obligations entered in the balance sheet. Note: The term doesn't include encumbrances.

Licenses and Permits: Revenues under this category are from fees for business licenses, building regulation and planning permits. In Richmond, the Business License Tax is charged annually at different rates depending on the Business Tax Category. Licenses and Permits revenue comes from construction permits from the construction of sidewalks, driveways, sewer, grading and excavating, encroachment and obstruction.

Line Item Budget: A budget that lists detailed expenditure categories (salary, material, telephone service, travel, etc.) separately, along with the amount budgeted for each specified category. The City uses a line-item detail to maintain and record for financial reporting and control purpose. (See General Ledger Accounts & Commitment Item)

Local Agency Investment Fund (LAIF): Program established by the state to enable treasurers to place idle funds in a pool for investment. Each agency is currently limited to LAIF of an investment of \$20 million plus any bond proceeds.

Master Plan: A plan prepared to specify and coordinate the provision of one or more infrastructure systems and related services.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Measure Q - City Sales Tax: A one-half of one percent (1/2%) sales tax increment approved by Richmond voters in the November 2004 election. This increased the Richmond tax from 8.25% to 8.75%.

Budget Glossary

Measure U - City Sales Tax: A one-half of one percent (1/2%) sales tax increment approved by Richmond voters in the November 2014 election. This increased the Richmond tax from 8.75% to 9.25%.

Memorandum of Understanding (MOU): A document that expresses mutual accord on an issue between two or more parties. Memoranda of understanding are generally recognized as binding, even if no legal claim could be based on the rights and obligations laid down in them. To be legally operative, a memorandum of understanding must (1) identify the contracting parties, (2) spell out the subject matter of the agreement and its objectives, (3) summarize the essential terms of the agreement, and (4) must be signed by the contracting parties.

Mission Statement: Provides policy guidance and direction for the highest priority objectives to be accomplished during the budget period. Over the last several years, the City Council has developed community goals and long-range vision for the City, which best summarize expectations of the community.

Mitigation: One or more of the following approaches to mitigate environmental impact(s) with an emphasis on attempting those measures in the sequence in which they are listed: (1) avoiding the impact altogether by not taking a certain action or parts of an action; (2) minimizing impacts by limiting the degree or magnitude of the action and its implementation; (3) rectifying the impact by repairing, rehabilitating, or restoring the impacted environment; (4) reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action; and (5) compensating for the impact by replacing or providing substitute resources or environments.

Modified Accrual Basis: The basis of accounting under which expenditures, whether paid or unpaid, are formally recognized when incurred against the account, but revenues are recognized only when they become both measurable and available to finance expenditures of the current accounting period. All governmental funds use the modified accrual basis of accounting.

Municipal Bonds: Interest-bearing obligations issued by state or local governments to finance operating or capital costs. The principal characteristic that has traditionally set municipal bonds apart from other capital market securities is the exemption of interest income from Federal income tax.

Objectives: Departmental statements describing significant activities to be accomplished during the fiscal year.

Obligation: The Federal government's legal commitment (promise) to pay or reimburse the states or other entities for the Federal share of a project's eligible costs.

Budget Glossary

Operating Budget: A financial plan for the provision of City services and basic governmental functions. The operating budget contains appropriations for such expenditures as personnel services, fringe benefits, commodities, services and minor capital expenses. It does not include Capital Improvement Plan expenditures.

Operations and Maintenance: Expenditures related to operating costs including supplies, commodities, contract services, materials, utilities and educational services.

Ordinance: A formal legislative enactment by the governing board (City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Performance Measures: Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Personnel Services: Expenditures related to employee compensation including wages and salaries, fringe benefits, retirement, premiums, allowances and special/supplemental pay such as shift differentials.

Phase: Series of related activities during a project's lifecycle, usually culminating in the completion of a major deliverable.

Program: An activity, or division, within a department which furthers the objectives of the City Council, by providing services or a product.

Project: A temporary endeavor undertaken to create a unique product or service. It can be considered to be any series of activities and tasks that have: (1) A specific objective to be completed within certain specifications; (2) defined start and end dates; and (3) funding limits and consumed resources. Generally, this is a construction project but could be any undertaking requiring a joint effort wherein a scope, schedule, budget, and desired outcome has been defined.

Project Manager: The person responsible for leading the team; delivering the project within an approved scope, schedule and budget; conducting quality assurance of the project products; monitoring project progress; and overseeing the project from Pre-Design Phase through Project Close Out Phase.

Property Tax: A major portion of the revenues of the City is from property taxes. Property such as land, structures and improvements is subject to tax which is applied to a property's value. In 1978, Proposition 13 revised the calculation of the California property taxes by establishing a fixed rate of one percent of a property's value and thereby limiting the growth in assessed valuation to 2% per year. The exception to this is when property changes hands, in which case fair value becomes the basis of valuation. The

Budget Glossary

City receives its share of property taxes during the months of December, April and June of each fiscal year at 55%, 40% and 5% of the total amount.

Proprietary Funds: Account for activities that are primarily funded by income from operations resulting from payments for goods and services provided to users.

Reimbursements: Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

Relocation: The effort to assist and facilitate re-housing of families and single persons, businesses or organizations that are displaced due to redevelopment activities.

Reserved Fund Balance: A portion of a fund's balance that is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Resolution: A special order of the City Council which requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The adopted operating budget is approved by Resolution and requires a majority vote of the City Council members present at the time of adoption.

Revenue: Funds that the City receives as income. It includes such items as taxes, licenses, user fees/charges for services, fines/penalties, grants, and internal revenue.

Revenue Estimates: A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

Right-of-Way (ROW): The right given by one landowner to another to pass over the land actually transferring ownership. ROW is granted by deed or easement, for construction and maintenance according to a designated use. This may include highways, streets, canals, ditches, or other uses.

Salaries and Wages: An operating budget category which generally accounts for full-time and part-time salaries, overtime, and other associated costs.

Sales and Use Tax: The current Sales Tax rate in Richmond is 9.25%. The City's share of this is 3% percent, with the State and County getting 6% and 0.25% respectively. Sales tax revenue is influenced by different factors such as the number of retail outlets,

Budget Glossary

the interest rates, disposable income, and the rate of inflation. Richmond also has revenue sharing agreements with the City of El Cerrito.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Revenue Fund: Used to account for the proceeds of special revenue sources that are restricted by law (or administrative action) to expenditures for specific purposes.

Supplies and Services: This budget category accounts for all personnel, and capital outlay expenses.

Tax Allocation Bond: A bond or financial obligation issued by the agency in order to generate funds to implement the redevelopment plan. The bond is repaid with tax increments flowing to the agency as a result of actions of the agency to revitalize the project area.

Transfer: A movement of budgetary or actual revenues or expenditures between organizational units, accounts, projects, programs or funds. Transfers between funds appear as expenditure (“transfer out”) in one fund and revenue (“transfer in”) in the other. Transfers between fiscal years represent the carry forward of funds received in previous years to be expended in the new year and appear as revenue in the new year. Transfers between departments, funds or from one fiscal year to another must be approved by City Council.

Transfers In/Out: Payments from one fund to another fund, primarily for work or services provided.

Transient Occupancy Tax (TOT): The TOT at 10% is imposed on and paid by the hotel/motel lodgers who stay less than thirty days. The tax is collected and remitted by hotel/motel operators.

Triple Flip State: On July 1, 2004 the State began reducing the Sales Tax Allocation to Cities by .25%. The .25% reduction was used for security for the State’s “Economy Recovery Bonds”. This was replaced dollar-for-dollar by an allocation of local property tax from the County Educational Revenue Augmentation Fund (ERAF) funds paid to the Cities in two payments in January and May.

Trust and Agency Funds: Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as Governmental Funds (general, special revenues, debt service, and capital project funds). Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Budget Glossary

Utilities: Generally referring to any outside service agency, including but not limited to, public and private utilities, public transportation agencies, postal services, emergency services, city agencies, and railroads.

Utility Users Tax (UUT): A 10% tax imposed on utility (telecommunication, gas, electricity, water and video) revenue.

Vehicle License Fee (VLF) Backfill: In FY2004, the State dropped the Motor VLF from 2% to .67%. In FY 2004 the State backfilled the fee reduction with other State funds. In fiscal year 2005, the backfill was replaced with an allocation of local property tax from County Educational Revenue Augmentation Fund (ERAF) funds that was paid to the Cities in two payments in January and May.

Working Capital: Also known as financial position in private sector accounting and in enterprise fund accounting in the public sector, working capital is the excess of current assets over current liabilities. For the enterprise funds, this term is used interchangeably with "fund balance", a comparable financial position concept in the governmental fund types.

Budget Glossary

List of Acronyms

AV	Assessed Valuation
ADA	Americans with Disabilities Act
A/P	Accounts Payable
A/R	Accounts Receivable
CAFR	Comprehensive Annual Financial Report
CalPERS	California Public Employees' Retirement System
Caltrans	California Department of Transportation
CEQA	California Environmental Quality Act
CIP	Capital Improvement Plan
COR	City of Richmond
CPA	Certified Public Accountant
CPI	Consumer Price Index
CTC	California Transportation Commission
DOT	Department of Transportation
EAP	Environmental Protection Agency
ECIA	Environmental and Community Investment Agreement
EEO	Equal Employment Opportunity
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FTE	Full-Time Equivalent
GAAP	Generally Accepted Accounting Principles
GL	General Ledger

Budget Glossary

HR	Human Resources
HUD	Federal Department of Housing and Urban Development
IT	Information Technology
LAIF	Local Agency Investment Fund
LTFP	Long-term Financial Plan
MOU	Memorandum of Understanding
MTIP	Metropolitan Transportation Improvement Program
NEPA	National Environmental Policy Act
NHS	National Highway System
NPDES	National Pollutant Discharge Elimination System
OPEB	Other Post-Employment Benefits
PO	Purchase Order
POB	Pension Obligation Bond
PR	Purchase Requisition
PSR	Project Study Report
RFP	Request for Proposal
RFQ	Request for Qualification
RMRA	Road Maintenance Rehabilitation Account
ROW	Right-of-Way
TOT	Transient Occupancy Tax
UUT	Utility Users Tax
VLF	Vehicle License Fee