



REGULAR MEETING OF THE RENT BOARD OF THE CITY OF RICHMOND

AGENDA
Wednesday, April 20, 2022

Link to Rent Board Meeting Agendas and Accompanying Materials:
www.ci.richmond.ca.us/3375/Rent-Board

Board Chair
Virginia Finlay

Board Vice Chair
Shiva Mishek

Boardmembers
Alana Grice Conner
Carole Johnson
Michael Vasilas

ALL BOARDMEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE

REFER TO PAGE 2 FOR INSTRUCTIONS ON HOW TO PARTICIPATE BY COMPUTER, MOBILE DEVICE, OR PHONE AS A MEMBER OF THE PUBLIC

CORONAVIRUS DISEASE (COVID-19) ADVISORY

PURSUANT to the Governor of the State of California's Assembly Bill 361 and in the interest of the public health and safety, attendance at the City of Richmond Rent Board meeting will be conducted via videoconference and teleconference.

Both <https://www.coronavirus.cchealth.org/> and <http://www.ci.richmond.ca.us/3914/Richmond-Coronavirus-Info> provide updated coronavirus information.

Public comment will be confined to items appearing on the agenda and will be limited to the methods provided below. The following provides information on how the public can participate in this meeting.

How to observe and/or participate in the meeting from home:

By Computer, Tablet, or Mobile Device:

Step 1: Tune in to the videoconference at the following link:

<https://us02web.zoom.us/j/88489729067?pwd=bHZGY1B2V0lzc1NYLzQ3REhmTlVwdz09>

Step 2: Enter the following password: rentboard

By Telephone:

Step 1: Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646
558 8656 or +1 301 715 8592

Step 2: Webinar ID: 884 8972 9067

Step 3: Enter the following passcode: 176051350

International numbers available: <https://us02web.zoom.us/j/kwWMeh1Pc>

How to make a Public Comment during the meeting:

Members of the public must submit a request to speak during the meeting by sending an email to Rent Board Clerk Cynthia Shaw at cynthia_shaw@ci.richmond.ca.us by **3:00 PM on Wednesday, April 20, 2022**. The request must include the following:

- (a) Your Name
- (b) Your Phone Number
- (c) The Item for which you wish to make a Public Comment

Requests for comments received via email during the meeting and up until the public comment period on the relevant agenda item is closed, will be accommodated as is reasonably possible and will be limited to a maximum of one to two minutes, depending on the number of commenters, as more fully described in the Rent Board meeting procedures below. The City cannot guarantee that its network and/or the site will be uninterrupted.

Accessibility for Individuals with Disabilities

Upon request, the City will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services and sign language interpreters, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to cynthia_shaw@ci.richmond.ca.us or submitted by phone at (510) 620-5552. Requests made by mail to the Rent Program Office, Rent Board meeting, 440 Civic Center Plaza, Suite 200, Richmond, CA 94804 must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Effect of Advisory on In-Person Public Participation

During the pendency of Assembly Bill 361, the language in this Advisory portion of the agenda supersedes any language below in the meeting procedures contemplating in-person public comment.

NOTICE TO PUBLIC

The City of Richmond encourages community participation at public meetings and has established procedures that are intended to accommodate public input in a timely and time-sensitive way. As a courtesy to all members of the public who wish to participate in Rent Board meetings, please observe the following procedures:

Public Comment on Agenda Items: Persons wishing to speak on a particular item on the agenda shall file a speaker form with City staff PRIOR to the Rent Board's consideration of the item on the agenda. Once the clerk announces the item, only those persons who have previously submitted speaker forms shall be permitted to speak on the item. Each speaker will be allowed up to two minutes to address the Rent Board.

Public Forum: Individuals who would like to address the Rent Board on matters not listed on the agenda or on items remaining on the consent calendar may do so under Public Forum. All speakers must complete and file a speaker's card with City staff prior to the commencement of Public Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. The time allocation for each speaker will be as follows: 15 or fewer speakers, a maximum of 2 minutes; 16 to 24 speakers, a maximum of 1 and one-half minutes; and 25 or more speakers, a maximum of 1 minute.

Conduct at Meetings: Richmond Rent Board meetings are limited public forums during which the City strives to provide an open, safe atmosphere and promote robust public debate. Members of the public, however, must comply with state law, as well as the City's laws and procedures and may not actually disrupt the orderly conduct of these meetings. The public, for example, may not shout or use amplifying devices, must submit comment cards and speak during their allotted time in order to provide public comment, may not create a physical disturbance, may not speak on matters unrelated to issues within the jurisdiction of the Rent Board or the agenda item at hand, and may not cause immediate threats to public safety.

City Harassment Policy: The City invites public comment and critique about its operations, including comment about the performance of its public officials and employees, at the public meetings of the City Council and boards and commissions. However, discriminatory or harassing comments about or in the presence of City employees, even comments by third parties, may create a hostile work environment, if severe or pervasive. The City prohibits harassment against an applicant, employee, or contractor on the basis of race, religious creed, color, national origin, ancestry, physical disability, medical condition, mental disability, marital status, sex (including pregnancy, childbirth, and related medical conditions), sexual orientation, gender identity, age or veteran status, or any other characteristic protected by federal, state or local law. In order to acknowledge the public's right to comment on City operations at public meetings, which could include comments that violate the City's harassment policy if such comments do not cause an actual disruption under the Council Rules and Procedures, while taking reasonable steps to protect City employees from discrimination and harassment, City Boards and Commissions shall adhere to the following procedures. If any person makes a harassing remark at a public meeting that violates the above City policy prohibiting harassment, the presiding officer of the meeting may, at the conclusion of the speaker's remarks and allotted time: (a) remind the public that the City's Policy Regarding Harassment of its Employees is contained in the written posted agenda; and (b) state that comments in violation of City policy are not condoned by the City and will play no role in City decisions. If any person makes a harassing remark at a public meeting that violates the above City policy, any City employee in the room who is offended by remarks violating the City's policy is excused from attendance at

the meeting. No City employee is compelled to remain in attendance where it appears likely that speakers will make further harassing comments. If an employee leaves a City meeting for this reason, the presiding officer may send a designee to notify any offended employee who has left the meeting when those comments are likely concluded so that the employee may return to the meeting. The presiding officer may remind an employee or any council or board or commission member that he or she may leave the meeting if a remark violating the City's harassment policy is made.

REGULAR MEETING OF THE RICHMOND RENT BOARD

AGENDA

5:00 PM

A. PLEDGE TO THE FLAG

B. ROLL CALL

C. STATEMENT OF CONFLICT OF INTEREST

D. AGENDA REVIEW

E. PUBLIC FORUM

F. RENT BOARD CONSENT CALENDAR

- | | | |
|-------------|--|-------------------------|
| F-1. | APPROVE the minutes of the March 16, 2022, Regular Meeting of the Richmond Rent Board. | <i>Cynthia Shaw</i> |
| F-2. | RECEIVE the Fiscal Year 2021-22 Monthly Activity Report through March 2022. | <i>Cynthia Shaw</i> |
| F-3. | RECEIVE the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through March 2022. | <i>Fred Tran</i> |
| F-4. | RECEIVE the Budgeted versus Actual Revenue and Expenditures Report for the third quarter ending March 31, 2022. | <i>Fred Tran</i> |
| F-5. | APPROVE late fee waiver(s) for March 2022 pursuant for Regulation 425. | <i>Nicolas Traylor</i> |
| F-6. | ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference. | <i>Charles Oshinuga</i> |

G. REGULATIONS

- G-1.** ADOPT Regulation 610, establishing the 2022 Annual General Adjustment in the amount of 5.2% for tenancies commencing prior to September 1, 2021. *Nicolas Traylor
Charles Oshinuga*

H. STUDY AND ACTION SESSION

- H-1.** RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget, discuss, and PROVIDE direction to staff. *Nicolas Traylor
Fred Tran*

I. REPORTS OF OFFICERS

J. ADJOURNMENT

Any documents produced by the City and distributed to a majority of the Rent Board regarding any item on this agenda will be made available at the Rent Program Office located on the second floor of 440 Civic Center Plaza and will be posted at www.richmondrent.org.

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: The minutes of the March 16, 2022, Regular Meeting of the Richmond Rent Board require approval.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: APPROVE the minutes of the March 16, 2022, Regular Meeting of the Richmond Rent Board – Rent Program (Cynthia Shaw 620-5552).

AGENDA ITEM NO:

F-1.

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RICHMOND, CALIFORNIA, March 16, 2022

The Regular Meeting of the Richmond Rent Board was called to order at 5:00 P.M.

Due to the coronavirus (Covid-19) pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing.

Public comments were confined to items appeared on the agenda and were limited to the methods provided below. DUE TO THE SHELTER IN PLACE ORDERS, and consistent with Executive Order N29-20, the meeting utilized video/teleconferencing only. The following provides information on how the public participated in this meeting.

The public was able to view the meeting using Zoom at the following link:

<https://us02web.zoom.us/j/84987511130?pwd=Y3pEdTRLQ0N5aUFuWjYrUDVib09TQT09>

Password: rentboard

Or By Telephone:

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or
+1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 849 8751 1130

International numbers available:

<https://us02web.zoom.us/j/84987511130?pwd=Y3pEdTRLQ0N5aUFuWjYrUDVib09TQT09>

Community members who wished to make a public comment were required to submit their comments via email by 3:00 p.m. on Wednesday, March 16, 2022, to the Rent Board Clerk, Cynthia Shaw at cynthia_shaw@ci.richmond.ca.us, to be considered into the record.

PLEDGE TO THE FLAG

ROLL CALL

Board Members Present: Conner, Johnson, Vasilas, Vice Chair Mishek, and Chair Finlay.

Staff Present: General Counsel Charles Oshinuga, Deputy Director Fred Tran, and Executive Director Nicolas Traylor.

Absent: None.

STATEMENT OF CONFLICT OF INTEREST

None.

AGENDA REVIEW

None.

PUBLIC FORUM

Cordell Hindler invited the Board to attend the Point Richmond Business Mixer at Little Louie’s Deli held on March 31st. He also expressed concerns about Item F-5 under Consent Calendar regarding City legislative bodies continuing to meet via videoconference and teleconference. He mentioned that he attended the City of Pinole Council meeting, and a few members of the public were allowed to attend the meeting in the chambers. He also said he hoped that within the next 30-days or so, the Board would consider holding Hybrid meetings. He also expressed that he misses the in-person interaction with Rent Board Members and staff in the Council Chambers.

RENT BOARD CONSENT CALENDAR

On motion of Board Member Johnson, seconded by Vice Chair Mishek, the item(s) marked with an (*) were approved unanimously:

*F-1. Approve the minutes of the February 16, 2022, Regular Meeting of the Richmond Rent Board.

*F-2. Receive the Fiscal Year 2021-22 Monthly Activity Report through February.

*F-3. Receive the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through February.

*F-4. Approve late fee waiver(s) for February 2022 pursuant for Regulation 425.

*F-5. ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative

bodies shall continue to meet via videoconference and teleconference.

STUDY AND ACTION SESSION

G-1. The matter to receive an update of the budget and fee study process and, if necessary, reschedule April's Regular Board Meeting to allow time to resolve any issues with the City's Cost Pool allocation was presented by Deputy Director Fred Tran. The presentation included information about proposed budget options and corresponding estimated rental housing fee study from the February 16, 2022, Rent Board meeting. The presentation included, an update on the budget and fee process and the process delay with the new methodology, an update regarding Rent Program staff working with City to finalize cost pool amount to complete budget, a Revised Timeline of the FY 2022-23 Budget and Fee Study, and the recommended action. Discussion ensued.

General Counsel Charles Oshinuga gave a brief statement to the Board in response to Board Member Vasila's concern at the February 16, 2022, Rent Board meeting regarding the Reimbursement Agreement with the City of Richmond. He informed the Board that the Reimbursement Agreement is one of the issues being discussed with the city and that he is vigorously fighting for a position that he believes agrees with this Board.

There were no public comments on this item. The Board received the update on the budget and fee study process and agreed not to reschedule the April Regular Rent Board meeting. No formal action was taken on this item.

REPORTS OF OFFICERS

Executive Director Nicolas Traylor announced that we hired a new Administrative Aide, Julie Mendoza. He gave a brief introduction about Julie, mentioning that she is a Richmond resident. He also said that she started three days ago and is currently in training. Julie Mendoza joined the meeting to introduce herself to the Board. Chair Finlay acknowledged Julie and welcomed her to the program. Chair Finlay asked Mr. Traylor what Julie would be doing for the program. Mr. Traylor responded that she would be working with the Billing, Registration, and Enrollment Unit. He added that Julie would be assisting Billing and Registration staff with invoicing, ensuring that properties are enrolled and that tenancies are registered, clerical support for workshops, and additional clerical support in other units if needed.

ADJOURNMENT

There being no further business, the meeting adjourned at
5:27 P.M.

Cynthia Shaw
Staff Clerk

(SEAL)

Approved:

Virginia Finlay, Rent Board Chair

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: The Monthly Activity Report is designed to provide members of the Rent Board and Richmond community with a quantitative summary of the Rent Program's activities for the month and fiscal year-to-date.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>Consent Calendar</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE the Fiscal Year 2021-22 Monthly Activity Report through March 2022 - Rent Program (Cynthia Shaw 620-5552).

AGENDA ITEM NO:

F-2.

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**Rent Program
FY2021-22 Monthly Activity Report**

ITEM F-2

	A	B	C	D	E	F	G	H	I	J	N
		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	
		MTD ACTUAL	YTD TOTAL								
3	Public Information & Enrollment Unit										
5	Rent/Eviction Counseling Appointments By Phone	209	208	160	168	140	140	137	214	232	1,608
6	Rent/Eviction Counseling Appointments By Walk-ins	71	102	65	68	105	51	71	-	4	537
7	Rent/Eviction Counseling Questions Addressed By Email	212	176	89	163	104	68	209	240	224	1,485
8	TOTAL RENT/EVICTION COUNSELING APPOINTMENTS	492	486	314	399	349	259	417	454	460	3,630
9	Rent/Eviction Counseling Sessions Conducted in Spanish	45	55	52	42	35	30	44	38	60	401
10	Rent/Eviction Counseling Sessions Conducted in Mandarin	-	-	-	-	-	-	-	-	-	-
11	Rent/Eviction Counseling Sessions Conducted in Cantonese	-	-	-	-	-	-	-	1	-	1
12	Rent/Eviction Counseling Sessions Conducted in Another Language	-	-	-	-	-	-	-	-	-	-
13	TOTAL RENT/EVICTION COUNSELING APPOINTMENTS IN A LANGUAGE OTHER THAN ENGLISH	45	55	52	42	35	30	44	39	60	402
14	Legal Service Referrals	15	18	8	25	18	39	23	26	44	216
15	Written Legal Referrals	-	-	-	-	-	-	-	-	-	-
16	Verbal Legal Referrals	-	-	-	-	-	-	-	-	-	-
17	Mediations Conducted	2	-	-	-	-	3	3	1	5	14
18	Assists from Front Office Staff	266	133		35	70	203	238	274	10	1,229
19	Courtesy Compliance Letters Sent	15	-	4	25	24	24	8	198	72	370
20	Community Workshop Attendees	1	-	32	37	-	-	-	-	-	70
21	Hard Copy Rent Increase Notices Processed	7	27	12	32	53	98	16	21	7	273
22	Hard Copy Termination of Tenancy Notices Processed	5	46	9	8	2	7	8	3	11	99
24		12	73	21	40	55	105	24	24	18	372
25	Billing/Enrollment/Registration Counseling Appointments In-Person	7	4	-	2	3	-	-	-	2	18
26	Billing/Enrollment/Registration Counseling Appointments By Phone	83	68	51	24	24	41	38	21	23	373
27	Billing/Enrollment/Registration Counseling Questions Addressed By Email	131	49	29	14	35	33	29	38	41	399
28	TOTAL BILLING/ENROLLMENT/REGISTRATION COUNSELING APPOINTMENTS	214	117	80	38	59	74	67	59	64	772
29	Enrollment/Tenancy Registration Packets Mailed	77	5	32	1	7	-	-	3	41	166
30	Enrollment Forms Processed	31	12	10	44	20	21	9	20	16	183
31	Rental Housing Fee Invoices Generated	4,729	124	78	8	40	130	4	2	12	5,127
32	Checks Processed	881	650	29	39	27	13	13	6	11	1,669
33	Checks Returned	2	2	4	22	15	-	-	-	1	46
34	Tenancy Registrations Received	-	-	-	-	-	-	-	-	172	172
35	Rental Units Discovered Not in Database	1	3	2	3	1	10	1	5	5	31
36	Property Information Updated	153	58	21	14	54	117	46	110	210	783
37	Compliance Actions (Reviewing Records, Exemption Statuses, Addresses)	-	-	-	258	31	14	7	15	4	329
38	Applications for Administrative Determination of Exempt/Inapplicable Status Received	8	5	-	2	-	1	4	3	4	27
39	Administrative Determination of Exempt/Inapplicable Status Issued	-	1	-	6	10	2	-	-	-	19
40	Declarations of Exemption Processed	4	12	-	6	4	2	-	9	9	46
41	LEGAL UNIT										
42	Public Records Act Requests Received	1	1	2	4	-	-	2	-	2	12
43	Owner Move-In Eviction Termination of Tenancy Notices Reviewed	-	-	1	1	-	-	-	-	-	2
44	Withdrawal from the Rental Market (Ellis Act) Termination of Tenancy Notices Reviewed	2	-	1	-	1	1	-	1	1	7
45	Substantial Repairs Termination of Tenancy Notices Reviewed	-	-	-	-	-	1	-	-	-	1
46	Appeal Hearings Held	-	-	-	-	-	1	-	-	-	1
47											

**Rent Program
FY2021-22 Monthly Activity Report**

ITEM F-2

	A	B	C	D	E	F	G	H	I	J	N
		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	
		MTD ACTUAL	YTD TOTAL								
49	HEARINGS UNIT										
52	Consultations with Hearings Unit Coordinator By Phone	3	6	3	2	10	15	15	13	28	95
53	Hearings-Related Questions Addressed by Email	17	12	20	26	31	51	69	79	91	396
54	TOTAL HEARINGS-RELATED CONSULTATIONS	20	18	23	28	41	66	84	92	119	491
55	MNOI Petitions Received (Attachment A)	-	-	-	-	-	-	-	-	-	-
56	Increased in Occupants Petitions Received (Attachment B)	-	-	-	-	-	-	-	-	-	-
57	Increase in Space or Services Petitions Received (Attachment C)	-	-	-	-	-	-	-	-	-	-
58	Restoration of Denied AGA Petitions Received (Attachment D)	-	-	-	-	-	-	-	-	-	-
59	Landlord Individual Rent Adjustment Petitions Received	1	2	-	-	-	-	-	-	-	3
60	Landlord Petition to Determine Exempt Status Received	-	-	-	-	-	-	-	-	-	-
61	TOTAL LANDLORD PETITIONS RECEIVED	1	2	-	3						
62	Excess Rent or Failure to Return Sec Dep Petitions Received (Attachment A)	-	2	-	1	1	1	-	-	-	5
63	Decrease in Space/Services or Habitability Petitions Received (Attachment B)	-	3	-	1	2	3	3	2	2	16
64	Reduction in Number of Tenants Petitions Received (Attachment C)	-	-	-	-	-	-	-	-	-	-
65	Tenant Petition Based on Multiple Grounds	-	-	-	-	-	1	1	1	5	8
66	Tenant Petition for Rent Withholding Petitions Received	-	-	-	-	-	-	-	-	-	-
67	Tenant Petition for Failure to Pay Relocation Payment Petitions Received	-	-	-	2	-	4	-	-	-	6
68	TOTAL TENANT PETITIONS RECEIVED	-	5	-	4	3	9	4	3	7	35
69	Petition for Determination of Occupancy Status	-	-	-	-	-	-	-	-	-	-
70	Petition for Initial Rent Determination	-	-	-	-	-	-	-	-	-	-
71	Request to Expedite Hearing Process	-	-	-	-	-	-	-	-	-	-
72	Request for a Continuance of the Hearing Process	-	-	-	-	1	-	-	2	4	7
73	Subpoena(s)	-	-	-	-	-	-	-	-	-	-
74	TOTAL OTHER PETITIONS RECEIVED	-	-	-	-	1	-	-	2	4	7
75	Decisions Ordered	1	-	-	-	-	-	2	2	1	6
76	Cases Settled	-	-	-	-	1	1	-	5	3	10
77	Cases Dismissed	1	2	-	-	-	-	2	-	-	5
78	Petitions Withdrawn	2	1	2	1	-	2	2	1	-	11
79	TOTAL CASES CLOSED	4	3	2	1	1	3	6	8	4	32
80	Appeals Received	-	1	-	-	-	-	-	-	-	1
81	Total Open Cases (Tenant Petitions)	2	3	6	10	14	18	18	15	13	99
82	Total Open Cases (Landlord Petitions)	2	3	1	1	1	1	12	11	10	42
83	Total Open Cases (Other Petitions)	-	-	-	2	3	-	-	-	-	5
84	TOTAL OPEN CASES	4	6	7	13	18	19	30	26	23	146
85	Form Submissions										
86	Agent Authorization	-	-	-	-	1	-	-	-	1	2
87	Proof of Excess Rent Refund	-	-	-	-	-	-	-	-	16	16
88	Proof of Permanent Relocation Payment	-	-	1	2	-	1	1	2	1	8
89	Proof of Temporary Relocation Payment	-	-	-	-	-	-	-	-	-	-
90	Change in Terms of Tenancy	1	-	2	2	-	1	1	-	8	15
91	TOTAL RENT INCREASE NOTICES FILED	69	69	79	4	212	2	106	2	-	543
92	Termination of Tenancy - Nonpayment of Rent	1	12	31	39	17	24	9	26	19	178
93	Termination of Tenancy - Breach of Lease	3	3	10	10	7	2	6	3	9	53
94	Termination of Tenancy - Failure to Give Access	-	-	-	-	-	-	-	-	-	-
95	Termination of Tenancy - Nuisance	-	2	2	1	-	1	-	-	-	6
96	Termination of Tenancy - Withdrawal from the Rental Market	2	-	1	-	1	-	-	1	-	5
97	Termination of Tenancy - Owner Move-In	-	-	-	4	-	1	-	-	-	5
98	Termination of Tenancy - Substantial Repairs	-	-	-	-	-	-	-	-	-	-
99	Termination of Tenancy - Temporary Tenancy	-	-	2	-	-	1	-	-	-	3
100	TOTAL TERMINATION OF TENANCY NOTICES FILED	6	17	46	54	25	29	15	30	28	250

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: Utilizing the City's MUNIS software system, management staff can generate financial reports on a monthly basis detailing the Rent Program's revenues and expenditures. These reports allow management staff and the Rent Board to closely monitor the Program's financial circumstances.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

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|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>Consent Calendar</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE the Rent Program FY 2021-22 Monthly Revenue and Expenditure Report through March 2022 – Rent Program (Fred Tran 620-6537).

AGENDA ITEM NO:

F-3.

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RICHMOND RENT PROGRAM
MONTHLY REVENUE AND EXPENDITURES REPORT
FISCAL YEAR 2021-22

ITEM F-3

OBJECT	ORIGINAL BUDGET	ADOPTED BUDGET	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	ENCUMBRANCES	YTD TOTAL	AVAILABLE BUDGET	% USED	
			July	August	September	October	November	December	January	February	March					
340045 Rental Housing Fees	(2,893,854.00)	(2,893,854.00)	(691,167.85)	(662,750.30)	(536,446.55)	(86,825.20)	(49,226.30)	(94,505.60)	(38,778.65)	(30,572.50)	(35,080.10)	-	(2,225,353.05)	(668,500.95)	76.9%	
TOTAL LICENSES, PRMITS&FEES	(2,893,854.00)	(2,893,854.00)	(691,167.85)	(662,750.30)	(536,446.55)	(86,825.20)	(49,226.30)	(94,505.60)	(38,778.65)	(30,572.50)	(35,080.10)	-	(2,225,353.05)	(668,500.95)	76.9%	
361701 Interest	(14,460.00)	(14,460.00)	-	-	-	(838.30)	-	-	(912.08)	-	-	-	(1,750.38)	(12,709.62)	12.1%	
361705 Realized Gain	-	-	-	-	-	(1,287.30)	-	-	(630.03)	-	-	-	(1,917.33)	1,917.33	100.0%	
TOTAL INTEREST INCOME	(14,460.00)	(14,460.00)	-	-	-	(2,125.60)	-	-	(1,542.11)	-	-	-	(3,664.71)	(10,792.29)	25.4%	
364867 Revenue from Collections Agency	(30,000.00)	(30,000.00)	-	-	(2,220.00)	-	-	-	(8,012.25)	(2,193.86)	-	-	(12,426.11)	(17,573.89)	41.4%	
337373 Other Grants	-	-	-	-	-	-	-	(5,000.00)	-	-	-	-	(5,000.00)	(5,000.00)	100.0%	
TOTAL OTHER REVENUE	(30,000.00)	(30,000.00)	-	-	(2,220.00)	-	-	(5,000.00)	(8,012.25)	(2,193.86)	-	-	(17,426.11)	(17,573.89)	58.1%	
TOTAL REVENUE	(2,938,314.00)	(2,938,314.00)	(691,167.85)	(662,750.30)	(538,666.55)	(88,950.80)	(49,226.30)	(99,500.60)	(48,333.01)	(32,766.36)	(35,080.10)	-	(2,246,446.87)	(691,867.13)	76.5%	
400001 SALARIES & WAGES/Executive	677,048.00	677,048.00	45,587.34	49,595.08	57,704.02	57,704.02	57,704.02	57,704.02	58,915.50	58,309.76	58,309.76	-	501,533.52	175,514.48	74.1%	
400002 SALARIES & WAGES/Mgmt-Local 21	323,312.00	323,312.00	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	11,836.06	-	106,524.54	216,787.46	32.9%	
400003 SALARIES & WAGES/Local 1021	196,625.00	196,625.00	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	11,232.16	-	14,025.81	103,883.09	52.8%	
400006 SALARIES & WAGES/PT- Temp	43,036.00	43,036.00	2,190.73	2,637.71	3,657.61	1,362.83	2,843.07	3,028.35	3,325.24	3,637.32	3,007.52	-	25,690.38	17,345.62	59.7%	
400031 OVERTIME/General	-	-	642.96	708.11	(642.96)	-	-	-	-	-	542.47	-	1,250.58	(1,250.58)	100.0%	
400048 OTHER PAY/Bilingual Pay	10,237.00	10,237.00	350.00	647.46	944.92	651.96	651.96	651.96	651.96	651.96	651.96	-	5,854.14	4,382.86	57.2%	
400049 OTHER PAY/Auto Allowance	4,200.00	4,200.00	-	350.00	700.00	350.00	350.00	350.00	350.00	350.00	350.00	-	3,150.00	1,050.00	75.0%	
400050 OTHER PAY/Medical- in Lieu of	2,400.00	2,400.00	-	-	-	-	-	-	-	-	-	-	-	2,400.00	0.0%	
400058 OTHER PAY/Bonuses	-	-	-	-	-	15,200.00	-	19,000.00	-	-	-	-	34,200.00	(34,200.00)	100.0%	
TOTAL SALARIES AND WAGES	1,256,858.00	1,256,858.00	71,839.25	77,006.58	85,431.81	98,337.03	84,617.27	103,802.55	86,310.92	86,017.26	88,723.58	-	782,086.25	474,771.75	62.2%	
400103 P-ROLL BEN/Medicare Tax-ER Shr	16,440.00	16,440.00	1,044.80	1,120.22	1,242.38	1,429.52	1,230.60	1,508.80	1,255.42	1,255.09	1,290.41	-	11,377.24	5,062.76	69.2%	
400105 P-ROLL BEN/Health Insurance Be	173,441.00	173,441.00	10,603.12	12,723.87	17,233.87	12,723.87	12,723.87	13,343.24	13,343.24	13,343.24	15,577.17	-	117,105.49	56,335.51	67.5%	
400106 P-ROLL BEN/Dental Insurance	17,520.00	17,520.00	973.60	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,095.30	1,217.00	-	9,857.70	7,662.30	56.3%	
400109 P-ROLL BEN/Employee Assistance	528.00	528.00	29.12	32.76	32.76	32.76	13.77	13.77	13.77	13.77	15.30	-	197.78	330.22	37.5%	
400110 P-ROLL BEN/Professional Dev-Mg	6,750.00	6,750.00	-	-	-	-	-	-	-	-	-	-	-	6,750.00	0.0%	
400111 P-ROLL BEN/Vision	2,316.00	2,316.00	114.48	128.79	128.79	128.79	128.79	128.79	128.79	128.79	143.10	-	1,159.11	1,156.89	50.0%	
400112 P-ROLL BEN/Life Insurance	4,163.00	4,163.00	237.90	282.70	282.70	284.43	284.43	284.43	276.63	276.63	281.43	-	2,491.28	1,671.72	59.8%	
400114 P-ROLL BEN/Long Term Disabilt	12,342.00	12,342.00	627.20	718.42	728.03	728.03	728.03	728.03	427.23	427.23	454.08	-	5,566.28	6,775.72	45.1%	
400116 P-ROLL BEN/Unemployment Ins	5,472.00	5,472.00	342.00	380.00	418.00	418.00	(106.95)	418.00	456.00	418.00	431.45	-	3,174.50	2,297.50	58.0%	
400117 P-ROLL BEN/Personal/Prof Dev	2,250.00	2,250.00	-	-	-	-	-	-	-	-	-	-	-	2,250.00	0.0%	
400118 P-ROLL BEN/Worker Comp-Injury Appt	359.00	359.00	-	-	-	-	-	-	-	-	-	-	-	359.00	0.0%	
400121 P-ROLL BEN/Worker Comp-Clerica	9,878.00	9,878.00	591.20	626.20	706.05	624.02	642.27	656.77	680.02	704.46	655.14	-	5,886.13	3,991.87	59.6%	
400122 P-ROLL BEN/Worker Comp-Prof	58,021.00	58,021.00	3,330.60	3,563.05	4,033.36	4,033.36	4,033.36	4,033.36	4,103.62	4,068.48	4,068.48	-	35,267.67	22,753.33	60.8%	
400127 P-ROLL BEN/OPEB	49,094.00	49,094.00	2,894.91	3,088.49	3,354.52	3,312.88	3,312.88	3,312.88	3,362.57	3,337.72	3,452.30	-	29,429.15	19,664.85	59.9%	
400130 P-ROLL BEN/PARS Benefits	94.00	94.00	3.44	30.48	36.97	30.48	36.97	39.36	43.22	47.28	39.09	-	274.18	(180.18)	291.7%	
400149 P-ROLL BEN/PERS-Misc	157,301.00	157,301.00	9,280.54	9,896.10	10,745.73	10,609.58	10,609.58	10,609.58	10,767.44	10,688.52	11,052.53	-	94,259.60	63,041.40	59.9%	
400151 P-ROLL BEN/PERS-Misc (UAL)	327,048.00	327,048.00	20,862.27	20,862.27	23,180.30	20,862.27	20,862.27	20,862.27	20,862.27	20,862.27	23,180.30	-	192,396.49	134,651.51	58.8%	
TOTAL FRINGE BENEFITS	843,017.00	843,017.00	50,935.18	54,518.17	58,706.13	56,313.29	55,595.17	57,034.58	56,815.52	56,666.78	61,857.78	-	508,442.60	334,574.40	60.3%	
400201 PROF SVCS/Professional Svcs	18,350.00	21,350.00	217.00	567.29	217.00	755.79	715.21	852.74	1,745.36	1,475.21	945.36	10,529.04	7,490.96	3,330.00	84.4%	
400206 PROF SVCS/Legal Serv Cost	210,000.00	210,000.00	-	22,916.00	4,166.00	16,666.00	16,666.00	16,666.00	16,666.00	22,916.00	22,916.00	54,172.00	139,578.00	16,250.00	92.3%	
400245 TRAVEL & TRNG/Tuition Rmb/Cer	800.00	800.00	-	-	-	-	-	-	-	-	-	-	-	800.00	0.0%	
400261 DUES & PUB/Memberships & Dues	1,650.00	1,650.00	-	-	-	-	-	153.82	1,042.88	-	-	-	1,196.70	453.30	72.5%	
400271 AD & PROMO/Advertising&Promo	5,675.00	5,675.00	-	-	96.00	96.00	649.00	-	3,087.35	-	-	-	3,928.35	1,746.65	69.2%	
400280 ADM EXP/Program Supplies	3,950.00	3,950.00	-	-	89.00	89.00	192.00	96.00	96.00	96.00	276.00	-	934.00	3,016.00	23.6%	
TOTAL PROF & ADMIN SERVICES	240,425.00	243,425.00	217.00	23,483.29	4,568.00	17,606.79	18,222.21	17,768.56	22,637.59	24,487.21	24,137.36	64,701.04	153,128.01	25,595.95	89.5%	
400231 OFF EXP/Postage & Mailing	22,647.00	22,647.00	892.42	100.34	9,258.27	79.61	105.43	158.19	-	3,288.98	338.75	5.06	14,221.99	8,419.95	62.8%	
400232 OFF EXP/Printing & Binding	25,807.00	25,807.00	-	551.11	8.17	-	-	-	-	-	175.38	-	734.66	25,072.34	2.8%	
400233 OFF EXP/Copying & Duplicating	500.00	500.00	-	-	-	-	-	-	-	-	-	-	-	500.00	0.0%	
400304 RENTAL EXP/Equipment Rental	8,000.00	8,000.00	-	373.16	-	186.58	373.33	186.57	186.58	435.07	186.58	-	1,927.87	2,700.00	66.3%	
400321 MISC EXP/Misc Contrib	3,000.00	3,000.00	-	-	-	-	-	-	-	-	1,500.00	-	1,500.00	-	100.0%	
400322 MISC EXP/Misc Exp	2,925.00	2,925.00	-	-	-	-	-	173.33	-	-	-	-	-	173.33	2,751.67	5.9%
400341 OFF SUPP/Office Supplies	6,795.00	6,795.00	-	-	1,387.93	17.53	1,069.73	304.81	84.39	2,070.69	867.03	-	5,802.11	992.89	85.4%	
TOTAL OTHER OPERATING	69,674.00	69,674.00	892.42	1,024.61	10,654.37	283.72	1,721.82	649.57	270.97	5,794.74	3,067.74	4,877.19	24,359.96	40,436.85	42.0%	
400401 UTILITIES/Tel & Telegraph	500.00	500.00	-	90.56	-	45.28	45.27	90.54	-	45.25	90.52	-	407.42	92.58	81.5%	
TOTAL UTILITIES	500.00	500.00	-	90.56	-	45.28	45.27	90.54	-	45.25	90.52	-	407.42	92.58	81.5%	
400538 CONTRACT SVCS/Oth Cntrc	-	-	-	-	-	-	-	-	-	-	150.30	99.70	150.30	50.00	83.3%	
400552 PROV FR INS LOSS/Ins Gen Liab	9,300.00	9,300.00	-	-	7,915.00	-	-	-	1,076.00	-	-	109.00	8,991.00	200.00	97.8%	
TOTAL PROVISION FOR INS LOSS	9,300.00	9,300.00	-	-	7,915.00	-	-	-	1,076.00	-	-	109.00	8,991.00	200.00	97.8%	
400574 COST POOL/(ISF)-Gen Liability	79,937.00	79,937.00	-	-	17,376.00	9,273.00	6,661.00	6,661.00	6,661.00	6,661.00	6,661.00	-	59,954.00			

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AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: As part of the Fiscal Year 2021-22 budget development process, management staff consulted with Kevin Harper, CPA, to implement a series of budgetary best practices for the Rent Program and Rent Board. As Kevin Harper advised in his March 12, 2020, memorandum, "a key element of an effective budget process is monitoring actual results against the budget throughout the year. This is done on a quarterly basis to allow management time to make adjustments if necessary to expenditures, policies or operations." In accordance with Kevin Harper's advice, staff members have prepared the report for the third quarter ending March 31, 2022, for the Board's receipt.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

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|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE the Budgeted versus Actual Revenue and Expenditures Report for the third quarter ending March 31, 2022 – Rent Program (Fred Tran 620-6537).

AGENDA ITEM NO:

F-4.

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**RICHMOND RENT PROGRAM
BUDGET VS ACTUAL REPORT - REVENUES AND EXPENDITURES
QUARTER ENDED MARCH 31, 2022**

	QUARTER ENDED 3/31/2022			YEAR-TO-DATE 3/31/2022			VARIANCE EXPLANATION (a)
	BUDGET	ACTUAL	VARIANCE	BUDGET	ACTUAL	VARIANCE	
REVENUES							
Fees (includes revenue from collections agency)	\$ (144,693)	\$ (104,431)	\$ 40,261	\$ (2,459,776)	\$ (2,225,353)	\$ 234,423	Owners slower with paying fees due to the pandemic
Other Income	(11,115)	(11,748)	(633)	(33,345)	(21,094)	12,251	Collections effort - Public Information and Enrollment and General Counsel
TOTAL REVENUES	(155,808)	(116,179)	39,628	(2,493,121)	(2,246,447)	246,674	
EXPENDITURES							
Salaries & Wages							
SALARIES & WAGES/Executive	169,262	175,535	(6,273)	507,786	501,534	6,252	
SALARIES & WAGES/Mgmt.-Local 21	80,828	35,508	45,320	242,484	106,525	135,959	Vacant housing counselors positions
SALARIES & WAGES/Local 1021	49,156	36,490	12,666	147,469	103,883	43,586	Vacant analyst position
SALARIES & WAGES/PT- Temp	10,759	9,970	789	32,277	25,690	6,587	
OVERTIME/General	-	542	(542)	-	1,251	(1,251)	
OTHER PAY/Bilingual Pay	2,559	1,956	603	7,678	5,854	1,824	
OTHER PAY/Auto Allowance	1,050	1,050	-	3,150	3,150	-	
OTHER PAY/Medical- in Lieu of	600	-	600	1,800	-	1,800	
OTHER PAY/Bonuses	-	-	-	-	34,200	-	Unions negotiated one-time bonus to staff for new MOU signed in 2021
Subtotal Salaries & Wages	314,215	261,052	53,163	942,644	782,086	194,757	
Benefits							
P-ROLL BEN/Medicare Tax-ER Shr	4,110	3,801	309	12,330	11,377	953	
P-ROLL BEN/Health Insurance Benefit	43,360	42,264	1,097	130,081	117,105	12,975	Less Health Insurance Benefit paid due to staff vacancies
P-ROLL BEN/Dental Insurance	4,380	3,408	972	13,140	9,858	3,282	Less Dental Insurance paid due to staff vacancies
P-ROLL BEN/Employee Assistance	132	43	89	396	198	198	Less staff usage of employee assistance
P-ROLL BEN/Professional Dev-Mg	1,688	-	1,688	5,063	-	5,063	
P-ROLL BEN/Vision	579	401	178	1,737	1,159	578	Less Vision Insurance paid due to staff vacancies
P-ROLL BEN/Life Insurance	1,041	835	206	3,122	2,491	631	
P-ROLL BEN/Long Term Disability	3,086	1,309	1,777	9,257	5,566	3,690	Less LTD Insurance paid due to staff vacancies
P-ROLL BEN/Unemployment Ins	1,368	1,305	63	4,104	3,175	930	Less UE Insurance paid due to staff vacancies
P-ROLL BEN/Personal/Prof Dev	563	-	563	1,688	-	1,688	
P-Roll Ben/Worker Comp-Injury Appt	90	-	90	269	-	269	
P-ROLL BEN/Worker Comp-Clerical	2,470	2,040	430	7,409	5,886	1,522	
P-ROLL BEN/Worker Comp-Prof	14,505	12,241	2,265	43,516	35,268	8,248	
P-ROLL BEN/OPEB	12,274	10,153	2,121	36,821	29,429	7,391	
P-ROLL BEN/PARS Benefits	24	130	(106)	71	274	(204)	
P-ROLL BEN/PERS-Misc.	39,325	32,508	6,817	117,976	94,260	23,716	
P-ROLL BEN/PERS-Misc. (UAL)	81,762	64,905	16,857	245,286	192,396	52,890	
Subtotal Benefits	210,754	175,340	35,414	632,263	508,443	123,820	
Professional & Administrative Services							
PROF SVCS/Professional Svcs	5,338	4,166	1,172	16,013	7,491	8,522	Projects and outreach conducted virtual or delayed
PROF SVCS/Legal Serv Cost	52,500	62,498	(9,998)	157,500	139,578	17,922	Legal services invoice have been encumbered and paid in a later quarter
Travel & Trng/Tuition Rmb/Cert	200	-	200	600	-	600	
Travel & Trng/Registration Fee	413	1,043	(630)	1,238	1,197	41	
Ad & Promo/Advertising & Promo Materials	1,419	3,087	(1,669)	4,256	3,928	328	
Adm Exp/Program Supplies	988	468	520	2,963	934	2,029	Less staff on site with less supplies being used

Subtotal Professional, Travel, & Admin Services	60,856	71,262	(10,406)	182,569	153,128	29,441	
Other Operating Expenditures							
OFF EXP/Postage & Mailing	5,662	3,628	2,034	16,985	14,222	2,763	
OFF EXP/Printing & Binding	6,452	175	6,276	19,355	735	18,621	Mailers planned for current Q3 and Q4
OFF EXP/Copying & Duplicating	125	-	125	375	-	375	Mailers planned for current Q3 and Q4
RENTAL EXP/Equipment Rental	2,000	808	1,192	6,000	1,928	4,072	Remote work significantly delayed projects and equipment usage
MISC EXP/Misc. Contrib	750	1,500	(750)	2,250	1,500	750	
MISC EXP/Misc. Exp	731	-	731	2,194	173	2,020	
OFF SUPP/Office Supplies	1,699	3,022	(1,323)	5,096	5,802	(706)	
UTILITIES/Tel & Telegraph	125	136	(11)	375	407	(32)	
CONTRACT SVCS/Oth Cntrc	75	150	(75)	225	150	75	
PROV FR INS LOSS/Ins Gen Liab	2,325	1,076	1,249	6,975	8,991	(2,016)	Insurance premium paid for the year
COST POOL/(ISF)-Gen Liability	19,984	19,983	1	59,953	59,954	(1)	
COST POOL/(CAP)- Admin Charges	13,120	13,120	0	39,361	39,361	(0)	
COST POOL/(IND)Civic Ctr Alloc	12,572	12,573	(2)	37,715	37,713	2	
NONCAP ASST/Comp Hardware<5K	2,700	-	2,700	8,100	-	8,100	Computers are being provided by IT Department
NONCAP ASST/Furniture <5k	-	-	-	-	-	-	
Subtotal Other Operating Expenditures	68,320	56,172	12,148	204,959	170,937	34,022	
TOTAL EXPENDITURES	654,145	563,826	90,319	1,962,434	1,614,594	382,040	
EXCESS OF REVENUES OVER (UNDER) EXPEND	\$ 498,337	\$ 447,646	\$ 129,947	\$ (530,687)	\$ (631,853)	\$ 628,714	

(a) Variance explanations are provided where the actual expenditures varies from the budgeted amount by twenty five percent or more.

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: Statement of the Issue: At the November 17, 2021 Regular Meeting of the Richmond Rent Board, the Board adopted Regulation 425, titled, "Waiver of Delinquent Residential Housing Fee Assessment. As required by Regulation 425, the Executive Director of his or her designee shall review all late fee waiver requests and issue a recommendation for the Rent Board to approve the waiver, in full or in part, or deny the waiver, based on the Landlord's reason for requesting the waiver and their payment history. Attached to this recommendation, for the month of March 2022, are the compiled late fee waiver requests and associated documentation.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: APPROVE late fee waiver(s) for March 2022 pursuant for Regulation 425 - Rent Program (Nicolas Traylor/510-620-6564).

AGENDA ITEM NO:

F-5.

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To: Members of the Richmond Rent Board
 From: Nicolas Traylor, Executive Director
 Re: Late Fee Waiver Recommendation
 Date: April 20, 2022

Late Fee Waiver Recommendations Pursuant to Regulation 425

As required by Regulation 425, the Executive Director of his or her designee shall review all late fee waiver requests and issue a recommendation for the Rent Board to approve the waiver, in full or in part, or deny the waiver, based on the Landlord’s reason for requesting the waiver and their payment history. Attached to this recommendation are the compiled late fee waiver requests and associated documentation including the table below with details on each month’s request.

Summary of Late Fee Waiver Requests and Recommendation for March 2022:

Property Owner	Date of Request	Reason for Request	Recommendation to Approve or Deny	Late Fee Amount	Total Late Fees Waived if Approved	Recommended Late Fee Amount (if any)
Netra Dhakal & Naina Bhandari Dhakal	3-30-2022	New Owner did not receive invoice.	Waive all late fees	\$559	\$559	None

Good Cause and Late Payment History

Regulation 425 requires a showing of Good Cause prior to waiving any late fee assessment. Good Cause is defined as the taking of reasonable efforts, while acting with due diligence to remit timely payment of the Residential Rental Housing Fee. In other words, it is an evaluation of whether the Landlord took reasonable efforts and acted with due diligence in their attempt to pay the Residential Rental Housing Fee. Regulation 425 guides this inquiry by requiring the Executive Director evaluate applicable enumerated factors (Attachment 1) prior to making a determination of whether there exist Good Cause to grant the request. Finally, Regulation 425 establishes that a Rent Program billing error would always constitute Good Cause to waive the late fee assessment.

Claim of “Good Cause”

In their request, dated March 30, 2022, (Attachment 2) property owner of 870 S. 45th St., Netra Dhakal and Naina Bhandari Dhakal indicated that the reason for paying late was that they were new owners and did not receive an invoice due to mailing issues. Upon investigating this claim, staff found the following (Attachment 3- Email from Ramona Howell, Rent Program Administrative Aide):

- 1) Mr. and Mrs. Dhakal took ownership of this property in April 2021 (Attachment 4- Parcel Quest Report) and were unaware of the Rent Program Requirements. The Rent Program discovered the ownership change in June 2021 but did not have an updated mailing address on file for Mr. and Mrs. Dhakal, until December 2021. Mr. Dhakal contacted our office in December by phone inquiring about the invoice. Rent Program staff sent him a copy of the invoice through the mail at that time. Mr. Dhakal contacted our office again in March of 2022 inquiring about the invoice he said he did not receive through the mail yet, and he has been having issues receiving his mail and asked for me to email him a copy.
- 2) After Mr. Dhakal received the copy of the invoice, he requested an application to waive the late fees. Mr. Dhakal paid the Rental Housing fees (Attachment 5-of invoice and receipt of payment), minus late fees, online during an appointment with staff. Mr. and Mrs. Dhakal have shown good faith by contacting the Rent Program after not receiving an invoice, enrolling the property (Attachment 6) and paying all Rental Housing fees due (minus late fees). (Attachment 7)

Payment History

Where a requestor has made timely payments in the prior two (2) fiscal years, their request shall be ministerially granted. Such requests do not require a showing of Good Cause and are not subject to the provisions of Regulation 425 (D) and Regulation 425 (E). Regulation 435 (D) and (E), provide the factors required when making a determining of good cause.

In this case, Mr. and Mrs. Dhakal could not have made timely payments in the prior two fiscal years, since they were not the owners of record. This is the first time that Mr. Dhakal has requested a late fee waiver.

Evaluation of Owner's Claim of Good Cause

No Late Fee waiver request shall be granted unless there is a sufficient demonstration of Good Cause. In their consideration, the Executive Director must evaluate the following factors, whenever present, when making a determination of Good Cause:

1. *Whether the failure to remit timely payment was due to a Rent Program billing error, such as an incorrect address, an incomplete invoice, or an invoice sent to the wrong owner;*
2. *Whether the requestor is a successor in interest who has not received an invoice.*
3. *Whether the requestor is experiencing a financial hardship that is caused by circumstances beyond the Landlord's control;*
4. *Whether the requestor experienced a medical emergency, medical treatment, hospitalization, or death in the family within the billing period;*
5. *Whether the requestor had submitted a request for an Administrative Determination of Exempt/Applicability Status within the billing period;*
6. *Whether the requestor's Tenant(s) have experienced a COVID-19 related financial hardship that has impacted the Tenant's ability to pay Rent;*
7. *Late payment History.*
8. *Any other circumstances relevant to the inquiry of Good Cause.*

Mr. and Mrs. Dhakal's claim of Good Cause that he was a new owner and therefore did not receive an invoice has been sufficiently demonstrated. Mr. and Mrs. Dhakal have only owned 870 S. 45th St. since April of 2021 and is the successor in interest who did not receive an invoice.

Staff Recommendation

Based on research conducted by Rent Program staff, Mr. and Mrs. Dhakal are successors in interest who had not received an invoice. Therefore, staff recommend waiving all \$559 in late fees that had accrued prior to Mr. and Mrs. Dhakal becoming the owners. Furthermore, Mr. and Mrs. Dhakal demonstrated good faith by enrolling the property on December 08, 2021 and paying all Rental Housing Fees on March 30, 2022, that had accrued, totaling \$1,118.00 minus the late fees.

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Request to Remove Late Fees

Property Owner Name: _____

FRJC #: _____

Property Owner Phone Number or Email: _____

The Property Owner has requested the removal of late fees on their account totaling \$ _____ for the following reason:

- New Owner, did not receive invoice
- Wrong Mailing Address
- Owner believed property was exempt from the Rent Ordinance
- Financial hardship, caused by circumstances beyond the Landlord's control, such as natural disaster, destruction or major damage to the Rental Property not due to the Landlords actions, bankruptcies and disputes over ownership of the property.
- Hospitalizations or medical treatments of the Landlord or Landlord's family during the fee billing period, or a death in the family within the fee billing period
- The landlord was billed for a fewer number of units because of errors in property records maintained by the Rent Program where the error was not attributable to information supplied by the Landlord. The penalties are waived only for unbilled units; the billed units should be paid on time.
- A previously enrolled property was not billed as a result of staff error.
- An invalid or erroneous account number was assigned, which resulted in billing errors or improper crediting of payments by the landlord.
- The determination of whether or not the property was subject to the Ordinance required an analysis through the existing Administrative Determination of Exempt Status process. Penalties will be waived only while the determinations pending. If the Landlord raised the issue requiring administrative determination, penalties will be waived only from the date of the first written contact with the Board in which the issue was raised. Waiver of penalties will not be granted if the staff determines that the issue raised is already settled and/or has no substantial merit. If the issue was raised by Rent Board staff, the waiver period commences on the date on which the administrative determination was requested by the staff. In all situations in which a determination was requested, the waiver period terminates when the Landlord is notified of the determination regarding the status of his/her property.
- The property owner was unable to collect some or all of the rent due to the COVID-19 pandemic and the resulting hardship led to non-payment of the Rental Housing Fee. In this case, the property owner must declare under penalty of perjury, in detail, how COVID-19 has impacted their business (i.e. how many month's tenants didn't pay rent, illness in the family or self, etc.)
- Other: _____

Declaration & Signature:

I declare under penalty of perjury under the laws of the State of California that every statement in this Late Fee Waiver Request is true and correct to the best of my knowledge and belief.

Signature of Landlord/Property Manager: _____ Date: ____/____/____

Printed Name: _____

Rent Program Staff Use Only:

This request has been conditionally granted by the Rent Board, provided the owner pays the Rental Housing Fee before _____.

Executive Director Signature: _____ Staff Initials: _____

Date: ____/____/____

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Request to Remove Late Fees

Property Owner Name: Netra Dhakal, Naina Bhandari Dhakal

FRJC #: RC21-509340016

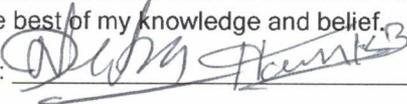
Property Owner Phone Number or Email: realtornetra@yahoo.com

The Property Owner has requested the removal of late fees on their account totaling \$559.00 for the following reason:

- New Owner, did not receive invoice
- Wrong Mailing Address
- Owner believed property was exempt from the Rent Ordinance
- Financial hardship, caused by circumstances beyond the Landlord's control, such as natural disaster, destruction or major damage to the Rental Property not due to the Landlords actions, bankruptcies and disputes over ownership of the property.
- Hospitalizations or medical treatments of the Landlord or Landlord's family during the fee billing period, or a death in the family within the fee billing period
- The landlord was billed for a fewer number of units because of errors in property records maintained by the Rent Program where the error was not attributable to information supplied by the Landlord. The penalties are waived only for unbilled units; the billed units should be paid on time.
- A previously enrolled property was not billed as a result of staff error.
- An invalid or erroneous account number was assigned, which resulted in billing errors or improper crediting of payments by the landlord.
- The determination of whether or not the property was subject to the Ordinance required an analysis through the existing Administrative Determination of Exempt Status process. Penalties will be waived only while the determinations pending. If the Landlord raised the issue requiring administrative determination, penalties will be waived only from the date of the first written contact with the Board in which the issue was raised. Waiver of penalties will not be granted if the staff determines that the issue raised is already settled and/or has no substantial merit. If the issue was raised by Rent Board staff, the waiver period commences on the date on which the administrative determination was requested by the staff. In all situations in which a determination was requested, the waiver period terminates when the Landlord is notified of the determination regarding the status of his/her property.
- The property owner was unable to collect some or all of the rent due to the COVID-19 pandemic and the resulting hardship led to non-payment of the Rental Housing Fee. In this case, the property owner must declare under penalty of perjury, in detail, how COVID-19 has impacted their business (i.e. how many month's tenants didn't pay rent, illness in the family or self, etc.)
- Other: _____

Declaration & Signature:

I declare under penalty of perjury under the laws of the State of California that every statement in this Late Fee Waiver Request is true and correct to the best of my knowledge and belief.

Signature of Landlord/Property Manager:  Date: 03 / 30 / 2022

Printed Name: Netra Dhakal, Naina Bhandari Dhakal

Rent Program Staff Use Only:

This request has been conditionally granted by the Rent Board, provided the owner pays the Rental Housing Fee before 04/01/2022.

Executive Director Signature: _____ Staff Initials: RH

Date: 03 / 30 / 2022

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Cynthia Shaw

From: Ramona Howell
Sent: Wednesday, April 13, 2022 11:29 AM
To: Nicolas Traylor
Subject: Payment History of 870 S. 45th St. Waiver Request Approval.
Attachments: FY21-22 INVOICE - 870 S. 45TH -RC21-509340016-Dhakai.pdf; eTRAKiT RCPT OF PYMNT - N DHAKAL-870 S. 45TH.pdf; Late fee waiver 870 S 45th st-RC21-509340016.pdf; parcel quest - new owner 870 S 45th St.- N. Dhakai.pdf

Hi Nicolas,

In this email I have attached the Parcel Quest report, FY21-22 invoice, and receipt of payment for 870 S. 45th St. The new owner Mr. Dhakal took ownership of this property in April 2021 and was unaware of the Rent Program Requirements. We discovered the ownership change in June 2021 but did not have an updated mailing address on file for Mr. Dhakal, until December 2021. Mr. Dhakal contacted our office in December by phone inquiring about the invoice. We sent him a copy of the invoice through the mail at that time. Mr. Dhakal contacted our office again in March inquiring about the invoice he said he did not receive through the mail yet, and he has been having issues receiving his mail and asked for me to email him a copy. After Mr. Dhakal received the copy of the invoice, he requested an application to waive the late fees. Mr. Dhakal paid the fees immediately online during our appointment. Mr. Dhakal has shown good faith by completing the requirements requested of him on-time and has not previously had any negative payment history. My recommendation is to have the late fee waiver approved and all late fees removed. Please do not hesitate to reach out to me should you have any questions.

Stay well,

Ramona Howell

Administrative Aide

Billing & Registration Unit / Richmond Rent Program

440 Civic Center Plaza, Suite 200 | Richmond, CA 94804

(510) 234-RENT (7368) (main) | (510) 620-6514 (direct)

<https://etrakit.ci.richmond.ca.us>

www.richmondrent.org | **Subscribe to the Rent Program Listserv**

*The Rent Program is now on **Facebook** and **Instagram** - follow us to stay in touch!*

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LIST 1
DETAIL

1 Property Address: 870 S 45TH ST 872 RICHMOND CA 94804-4454

Ownership

County: **CONTRA COSTA, CA**
 Assessor: **GUS KRAMER, ASSESSOR**
 Parcel # (APN): **509-340-016-5**
 Parcel Status:
 Owner Name: **DHAKAL NETRA P & NAINA K B**
 Mailing Address: **449 31ST ST RICHMOND CA 94804-1763**
 Legal Description: **TOWN OF STEGE SW 1/2 LOT 6 BLK 5**

Assessment

Total Value: \$888,254	Use Code: 25	Use Type: RESID. APARTMENTS
Land Value: \$333,095	Tax Rate Area: 008-001	County Zoning:
Impr Value: \$555,159	Year Assd: 2021	Census Tract: 3820.00/2
Other Value:	Property Tax:	Price/SqFt: \$338.92
% Improved: 62%	Delinquent Yr:	
Exempt Amt:	HO Exempt: N	

Sale History

	Sale 1	Sale 2	Sale 3	Transfer
Document Date:	04/26/2021	02/12/2015		04/26/2021
Document Number:	125006	23875		125006
Document Type:				
Transfer Amount:	\$1,475,000	\$800,000		
Seller (Grantor):				

Property Characteristics

Bedrooms:	Fireplace:	Units: 6
Baths (Full):	A/C:	Stories:
Baths (Half):	Heating:	Quality:
Total Rooms:	Pool:	Building Class:
Bldg/Liv Area: 4,352	Park Type:	Condition:
Lot Acres: 0.206	Spaces:	Site Influence:
Lot SqFt: 9,000	Garage SqFt:	Timber Preserve:
Year Built: 1962		Ag Preserve:
Effective Year: 1962		

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My Dashboard

- Permit Application
 - Apply for New Application
 - Search for Permit
 - Pay Fees
 - Fees Estimator
 - Issued Permits Report

- Planning Projects
 - Apply for New Project
 - Search Projects
 - Pay Fees

- Contractor
 - Search Contractors
 - Pay Fees

- Properties
 - Search Property

- Inspections
 - Schedule
 - Cancel
 - Scheduled

- Business License
 - Tax
 - Apply for New License
 - Search License
 - Pay Fees

- Violations
 - Search
 - Pay Fees

- Issues/Concerns
 - Report Issue/Concern
 - Search Issue/Concerns

- Shopping Cart
 - Pay All Fees
 - Paid Items

- Contact
 - Contact us

Payment Summary

The Transaction is Approved

Receipt No: WEB36460
Paymethod:CREDIT

Paid Date: 3/30/2022

PERMIT	RC17-22251	870 S 45TH ST 1 RICHMOND, CA 94804-4458	
		2% CREDIT CARD PROCESSING FEE	\$4.36
		RENT PROGRAM FEE FULLY COVERED PER UNIT FY2021-22	\$218.00
		SUB TOTAL:	\$222.36
PERMIT	RC17-35206	870 S 45TH ST 2 RICHMOND, CA 94804-4458	
		RENT PROG PARTIALLY COVERED & GOVT. SUB. UNITS FY2021-22	\$123.00
		2% CREDIT CARD PROCESSING FEE	\$2.46
		SUB TOTAL:	\$125.46
PERMIT	RC17-35207	870 S 45TH ST 3 RICHMOND, CA 94804	
		RENT PROGRAM FEE FULLY COVERED PER UNIT FY2021-22	\$218.00
		2% CREDIT CARD PROCESSING FEE	\$4.36
		SUB TOTAL:	\$222.36
PERMIT	RC17-35208	870 S 45TH ST 4 RICHMOND, CA 94804-4458	
		2% CREDIT CARD PROCESSING FEE	\$4.36
		RENT PROGRAM FEE FULLY COVERED PER UNIT FY2021-22	\$218.00
		SUB TOTAL:	\$222.36
PERMIT	RC17-35209	870 S 45TH ST 5 RICHMOND, CA 94804-4458	
		2% CREDIT CARD PROCESSING FEE	\$4.36
		RENT PROGRAM FEE FULLY COVERED PER UNIT FY2021-22	\$218.00
		SUB TOTAL:	\$222.36
PERMIT	RC17-35210	870 S 45TH ST 6 RICHMOND, CA 94804-4458	
		2% CREDIT CARD PROCESSING FEE	\$2.46
		RENT PROG PARTIALLY COVERED & GOVT. SUB. UNITS FY2021-22	\$123.00
		SUB TOTAL:	\$125.46
TOTAL AMOUNT PAID:			\$1,140.36

[PRINT SUMMARY](#)

DHAKAL NETRA & NAINA
Address: 1925 WEBSTER STREET
City, State, Zip: ALAMEDA, CA 94501

Email: realtornetra@yahoo.com

ITEM F-5 ATTACHMENT 5

The City of Richmond, CA makes every effort to produce and publish the most current and accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use, or its interpretation. Utilization of this website indicates understanding and acceptance of this statement. Under penalty of perjury under the laws of the State of California that all submissions are true and correct, and that any and all copy of documents submitted is true and correct copies of the original documents, and that any and all documents submitted have not been altered except for the crossing out of dollar amounts and account numbers which is permitted. (California Penal Code Sections 118-131)

City of Richmond ~ 450 Civic Center Plaza ~ Richmond, CA ~ 94804

[HOME](#) | [DASHBOARD](#) | [CONTACT](#)



City of Richmond Rent Program
AMENDED PROPERTY ENROLLMENT FORM
 This form may be completed online at richmondrent.org/enroll

Complete this form for any changes in status of a previously enrolled unit on the property, or for any change in ownership, management, or mailing address for this property.

Rental Property Address	Rental Property Street Address: <u>870 S 45th Street</u>
	City: <u>Richmond</u> State: <u>CA</u> ZIP: <u>94804</u>
	Parcel Number: <u>5 0 9 - 3 4 0 - 0 1 6</u>

A: Change in Ownership <i>ALL Owners must be on title; attach additional sheets as necessary if there are more than 2 owners</i> <i>*Bus. = Business</i>	Owner 1 Information (Individual, Trust, LLC, etc.) Name (first, last): <u>Netra Dhakal/Naina Bhandari Dhakal(husband and wife)</u> Ownership % : <u>10,000.00%</u> Bus. Mailing Address: <u>1925 Webster Street</u> City: <u>Alameda</u> State: <u>CA</u> ZIP: <u>94501</u> Bus. Phone Number: <u>(703) 795-2414</u> Bus. Email Address: <u>realtornetra@yahoo.com</u> Enter the name of the trustee, managing member, CEO or responsible party below if the Owner is a trust, LLC, corporation or business partnership. Name: <u>NA</u> Title: _____
	Owner 2 Information (Individual, Trust, LLC, etc.) Name (first, last): _____ Ownership % (if any): <u>0.00%</u> Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____ Enter the name of the trustee, managing member, CEO or responsible party below if the Owner is a trust, LLC, corporation or business partnership. Name: _____ Title: _____

B: Authorize an Agent or Property Manager	Declaration: I am the owner of the property identified above. I hereby authorize and appoint the following agent to complete and execute, under penalty of perjury, the Richmond Rent Program Enrollment, Termination of Tenancy and Rent Increase forms for this property. I agree to be bound by each document filed by this person to the same extent as if I had completed the document and executed it under penalty of perjury myself.
	Company Name (if any): <u>NA</u> Agent Name: _____ Bus. Mailing Address: _____ City: _____ State: _____ ZIP: _____ Bus. Phone Number: _____ Bus. Email Address: _____
	Owner Signature (Required): <u><i>Netra Dhakal</i></u>

C: Change in Mailing Address	Complete this section if you wish to change the address to which bills and other correspondence are sent. If there are multiple owners or a property manager, YOU MUST CHOOSE ONLY ONE name and address to receive all correspondence from the Rent Program.
	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Property Manager / Authorized Agent
	Name (first, last): <u>Netra Dhakal</u> Mailing Address: <u>1925 Webster Street</u> City: <u>Alameda</u> State: <u>CA</u> ZIP: <u>94501</u> Phone Number: <u>(703) 795-2414</u> Email Address: <u>realtornetra@yahoo.com</u>

TURN TO PAGE 2 ↓

Unit Status Codes

[SEC 8] Governmentally-Subsidized Rental Housing: Section 8 Subsidy (Project-Based or Tenant-Based)

[LIHTC] Governmentally-Subsidized Rental Housing: Low Income Housing Tax Credits (LIHTC)

[GOVT. OTH.] Governmentally-Subsidized Rental Housing: Other form of subsidy *specify:* _____

[BMR] Owner/developer entered into a regulatory agreement w/ a Governmental Agency that restricts the amount of Rent that may be charged

[CR] Unit is Currently Rented

[AFR] Unit is Available for Rent but is not rented

[NAR] Unit is Not Available for Rent; Will **not** be on the Rental Market at any period between July 1, 2019 - June 30, 2020

[OWN OCCPD] Unit is Occupied by an Owner of record

[RENT FREE] Unit is occupied by a Tenant under an agreement in which no rent or anything else given in lieu of rent is collected for the use and occupancy of the Rental Unit

[OTHER] Specify: _____



RENTAL HOUSING FEE INVOICE

INVOICE DATE: December 13, 2021

Property Owner/Landlord Mailing Address

DHAKAL NETRA & NAINA
 1925 WEBSTER STREET
 ALAMEDA, CA 94501

Pay today ONLINE!
 Visit etrakit.ci.richmond.ca.us
 Login using the *Contractor/Landlord*
 dropdown menu and finding the owner
 name printed above. Your password is
 set to 509340016.

FRJC Registration#: RC21-509340016

Page 1 of 1

APN/Situs Address	Applicable Fiscal Year	Amount Due
RC17-22251 / 509-340-016-5 / 870 S 45TH ST 1	FY 2021-2022	218.00
RC17-35206 / 509-340-016-5 / 870 S 45TH ST 2	FY 2021-2022	123.00
RC17-35207 / 509-340-016-5 / 870 S 45TH ST 3	FY 2021-2022	218.00
RC17-35208 / 509-340-016-5 / 870 S 45TH ST 4	FY 2021-2022	218.00
RC17-35209 / 509-340-016-5 / 870 S 45TH ST 5	FY 2021-2022	218.00
RC17-35210 / 509-340-016-5 / 870 S 45TH ST 6	FY 2021-2022	123.00

AMOUNT DUE if paid by: January 17, 2022 **1,118.00**

AMOUNT DUE if paid after: January 17, 2022 : 1,118.00 + 111.80 10% Late Fee FY 21-22 FEES **1,229.80**

AMOUNT DUE if paid after: February 16, 2022 : 1,118.00 + 279.50 25% Late Fee FY 21-22 FEES **1,397.50**

AMOUNT DUE if paid after: March 18, 2022 : **1,118.00 + 559.00 50% Late Fee FY 21-22 FEES** **1,677.00**

PAYMENT must be made within 35 days of the date of this invoice. Failure to pay may incur late fees and penalties. (see [Fee Summary form for late fee schedule](#)). If you have any questions or concerns about this invoice, please contact our office. IF PAYING BY CREDIT OR DEBIT CARD A 2% PROCESSING FEE WILL BE ADDED

Pay Online	Pay By Check
<p>(1) Visit https://etrakitti.richmond.ca.us</p> <p>(2) Login using the <i>Contractor/Landlord</i> dropdown menu and finding your name</p> <p>(3) Your password is set to 509340016</p> <p>Amount Due: \$1,118.00</p>	<p>(1) Make payable to "City of Richmond"</p> <p>(2) Write your FRJC Number in the memo line FRJC # RC21-509340016</p> <p>(3) Remit to: City of Richmond c/o Finance Department 450 Civic Center Plaza Richmond, CA 94804</p>

In accordance with the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, Section 11.100.060(l)(1), all Landlords shall pay a business license tax if required by the Richmond Municipal Code plus a Residential Rental Housing Fee. Landlords must also maintain compliance with Fire Prevention Services and the Rental Inspection Program.

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AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021. Prior to its expiration, California legislators passed Assembly Bill 361 (Rivas), which, among other things, continues to permit public meetings via videoconference and teleconference, where the Board makes findings of the circumstances justifying the continuing need to meet via videoconference and Teleconference. This item requests that the Board review the circumstances of the continued state of emergency posed by the spread of COVID-19, and find that the state of emergency continues to directly impact the ability of the public and members of Board to meet safely in person, that holding public meetings in person would present imminent risks to the health and safety of attendees, and that state and local officials continue to promote social distancing, mask wearing and vaccination.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

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|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>CONSENT CALENDAR</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference – Rent Program (Charles Oshinuga 621-1202).

AGENDA ITEM NO:

F-6.

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AGENDA REPORT

DATE: April 20, 2022

TO: Chair Finlay and Members of the Rent Board

FROM: Charles Oshinuga, General Counsel

SUBJECT: Resolution Making Required Findings Pursuant to the Government Code and Directing the Rent Board to Continue to Meet Via Videoconference and Teleconference

STATEMENT OF THE ISSUE:

On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021. Prior to its expiration, California legislators passed Assembly Bill 361 (Rivas), which, among other things, continues to permit public meetings via videoconference and teleconference, where the Board makes findings of the circumstances justifying the continuing need to meet via videoconference and Teleconference. This item requests that the Board review the circumstances of the continued state of emergency posed by the spread of COVID-19, and find that the state of emergency continues to directly impact the ability of the public and members of Board to meet safely in person, that holding public meetings in person would present imminent risks to the health and safety of attendees, and that state and local officials continue to promote social distancing, mask wearing and vaccination.

RECOMMENDED ACTION:

ADOPT a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City legislative bodies shall continue to meet via videoconference and teleconference.

FISCAL IMPACT:

There is no fiscal impact.

DISCUSSION:

Background

On March 17, 2020, Governor Newsom signed Executive Order N-29-20, which suspended certain portions of the Ralph M. Brown Act (Cal. Gov. Code § 54950 et seq.) related to the holding of teleconferenced meetings by City legislative bodies. Among other things, Executive Order N-29-20 suspended requirements that each location from which an official accesses a teleconferenced meeting be accessible to the public. These changes were necessary to allow teleconferencing to be used as a tool for ensuring social distancing. City legislative bodies have held public meetings via videoconference and teleconference pursuant to these provisions since March 2020. These provisions of Executive Order N-29-20 expired on September 30, 2021.

Prior to the Expiration of Executive Order N-29-20, on September 16, 2021, Assembly Bill 361 (Rivas), was signed into law by Governor Newsom, amending a portion of the Brown Act (Government Code Section 54953) to authorize the Board, during the state of emergency, to determine that, due to the spread of COVID-19, holding in-person public meetings would present an imminent risk to the health or safety of attendees, and therefore the Board must continue to meet via videoconference and teleconference. Assembly Bill 361 requires that the Board must review and ratify such a determination every thirty (30) days.

Discussion

COVID-19 continues to pose a serious threat to public health and safety. There are now approximately 28,159 confirmed cases of COVID-19 and at least 174 deaths in the City of Richmond. That is approximately an increase of 278 confirmed Covid cases and 4 Covid-related deaths in 30 days. The City of Richmond has the second highest death total in Contra Costa County.

Positive Covid cases have continued to decrease over the past few weeks, leading Contra Costa County to relax some of their indoor masking requirements for vaccinated individuals. Despite the relaxation of some rules, Covid still remains a pandemic and Richmond local officials continue to impose or recommend measures to promote social distancing, mask wearing and vaccination. Moreover, a new variant of omicron has arrived in the United States and is expected to be more contagious than the original strain of omicron. Consequently, officials expect to see an increase in Covid infections in the next coming weeks. Finally, City Council has continued to pass its Resolution under AB 361, rightfully finding that holding public meetings in the Council Chambers would pose an imminent risk to the health and safety of the public.

ITEM F-6

Given the aforementioned statements and the fact that this Board holds meetings in the same chamber as Council, it's clear that holding Board meetings in person would present imminent risks to the health and safety of the public and members of Board. Therefore, public meetings cannot safely be held in person at this time.

The attached Resolution would enable the Board to continue to hold public meetings via videoconference and teleconference in order to continue to socially distance and limit the spread of COVID-19.

Recommended Action

Given the continual presence and impact of Covid-19, the need to take adequate precautions to limit the spread of the virus and subsequent death, is greater now more than ever. As such, staff members recommend that the Board adopt a resolution making the required findings pursuant to Government Code Section 54953(e)(3) and determining that as a result of the continued threat to public health and safety posed by the spread of COVID-19, City policy bodies shall continue to meet via videoconference and teleconference.

DOCUMENTS ATTACHED:

Attachment 1 – Resolution 22-04

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RESOLUTION NO. 22-04

MAKING FINDINGS TO ALLOW CONTINUED USE OF TELECONFERENCING FOR MEETINGS OF THE RICHMOND RENT BOARD PURSUANT TO THE PROVISIONS OF AB 361

WHEREAS, in response to the COVID-19 pandemic, the Governor adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference through September 30, 2021 so long as other provisions of the Ralph M. Brown Act were followed; and

WHEREAS, on September 16, 2021, the Governor signed into law as an urgency measure, AB 361 a bill that amends the Brown Act to allow local policy bodies to continue to meet by teleconferencing during a state of emergency without complying with restrictions in state law that would otherwise apply, provided that the policy bodies make certain findings at least once every 30 days; and

WHEREAS, the Richmond Rent Board is a local governmental body that was established as an independent agency and vested with broad powers of administering and executing the provisions of the Fair Rent, Just Cause, and Homeowner Protection Ordinance; and

WHEREAS, pursuant to Richmond Municipal Code Section 11.100.060(m), to ensure the integrity and autonomy of the Rent Board, Measure L mandates the Rent Board “be an integral part of the government of the City [of Richmond]”, and establishes that the Rent Board “shall exercise its powers and duties under [Chapter 11.100] independent from the City Council, City Manager, and City Attorney, except by request of the [Rent] Board”; and

WHEREAS, as an independent agency, the Richmond Rent Board operates independent from and is not subject the City of Richmond City Council’s Resolutions governing boards, commissions, and other local policy bodies; and

WHEREAS, given its degree of independence and autonomy from City Council, the City of Richmond Rent Board has separately considered the current state of health guidance related to public meetings in Contra Costa County and finds it necessary to continue with remote meetings for the next 30 days to promote public health and safety; and

WHEREAS, in its future considerations of whether remote meetings are still necessary, the City of Richmond Rent Board shall consider and take into account the City of Richmond City Council’s decision on whether to continue remotely, prior to reaching its ultimate findings on the issue; and

WHEREAS, the entire State of California remains under a proclaimed state of emergency as declared by the Governor of the state of California related to the COVID-19 pandemic; and

WHEREAS, the California Department of Public Health continues to require the use of face coverings for the unvaccinated in indoor settings in order to help stop the spread of the virus. The Health Officer for Contra Costa County published “Recommendations for Safely Holding Public Meetings” on September 20, 2021. Those recommendations “strongly recommend” on-online meetings, that local agencies should provide options for the public to participate without having to attend meetings in

ITEM F-6
ATTACHMENT 1

person, and that social distancing should be used, including six feet of spacing between all in attendance; and

WHEREAS, without limiting any requirements under applicable federal, state or local pandemic-related rules, orders or directives of the Health Officer of Contra Costa County, who has advised that for group gatherings indoors, such as meetings of city council's, boards and commissions, people can increase safety and greatly reduce risks to health and safety of attendees from COVID-19 by maximizing ventilation, wearing well-fitting masks, using physical distancing where the vaccination status of attendees is not known, and considering holding the meeting remotely if feasible, especially for long meetings, with many attendees with unknown vaccination status and where ventilation may not be optimal; and

WHEREAS, the City of Richmond Rent Board has met remotely during the COVID-19 pandemic and can continue to do so in a manner that allows public participation and transparency while minimizing health risks to members, staff, and the public who would be present with in-person meetings while this emergency continues.

NOW, THEREFORE, BE IT RESOLVED, That the City of Richmond Rent Board finds as follows:

1. As described above, the State of California, the County of Contra Costa and the City of Richmond remain in a state of emergency due to the COVI-19 pandemic. At this meeting the City of Richmond Rent Board has considered the circumstances of the state of emergency; and
2. As described above State and County officials continue to recommend measures to promote physical distancing and other social distancing measures, in some settings; and
3. As described above meetings of this body in person would present imminent risks to the safety of attendees, and the state of emergency continues to directly impact the ability of members to meet safely in public; and:

BE IT FURTHER RESOLVED That the City of Richmond Rent Board approves the continued use of teleconferencing for public meetings of City legislative bodies for the next 30 days based on the findings required by Government Code Section 549539(e), as amended by AB 361; and

BE IT FURTHER RESOLVED, That at least for the next 30 days, meetings of the City of Richmond Rent Board will continue to occur exclusively by teleconferencing technology (and not by any in-person meetings or any other meetings with public access to the places where any policy body member is present for the meeting). Such meeting of the City of Richmond Rent Board that occur by teleconferencing technology will provide an opportunity for members of the public to address the body and will otherwise occur in a manner that protects the statutory and constitutional rights of the public attending the meeting via teleconferencing, and;

BE IT FURTHER RESOLVED That the Executive Director of the Rent Program is directed to place a resolution substantially similar to this resolution on the agenda of a future meeting of the City of Richmond Rent Board within the next 30 days.

**ITEM F-6
ATTACHMENT 1**

APPROVED by the City of Richmond Rent Board at a regular meeting on April 20, 2022 by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

RENT BOARD CHAIR

APPROVED AS TO FORM:

ATTEST:

GENERAL COUNSEL

RENT BOARD CLERK

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AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: Section 11.100.070(b) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance provides no later than June 30 of each year, the Board shall announce the percentage by which Rent for eligible Rental Units will be generally adjusted effective September 1 of that year. Adoption of a regulation is necessary to establish the amount of the 2022 Annual General Adjustment applicable to those tenancies that were in effect prior to September 1, 2021.

INDICATE APPROPRIATE BODY

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|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

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|---|--|---------------------------------|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> Regulation | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: ADOPT Regulation 610, establishing the 2022 Annual General Adjustment in the amount of 5.2% for tenancies commencing prior to September 1, 2021 – Rent Program (Nicolas Traylor/Charles Oshinuga 620-6564).

AGENDA ITEM NO:

G-1.

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AGENDA REPORT

DATE: April 20, 2022

TO: Chair Finlay and Members of the Rent Board

FROM: Nicolas Traylor, Executive Director
Charles Oshinuga, General Counsel

SUBJECT: REGULATION ESTABLISHING THE 2022 ANNUAL GENERAL ADJUSTMENT

STATEMENT OF THE ISSUE:

Section 11.100.070(b) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance provides no later than June 30 of each year, the Board shall announce the percentage by which Rent for eligible Rental Units will be generally adjusted effective September 1 of that year. Adoption of a regulation is necessary to establish the amount of the 2022 Annual General Adjustment applicable to those tenancies that were in effect prior to September 1, 2021.

RECOMMENDED ACTION:

ADOPT Regulation 610, establishing the 2022 Annual General Adjustment in the amount of 5.2% for tenancies commencing prior to September 1, 2021 – Rent Program (Nicolas Traylor/Charles Oshinuga 620-6564).

FISCAL IMPACT:

There is no fiscal impact related to this item.

DISCUSSION:

Background

As provided in Section 11.100.070(b)(1) of the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance ("Ordinance") the Annual General Adjustment is equal to one hundred percent (100%) of the percentage increase in the Consumer Price Index (All Urban Consumers, San Francisco-Oakland-San Jose region) as reported by

ITEM G-1

the U.S. Department of Labor, Bureau of Labor Statistics, for the 12-month period ending as of March of the current year (Attachment 2).¹

No later than June 30 of each year, the Rent Board must announce the amount of the Annual General Adjustment for the current year. This percentage represents the Annual General Adjustment that may take effect September 1.

Calculation of the Maximum Allowable Rent

As written, Regulation 610 establishes the Annual General Adjustment by which the Maximum Allowable Rent increases for Controlled Rental Units. Pursuant to Regulation 602, Landlords may choose to apply rent increases in the amount of the Annual General Adjustment or delay and “bank” the application of an Annual General Adjustment for a particular year without losing the opportunity to use such an increase in the future. Additionally, Regulation 602 explains that in the event the Annual General Adjustment exceeds 5%, a Landlord cannot apply any banked increase until the next Annual General Adjustment increase is less than 5%.

To reduce the risk of error, staff members utilize the U.S. Department of Labor, Bureau of Labor Statistics’ determination of the CPI in a given 12-month period. The chart in Attachment 2 contains the CPI percentage for the last five years.

The change in the Consumer Price Index and corresponding Annual General Adjustment for 2020 is 5.2%.

Next Steps

Staff members will draft a template rent increase notice for Landlord use based on the new 2022 Annual General Adjustment. These forms will be available on the Rent Program website (www.richmondrent.org), within thirty days (30) upon Rent Board adoption of Regulation 609.

In addition, staff members will send an announcement to community members announcing the 2022 Annual General Adjustment. Additional community engagement and education is anticipated to address questions regarding the use of the banked amounts given that the 2022 Annual General Adjustment exceeds 5%.

DOCUMENTS ATTACHED:

Attachment 1 – Regulation 610, Establishing the 2022 Annual General Adjustment

Attachment 2 – Bureau of Labor Statistics Consumer Price Index Table – All Urban Consumers

¹ Since the Consumer Price Index is not announced for the San Francisco-Oakland-San Jose region in March, staff established utilization of the amount published in February.

ITEM G-1 ATTACHMENT 1

610. Annual General Adjustment Order for 2022

The percentage increase in the CPI from 2021-20202 is 5.2%, and thus, the following Annual General Adjustment shall apply:

- A. The 2022 Annual General Adjustment is not to exceed 5.2%.
- B. The Annual General Adjustment granted by this Regulation shall become effective on September 1, 2022, provided that the Landlord is in full compliance with all applicable provisions of the provisions of the Richmond Fair Rent, Just Cause For Eviction and Homeowner Protection Ordinance, outstanding Rent Board and/or Hearing Examiner Orders, and any other applicable Regulation.
- C. Where the Landlord is entitled to the adjustment pursuant to the provisions of the Richmond Fair Rent, Just Cause for Eviction and Homeowner Protection Ordinance, and any other applicable Regulation, the Annual General Adjustment granted by this Regulation does not automatically provide for a rent increase. A Landlord may increase Rent by the 2022 Annual General Adjustment for tenancies in effect prior to September 1, 2021, only if the Landlord is in compliance with Regulation 601, and has complied with any existing Rent Board and/or Hearing Examiner Order.

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Databases, Tables & Calculators by Subject

Change Output Options: From: 2016 To: 2022 [GO](#)
 include graphs include annual averages [More Formatting Options](#)

Data extracted on: April 14, 2022 (4:25:16 PM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS49BSA0
 Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100

Download: [x](#) [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032		300.182		301.736		302.948	300.084	299.109	301.059
2021		304.387		309.419		309.497		311.167		313.265		315.805	309.721	306.724	312.718
2022		320.195													

12-Month Percent Change

Series Id: CUURS49BSA0
 Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100

Download: [x](#) [xlsx](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016		3.0		2.7		2.7		3.1		3.6		3.5	3.0	2.8	3.2
2017		3.4		3.8		3.5		3.0		2.7		2.9	3.2	3.6	2.9
2018		3.6		3.2		3.9		4.3		4.4		4.5	3.9	3.4	4.3
2019		3.5		4.0		3.2		2.7		3.0		2.5	3.3	3.7	2.9
2020		2.9		1.1		1.6		1.6		1.1		2.0	1.7	2.0	1.4
2021		1.6		3.8		3.2		3.7		3.8		4.2	3.2	2.5	3.9
2022		5.2													

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone:1-202-691-5200_ Telecommunications Relay Service:7-1-1_ www.bls.gov [Contact Us](#)

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AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: April 20, 2022

Final Decision Date Deadline: April 20, 2022

STATEMENT OF THE ISSUE: In accordance with Section 11.100.060(l) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, the amount of the Residential Rental Housing Fee will be determined by the City Council after a recommendation by the Board is provided to the City Council. Prior to July 1, the Board is required to hold a public hearing on a proposed budget and adopt an annual budget for the ensuing fiscal year. Staff members will provide the Rent Board with an update of the progress of the budget and fee study for fiscal year 2022-23.

INDICATE APPROPRIATE BODY

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|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

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|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>STUDY AND ACTION SESSION</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget, discuss, and PROVIDE direction to staff (Nicolas Traylor/Fred Tran – 620-6564).

AGENDA ITEM NO:

H-1.

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AGENDA REPORT

DATE: April 20, 2022

TO: Chair Finlay and Members of the Rent Board

FROM: Nicolas Traylor, Executive Director
Fred Tran, Deputy Director

SUBJECT: FISCAL YEAR 2022–23 BUDGET AND FEE STUDY UPDATE

STATEMENT OF THE ISSUE:

In accordance with Section 11.100.060(l) of the Richmond Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance, the amount of the Residential Rental Housing Fee will be determined by the City Council after a recommendation by the Board is provided to the City Council. Prior to July 1, the Board is required to hold a public hearing on a proposed budget and adopt an annual budget for the ensuing fiscal year. Staff members will provide the Rent Board with an update of the progress of the budget and fee study for fiscal year 2022-23.

RECOMMENDED ACTION:

RECEIVE an updated Fiscal Year 2022-23 Rent Program operating budget, discuss, and PROVIDE direction to staff. (Nicolas Traylor/Fred Tran – 620-6564).

FISCAL IMPACT:

The estimated fiscal impact of the proposed best-known budget option is as follows:

Budget Option would result in a projected operating budget of \$3,603,670 and corresponding fees of \$266 for fully-covered Rental Units and \$149 for partially covered Rental Units (fees rounded up to the nearest dollar).

DISCUSSION:

Background

On February 16, 2022, Staff presented the operating budget options and corresponding Rental Housing Fees to the Rental Board for Fiscal Year 2022-23 and receive direction on the selection of one of two budget options. Prior to presenting the final proposed budget, Staff was awaiting the Fringe Benefits percentage, Cost Pool for Insurance, Administrative Charges, and Civic Center Allocation from the Finance (Budget)

ITEM H-1

Department, as these charges impact the fee calculation. Rent Program staff met with the Finance and Human Resources Department on February 17, 2022, to receive further guidance of the City-wide cost allocation. Rent Program staff was advised by the Finance Department that the Cost Pool amounts were anticipated to increase, but the finalized amounts and support had yet to be provided.

In late February, the Cost Pool for General Liability Insurance of \$201,083 and Worker's Compensation of \$163,421 were made available to the Program. The amounts provided were significantly more than the prior year of \$79,937 and \$98,172 respectively, which constitute an increase of 152% and 66%, respectively. Staff had requested for the methodology and calculations for support (*Attachment 1*).

The Program received the Cost Pool for Administrative Charges and Cost Allocation Plan Report (*Attachment 2*) produced by NBS in late March. The \$420,651 charged to the Rent Program represents an increase of 702% from \$52,481 in the prior fiscal year.

The Fringe Benefits budgeted amounts were inputted into the system by the Finance Department during the first week of April totaling \$1,004,332 from \$744,934 (34.8% increase). There appears to be a departure in methodology from prior year of an allocation derived from the Total Salaries budgeted. The line item increases, methodology, and analysis will be mentioned in the Discussion.

Rent Program staff believe that the City's revised methodology may conflict with the requirements of Section 50076 of the California Government Code which requires fees charged for any service or regulatory activity must not exceed the reasonable cost of providing the service of the Rent Program.

Rent Program leadership are engaged in on-going discussions with the City Attorney's, City Manager, Human Resources, and Finance Department regarding the budgeted Cost Pool and Fringe Benefits amounts. Rent Program staff have reached a tentative solution and understanding with the City that will be explained in the Discussion section of this report.

Discussion

Upon receiving the final Cost Pool and Fringe Benefits from Human Resources and Finance Department, Rent Program Staff will present a proposed budget for potential adoption by the Rent Board. Below is a summarized PROPOSED FY 2022 - 2023 RENT PROGRAM BUDGET with the current amounts inputted by the Finance Department with edits by the Rent Program. Further discussions with City Manager's Office are necessary to establish the most accurate amounts. The chart below shows the historical accounting of the Rent Program's Budget Summary and Cost Pool amounts budgeted, demonstrating the percentage change of Cost Pool amounts charged since the inception of the Rent Program.

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<i>City Account Description</i>	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23 PROPOSED	Variance FY 2022 to 2023	Percentage	Note
EXPENSES								
Subtotal Salaries & Wages	1,022,823	1,121,084	1,085,893	1,191,454	1,286,741	95,287	8.0%	1
Subtotal Fringe Benefits	611,127	691,706	698,188	744,934	1,004,332	259,398	34.8%	2
Subtotal Prof & Admin Services	185,563	239,819	147,980	240,425	362,085	121,660	50.6%	3
Subtotal Other Operating Utilities/Tel & Prov Ins Gen Liab	46,486	22,801	24,721	69,674	60,204	(9,470)	-13.6%	
	8,283	9,179	9,608	9,800	9,800	-	0.0%	
Cost Pool - Gen Liab	55,701	75,144	69,510	79,937	82,494	2,558	3.2%	4
Cost Pool - Admin Charges	51,454	51,454	51,452	52,481	200,084	147,603	281.2%	5
Cost Pool - Civic Ctr Alloc	52,420	47,026	50,286	50,286	48,217	(2,069)	-4.1%	
Noncap Asst/Comp Hardware	13,328	6,526	-	10,800	-	(10,800)	-100.0%	
TOTAL EXPENSES	2,047,186	2,264,738	2,137,638	2,449,791	3,053,958	604,167	24.7%	6
OPERATING RESERVE	560,985	424,794	420,821	440,962	549,712	108,750	24.7%	6
TOTAL BUDGET	2,804,925	2,923,584	2,896,242	2,890,754	3,603,670	712,916	24.7%	6
TOTAL REVENUES	2,190,070	2,706,268	2,553,498	2,956,037	3,647,670	691,633	23.4%	6
NET OPERATING SURPLUS/(DEFICIT)	142,884	441,530	415,860	506,246	593,712	87,466	17.3%	
Fully Covered	\$207	\$212	\$219	\$218	\$266	\$48	22.0%	6
Partially Covered	\$100	\$112	\$124	\$123	\$149	\$26	21.1%	6
FY 18-19 and FY 19-20 Actuals								
FY 20-21 Projected								
FY21-22 and FY22-23 Proposed								

Note 1 – Salaries and Wages:

The increase of \$95,287 or 8% comes from increases to current staff salaries due to automatic Step Increases, Cost of Living increases at the executive, management, and staff level. Additionally, also contributing to this is the proposed reclassification of an Assistant Administrative Analyst to Senior Administrative Analyst (1 FTE) to assist with managing the Hearings Unit, provide administrative support to the Executive Director, and Legal Unit which was included in Option A and B from February 16, 2022, Regular Rent Board Meeting.

Finally, an Administrative Aide is budgeted for the full Fiscal Year 2022-23, whereas in the prior fiscal year, the role was budgeted for only half the year. The Administrative Aide was hired on March 15, 2022 (the Third Quarter of Fiscal Year 2021-22) as budgeted for Fiscal Year 2021-22.

Note 2 – Fringe Benefits:

Prior year methodology used an estimated 62% of Total Salaries to calculate the Total Fringe Benefits with an allocation for each line item provided by the Finance Department. The Finance Department has inputted for Fiscal Year 2022-23, the percentage of approximately 80%, which could amount to a 34.8% increase from last Fiscal Year. Below highlighted in grey are the Fringe Benefit line items that have increased significantly since last Fiscal Year. Fringe Benefits are based on estimate amounts based on information provided by CalPERS and employee salaries. Rent Program staffing levels and salaries have not increase significantly, which presumably means that rates for the Health Insurance, OPEB, and CalPERS employer contributions must have increased, or the City is utilizing a revised methodology. Staff has contacted the Finance Department, requesting confirmation and documentation as to why the rate increases or allocation change so drastically. Staff is still waiting for the supporting documentation from the City to be provided. The Worker’s Compensation increase, which is due to a change in methodology, is still under review and Staff are currently in discussions with the City Attorney’s, City Manager, Human Resources, and Finance Department regarding the appropriateness of those charges.

Fringe Benefits	FY 21-22 PROPOSED	FY 22-23 PROPOSED	Variance	Percent
P-Roll Ben/Medicare Tax-ER Shr	15,934	18,207	2,273	14.3%
P-Roll Ben/PERS Benefits	-	-	-	
P-Roll Ben/Health Insurance Be	139,800	221,981	82,181	58.8%
P-Roll Ben/Dental Insurance	15,451	17,520	2,069	13.4%
P-Roll Ben/Employee Assistance	462	216	(246)	-53.3%
P-Roll Ben/Professional Dev-Mg	3,750	6,750	3,000	80.0%
P-Roll Ben/Vision	2,044	2,064	20	1.0%
P-Roll Ben/Life Insurance	3,700	4,139	439	11.9%
P-Roll Ben/Long Term Disabilit	10,039	12,342	2,303	22.9%
P-Roll Ben/Unemployment Ins	5,709	5,472	(237)	-4.2%
P-Roll Ben/Personal/Prof Dev	5,250	2,250	(3,000)	-57.1%
P-Roll Ben/Worker Comp-Injury Appt	357	-	(357)	-100.0%
P-Roll Ben/Worker Comp-Clerica	19,170	21,885	2,715	14.2%
P-Roll Ben/Worker Comp-Prof	79,002	145,118	66,116	83.7%
P-Roll Ben/CON-MEDICL EE Share	-	-	-	
P-Roll Ben/OPEB	22,681	50,615	27,934	123.2%
P-Roll Ben/PARS Benefits	93	101	7	8.0%
P-Roll Ben/Misc	151,087	161,880	10,793	7.1%
P-Roll Ben/Misc (UAL)	270,405	333,792	63,387	23.4%
Subtotal Fringe Benefits	744,934	1,004,332	259,398	34.8%

Note 3 – Prof & Admin Services:

During the Regular Rent Board Meeting on February 16, 2022, the Board directed Staff to develop a budget that included “Option B”, which included funding for a cloud-based solution that is well-suited with the Program’s critical needs and goals. The solution will consist of a CRM/Database to store all the rental unit data such as property addresses, landlord information, lawful rent levels, billing, petition and hearings case management, and counseling case management. Estimated cost was to increase Professional and Administrative Services line item for \$100,000. An increase in \$20,000 has been added to retain a consultant to assist with the analysis and resolution of the Cost Pool and Fringe Benefits allocation with the City.

Note 4 – Cost Pool General Liability:

In late February, the Cost Pool for General Liability Insurance of \$201,083 was provided to the Program and Staff had requested for additional support and explanation for the significant increase from \$79,937 which represents an increase of 152%. Staff reviewed the methodology and calculations provided by Human Resources (*Attachment 1*). The allocation potentially may conflict with the requirements of Section 50076 of the California Government Code which requires fees charged for any service or regulatory activity must not exceed the reasonable cost of providing the service of the Rent Program. Leadership is engaged in on-going discussions to analyze the budgeted Cost Pool for General Liability Insurance of \$201,083 with the City Attorney’s, City Manager, Human Resources, and Finance Department. On April 6, 2022, a proposed solution and understanding was reached with the City Manager’s Office to use last Fiscal Year’s Cost Pool amounts escalated for inflation (3.2%) as a placeholder until the City and the Rent Program jointly contract with a firm to establish a methodology reflective of the requirements of Government Code 50076. A percentage of 3.2% for the Consumer Price Index on June 2021 was utilized for the escalation factor resulting in a proposed Cost Pool for General Liability Insurance of \$82,494. The Rent Program will inform the Board on the proposed agreement reached between the City and the Rent Program regarding the appropriate Cost Pool allocation.

Note 5 – Cost Pool Admin Charges:

The Program received the Cost Pool for Administrative Charges and Cost Allocation Plan Report (*Attachment 2*) produced by the consulting firm NBS in late March. The \$420,651 proposed charged to the Program represents an increase of 702% from \$52,481 in the prior fiscal year. The initial review of the Cost Allocation Plan by Program Staff identified that the City incorrectly stated that the Rent Program had 17 Full Time Employees (FTEs) whereas in actuality there are only currently 10 FTEs employed and budgeted for allocation. Charges for Equipment Services/Fleet Services and Non-Departmental have been adjusted to await further review by the Finance Department and additional research with the consultants. The Program does not utilize Equipment Services/Fleet Services and the Non-Departmental identified General Fund for the charge. Staff confirmed with Finance that Non-Departmental for General Fund should not be allocated to the Rent

ITEM H-1

Program. The NBS Cost Allocation Report was intended to obtain reimbursement of overhead costs associated with State and Federal grants, not reasonably identify administrative overhead costs to receivers of services within an organization (*Attachment 2*). The Report is a Title 2 CFR Part 200 Annual Cost Allocation Plan as opposed to a Full Cost Allocation Plan. Rent Program staff have adjusted to the \$420,651 Admin Charges to \$200,084 by removing the 7 additional FTEs that were added by the Finance Department and removing the Equipment Services/Fleet Services and Non-Departmental charges which do not pertain to the Rent Program.

Note 6 – Total Expenses, Operating Reserve, Revenues and Fees:

The Rent Program revised the Cost Pool provided amounts for General Liability Insurance and Admin Charges. Total Expenses, Operating Reserve, Revenues, and Fees to reflect Staff adjusted Cost Pool allocation amounts. Future revisions are likely as further research and discussions with the City Attorney's, City Manager, Human Resources, and Finance Department continue. Total Budgeted Expenses of \$3,053,958 represents a 24.7% increase of \$604,167 from the previous year. The increase in Total Expenses is primarily from the increase of Fringe Benefits of \$259,398 and Cost Pool for Admin Charges of \$147,603. Operating Reserve continues to be budgeted at 18% of Total Expense resulting in reserves of \$549,712. The projected operating budget of \$3,603,670 (which includes 80% for Fringe Benefits) results in fees of \$266 for fully-covered Rental Units and \$149 for partially covered Rental Units (fees rounded up to the nearest dollar). Total Revenue is calculated by the Total Expenses plus the Operating Revenue and additional collections of fees and interest from prior year totaling \$3,647,670. Currently, this is most updated and best-known Budget for Fiscal Year 2022-23.

Staff have also prepared a budget using the prior year methodology with Fringe Benefits at 62% of Total Salaries and Wages. The Total Fringe Benefits would decrease from \$1,004,332 to \$797,780 resulting in fees of \$248 for fully-covered Rental Units and \$139 for partially covered Rental Units (fees rounded up to the nearest dollar).

Cash balance in the reserve account is projected to be approximately \$1.4 million at the end of the Fiscal Year 2022. This amount is 56% of the Program Total Expenditures for Fiscal Year 2022. While this amount is in line with an 18% reserve amount, it doesn't represent enough of a cushion to draw from the reserves to lower the fees in any meaningful way.

DOCUMENTS ATTACHED:

Attachment 1 – 2022-2023 Fiscal Year General Liability and Worker's Compensation Cost Allocation provided by Human Resources

Attachment 2 – 2021-2022 NBS Cost Allocation Plan provided by Finance – Budget

2022-2023 FISCAL YEAR ESTIMATED WORKERS' COMPENSATION COST ALLOCATION

ITEM H-1
ATTACHMENT 1

	# OF EMPLOYEES ¹		# OF CLAIMS ²		TOTAL INCURRED ²		PAYROLL ¹		Combined Average %	TOTAL ALLOCATION ³	22/23 Percentage to payroll	Percentage *Payroll Collection Amount	22/23 Cost Per Employee
WC Class Code: Clerical													
City Clerk	4	0.59%	0	0.00%	\$0	0.00%	\$371,118	0.59%	0.30%	\$40,667			
Housing Authority	2	0.29%	4	0.55%	\$13,638	0.04%	\$195,370	0.31%	0.30%	\$41,181			
Library	41	6.05%	18	2.46%	\$111,199	0.37%	\$2,100,669	3.35%	3.06%	\$420,338			
Fire Clerical	1	0.15%	2	0.27%	\$228	0.00%	\$142,823	0.23%	0.16%	\$22,324			
Police Non Sworn General	38	5.60%	11	1.50%	\$35,835	0.12%	\$2,534,864	4.05%	2.82%	\$387,600			
Group Totals	86	12.68%	35	4.77%	\$160,900	0.53%	\$5,344,844	8.53%	6.63%	\$912,111	0.1707	\$912,111	\$10,606
WC Class Code: Firefighting													
Fire	84	12.39%	209	28.51%	\$10,149,253	33.33%	\$11,573,847	18.48%	23.18%	\$3,188,610	0.2755	\$3,188,610	\$37,960
WC Class Code: Mgmt/Prof/Tech													
City Attorney	8	1.18%	0	0.00%	\$0	0.00%	\$1,203,170	1.92%	0.78%	\$106,640			
City Manager	4	0.59%	0	0.00%	\$0	0.00%	\$610,128	0.97%	0.39%	\$53,789			
Economic Development (Includes Port)	8	1.18%	0	0.00%	\$0	0.00%	\$851,615	1.36%	0.63%	\$87,339			
Internal Services	4	0.59%	0	0.00%	\$0	0.00%	\$298,937	0.48%	0.27%	\$36,704			
Employment and Training	13	1.92%	10	1.36%	\$334,376	1.10%	\$1,347,594	2.15%	1.63%	\$224,624			
Water Resource Recovery	8	1.18%	3	0.41%	\$92,295	0.30%	\$868,273	1.39%	0.82%	\$112,755			
Finance	22	3.24%	13	1.77%	\$118,835	0.39%	\$2,159,307	3.45%	2.21%	\$304,575			
Fire	4	0.59%	1	0.14%	\$30,135	0.10%	\$291,546	0.47%	0.32%	\$44,394			
Human Resources	13	1.92%	3	0.41%	\$15,267	0.05%	\$1,484,104	2.37%	1.19%	\$163,229			
Information Technology/KCRT	12	1.77%	1	0.14%	\$33,280	0.11%	\$1,253,540	2.00%	1.00%	\$138,148			
Mayor/Council	4	0.59%	0	0.00%	\$0	0.00%	\$260,856	0.42%	0.25%	\$34,613			
Council	8	1.18%	0	0.00%	\$0	0.00%	\$206,614	0.33%	0.38%	\$51,926			
Office of Neighborhood Safety	9	1.33%	0	0.00%	\$0	0.00%	\$521,466	0.83%	0.54%	\$74,285			
Police Professional	14	2.06%	3	0.41%	\$83,193	0.27%	\$1,603,030	2.56%	1.33%	\$182,504			
Planning/Bldg Regs	27	3.98%	10	1.36%	\$34,421	0.11%	\$2,684,061	4.28%	2.44%	\$335,139			
Housing (formerly Comm & Econ Developm	3	0.44%	1	0.14%	\$3,453	0.01%	\$316,228	0.50%	0.27%	\$37,662			
Community Services (formerly Recreation)	66	9.73%	15	2.05%	\$124,098	0.41%	\$2,162,147	3.45%	3.91%	\$537,914			
Rent Control	10	1.47%	5	0.68%	\$288,465	0.95%	\$1,031,808	1.65%	1.19%	\$163,421			
Group Totals	237	34.96%	65	8.87%	\$1,157,818	3.80%	\$19,154,424	30.58%	19.55%	\$2,689,662	0.1404	\$2,689,662	\$11,349
WC Class Code: Svc/Maintenance													
Transporation Op (formerly Paratransit)	5	0.74%	3	0.41%	\$30,460	0.10%	\$405,975	0.65%	0.47%	\$65,170			
Public Works	124	18.29%	126	17.19%	\$2,921,582	9.59%	\$8,541,648	13.64%	14.68%	\$2,019,208			
Group Totals	129	19.03%	129	17.60%	\$2,952,042	9.69%	\$8,947,623	14.28%	15.15%	\$2,084,378	0.2330	\$2,084,378	\$16,158
COST PER EMPLOYEE	\$16,158												
WC Class Code : Sworn Police													
Police	142	20.94%	295	40.25%	\$16,029,591	52.64%	\$17,624,077	28.13%	35.49%	\$4,882,739	0.2770	\$4,882,739	\$34,385
COST PER EMPLOYEE	\$34,385												
GRAND TOTALS	678	100.00%	733	100.00%	\$30,449,604	100.00%	\$62,644,815	100.00%	100.00%	\$13,757,500		\$13,757,500	
<ol style="list-style-type: none"> Employee count as of 6/30/21; Payroll represents salary for FY21 Claims data from Fiscal years 2016/17 though 2020/21 Amount Allocated = Cost of Claims per budgeted claim expenses of \$10,602,000 + WC operating expenses \$3,155,500 = \$13,757,500 													

2022-2023 FISCAL YEAR ESTIMATED ADMIN CHARGES
COST ALLOCATION

	<u># OF EMPLOYEES</u> ¹		<u># OF CLAIMS</u> ²		<u>TOTAL INCURRED</u> ²		<u>PAYROLL</u> ¹		<u>Average %</u>	<u>TOTAL ALLOCATION</u> ³	<u>Cost Per Employee</u>
City Attorney	8	1.2%	3	0.39%	\$59,678	0.37%	\$1,203,170	1.92%	0.97%	\$162,279	\$20,285
City Clerk	4	0.6%	0	0.00%	\$0	0.00%	\$371,118	0.59%	0.30%	\$49,638	\$12,410
City Council	8	1.2%	1	0.13%	\$743	0.00%	\$206,614	0.33%	0.41%	\$69,064	\$8,633
City Manager	4	0.6%	2	0.26%	\$26,200	0.16%	\$610,128	0.97%	0.50%	\$83,502	\$20,875
Internal Services	4	0.6%	0	0.00%	\$0	0.00%	\$298,937	0.48%	0.27%	\$44,801	\$11,200
Economic Development (includes Port)	8	1.2%	0	0.00%	\$0	0.00%	\$851,615	1.36%	0.63%	\$106,606	\$13,326
Transportation (Previously Paratransit)	5	0.7%	2	0.26%	\$113,571	0.71%	\$405,975	0.65%	0.59%	\$98,925	\$19,785
Housing Dept COR	3	0.4%	0	0.00%	\$0	0.00%	\$316,228	0.50%	0.24%	\$39,768	\$13,256
Employment and Training	13	1.9%	3	0.39%	\$43,196	0.27%	\$1,347,594	2.15%	1.18%	\$198,595	\$15,277
Finance	22	3.2%	2	0.26%	\$66,940	0.42%	\$2,159,307	3.45%	1.84%	\$309,458	\$14,066
Fire	89	13.1%	28	3.66%	\$942,520	5.89%	\$12,008,216	19.17%	10.46%	\$1,756,639	\$19,738
Housing Authority (RHA)	2	0.3%	56	7.32%	\$1,165,924	7.28%	\$195,370	0.31%	3.80%	\$638,552	\$319,276
Human Resources	13	1.9%	6	0.78%	\$612,039	3.82%	\$1,484,104	2.37%	2.22%	\$373,384	\$28,722
Information Technology/KCRT	12	1.8%	1	0.13%	\$4,000	0.02%	\$1,253,540	2.00%	0.98%	\$164,845	\$13,737
Library	41	6.0%	4	0.52%	\$27,650	0.17%	\$2,100,669	3.35%	2.52%	\$423,847	\$10,338
Mayor	4	0.6%	0	0.00%	\$0	0.00%	\$260,856	0.42%	0.25%	\$42,249	\$10,562
Office of Neighborhood Safety	9	1.3%	3	0.39%	\$29,219	0.18%	\$521,466	0.83%	0.68%	\$114,799	\$12,755
Planning & Building Services	27	4.0%	4	0.52%	\$621,250	3.88%	\$2,684,061	4.28%	3.17%	\$531,926	\$19,701
Police	194	28.6%	182	23.79%	\$5,833,614	36.44%	\$21,761,971	34.74%	30.90%	\$5,188,228	\$26,743
Public Works	124	18.3%	452	59.08%	\$6,031,019	37.67%	\$8,541,648	13.64%	32.17%	\$5,402,297	\$43,567
Community Services (formerly Recreation)	66	9.7%	12	1.57%	\$167,749	1.05%	\$2,162,147	3.45%	3.95%	\$663,407	\$10,052
Rent Control	10	1.5%	2	0.26%	\$225,138	1.41%	\$1,031,808	1.65%	1.20%	\$201,083	\$20,108
Water Resource Recovery	8	1.2%	2	0.26%	\$37,752	0.24%	\$868,273	1.39%	0.77%	\$128,598	\$16,075
TOTALS	678	100.00%	765	100.00%	\$16,008,202	100.00%	\$62,644,815	100.00%	100.00%	\$16,792,489	
Admin Charges					\$420,651		\$7,287,981	5.77%			
Admin Charges at 1.47% per Allocation of EE					\$107,492			1.47%			

1. Count of Employees on 6/30/21; Payroll total for FY21.
 2. GL and EPL Claims from Fiscal years 2016/17 through 2020/21
 3. Amount Allocated = Cost of Claims per FY 22/23 budgeted claim expenses for GL and EPL = \$7,632,000 + General Liability budget operating costs \$5,662,020 + Risk Mgmt Admin Budget operating costs \$3,498,469 = 16,792,489

\$589,971

\$40,000,000



City of Richmond

Cost Allocation Plan for Use Fiscal Year 2021-22

- **Based on Fiscal Year 2019-20 Actual Expenditures**
- **Title 2 CFR, Part 200 Compliant Version**

January 18, 2022

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Cost Allocation Plan DetailA

PURPOSE

A Cost Allocation Plan is an analytical tool through which a City can apportion administrative or indirect services costs to individual departments or cost centers within its organization. Allocated costs are typically termed “citywide overhead.” Most overhead/indirect service costs are those expenditures that provide support services or oversight to each department citywide and typically include legislative, managerial, financial, administrative, legal, personnel, technology, building and equipment use, and risk management activities. The following is a brief description of the process used for allocating costs within this analysis:

1. **Organizational Analysis:** identifies entire departments or functions within departments citywide that provide either overhead or indirect services, broadly or specifically, to departments outside their own. In addition to evaluating published data sources, NBS confers with City staff on multiple occasions to identify and consider “allocable” overhead and indirect services across all City departments.
2. **Expenditure Analysis:** review of line-item expenditures for each support service department determines the inclusion/exclusion of specific expenditures. For example, NBS ensures that resulting costs allocated exclude large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services. Resulting allocable expenditures are linked to each overhead/indirect service identified through the organizational analysis to create allocable cost pools.
3. **Allocation Factor Assignment:** An allocation factor is a data set used as the basis for distributing overhead/indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department, or estimates of how each employee/department spends time supporting other departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated, or a reasonable and generally accepted means of apportioning benefit for the function allocated.
4. **Cost Allocation Exercise:** Each cost pool is distributed across departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.
5. **Derivation of Outcomes:** Various outcomes are generated based on the total share of overhead/indirect service costs identified for each department.

Data Sources

NBS used the following data sources to support the development of this Cost Allocation Plan for the City of Richmond:

- Actual expenditures for FY 2019-20.
- Various correspondences with City staff to support the nature and purposes of line-item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation factor data.

The City's actual expenditure information is the most significant source of information affecting the Cost Allocation Plan's results. NBS must note that consultants did not conduct separate efforts to audit or validate the City's financial management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study accepts the City's expenditure reports and staff's input as the most appropriate and reasonable basis for development of the Plan.

Beyond expenditure information provided by the City, original data sets were also developed to support the work of this study, including estimation of staff time spent on various services, and allocation statistics. To develop these data sets, consultants prepared questionnaires, and conducted meetings and interviews with individual departments. Consultants and departmental management reviewed and questioned all responses to ensure the most accurate set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "support services" overhead costs to various departments, revenue funds, and grant funded programs.

NBS provides two types of cost allocation plan analyses that are either more or less restrictive in the application of guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, depending on whether the primary intended use of the Plan is for internal budgeting purposes, or specifically for reimbursement of costs from State and Federal grants:

Title 2 CFR Part 200 Annual Cost Allocation Plan

Exhibit A to this report presents a version of the Cost Allocation Plan, which complies with the stipulations of Title 2 CFR, Part 200. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, NBS uses only costs considered allocable for these purposes in the results of this Plan.

Full Cost Allocation Plan

An alternate version of the Cost Allocation Plan, commonly known as a "Full" version, allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. Cities typically apply this version of the plan as the internal budgeting tool for establishing overhead support costs at the department level. NBS did not prepare this version of the Cost Allocation plan for the City.

All NBS-developed cost allocation plans follow the guidelines set forth in *Title 2, Code of Federal Regulations, Part 200, Cost Principles for Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, as well as Generally Accepted Accounting Principles (GAAP).

SUPPORT SERVICE DEPARTMENT NARRATIVES

As summarized in the following table, this Cost Allocation Plan identifies 20 central service and administrative support units, with total costs of \$40.5 million. Below the table, NBS provides a description of each support service unit, along with a general explanation of how functional costs are either allocated or excluded within the Plan:

Allocable Budget Unit		Total Allocable Expense
BLDG	Building Depreciation	\$884,426
EQUIP	Equipment Depreciation Allowance	717,400
0001-131	City Manager's Office	1,968,697
0001-141	City Clerk	768,725
0001-151	City Attorney	1,908,910
0001-171	Finance Administration	804,713
0001-172	Accounting	1,352,545
0001-173	Budget/Operating	682,065
0001-174	Payroll	313,802
0001-175	Treasury/Cash Management	457,949
0001-176	Accounts Payable	246,126
0001-177	Rev Collection	915,383
0001-178	Purchasing	374,536
0001-181	Human Resources	2,274,010
0001-232	Facility Maintenance and Administration	8,975,135
0001-235	Equipment Services/Fleet Maintenance	3,721,627
0001-261	Information Technology Administration	1,179,946
0001-262	Telecommunications, GIS, ERP, and Desktop	2,231,197
0001-263	IT/Mailroom and Duplication	249,805
0001-907 0001-908	Non-Departmental	10,482,974
Total		\$40,509,971

Building Depreciation

Per Title 2 CFR Part 200 guidelines, this Cost Allocation Plan distributes an allowable amount of depreciation expense to departments operating in buildings owned by the General Fund. The City's FY 2019-20 fixed asset schedule serves as the basis for establishing the amount of expense allocated. In general, costs are allocated to departments and programs housed in each building.

Equipment Depreciation

Similar to the building depreciation allocation described above, this Cost Allocation Plan distributes an allowable amount of non-vehicle equipment depreciation expense to departments that use these assets. Allowable depreciation expense is allocated based on the amount of expense directly assignable to a City fund, department, or division for FY 2019-20.

City Manager (0001-131)

The City Manager’s Office implements City Council policy through effective day-to-day oversight of operating departments, and through the initiation, development, and implementation of programs that provide for the efficient, effective, and equitable delivery of services to all who live and work in the City of Richmond.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on total full-time equivalents per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs associated with supporting activities classified as “General Government” in nature per Title 2 CFR - part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide Support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

City Clerk (0001-141)

The City Clerk’s Office supports the legislative and policy processes by providing timely and accurate information to the City Council, staff, and the public. The Office maintains records of all City Council proceedings, ordinances, resolutions, and provides a records management program to all City departments. It also prepares legal publication and notices, provides notice of public meetings, and is the local election office for City elections. The City Clerk’s Office oversees a Micrographics Division that preserves records of documents and legislative actions of the City Council, and ensures their accessibility to City staff and the public.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three different cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide Support B — Costs associated with supporting activities classified as “General Government” in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

City Attorney (0001-151)

The City Attorney’s Office serves as the general counsel to the City by providing high-quality, timely, and cost effective legal guidance, support, and representation to City officials, departments, boards, commissions, and committees pertaining to their official duties and responsibilities.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on modified total full-time equivalents by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide Support B — Costs are allocated based on total City Council agendas by City fund, department, and/or division for Fiscal Year 2019-20.
- System-wide support C — Costs are allocated based on modified total direct cost by City fund, department, and/or division for Fiscal Year 2019-20.

Finance Administration (0001-171)

The Finance Administration provides direction and oversight of Finance Department employees to provide fiscal support, oversight and control to the Mayor and Council, City Agencies and City Departments to ensure proper fiscal management, budgeting, and accounting; maintains financial, auditing and record keeping standards to ensure sound fiduciary practices. Key services include tax collections, specifically business licensing; purchasing; budget development and monitoring; capital planning; financial forecasting; treasury; payroll; accounts payable; and financial reporting. In addition, Finance Administration reviews the fiscal impact of all City staff reports; provides project management of City-wide and Department-wide projects; oversees special audits; provides fiscal analysis of various proposals.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to three cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Financial Service — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- Accounts Receivable — Costs associated with this activity are allocated based on total accounts receivable transactions per City fund, department, and/or division for FY 2019-20.
- Purchasing – Costs are allocated based on the number of purchase order invoices per City fund, department, and/or division for FY 2019-20.

Accounting (0001-172)

The General Accounting Division maintains financial and accounting records for the City, Successor Agency, Joint Powers Financing Authority, Port, Municipal Sewer District and Marina Enterprise Funds. This Division provides financial guidance and direction to departments at large and ensures that City records are in compliance with Generally Accepted Accounting Principles (GAAP). This Division prepares accurate financial statements and various reports required by State, federal and local governments' and assures that timely audits and financial reports are maintained.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs associated with this activity are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs are allocated based on total revenues received per City fund, department, and/or division FY 2019-20.

Budget/Operating (0001-173)

The Budget Division provides financial and operations analysis for all City operations; prepares and monitors the City's and other related agency and enterprise operating budgets; prepares and monitors the five-year revenue and expenditure forecast; administers the City's performance measurement and reporting program; and provides ad hoc reports and analysis.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.

Payroll (0001-174)

The Payroll Division ensures that City workers receive accurate pay and benefits without fail. Payroll plays a key role in crucial government programs including fair labor and standards, child support deductions and payments, social security taxes and benefits, unemployment insurance, and Medicare.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total full-time equivalents per City fund, department, and/or division for FY 2019-20.

Treasury/Cash Management (0001-175)

The Treasury Division is responsible for cash, debt and investment management for the City, Joint Powers Financing Authority and the Successor Agency. The Division's objective is to optimize resources and cash related services through cash monitoring and forecasting, investments, and banking services.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Support Services — Costs are allocated based on the total revenues received per City fund, department, and/or division for FY 2019-20.
- Investment Management — Costs associated with activities classified as "Investment Management" in nature per Title 2 CFR – part 200 guidelines and are therefore excluded from resulting cost allocations.

Accounts Payable (0001-176)

The primary purpose of the Accounts Payable Division is to ensure the timely and accurate payment of business transactions for the City of Richmond. The Accounts Payable Division is responsible for invoice processing, vendor payments and customer refunds, as well as State reporting of Diesel Fuel Taxes, Sales and Use Taxes, and 1099 reporting.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total accounts payable invoices per City fund, department, and/or division for FY 2019-20.

Rev Collection (0001-177)

The Revenue Collection Division collects, processes, records and reports City billings, accounts receivable and revenues in an accurate and timely manner and seeks new opportunities to enhance the City's revenue base. The Division collects and records all revenues due to the City of Richmond.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total revenues received per City fund, department, and/or division for FY 2019-20.

Human Resources (0001-178)

The Human Resource Management Department's mission is to support customers in accomplishing their missions by attracting and retaining a highly skilled and diversified workforce that is fairly compensated and rewarded for its effort in an equitable, safe, and responsible work environment. The Department's mission is accomplished within existing resources, in an environment of change, with integrity, and in a manner, that is consistent with the City's policies, Code of Ethics, merit system principles, and federal and state laws. The Department is responsible for recruitment and testing, classification and compensation, training, benefits, administration, and workforce relations.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- System-wide Support A — Costs are allocated based on the total full-time equivalents per City fund, department, and/or division for FY 2019-20.
- System-wide Support B — Costs are allocated based on the total salaries and benefits per City fund, department, and/or division for FY 2019-20.

Facility Maintenance and Administration (0001-232)

The Facility Maintenance Division provides quality and timely maintenance services to the public and other city departments to enhance the quality of life for citizens.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to two cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Citywide Facility Maintenance Services — Costs are allocated based on the total building square footage of City facilities for FY 2019-20.
- City Infrastructure Maintenance — Costs associated with “City Infrastructure Maintenance” are direct costs by nature and are therefore excluded from resulting cost allocations.

Equipment Services/Fleet Services (0001-235)

The Equipment Services/Fleet Services Division provides equipment and fleet services for all City-Owned vehicles and machinery.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on full-time equivalents per City fund, department, and/or division for FY 2019-20.

Information Technology Administration (0001-261)

The Information Technology Department works to provide employees with state of the art technology resources. The use of innovative technologies available improves the City of Richmond’s customer support.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on number of IT units per City fund, department, and/or division for FY 2019-20.

Telecommunications, GIS, ERP and Desktop (0001-262)

The Information Technology Department houses the Telecommunications, Geographic Information Systems (GIS), Enterprise Resource Planning (ERP) and Desktop Divisions. The Telecommunications Division supports all telephone VoIP and other communications hardware and software needed for daily operational activities. The GIS Division is responsible for creating and maintaining maps and geographic information. The ERP Division supports the City’s financial system software and other applications needed for daily operational activities. The Desktop Division supports PC’s and desktop applications.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on total full time equivalents per City fund, department, and/or division for FY 2019-20.

IT/Mailroom and Duplication (0001-263)

The Mailroom and Duplication Division of the Information Technology department is responsible for postage and mail room services and duplicating/copy center services.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this division are assigned to a single cost pool and allocated based on the IT/Mailroom and Duplication costs for FY 2019-20.

Non-Departmental (0001-907, 0001-908)

The Non-Departmental Department accounts for expenses that fund activities or programs resulting in citywide benefits but cannot be directly assigned to any particular department.

100% of the allocable Fiscal Year 2019-20 operating expenditures for this department are assigned to four cost pools and allocated to each City fund, department, or division that benefit from the services provided by each cost pool. The cost pool(s) and allocation factors are:

- Compensated Leave and Retiree Benefits — Costs are allocated based on salaries and benefits per City fund, department and/or division for FY 2019-20.
- Citywide Support Services — Costs are allocated based on modified total direct cost per City fund, department, and/or division for FY 2019-20.
- Civic Center Rent Allocation — Costs are allocated based on Civic Center/Plaza full time equivalents per City General Fund department for FY 2019-20.
- Civic Center/Plaza Security Services — Costs are allocated based on Civic Center/Plaza full time equivalents per City fund, department, and/or division for FY 2019-20.

NAVIGATING THE COST ALLOCATION PLAN

The schedules showing the complete Cost Allocation Plan are attached to this report, and are organized as follows:

- Table of Contents
- Allocation 2 — Allocation Inventory: Identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided. NBS has identified and documented the source used to allocate costs.
- Allocation 3 — Total Allocation of Citywide Administrative & Support Services: Summarizes the total citywide overhead and indirect costs allocated to each Fund/Department/Division.
- Expenses Schedules — 1-Expenses through 20-Expenses: Detail the expenses of citywide overhead and indirect costs for each administrative or support service budget unit. NBS identifies in these worksheets total amounts to be allocated, and adjustments for non-allocable items.
- Cost Schedules — 1-Costs through 20-Costs: Provide the incoming cost detail for each administrative or support service budget unit.
- Allocation Detail Schedules — 1-Allocation through 20-Allocation – Allocation of Each Cost Pool: Detail the allocation of each cost pool to budget units that benefit from the support services provided. Per Title 2 CFR – part 200 guidelines, NBS performs the allocations as a “two-step” process. A first pass of allocation calculations allows all support service departments to send costs to both themselves and to all benefiting departments. A final second pass of allocation calculations sends all resulting allocations to support service departments from the first pass to benefiting departments, based on the same approaches described in the Support Service Department Narratives section of this report.
- Summary Schedules — 1-Summary through 20-Summary: Provide the summary of allocated costs by function for each administrative or support service budget unit.
- Workspace C — Factor Data: Provides statistical information for each factor used to allocate costs to individual budget units.



**TITLE 2 CFR 200 Cost Allocation Plan
Based on Fiscal Year 2019-20 Actual Expenditures**

Prepared for the

City of Richmond

January 18, 2022

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**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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**City of Richmond Housing Authority
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ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
BLDG	Building Use	1.1 Building Depreciation	\$ 884,426	FY 19-20 Building Depreciation per Fund/Department
		Subtotal Building Use	\$ 884,426	
EQUIP	Equipment Use	2.1 Equipment Depreciation	717,400	FY 19-20 Equipment Depreciation per Fund/Department
		Subtotal Equipment Use	\$ 717,400	
0001-131	City Manager's Office	3.1 System-wide Support A	656,013	FY 19-20 Total FTEs per Fund/Department
0001-131	City Manager's Office	3.2 System-wide Support B	656,670	Not Allocated - General Governmental Expense
0001-131	City Manager's Office	3.3 System-wide Support C	656,013	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Manager's Office	\$ 1,968,697	
0001-141	City Clerk	4.1 System-wide Support A	255,254	FY 19-20 Total FTEs per Fund/Department
0001-141	City Clerk	4.2 System-wide Support B	269,807	Not Allocated - General Governmental Expense
0001-141	City Clerk	4.3 System-wide Support C	243,664	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Clerk	\$ 768,725	
0001-151	City Attorney	5.1 System-wide Support A	636,303	FY 19-20 Total FTEs per Fund/Department
0001-151	City Attorney	5.2 System-wide Support B	636,303	FY 19-20 Total Council Agendas
0001-151	City Attorney	5.3 System-wide Support C	636,303	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal City Attorney	\$ 1,908,910	
0001-171	Finance Administration	6.1 Citywide Financial Services	804,713	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal Finance Administration	\$ 804,713	
0001-172	Accounting	7.1 System-wide Support A	1,014,408	FY 19-20 Modified Total Direct Cost per Fund/Department
0001-172	Accounting	7.2 System-wide Support B	338,136	FY 19-20 Total Revenues Received per Fund/Department
		Subtotal Accounting	\$ 1,352,545	
0001-173	Budget/Operating	8.1 Citywide Budget Services	682,065	FY 19-20 Modified Total Direct Cost per Fund/Department
		Subtotal Budget/Operating	\$ 682,065	
0001-174	Payroll	9.1 Citywide Payroll Services	313,802	FY 19-20 Total FTEs per Fund/Department
		Subtotal Payroll	\$ 313,802	
0001-175	Treasury/Cash Management	10.1 Citywide Support Services	435,051	FY 19-20 Total Revenues Received per Fund/Department
0001-175	Treasury/Cash Management	10.2 Investment Management	22,897	Not Allocated
		Subtotal Treasury/Cash Management	\$ 457,949	
0001-176	Accounts Payable	11.1 Citywide Accounts Payable Services	246,126	FY 19-20 Total Accounts Payable Invoices per Fund/Department
		Subtotal Accounts Payable	\$ 246,126	
0001-177	Rev Collection	12.1 Citywide Revenue Collection Services	915,383	FY 19-20 Total Revenues Received per Fund/Department
		Subtotal Rev Collection	\$ 915,383	
0001-178	Purchasing	13.1 Citywide Purchasing Services	374,536	FY 19-20 Total PO's per Fund/Department
		Subtotal Purchasing	\$ 374,536	

**City of Richmond Housing Authority
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ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
0001-181	Human Resources	14.1 System-wide Support A	1,137,005	FY 19-20 Total FTEs per Fund/Department
0001-181	Human Resources	14.2 System-wide Support B	1,137,005	FY 19-20 Total Salaries and Benefits per Fund/Department
		Subtotal Human Resources	\$ 2,274,010	
0001-232	Facility Maintenance and Administration	15.1 Citywide Facility Maintenance Services	1,512,784	FY 19-20 Total Building Square Footage
0001-232	Facility Maintenance and Administration	15.2 City Infrastructure Maintenance	3,393,836	Not Allocated
		Subtotal Facility Maintenance and Administration	\$ 8,975,135	
0001-235	Equipment Services/Fleet Services	16.1 Citywide Fleet Services	3,721,627	FY 19-20 Total FTEs per Fund/Department
		Subtotal Equipment Services/Fleet Services	\$ 3,721,627	
0001-261	Information Technology Administration	17.1 IT Administration	1,179,946	FY 19-20 Number of IT Units per Fund/Department
		Subtotal Information Technology Administration	\$ 1,179,946	
0001-262	Telecommunications	18.1 Citywide Telecomms Support	2,231,197	FY 19-20 Total FTEs per Fund/Department
		Subtotal Telecommunications	\$ 2,231,197	
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktc	19.1 Citywide Mailroom/Dupl.	249,805	FY 19-20 IT/Mailm & Dup Costs
		Subtotal IT/Mailroom and Duplication, GIS, ERP and D	\$ 249,805	
0001-907, 908	Non-Departmental	20.1 Compensated Leave & Retiree Benefits	6,894,469	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)
0001-907, 908	Non-Departmental	20.2 Citywide Support Services	537,511	FY 19-20 Modified Total Direct Cost per Fund/Department
0001-907, 908	Non-Departmental	20.3 Civic Center Rent Allocation	2,810,708	FY 19-20 Civic Center/Plaza FTE per Fund/Department, GF Only
0001-907, 908	Non-Departmental	20.4 Civic Center/Plaza Security Services	240,286	FY 19-20 Civic Center/Plaza FTE per Fund/Department, All Funds
		Subtotal Non-Departmental	\$ 10,482,974	
Grand Total			\$ 40,509,971	

City of Richmond Housing Authority
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FUND/ DEPT ACCOUNT NUMBER	NAME	0001-101- OFFICE OF THE MAYOR	0001-105- COUNCIL/CITY COUNCIL DIV	0001-121- POLICE COMMISSION DIV	0001-132- CM- SPECIAL PROJS/ENVIR ONMENTAL	0001-163- GF- PLN/CODE ENFORCEMEN T (DIV)	0001-191- GF- POLICE ADMIN DIV	0001-192- GF- POLICE- PATROL/CIB	0001-193- GF- POLICE/CRIME PREVENTION	0001-194- GF- POLICE-COPS GRANT
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155,367	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	2,628	-	-	-	470,922	-	-	-
0001-131	City Manager's Office	4,854	12,623	1,873	2,538	4,333	357,815	110	1,801	6,350
0001-141	City Clerk	1,932	5,065	753	1,009	1,747	141,345	42	715	2,491
0001-151	City Attorney	152,688	52,900	30,093	2,529	4,318	356,373	110	1,794	6,324
0001-171	Finance Administration	1,917	1,874	193	1,113	-	219,711	152	812	5,182
0001-172	Accounting	2,233	2,313	243	1,404	-	279,272	173	1,127	5,882
0001-173	Budget/Operating	1,500	1,466	151	870	-	171,886	119	635	4,054
0001-174	Payroll	1,753	5,698	877	877	2,192	100,549	-	614	1,315
0001-175	Treasury/Cash Management	82	270	34	206	-	43,490	-	299	-
0001-176	Accounts Payable	770	1,823	253	322	-	18,531	-	1,150	-
0001-177	Rev Collection	153	506	64	385	-	81,396	-	559	-
0001-178	Purchasing	1,442	2,433	90	-	-	39,652	2,163	90	45
0001-181	Human Resources	10,669	24,496	3,562	4,789	7,908	814,207	-	3,945	16,722
0001-232	Facility Maintenance and Administration	-	-	-	-	-	577,355	-	-	-
0001-235	Equipment Services/Fleet Services	19,554	63,550	9,777	9,777	24,442	1,121,407	-	6,844	14,665
0001-261	Information Technology Administration	4,719	18,878	-	-	-	386,989	162,347	9,439	-
0001-262	Telecommunications	11,128	36,165	5,564	5,564	13,909	638,165	-	3,895	8,346
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	1,164	2,149	-	1,828	-	978	-	-	-
0001-907, 908	Non-Departmental	84,449	219,089	2,179	39,462	-	2,469,266	82	9,451	65,175
Allocated Costs		\$ 301,007	\$ 453,924	\$ 55,707	\$ 72,673	\$ 58,850	\$ 8,444,676	\$ 165,298	\$ 43,170	\$ 136,551

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-196- GF- POLICE/REGU LATORY	0001-199- GF- PARKING ENFORCEMEN T DIV	0001-201- GF- FIRE/ADMIN DIV	0001-202- GF- FIRE/SUPPRES N DIV	0001-203- GF- FIRE PREVENTION DIV	0001-204- GF- FIRE/ SUPPORT DIV	0001-205- GF- FIRE/TRAINING DIV	0001-206- GF- FIRE/OF. OF EMS DIV	0001-211- OF. OF NB-HOOD SFTY ADMIN DIV
BLDG	Building Use	\$ -	\$ -	\$ 51,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	68,436	-	-	-	-	-	-
0001-131	City Manager's Office	4,634	3,893	7,245	147,407	11,633	770	1,767	1,276	11,915
0001-141	City Clerk	1,831	1,546	2,868	58,141	4,588	296	696	507	4,744
0001-151	City Attorney	4,615	3,878	30,066	146,807	11,586	766	1,760	1,271	18,590
0001-171	Finance Administration	2,810	1,787	4,024	97,104	7,692	1,063	1,244	566	4,489
0001-172	Accounting	3,194	2,028	4,594	110,228	9,351	2,369	1,470	689	5,655
0001-173	Budget/Operating	2,199	1,398	3,148	75,968	6,018	832	973	443	3,512
0001-174	Payroll	1,315	1,315	2,192	39,010	3,068	-	438	438	4,383
0001-175	Treasury/Cash Management	6	-	39	2	901	1,691	84	68	815
0001-176	Accounts Payable	49	-	107	29	1,384	2,837	312	546	1,287
0001-177	Rev Collection	10	-	73	3	1,687	3,166	157	127	1,525
0001-178	Purchasing	135	-	-	135	631	23,341	2,388	-	6,534
0001-181	Human Resources	11,234	8,866	17,152	365,176	26,536	-	4,365	2,815	25,193
0001-232	Facility Maintenance and Administration	-	-	-	404,379	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	14,665	14,665	24,442	435,071	34,219	-	4,888	4,888	48,884
0001-261	Information Technology Administration	5,663	7,551	19,821	-	-	15,102	2,832	-	11,327
0001-262	Telecommunications	8,346	8,346	13,909	247,588	19,473	-	2,782	2,782	27,819
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	27,904	-	-	9,186	159
0001-907, 908	Non-Departmental	35,311	68,023	126,309	1,221,144	191,079	569	15,167	6,729	203,243
Allocated Costs		\$ 96,017	\$ 123,296	\$ 376,201	\$ 3,348,192	\$ 357,751	\$ 52,801	\$ 41,325	\$ 32,332	\$ 380,074

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-212- OFF OF N-HOOD SFTY/GRANT ADM	0001-231- GF- PW ADMIN-DIV	0001-233- GF- PRKS&LNDSK P/PRKS (S-DIV)	0001-234- IT GIS	0001-237- GF- I&M/ABATEME NT SVCS (DIV)	0001-238- GF- I&M/CODE ENFORCEMEN T (DIV)	0001-239- GF- I&M/PROP/ASS ETS MNGT (DIV)	0001-241- GF- LIB&CL SVC/L- ADM DIV	0001-242- GF- LS/REF SVC(S-DIV)
BLDG	Building Use	\$ -	\$ 24,830	\$ 18,895	\$ -	\$ -	\$ -	\$ -	\$ 5,625	\$ -
EQUIP	Equipment Use ²	-	155,223	-	-	-	-	-	-	-
0001-131	City Manager's Office	1,140	7,289	45,338	20,063	16,035	5,819	686	41,408	1,148
0001-141	City Clerk	438	2,917	18,068	8,087	6,384	2,287	264	16,525	442
0001-151	City Attorney	1,134	7,262	45,165	19,992	15,974	5,795	683	41,252	1,143
0001-171	Finance Administration	1,575	1,690	15,944	180	6,111	4,448	948	12,830	1,586
0001-172	Accounting	3,018	1,971	22,897	204	7,537	5,253	2,253	14,806	3,792
0001-173	Budget/Operating	1,232	1,322	12,473	141	4,780	3,480	742	10,037	1,241
0001-174	Payroll	-	3,068	17,094	10,081	5,873	1,315	-	16,247	-
0001-175	Treasury/Cash Management	1,792	77	6,987	-	875	297	1,713	354	2,899
0001-176	Accounts Payable	2,632	517	11,746	-	1,287	1,053	556	1,267	4,679
0001-177	Rev Collection	3,354	144	13,077	-	1,637	555	3,206	662	5,426
0001-178	Purchasing	2,208	1,307	7,795	3,605	-	-	-	3,695	4,686
0001-181	Human Resources	-	14,573	89,571	36,710	33,891	14,579	-	87,811	-
0001-232	Facility Maintenance and Administration	-	37,518	75,437	-	-	-	-	312,401	-
0001-235	Equipment Services/Fleet Services	-	34,219	190,649	112,434	65,505	14,665	-	181,198	-
0001-261	Information Technology Administration	-	32,092	11,327	-	-	15,102	-	53,801	34,923
0001-262	Telecommunications	-	19,473	108,494	63,983	37,277	8,346	-	103,115	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	123	1,134
0001-907, 908	Non-Departmental	842	125,542	153,826	351,409	69,424	53,618	507	722,300	849
Allocated Costs		\$ 19,365	\$ 471,032	\$ 864,783	\$ 626,891	\$ 272,592	\$ 136,613	\$ 11,558	\$ 1,625,457	\$ 63,948

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**ITEM H-1
ATTACHMENT 2**

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-243- GF- LIB&CL SVCS/LEAP DIV	0001-244- GF- LIB&CL SVC/P- ART DIV	0001-251- GF- RECREATION ADM DIV	0001-253- CM&NB/BOOK ER T CTR (S- DIV)	0001-255- GF- CM TRANSPORTA TN OPERATIONS	0001-254- GF- REC/SPCL EVENTS (S- DIV)	0001-256- RECREATION SVCS/AQUATI CS	0001-257- RECREATION SVCS/CONVEN TION CTR	0001-259- RECREATIO N SVCS/PLUN GE	0001-260- RECREATIO N SVCS/CITIE S OF SRVC
BLDG	Building Use	\$ -	\$ -	\$ 251,103	\$ 34,023	\$ -	\$ -	\$ 107,310	\$ -	\$ 118,576	\$ -
EQUIP	Equipment Use ²	-	-	20,190	-	-	-	-	-	-	-
0001-131	City Manager's Office	12,744	2,175	18,200	36,194	3,437	7,712	20,303	4,866	858	2,232
0001-141	City Clerk	5,098	853	7,246	14,521	1,370	3,073	8,170	1,949	330	888
0001-151	City Attorney	16,728	2,166	40,980	36,062	3,424	7,683	20,230	4,848	854	2,224
0001-171	Finance Administration	2,999	1,808	6,946	5,465	1,157	2,753	1,230	975	1,186	929
0001-172	Accounting	3,430	2,135	8,167	6,638	1,386	3,436	1,437	1,355	1,428	1,159
0001-173	Budget/Operating	2,346	1,415	5,434	4,276	905	2,154	962	763	928	727
0001-174	Payroll	5,347	438	6,662	16,305	1,315	2,893	9,818	2,104	-	789
0001-175	Treasury/Cash Management	37	120	411	632	107	453	59	362	118	152
0001-176	Accounts Payable	117	331	1,511	3,587	331	1,355	887	322	351	302
0001-177	Rev Collection	69	225	770	1,183	200	849	111	677	221	285
0001-178	Purchasing	586	2,028	7,840	6,173	-	1,892	406	1,352	1,262	-
0001-181	Human Resources	24,975	2,180	39,539	68,953	6,564	16,187	38,204	9,763	2,671	4,792
0001-232	Facility Maintenance and Administration	-	175,085	268,697	352,212	-	132,297	62,530	333,495	-	-
0001-235	Equipment Services/Fleet Services	59,639	4,888	74,304	181,850	14,665	32,264	109,501	23,464	-	8,799
0001-261	Information Technology Administration	49,082	-	108,546	-	-	-	-	-	-	-
0001-262	Telecommunications	33,939	2,782	42,285	103,486	8,346	18,360	62,314	13,353	-	5,007
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	7,762	11,530	2,193	976	6,304	194	-	-	29,242
0001-907, 908	Non-Departmental	216,620	19,284	84,461	55,635	10,098	31,420	15,119	11,832	14,553	10,632
Allocated Costs		\$ 433,757	\$ 225,677	\$ 1,004,821	\$ 929,390	\$ 54,282	\$ 271,084	\$ 458,786	\$ 411,478	\$ 143,336	\$ 68,161

Notes

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**ITEM H-1
ATTACHMENT 2**

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	0001-291- GF- ADMINISTR ATIVE SERVICES	0001-292- GF- STREET SWEEPING	0001-362- GF ECON DEV/SP PRJ- ENVIRONMN TL	0001-910- GF-NON- DEPT/CITY FESTIVAL	1001- SECURED PENSION OVERRIDE	1002- STATE GAS TAX	1003- TRANSPORT OPERATION S	1004- ASSET SEIZURE FUND	1005- LIBRARY FUND	1006- OUTSIDE FUNDED SVCS - GRANTS	1007- EMERGEN CY MED SERV
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	2,972	12,415	879	104	-	2,984	4,623	112	977	3,155	549
0001-141	City Clerk	1,160	4,857	354	40	-	1,148	1,843	43	376	1,214	211
0001-151	City Attorney	2,959	12,362	876	103	-	2,970	4,606	112	973	3,140	546
0001-171	Finance Administration	2,910	11,167	17	143	-	4,123	1,599	155	1,350	4,360	758
0001-172	Accounting	3,634	13,162	19	347	-	6,785	1,938	442	2,798	8,844	1,979
0001-173	Budget/Operating	2,276	8,736	13	112	-	3,225	1,251	121	1,056	3,411	593
0001-174	Payroll	438	2,192	438	-	-	-	1,753	-	-	-	-
0001-175	Treasury/Cash Management	482	708	-	268	-	3,065	180	387	1,842	5,671	1,629
0001-176	Accounts Payable	1,696	43,594	-	78	-	712	565	175	2,973	1,404	741
0001-177	Rev Collection	902	1,325	-	501	-	5,737	336	724	3,447	10,615	3,048
0001-178	Purchasing	-	-	-	-	-	5,723	2,028	2,118	4,281	20,006	766
0001-181	Human Resources	7,546	32,814	1,582	-	-	-	9,572	-	-	-	-
0001-232	Facility Maintenance and Administration	-	66,699	-	-	-	-	641,811	-	-	-	-
0001-235	Equipment Services/Fleet Services	4,888	24,442	4,888	-	-	-	19,554	-	-	-	-
0001-261	Information Technology Administration	-	5,663	-	-	-	-	6,607	-	-	-	-
0001-262	Telecommunications	2,782	13,909	2,782	-	-	-	11,128	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	1	-	-	-	-	-	1,493	-	9,573	31,338	-
0001-907, 908	Non-Departmental	32,631	135,734	15,208	77	-	2,206	17,765	83	722	2,332	406
Allocated Costs		\$ 67,277	\$ 389,777	\$ 27,055	\$ 1,773	\$ -	\$ 38,678	\$ 728,651	\$ 4,472	\$ 30,369	\$ 95,490	\$ 11,226

Notes

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City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1010- N.RICHMO ND WASTE	1012- HILLTOP LANDSCA PE MAINT DIST	1013- FIRE DEPT HAZMAT GRANT	1014- EDA GRANT FUND	1015- MARINA BAY LNDS CP&LI GHTDIST FD	1017- CHEVRON MODERNIZ ATN PROJ & CIA	1018- RENT CONTROL	1019- SBI RMRA CAP IMPROVEME NT	1050- CR- PLANNING & BUILDING	1051- CR- ENGINEERI NG	1053- CODE ENFORCEM ENT-CR
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	146	13,328	808	8	10,408	20,416	20,517	2,502	45,151	2,745	92
0001-141	City Clerk	56	5,320	311	3	4,148	7,856	8,166	963	17,773	1,072	36
0001-151	City Attorney	145	13,278	804	8	10,368	20,321	23,127	2,490	117,547	48,433	92
0001-171	Finance Administration	202	4,047	1,116	11	3,603	28,210	7,993	3,457	32,451	2,596	128
0001-172	Accounting	232	5,926	1,288	13	5,378	49,774	10,411	8,998	60,376	4,386	526
0001-173	Budget/Operating	158	3,166	873	9	2,819	22,069	6,253	2,705	25,387	2,031	100
0001-174	Payroll	-	5,260	-	-	3,945	-	7,451	-	10,958	438	-
0001-175	Treasury/Cash Management	5	1,940	31	-	1,874	25,846	1,948	7,387	34,272	2,096	555
0001-176	Accounts Payable	68	2,028	117	-	1,920	2,076	2,369	419	7,974	4,786	195
0001-177	Rev Collection	9	3,631	57	-	3,508	48,373	3,647	13,825	64,144	3,923	1,039
0001-178	Purchasing	2,613	1,622	2,613	-	1,307	-	-	-	8,111	3,019	5,903
0001-181	Human Resources	-	25,560	-	-	19,795	-	42,920	-	69,422	6,694	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	58,661	-	-	43,996	-	83,103	-	122,211	4,888	-
0001-261	Information Technology Administration	-	2,832	-	-	944	-	19,821	-	83,061	-	-
0001-262	Telecommunications	-	33,383	-	-	25,037	-	47,292	-	69,547	2,782	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	4,002	33,822	-	22,226	60	-
0001-907, 908	Non-Departmental	108	36,450	597	6	30,897	15,092	101,810	1,850	193,641	28,850	68
Allocated Costs		\$ 3,743	\$ 216,432	\$ 8,615	\$ 57	\$ 169,947	\$ 244,034	\$ 420,651	\$ 44,597	\$ 984,251	\$ 118,800	\$ 8,734

Notes

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City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1054- ENGINEERIN G GRANTS	1055- ENCROACHME NTS SVCS	1200- COR HOUSING ADMINISTRATI ON	1201- CDBG	1203- NEIGHBORHO OD STABILIZATIO N	1205- EMPLOYME NT & TRAINING	1207- NEIGHBORHO OD STAB(CITY)	1208- SUCCESSOR HOUSING AGNCY	1302- HOUSNG IN LIEU FEE - DEVELOPER	1303- KIDS FIRST INITIATIVE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	118	8,227	3,830	1,763	33	24,333	5	459	44	3,540
0001-141	City Clerk	45	3,290	1,522	679	13	9,618	2	177	17	1,410
0001-151	City Attorney	117	8,196	40,106	1,755	33	49,773	5	457	44	23,688
0001-171	Finance Administration	163	2,027	1,700	2,437	46	14,462	7	634	60	1,298
0001-172	Accounting	14,545	2,325	2,214	6,292	54	18,416	7	720	169	1,582
0001-173	Budget/Operating	127	1,586	1,330	1,906	36	11,314	5	496	47	1,016
0001-174	Payroll	-	3,419	1,315	-	-	7,013	-	-	-	1,315
0001-175	Treasury/Cash Management	20,907	34	415	5,134	2	2,911	-	-	146	158
0001-176	Accounts Payable	234	409	682	273	10	6,229	-	-	58	214
0001-177	Rev Collection	39,130	64	776	9,608	3	5,448	-	-	273	296
0001-178	Purchasing	1,667	-	180	6,353	676	15,545	-	-	-	-
0001-181	Human Resources	-	16,985	6,719	110	163	45,023	-	2,364	-	7,137
0001-232	Facility Maintenance and Administration	-	-	-	-	-	263,336	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	38,130	14,665	-	-	78,215	-	-	-	14,665
0001-261	Information Technology Administration	-	12,270	7,551	-	-	56,633	-	-	-	-
0001-262	Telecommunications	-	21,699	8,346	-	-	44,510	-	-	-	8,346
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	5,695
0001-907, 908	Non-Departmental	87	31,728	13,668	1,878	874	123,647	4	12,657	32	15,627
Allocated Costs		\$ 77,140	\$ 150,389	\$ 105,019	\$ 38,188	\$ 1,944	\$ 776,426	\$ 34	\$ 17,965	\$ 890	\$ 85,986

Notes

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City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	1304- EMERGENC Y OPE & DISASTR RECVRY	2001- GENERAL CAPITAL FUND	2002- MEASURE J	2110- IMPACT FEE - PARK	2111- PF IMP FEES- TRAFFIC/RO AD-ENG	2113- IMPACT FEE - FIRE	2114- IMPACT FEE - POLICE	2115- IMPACT FEE - COMM/AQUAT C	2116- IMPACT FEE - PARKS/OPEN	2117- IMPACT FEE - LIBRARY
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	2,559	33	6,031	44	1,230	231	2	293	186	17
0001-141	City Clerk	985	13	2,320	17	473	89	1	113	71	7
0001-151	City Attorney	2,547	33	6,003	44	1,225	229	2	291	185	17
0001-171	Finance Administration	3,536	45	8,333	60	1,700	319	3	405	256	24
0001-172	Accounting	4,652	4,352	20,042	202	3,433	752	3	931	332	69
0001-173	Budget/Operating	2,767	35	6,519	47	1,330	249	2	317	201	18
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	929	6,261	15,408	194	2,188	568	-	687	60	62
0001-176	Accounts Payable	2,418	468	2,154	39	273	244	-	49	10	39
0001-177	Rev Collection	1,738	11,719	28,837	362	4,095	1,063	-	1,285	112	116
0001-178	Purchasing	-	18,474	4,957	4,506	496	360	586	496	1,757	901
0001-181	Human Resources	962	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	6,905	24	4,458	32	910	170	1	216	137	13
Allocated Costs		\$ 29,997	\$ 41,457	\$ 105,061	\$ 5,546	\$ 17,353	\$ 4,274	\$ 600	\$ 5,082	\$ 3,307	\$ 1,283

Notes

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City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

FUND/ DEPT ACCOUNT NUMBER	NAME	2119- IMPACT FEE - STORM DRAINAGE	2120- IMPACT FEE - WASTEWATER	2125- IRON TRIANGLE/EP A PROGRAMS	2126- COR- HOUSING DEPT CIP FUND	3001- DS - 2005 TAXABLE POB	3002- DS - 99A PENSION OBLIG BOND	3005- DS - 2007 CIVIC CENTER	4001- PORT OF RICHMOND	4003- WASTEWATE R	4005- MARINA
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	775	17	596	-	3,653	998	19,669	23,142	66,458	669
0001-141	City Clerk	298	6	229	-	1,406	384	7,568	8,953	25,732	257
0001-151	City Attorney	772	17	593	-	3,636	993	19,578	32,446	66,159	665
0001-171	Finance Administration	1,071	23	823	-	5,047	1,379	27,179	28,385	79,855	924
0001-172	Accounting	2,580	656	2,090	3,801	5,729	1,565	30,852	37,465	195,873	1,260
0001-173	Budget/Operating	838	18	644	-	3,949	1,078	21,263	22,206	62,473	723
0001-174	Payroll	-	-	-	-	-	-	-	1,315	4,383	-
0001-175	Treasury/Cash Management	1,987	917	1,683	5,534	-	-	-	7,635	153,205	308
0001-176	Accounts Payable	19	19	117	68	-	-	-	3,158	7,711	19
0001-177	Rev Collection	3,718	1,717	3,150	10,358	-	-	-	14,290	286,739	577
0001-178	Purchasing	-	-	-	45	-	-	-	12,707	10,228	180
0001-181	Human Resources	-	-	-	-	-	-	-	9,680	29,488	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	14,665	48,884	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	5,663	45,306	-
0001-262	Telecommunications	-	-	-	-	-	-	-	8,346	27,819	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	9	-
0001-907, 908	Non-Departmental	573	12	440	-	2,700	737	14,540	40,899	122,192	494
Allocated Costs		\$ 12,631	\$ 3,403	\$ 10,365	\$ 19,807	\$ 26,120	\$ 7,134	\$ 140,649	\$ 270,955	\$ 1,232,513	\$ 6,077

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

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**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	4006- STORM WATER	4008- KCRT - CABLE TELEVIS	4101- RHA- HSNG CHOICE VOUCHER SEC 8	4102- RHA- HOPE 6	4201- RHA- CAPITAL FUND	4401- RHA- HACIENDA	4404- RHA- NEVIN PLAZA	4405- RHA- NYSTROM VILLAGE	4406- RHA- RICHMOND VILLAGE ONE	4407- RHA- RICHMOND VILLAGE TWO	4408- RHA- RICHMOND VILLAGE THREE
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	5,146	6,020	-	83	43	1,753	11,777	3,279	1,005	619	417
0001-141	City Clerk	1,980	2,396	-	32	17	691	4,622	1,278	387	238	160
0001-151	City Attorney	15,875	5,997	-	83	43	1,746	11,728	3,265	1,000	617	415
0001-171	Finance Administration	7,111	2,331	-	115	60	1,225	9,484	3,333	1,388	856	576
0001-172	Accounting	18,503	2,948	219	277	5,429	2,722	19,237	6,407	1,577	972	654
0001-173	Budget/Operating	5,563	1,824	-	90	47	958	7,419	2,608	1,086	670	451
0001-174	Payroll	-	2,192	-	-	-	438	2,485	438	-	-	-
0001-175	Treasury/Cash Management	15,188	440	320	214	7,805	1,938	12,334	3,820	1	-	-
0001-176	Accounts Payable	1,306	1,306	341	49	263	2,018	6,843	4,650	29	-	-
0001-177	Rev Collection	28,426	823	598	401	14,608	3,628	23,084	7,149	2	-	-
0001-178	Purchasing	2,613	946	-	-	-	-	-	180	-	-	-
0001-181	Human Resources	1,345	12,766	-	-	-	1,582	12,812	3,118	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	24,442	-	-	-	4,888	27,717	4,888	-	-	-
0001-261	Information Technology Administration	-	67,015	11,327	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	13,909	-	-	-	2,782	15,773	2,782	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	651	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	10,812	30,675	-	61	32	1,479	29,775	10,610	743	458	308
Allocated Costs		\$ 113,869	\$ 176,682	\$ 12,805	\$ 1,405	\$ 28,347	\$ 27,848	\$ 195,091	\$ 57,804	\$ 7,217	\$ 4,430	\$ 2,980

Notes

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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	4501- RHA- CENTRAL OFFICE COST CNTR	4502- RHA- HOUSING (RAD) CORPORATI ON	5001- INSURANCE RESERVES	5003- EQUIPMENT SERVICES	5005- CAD DISPATCH SYSTEM	5006- RMS RECORDS SERVICES	5008- COMPENSA TED ABSENCES	6001- GENERAL TRUST & AGENCY	6004- COMMISSION ON AGING	6005- SEAVER GALLERY TRUST FUND	6007- SENIOR TRUST DEPOSIT
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	-	4	38,637	4,253	15,251	1,030	6,360	1	41	-	67
0001-141	City Clerk	-	2	14,963	1,636	5,980	396	2,447	0	16	-	26
0001-151	City Attorney	-	4	38,463	4,233	15,186	1,025	6,331	1	41	-	67
0001-171	Finance Administration	-	5	46,203	5,877	12,690	1,423	8,789	1	57	-	92
0001-172	Accounting	569	6	73,472	19,161	14,662	2,304	9,995	3	128	1,016	233
0001-173	Budget/Operating	-	4	36,146	4,598	9,928	1,113	6,876	1	44	-	72
0001-174	Payroll	-	-	2,630	-	3,068	-	-	-	-	-	-
0001-175	Treasury/Cash Management	828	-	30,612	18,186	373	1,003	27	2	93	1,480	186
0001-176	Accounts Payable	3,617	-	2,729	1,024	575	10	10	19	185	58	1,608
0001-177	Rev Collection	1,550	-	57,292	34,036	699	1,877	50	4	175	2,769	348
0001-178	Purchasing	-	-	9,462	33,164	3,244	1,757	-	-	-	-	-
0001-181	Human Resources	(21)	-	25,956	-	39,925	2,045	20,314	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	104,217	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	29,331	-	34,219	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	16,691	-	19,473	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	80	-	-	-	-	-	-	-	6,614	-	1,865
0001-907, 908	Non-Departmental	(108)	3	115,450	3,144	157,117	11,417	110,540	1	30	-	49
Allocated Costs		\$ 6,515	\$ 28	\$ 538,036	\$ 233,528	\$ 332,390	\$ 25,400	\$ 171,739	\$ 34	\$ 7,424	\$ 5,324	\$ 4,614

Notes

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**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	6047- CERTBT PLAN FUND	6048- OPEB PLAN TRUST	6049- PT MOLATE PRIVATE- PURPOSE TRST	6050- GENERAL PENSION FUND	6051- POLICE & FIRE PENSION	6052- GARFIELD PENSION FUND	6053- MARINA WESTSHO RE DEB	6059- COUNTRY CLUB VISTA	6060- REASSESSME NT DISTRICT 2003-1	6101- SA- PROPERTY TAX TRUST FUND	6102- SA- ADMINISTRATI ON
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	329	21,717	1,613	1,176	5,187	136	371	517	69	-	608
0001-141	City Clerk	127	8,356	621	453	1,996	52	143	199	27	-	234
0001-151	City Attorney	327	21,616	1,606	1,171	5,163	135	369	514	69	-	605
0001-171	Finance Administration	455	30,008	2,229	1,625	7,167	188	512	714	95	-	839
0001-172	Accounting	516	34,063	2,530	1,845	8,135	213	582	810	134	-	1,227
0001-173	Budget/Operating	356	23,476	1,744	1,271	5,607	147	401	559	75	-	657
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	-	-	-	-	-	-	-	-	37	-	399
0001-176	Accounts Payable	-	-	-	-	-	-	-	-	10	-	1,521
0001-177	Rev Collection	-	-	-	-	-	-	-	-	70	-	746
0001-178	Purchasing	-	-	-	-	-	-	-	-	-	-	451
0001-181	Human Resources	1,026	68,567	-	3,757	15,858	434	-	-	-	-	992
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	5,586	373,292	1,193	20,441	86,453	2,361	274	382	51	-	5,619
Allocated Costs		\$ 8,721	\$ 581,095	\$ 11,535	\$ 31,738	\$ 135,565	\$ 3,666	\$ 2,652	\$ 3,695	\$ 636	\$ -	\$ 13,896

Notes

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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

FUND/ DEPT ACCOUNT NUMBER	NAME	6103- SA - CAPITAL PROJECT FUNDS	6208- SA-CIP 07B TAR B BND PRCD S- HSG	6300- SA- DS HARBOR 98 TARB	6304- SA-DS 2003B TAR B	6305- SA-DS 2004A TAR B 2/3	6306- SA-DS 2004A TAR B - 1/3 HSING	6307- SA-DS 2004B TAR B - HOUSING	6308- SA-DS 2007/10A TAR B	6309- SA-DS 2007/10B TAR B - HOUSING	6401- SA-DS 2014A NON- TAXABLE BONDS
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-	-	-	-	-	-	-
0001-131	City Manager's Office	1,757	-	14	1,255	1,078	540	123	3,835	11	1,838
0001-141	City Clerk	676	-	5	483	415	208	47	1,476	4	707
0001-151	City Attorney	1,749	-	14	1,250	1,073	537	122	3,817	11	1,830
0001-171	Finance Administration	2,428	-	19	1,735	1,489	746	169	5,299	15	2,540
0001-172	Accounting	6,728	-	22	1,969	1,691	847	192	6,015	27	2,883
0001-173	Budget/Operating	1,900	-	15	1,357	1,165	584	133	4,146	11	1,987
0001-174	Payroll	-	-	-	-	-	-	-	-	-	-
0001-175	Treasury/Cash Management	5,783	-	-	-	-	-	-	-	15	-
0001-176	Accounts Payable	1,014	-	-	-	-	-	-	-	10	-
0001-177	Rev Collection	10,823	-	-	-	-	-	-	-	29	-
0001-178	Purchasing	2,568	-	-	-	-	-	-	-	-	-
0001-181	Human Resources	917	-	-	-	-	-	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-	-	-	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-	-	-	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-	-	-	-	-	-	-
0001-262	Telecommunications	-	-	-	-	-	-	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-	-	-	-	-	-	-
0001-907, 908	Non-Departmental	6,077	-	10	928	797	399	91	2,835	8	1,359
Allocated Costs		\$ 42,421	\$ -	\$ 100	\$ 8,977	\$ 7,708	\$ 3,860	\$ 877	\$ 27,422	\$ 140	\$ 13,145

Notes

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**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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FUND/ DEPT ACCOUNT NUMBER	NAME	6402- SA-DS 2014B TAXABLE BONDS	6403- SA-DS LOANS PAYABLE	6996- SUCCESSOR AGENCY - GLTDAG	9102- CITY OF RICHMOND - GFAAG
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use ²	-	-	-	-
0001-131	City Manager's Office	-	2,213	1,546	44,548
0001-141	City Clerk	-	852	595	17,141
0001-151	City Attorney	-	2,203	1,539	44,341
0001-171	Finance Administration	-	3,058	2,136	61,555
0001-172	Accounting	-	6,142	2,424	69,873
0001-173	Budget/Operating	-	2,393	1,671	48,156
0001-174	Payroll	-	-	-	-
0001-175	Treasury/Cash Management	-	3,888	-	-
0001-176	Accounts Payable	-	19	-	-
0001-177	Rev Collection	-	7,277	-	-
0001-178	Purchasing	-	-	-	-
0001-181	Human Resources	-	-	-	-
0001-232	Facility Maintenance and Administration	-	-	-	-
0001-235	Equipment Services/Fleet Services	-	-	-	-
0001-261	Information Technology Administration	-	-	-	-
0001-262	Telecommunications	-	-	-	-
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	-	-	-	-
0001-907, 908	Non-Departmental	-	1,636	1,143	32,931
Allocated Costs		\$ -	\$ 29,681	\$ 11,053	\$ 318,544

Notes

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**City of Richmond Housing Authority
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FUND/ DEPT ACCOUNT NUMBER	NAME	Subtotal	Direct Billed	Unallocated ³	Total
BLDG	Building Use	\$ 767,502	\$ -	\$ -	\$ 767,502
EQUIP	Equipment Use ²	717,400	-	-	717,400
0001-131	City Manager's Office	1,383,462	-	778,152	2,161,614
0001-141	City Clerk	545,269	-	330,997	876,267
0001-151	City Attorney	1,873,791	-	-	1,873,791
0001-171	Finance Administration	941,726	-	-	941,726
0001-172	Accounting	1,416,618	-	-	1,416,618
0001-173	Budget/Operating	736,740	-	-	736,740
0001-174	Payroll	355,005	-	-	355,005
0001-175	Treasury/Cash Management	506,133	-	31,030	537,163
0001-176	Accounts Payable	195,898	-	-	195,898
0001-177	Rev Collection	947,278	-	-	947,278
0001-178	Purchasing	388,546	-	-	388,546
0001-181	Human Resources	2,481,005	-	-	2,481,005
0001-232	Facility Maintenance and Administration	4,374,712	-	5,288,394	9,663,106
0001-235	Equipment Services/Fleet Services	3,959,322	-	-	3,959,322
0001-261	Information Technology Administration	1,274,232	-	-	1,274,232
0001-262	Telecommunications	2,253,153	-	-	2,253,153
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desk	220,254	-	-	220,254
0001-907, 908	Non-Departmental	8,743,353	-	-	8,743,353
Allocated Costs		\$ 34,081,399	\$ -	\$ 6,428,573	\$ 40,509,971

Notes

Costs associated with General Government activities, investment management, and facilities maintenance direct services are not allocated.

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

INDIRECT COST RATES

Receiving Departments	Central Service Cost ^[1]	Indirect Cost Rate Base ^[2]	Indirect Cost Rates
Citywide Indirect Rate	\$ 34,081,399	\$ 135,687,084	25%

^[1] Expenses Allocated to all receiving departments

^[2] Salary, Wages, and Benefits expenses less indirect central service departments

^[3] Rate should be applied to salary and benefit costs

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

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DEPARTMENTAL EXPENSE DETAIL

BLDG- Building Use

Expense Type	\$	Spread Method	Building Depreciation
Straight Line Depreciation Amount			
Building Depreciation Allowance	\$ 884,426	D	\$ 884,426
Subtotal	\$ 884,426		\$ 884,426
DEPARTMENTAL EXPENDITURES	\$ 884,426		\$ 884,426
Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 884,426
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 884,426
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 884,426		\$ 884,426

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

BLDG- Building Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 884,426		\$ 884,426
Incoming Costs			
BLDG- Building Use		\$ -	\$ -
EQUIP- Equipment Use		-	-
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Costs to be Allocated	<u>\$ 884,426</u>	<u>\$ -</u>	<u>\$ 884,426</u>

City of Richmond Housing Authority
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 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Building Depreciation	1.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-	-	-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	116,579	13.181%	116,579		116,579	-	116,579
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	345	0.039%	345		345	-	345
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	17.567%	155,367		155,367	-	155,367
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	51,774	5.854%	51,774		51,774	-	51,774

City of Richmond Housing Authority
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BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-	-	-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-	-	-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-	-	-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-	-	-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-	-	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-	-	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-	-	-	-	-
0001-231- GF-PW ADMIN-DIV	24,830	2.807%	24,830	-	24,830	-	24,830
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	18,895	2.136%	18,895	-	18,895	-	18,895
0001-234- IT GIS	-	0.000%	-	-	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	0.636%	5,625	-	5,625	-	5,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	251,103	28.392%	251,103	-	251,103	-	251,103
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	3.847%	34,023	-	34,023	-	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	12.133%	107,310	-	107,310	-	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	13.407%	118,576	-	118,576	-	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARV BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARV	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARV	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARV 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARV -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARV - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARV	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARV - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	884,426	100.000%	\$ 884,426	\$ -	\$ 884,426	\$ -	\$ 884,426

Allocation Basis: FY 19-20 Building Depreciation per Fund/Department

Source of Allocation: NBS-Fixed Asset.xlsx

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

BLDG- Building Use	Building Depreciation	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	-	-
0001-151- City Attorney	-	-
0001-171- Finance Administration	-	-
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	116,579	116,579
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	345	345
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	155,367	155,367
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	51,774	51,774
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	24,830	24,830
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	18,895	18,895
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	5,625	5,625

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	251,103	251,103
0001-253- CM&NB/BOOKER T CTR (S-DIV)	34,023	34,023
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	107,310	107,310
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	118,576	118,576
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-

**City of Richmond Housing Authority
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 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

BLDG- Building Use	Building Depreciation	Total
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-
6308- SA-DS 2007/10A TAR B	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

BLDG- Building Use		
	Building Depreciation	Total
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	-	-
Total	\$ 884,426	\$ 884,426

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

EQUIP- Equipment Use

Expense Type	\$	Spread Method	Equipment Depreciation
Straight Line Depreciation Amount			
Equipment Depreciation Allowance	\$ 717,400	D	\$ 717,400
Subtotal Operating Cost	\$ 717,400		\$ 717,400
DEPARTMENTAL EXPENDITURES	\$ 717,400		\$ 717,400

Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 717,400
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 717,400
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 717,400		\$ 717,400

**City of Richmond Housing Authority
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COSTS TO BE ALLOCATED

EQUIP- Equipment Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 717,400		\$ 717,400
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use			
0001-131- City Manager's Office		-	-
0001-141- City Clerk		-	-
0001-151- City Attorney		-	-
0001-171- Finance Administration		-	-
0001-172- Accounting		-	-
0001-173- Budget/Operating		-	-
0001-174- Payroll		-	-
0001-175- Treasury/Cash Management		-	-
0001-176- Accounts Payable		-	-
0001-177- Rev Collection		-	-
0001-178- Purchasing		-	-
0001-181- Human Resources		-	-
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Costs to be Allocated	<u>\$ 717,400</u>	<u>\$ -</u>	<u>\$ 717,400</u>

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Equipment Depreciation	2.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-	-	-
0001-141- City Clerk	-	0.000%	-		-	-	-
0001-151- City Attorney	-	0.000%	-		-	-	-
0001-171- Finance Administration	-	0.000%	-		-	-	-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-		0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628	0.366%	2,628		2,628	-	2,628
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	470,922	65.643%	470,922		470,922	-	470,922
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	68,436	9.539%	68,436		68,436	-	68,436
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	155,223	21.637%	155,223		155,223	-	155,223
0001-233- GF-PRKS&LNSDKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	20,190	2.814%	20,190	-	20,190	-	20,190
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	\$ 717,400	100.000%	\$ 717,400	\$ -	\$ 717,400	\$ -	\$ 717,400

Allocation Basis: FY 19-20 Equipment Depreciation per Fund/Department

Source of Allocation: NBS-Fixed Asset.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	-	-
0001-151- City Attorney	-	-
0001-171- Finance Administration	-	-
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	-	-
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	2,628	2,628
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	470,922	470,922
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	68,436	68,436
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	155,223	155,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	-
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	-

**City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
 ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	20,190	20,190
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	-	-
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	-	-
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-
2116- IMPACT FEE - PARKS/OPEN	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	-	-
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-
6308- SA-DS 2007/10A TAR B	-	-

**City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

EQUIP- Equipment Use		
	Equipment Depreciation	Total
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	-	-
Total	\$ 717,400	\$ 717,400

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%		
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
Personnel					
400001 - SALARIES & WAGES/Executive	\$ 500,678	S	\$ 166,893	\$ 166,893	\$ 166,893
400002 - SALARIES & WAGES/Mgmt-Local 21	386,436	S	128,812	128,812	128,812
400041 - OTHER PAY/Shift Differential	10,395	S	3,465	3,465	3,465
400048 - OTHER PAY/Bilingual Pay	3,683	S	1,228	1,228	1,228
400049 - OTHER PAY/Auto Allowance	6,482	S	2,161	2,161	2,161
400053 - OTHER PAY/Pension Credits	2,083	S	694	694	694
400063 - OTHER PAY/Severance	280,833	S	93,611	93,611	93,611
400066 - OTHER PAY/Assign Diff-non-PERS	1,246	S	415	415	415
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(24,068)	S	(8,023)	(8,023)	(8,023)
400199 - EMPLOYE BNFTS/Grnt/Prj Exp(CON)	(10,717)	S	(3,572)	(3,572)	(3,572)
Subtotal Personnel Cost	\$ 1,660,750		\$ 553,583	\$ 553,583	\$ 553,583
Operating Services & Supplies					
400201 - PROF SVCS/Professional Svcs	\$ 167,550	S	\$ 55,850	\$ 55,850	\$ 55,850
400231 - OFF EXP/Postage & Mailing	12,410	S	4,137	4,137	4,137
400232 - OFF EXP/Printing & Binding	3,751	S	1,250	1,250	1,250
400233 - OFF EXP/Copying & Duplicating	253	S	84	84	84
400241 - TRAVEL & TRNG/Meal Allowance	167	S	56	56	56
400242 - TRAVEL & TRNG/Mileage	236	S	79	79	79
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,091	S	364	364	364
400244 - TRAVEL & TRNG/Faxcell Ph Allow	700	S	233	233	233
400246 - TRAVEL & TRNG/Registration Fee	3,084	S	1,028	1,028	1,028
400261 - DUES & PUB/Membership & Dues	1,150	S	383	383	383
400262 - DUES & PUB/Books & Subs	581	S	194	194	194
400271 - AD & PROMO/Advertising&Promo	1,401	S	467	467	467
400283 - ADM EXP/Storage Cost	126	S	42	42	42
400299 - ADM EXP/Salary Exp-Grant/Prj	656	D		656	
400302 - RENTAL EXP/Convention Room Ren	827	S	276	276	276
400303 - RENTAL EXP/Building	213	S	71	71	71
400304 - RENTAL EXP/Equipment Rental	4,756	S	1,585	1,585	1,585
400321 - MISC EXP/Misc Contrib	847	S	282	282	282
400322 - MISC EXP/Misc Exp	7,810	S	2,603	2,603	2,603
400341 - OFF SUPP/Office Supplies	2,222	S	741	741	741
400345 - OFF SUPP/Photo-Audio-Visual	1	S	0	0	0
400370 - RD, VEH SUPL, SERV/Other Svcs	10	S	3	3	3
400381 - CLOTH & O SUPP/Cloth& Pers Sup	80	S	27	27	27
400401 - UTILITIES/Tel & Telegraph	210	S	70	70	70
400502 - EQPT SERVS/Software Maint	900	S	300	300	300
400528 - SERVICES/Video Graph & Product	50	S	17	17	17
400574 - COST POOL/(ISF)-Gen Liability	98,265	S	32,755	32,755	32,755
400592 - COST POOL/(CON)-Admin Charges	(331,548)	S	(110,516)	(110,516)	(110,516)
Subtotal Operating Cost	\$ (22,200)		\$ (7,619)	\$ (6,963)	\$ (7,619)

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-131- City Manager's Office

Expense Type	Distribution Percentage		33.33%	33.33%	33.33%
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
Disallowed Expenses					
400271 - AD & PROMO/Advertising&Promo	\$ (1,401)	[1]	\$ (467)	\$ (467)	\$ (467)
400592 - COST POOL/(CON)-Admin Charges	331,548	[2]	110,516	110,516	110,516
Subtotal Disallowed Costs	\$ 330,147		\$ 110,049	\$ 110,049	\$ 110,049
DEPARTMENTAL EXPENDITURES	\$ 1,968,697		\$ 656,013	\$ 656,670	\$ 656,013
Reallocation of Incoming Costs					
First Allocation	\$ -		\$ 656,013	\$ 656,670	\$ 656,013
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ -		\$ 656,013	\$ 656,670	\$ 656,013
Second Allocation	\$ 364,204		\$ 121,361	\$ 121,482	\$ 121,361
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 364,204		\$ 121,361	\$ 121,482	\$ 121,361
TOTAL FUNCTIONAL COSTS	\$ 2,332,901		\$ 777,374	\$ 778,152	\$ 777,374

Notes

[1] Costs not allowable per Title 2 CFR Part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-131- City Manager's Office	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,968,697		\$ 1,968,697
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-		-
0001-131- City Manager's Office		8,775	8,775
0001-141- City Clerk		3,357	3,357
0001-151- City Attorney		54,651	54,651
0001-171- Finance Administration		5,856	5,856
0001-172- Accounting		7,685	7,685
0001-173- Budget/Operating		4,671	4,671
0001-174- Payroll		2,151	2,151
0001-175- Treasury/Cash Management		1,020	1,020
0001-176- Accounts Payable		1,443	1,443
0001-177- Rev Collection		2,127	2,127
0001-178- Purchasing		10,042	10,042
0001-181- Human Resources		20,445	20,445
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		26,117	26,117
0001-261- Information Technology Administration		-	-
0001-262- Telecommunications		15,617	15,617
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		37,063	37,063
0001-907, 908- Non-Departmental		163,184	163,184
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ -	\$ 364,204	\$ 364,204
Total Costs to be Allocated	\$ 1,968,697	\$ 364,204	\$ 2,332,901

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	3.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	4,383		4,383		4,383
0001-141- City Clerk	4	0.445%	2,922		2,922	544	3,467
0001-151- City Attorney	10	1.114%	7,306		7,306	1,361	8,666
0001-171- Finance Administration	5	0.557%	3,653		3,653	680	4,333
0001-172- Accounting	7	0.780%	5,114		5,114	952	6,067
0001-173- Budget/Operating	4	0.445%	2,922		2,922	544	3,467
0001-174- Payroll	2	0.223%	1,461		1,461	272	1,733
0001-175- Treasury/Cash Management	5	0.557%	3,653		3,653	680	4,333
0001-176- Accounts Payable	2	0.223%	1,461		1,461	272	1,733
0001-177- Rev Collection	5	0.557%	3,653		3,653	680	4,333
0001-178- Purchasing	2	0.223%	1,461		1,461	272	1,733
0001-181- Human Resources	12	1.336%	8,767		8,767	1,633	10,400
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	10,228		10,228	1,905	12,133
0001-261- Information Technology Administration	4	0.445%	2,922		2,922	544	3,467
0001-262- Telecommunications	5	0.557%	3,653		3,653	680	4,333
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	731		731	136	867
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	4	0.445%	2,922		2,922	544	3,467
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	9,498		9,498	1,769	11,266
0001-121- POLICE COMMISSION DIV	2	0.223%	1,461		1,461	272	1,733
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	2	0.223%	1,461		1,461	272	1,733
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	3,653		3,653	680	4,333
0001-191- GF-POLICE ADMIN DIV	229	25.547%	167,595		167,595	31,213	198,808
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,023		1,023	190	1,213
0001-194- GF-POLICE-COPS GRANT	3	0.334%	2,192		2,192	408	2,600
0001-196- GF-POLICE/REGULATORY	3	0.334%	2,192		2,192	408	2,600
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	2,192		2,192	408	2,600
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	3,653		3,653	680	4,333
0001-202- GF-FIRE/SUPPRESN DIV	89	9.912%	65,022		65,022	12,110	77,131
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	5,114		5,114	952	6,067
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	731		731	136	867
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	731		731	136	867
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	7,306		7,306	1,361	8,666
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	5,114		5,114	952	6,067
0001-233- GF-PRKS&LND/PRKS (S-DIV)	39	4.343%	28,493		28,493	5,307	33,799
0001-234- IT GIS	23	2.561%	16,803		16,803	3,129	19,933
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	9,790		9,790	1,823	11,613
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	2,192		2,192	408	2,600
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	27,080		27,080	5,043	32,124
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	8,913		8,913	1,660	10,573
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	731		731	136	867

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	15	1.693%	11,105		11,105	2,068	13,173
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	27,178		27,178	5,062	32,239
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	2,192		2,192	408	2,600
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	4,822		4,822	898	5,720
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	16,365		16,365	3,048	19,413
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	3,507		3,507	653	4,160
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	1,315		1,315	245	1,560
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	731		731	136	867
0001-292- GF-STREET SWEEPING	5	0.557%	3,653		3,653	680	4,333
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	731		731	136	867
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	2,922		2,922	544	3,467
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	8,767		8,767	1,633	10,400
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	6,575		6,575	1,225	7,800
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	12,420		12,420	2,313	14,733
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	18,264		18,264	3,402	21,666
1051- CR-ENGINEERING	1	0.111%	731		731	136	867
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	5,699		5,699	1,061	6,760
1200- COR HOUSING ADMINISTRATION	3	0.334%	2,192		2,192	408	2,600
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	11,689		11,689	2,177	13,866
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	2,192		2,192	408	2,600
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	2,192	-	2,192	408	2,600
4003- WASTEWATER	10	1.114%	7,306	-	7,306	1,361	8,666
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	3,653	-	3,653	680	4,333
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	731	-	731	136	867
4404- RHA-NEVIN PLAZA	6	0.631%	4,142	-	4,142	771	4,914
4405- RHA-NYSTROM VILLAGE	1	0.111%	731	-	731	136	867
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	4,383	-	4,383	816	5,200
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	5,114	-	5,114	952	6,067
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	44,565	-	44,565	8,300	52,865
Total	898	100.000%	\$ 656,013	\$ -	\$ 656,013	\$ 121,361	\$ 777,374

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation:	City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org						
System-wide Support B	3.2						
Total	-	0.000%	\$ -				

Allocation Basis: Not Allocated - General Governmental Expense

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Source of Allocation:	N/A						
System-wide Support C	3.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	4,391		4,391		4,391
0001-141- City Clerk	742,940	0.264%	1,734		1,734	323	2,057
0001-151- City Attorney	1,851,046	0.659%	4,321		4,321	805	5,126
0001-171- Finance Administration	605,535	0.215%	1,413		1,413	263	1,677
0001-172- Accounting	1,335,747	0.475%	3,118		3,118	581	3,699
0001-173- Budget/Operating	682,065	0.243%	1,592		1,592	297	1,889
0001-174- Payroll	313,802	0.112%	732		732	136	869
0001-175- Treasury/Cash Management	457,949	0.163%	1,069		1,069	199	1,268
0001-176- Accounts Payable	246,126	0.088%	575		575	107	682
0001-177- Rev Collection	915,383	0.326%	2,137		2,137	398	2,535
0001-178- Purchasing	374,536	0.133%	874		874	163	1,037
0001-181- Human Resources	1,955,146	0.696%	4,564		4,564	850	5,414
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	19,948		19,948	3,715	23,663
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	8,352		8,352	1,555	9,907
0001-261- Information Technology Administration	1,090,289	0.388%	2,545		2,545	474	3,019
0001-262- Telecommunications	2,231,197	0.794%	5,208		5,208	970	6,178
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	583		583	109	692
0001-907, 908- Non-Departmental	7,850,442	2.793%	18,325		18,325	3,413	21,738
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,170		1,170	218	1,388
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,143		1,143	213	1,356
0001-121- POLICE COMMISSION DIV	50,545	0.018%	118		118	22	140
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	679		679	126	805
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	134,042		134,042	24,965	159,007
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	93		93	17	110
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	496		496	92	588
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	3,161		3,161	589	3,750
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,715		1,715	319	2,034
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,090		1,090	203	1,293
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,455		2,455	457	2,912
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	59,242		59,242	11,033	70,275
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	4,693		4,693	874	5,567
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	649		649	121	770
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	759		759	141	901
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	345		345	64	410
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,739		2,739	510	3,249
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	961		961	179	1,140
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,031		1,031	192	1,223
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,167,091	1.483%	9,727		9,727	1,812	11,539
0001-234- IT GIS	47,076	0.017%	110		110	20	130
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,728		3,728	694	4,422

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,714		2,714	505	3,219
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	579		579	108	686
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	7,827		7,827	1,458	9,285
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	968		968	180	1,148
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,830		1,830	341	2,170
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,103		1,103	205	1,309
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,238		4,238	789	5,027
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,334		3,334	621	3,955
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	706		706	131	837
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,679		1,679	313	1,992
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	750		750	140	890
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	595		595	111	706
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	724		724	135	858
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	567		567	106	672
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,775		1,775	331	2,106
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	6,813		6,813	1,269	8,081
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	10		10	2	12
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	88		88	16	104
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,515		2,515	468	2,984
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	975		975	182	1,157
1004- ASSET SEIZURE FUND	40,575	0.014%	95		95	18	112
1005- LIBRARY FUND	352,943	0.126%	824		824	153	977
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,660		2,660	495	3,155
1007- EMERGENCY MED SERV	198,143	0.071%	463		463	86	549
1010- N.RICHMOND WASTE	52,768	0.019%	123		123	23	146
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,469		2,469	460	2,929

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	681		681	127	808
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,198		2,198	409	2,608
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	17,210		17,210	3,205	20,416
1018- RENT CONTROL	2,089,008	0.743%	4,876		4,876	908	5,784
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,109		2,109	393	2,502
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	19,798		19,798	3,687	23,485
1051- CR-ENGINEERING	678,366	0.241%	1,583		1,583	295	1,878
1053- CODE ENFORCEMENT-CR	33,404	0.012%	78		78	15	92
1054- ENGINEERING GRANTS	42,500	0.015%	99		99	18	118
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,237		1,237	230	1,467
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,037		1,037	193	1,230
1201- CDBG	636,840	0.227%	1,487		1,487	277	1,763
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	28		28	5	33
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	8,823		8,823	1,643	10,466
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	387		387	72	459
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	37		37	7	44
1303- KIDS FIRST INITIATIVE	339,346	0.121%	792		792	148	940
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,157		2,157	402	2,559
2001- GENERAL CAPITAL FUND	11,842	0.004%	28		28	5	33
2002- MEASURE J	2,177,883	0.775%	5,084		5,084	947	6,031
2110- IMPACT FEE - PARK	15,791	0.006%	37		37	7	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,037		1,037	193	1,230
2113- IMPACT FEE - FIRE	83,265	0.030%	194		194	36	231
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	247		247	46	293
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	156		156	29	186
2117- IMPACT FEE - LIBRARY	6,152	0.002%	14		14	3	17
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	653		653	122	775
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	14		14	3	17
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	502		502	94	596
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,079		3,079	574	3,653
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	841		841	157	998
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	16,581		16,581	3,088	19,669
4001- PORT OF RICHMOND	7,418,697	2.640%	17,317		17,317	3,225	20,542
4003- WASTEWATER	20,870,955	7.426%	48,718		48,718	9,073	57,792
4005- MARINA	241,446	0.086%	564		564	105	669
4006- STORM WATER	1,858,431	0.661%	4,338		4,338	808	5,146
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,422		1,422	265	1,687
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	70		70	13	83
4201- RHA-CAPITAL FUND	15,600	0.006%	36		36	7	43
4401- RHA-HACIENDA	320,134	0.114%	747		747	139	886
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	5,786		5,786	1,078	6,863

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-131- City Manager's Office

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,034		2,034	379	2,412
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	847		847	158	1,005
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	522		522	97	619
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	351		351	65	417
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3		3	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	28,188		28,188	5,250	33,437
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,585		3,585	668	4,253
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	7,742		7,742	1,442	9,184
5006- RMS RECORDS SERVICES	371,823	0.132%	868		868	162	1,030
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,362		5,362	999	6,360
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	35		35	6	41
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	56		56	11	67
6047- CERTBT PLAN FUND	118,814	0.042%	277		277	52	329
6048- OPEB PLAN TRUST	7,842,892	2.791%	18,307		18,307	3,410	21,717
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,360		1,360	253	1,613
6050- GENERAL PENSION FUND	424,760	0.151%	991		991	185	1,176
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,372		4,372	814	5,187
6052- GARFIELD PENSION FUND	49,067	0.017%	115		115	21	136
6058- MARINA WESTSHORE DEB	133,934	0.048%	313		313	58	371
6059- COUNTRY CLUB VISTA	186,593	0.066%	436		436	81	517
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	58		58	11	69
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	512		512	95	608
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,481		1,481	276	1,757
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	12		12	2	14
6304- SA-DS 2003B TAR B	453,385	0.161%	1,058		1,058	197	1,255
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	909		909	169	1,078
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	455		455	85	540
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	103		103	19	123
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	3,233		3,233	602	3,835
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,550		1,550	289	1,838
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,866		1,866	348	2,213
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,303		1,303	243	1,546
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	37,553		37,553	6,994	44,548
AO- ALL OTHER		0.000%	\$ -		\$ -	\$ -	\$ -
Total	281,037,782	100.000%	\$ 656,013	\$ -	\$ 656,013	\$ 121,361	\$ 777,374

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	4,383	-	4,391	8,775
0001-141- City Clerk	3,467	-	2,057	5,524
0001-151- City Attorney	8,666	-	5,126	13,792
0001-171- Finance Administration	4,333	-	1,677	6,010
0001-172- Accounting	6,067	-	3,699	9,765
0001-173- Budget/Operating	3,467	-	1,889	5,355
0001-174- Payroll	1,733	-	869	2,602
0001-175- Treasury/Cash Management	4,333	-	1,268	5,601
0001-176- Accounts Payable	1,733	-	682	2,415
0001-177- Rev Collection	4,333	-	2,535	6,868
0001-178- Purchasing	1,733	-	1,037	2,770
0001-181- Human Resources	10,400	-	5,414	15,814
0001-232- Facility Maintenance and Administration	-	-	23,663	23,663
0001-235- Equipment Services/Fleet Services	12,133	-	9,907	22,040
0001-261- Information Technology Administration	3,467	-	3,019	6,486
0001-262- Telecommunications	4,333	-	6,178	10,511
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	867	-	692	1,558
0001-907, 908- Non-Departmental	-	-	21,738	21,738
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	3,467	-	1,388	4,854
0001-105- COUNCIL/CITY COUNCIL DIV	11,266	-	1,356	12,623
0001-121- POLICE COMMISSION DIV	1,733	-	140	1,873
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,733	-	805	2,538
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	4,333	-	-	4,333
0001-191- GF-POLICE ADMIN DIV	198,808	-	159,007	357,815
0001-192- GF-POLICE-PATROL/CIB	-	-	110	110
0001-193- GF-POLICE/CRIME PREVENTION	1,213	-	588	1,801
0001-194- GF-POLICE-COPS GRANT	2,600	-	3,750	6,350
0001-196- GF-POLICE/REGULATORY	2,600	-	2,034	4,634
0001-199- GF-PARKING ENFORCEMENT DIV	2,600	-	1,293	3,893
0001-201- GF-FIRE/ADMIN DIV	4,333	-	2,912	7,245
0001-202- GF-FIRE/SUPRESSN DIV	77,131	-	70,275	147,407
0001-203- GF-FIRE PREVENTION DIV	6,067	-	5,567	11,633
0001-204- GF-FIRE/ SUPPORT DIV	-	-	770	770
0001-205- GF-FIRE/TRAINING DIV	867	-	901	1,767
0001-206- GF-FIRE/OF. OF EMS DIV	867	-	410	1,276
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	8,666	-	3,249	11,915
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	1,140	1,140
0001-231- GF-PW ADMIN-DIV	6,067	-	1,223	7,289
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	33,799	-	11,539	45,338
0001-234- IT GIS	19,933	-	130	20,063
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	11,613	-	4,422	16,035
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	2,600	-	3,219	5,819
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	686	686
0001-241- GF-LIB&CL SVC/L-ADM DIV	32,124	-	9,285	41,408

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	1,148	1,148
0001-243- GF-LIB&CL SVCS/LEAP DIV	10,573	-	2,170	12,744
0001-244- GF-LIB&CL SVC/P-ART DIV	867	-	1,309	2,175
0001-251- GF-RECREATION ADM DIV	13,173	-	5,027	18,200
0001-253- CM&NB/BOOKER T CTR (S-DIV)	32,239	-	3,955	36,194
0001-255- GF-CM TRANSPORTATN OPERATIONS	2,600	-	837	3,437
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5,720	-	1,992	7,712
0001-256- RECREATION SVCS/AQUATICS	19,413	-	890	20,303
0001-257- RECREATION SVCS/CONVENTION CTR	4,160	-	706	4,866
0001-259- RECREATION SVCS/PLUNGE	-	-	858	858
0001-260- RECREATION SVCS/CITIES OF SRVC	1,560	-	672	2,232
0001-291- GF-ADMINISTRATIVE SERVICES	867	-	2,106	2,972
0001-292- GF-STREET SWEEPING	4,333	-	8,081	12,415
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	867	-	12	879
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	104	104
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	2,984	2,984
1003- TRANSPORTATION OPERATIONS	3,467	-	1,157	4,623
1004- ASSET SEIZURE FUND	-	-	112	112
1005- LIBRARY FUND	-	-	977	977
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	3,155	3,155
1007- EMERGENCY MED SERV	-	-	549	549
1010- N.RICHMOND WASTE	-	-	146	146
1012- HILLTOP LANDSCAPE MAINT DIST	10,400	-	2,929	13,328
1013- FIRE DEPT HAZMAT GRANT	-	-	808	808
1014- EDA GRANT FUND	-	-	8	8
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	7,800	-	2,608	10,408
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	20,416	20,416
1018- RENT CONTROL	14,733	-	5,784	20,517
1019- SBI RMRA CAP IMPROVEMENT	-	-	2,502	2,502
1050- CR-PLANNING & BUILDING	21,666	-	23,485	45,151
1051- CR-ENGINEERING	867	-	1,878	2,745
1053- CODE ENFORCEMENT-CR	-	-	92	92
1054- ENGINEERING GRANTS	-	-	118	118
1055- ENCROACHMENTS SVCS	6,760	-	1,467	8,227
1200- COR HOUSING ADMINISTRATION	2,600	-	1,230	3,830
1201- CDBG	-	-	1,763	1,763
1203- NEIGHBORHOOD STABILIZATION	-	-	33	33
1205- EMPLOYMENT & TRAINING	13,866	-	10,466	24,333
1207- NEIGHBORHOOD STAB(CITY)	-	-	5	5
1208- SUCCESSOR HOUSING AGNCY	-	-	459	459
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	44	44
1303- KIDS FIRST INITIATIVE	2,600	-	940	3,540
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	2,559	2,559
2001- GENERAL CAPITAL FUND	-	-	33	33
2002- MEASURE J	-	-	6,031	6,031
2110- IMPACT FEE - PARK	-	-	44	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	1,230	1,230
2113- IMPACT FEE - FIRE	-	-	231	231
2114- IMPACT FEE - POLICE	-	-	2	2
2115- IMPACT FEE - COMM/AQUATC	-	-	293	293
2116- IMPACT FEE - PARKS/OPEN	-	-	186	186
2117- IMPACT FEE - LIBRARY	-	-	17	17

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
2119- IMPACT FEE - STORM DRAINAGE	-	-	775	775
2120- IMPACT FEE - WASTEWATER	-	-	17	17
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	596	596
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	3,653	3,653
3002- DS - 99A PENSION OBLIG BOND	-	-	998	998
3005- DS - 2007 CIVIC CENTER	-	-	19,669	19,669
4001- PORT OF RICHMOND	2,600	-	20,542	23,142
4003- WASTEWATER	8,666	-	57,792	66,458
4005- MARINA	-	-	669	669
4006- STORM WATER	-	-	5,146	5,146
4008- KCRT - CABLE TELEVIS	4,333	-	1,687	6,020
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	-	83	83
4201- RHA-CAPITAL FUND	-	-	43	43
4401- RHA-HACIENDA	867	-	886	1,753
4404- RHA-NEVIN PLAZA	4,914	-	6,863	11,777
4405- RHA-NYSTROM VILLAGE	867	-	2,412	3,279
4406- RHA-RICHMOND VILLAGE ONE	-	-	1,005	1,005
4407- RHA-RICHMOND VILLAGE TWO	-	-	619	619
4408- RHA-RICHMOND VILLAGE THREE	-	-	417	417
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	4	4
5001- INSURANCE RESERVES	5,200	-	33,437	38,637
5003- EQUIPMENT SERVICES	-	-	4,253	4,253
5005- CAD DISPATCH SYSTEM	6,067	-	9,184	15,251
5006- RMS RECORDS SERVICES	-	-	1,030	1,030
5008- COMPENSATED ABSENCES	-	-	6,360	6,360
6001- GENERAL TRUST & AGENCY	-	-	1	1
6004- COMMISSION ON AGING	-	-	41	41
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	67	67
6047- CERTBT PLAN FUND	-	-	329	329
6048- OPEB PLAN TRUST	-	-	21,717	21,717
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	1,613	1,613
6050- GENERAL PENSION FUND	-	-	1,176	1,176
6051- POLICE & FIRE PENSION	-	-	5,187	5,187
6052- GARFIELD PENSION FUND	-	-	136	136
6058- MARINA WESTSHORE DEB	-	-	371	371
6059- COUNTRY CLUB VISTA	-	-	517	517
6060- REASSESSMENT DISTRICT 2003-1	-	-	69	69
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	608	608
6103- SA - CAPITAL PROJECT FUNDS	-	-	1,757	1,757
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	14	14
6304- SA-DS 2003B TAR B	-	-	1,255	1,255
6305- SA-DS 2004A TAR B 2/3	-	-	1,078	1,078
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	540	540
6307- SA-DS 2004B TAR B - HOUSING	-	-	123	123
6308- SA-DS 2007/10A TAR B	-	-	3,835	3,835
6309- SA-DS 2007/10B TAR B - HOUSING	-	-	11	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	1,838	1,838

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-131- City Manager's Office	System-wide Support A	System-wide Support B	System-wide Support C	Total
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	2,213	2,213
6996- SUCCESSOR AGENCY - GLTDAG	-	-	1,546	1,546
9102- CITY OF RICHMOND - GFAAG	-	-	44,548	44,548
AO- ALL OTHER	52,865	-	-	52,865
Total	\$ 777,374	\$ -	\$ 777,374	\$ 1,554,749

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

Expense Type	\$	Spread Method	Distribution Percentage		
			System-wide Support A	System-wide Support B	System-wide Support C
Personnel					
400001 - SALARIES & WAGES/Executive	\$ 133,104	S	\$ 44,368	\$ 44,368	\$ 44,368
400003 - SALARIES & WAGES/Local 1021	223,127	S	74,376	74,376	74,376
400031 - OVERTIME/General	16,342	S	5,447	5,447	5,447
400043 - OTHER PAY/Acting Pay - General	1,967	S	656	656	656
400048 - OTHER PAY/Bilingual Pay	2,842	S	947	947	947
400049 - OTHER PAY/Auto Allowance	4,200	S	1,400	1,400	1,400
400066 - OTHER PAY/Assign Diff-non-PERS	11,862	S	3,954	3,954	3,954
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(410)	S	(137)	(137)	(137)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,762	S	1,921	1,921	1,921
400105 - P-ROLL BEN/Health Insurance Be	66,651	S	22,217	22,217	22,217
400106 - P-ROLL BEN/Dental Insurance	6,285	S	2,095	2,095	2,095
400109 - P-ROLL BEN/Employee Assistance	175	S	58	58	58
400110 - P-ROLL BEN/Professional Dev-Mg	1,500	S	500	500	500
400111 - P-ROLL BEN/Vision	774	S	258	258	258
400112 - P-ROLL BEN/Life Insurance	854	S	285	285	285
400114 - P-ROLL BEN/Long Term Disabilit	2,662	S	887	887	887
400116 - P-ROLL BEN/Unemployment Ins	1,579	S	526	526	526
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	250	250	250
400121 - P-ROLL BEN/Worker Comp-Clerica	20,185	S	6,728	6,728	6,728
400122 - P-ROLL BEN/Worker Comp-Prof	8,918	S	2,973	2,973	2,973
400127 - P-ROLL BEN/OPEB	14,429	S	4,810	4,810	4,810
400149 - P-ROLL BEN/PERS-Misc	46,316	S	15,439	15,439	15,439
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,424	S	28,141	28,141	28,141
Subtotal Personnel Cost	\$ 654,297		\$ 218,099	\$ 218,099	\$ 218,099
Operating Services & Supplies					
400201 - PROF SVCS/Professional Svcs	\$ 37,732	D	\$ 11,590	\$ 26,142	
400209 - PROF SVCS/Computer Sftwr Maint	36,102	S	12,034	12,034	12,034
400231 - OFF EXP/Postage & Mailing	2,270	S	757	757	757
400233 - OFF EXP/Copying & Duplicating	1,306	S	435	435	435
400241 - TRAVEL & TRNG/Meal Allowance	138	S	46	46	46
400242 - TRAVEL & TRNG/Mileage	81	S	27	27	27
400243 - TRAVEL & TRNG/Conf, Mtng Trng	860	S	287	287	287
400246 - TRAVEL & TRNG/Registration Fee	770	S	257	257	257
400261 - DUES & PUB/Membership & Dues	481	S	160	160	160
400271 - AD & PROMO/Advertising&Promo	3,777	S	1,259	1,259	1,259
400294 - ADM EXP/Election Cost	64,285	S	21,428	21,428	21,428
400304 - RENTAL EXP/Equipment Rental	4,756	S	1,585	1,585	1,585
400322 - MISC EXP/Misc Exp	125	S	42	42	42
400341 - OFF SUPP/Office Supplies	2,948	S	983	983	983
400401 - UTILITIES/Tel & Telegraph	1,075	S	358	358	358
400574 - COST POOL/(ISF)-Gen Liability	25,785	S	8,595	8,595	8,595
400592 - COST POOL/(CON)-Admin Charges	(155,603)	S	(51,868)	(51,868)	(51,868)
Subtotal Operating Cost	\$ 26,887		\$ 7,975	\$ 22,527	\$ (3,615)
Disallowed Expenses					
400271 - AD & PROMO/Advertising&Promo	(3,777)	[1]	\$ (1,259)	\$ (1,259)	\$ (1,259)
400294 - ADM EXP/Election Cost	(64,285)	[1]	(21,428)	(21,428)	(21,428)
400592 - COST POOL/(CON)-Admin Charges	155,603	[2]	51,868	51,868	51,868
Subtotal Disallowed Costs	\$ 87,541		\$ 29,180	\$ 29,180	\$ 29,180
DEPARTMENTAL EXPENDITURES	\$ 768,725		\$ 255,254	\$ 269,807	\$ 243,664

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-141- City Clerk

Expense Type	\$	Spread Method	Distribution Percentage		
			33.33%	33.33%	33.33%
			System-wide Support A	System-wide Support B	System-wide Support C
Reallocation of Incoming Costs					
First Allocation	\$ 4,657		\$ 256,800	\$ 271,441	\$ 245,140
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 4,657		\$ 256,800	\$ 271,441	\$ 245,140
Second Allocation	\$ 169,686		\$ 56,344	\$ 59,556	\$ 53,786
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 169,686		\$ 56,344	\$ 59,556	\$ 53,786
TOTAL FUNCTIONAL COSTS	\$ 943,068		\$ 313,144	\$ 330,997	\$ 298,926

Notes

[1] Costs not allowable per Title 2 CFR Part 200

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-141- City Clerk	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 768,725		\$ 768,725
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,657	867	5,524
0001-141- City Clerk		1,792	1,792
0001-151- City Attorney		4,555	4,555
0001-171- Finance Administration		2,313	2,313
0001-172- Accounting		3,361	3,361
0001-173- Budget/Operating		1,845	1,845
0001-174- Payroll		1,434	1,434
0001-175- Treasury/Cash Management		831	831
0001-176- Accounts Payable		2,745	2,745
0001-177- Rev Collection		1,733	1,733
0001-178- Purchasing		2,039	2,039
0001-181- Human Resources		10,241	10,241
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		17,411	17,411
0001-261- Information Technology Administration		7,562	7,562
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		12,789	12,789
0001-907, 908- Non-Departmental		87,758	87,758
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 4,657	\$ 169,686	\$ 174,343
Total Costs to be Allocated	\$ 773,381	\$ 169,686	\$ 943,068

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	4.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	1,716		1,716		1,716
0001-141- City Clerk	4	0.445%	1,144		1,144		1,144
0001-151- City Attorney	10	1.114%	2,860		2,860	635	3,494
0001-171- Finance Administration	5	0.557%	1,430		1,430	317	1,747
0001-172- Accounting	7	0.780%	2,002		2,002	444	2,446
0001-173- Budget/Operating	4	0.445%	1,144		1,144	254	1,398
0001-174- Payroll	2	0.223%	572		572	127	699
0001-175- Treasury/Cash Management	5	0.557%	1,430		1,430	317	1,747
0001-176- Accounts Payable	2	0.223%	572		572	127	699
0001-177- Rev Collection	5	0.557%	1,430		1,430	317	1,747
0001-178- Purchasing	2	0.223%	572		572	127	699
0001-181- Human Resources	12	1.336%	3,432		3,432	761	4,193
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	4,004		4,004	888	4,892
0001-261- Information Technology Administration	4	0.445%	1,144		1,144	254	1,398
0001-262- Telecommunications	5	0.557%	1,430		1,430	317	1,747
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	286		286	63	349
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
-	-	0.000%	-		-	-	-
0001-101- OFFICE OF THE MAYOR	4	0.445%	1,144		1,144	254	1,398
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	3,718		3,718	825	4,543
0001-121- POLICE COMMISSION DIV	2	0.223%	572		572	127	699
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	572		572	127	699
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	1,430		1,430	317	1,747
0001-191- GF-POLICE ADMIN DIV	229	25.547%	65,606		65,606	14,557	80,163
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	400		400	89	489
0001-194- GF-POLICE-COPS GRANT	3	0.334%	858		858	190	1,048
0001-196- GF-POLICE/REGULATORY	3	0.334%	858		858	190	1,048
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	858		858	190	1,048
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	1,430		1,430	317	1,747
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	25,453		25,453	5,648	31,101
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	2,002		2,002	444	2,446
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	286		286	63	349
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	286		286	63	349
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	2,860		2,860	635	3,494
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	2,002		2,002	444	2,446
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	39	4.343%	11,154		11,154	2,475	13,628
0001-234- IT GIS	23	2.561%	6,578		6,578	1,459	8,037
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	3,832		3,832	850	4,683
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	858		858	190	1,048

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	10,601	-	10,601	2,352	12,953
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	3,489	-	3,489	774	4,263
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	286	-	286	63	349
0001-251- GF-RECREATION ADM DIV	15	1.693%	4,347	-	4,347	965	5,312
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	10,639	-	10,639	2,361	12,999
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	858	-	858	190	1,048
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	1,888	-	1,888	419	2,306
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	6,406	-	6,406	1,421	7,828
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	1,373	-	1,373	305	1,677
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	515	-	515	114	629
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	286	-	286	63	349
0001-292- GF-STREET SWEEPING	5	0.557%	1,430	-	1,430	317	1,747
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	286	-	286	63	349
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	1,144	-	1,144	254	1,398
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	3,432	-	3,432	761	4,193

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	2,574	-	2,574	571	3,145
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	4,862	-	4,862	1,079	5,941
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	7,150	-	7,150	1,586	8,736
1051- CR-ENGINEERING	1	0.111%	286	-	286	63	349
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	2,231	-	2,231	495	2,726
1200- COR HOUSING ADMINISTRATION	3	0.334%	858	-	858	190	1,048
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	4,576	-	4,576	1,015	5,591
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	858	-	858	190	1,048
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	858	-	858	190	1,048
4003- WASTEWATER	10	1.114%	2,860	-	2,860	635	3,494
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	1,430	-	1,430	317	1,747
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	286	-	286	63	349
4404- RHA-NEVIN PLAZA	6	0.631%	1,622	-	1,622	360	1,981
4405- RHA-NYSTROM VILLAGE	1	0.111%	286	-	286	63	349
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	1,716	-	1,716	381	2,097
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

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ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	7	0.780%	2,002		2,002	444	2,446
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
Total	897.94	100.000%	\$ 256,800	\$ -	\$ 256,800	\$ 56,344	\$ 313,144

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
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ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	4.2						
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
Allocation Basis:	Not Allocated - General Governmental Expense						
Source of Allocation:	N/A						
System-wide Support C	4.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	1,641		1,641		1,641
0001-141- City Clerk	742,940	0.264%	648		648		648
0001-151- City Attorney	1,851,046	0.659%	1,615		1,615	358	1,972
0001-171- Finance Administration	605,535	0.215%	528		528	117	645
0001-172- Accounting	1,335,747	0.475%	1,165		1,165	258	1,423
0001-173- Budget/Operating	682,065	0.243%	595		595	132	727
0001-174- Payroll	313,802	0.112%	274		274	61	334
0001-175- Treasury/Cash Management	457,949	0.163%	399		399	88	488
0001-176- Accounts Payable	246,126	0.088%	215		215	48	262
0001-177- Rev Collection	915,383	0.326%	798		798	177	975
0001-178- Purchasing	374,536	0.133%	327		327	72	399
0001-181- Human Resources	1,955,146	0.696%	1,705		1,705	378	2,083
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	7,454		7,454	1,651	9,105
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	3,121		3,121	691	3,812
0001-261- Information Technology Administration	1,090,289	0.388%	951		951	211	1,162
0001-262- Telecommunications	2,231,197	0.794%	1,946		1,946	431	2,377
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskl	249,805	0.089%	218		218	48	266
0001-907, 908- Non-Departmental	7,850,442	2.793%	6,848		6,848	1,517	8,364
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	437		437	97	534
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	427		427	95	522
0001-121- POLICE COMMISSION DIV	50,545	0.018%	44		44	10	54
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	254		254	56	310
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	50,089		50,089	11,094	61,183
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	35		35	8	42
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	185		185	41	226
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	1,181		1,181	262	1,443
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	641		641	142	783
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	407		407	90	498
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	917		917	203	1,120
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	22,138		22,138	4,903	27,041
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	1,754		1,754	388	2,142
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	242		242	54	296
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	284		284	63	347
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	129		129	29	158
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	1,023		1,023	227	1,250
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	359		359	80	438
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	385		385	85	470

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0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,167,091	1.483%	3,635		3,635	805	4,440
0001-234- IT GIS	47,076	0.017%	41		41	9	50
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	1,393		1,393	309	1,702
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	1,014		1,014	225	1,239
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	216		216	48	264
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	2,925		2,925	648	3,573
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	362		362	80	442
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	684		684	151	835
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	412		412	91	504
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	1,583		1,583	351	1,934
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	1,246		1,246	276	1,522
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	264		264	58	322
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	628		628	139	767
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	280		280	62	343
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	222		222	49	272
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	270		270	60	330
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	212		212	47	259
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	663		663	147	810
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	2,546		2,546	564	3,110
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	4		4	1	5
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	33		33	7	40
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	940		940	208	1,148
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	364		364	81	445
1004- ASSET SEIZURE FUND	40,575	0.014%	35		35	8	43
1005- LIBRARY FUND	352,943	0.126%	308		308	68	376
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	994		994	220	1,214
1007- EMERGENCY MED SERV	198,143	0.071%	173		173	38	211
1010- N.RICHMOND WASTE	52,768	0.019%	46		46	10	56
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	923		923	204	1,127
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	254		254	56	311
1014- EDA GRANT FUND	2,883	0.001%	3		3	1	3
1015- MARINA BAY LNDSKP&LIGHTDIST FD	941,806	0.335%	822		822	182	1,003
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	6,431		6,431	1,424	7,856
1018- RENT CONTROL	2,089,008	0.743%	1,822		1,822	404	2,226
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	788		788	175	963
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	7,398		7,398	1,638	9,037
1051- CR-ENGINEERING	678,366	0.241%	592		592	131	723
1053- CODE ENFORCEMENT-CR	33,404	0.012%	29		29	6	36
1054- ENGINEERING GRANTS	42,500	0.015%	37		37	8	45
1055- ENCROACHMENTS SVCS	529,796	0.189%	462		462	102	564
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	388		388	86	473
1201- CDBG	636,840	0.227%	555		555	123	679
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	11		11	2	13
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	3,297		3,297	730	4,027
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	1		1	0	2
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	145		145	32	177
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	14		14	3	17
1303- KIDS FIRST INITIATIVE	339,346	0.121%	296		296	66	362
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	806		806	179	985
2001- GENERAL CAPITAL FUND	11,842	0.004%	10		10	2	13
2002- MEASURE J	2,177,883	0.775%	1,900		1,900	421	2,320
2110- IMPACT FEE - PARK	15,791	0.006%	14		14	3	17

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ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	388		388	86	473
2113- IMPACT FEE - FIRE	83,265	0.030%	73		73	16	89
2114- IMPACT FEE - POLICE	711	0.000%	1		1	0	1
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	92		92	20	113
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	58		58	13	71
2117- IMPACT FEE - LIBRARY	6,152	0.002%	5		5	1	7
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	244		244	54	298
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	5		5	1	6
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	188		188	42	229
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	1,151		1,151	255	1,406
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	314		314	70	384
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	6,196		6,196	1,372	7,568
4001- PORT OF RICHMOND	7,418,697	2.640%	6,471		6,471	1,433	7,904
4003- WASTEWATER	20,870,955	7.426%	18,205		18,205	4,032	22,237
4005- MARINA	241,446	0.086%	211		211	47	257
4006- STORM WATER	1,858,431	0.661%	1,621		1,621	359	1,980
4008- KCRT - CABLE TELEVIS	609,286	0.217%	531		531	118	649
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	26		26	6	32
4201- RHA-CAPITAL FUND	15,600	0.006%	14		14	3	17
4401- RHA-HACIENDA	320,134	0.114%	279		279	62	341
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	2,162		2,162	479	2,641
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	760		760	168	928
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	316		316	70	387
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	195		195	43	238
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	131		131	29	160
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	1		1	0	2
5001- INSURANCE RESERVES	12,075,624	4.297%	10,533		10,533	2,333	12,866
5003- EQUIPMENT SERVICES	1,535,943	0.547%	1,340		1,340	297	1,636
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	2,893		2,893	641	3,534
5006- RMS RECORDS SERVICES	371,823	0.132%	324		324	72	396
5008- COMPENSATED ABSENCES	2,297,013	0.817%	2,004		2,004	444	2,447
6001- GENERAL TRUST & AGENCY	330	0.000%	0		0	0	0
6004- COMMISSION ON AGING	14,785	0.005%	13		13	3	16
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	21		21	5	26
6047- CERTBT PLAN FUND	118,814	0.042%	104		104	23	127
6048- OPEB PLAN TRUST	7,842,892	2.791%	6,841		6,841	1,515	8,356
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	508		508	113	621
6050- GENERAL PENSION FUND	424,760	0.151%	371		371	82	453
6051- POLICE & FIRE PENSION	1,873,145	0.667%	1,634		1,634	362	1,996
6052- GARFIELD PENSION FUND	49,067	0.017%	43		43	9	52
6058- MARINA WESTSHORE DEB	133,934	0.048%	117		117	26	143
6059- COUNTRY CLUB VISTA	186,593	0.066%	163		163	36	199
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	22		22	5	27
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	191		191	42	234
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	554		554	123	676
6208- SA-CIP 07B TARB BND PRCD5-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	5,061	0.002%	4		4	1	5
6304- SA-DS 2003B TARB	453,385	0.161%	395		395	88	483
6305- SA-DS 2004A TARB 2/3	389,295	0.139%	340		340	75	415

**City of Richmond Housing Authority
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0001-141- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	194,944	0.069%	170		170	38	208
6307- SA-DS 2004B TARB - HOUSING	44,274	0.016%	39		39	9	47
6308- SA-DS 2007/10A TARB	1,384,968	0.493%	1,208		1,208	268	1,476
6309- SA-DS 2007/10B TARB - HOUSING	3,829	0.001%	3		3	1	4
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	579		579	128	707
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	697		697	154	852
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	487		487	108	595
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	14,033		14,033	3,108	17,141
AO- ALL OTHER	-	0.000%	\$ -		\$ -	\$ -	\$ -
Total	281,037,782	100.000%	\$ 245,140	\$ -	\$ 245,140	\$ 53,786	\$ 298,926

Allocation Basis: FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation: Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,716	-	3,357
0001-141- City Clerk	1,144	-	1,792
0001-151- City Attorney	3,494	-	5,467
0001-171- Finance Administration	1,747	-	2,392
0001-172- Accounting	2,446	-	3,869
0001-173- Budget/Operating	1,398	-	2,124
0001-174- Payroll	699	-	1,033
0001-175- Treasury/Cash Management	1,747	-	2,235
0001-176- Accounts Payable	699	-	961
0001-177- Rev Collection	1,747	-	2,723
0001-178- Purchasing	699	-	1,098
0001-181- Human Resources	4,193	-	6,276
0001-232- Facility Maintenance and Administration	-	-	9,105
0001-235- Equipment Services/Fleet Services	4,892	-	8,704
0001-261- Information Technology Administration	1,398	-	2,559
0001-262- Telecommunications	1,747	-	4,124
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	349	-	616
0001-907, 908- Non-Departmental	-	-	8,364
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	1,398	-	1,932
0001-105- COUNCIL/CITY COUNCIL DIV	4,543	-	5,065
0001-121- POLICE COMMISSION DIV	699	-	753
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	699	-	1,009
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	1,747	-	1,747
0001-191- GF-POLICE ADMIN DIV	80,163	-	141,345
0001-192- GF-POLICE-PATROL/CIB	-	-	42
0001-193- GF-POLICE/CRIME PREVENTION	489	-	715
0001-194- GF-POLICE-COPS GRANT	1,048	-	2,491
0001-196- GF-POLICE/REGULATORY	1,048	-	1,831
0001-199- GF-PARKING ENFORCEMENT DIV	1,048	-	1,546
0001-201- GF-FIRE/ADMIN DIV	1,747	-	2,868
0001-202- GF-FIRE/SUPRESSN DIV	31,101	-	58,141
0001-203- GF-FIRE PREVENTION DIV	2,446	-	4,588
0001-204- GF-FIRE/ SUPPORT DIV	-	-	296
0001-205- GF-FIRE/TRAINING DIV	349	-	696
0001-206- GF-FIRE/OF. OF EMS DIV	349	-	507
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	3,494	-	4,744
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	438
0001-231- GF-PW ADMIN-DIV	2,446	-	2,917
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)	13,628	-	18,068
0001-234- IT GIS	8,037	-	8,087
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	4,683	-	6,384
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,048	-	2,287
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	264

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0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	12,953	-	16,525
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	442
0001-243- GF-LIB&CL SVCS/LEAP DIV	4,263	-	5,098
0001-244- GF-LIB&CL SVC/P-ART DIV	349	-	853
0001-251- GF-RECREATION ADM DIV	5,312	-	7,246
0001-253- CM&NB/BOOKER T CTR (S-DIV)	12,999	-	14,521
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,048	-	1,370
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,306	-	3,073
0001-256- RECREATION SVCS/AQUATICS	7,828	-	8,170
0001-257- RECREATION SVCS/CONVENTION CTR	1,677	-	1,949
0001-259- RECREATION SVCS/PLUNGE	-	-	330
0001-260- RECREATION SVCS/CITIES OF SRVC	629	-	888
0001-291- GF-ADMINISTRATIVE SERVICES	349	-	1,160
0001-292- GF-STREET SWEEPING	1,747	-	4,857
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	349	-	354
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	40
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	1,148
1003- TRANSPORTATION OPERATIONS	1,398	-	1,843
1004- ASSET SEIZURE FUND	-	-	43
1005- LIBRARY FUND	-	-	376
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	1,214
1007- EMERGENCY MED SERV	-	-	211
1010- N.RICHMOND WASTE	-	-	56
1012- HILLTOP LANDSCAPE MAINT DIST	4,193	-	5,320
1013- FIRE DEPT HAZMAT GRANT	-	-	311
1014- EDA GRANT FUND	-	-	3
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,145	-	4,148
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	7,856
1018- RENT CONTROL	5,941	-	8,166
1019- SBI RMRA CAP IMPROVEMENT	-	-	963
1050- CR-PLANNING & BUILDING	8,736	-	17,773
1051- CR-ENGINEERING	349	-	1,072
1053- CODE ENFORCEMENT-CR	-	-	36
1054- ENGINEERING GRANTS	-	-	45
1055- ENCROACHMENTS SVCS	2,726	-	3,290
1200- COR HOUSING ADMINISTRATION	1,048	-	1,522
1201- CDBG	-	-	679
1203- NEIGHBORHOOD STABILIZATION	-	-	13
1205- EMPLOYMENT & TRAINING	5,591	-	9,618
1207- NEIGHBORHOOD STAB(CITY)	-	-	2
1208- SUCCESSOR HOUSING AGENCY	-	-	177
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	17
1303- KIDS FIRST INITIATIVE	1,048	-	1,410
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	985
2001- GENERAL CAPITAL FUND	-	-	13
2002- MEASURE J	-	-	2,320
2110- IMPACT FEE - PARK	-	-	17
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	473
2113- IMPACT FEE - FIRE	-	-	89
2114- IMPACT FEE - POLICE	-	-	1
2115- IMPACT FEE - COMM/AQUATC	-	-	113

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0001-141- City Clerk			
	System-wide Support A	System-wide Support B	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	71
2117- IMPACT FEE - LIBRARY	-	-	7
2119- IMPACT FEE - STORM DRAINAGE	-	-	298
2120- IMPACT FEE - WASTEWATER	-	-	6
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	229
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	1,406
3002- DS - 99A PENSION OBLIG BOND	-	-	384
3005- DS - 2007 CIVIC CENTER	-	-	7,568
4001- PORT OF RICHMOND	1,048	-	8,953
4003- WASTEWATER	3,494	-	25,732
4005- MARINA	-	-	257
4006- STORM WATER	-	-	1,980
4008- KCRT - CABLE TELEVIS	1,747	-	2,396
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	32
4201- RHA-CAPITAL FUND	-	-	17
4401- RHA-HACIENDA	349	-	691
4404- RHA-NEVIN PLAZA	1,981	-	4,622
4405- RHA-NYSTROM VILLAGE	349	-	1,278
4406- RHA-RICHMOND VILLAGE ONE	-	-	387
4407- RHA-RICHMOND VILLAGE TWO	-	-	238
4408- RHA-RICHMOND VILLAGE THREE	-	-	160
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	2
5001- INSURANCE RESERVES	2,097	-	14,963
5003- EQUIPMENT SERVICES	-	-	1,636
5005- CAD DISPATCH SYSTEM	2,446	-	5,980
5006- RMS RECORDS SERVICES	-	-	396
5008- COMPENSATED ABSENCES	-	-	2,447
6001- GENERAL TRUST & AGENCY	-	-	0
6004- COMMISSION ON AGING	-	-	16
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	26
6047- CERTBT PLAN FUND	-	-	127
6048- OPEB PLAN TRUST	-	-	8,356
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	621
6050- GENERAL PENSION FUND	-	-	453
6051- POLICE & FIRE PENSION	-	-	1,996
6052- GARFIELD PENSION FUND	-	-	52
6058- MARINA WESTSHORE DEB	-	-	143
6059- COUNTRY CLUB VISTA	-	-	199
6060- REASSESSMENT DISTRICT 2003-1	-	-	27
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	234
6103- SA - CAPITAL PROJECT FUNDS	-	-	676
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	5
6304- SA-DS 2003B TAR B	-	-	483
6305- SA-DS 2004A TAR B 2/3	-	-	415
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	208
6307- SA-DS 2004B TAR B - HOUSING	-	-	47

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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-141- City Clerk				
	System-wide Support A	System-wide Support B	Total	
6308- SA-DS 2007/10A TARB	-	-	1,476	
6309- SA-DS 2007/10B TARB - HOUSING	-	-	4	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	707	
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	
6403- SA-DS LOANS PAYABLE	-	-	852	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	595	
9102- CITY OF RICHMOND - GFAAG	-	-	17,141	
AO- ALL OTHER	21,316	-	21,316	
Total	\$ 313,144	\$ -	\$ 612,071	

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%	33.33%	33.33%
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
Personnel					
400001 - SALARIES & WAGES/Executive	\$ 1,007,178	S	\$ 335,726	\$ 335,726	\$ 335,726
400002 - SALARIES & WAGES/Mgmt-Local 21	49,882	S	16,627	16,627	16,627
400003 - SALARIES & WAGES/Local 1021	130,618	S	43,539	43,539	43,539
400006 - SALARIES & WAGES/PT- Temp	15,566	S	5,189	5,189	5,189
400041 - OTHER PAY/Shift Differential	-	S	-	-	-
400043 - OTHER PAY/Acting Pay - General	2,269	S	756	756	756
400048 - OTHER PAY/Bilingual Pay	1,026	S	342	342	342
400049 - OTHER PAY/Auto Allowance	5,000	S	1,667	1,667	1,667
400050 - OTHER PAY/Medical Flex	3,800	S	1,267	1,267	1,267
400066 - OTHER PAY/Assign Diff-non-PERS	26,183	S	8,728	8,728	8,728
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(91,957)	S	(30,652)	(30,652)	(30,652)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	16,855	S	5,618	5,618	5,618
400104 - P-ROLL BEN/PERS Benefits	23,711	S	7,904	7,904	7,904
400105 - P-ROLL BEN/Health Insurance Be	103,442	S	34,481	34,481	34,481
400106 - P-ROLL BEN/Dental Insurance	12,858	S	4,286	4,286	4,286
400109 - P-ROLL BEN/Employee Assistance	357	S	119	119	119
400110 - P-ROLL BEN/Professional Dev-Mg	3,420	S	1,140	1,140	1,140
400111 - P-ROLL BEN/Vision	1,583	S	528	528	528
400112 - P-ROLL BEN/Life Insurance	4,484	S	1,495	1,495	1,495
400114 - P-ROLL BEN/Long Term Disabilit	8,051	S	2,684	2,684	2,684
400116 - P-ROLL BEN/Unemployment Ins	3,560	S	1,187	1,187	1,187
400117 - P-ROLL BEN/Personal/Prof Dev	1,500	S	500	500	500
400121 - P-ROLL BEN/Worker Comp-Clerica	13,391	S	4,464	4,464	4,464
400122 - P-ROLL BEN/Worker Comp-Prof	70,823	S	23,608	23,608	23,608
400127 - P-ROLL BEN/OPEB	48,631	S	16,210	16,210	16,210
400130 - P-ROLL BEN/PARS Benefits	202	S	67	67	67
400149 - P-ROLL BEN/PERS-Misc	154,983	S	51,661	51,661	51,661
400151 - P-ROLL BEN/PERS-Misc (UAL)	172,189	S	57,396	57,396	57,396
400199 - EMPLOYE BENFTS/Grnt/Prj Exp(CON)	(33,060)	S	(11,020)	(11,020)	(11,020)
Subtotal Personnel Cost	\$ 1,756,546		\$ 585,515	\$ 585,515	\$ 585,515
Operating Services & Supplies					
400206 - PROF SVCS/Legal Serv Cost	\$ 6,641	S	\$ 2,214	2,214	2,214
400231 - OFF EXP/Postage & Mailing	512	S	171	171	171
400232 - OFF EXP/Printing & Binding	12	S	4	4	4
400233 - OFF EXP/Copying & Duplicating	63	S	21	21	21
400241 - TRAVEL & TRNG/Meal Allowance	242	S	81	81	81
400242 - TRAVEL & TRNG/Mileage	370	S	123	123	123
400243 - TRAVEL & TRNG/Conf, Mtng Trng	907	S	302	302	302
400244 - TRAVEL & TRNG/Faxcell Ph Allow	1,000	S	333	333	333
400246 - TRAVEL & TRNG/Registration Fee	70	S	23	23	23
400261 - DUES & PUB/Membership & Dues	5,072	S	1,691	1,691	1,691
400262 - DUES & PUB/Books & Subs	2,673	S	891	891	891
400264 - DUES & PUB/Law Library Publica	21,118	S	7,039	7,039	7,039
400283 - ADM EXP/Storage Cost	6,011	S	2,004	2,004	2,004
400290 - ADM EXP/Courier-Delivery Svcs	229	S	76	76	76
400304 - RENTAL EXP/Equipment Rental	8,059	S	2,686	2,686	2,686
400322 - MISC EXP/Misc Exp	688	S	229	229	229
400341 - OFF SUPP/Office Supplies	7,599	S	2,533	2,533	2,533
400501 - EQPT SERVS/Equipment R/M Serv	129	S	43	43	43
400534 - CONTRACL SVCS/Legal Services	45	S	15	15	15

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

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DEPARTMENTAL EXPENSE DETAIL

0001-151- City Attorney

Expense Type	Distribution Percentage		33.33%	33.33%	33.33%
	\$	Spread Method	System-wide Support A	System-wide Support B	System-wide Support C
400574 - COST POOL/(ISF)-Gen Liability	90,924	S	30,308	30,308	30,308
400592 - COST POOL/(CON)-Admin Charges	(298,603)	S	(99,534)	(99,534)	(99,534)
Subtotal Operating Cost	\$ (146,239)		\$ (48,746)	\$ (48,746)	\$ (48,746)
Disallowed Expenses					
400592 - COST POOL/(CON)-Admin Charges	298,603	[1]	99,534	99,534	99,534
Subtotal Disallowed Costs	\$ 298,603		\$ 99,534	\$ 99,534	\$ 99,534
DEPARTMENTAL EXPENDITURES	\$ 1,908,910		\$ 636,303	\$ 636,303	\$ 636,303
Reallocation of Incoming Costs					
First Allocation	\$ 16,101		\$ 641,670	\$ 641,670	\$ 641,670
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 16,101		\$ 641,670	\$ 641,670	\$ 641,670
Second Allocation	\$ 392,369		\$ 130,790	\$ 130,790	\$ 130,790
Unallocated Costs	\$ -		\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 392,369		\$ 130,790	\$ 130,790	\$ 130,790
TOTAL FUNCTIONAL COSTS	\$ 2,317,380		\$ 772,460	\$ 772,460	\$ 772,460

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
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COSTS TO BE ALLOCATED

0001-151- City Attorney	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,908,910		\$ 1,908,910
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	11,627	2,165	13,792
0001-141- City Clerk	4,475	992	5,467
0001-151- City Attorney		26,729	26,729
0001-171- Finance Administration		5,762	5,762
0001-172- Accounting		7,025	7,025
0001-173- Budget/Operating		4,596	4,596
0001-174- Payroll		3,585	3,585
0001-175- Treasury/Cash Management		298	298
0001-176- Accounts Payable		1,092	1,092
0001-177- Rev Collection		622	622
0001-178- Purchasing		3,738	3,738
0001-181- Human Resources		26,507	26,507
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		43,528	43,528
0001-261- Information Technology Administration		14,283	14,283
0001-262- Telecommunications		26,029	26,029
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		694	694
0001-907, 908- Non-Departmental		224,724	224,724
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 16,101	\$ 392,369	\$ 408,470
Total Costs to be Allocated	\$ 1,925,011	\$ 392,369	\$ 2,317,380

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	5.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	4,288		4,288		4,288
0001-141- City Clerk	4	0.445%	2,858		2,858		2,858
0001-151- City Attorney	10	1.114%	7,146		7,146		7,146
0001-171- Finance Administration	5	0.557%	3,573		3,573	745	4,318
0001-172- Accounting	7	0.780%	5,002		5,002	1,043	6,045
0001-173- Budget/Operating	4	0.445%	2,858		2,858	596	3,454
0001-174- Payroll	2	0.223%	1,429		1,429	298	1,727
0001-175- Treasury/Cash Management	5	0.557%	3,573		3,573	745	4,318
0001-176- Accounts Payable	2	0.223%	1,429		1,429	298	1,727
0001-177- Rev Collection	5	0.557%	3,573		3,573	745	4,318
0001-178- Purchasing	2	0.223%	1,429		1,429	298	1,727
0001-181- Human Resources	12	1.336%	8,575		8,575	1,788	10,363
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	10,004		10,004	2,086	12,090
0001-261- Information Technology Administration	4	0.445%	2,858		2,858	596	3,454
0001-262- Telecommunications	5	0.557%	3,573		3,573	745	4,318
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	715		715	149	864
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	2,858		2,858	596	3,454
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	9,290		9,290	1,937	11,227
0001-121- POLICE COMMISSION DIV	2	0.223%	1,429		1,429	298	1,727
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	1,429		1,429	298	1,727
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	3,573		3,573	745	4,318
0001-191- GF-POLICE ADMIN DIV	229	25.547%	163,931		163,931	34,175	198,105
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,000		1,000	209	1,209
0001-194- GF-POLICE-COPS GRANT	3	0.334%	2,144		2,144	447	2,591
0001-196- GF-POLICE/REGULATORY	3	0.334%	2,144		2,144	447	2,591
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	2,144		2,144	447	2,591
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	3,573		3,573	745	4,318
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	63,600		63,600	13,259	76,859
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	5,002		5,002	1,043	6,045
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	715		715	149	864
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	715		715	149	864
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	7,146		7,146	1,490	8,636
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	5,002		5,002	1,043	6,045
0001-233- GF-PRKS&LNSDKP/PRKS (S-DIV)	39	4.343%	27,870		27,870	5,810	33,680
0001-234- IT GIS	23	2.561%	16,436		16,436	3,426	19,862
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	9,576		9,576	1,996	11,572
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	2,144		2,144	447	2,591
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	26,488		26,488	5,522	32,010
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	8,718		8,718	1,817	10,536
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	715		715	149	864
0001-251- GF-RECREATION ADM DIV	15	1.693%	10,862		10,862	2,264	13,126
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	26,583		26,583	5,542	32,125
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	2,144		2,144	447	2,591
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	4,716		4,716	983	5,700
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	16,007		16,007	3,337	19,344
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	3,430		3,430	715	4,145
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	1,286		1,286	268	1,554
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	715		715	149	864
0001-292- GF-STREET SWEEPING	5	0.557%	3,573		3,573	745	4,318
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	715		715	149	864
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	2,858		2,858	596	3,454
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	8,575		8,575	1,788	10,363

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	6,431	-	6,431	1,341	7,772
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	12,148	-	12,148	2,533	14,681
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	17,865	-	17,865	3,724	21,589
1051- CR-ENGINEERING	1	0.111%	715	-	715	149	864
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	5,574	-	5,574	1,162	6,736
1200- COR HOUSING ADMINISTRATION	3	0.334%	2,144	-	2,144	447	2,591
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	11,434	-	11,434	2,384	13,817
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	2,144	-	2,144	447	2,591
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	2,144	-	2,144	447	2,591
4003- WASTEWATER	10	1.114%	7,146	-	7,146	1,490	8,636
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	3,573	-	3,573	745	4,318
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	715	-	715	149	864
4404- RHA-NEVIN PLAZA	6	0.631%	4,052	-	4,052	845	4,896

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.111%	715		715	149	864
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	6	0.668%	4,288		4,288	894	5,181
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	5,002		5,002	1,043	6,045
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	61	6.793%	43,591		43,591	9,087	52,678
Total	898	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	5.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	42	7.179%	46,069		46,069		46,069
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	14	2.393%	15,356		15,356		15,356
0001-171- Finance Administration	53	9.060%	58,134		58,134	13,104	71,238
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	61	10.427%	66,909		66,909	15,082	81,991
0001-232- Facility Maintenance and Administration	41	7.009%	44,972		44,972	10,137	55,109
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	5	0.855%	5,484		5,484	1,236	6,721
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	110	18.803%	120,656		120,656	27,196	147,852
0001-105- COUNCIL/CITY COUNCIL DIV	30	5.128%	32,906		32,906	7,417	40,323
0001-121- POLICE COMMISSION DIV	21	3.590%	23,034		23,034	5,192	28,226
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	17	2.906%	18,647		18,647	4,203	22,850
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	5	0.855%	5,484		5,484	1,236	6,721
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	3	0.513%	3,291	-	3,291	742	4,032
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	17	2.906%	18,647	-	18,647	4,203	22,850
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	2	0.342%	2,194	-	2,194	494	2,688
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	54	9.231%	59,231	-	59,231	13,351	72,582
1051- CR-ENGINEERING	34	5.812%	37,294	-	37,294	8,406	45,700
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	27	4.615%	29,616	-	29,616	6,675	36,291
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	19	3.248%	20,841	-	20,841	4,698	25,538
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	15	2.564%	16,453	-	16,453	3,709	20,162
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	7	1.197%	7,678	-	7,678	1,731	9,409
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	8	1.368%	8,775	-	8,775	1,978	10,753
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	585	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis:

FY 19-20 Total Council Agendas

Source of Allocation:

City Clerk - Agenda Items Log July 1 2019 - June 30 020 (1).xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support C	5.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	4,295		4,295		4,295
0001-141- City Clerk	742,940	0.264%	1,696		1,696		1,696
0001-151- City Attorney	1,851,046	0.659%	4,226		4,226		4,226
0001-171- Finance Administration	605,535	0.215%	1,383		1,383	286	1,669
0001-172- Accounting	1,335,747	0.475%	3,050		3,050	632	3,681
0001-173- Budget/Operating	682,065	0.243%	1,557		1,557	323	1,880
0001-174- Payroll	313,802	0.112%	716		716	148	865
0001-175- Treasury/Cash Management	457,949	0.163%	1,046		1,046	217	1,262
0001-176- Accounts Payable	246,126	0.088%	562		562	116	678
0001-177- Rev Collection	915,383	0.326%	2,090		2,090	433	2,523
0001-178- Purchasing	374,536	0.133%	855		855	177	1,032
0001-181- Human Resources	1,955,146	0.696%	4,464		4,464	925	5,389
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	19,512		19,512	4,041	23,553
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	8,169		8,169	1,692	9,861
0001-261- Information Technology Administration	1,090,289	0.388%	2,489		2,489	516	3,005
0001-262- Telecommunications	2,231,197	0.794%	5,094		5,094	1,055	6,149
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	570		570	118	688
0001-907, 908- Non-Departmental	7,850,442	2.793%	17,924		17,924	3,713	21,637
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,144		1,144	237	1,381
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,118		1,118	232	1,350
0001-121- POLICE COMMISSION DIV	50,545	0.018%	115		115	24	139
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	664		664	138	801
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	131,112		131,112	27,156	158,268
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	91		91	19	110
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	485		485	100	585
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	3,092		3,092	640	3,733
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,677		1,677	347	2,024
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,066		1,066	221	1,287
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,401		2,401	497	2,898
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	57,947		57,947	12,002	69,949
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	4,590		4,590	951	5,541
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	635		635	131	766
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	743		743	154	896
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	338		338	70	408
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,679		2,679	555	3,234
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	940		940	195	1,134
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,008		1,008	209	1,217
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)	4,167,091	1.483%	9,514		9,514	1,971	11,485
0001-234- IT GIS	47,076	0.017%	107		107	22	130
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,646		3,646	755	4,402
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,655		2,655	550	3,204
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	566		566	117	683

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	7,656		7,656	1,586	9,242
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	947		947	196	1,143
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,790		1,790	371	2,160
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,079		1,079	224	1,303
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,145		4,145	859	5,003
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,261		3,261	676	3,937
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	690		690	143	833
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,643		1,643	340	1,983
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	734		734	152	886
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	582		582	121	702
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	708		708	147	854
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	554		554	115	669
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,736		1,736	360	2,096
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	6,664		6,664	1,380	8,044
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	10		10	2	12
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	86		86	18	103
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,460		2,460	510	2,970
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	954		954	198	1,152
1004- ASSET SEIZURE FUND	40,575	0.014%	93		93	19	112
1005- LIBRARY FUND	352,943	0.126%	806		806	167	973
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,602		2,602	539	3,140
1007- EMERGENCY MED SERV	198,143	0.071%	452		452	94	546
1010- N.RICHMOND WASTE	52,768	0.019%	120		120	25	145
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,415		2,415	500	2,915

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	666		666	138	804
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,150		2,150	445	2,596
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	16,834		16,834	3,487	20,321
1018- RENT CONTROL	2,089,008	0.743%	4,770		4,770	988	5,758
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,063		2,063	427	2,490
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	19,365		19,365	4,011	23,376
1051- CR-ENGINEERING	678,366	0.241%	1,549		1,549	321	1,870
1053- CODE ENFORCEMENT-CR	33,404	0.012%	76		76	16	92
1054- ENGINEERING GRANTS	42,500	0.015%	97		97	20	117
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,210		1,210	251	1,460
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,014		1,014	210	1,224
1201- CDBG	636,840	0.227%	1,454		1,454	301	1,755
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	28		28	6	33
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	8,630		8,630	1,788	10,418
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	379		379	78	457
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	36		36	7	44
1303- KIDS FIRST INITIATIVE	339,346	0.121%	775		775	160	935
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,110		2,110	437	2,547
2001- GENERAL CAPITAL FUND	11,842	0.004%	27		27	6	33
2002- MEASURE J	2,177,883	0.775%	4,973		4,973	1,030	6,003
2110- IMPACT FEE - PARK	15,791	0.006%	36		36	7	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,015		1,015	210	1,225
2113- IMPACT FEE - FIRE	83,265	0.030%	190		190	39	229
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	241		241	50	291
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	153		153	32	185
2117- IMPACT FEE - LIBRARY	6,152	0.002%	14		14	3	17
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	639		639	132	772
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	14		14	3	17
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	491		491	102	593
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,012		3,012	624	3,636
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	823		823	170	993
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	16,219		16,219	3,359	19,578
4001- PORT OF RICHMOND	7,418,697	2.640%	16,939		16,939	3,508	20,447
4003- WASTEWATER	20,870,955	7.426%	47,653		47,653	9,870	57,523
4005- MARINA	241,446	0.086%	551		551	114	665
4006- STORM WATER	1,858,431	0.661%	4,243		4,243	879	5,122
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,391		1,391	288	1,679
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	68		68	14	83
4201- RHA-CAPITAL FUND	15,600	0.006%	36		36	7	43
4401- RHA-HACIENDA	320,134	0.114%	731		731	151	882
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	5,659		5,659	1,172	6,831
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	1,989		1,989	412	2,401
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	828		828	172	1,000
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	511		511	106	617
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	344		344	71	415
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3		3	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	27,571		27,571	5,711	33,282
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,507		3,507	726	4,233

City of Richmond Housing Authority
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0001-151- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	7,573		7,573	1,569	9,141
5006- RMS RECORDS SERVICES	371,823	0.132%	849		849	176	1,025
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,245		5,245	1,086	6,331
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	34		34	7	41
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	55		55	11	67
6047- CERTBT PLAN FUND	118,814	0.042%	271		271	56	327
6048- OPEB PLAN TRUST	7,842,892	2.791%	17,907		17,907	3,709	21,616
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,330		1,330	276	1,606
6050- GENERAL PENSION FUND	424,760	0.151%	970		970	201	1,171
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,277		4,277	886	5,163
6052- GARFIELD PENSION FUND	49,067	0.017%	112		112	23	135
6058- MARINA WESTSHORE DEB	133,934	0.048%	306		306	63	369
6059- COUNTRY CLUB VISTA	186,593	0.066%	426		426	88	514
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	57		57	12	69
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	501		501	104	605
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,449		1,449	300	1,749
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	12		12	2	14
6304- SA-DS 2003B TAR B	453,385	0.161%	1,035		1,035	214	1,250
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	889		889	184	1,073
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	445		445	92	537
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	101		101	21	122
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	3,162		3,162	655	3,817
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,516		1,516	314	1,830
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,825		1,825	378	2,203
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,275		1,275	264	1,539
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	36,732		36,732	7,608	44,341
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 641,670	\$ -	\$ 641,670	\$ 130,790	\$ 772,460

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	32,010	-	9,242	41,252
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	1,143	1,143
0001-243- GF-LIB&CL SVCS/LEAP DIV	10,536	4,032	2,160	16,728
0001-244- GF-LIB&CL SVC/P-ART DIV	864	-	1,303	2,166
0001-251- GF-RECREATION ADM DIV	13,126	22,850	5,003	40,980
0001-253- CM&NB/BOOKER T CTR (S-DIV)	32,125	-	3,937	36,062
0001-255- GF-CM TRANSPORTATN OPERATIONS	2,591	-	833	3,424
0001-254- GF-REC/SPCL EVENTS (S-DIV)	5,700	-	1,983	7,683
0001-256- RECREATION SVCS/AQUATICS	19,344	-	886	20,230
0001-257- RECREATION SVCS/CONVENTION CTR	4,145	-	702	4,848
0001-259- RECREATION SVCS/PLUNGE	-	-	854	854
0001-260- RECREATION SVCS/CITIES OF SRVC	1,554	-	669	2,224
0001-291- GF-ADMINISTRATIVE SERVICES	864	-	2,096	2,959
0001-292- GF-STREET SWEEPING	4,318	-	8,044	12,362
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	864	-	12	876
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	103	103
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	-	2,970	2,970
1003- TRANSPORTATION OPERATIONS	3,454	-	1,152	4,606
1004- ASSET SEIZURE FUND	-	-	112	112
1005- LIBRARY FUND	-	-	973	973
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	3,140	3,140
1007- EMERGENCY MED SERV	-	-	546	546
1010- N.RICHMOND WASTE	-	-	145	145
1012- HILLTOP LANDSCAPE MAINT DIST	10,363	-	2,915	13,278
1013- FIRE DEPT HAZMAT GRANT	-	-	804	804
1014- EDA GRANT FUND	-	-	8	8
1015- MARINA BAY LNDSCP&LIGHTDIST FD	7,772	-	2,596	10,368
1017- CHEVRON MODERNIZATN PRJ & CIA	-	-	20,321	20,321
1018- RENT CONTROL	14,681	2,688	5,758	23,127
1019- SBI RMRA CAP IMPROVEMENT	-	-	2,490	2,490
1050- CR-PLANNING & BUILDING	21,589	72,582	23,376	117,547
1051- CR-ENGINEERING	864	45,700	1,870	48,433
1053- CODE ENFORCEMENT-CR	-	-	92	92
1054- ENGINEERING GRANTS	-	-	117	117
1055- ENCROACHMENTS SVCS	6,736	-	1,460	8,196
1200- COR HOUSING ADMINISTRATION	2,591	36,291	1,224	40,106
1201- CDBG	-	-	1,755	1,755
1203- NEIGHBORHOOD STABILIZATION	-	-	33	33
1205- EMPLOYMENT & TRAINING	13,817	25,538	10,418	49,773
1207- NEIGHBORHOOD STAB(CITY)	-	-	5	5
1208- SUCCESSOR HOUSING AGENCY	-	-	457	457
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	44	44
1303- KIDS FIRST INITIATIVE	2,591	20,162	935	23,688
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	2,547	2,547
2001- GENERAL CAPITAL FUND	-	-	33	33
2002- MEASURE J	-	-	6,003	6,003
2110- IMPACT FEE - PARK	-	-	44	44
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	1,225	1,225
2113- IMPACT FEE - FIRE	-	-	229	229
2114- IMPACT FEE - POLICE	-	-	2	2
2115- IMPACT FEE - COMM/AQUATC	-	-	291	291

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	185	185
2117- IMPACT FEE - LIBRARY	-	-	17	17
2119- IMPACT FEE - STORM DRAINAGE	-	-	772	772
2120- IMPACT FEE - WASTEWATER	-	-	17	17
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	593	593
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	3,636	3,636
3002- DS - 99A PENSION OBLIG BOND	-	-	993	993
3005- DS - 2007 CIVIC CENTER	-	-	19,578	19,578
4001- PORT OF RICHMOND	2,591	9,409	20,447	32,446
4003- WASTEWATER	8,636	-	57,523	66,159
4005- MARINA	-	-	665	665
4006- STORM WATER	-	10,753	5,122	15,875
4008- KCRT - CABLE TELEVIS	4,318	-	1,679	5,997
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	-	83	83
4201- RHA-CAPITAL FUND	-	-	43	43
4401- RHA-HACIENDA	864	-	882	1,746
4404- RHA-NEVIN PLAZA	4,896	-	6,831	11,728
4405- RHA-NYSTROM VILLAGE	864	-	2,401	3,265
4406- RHA-RICHMOND VILLAGE ONE	-	-	1,000	1,000
4407- RHA-RICHMOND VILLAGE TWO	-	-	617	617
4408- RHA-RICHMOND VILLAGE THREE	-	-	415	415
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	4	4
5001- INSURANCE RESERVES	5,181	-	33,282	38,463
5003- EQUIPMENT SERVICES	-	-	4,233	4,233
5005- CAD DISPATCH SYSTEM	6,045	-	9,141	15,186
5006- RMS RECORDS SERVICES	-	-	1,025	1,025
5008- COMPENSATED ABSENCES	-	-	6,331	6,331
6001- GENERAL TRUST & AGENCY	-	-	1	1
6004- COMMISSION ON AGING	-	-	41	41
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	67	67
6047- CERTBT PLAN FUND	-	-	327	327
6048- OPEB PLAN TRUST	-	-	21,616	21,616
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	1,606	1,606
6050- GENERAL PENSION FUND	-	-	1,171	1,171
6051- POLICE & FIRE PENSION	-	-	5,163	5,163
6052- GARFIELD PENSION FUND	-	-	135	135
6058- MARINA WESTSHORE DEB	-	-	369	369
6059- COUNTRY CLUB VISTA	-	-	514	514
6060- REASSESSMENT DISTRICT 2003-1	-	-	69	69
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	-	-	605	605
6103- SA - CAPITAL PROJECT FUNDS	-	-	1,749	1,749
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	14	14
6304- SA-DS 2003B TAR B	-	-	1,250	1,250
6305- SA-DS 2004A TAR B 2/3	-	-	1,073	1,073
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	537	537
6307- SA-DS 2004B TAR B - HOUSING	-	-	122	122

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-151- City Attorney				
	System-wide Support A	System-wide Support B	System-wide Support C	Total
6308- SA-DS 2007/10A TARB	-	-	3,817	3,817
6309- SA-DS 2007/10B TARB - HOUSING	-	-	11	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	1,830	1,830
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	2,203	2,203
6996- SUCCESSOR AGENCY - GLTDAG	-	-	1,539	1,539
9102- CITY OF RICHMOND - GFAAG	-	-	44,341	44,341
AO- ALL OTHER	52,678	-	-	52,678
Total	\$ 772,460	\$ 772,460	\$ 772,460	\$ 2,317,380

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Financial Services
Personnel			
400001 - SALARIES & WAGES/Executive	\$ 189,000	S	\$ 189,000
400002 - SALARIES & WAGES/Mgmt-Local 21	28,303	S	28,303
400003 - SALARIES & WAGES/Local 1021	90,031	S	90,031
400031 - OVERTIME/General	3,309	S	3,309
400049 - OTHER PAY/Auto Allowance	4,200	S	4,200
400050 - OTHER PAY/Medical Flex	1,200	S	1,200
400066 - OTHER PAY/Assign Diff-non-PERS	33,474	S	33,474
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,106	S	5,106
400105 - P-ROLL BEN/Health Insurance Be	37,671	S	37,671
400106 - P-ROLL BEN/Dental Insurance	4,321	S	4,321
400109 - P-ROLL BEN/Employee Assistance	120	S	120
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	532	S	532
400112 - P-ROLL BEN/Life Insurance	1,047	S	1,047
400114 - P-ROLL BEN/Long Term Disabilit	2,226	S	2,226
400116 - P-ROLL BEN/Unemployment Ins	1,086	S	1,086
400117 - P-ROLL BEN/Personal/Prof Dev	919	S	919
400121 - P-ROLL BEN/Worker Comp-Clerica	8,125	S	8,125
400122 - P-ROLL BEN/Worker Comp-Prof	14,559	S	14,559
400127 - P-ROLL BEN/OPEB	12,523	S	12,523
400149 - P-ROLL BEN/PERS-Misc	39,877	S	39,877
400151 - P-ROLL BEN/PERS-Misc (UAL)	56,282	S	56,282
Subtotal Personnel Cost	\$ 534,663		\$ 534,663
Operating Services & Supplies			
400231 - OFF EXP/Postage & Mailing	\$ 17,746	S	\$ 17,746
400232 - OFF EXP/Printing & Binding	1,791	S	1,791
400233 - OFF EXP/Copying & Duplicating	1,374	S	1,374
400241 - TRAVEL & TRNG/Meal Allowance	96	S	96
400242 - TRAVEL & TRNG/Mileage	178	S	178
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,971	S	1,971
400246 - TRAVEL & TRNG/Registration Fee	374	S	374
400261 - DUES & PUB/Membership & Dues	2,124	S	2,124
400262 - DUES & PUB/Books & Subs	461	S	461
400263 - DUES & PUB/Subscription	255	S	255
400271 - AD & PROMO/Advertising&Promo	1,782	S	1,782
400283 - ADM EXP/Storage Cost	6,136	S	6,136
400290 - ADM EXP/Courier-Delivery Svcs	47	S	47
400304 - RENTAL EXP/Equipment Rental	17,394	S	17,394
400322 - MISC EXP/Misc Exp	47	S	47
400341 - OFF SUPP/Office Supplies	19,213	S	19,213

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-171- Finance Administration

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Financial Services
400401 - UTILITIES/Tel & Telegraph	1,261	S	1,261
400501 - EQPT SERVS/Equipment R/M Serv	344	S	344
400574 - COST POOL/(ISF)-Gen Liability	199,178	S	199,178
400592 - COST POOL/(CON)-Admin Charges	(193,179)	S	(193,179)
400601 - NONCAP ASST/Comp Hrdware<5K	62	S	\$ 62
Subtotal Operating Cost	\$ 78,653		\$ 78,653
Disallowed Expenses			
400271 - AD & PROMO/Advertising&Promo	\$ (1,782)	[1]	\$ (1,782)
400592 - COST POOL/(CON)-Admin Charges	193,179	[2]	193,179
Subtotal Disallowed Costs	\$ 191,397		\$ 191,397
DEPARTMENTAL EXPENDITURES	\$ 804,713		\$ 804,713
Reallocation of Incoming Costs			
First Allocation	\$ 70,114		\$ 874,827
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 70,114		\$ 874,827
Second Allocation	\$ 196,832		\$ 196,832
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 196,832		\$ 196,832
TOTAL FUNCTIONAL COSTS	\$ 1,071,659		\$ 1,071,659

Notes

[1] Costs not allowable per Title 2 CFR Part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-171- Finance Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 804,713		\$ 804,713
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,066	944	6,010
0001-141- City Clerk	1,958	434	2,392
0001-151- City Attorney	63,090	14,135	77,225
0001-171- Finance Administration		1,885	1,885
0001-172- Accounting		2,448	2,448
0001-173- Budget/Operating		1,503	1,503
0001-174- Payroll		1,792	1,792
0001-175- Treasury/Cash Management		295	295
0001-176- Accounts Payable		1,365	1,365
0001-177- Rev Collection		614	614
0001-178- Purchasing		12,572	12,572
0001-181- Human Resources		10,682	10,682
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		12,645	12,645
0001-907, 908- Non-Departmental		96,538	96,538
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 70,114	\$ 196,832	\$ 266,946
Total Costs to be Allocated	\$ 874,827	\$ 196,832	\$ 1,071,659

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Financial Services	6.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	5,856		5,856		5,856
0001-141- City Clerk	742,940	0.264%	2,313		2,313		2,313
0001-151- City Attorney	1,851,046	0.659%	5,762		5,762		5,762
0001-171- Finance Administration	605,535	0.215%	1,885		1,885		1,885
0001-172- Accounting	1,335,747	0.475%	4,158		4,158	953	5,111
0001-173- Budget/Operating	682,065	0.243%	2,123		2,123	486	2,610
0001-174- Payroll	313,802	0.112%	977		977	224	1,201
0001-175- Treasury/Cash Management	457,949	0.163%	1,426		1,426	327	1,752
0001-176- Accounts Payable	246,126	0.088%	766		766	176	942
0001-177- Rev Collection	915,383	0.326%	2,849		2,849	653	3,502
0001-178- Purchasing	374,536	0.133%	1,166		1,166	267	1,433
0001-181- Human Resources	1,955,146	0.696%	6,086		6,086	1,395	7,481
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	26,601		26,601	6,095	32,697
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	11,137		11,137	2,552	13,689
0001-261- Information Technology Administration	1,090,289	0.388%	3,394		3,394	778	4,172
0001-262- Telecommunications	2,231,197	0.794%	6,945		6,945	1,591	8,537
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	778		778	178	956
0001-907, 908- Non-Departmental	7,850,442	2.793%	24,437		24,437	5,599	30,037
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,560		1,560	357	1,917
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,525		1,525	349	1,874
0001-121- POLICE COMMISSION DIV	50,545	0.018%	157		157	36	193
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	905		905	207	1,113
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	178,752		178,752	40,959	219,711
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	124		124	28	152
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	661		661	151	812
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	4,216		4,216	966	5,182
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	2,286		2,286	524	2,810
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,454		1,454	333	1,787
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	3,274		3,274	750	4,024
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	79,002		79,002	18,102	97,104
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	6,258		6,258	1,434	7,692
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	865		865	198	1,063
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	1,012		1,012	232	1,244
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	460		460	106	566
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	3,652		3,652	837	4,489
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,281		1,281	294	1,575
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,375		1,375	315	1,690
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	4,167,091	1.483%	12,972		12,972	2,972	15,944
0001-234- IT GIS	47,076	0.017%	147		147	34	180
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	4,971		4,971	1,139	6,111
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	3,619		3,619	829	4,448
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	771		771	177	948

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	10,438		10,438	2,392	12,830
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,291		1,291	296	1,586
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	2,440		2,440	559	2,999
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,471		1,471	337	1,808
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	5,651		5,651	1,295	6,946
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	4,446		4,446	1,019	5,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	941		941	216	1,157
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	2,240		2,240	513	2,753
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	1,001		1,001	229	1,230
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	793		793	182	975
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	965		965	221	1,186
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	756		756	173	929
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	2,367		2,367	542	2,910
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	9,085		9,085	2,082	11,167
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	14		14	3	17
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	117		117	27	143
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	3,354		3,354	769	4,123
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,301		1,301	298	1,599
1004- ASSET SEIZURE FUND	40,575	0.014%	126		126	29	155
1005- LIBRARY FUND	352,943	0.126%	1,099		1,099	252	1,350
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	3,547		3,547	813	4,360
1007- EMERGENCY MED SERV	198,143	0.071%	617		617	141	758
1010- N.RICHMOND WASTE	52,768	0.019%	164		164	38	202
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	3,292		3,292	754	4,047

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	908		908	208	1,116
1014- EDA GRANT FUND	2,883	0.001%	9		9	2	11
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,932		2,932	672	3,603
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	22,951		22,951	5,259	28,210
1018- RENT CONTROL	2,089,008	0.743%	6,503		6,503	1,490	7,993
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,813		2,813	645	3,457
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	26,401		26,401	6,050	32,451
1051- CR-ENGINEERING	678,366	0.241%	2,112		2,112	484	2,596
1053- CODE ENFORCEMENT-CR	33,404	0.012%	104		104	24	128
1054- ENGINEERING GRANTS	42,500	0.015%	132		132	30	163
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,649		1,649	378	2,027
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,383		1,383	317	1,700
1201- CDBG	636,840	0.227%	1,982		1,982	454	2,437
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	38		38	9	46
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	11,766		11,766	2,696	14,462
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	5		5	1	7
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	516		516	118	634
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	49		49	11	60
1303- KIDS FIRST INITIATIVE	339,346	0.121%	1,056		1,056	242	1,298
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,877		2,877	659	3,536
2001- GENERAL CAPITAL FUND	11,842	0.004%	37		37	8	45
2002- MEASURE J	2,177,883	0.775%	6,779		6,779	1,553	8,333
2110- IMPACT FEE - PARK	15,791	0.006%	49		49	11	60
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,383		1,383	317	1,700
2113- IMPACT FEE - FIRE	83,265	0.030%	259		259	59	319
2114- IMPACT FEE - POLICE	711	0.000%	2		2	1	3
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	329		329	75	405
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	209		209	48	256
2117- IMPACT FEE - LIBRARY	6,152	0.002%	19		19	4	24
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	871		871	200	1,071
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	19		19	4	23
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	670		670	153	823
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	4,106		4,106	941	5,047
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	1,122		1,122	257	1,379
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	22,112		22,112	5,067	27,179
4001- PORT OF RICHMOND	7,418,697	2.640%	23,093		23,093	5,292	28,385
4003- WASTEWATER	20,870,955	7.426%	64,968		64,968	14,887	79,855
4005- MARINA	241,446	0.086%	752		752	172	924
4006- STORM WATER	1,858,431	0.661%	5,785		5,785	1,326	7,111
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,897		1,897	435	2,331
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	93		93	21	115
4201- RHA-CAPITAL FUND	15,600	0.006%	49		49	11	60
4401- RHA-HACIENDA	320,134	0.114%	997		997	228	1,225
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	7,716		7,716	1,768	9,484
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,712		2,712	621	3,333
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	1,129		1,129	259	1,388
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	696		696	160	856
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	469		469	107	576
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	4		4	1	5
5001- INSURANCE RESERVES	12,075,624	4.297%	37,590		37,590	8,613	46,203
5003- EQUIPMENT SERVICES	1,535,943	0.547%	4,781		4,781	1,096	5,877

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	10,324		10,324	2,366	12,690
5006- RMS RECORDS SERVICES	371,823	0.132%	1,157		1,157	265	1,423
5008- COMPENSATED ABSENCES	2,297,013	0.817%	7,150		7,150	1,638	8,789
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	46		46	11	57
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	75		75	17	92
6047- CERTBT PLAN FUND	118,814	0.042%	370		370	85	455
6048- OPEB PLAN TRUST	7,842,892	2.791%	24,414		24,414	5,594	30,008
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,813		1,813	416	2,229
6050- GENERAL PENSION FUND	424,760	0.151%	1,322		1,322	303	1,625
6051- POLICE & FIRE PENSION	1,873,145	0.667%	5,831		5,831	1,336	7,167
6052- GARFIELD PENSION FUND	49,067	0.017%	153		153	35	188
6058- MARINA WESTSHORE DEB	133,934	0.048%	417		417	96	512
6059- COUNTRY CLUB VISTA	186,593	0.066%	581		581	133	714
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	78		78	18	95
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	683		683	156	839
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,976		1,976	453	2,428
6208- SA-CIP 07B TARV BND PRCD5-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARV	5,061	0.002%	16		16	4	19
6304- SA-DS 2003B TARV	453,385	0.161%	1,411		1,411	323	1,735
6305- SA-DS 2004A TARV 2/3	389,295	0.139%	1,212		1,212	278	1,489
6306- SA-DS 2004A TARV -1/3 HSING	194,944	0.069%	607		607	139	746
6307- SA-DS 2004B TARV - HOUSING	44,274	0.016%	138		138	32	169
6308- SA-DS 2007/10A TARV	1,384,968	0.493%	4,311		4,311	988	5,299
6309- SA-DS 2007/10B TARV - HOUSING	3,829	0.001%	12		12	3	15
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	2,067		2,067	474	2,540
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	2,488		2,488	570	3,058
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,738		1,738	398	2,136
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	50,079		50,079	11,475	61,555
Total	281,037,782	100.000%	\$ 874,827	\$ -	\$ 874,827	\$ 196,832	\$ 1,071,659

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0	6.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	-	0.000%	-		-		-
0001-171- Finance Administration	-	0.000%	-		-		-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	-	0.000%	-		-	-	-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-	-	-
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	-	0.000%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-	-	-	-	-
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-	-	-	-	-
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: 0

Source of Allocation: 0

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0	6.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	266	2.611%	-		-		-
0001-141- City Clerk	54	0.530%	-		-		-
0001-151- City Attorney	99	0.972%	-		-		-
0001-171- Finance Administration	333	3.268%	-		-		-
0001-172- Accounting	-	0.000%	-		-	-	-
0001-173- Budget/Operating	-	0.000%	-		-	-	-
0001-174- Payroll	-	0.000%	-		-	-	-
0001-175- Treasury/Cash Management	-	0.000%	-		-	-	-
0001-176- Accounts Payable	-	0.000%	-		-	-	-
0001-177- Rev Collection	-	0.000%	-		-	-	-
0001-178- Purchasing	-	0.000%	-		-	-	-
0001-181- Human Resources	53	0.520%	-		-	-	-
0001-232- Facility Maintenance and Administration	196	1.924%	-		-	-	-
0001-235- Equipment Services/Fleet Services	246	2.414%	-		-	-	-
0001-261- Information Technology Administration	319	3.131%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	32.00	0.314%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	54.00	0.530%	-		-	-	-
0001-121- POLICE COMMISSION DIV	2.00	0.020%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	880.00	8.637%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	48.00	0.471%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2.00	0.020%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	1.00	0.010%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	3.00	0.029%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	3.00	0.029%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	14.00	0.137%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	518.00	5.084%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	53.00	0.520%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-	-	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	145.00	1.423%	-	-	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	49.00	0.481%	-	-	-	-	-
0001-231- GF-PW ADMIN-DIV	29.00	0.285%	-	-	-	-	-
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	173.00	1.698%	-	-	-	-	-
0001-234- IT GIS	80.00	0.785%	-	-	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-	-	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-	-	-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	82.00	0.805%	-	-	-	-	-
0001-242- GF-LS/REF SVCS(S-DIV)	104.00	1.021%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	13.00	0.128%	-	-	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	45.00	0.442%	-	-	-	-	-
0001-251- GF-RECREATION ADM DIV	174.00	1.708%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	137.00	1.345%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	42.00	0.412%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	9.00	0.088%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	30.00	0.294%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	28.00	0.275%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	127.00	1.246%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	45.00	0.442%	-	-	-	-	-
1004- ASSET SEIZURE FUND	47.00	0.461%	-	-	-	-	-
1005- LIBRARY FUND	95.00	0.932%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	444.00	4.358%	-	-	-	-	-
1007- EMERGENCY MED SERV	17.00	0.167%	-	-	-	-	-
1010- N.RICHMOND WASTE	58.00	0.569%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	36.00	0.353%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	58.00	0.569%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	29.00	0.285%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	-	0.000%	-	-	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	180.00	1.767%	-	-	-	-	-
1051- CR-ENGINEERING	67.00	0.658%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	131.00	1.286%	-	-	-	-	-
1054- ENGINEERING GRANTS	37.00	0.363%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-	-	-	-	-
1200- COR HOUSING ADMINISTRATION	4.00	0.039%	-	-	-	-	-
1201- CDBG	141.00	1.384%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	15.00	0.147%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	345.00	3.386%	-	-	-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	410.00	4.024%	-	-	-	-	-
2002- MEASURE J	110.00	1.080%	-	-	-	-	-
2110- IMPACT FEE - PARK	100.00	0.981%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	11.00	0.108%	-	-	-	-	-
2113- IMPACT FEE - FIRE	8.00	0.079%	-	-	-	-	-
2114- IMPACT FEE - POLICE	13.00	0.128%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	11.00	0.108%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	39.00	0.383%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	20.00	0.196%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	1.00	0.010%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	282.00	2.768%	-	-	-	-	-
4003- WASTEWATER	227.00	2.228%	-	-	-	-	-
4005- MARINA	4.00	0.039%	-	-	-	-	-
4006- STORM WATER	58.00	0.569%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	21.00	0.206%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	4.00	0.039%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	210.00	2.061%	-	-	-	-	-
5003- EQUIPMENT SERVICES	736.00	7.223%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	72.00	0.707%	-	-	-	-	-
5006- RMS RECORDS SERVICES	39.00	0.383%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	10.00	0.098%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	57.00	0.559%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-171- Finance Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	1,554.00	15.252%	-	-	-	-	-
Total	10,189	100.000%	\$ -	\$ -	\$ -	\$ -	\$ -

Allocation Basis: 0

Source of Allocation: 0

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	5,856	5,856
0001-141- City Clerk	2,313	2,313
0001-151- City Attorney	5,762	5,762
0001-171- Finance Administration	1,885	1,885
0001-172- Accounting	5,111	5,111
0001-173- Budget/Operating	2,610	2,610
0001-174- Payroll	1,201	1,201
0001-175- Treasury/Cash Management	1,752	1,752
0001-176- Accounts Payable	942	942
0001-177- Rev Collection	3,502	3,502
0001-178- Purchasing	1,433	1,433
0001-181- Human Resources	7,481	7,481
0001-232- Facility Maintenance and Administration	32,697	32,697
0001-235- Equipment Services/Fleet Services	13,689	13,689
0001-261- Information Technology Administration	4,172	4,172
0001-262- Telecommunications	8,537	8,537
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	956	956
0001-907, 908- Non-Departmental	30,037	30,037
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,917	1,917
0001-105- COUNCIL/CITY COUNCIL DIV	1,874	1,874
0001-121- POLICE COMMISSION DIV	193	193
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,113	1,113
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	219,711	219,711
0001-192- GF-POLICE-PATROL/CIB	152	152
0001-193- GF-POLICE/CRIME PREVENTION	812	812
0001-194- GF-POLICE-COPS GRANT	5,182	5,182
0001-196- GF-POLICE/REGULATORY	2,810	2,810
0001-199- GF-PARKING ENFORCEMENT DIV	1,787	1,787
0001-201- GF-FIRE/ADMIN DIV	4,024	4,024
0001-202- GF-FIRE/SUPPRESSN DIV	97,104	97,104
0001-203- GF-FIRE PREVENTION DIV	7,692	7,692
0001-204- GF-FIRE/ SUPPORT DIV	1,063	1,063
0001-205- GF-FIRE/TRAINING DIV	1,244	1,244
0001-206- GF-FIRE/OF. OF EMS DIV	566	566
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	4,489	4,489
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,575	1,575
0001-231- GF-PW ADMIN-DIV	1,690	1,690
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	15,944	15,944
0001-234- IT GIS	180	180
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	6,111	6,111
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	4,448	4,448
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	948	948

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	12,830	12,830
0001-242- GF-LS/REF SVCS(S-DIV)	1,586	1,586
0001-243- GF-LIB&CL SVCS/LEAP DIV	2,999	2,999
0001-244- GF-LIB&CL SVC/P-ART DIV	1,808	1,808
0001-251- GF-RECREATION ADM DIV	6,946	6,946
0001-253- CM&NB/BOOKER T CTR (S-DIV)	5,465	5,465
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,157	1,157
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,753	2,753
0001-256- RECREATION SVCS/AQUATICS	1,230	1,230
0001-257- RECREATION SVCS/CONVENTION CTR	975	975
0001-259- RECREATION SVCS/PLUNGE	1,186	1,186
0001-260- RECREATION SVCS/CITIES OF SRVC	929	929
0001-291- GF-ADMINISTRATIVE SERVICES	2,910	2,910
0001-292- GF-STREET SWEEPING	11,167	11,167
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	17	17
0001-910- GF-NON-DEPT/CITY FESTIVAL	143	143
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	4,123	4,123
1003- TRANSPORTATION OPERATIONS	1,599	1,599
1004- ASSET SEIZURE FUND	155	155
1005- LIBRARY FUND	1,350	1,350
1006- OUTSIDE FUNDED SVCS - GRANTS	4,360	4,360
1007- EMERGENCY MED SERV	758	758
1010- N.RICHMOND WASTE	202	202
1012- HILLTOP LANDSCAPE MAINT DIST	4,047	4,047
1013- FIRE DEPT HAZMAT GRANT	1,116	1,116
1014- EDA GRANT FUND	11	11
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,603	3,603
1017- CHEVRON MODERNIZATN PROJ & CIA	28,210	28,210
1018- RENT CONTROL	7,993	7,993
1019- SBI RMRA CAP IMPROVEMENT	3,457	3,457
1050- CR-PLANNING & BUILDING	32,451	32,451
1051- CR-ENGINEERING	2,596	2,596
1053- CODE ENFORCEMENT-CR	128	128
1054- ENGINEERING GRANTS	163	163
1055- ENCROACHMENTS SVCS	2,027	2,027
1200- COR HOUSING ADMINISTRATION	1,700	1,700
1201- CDBG	2,437	2,437
1203- NEIGHBORHOOD STABILIZATION	46	46
1205- EMPLOYMENT & TRAINING	14,462	14,462
1207- NEIGHBORHOOD STAB(CITY)	7	7
1208- SUCCESSOR HOUSING AGNCY	634	634
1302- HOUSNG IN LIEU FEE - DEVELOPER	60	60
1303- KIDS FIRST INITIATIVE	1,298	1,298
1304- EMERGENCY OPE & DISASTR RECVRY	3,536	3,536
2001- GENERAL CAPITAL FUND	45	45
2002- MEASURE J	8,333	8,333
2110- IMPACT FEE - PARK	60	60
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,700	1,700
2113- IMPACT FEE - FIRE	319	319
2114- IMPACT FEE - POLICE	3	3
2115- IMPACT FEE - COMM/AQUATC	405	405

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
2116- IMPACT FEE - PARKS/OPEN	256	256
2117- IMPACT FEE - LIBRARY	24	24
2119- IMPACT FEE - STORM DRAINAGE	1,071	1,071
2120- IMPACT FEE - WASTEWATER	23	23
2125- IRON TRIANGLE/EPA PROGRAMS	823	823
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	5,047	5,047
3002- DS - 99A PENSION OBLIG BOND	1,379	1,379
3005- DS - 2007 CIVIC CENTER	27,179	27,179
4001- PORT OF RICHMOND	28,385	28,385
4003- WASTEWATER	79,855	79,855
4005- MARINA	924	924
4006- STORM WATER	7,111	7,111
4008- KCRT - CABLE TELEVIS	2,331	2,331
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	115	115
4201- RHA-CAPITAL FUND	60	60
4401- RHA-HACIENDA	1,225	1,225
4404- RHA-NEVIN PLAZA	9,484	9,484
4405- RHA-NYSTROM VILLAGE	3,333	3,333
4406- RHA-RICHMOND VILLAGE ONE	1,388	1,388
4407- RHA-RICHMOND VILLAGE TWO	856	856
4408- RHA-RICHMOND VILLAGE THREE	576	576
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	5	5
5001- INSURANCE RESERVES	46,203	46,203
5003- EQUIPMENT SERVICES	5,877	5,877
5005- CAD DISPATCH SYSTEM	12,690	12,690
5006- RMS RECORDS SERVICES	1,423	1,423
5008- COMPENSATED ABSENCES	8,789	8,789
6001- GENERAL TRUST & AGENCY	1	1
6004- COMMISSION ON AGING	57	57
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	92	92
6047- CERTBT PLAN FUND	455	455
6048- OPEB PLAN TRUST	30,008	30,008
6049- PT MOLATE PRIVATE-PURPOSE TRST	2,229	2,229
6050- GENERAL PENSION FUND	1,625	1,625
6051- POLICE & FIRE PENSION	7,167	7,167
6052- GARFIELD PENSION FUND	188	188
6058- MARINA WESTSHORE DEB	512	512
6059- COUNTRY CLUB VISTA	714	714
6060- REASSESSMENT DISTRICT 2003-1	95	95
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	839	839
6103- SA - CAPITAL PROJECT FUNDS	2,428	2,428
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	19	19
6304- SA-DS 2003B TAR B	1,735	1,735
6305- SA-DS 2004A TAR B 2/3	1,489	1,489
6306- SA-DS 2004A TAR B -1/3 HSING	746	746
6307- SA-DS 2004B TAR B - HOUSING	169	169

**City of Richmond Housing Authority
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ALLOCATION SUMMARY

0001-171- Finance Administration	Citywide Financial Services	Total
6308- SA-DS 2007/10A TARB	5,299	5,299
6309- SA-DS 2007/10B TARB - HOUSING	15	15
6401- SA-DS 2014A NON-TAXABLE BONDS	2,540	2,540
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	3,058	3,058
6996- SUCCESSOR AGENCY - GLTDAG	2,136	2,136
9102- CITY OF RICHMOND - GFAAG	61,555	61,555
AO- ALL OTHER	-	-
Total	\$ 1,071,659	\$ 1,071,659

**City of Richmond Housing Authority
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DEPARTMENTAL EXPENSE DETAIL

0001-172- Accounting

Expense Type	Distribution Percentage		75.00%	25.00%
	\$	Spread Method	System-wide Support A	System-wide Support B
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 322,221	S	\$ 241,665	\$ 80,555
400003 - SALARIES & WAGES/Local 1021	264,065	S	198,049	66,016
400041 - OTHER PAY/Shift Differential	-	S	-	-
400048 - OTHER PAY/Bilingual Pay	1,875	S	1,406	469
400050 - OTHER PAY/Medical Flex	4,047	S	3,035	1,012
400066 - OTHER PAY/Assign Diff-non-PERS	4,763	S	3,572	1,191
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	50,234	S	37,676	12,559
400103 - P-ROLL BEN/Medicare Tax-ER Shr	8,803	S	6,602	2,201
400105 - P-ROLL BEN/Health Insurance Be	93,307	S	69,980	23,327
400106 - P-ROLL BEN/Dental Insurance	10,401	S	7,801	2,600
400109 - P-ROLL BEN/Employee Assistance	289	S	217	72
400110 - P-ROLL BEN/Professional Dev-Mg	2,033	S	1,525	508
400111 - P-ROLL BEN/Vision	1,280	S	960	320
400112 - P-ROLL BEN/Life Insurance	1,695	S	1,271	424
400114 - P-ROLL BEN/Long Term Disabilit	5,364	S	4,023	1,341
400116 - P-ROLL BEN/Unemployment Ins	2,614	S	1,960	653
400117 - P-ROLL BEN/Personal/Prof Dev	3,488	S	2,616	872
400121 - P-ROLL BEN/Worker Comp-Clerica	24,142	S	18,106	6,035
400122 - P-ROLL BEN/Worker Comp-Prof	21,589	S	16,192	5,397
400127 - P-ROLL BEN/OPEB	23,943	S	17,957	5,986
400149 - P-ROLL BEN/PERS-Misc	76,322	S	57,242	19,081
400151 - P-ROLL BEN/PERS-Misc (UAL)	138,898	S	104,173	34,724
400199 - EMPLOYE BNFTS/Gmt/Prj Exp(CON)	16,798	S	12,598	4,199
Subtotal Personnel Cost	\$ 1,078,171		\$ 808,628	\$ 269,543
Operating Services & Supplies				
400215 - PROF SVCS/Audit Svcs.	\$ 302,841	S	\$ 227,131	\$ 75,710
400229 - PROF SVCS/(CON)AUDIT SVCS	(29,084)	S	(21,813)	(7,271)
400246 - TRAVEL & TRNG/Registration Fee	617	S	463	154
400592 - COST POOL/(CON)-Admin Charges	(323,582)	S	(242,687)	(80,896)
Subtotal Operating Cost	\$ (49,208)		\$ (36,906)	\$ (12,302)
Disallowed Expenses				
400592 - COST POOL/(CON)-Admin Charges	323,582	[1]	242,687	80,896
Subtotal Disallowed Costs	\$ 323,582		\$ 242,687	\$ 80,896
DEPARTMENTAL EXPENDITURES	\$ 1,352,545		\$ 1,014,408	\$ 338,136
Reallocation of Incoming Costs				
First Allocation	\$ 23,609		\$ 1,032,115	\$ 344,038
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 23,609		\$ 1,032,115	\$ 344,038
Second Allocation	\$ 245,565		\$ 184,174	\$ 61,391
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 245,565		\$ 184,174	\$ 61,391
TOTAL FUNCTIONAL COSTS	\$ 1,621,719		\$ 1,216,289	\$ 405,430

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-172- Accounting	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,352,545		\$ 1,352,545
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	8,232	1,533	9,765
0001-141- City Clerk	3,167	702	3,869
0001-151- City Attorney	8,052	1,675	9,727
0001-171- Finance Administration	4,158	953	5,111
0001-172- Accounting		6,165	6,165
0001-173- Budget/Operating		3,317	3,317
0001-174- Payroll		2,509	2,509
0001-175- Treasury/Cash Management		1,654	1,654
0001-176- Accounts Payable		86	86
0001-177- Rev Collection		3,448	3,448
0001-178- Purchasing		-	-
0001-181- Human Resources		17,422	17,422
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		30,470	30,470
0001-261- Information Technology Administration		6,721	6,721
0001-262- Telecommunications		18,220	18,220
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		150,690	150,690
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 23,609	\$ 245,565	\$ 269,174
Total Costs to be Allocated	\$ 1,376,154	\$ 245,565	\$ 1,621,719

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	7.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	6,909		6,909		6,909
0001-141- City Clerk	742,940	0.264%	2,728		2,728		2,728
0001-151- City Attorney	1,851,046	0.659%	6,798		6,798		6,798
0001-171- Finance Administration	605,535	0.215%	2,224		2,224		2,224
0001-172- Accounting	1,335,747	0.475%	4,906		4,906		4,906
0001-173- Budget/Operating	682,065	0.243%	2,505		2,505	457	2,962
0001-174- Payroll	313,802	0.112%	1,152		1,152	210	1,363
0001-175- Treasury/Cash Management	457,949	0.163%	1,682		1,682	307	1,989
0001-176- Accounts Payable	246,126	0.088%	904		904	165	1,069
0001-177- Rev Collection	915,383	0.326%	3,362		3,362	614	3,976
0001-178- Purchasing	374,536	0.133%	1,375		1,375	251	1,627
0001-181- Human Resources	1,955,146	0.696%	7,180		7,180	1,311	8,492
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	31,384		31,384	5,731	37,115
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	13,140		13,140	2,399	15,539
0001-261- Information Technology Administration	1,090,289	0.388%	4,004		4,004	731	4,735
0001-262- Telecommunications	2,231,197	0.794%	8,194		8,194	1,496	9,690
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	917		917	168	1,085
0001-907, 908- Non-Departmental	7,850,442	2.793%	28,831		28,831	5,265	34,096
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,841		1,841	336	2,177
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,799		1,799	328	2,127
0001-121- POLICE COMMISSION DIV	50,545	0.018%	186		186	34	220
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	1,068		1,068	195	1,263
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	210,891		210,891	38,511	249,402
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	146		146	27	173
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	780		780	142	922
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	4,974		4,974	908	5,882
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	2,697		2,697	493	3,190
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,715		1,715	313	2,028
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	3,862		3,862	705	4,567
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	93,206		93,206	17,021	110,227
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	7,383		7,383	1,348	8,732
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	1,021		1,021	186	1,207
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	1,194		1,194	218	1,413
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	543		543	99	643
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	4,309		4,309	787	5,096
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,511		1,511	276	1,787
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,622		1,622	296	1,918
0001-233- GF-PRKS&LNDK/PRKS (S-DIV)	4,167,091	1.483%	15,304		15,304	2,795	18,098
0001-234- IT GIS	47,076	0.017%	173		173	32	204
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	5,865		5,865	1,071	6,936
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	4,270		4,270	780	5,049
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	910		910	166	1,076
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	12,315		12,315	2,249	14,563
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,523		1,523	278	1,801
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	2,879		2,879	526	3,404
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,736		1,736	317	2,053

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	6,667		6,667	1,217	7,884
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	5,246		5,246	958	6,204
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	1,110		1,110	203	1,313
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	2,642		2,642	483	3,125
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	1,181		1,181	216	1,396
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	936		936	171	1,107
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	1,139		1,139	208	1,347
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	892		892	163	1,055
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	2,793		2,793	510	3,303
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	10,718		10,718	1,957	12,676
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	16		16	3	19
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	138		138	25	163
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	3,957		3,957	723	4,680
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,534		1,534	280	1,815
1004- ASSET SEIZURE FUND	40,575	0.014%	149		149	27	176
1005- LIBRARY FUND	352,943	0.126%	1,296		1,296	237	1,533
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	4,185		4,185	764	4,949
1007- EMERGENCY MED SERV	198,143	0.071%	728		728	133	861
1010- N.RICHMOND WASTE	52,768	0.019%	194		194	35	229
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	3,884		3,884	709	4,594

City of Richmond Housing Authority
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0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	1,071		1,071	196	1,267
1014- EDA GRANT FUND	2,883	0.001%	11		11	2	13
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	3,459		3,459	632	4,090
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	27,077		27,077	4,945	32,022
1018- RENT CONTROL	2,089,008	0.743%	7,672		7,672	1,401	9,073
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	3,318		3,318	606	3,924
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	31,148		31,148	5,688	36,836
1051- CR-ENGINEERING	678,366	0.241%	2,491		2,491	455	2,946
1053- CODE ENFORCEMENT-CR	33,404	0.012%	123		123	22	145
1054- ENGINEERING GRANTS	42,500	0.015%	156		156	29	185
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,946		1,946	355	2,301
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,632		1,632	298	1,930
1201- CDBG	636,840	0.227%	2,339		2,339	427	2,766
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	44		44	8	52
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	13,881		13,881	2,535	16,416
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	6		6	1	7
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	609		609	111	720
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	58		58	11	69
1303- KIDS FIRST INITIATIVE	339,346	0.121%	1,246		1,246	228	1,474
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	3,394		3,394	620	4,014
2001- GENERAL CAPITAL FUND	11,842	0.004%	43		43	8	51
2002- MEASURE J	2,177,883	0.775%	7,998		7,998	1,461	9,459
2110- IMPACT FEE - PARK	15,791	0.006%	58		58	11	69
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,632		1,632	298	1,930
2113- IMPACT FEE - FIRE	83,265	0.030%	306		306	56	362
2114- IMPACT FEE - POLICE	711	0.000%	3		3	0	3
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	388		388	71	459
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	246		246	45	291
2117- IMPACT FEE - LIBRARY	6,152	0.002%	23		23	4	27
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	1,028		1,028	188	1,216
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	22		22	4	26
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	790		790	144	934
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	4,845		4,845	885	5,729
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	1,323		1,323	242	1,565
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	26,088		26,088	4,764	30,852
4001- PORT OF RICHMOND	7,418,697	2.640%	27,245		27,245	4,975	32,221
4003- WASTEWATER	20,870,955	7.426%	76,649		76,649	13,997	90,646
4005- MARINA	241,446	0.086%	887		887	162	1,049
4006- STORM WATER	1,858,431	0.661%	6,825		6,825	1,246	8,071
4008- KCRT - CABLE TELEVIS	609,286	0.217%	2,238		2,238	409	2,646
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	110		110	20	130
4201- RHA-CAPITAL FUND	15,600	0.006%	57		57	10	68
4401- RHA-HACIENDA	320,134	0.114%	1,176		1,176	215	1,390
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	9,103		9,103	1,662	10,765

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	3,200		3,200	584	3,784
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	1,332		1,332	243	1,576
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	822		822	150	972
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	553		553	101	654
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	5		5	1	6
5001- INSURANCE RESERVES	12,075,624	4.297%	44,348		44,348	8,098	52,446
5003- EQUIPMENT SERVICES	1,535,943	0.547%	5,641		5,641	1,030	6,671
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	12,181		12,181	2,224	14,405
5006- RMS RECORDS SERVICES	371,823	0.132%	1,366		1,366	249	1,615
5008- COMPENSATED ABSENCES	2,297,013	0.817%	8,436		8,436	1,540	9,976
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	54		54	10	64
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	89		89	16	105
6047- CERTBT PLAN FUND	118,814	0.042%	436		436	80	516
6048- OPEB PLAN TRUST	7,842,892	2.791%	28,803		28,803	5,260	34,063
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	2,140		2,140	391	2,530
6050- GENERAL PENSION FUND	424,760	0.151%	1,560		1,560	285	1,845
6051- POLICE & FIRE PENSION	1,873,145	0.667%	6,879		6,879	1,256	8,135
6052- GARFIELD PENSION FUND	49,067	0.017%	180		180	33	213
6058- MARINA WESTSHORE DEB	133,934	0.048%	492		492	90	582
6059- COUNTRY CLUB VISTA	186,593	0.066%	685		685	125	810
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	92		92	17	108
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	806		806	147	953
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	2,331		2,331	426	2,756
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	19		19	3	22
6304- SA-DS 2003B TAR B	453,385	0.161%	1,665		1,665	304	1,969
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	1,430		1,430	261	1,691
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	716		716	131	847
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	163		163	30	192
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	5,086		5,086	929	6,015
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	14		14	3	17
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	2,438		2,438	445	2,883
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	2,936		2,936	536	3,472
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	2,050		2,050	374	2,424
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	59,083		59,083	10,789	69,873
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 1,032,115	\$ -	\$ 1,032,115	\$ 184,174	\$ 1,216,289

Allocation Basis:

FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation:

Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	7.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	777		777		777
0001-141- City Clerk	152,415	0.184%	633		633		633
0001-151- City Attorney	54,704	0.066%	227		227		227
0001-171- Finance Administration	54,016	0.065%	224		224		224
0001-172- Accounting	303,296	0.366%	1,260		1,260		1,260
0001-173- Budget/Operating	104,572	0.126%	434		434	78	513
0001-174- Payroll	258	0.000%	1		1	0	1
0001-175- Treasury/Cash Management	59,956	0.072%	249		249	45	294
0001-176- Accounts Payable	499	0.001%	2		2	0	2
0001-177- Rev Collection	202,182	0.244%	840		840	151	991
0001-178- Purchasing	19,085	0.023%	79		79	14	94
0001-181- Human Resources	89,269	0.108%	371		371	67	438
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	14,786		14,786	2,663	17,448
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	6,264		6,264	1,128	7,392
0001-261- Information Technology Administration	467,165	0.564%	1,940		1,940	349	2,290
0001-262- Telecommunications	1,093,991	1.321%	4,544		4,544	818	5,362
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	610		610	110	719
0001-907, 908- Non-Departmental	3,903,848	4.713%	16,214		16,214	2,920	19,134
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	48		48	9	56
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	157		157	28	186
0001-121- POLICE COMMISSION DIV	4,818	0.006%	20		20	4	24
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	28,860	0.035%	120		120	22	141
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	25,312		25,312	4,558	29,871
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	174		174	31	205
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	3		3	1	4
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	23		23	4	27
0001-202- GF-FIRE/SUPPRESSN DIV	243	0.000%	1		1	0	1
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	525		525	94	619
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	984		984	177	1,162
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	49		49	9	58
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	40		40	7	47
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	474		474	85	560
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	1,043		1,043	188	1,231
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	45		45	8	53
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	979,136	1.182%	4,067		4,067	732	4,799
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	509		509	92	601
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	173		173	31	204
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	997		997	180	1,176
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	206		206	37	243
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	1,688		1,688	304	1,991
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	22		22	4	25
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	70		70	13	83

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	239		239	43	283
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	368		368	66	434
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	62		62	11	73
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	264		264	48	311
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	35		35	6	41
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	210		210	38	248
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	69		69	12	81
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	89		89	16	105
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	280		280	50	331
0001-292- GF-STREET SWEEPING	99,180	0.120%	412		412	74	486
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	156		156	28	184
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	1,784		1,784	321	2,105
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	104		104	19	123
1004- ASSET SEIZURE FUND	54,181	0.065%	225		225	41	266
1005- LIBRARY FUND	258,060	0.312%	1,072		1,072	193	1,265
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	3,301		3,301	594	3,895
1007- EMERGENCY MED SERV	228,232	0.276%	948		948	171	1,119
1010- N.RICHMOND WASTE	656	0.001%	3		3	0	3
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	1,129		1,129	203	1,332

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	18		18	3	21
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	1,091		1,091	196	1,287
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	15,043		15,043	2,709	17,752
1018- RENT CONTROL	273,033	0.330%	1,134		1,134	204	1,338
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	4,299		4,299	774	5,074
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	19,947		19,947	3,592	23,540
1051- CR-ENGINEERING	293,728	0.355%	1,220		1,220	220	1,440
1053- CODE ENFORCEMENT-CR	77,777	0.094%	323		323	58	381
1054- ENGINEERING GRANTS	2,929,826	3.537%	12,169		12,169	2,191	14,360
1055- ENCROACHMENTS SVCS	4,813	0.006%	20		20	4	24
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	241		241	43	285
1201- CDBG	719,402	0.868%	2,988		2,988	538	3,526
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	1		1	0	1
1205- EMPLOYMENT & TRAINING	407,896	0.492%	1,694		1,694	305	1,999
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	85		85	15	100
1303- KIDS FIRST INITIATIVE	22,136	0.027%	92		92	17	108
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	541		541	97	638
2001- GENERAL CAPITAL FUND	877,418	1.059%	3,644		3,644	656	4,300
2002- MEASURE J	2,159,152	2.607%	8,968		8,968	1,615	10,583
2110- IMPACT FEE - PARK	27,121	0.033%	113		113	20	133
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	1,274		1,274	229	1,503
2113- IMPACT FEE - FIRE	79,578	0.096%	331		331	60	390
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	400		400	72	472
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	35		35	6	41
2117- IMPACT FEE - LIBRARY	8,698	0.011%	36		36	7	43
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	1,156		1,156	208	1,364
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	534		534	96	630
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	979		979	176	1,156
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	3,221		3,221	580	3,801
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	4,444		4,444	800	5,244
4003- WASTEWATER	21,469,169	25.919%	89,170		89,170	16,057	105,227
4005- MARINA	43,185	0.052%	179		179	32	212
4006- STORM WATER	2,128,337	2.569%	8,840		8,840	1,592	10,432
4008- KCRT - CABLE TELEVIS	61,641	0.074%	256		256	46	302
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	186		186	33	219
4102- RHA-HOPE 6	30,000	0.036%	125		125	22	147
4201- RHA-CAPITAL FUND	1,093,789	1.320%	4,543		4,543	818	5,361
4401- RHA-HACIENDA	271,616	0.328%	1,128		1,128	203	1,331
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	7,179		7,179	1,293	8,471
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	2,223		2,223	400	2,623
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	1		1	0	1
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	482		482	87	569
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	17,817		17,817	3,208	21,025
5003- EQUIPMENT SERVICES	2,548,402	3.077%	10,584		10,584	1,906	12,491

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-172- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	52,321	0.063%	217		217	39	256
5006- RMS RECORDS SERVICES	140,552	0.170%	584		584	105	689
5008- COMPENSATED ABSENCES	3,762	0.005%	16		16	3	18
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	2
6004- COMMISSION ON AGING	13,098	0.016%	54		54	10	64
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	861		861	155	1,016
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	108		108	19	128
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	22		22	4	26
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	232		232	42	274
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	3,366		3,366	606	3,972
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	2,158	0.003%	9		9	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	2,263		2,263	407	2,670
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	10,600		10,600	1,909	12,509
Total	82,833,333	100.000%	\$ 344,038	\$ -	\$ 344,038	\$ 61,391	\$ 405,430

Allocation Basis: FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation: Check Register Extract 7-1-2019 to 6-30-20.xls

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	6,909	777	7,685
0001-141- City Clerk	2,728	633	3,361
0001-151- City Attorney	6,798	227	7,025
0001-171- Finance Administration	2,224	224	2,448
0001-172- Accounting	4,906	1,260	6,165
0001-173- Budget/Operating	2,962	513	3,475
0001-174- Payroll	1,363	1	1,364
0001-175- Treasury/Cash Management	1,989	294	2,283
0001-176- Accounts Payable	1,069	2	1,071
0001-177- Rev Collection	3,976	991	4,967
0001-178- Purchasing	1,627	94	1,720
0001-181- Human Resources	8,492	438	8,929
0001-232- Facility Maintenance and Administration	37,115	17,448	54,564
0001-235- Equipment Services/Fleet Services	15,539	7,392	22,931
0001-261- Information Technology Administration	4,735	2,290	7,025
0001-262- Telecommunications	9,690	5,362	15,052
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,085	719	1,804
0001-907, 908- Non-Departmental	34,096	19,134	53,230
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	2,177	56	2,233
0001-105- COUNCIL/CITY COUNCIL DIV	2,127	186	2,313
0001-121- POLICE COMMISSION DIV	220	24	243
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	1,263	141	1,404
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	249,402	29,871	279,272
0001-192- GF-POLICE-PATROL/CIB	173	-	173
0001-193- GF-POLICE/CRIME PREVENTION	922	205	1,127
0001-194- GF-POLICE-COPS GRANT	5,882	-	5,882
0001-196- GF-POLICE/REGULATORY	3,190	4	3,194
0001-199- GF-PARKING ENFORCEMENT DIV	2,028	-	2,028
0001-201- GF-FIRE/ADMIN DIV	4,567	27	4,594
0001-202- GF-FIRE/SUPPRESSN DIV	110,227	1	110,228
0001-203- GF-FIRE PREVENTION DIV	8,732	619	9,351
0001-204- GF-FIRE/ SUPPORT DIV	1,207	1,162	2,369
0001-205- GF-FIRE/TRAINING DIV	1,413	58	1,470
0001-206- GF-FIRE/OF. OF EMS DIV	643	47	689
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	5,096	560	5,655
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,787	1,231	3,018
0001-231- GF-PW ADMIN-DIV	1,918	53	1,971
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	18,098	4,799	22,897
0001-234- IT GIS	204	-	204
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	6,936	601	7,537
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	5,049	204	5,253
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,076	1,176	2,253

City of Richmond Housing Authority
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ALLOCATION SUMMARY

0001-172- Accounting	System-wide Support A	System-wide Support B	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	14,563	243	14,806
0001-242- GF-LS/REF SVCS(S-DIV)	1,801	1,991	3,792
0001-243- GF-LIB&CL SVCS/LEAP DIV	3,404	25	3,430
0001-244- GF-LIB&CL SVC/P-ART DIV	2,053	83	2,135
0001-251- GF-RECREATION ADM DIV	7,884	283	8,167
0001-253- CM&NB/BOOKER T CTR (S-DIV)	6,204	434	6,638
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,313	73	1,386
0001-254- GF-REC/SPCL EVENTS (S-DIV)	3,125	311	3,436
0001-256- RECREATION SVCS/AQUATICS	1,396	41	1,437
0001-257- RECREATION SVCS/CONVENTION CTR	1,107	248	1,355
0001-259- RECREATION SVCS/PLUNGE	1,347	81	1,428
0001-260- RECREATION SVCS/CITIES OF SRVC	1,055	105	1,159
0001-291- GF-ADMINISTRATIVE SERVICES	3,303	331	3,634
0001-292- GF-STREET SWEEPING	12,676	486	13,162
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	19	-	19
0001-910- GF-NON-DEPT/CITY FESTIVAL	163	184	347
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	4,680	2,105	6,785
1003- TRANSPORTATION OPERATIONS	1,815	123	1,938
1004- ASSET SEIZURE FUND	176	266	442
1005- LIBRARY FUND	1,533	1,265	2,798
1006- OUTSIDE FUNDED SVCS - GRANTS	4,949	3,895	8,844
1007- EMERGENCY MED SERV	861	1,119	1,979
1010- N.RICHMOND WASTE	229	3	232
1012- HILLTOP LANDSCAPE MAINT DIST	4,594	1,332	5,926
1013- FIRE DEPT HAZMAT GRANT	1,267	21	1,288
1014- EDA GRANT FUND	13	-	13
1015- MARINA BAY LNDSCP&LIGHTDIST FD	4,090	1,287	5,378
1017- CHEVRON MODERNIZATN PROJ & CIA	32,022	17,752	49,774
1018- RENT CONTROL	9,073	1,338	10,411
1019- SBI RMRA CAP IMPROVEMENT	3,924	5,074	8,998
1050- CR-PLANNING & BUILDING	36,836	23,540	60,376
1051- CR-ENGINEERING	2,946	1,440	4,386
1053- CODE ENFORCEMENT-CR	145	381	526
1054- ENGINEERING GRANTS	185	14,360	14,545
1055- ENCROACHMENTS SVCS	2,301	24	2,325
1200- COR HOUSING ADMINISTRATION	1,930	285	2,214
1201- CDBG	2,766	3,526	6,292
1203- NEIGHBORHOOD STABILIZATION	52	1	54
1205- EMPLOYMENT & TRAINING	16,416	1,999	18,416
1207- NEIGHBORHOOD STAB(CITY)	7	-	7
1208- SUCCESSOR HOUSING AGENCY	720	-	720
1302- HOUSNG IN LIEU FEE - DEVELOPER	69	100	169
1303- KIDS FIRST INITIATIVE	1,474	108	1,582
1304- EMERGENCY OPE & DISASTR RECVRY	4,014	638	4,652
2001- GENERAL CAPITAL FUND	51	4,300	4,352
2002- MEASURE J	9,459	10,583	20,042
2110- IMPACT FEE - PARK	69	133	202
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,930	1,503	3,433
2113- IMPACT FEE - FIRE	362	390	752
2114- IMPACT FEE - POLICE	3	-	3
2115- IMPACT FEE - COMM/AQUATC	459	472	931

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ALLOCATION SUMMARY

0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
2116- IMPACT FEE - PARKS/OPEN	291	41	332
2117- IMPACT FEE - LIBRARY	27	43	69
2119- IMPACT FEE - STORM DRAINAGE	1,216	1,364	2,580
2120- IMPACT FEE - WASTEWATER	26	630	656
2125- IRON TRIANGLE/EPA PROGRAMS	934	1,156	2,090
2126- COR-HOUSING DEPT CIP FUND	-	3,801	3,801
3001- DS - 2005 TAXABLE POB	5,729	-	5,729
3002- DS - 99A PENSION OBLIG BOND	1,565	-	1,565
3005- DS - 2007 CIVIC CENTER	30,852	-	30,852
4001- PORT OF RICHMOND	32,221	5,244	37,465
4003- WASTEWATER	90,646	105,227	195,873
4005- MARINA	1,049	212	1,260
4006- STORM WATER	8,071	10,432	18,503
4008- KCRT - CABLE TELEVIS	2,646	302	2,948
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	219	219
4102- RHA-HOPE 6	130	147	277
4201- RHA-CAPITAL FUND	68	5,361	5,429
4401- RHA-HACIENDA	1,390	1,331	2,722
4404- RHA-NEVIN PLAZA	10,765	8,471	19,237
4405- RHA-NYSTROM VILLAGE	3,784	2,623	6,407
4406- RHA-RICHMOND VILLAGE ONE	1,576	1	1,577
4407- RHA-RICHMOND VILLAGE TWO	972	-	972
4408- RHA-RICHMOND VILLAGE THREE	654	-	654
4501- RHA-CENTRAL OFFICE COST CNTR	-	569	569
4502- RHA-HOUSING (RAD) CORPORATION	6	-	6
5001- INSURANCE RESERVES	52,446	21,025	73,472
5003- EQUIPMENT SERVICES	6,671	12,491	19,161
5005- CAD DISPATCH SYSTEM	14,405	256	14,662
5006- RMS RECORDS SERVICES	1,615	689	2,304
5008- COMPENSATED ABSENCES	9,976	18	9,995
6001- GENERAL TRUST & AGENCY	1	2	3
6004- COMMISSION ON AGING	64	64	128
6005- SEAVER GALLERY TRUST FUND	-	1,016	1,016
6007- SENIOR TRUST DEPOSIT	105	128	233
6047- CERTBT PLAN FUND	516	-	516
6048- OPEB PLAN TRUST	34,063	-	34,063
6049- PT MOLATE PRIVATE-PURPOSE TRST	2,530	-	2,530
6050- GENERAL PENSION FUND	1,845	-	1,845
6051- POLICE & FIRE PENSION	8,135	-	8,135
6052- GARFIELD PENSION FUND	213	-	213
6058- MARINA WESTSHORE DEB	582	-	582
6059- COUNTRY CLUB VISTA	810	-	810
6060- REASSESSMENT DISTRICT 2003-1	108	26	134
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	953	274	1,227
6103- SA - CAPITAL PROJECT FUNDS	2,756	3,972	6,728
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	22	-	22
6304- SA-DS 2003B TAR B	1,969	-	1,969
6305- SA-DS 2004A TAR B 2/3	1,691	-	1,691
6306- SA-DS 2004A TAR B -1/3 HSING	847	-	847
6307- SA-DS 2004B TAR B - HOUSING	192	-	192

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0001-172- Accounting			
	System-wide Support A	System-wide Support B	Total
6308- SA-DS 2007/10A TARB	6,015	-	6,015
6309- SA-DS 2007/10B TARB - HOUSING	17	11	27
6401- SA-DS 2014A NON-TAXABLE BONDS	2,883	-	2,883
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	3,472	2,670	6,142
6996- SUCCESSOR AGENCY - GLTDAG	2,424	-	2,424
9102- CITY OF RICHMOND - GFAAG	69,873	-	69,873
AO- ALL OTHER	-	12,509	12,509
Total	\$ 1,216,289	\$ 405,430	\$ 1,621,719

City of Richmond Housing Authority
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DEPARTMENTAL EXPENSE DETAIL

0001-173- Budget/Operating

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Budget Services
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 353,278	S	\$ 353,278
400066 - OTHER PAY/Assign Diff-non-PERS	17,762	S	17,762
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(1,852)	S	(1,852)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,463	S	5,463
400105 - P-ROLL BEN/Health Insurance Be	68,328	S	68,328
400106 - P-ROLL BEN/Dental Insurance	6,023	S	6,023
400109 - P-ROLL BEN/Employee Assistance	167	S	167
400110 - P-ROLL BEN/Professional Dev-Mg	4,366	S	4,366
400111 - P-ROLL BEN/Vision	741	S	741
400112 - P-ROLL BEN/Life Insurance	1,471	S	1,471
400114 - P-ROLL BEN/Long Term Disabilit	4,041	S	4,041
400116 - P-ROLL BEN/Unemployment Ins	1,514	S	1,514
400118 - P-ROLL BEN/WC-Injury Appointmt	485	S	485
400122 - P-ROLL BEN/Worker Comp-Prof	23,660	S	23,660
400127 - P-ROLL BEN/OPEB	14,484	S	14,484
400149 - P-ROLL BEN/PERS-Misc	46,201	S	46,201
400151 - P-ROLL BEN/PERS-Misc (UAL)	80,906	S	80,906
Subtotal Personnel Cost	\$ 627,039		\$ 627,039
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 20,966	S	\$ 20,966
400209 - PROF SVCS/Computer Sftwr Maint	30,384	S	30,384
400232 - OFF EXP/Printing & Binding	344	S	344
400245 - TRAVEL & TRNG/Tuition Rmb/Cert	1,600	S	1,600
400246 - TRAVEL & TRNG/Registration Fee	459	S	459
400261 - DUES & PUB/Membership & Dues	665	S	665
400262 - DUES & PUB/Books & Subs	608	S	608
400592 - COST POOL/(CON)-Admin Charges	(140,849)	S	(140,849)
Subtotal Operating Cost	\$ (85,823)		\$ (85,823)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	140,849	[1]	140,849
Subtotal Disallowed Costs	\$ 140,849		\$ 140,849
DEPARTMENTAL EXPENDITURES	\$ 682,065		\$ 682,065
Reallocation of Incoming Costs			
First Allocation	\$ 15,731		\$ 697,796
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 15,731		\$ 697,796
Second Allocation	\$ 139,807		\$ 139,807
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 139,807		\$ 139,807
TOTAL FUNCTIONAL COSTS	\$ 837,603		\$ 1,519,668

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-173- Budget/Operating	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 682,065		\$ 682,065
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,514	841	5,355
0001-141- City Clerk	1,739	386	2,124
0001-151- City Attorney	4,416	918	5,334
0001-171- Finance Administration	2,123	486	2,610
0001-172- Accounting	2,939	536	3,475
0001-173- Budget/Operating		1,694	1,694
0001-174- Payroll		1,434	1,434
0001-175- Treasury/Cash Management		570	570
0001-176- Accounts Payable		94	94
0001-177- Rev Collection		1,189	1,189
0001-178- Purchasing		-	-
0001-181- Human Resources		10,037	10,037
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		17,411	17,411
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		3,166	3,166
0001-907, 908- Non-Departmental		86,433	86,433
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 15,731	\$ 139,807	\$ 155,538
Total Costs to be Allocated	\$ 697,796	\$ 139,807	\$ 837,603

City of Richmond Housing Authority
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0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Budget Services	8.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,881,149	0.669%	4,671		4,671		4,671
0001-141- City Clerk	742,940	0.264%	1,845		1,845		1,845
0001-151- City Attorney	1,851,046	0.659%	4,596		4,596		4,596
0001-171- Finance Administration	605,535	0.215%	1,503		1,503		1,503
0001-172- Accounting	1,335,747	0.475%	3,317		3,317		3,317
0001-173- Budget/Operating	682,065	0.243%	1,694		1,694		1,694
0001-174- Payroll	313,802	0.112%	779		779	160	939
0001-175- Treasury/Cash Management	457,949	0.163%	1,137		1,137	234	1,371
0001-176- Accounts Payable	246,126	0.088%	611		611	126	737
0001-177- Rev Collection	915,383	0.326%	2,273		2,273	467	2,740
0001-178- Purchasing	374,536	0.133%	930		930	191	1,121
0001-181- Human Resources	1,955,146	0.696%	4,854		4,854	998	5,852
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	21,218		21,218	4,361	25,580
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	8,884		8,884	1,826	10,710
0001-261- Information Technology Administration	1,090,289	0.388%	2,707		2,707	556	3,264
0001-262- Telecommunications	2,231,197	0.794%	5,540		5,540	1,139	6,679
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	249,805	0.089%	620		620	127	748
0001-907, 908- Non-Departmental	7,850,442	2.793%	19,492		19,492	4,007	23,499
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	1,244		1,244	256	1,500
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	1,216		1,216	250	1,466
0001-121- POLICE COMMISSION DIV	50,545	0.018%	125		125	26	151
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	290,772	0.103%	722		722	148	870
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	142,580		142,580	29,307	171,886
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	99		99	20	119
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	527		527	108	635
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	3,363		3,363	691	4,054
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,824		1,824	375	2,199
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	1,160		1,160	238	1,398
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,611		2,611	537	3,148
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	63,015		63,015	12,953	75,968
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	4,992		4,992	1,026	6,018
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	690		690	142	832
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	808		808	166	973
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	367		367	75	443
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,913		2,913	599	3,512
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	1,022		1,022	210	1,232
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	1,096		1,096	225	1,322
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	4,167,091	1.483%	10,347		10,347	2,127	12,473
0001-234- IT GIS	47,076	0.017%	117		117	24	141
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,965		3,965	815	4,780
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,887		2,887	593	3,480
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	615		615	126	742
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	8,326		8,326	1,711	10,037
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	1,029		1,029	212	1,241
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,946		1,946	400	2,346
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	1,174		1,174	241	1,415

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0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	4,507		4,507	926	5,434
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	3,547		3,547	729	4,276
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	751		751	154	905
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,786		1,786	367	2,154
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	798		798	164	962
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	633		633	130	763
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	770		770	158	928
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	603		603	124	727
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,888		1,888	388	2,276
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	7,247		7,247	1,490	8,736
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	11		11	2	13
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	93		93	19	112
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,675		2,675	550	3,225
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	1,037		1,037	213	1,251
1004- ASSET SEIZURE FUND	40,575	0.014%	101		101	21	121
1005- LIBRARY FUND	352,943	0.126%	876		876	180	1,056
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,829		2,829	582	3,411
1007- EMERGENCY MED SERV	198,143	0.071%	492		492	101	593
1010- N.RICHMOND WASTE	52,768	0.019%	131		131	27	158
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,626		2,626	540	3,166

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0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	724		724	149	873
1014- EDA GRANT FUND	2,883	0.001%	7		7	1	9
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	2,338		2,338	481	2,819
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	18,307		18,307	3,763	22,069
1018- RENT CONTROL	2,089,008	0.743%	5,187		5,187	1,066	6,253
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	2,244		2,244	461	2,705
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	21,059		21,059	4,329	25,387
1051- CR-ENGINEERING	678,366	0.241%	1,684		1,684	346	2,031
1053- CODE ENFORCEMENT-CR	33,404	0.012%	83		83	17	100
1054- ENGINEERING GRANTS	42,500	0.015%	106		106	22	127
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,315		1,315	270	1,586
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	1,103		1,103	227	1,330
1201- CDBG	636,840	0.227%	1,581		1,581	325	1,906
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	30		30	6	36
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	9,385		9,385	1,929	11,314
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	4		4	1	5
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	412		412	85	496
1302- HOUSNG IN LIEU FEE - DEVELOPER	15,801	0.006%	39		39	8	47
1303- KIDS FIRST INITIATIVE	339,346	0.121%	843		843	173	1,016
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	2,295		2,295	472	2,767
2001- GENERAL CAPITAL FUND	11,842	0.004%	29		29	6	35
2002- MEASURE J	2,177,883	0.775%	5,408		5,408	1,111	6,519
2110- IMPACT FEE - PARK	15,791	0.006%	39		39	8	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	1,103		1,103	227	1,330
2113- IMPACT FEE - FIRE	83,265	0.030%	207		207	42	249
2114- IMPACT FEE - POLICE	711	0.000%	2		2	0	2
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	263		263	54	317
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	166		166	34	201
2117- IMPACT FEE - LIBRARY	6,152	0.002%	15		15	3	18
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	695		695	143	838
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	15		15	3	18
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	534		534	110	644
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	3,275		3,275	673	3,949
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	895		895	184	1,078
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	17,637		17,637	3,625	21,263
4001- PORT OF RICHMOND	7,418,697	2.640%	18,420		18,420	3,786	22,206
4003- WASTEWATER	20,870,955	7.426%	51,821		51,821	10,652	62,473
4005- MARINA	241,446	0.086%	599		599	123	723
4006- STORM WATER	1,858,431	0.661%	4,614		4,614	948	5,563
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,513		1,513	311	1,824
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	30,000	0.011%	74		74	15	90
4201- RHA-CAPITAL FUND	15,600	0.006%	39		39	8	47
4401- RHA-HACIENDA	320,134	0.114%	795		795	163	958
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	6,154		6,154	1,265	7,419

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-173- Budget/Operating

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	2,163		2,163	445	2,608
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	901		901	185	1,086
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	555		555	114	670
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	374		374	77	451
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	4		4	1	4
5001- INSURANCE RESERVES	12,075,624	4.297%	29,983		29,983	6,163	36,146
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,814		3,814	784	4,598
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	8,235		8,235	1,693	9,928
5006- RMS RECORDS SERVICES	371,823	0.132%	923		923	190	1,113
5008- COMPENSATED ABSENCES	2,297,013	0.817%	5,703		5,703	1,172	6,876
6001- GENERAL TRUST & AGENCY	330	0.000%	1		1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	37		37	8	44
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	60		60	12	72
6047- CERTBT PLAN FUND	118,814	0.042%	295		295	61	356
6048- OPEB PLAN TRUST	7,842,892	2.791%	19,473		19,473	4,003	23,476
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,446		1,446	297	1,744
6050- GENERAL PENSION FUND	424,760	0.151%	1,055		1,055	217	1,271
6051- POLICE & FIRE PENSION	1,873,145	0.667%	4,651		4,651	956	5,607
6052- GARFIELD PENSION FUND	49,067	0.017%	122		122	25	147
6058- MARINA WESTSHORE DEB	133,934	0.048%	333		333	68	401
6059- COUNTRY CLUB VISTA	186,593	0.066%	463		463	95	559
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	62		62	13	75
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	545		545	112	657
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,576		1,576	324	1,900
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	5,061	0.002%	13		13	3	15
6304- SA-DS 2003B TAR B	453,385	0.161%	1,126		1,126	231	1,357
6305- SA-DS 2004A TAR B 2/3	389,295	0.139%	967		967	199	1,165
6306- SA-DS 2004A TAR B -1/3 HSING	194,944	0.069%	484		484	99	584
6307- SA-DS 2004B TAR B - HOUSING	44,274	0.016%	110		110	23	133
6308- SA-DS 2007/10A TAR B	1,384,968	0.493%	3,439		3,439	707	4,146
6309- SA-DS 2007/10B TAR B - HOUSING	3,829	0.001%	10		10	2	11
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	1,648		1,648	339	1,987
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	799,346	0.284%	1,985		1,985	408	2,393
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	1,386		1,386	285	1,671
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	39,945		39,945	8,211	48,156
AO- ALL OTHER	-	0.000%	-		-	-	-
Total	281,037,782	100.000%	\$ 697,796	\$ -	\$ 697,796	\$ 139,807	\$ 837,603

Allocation Basis: FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation: Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	4,671	4,671
0001-141- City Clerk	1,845	1,845
0001-151- City Attorney	4,596	4,596
0001-171- Finance Administration	1,503	1,503
0001-172- Accounting	3,317	3,317
0001-173- Budget/Operating	1,694	1,694
0001-174- Payroll	939	939
0001-175- Treasury/Cash Management	1,371	1,371
0001-176- Accounts Payable	737	737
0001-177- Rev Collection	2,740	2,740
0001-178- Purchasing	1,121	1,121
0001-181- Human Resources	5,852	5,852
0001-232- Facility Maintenance and Administration	25,580	25,580
0001-235- Equipment Services/Fleet Services	10,710	10,710
0001-261- Information Technology Administration	3,264	3,264
0001-262- Telecommunications	6,679	6,679
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	748	748
0001-907, 908- Non-Departmental	23,499	23,499
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,500	1,500
0001-105- COUNCIL/CITY COUNCIL DIV	1,466	1,466
0001-121- POLICE COMMISSION DIV	151	151
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	870	870
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	171,886	171,886
0001-192- GF-POLICE-PATROL/CIB	119	119
0001-193- GF-POLICE/CRIME PREVENTION	635	635
0001-194- GF-POLICE-COPS GRANT	4,054	4,054
0001-196- GF-POLICE/REGULATORY	2,199	2,199
0001-199- GF-PARKING ENFORCEMENT DIV	1,398	1,398
0001-201- GF-FIRE/ADMIN DIV	3,148	3,148
0001-202- GF-FIRE/SUPPRESSN DIV	75,968	75,968
0001-203- GF-FIRE PREVENTION DIV	6,018	6,018
0001-204- GF-FIRE/ SUPPORT DIV	832	832
0001-205- GF-FIRE/TRAINING DIV	973	973
0001-206- GF-FIRE/OF. OF EMS DIV	443	443
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	3,512	3,512
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,232	1,232
0001-231- GF-PW ADMIN-DIV	1,322	1,322
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	12,473	12,473
0001-234- IT GIS	141	141
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	4,780	4,780
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3,480	3,480
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	742	742

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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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0001-173- Budget/Operating	Citywide Budget Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	10,037	10,037
0001-242- GF-LS/REF SVCS(S-DIV)	1,241	1,241
0001-243- GF-LIB&CL SVCS/LEAP DIV	2,346	2,346
0001-244- GF-LIB&CL SVC/P-ART DIV	1,415	1,415
0001-251- GF-RECREATION ADM DIV	5,434	5,434
0001-253- CM&NB/BOOKER T CTR (S-DIV)	4,276	4,276
0001-255- GF-CM TRANSPORTATN OPERATIONS	905	905
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,154	2,154
0001-256- RECREATION SVCS/AQUATICS	962	962
0001-257- RECREATION SVCS/CONVENTION CTR	763	763
0001-259- RECREATION SVCS/PLUNGE	928	928
0001-260- RECREATION SVCS/CITIES OF SRVC	727	727
0001-291- GF-ADMINISTRATIVE SERVICES	2,276	2,276
0001-292- GF-STREET SWEEPING	8,736	8,736
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	13	13
0001-910- GF-NON-DEPT/CITY FESTIVAL	112	112
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	3,225	3,225
1003- TRANSPORTATION OPERATIONS	1,251	1,251
1004- ASSET SEIZURE FUND	121	121
1005- LIBRARY FUND	1,056	1,056
1006- OUTSIDE FUNDED SVCS - GRANTS	3,411	3,411
1007- EMERGENCY MED SERV	593	593
1010- N.RICHMOND WASTE	158	158
1012- HILLTOP LANDSCAPE MAINT DIST	3,166	3,166
1013- FIRE DEPT HAZMAT GRANT	873	873
1014- EDA GRANT FUND	9	9
1015- MARINA BAY LNDSCP&LIGHTDIST FD	2,819	2,819
1017- CHEVRON MODERNIZATN PROJ & CIA	22,069	22,069
1018- RENT CONTROL	6,253	6,253
1019- SBI RMRA CAP IMPROVEMENT	2,705	2,705
1050- CR-PLANNING & BUILDING	25,387	25,387
1051- CR-ENGINEERING	2,031	2,031
1053- CODE ENFORCEMENT-CR	100	100
1054- ENGINEERING GRANTS	127	127
1055- ENCROACHMENTS SVCS	1,586	1,586
1200- COR HOUSING ADMINISTRATION	1,330	1,330
1201- CDBG	1,906	1,906
1203- NEIGHBORHOOD STABILIZATION	36	36
1205- EMPLOYMENT & TRAINING	11,314	11,314
1207- NEIGHBORHOOD STAB(CITY)	5	5
1208- SUCCESSOR HOUSING AGNCY	496	496
1302- HOUSNG IN LIEU FEE - DEVELOPER	47	47
1303- KIDS FIRST INITIATIVE	1,016	1,016
1304- EMERGENCY OPE & DISASTR RECVRY	2,767	2,767
2001- GENERAL CAPITAL FUND	35	35
2002- MEASURE J	6,519	6,519
2110- IMPACT FEE - PARK	47	47
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	1,330	1,330
2113- IMPACT FEE - FIRE	249	249
2114- IMPACT FEE - POLICE	2	2
2115- IMPACT FEE - COMM/AQUATC	317	317

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
2116- IMPACT FEE - PARKS/OPEN	201	201
2117- IMPACT FEE - LIBRARY	18	18
2119- IMPACT FEE - STORM DRAINAGE	838	838
2120- IMPACT FEE - WASTEWATER	18	18
2125- IRON TRIANGLE/EPA PROGRAMS	644	644
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	3,949	3,949
3002- DS - 99A PENSION OBLIG BOND	1,078	1,078
3005- DS - 2007 CIVIC CENTER	21,263	21,263
4001- PORT OF RICHMOND	22,206	22,206
4003- WASTEWATER	62,473	62,473
4005- MARINA	723	723
4006- STORM WATER	5,563	5,563
4008- KCRT - CABLE TELEVIS	1,824	1,824
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	90	90
4201- RHA-CAPITAL FUND	47	47
4401- RHA-HACIENDA	958	958
4404- RHA-NEVIN PLAZA	7,419	7,419
4405- RHA-NYSTROM VILLAGE	2,608	2,608
4406- RHA-RICHMOND VILLAGE ONE	1,086	1,086
4407- RHA-RICHMOND VILLAGE TWO	670	670
4408- RHA-RICHMOND VILLAGE THREE	451	451
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	4	4
5001- INSURANCE RESERVES	36,146	36,146
5003- EQUIPMENT SERVICES	4,598	4,598
5005- CAD DISPATCH SYSTEM	9,928	9,928
5006- RMS RECORDS SERVICES	1,113	1,113
5008- COMPENSATED ABSENCES	6,876	6,876
6001- GENERAL TRUST & AGENCY	1	1
6004- COMMISSION ON AGING	44	44
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	72	72
6047- CERTBT PLAN FUND	356	356
6048- OPEB PLAN TRUST	23,476	23,476
6049- PT MOLATE PRIVATE-PURPOSE TRST	1,744	1,744
6050- GENERAL PENSION FUND	1,271	1,271
6051- POLICE & FIRE PENSION	5,607	5,607
6052- GARFIELD PENSION FUND	147	147
6058- MARINA WESTSHORE DEB	401	401
6059- COUNTRY CLUB VISTA	559	559
6060- REASSESSMENT DISTRICT 2003-1	75	75
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	657	657
6103- SA - CAPITAL PROJECT FUNDS	1,900	1,900
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	15	15
6304- SA-DS 2003B TAR B	1,357	1,357
6305- SA-DS 2004A TAR B 2/3	1,165	1,165
6306- SA-DS 2004A TAR B -1/3 HSING	584	584
6307- SA-DS 2004B TAR B - HOUSING	133	133

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-173- Budget/Operating	Citywide Budget Services	Total
6308- SA-DS 2007/10A TARB	4,146	4,146
6309- SA-DS 2007/10B TARB - HOUSING	11	11
6401- SA-DS 2014A NON-TAXABLE BONDS	1,987	1,987
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	2,393	2,393
6996- SUCCESSOR AGENCY - GLTDAG	1,671	1,671
9102- CITY OF RICHMOND - GFAAG	48,156	48,156
AO- ALL OTHER	-	-
Total	\$ 837,603	\$ 837,603

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-174- Payroll

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Payroll
Personnel			
400003 - SALARIES & WAGES/Local 1021	\$ 155,663	S	\$ 155,663
400031 - OVERTIME/General	12,041	S	12,041
400043 - OTHER PAY/Acting Pay - General	(1,994)	S	(1,994)
400048 - OTHER PAY/Bilingual Pay	1,532	S	1,532
400066 - OTHER PAY/Assign Diff-non-PERS	11,487	S	11,487
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(154)	S	(154)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,613	S	2,613
400105 - P-ROLL BEN/Health Insurance Be	42,096	S	42,096
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	209	S	209
400114 - P-ROLL BEN/Long Term Disabilit	968	S	968
400116 - P-ROLL BEN/Unemployment Ins	790	S	790
400117 - P-ROLL BEN/Personal/Prof Dev	1,449	S	1,449
400121 - P-ROLL BEN/Worker Comp-Clerica	14,177	S	14,177
400127 - P-ROLL BEN/OPEB	6,300	S	6,300
400149 - P-ROLL BEN/PERS-Misc	20,258	S	20,258
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212
Subtotal Personnel Cost	\$ 313,262		\$ 313,262
Operating Services & Supplies			
400241 - TRAVEL & TRNG/Meal Allowance	\$ 283	S	\$ 283
400261 - DUES & PUB/Membership & Dues	258	S	258
400592 - COST POOL/(CON)-Admin Charges	(80,561)	S	(80,561)
Subtotal Operating Cost	\$ (80,020)		\$ (80,020)

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-174- Payroll

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Payroll
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	80,561	[1]	80,561
Subtotal Disallowed Costs	\$ 80,561		\$ 80,561
DEPARTMENTAL EXPENDITURES	\$ 313,802		\$ 313,802
Reallocation of Incoming Costs			
First Allocation	\$ 8,095		\$ 321,897
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 8,095		\$ 321,897
Second Allocation	\$ 68,647		\$ 68,647
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 68,647		\$ 68,647
TOTAL FUNCTIONAL COSTS	\$ 390,543		\$ 390,543

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-174- Payroll	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 313,802		\$ 313,802
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,194	409	2,602
0001-141- City Clerk	846	188	1,033
0001-151- City Attorney	2,146	446	2,592
0001-171- Finance Administration	977	224	1,201
0001-172- Accounting	1,154	211	1,364
0001-173- Budget/Operating	779	160	939
0001-174- Payroll		717	717
0001-175- Treasury/Cash Management		1	1
0001-176- Accounts Payable		8	8
0001-177- Rev Collection		3	3
0001-178- Purchasing		-	-
0001-181- Human Resources		5,017	5,017
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		4,201	4,201
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		43,151	43,151
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 8,095	\$ 68,647	\$ 76,741
Total Costs to be Allocated	\$ 321,897	\$ 68,647	\$ 390,543

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Payroll Services	9.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	2,151		2,151		2,151
0001-141- City Clerk	4	0.445%	1,434		1,434		1,434
0001-151- City Attorney	10	1.114%	3,585		3,585		3,585
0001-171- Finance Administration	5	0.557%	1,792		1,792		1,792
0001-172- Accounting	7	0.780%	2,509		2,509		2,509
0001-173- Budget/Operating	4	0.445%	1,434		1,434		1,434
0001-174- Payroll	2	0.223%	717		717		717
0001-175- Treasury/Cash Management	5	0.557%	1,792		1,792	399	2,192
0001-176- Accounts Payable	2	0.223%	717		717	160	877
0001-177- Rev Collection	5	0.557%	1,792		1,792	399	2,192
0001-178- Purchasing	2	0.223%	717		717	160	877
0001-181- Human Resources	12	1.336%	4,302		4,302	958	5,260
0001-232- Facility Maintenance and Administration	-	0.000%	-		-	-	-
0001-235- Equipment Services/Fleet Services	14	1.559%	5,019		5,019	1,118	6,136
0001-261- Information Technology Administration	4	0.445%	1,434		1,434	319	1,753
0001-262- Telecommunications	5	0.557%	1,792		1,792	399	2,192
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	358		358	80	438
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	1,434		1,434	319	1,753
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	4,660		4,660	1,038	5,698
0001-121- POLICE COMMISSION DIV	2	0.223%	717		717	160	877
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	717		717	160	877
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	1,792		1,792	399	2,192
0001-191- GF-POLICE ADMIN DIV	229	25.547%	82,236		82,236	18,312	100,549
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	502		502	112	614
0001-194- GF-POLICE-COPS GRANT	3	0.334%	1,075		1,075	239.48	1,315
0001-196- GF-POLICE/REGULATORY	3	0.334%	1,075		1,075	239	1,315
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	1,075		1,075	239	1,315
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	1,792		1,792	399	2,192
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	31,905		31,905	7,105	39,010
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	2,509		2,509	559	3,068
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	358		358	80	438

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	358		358	80	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	3,585		3,585	798	4,383
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	2,509		2,509	559	3,068
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	39	4.343%	13,981		13,981	3,113	17,094
0001-234- IT GIS	23	2.561%	8,245		8,245	1,836	10,081
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	4,804		4,804	1,070	5,873
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	1,075		1,075	239	1,315
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	13,288		13,288	2,959	16,247
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	4,374		4,374	974	5,347
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	358		358	80	438
0001-251- GF-RECREATION ADM DIV	15	1.693%	5,449		5,449	1,213	6,662
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	13,336		13,336	2,970	16,305
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	1,075		1,075	239	1,315
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	2,366		2,366	527	2,893
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	8,030		8,030	1,788	9,818
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	1,721		1,721	383	2,104
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	645		645	144	789
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	358		358	80	438
0001-292- GF-STREET SWEEPING	5	0.557%	1,792		1,792	399	2,192
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	358		358	80	438
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	1,434		1,434	319	1,753
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	4,302		4,302	958	5,260
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	9	1.002%	3,226		3,226	718	3,945
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	6,094		6,094	1,357	7,451
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	8,962		8,962	1,996	10,958
1051- CR-ENGINEERING	1	0.111%	358		358	80	438
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	2,796		2,796	623	3,419
1200- COR HOUSING ADMINISTRATION	3	0.334%	1,075		1,075	239	1,315
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	5,736		5,736	1,277	7,013
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	1,075		1,075	239	1,315

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	1,075	-	1,075	239	1,315
4003- WASTEWATER	10	1.114%	3,585	-	3,585	798	4,383
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	1,792	-	1,792	399	2,192
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	358	-	358	80	438
4404- RHA-NEVIN PLAZA	6	0.631%	2,033	-	2,033	453	2,485
4405- RHA-NYSTROM VILLAGE	1	0.111%	358	-	358	80	438
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	2,151	-	2,151	479	2,630
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	2,509	-	2,509	559	3,068
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-174- Payroll

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	21,868	-	21,868	4,869	26,737
Total	898	100.000%	\$ 321,897	\$ -	\$ 321,897	\$ 68,647	\$ 390,543

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	2,151	2,151
0001-141- City Clerk	1,434	1,434
0001-151- City Attorney	3,585	3,585
0001-171- Finance Administration	1,792	1,792
0001-172- Accounting	2,509	2,509
0001-173- Budget/Operating	1,434	1,434
0001-174- Payroll	717	717
0001-175- Treasury/Cash Management	2,192	2,192
0001-176- Accounts Payable	877	877
0001-177- Rev Collection	2,192	2,192
0001-178- Purchasing	877	877
0001-181- Human Resources	5,260	5,260
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	6,136	6,136
0001-261- Information Technology Administration	1,753	1,753
0001-262- Telecommunications	2,192	2,192
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	438	438
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,753	1,753
0001-105- COUNCIL/CITY COUNCIL DIV	5,698	5,698
0001-121- POLICE COMMISSION DIV	877	877
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	877	877
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	2,192	2,192
0001-191- GF-POLICE ADMIN DIV	100,549	100,549
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	614	614
0001-194- GF-POLICE-COPS GRANT	1,315	1,315
0001-196- GF-POLICE/REGULATORY	1,315	1,315
0001-199- GF-PARKING ENFORCEMENT DIV	1,315	1,315
0001-201- GF-FIRE/ADMIN DIV	2,192	2,192
0001-202- GF-FIRE/SUPPRESSN DIV	39,010	39,010
0001-203- GF-FIRE PREVENTION DIV	3,068	3,068
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	438	438
0001-206- GF-FIRE/OF. OF EMS DIV	438	438
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	4,383	4,383
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	3,068	3,068
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	17,094	17,094
0001-234- IT GIS	10,081	10,081
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	5,873	5,873
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,315	1,315
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	16,247	16,247
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,347	5,347
0001-244- GF-LIB&CL SVC/P-ART DIV	438	438
0001-251- GF-RECREATION ADM DIV	6,662	6,662
0001-253- CM&NB/BOOKER T CTR (S-DIV)	16,305	16,305
0001-255- GF-CM TRANSPORTATN OPERATIONS	1,315	1,315
0001-254- GF-REC/SPCL EVENTS (S-DIV)	2,893	2,893
0001-256- RECREATION SVCS/AQUATICS	9,818	9,818
0001-257- RECREATION SVCS/CONVENTION CTR	2,104	2,104
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	789	789
0001-291- GF-ADMINISTRATIVE SERVICES	438	438
0001-292- GF-STREET SWEEPING	2,192	2,192
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	438	438
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	1,753	1,753
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	5,260	5,260
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,945	3,945
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	7,451	7,451
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	10,958	10,958
1051- CR-ENGINEERING	438	438
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	3,419	3,419
1200- COR HOUSING ADMINISTRATION	1,315	1,315
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	7,013	7,013
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	1,315	1,315
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	1,315	1,315
4003- WASTEWATER	4,383	4,383
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	2,192	2,192
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	438	438
4404- RHA-NEVIN PLAZA	2,485	2,485
4405- RHA-NYSTROM VILLAGE	438	438
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,630	2,630
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	3,068	3,068
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-174- Payroll		
	Citywide Payroll Services	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	26,737	26,737
Total	\$ 390,543	\$ 390,543

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-175- Treasury/Cash Management

Expense Type	Distribution Percentage		95.00%	5.00%
	\$	Spread Method	Citywide Support	Investment Management
Personnel				
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 40,326	S	\$ 38,310	\$ 2,016
400003 - SALARIES & WAGES/Local 1021	190,289	S	180,774	9,514
400031 - OVERTIME/General	117	S	111	6
400043 - OTHER PAY/Acting Pay - General	11	S	10	1
400050 - OTHER PAY/Medical Flex	2,400	S	2,280	120
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(210)	S	(199)	(10)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,410	S	3,240	171
400105 - P-ROLL BEN/Health Insurance Be	22,116	S	21,010	1,106
400106 - P-ROLL BEN/Dental Insurance	4,975	S	4,727	249
400109 - P-ROLL BEN/Employee Assistance	138	S	131	7
400111 - P-ROLL BEN/Vision	612	S	582	31
400112 - P-ROLL BEN/Life Insurance	451	S	428	23
400114 - P-ROLL BEN/Long Term Disabilit	1,816	S	1,725	91
400116 - P-ROLL BEN/Unemployment Ins	1,250	S	1,188	63
400117 - P-ROLL BEN/Personal/Prof Dev	1,865	S	1,772	93
400121 - P-ROLL BEN/Worker Comp-Clerica	17,301	S	16,436	865
400122 - P-ROLL BEN/Worker Comp-Prof	2,702	S	2,567	135
400127 - P-ROLL BEN/OPEB	9,342	S	8,875	467
400149 - P-ROLL BEN/PERS-Misc	29,727	S	28,240	1,486
400151 - P-ROLL BEN/PERS-Misc (UAL)	66,835	S	63,494	3,342
Subtotal Personnel Cost	\$ 395,474		\$ 375,701	\$ 19,774
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	61,827	S	\$ 58,736	\$ 3,091
400242 - TRAVEL & TRNG/Mileage	208	S	198	10
400246 - TRAVEL & TRNG/Registration Fee	439	S	417	22
400592 - COST POOL/(CON)-Admin Charges	(130,750)	S	(124,213)	(6,538)
Subtotal Operating Cost	\$ (68,276)		\$ (64,862)	\$ (3,414)
Disallowed Expenses / Adjustments				
400592 - COST POOL/(CON)-Admin Charges	130,750	[1]	124,213	6,538
Subtotal Disallowed Costs	\$ 130,750		\$ 124,213	\$ 6,538
DEPARTMENTAL EXPENDITURES	\$ 457,949		\$ 435,051	\$ 22,897
Reallocation of Incoming Costs				
First Allocation	\$ 17,456		\$ 451,634	\$ 23,770
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 17,456		\$ 451,634	\$ 23,770
Second Allocation	\$ 145,186		\$ 137,927	\$ 7,259
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 145,186		\$ 137,927	\$ 7,259
TOTAL FUNCTIONAL COSTS	\$ 620,590		\$ 589,561	\$ 31,030

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-175- Treasury/Cash Management	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 457,949		\$ 457,949
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	4,722	879	5,601
0001-141- City Clerk	1,829	406	2,235
0001-151- City Attorney	4,619	961	5,580
0001-171- Finance Administration	1,426	327	1,752
0001-172- Accounting	1,931	352	2,283
0001-173- Budget/Operating	1,137	234	1,371
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management		327	327
0001-176- Accounts Payable		226	226
0001-177- Rev Collection		682	682
0001-178- Purchasing		-	-
0001-181- Human Resources		9,641	9,641
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		5,881	5,881
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		90,092	90,092
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 17,456	\$ 145,186	\$ 162,642
Total Costs to be Allocated	\$ 475,404	\$ 145,186	\$ 620,590

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Support Services	10.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	1,019.90		1,019.90		1,019.90
0001-141- City Clerk	152,415	0.184%	831		831		831
0001-151- City Attorney	54,704	0.066%	298.27		298.27		298.27
0001-171- Finance Administration	54,016	0.065%	295		295		295
0001-172- Accounting	303,296	0.366%	1,654		1,654		1,654
0001-173- Budget/Operating	104,572	0.126%	570.16		570.16		570.16
0001-174- Payroll	258	0.000%	1		1		1
0001-175- Treasury/Cash Management	59,956	0.072%	327		327		327
0001-176- Accounts Payable	499	0.001%	2.72		2.72	0.84	4
0001-177- Rev Collection	202,182	0.244%	1,102		1,102	340	1,443
0001-178- Purchasing	19,085	0.023%	104		104	32.13	136
0001-181- Human Resources	89,269	0.108%	487		487	150.30	637
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	19,409.71		19,409.71	5,993.93	25,403.64
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	8,223.03		8,223.03	2,539.36	10,762.40
0001-261- Information Technology Administration	467,165	0.564%	2,547		2,547	787	3,334
0001-262- Telecommunications	1,093,991	1.321%	5,964.79		5,964.79	1,842	7,807
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	800		800	247	1,047
0001-907, 908- Non-Departmental	3,903,848	4.713%	21,285.04		21,285.04	6,573	27,858
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	62.43		62.43	19.28	82
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	206.43		206.43	63.75	270.17
0001-121- POLICE COMMISSION DIV	4,818	0.006%	26.27		26.27	8.11	34.38
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL	28,860	0.035%	157.36		157.36	48.59	205.95
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	33,228.71		33,228.71	10,261.38	43,490.09
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	228.11		228.11	70.44	298.56
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	4.24		4.24	1.31	5.55
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	30		30	9.26	39

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-202- GF-FIRE/SUPPRESSN DIV	243	0.000%	1.33		1.33	0.41	1.73
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	689		689	213	901
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	1,292		1,292	399.10	1,691
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	64		64	20	84
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	52		52	16	68
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	623		623	192	815
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	1,369		1,369	423	1,792
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	59		59	18.12	77
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	979,136	1.182%	5,338.57		5,338.57	1,648.61	6,987.18
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	668		668	206	875
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	227		227	70	297
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	1,308.74		1,308.74	404.15	1,712.90
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	270		270	83	354
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	2,215.28		2,215.28	684.10	2,899
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	28		28	9	37
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	92		92	28.38	120
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	314		314	97.05	411
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	483		483	149	632
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	81.63		81.63	25.21	106.84
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	346		346	107	453
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	45		45	14	59
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	276		276	85	362
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	90		90	27.83	118
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	117		117	35.98	152
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	368.07		368.07	113.66	481.73
0001-292- GF-STREET SWEEPING	99,180	0.120%	540.76		540.76	166.99	707.75
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	204		204	63	268
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	2,342		2,342	723	3,065
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	137		137	42	180
1004- ASSET SEIZURE FUND	54,181	0.065%	295		295	91	387
1005- LIBRARY FUND	258,060	0.312%	1,407		1,407	435	1,842
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	4,333		4,333	1,338	5,671
1007- EMERGENCY MED SERV	228,232	0.276%	1,244		1,244	384	1,629
1010- N.RICHMOND WASTE	656	0.001%	4		4	1	5
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	1,482		1,482	458	1,940

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	23		23	7	31
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	1,432		1,432	442	1,874
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	19,748		19,748	6,098	25,846
1018- RENT CONTROL	273,033	0.330%	1,489		1,489	460	1,948
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	5,644		5,644	1,743	7,387
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	26,186		26,186	8,086	34,272
1051- CR-ENGINEERING	293,728	0.355%	1,602		1,602	495	2,096
1053- CODE ENFORCEMENT-CR	77,777	0.094%	424		424	131	555
1054- ENGINEERING GRANTS	2,929,826	3.537%	15,974		15,974	4,933	20,907
1055- ENCROACHMENTS SVCS	4,813	0.006%	26		26	8	34
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	317		317	98	415
1201- CDBG	719,402	0.868%	3,922		3,922	1,211	5,134
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	1		1	0	2
1205- EMPLOYMENT & TRAINING	407,896	0.492%	2,224		2,224	687	2,911
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	111		111	34	146
1303- KIDS FIRST INITIATIVE	22,136	0.027%	121		121	37	158
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	710		710	219	929
2001- GENERAL CAPITAL FUND	877,418	1.059%	4,784		4,784	1,477	6,261
2002- MEASURE J	2,159,152	2.607%	11,772		11,772	3,635	15,408
2110- IMPACT FEE - PARK	27,121	0.033%	148		148	46	194
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	1,672		1,672	516	2,188
2113- IMPACT FEE - FIRE	79,578	0.096%	434		434	134	568
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	525		525	162	687
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	46		46	14	60
2117- IMPACT FEE - LIBRARY	8,698	0.011%	47		47	15	62
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	1,518		1,518	469	1,987
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	701		701	216	917
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	1,286		1,286	397	1,683
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	4,228		4,228	1,306	5,534
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	5,833		5,833	1,801	7,635
4003- WASTEWATER	21,469,169	25.919%	117,057		117,057	36,148	153,205
4005- MARINA	43,185	0.052%	235		235	73	308
4006- STORM WATER	2,128,337	2.569%	11,604		11,604	3,584	15,188
4008- KCRT - CABLE TELEVIS	61,641	0.074%	336		336	104	440
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	244		244	75	320
4102- RHA-HOPE 6	30,000	0.036%	164		164	51	214
4201- RHA-CAPITAL FUND	1,093,789	1.320%	5,964		5,964	1,842	7,805
4401- RHA-HACIENDA	271,616	0.328%	1,481		1,481	457	1,938
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	9,424		9,424	2,910	12,334

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-175- Treasury/Cash Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	2,918		2,918	901	3,820
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	1		1	0	1
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	633		633	195	828
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	23,389		23,389	7,223	30,612
5003- EQUIPMENT SERVICES	2,548,402	3.077%	13,895		13,895	4,291	18,186
5005- CAD DISPATCH SYSTEM	52,321	0.063%	285		285	88	373
5006- RMS RECORDS SERVICES	140,552	0.170%	766		766	237	1,003
5008- COMPENSATED ABSENCES	3,762	0.005%	21		21	6	27
6001- GENERAL TRUST & AGENCY	330	0.000%	2		2	1	2
6004- COMMISSION ON AGING	13,098	0.016%	71		71	22	93
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	1,131		1,131	349	1,480
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	142		142	44	186
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	28		28	9	37
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	305		305	94	399
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	4,418		4,418	1,364	5,783
6208- SA-CIP 07B TARV BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARV	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARV	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARV 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARV -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARV - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARV	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARV - HOUSING	2,158	0.003%	12		12	4	15
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	2,971		2,971	917	3,888
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	13,915		13,915	4,297	18,212
Total	82,833,333	100.000%	\$ 451,634	\$ -	\$ 451,634	\$ 137,927	\$ 589,561

Allocation Basis: FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation: Check Register Extract 7-1-2019 to 6-30-20.xls

Investment Management	10.2						
Total	-	0.000%	\$ -				

Allocation Basis: Not Allocated

Source of Allocation: N/A

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-175- Treasury/Cash Management	Citywide Support Services	Investment Management	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,020	-	1,020
0001-141- City Clerk	831	-	831
0001-151- City Attorney	298	-	298
0001-171- Finance Administration	295	-	295
0001-172- Accounting	1,654	-	1,654
0001-173- Budget/Operating	570	-	570
0001-174- Payroll	1	-	1
0001-175- Treasury/Cash Management	327	-	327
0001-176- Accounts Payable	4	-	4
0001-177- Rev Collection	1,443	-	1,443
0001-178- Purchasing	136	-	136
0001-181- Human Resources	637	-	637
0001-232- Facility Maintenance and Administration	25,404	-	25,404
0001-235- Equipment Services/Fleet Services	10,762	-	10,762
0001-261- Information Technology Administration	3,334	-	3,334
0001-262- Telecommunications	7,807	-	7,807
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,047	-	1,047
0001-907, 908- Non-Departmental	27,858	-	27,858
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	82	-	82
0001-105- COUNCIL/CITY COUNCIL DIV	270	-	270
0001-121- POLICE COMMISSION DIV	34	-	34
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	206	-	206
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	43,490	-	43,490
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	299	-	299
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	6	-	6
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	39	-	39
0001-202- GF-FIRE/SUPPRESSN DIV	2	-	2
0001-203- GF-FIRE PREVENTION DIV	901	-	901
0001-204- GF-FIRE/ SUPPORT DIV	1,691	-	1,691
0001-205- GF-FIRE/TRAINING DIV	84	-	84
0001-206- GF-FIRE/OF. OF EMS DIV	68	-	68
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	815	-	815
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	1,792	-	1,792
0001-231- GF-PW ADMIN-DIV	77	-	77
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	6,987	-	6,987
0001-234- IT GIS	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	875	-	875
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	297	-	297

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	1,713	-	1,713
0001-241- GF-LIB&CL SVC/L-ADM DIV	354	-	354
0001-242- GF-LS/REF SVCS(S-DIV)	2,899	-	2,899
0001-243- GF-LIB&CL SVCS/LEAP DIV	37	-	37
0001-244- GF-LIB&CL SVC/P-ART DIV	120	-	120
0001-251- GF-RECREATION ADM DIV	411	-	411
0001-253- CM&NB/BOOKER T CTR (S-DIV)	632	-	632
0001-255- GF-CM TRANSPORTATN OPERATIONS	107	-	107
0001-254- GF-REC/SPCL EVENTS (S-DIV)	453	-	453
0001-256- RECREATION SVCS/AQUATICS	59	-	59
0001-257- RECREATION SVCS/CONVENTION CTR	362	-	362
0001-259- RECREATION SVCS/PLUNGE	118	-	118
0001-260- RECREATION SVCS/CITIES OF SRVC	152	-	152
0001-291- GF-ADMINISTRATIVE SERVICES	482	-	482
0001-292- GF-STREET SWEEPING	708	-	708
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	268	-	268
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	3,065	-	3,065
1003- TRANSPORTATION OPERATIONS	180	-	180
1004- ASSET SEIZURE FUND	387	-	387
1005- LIBRARY FUND	1,842	-	1,842
1006- OUTSIDE FUNDED SVCS - GRANTS	5,671	-	5,671
1007- EMERGENCY MED SERV	1,629	-	1,629
1010- N.RICHMOND WASTE	5	-	5
1012- HILLTOP LANDSCAPE MAINT DIST	1,940	-	1,940
1013- FIRE DEPT HAZMAT GRANT	31	-	31
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,874	-	1,874
1017- CHEVRON MODERNIZATN PROJ & CIA	25,846	-	25,846
1018- RENT CONTROL	1,948	-	1,948
1019- SBI RMRA CAP IMPROVEMENT	7,387	-	7,387
1050- CR-PLANNING & BUILDING	34,272	-	34,272
1051- CR-ENGINEERING	2,096	-	2,096
1053- CODE ENFORCEMENT-CR	555	-	555
1054- ENGINEERING GRANTS	20,907	-	20,907
1055- ENCROACHMENTS SVCS	34	-	34
1200- COR HOUSING ADMINISTRATION	415	-	415
1201- CDBG	5,134	-	5,134
1203- NEIGHBORHOOD STABILIZATION	2	-	2
1205- EMPLOYMENT & TRAINING	2,911	-	2,911
1207- NEIGHBORHOOD STAB(CITY)	-	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	146	-	146
1303- KIDS FIRST INITIATIVE	158	-	158
1304- EMERGENCY OPE & DISASTR RECVRY	929	-	929
2001- GENERAL CAPITAL FUND	6,261	-	6,261
2002- MEASURE J	15,408	-	15,408
2110- IMPACT FEE - PARK	194	-	194
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	2,188	-	2,188
2113- IMPACT FEE - FIRE	568	-	568

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0001-175- Treasury/Cash Management	Citywide Support Services	Investment Management	Total
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMMAQUATC	687	-	687
2116- IMPACT FEE - PARKS/OPEN	60	-	60
2117- IMPACT FEE - LIBRARY	62	-	62
2119- IMPACT FEE - STORM DRAINAGE	1,987	-	1,987
2120- IMPACT FEE - WASTEWATER	917	-	917
2125- IRON TRIANGLE/EPA PROGRAMS	1,683	-	1,683
2126- COR-HOUSING DEPT CIP FUND	5,534	-	5,534
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	7,635	-	7,635
4003- WASTEWATER	153,205	-	153,205
4005- MARINA	308	-	308
4006- STORM WATER	15,188	-	15,188
4008- KCRT - CABLE TELEVIS	440	-	440
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	320	-	320
4102- RHA-HOPE 6	214	-	214
4201- RHA-CAPITAL FUND	7,805	-	7,805
4401- RHA-HACIENDA	1,938	-	1,938
4404- RHA-NEVIN PLAZA	12,334	-	12,334
4405- RHA-NYSTROM VILLAGE	3,820	-	3,820
4406- RHA-RICHMOND VILLAGE ONE	1	-	1
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	828	-	828
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	30,612	-	30,612
5003- EQUIPMENT SERVICES	18,186	-	18,186
5005- CAD DISPATCH SYSTEM	373	-	373
5006- RMS RECORDS SERVICES	1,003	-	1,003
5008- COMPENSATED ABSENCES	27	-	27
6001- GENERAL TRUST & AGENCY	2	-	2
6004- COMMISSION ON AGING	93	-	93
6005- SEAVER GALLERY TRUST FUND	1,480	-	1,480
6007- SENIOR TRUST DEPOSIT	186	-	186
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	37	-	37
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	399	-	399
6103- SA - CAPITAL PROJECT FUNDS	5,783	-	5,783
6208- SA-CIP 07B TARV BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TARV	-	-	-
6304- SA-DS 2003B TARV	-	-	-

**City of Richmond Housing Authority
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ALLOCATION SUMMARY

0001-175- Treasury/Cash Management			
	Citywide Support Services	Investment Management	Total
6305- SA-DS 2004A TARB 2/3	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-	-
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	15	-	15
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	3,888	-	3,888
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	18,212	-	18,212
Total	\$ 589,561	\$ -	\$ 589,561

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-176- Accounts Payable

Expense Type	Distribution Percentage		100.00% Citywide Accounts
	\$	Spread Method	
Personnel			
400003 - SALARIES & WAGES/Local 1021	\$ 139,970	S	\$ 139,970
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,040	S	2,040
400105 - P-ROLL BEN/Health Insurance Be	18,303	S	18,303
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	209	S	209
400114 - P-ROLL BEN/Long Term Disabilit	968	S	968
400116 - P-ROLL BEN/Unemployment Ins	790	S	790
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	750
400121 - P-ROLL BEN/Worker Comp-Clerica	12,982	S	12,982
400127 - P-ROLL BEN/OPEB	5,769	S	5,769
400149 - P-ROLL BEN/PERS-Misc	18,019	S	18,019
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212
Subtotal Personnel Cost	\$ 245,627		\$ 245,627
Operating Services & Supplies			
400246 - TRAVEL & TRNG/Registration Fee	\$ 499	S	\$ 499
400592 - COST POOL/(CON)-Admin Charges	(63,331)	S	(63,331)
Subtotal Operating Cost	\$ (62,832)		\$ (62,832)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 63,331	[1]	\$ 63,331
Subtotal Disallowed Costs	\$ 63,331		\$ 63,331
DEPARTMENTAL EXPENDITURES	\$ 246,126		\$ 246,126
Reallocation of Incoming Costs			
First Allocation	\$ 7,816		\$ 253,943
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 7,816		\$ 253,943
Second Allocation	\$ 61,738		\$ 61,738
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 61,738		\$ 61,738
TOTAL FUNCTIONAL COSTS	\$ 315,681		\$ 315,681

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-176- Accounts Payable	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 246,126		\$ 246,126
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,036	379	2,415
0001-141- City Clerk	787	174	961
0001-151- City Attorney	1,991	414	2,406
0001-171- Finance Administration	766	176	942
0001-172- Accounting	906	165	1,071
0001-173- Budget/Operating	611	126	737
0001-174- Payroll	717	160	877
0001-175- Treasury/Cash Management	3	1	4
0001-176- Accounts Payable		8	8
0001-177- Rev Collection		6	6
0001-178- Purchasing		-	-
0001-181- Human Resources		4,511	4,511
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		1,680	1,680
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		40,027	40,027
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 7,816	\$ 61,738	\$ 69,555
Total Costs to be Allocated	\$ 253,943	\$ 61,738	\$ 315,681

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Accounts Payable Services	11.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	185	0.568%	1,443		1,443		1,443
0001-141- City Clerk	352	1.081%	2,745		2,745		2,745
0001-151- City Attorney	140	0.430%	1,092		1,092		1,092
0001-171- Finance Administration	175	0.537%	1,365		1,365		1,365
0001-172- Accounting	11	0.034%	86		86		86
0001-173- Budget/Operating	12	0.037%	94		94		94
0001-174- Payroll	1	0.003%	8		8		8
0001-175- Treasury/Cash Management	29	0.089%	226		226		226
0001-176- Accounts Payable	1	0.003%	8		8		8
0001-177- Rev Collection	67	0.206%	522		522	131	653
0001-178- Purchasing	3	0.009%	23		23	6	29
0001-181- Human Resources	151	0.464%	1,178		1,178	294	1,472
0001-232- Facility Maintenance and Administration	1,667	5.119%	12,999		12,999	3,251	16,250
0001-235- Equipment Services/Fleet Services	2,348	7.210%	18,310		18,310	4,579	22,889
0001-261- Information Technology Administration	184	0.565%	1,435		1,435	359	1,794
0001-262- Telecommunications	662	2.033%	5,162		5,162	1,291	6,453
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	88	0.270%	686		686	172	858
0001-907, 908- Non-Departmental	6,393	19.632%	49,853		49,853	12,467	62,320
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	79	0.243%	616		616	154	770
0001-105- COUNCIL/CITY COUNCIL DIV	187	0.574%	1,458		1,458	365	1,823
0001-121- POLICE COMMISSION DIV	26	0.080%	203		203	51	253
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	33	0.101%	257		257	64	322
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	1,901	5.838%	14,824		14,824	3,707	18,531
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	118	0.362%	920		920	230	1,150
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	5	0.015%	39		39	10	49
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	11	0.034%	86		86	21	107
0001-202- GF-FIRE/SUPRESSN DIV	3	0.009%	23		23	6	29
0001-203- GF-FIRE PREVENTION DIV	142	0.436%	1,107		1,107	277	1,384
0001-204- GF-FIRE/ SUPPORT DIV	291	0.894%	2,269		2,269	567	2,837
0001-205- GF-FIRE/TRAINING DIV	32	0.098%	250		250	62	312
0001-206- GF-FIRE/OF. OF EMS DIV	56	0.172%	437		437	109	546
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	132	0.405%	1,029		1,029	257	1,287
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	270	0.829%	2,105		2,105	527	2,632
0001-231- GF-PW ADMIN-DIV	53	0.163%	413		413	103	517
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	1,205	3.700%	9,397		9,397	2,350	11,746
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	132	0.405%	1,029		1,029	257	1,287
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	108	0.332%	842		842	211	1,053
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	57	0.175%	444		444	111	556

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241-	GF-LIB&CL SVC/L-ADM DIV	130	0.399%	1,014		1,014	254	1,267
0001-242-	GF-LS/REF SVCS(S-DIV)	480	1.474%	3,743		3,743	936	4,679
0001-243-	GF-LIB&CL SVCS/LEAP DIV	12	0.037%	94		94	23	117
0001-244-	GF-LIB&CL SVC/P-ART DIV	34	0.104%	265		265	66	331
0001-251-	GF-RECREATION ADM DIV	155	0.476%	1,209		1,209	302	1,511
0001-253-	CM&NB/BOOKER T CTR (S-DIV)	368	1.130%	2,870		2,870	718	3,587
0001-255-	GF-CM TRANSPORTATN OPERATIONS	34	0.104%	265		265	66	331
0001-254-	GF-REC/SPCL EVENTS (S-DIV)	139	0.427%	1,084		1,084	271	1,355
0001-256-	RECREATION SVCS/AQUATICS	91	0.279%	710		710	177	887
0001-257-	RECREATION SVCS/CONVENTION CTR	33	0.101%	257		257	64	322
0001-259-	RECREATION SVCS/PLUNGE	36	0.111%	281		281	70	351
0001-260-	RECREATION SVCS/CITIES OF SRVC	31	0.095%	242		242	60	302
0001-291-	GF-ADMINISTRATIVE SERVICES	174	0.534%	1,357		1,357	339	1,696
0001-292-	GF-STREET SWEEPING	4,472	13.733%	34,873		34,873	8,721	43,594
0001-362-	GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910-	GF-NON-DEPT/CITY FESTIVAL	8	0.025%	62		62	16	78
1001-	SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002-	STATE GAS TAX	73	0.224%	569		569	142	712
1003-	TRANSPORTATION OPERATIONS	58	0.178%	452		452	113	565
1004-	ASSET SEIZURE FUND	18	0.055%	140		140	35	175
1005-	LIBRARY FUND	305	0.937%	2,378		2,378	595	2,973
1006-	OUTSIDE FUNDED SVCS - GRANTS	144	0.442%	1,123		1,123	281	1,404
1007-	EMERGENCY MED SERV	76	0.233%	593		593	148	741
1010-	N.RICHMOND WASTE	7	0.021%	55		55	14	68
1012-	HILLTOP LANDSCAPE MAINT DIST	208	0.639%	1,622		1,622	406	2,028

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	12	0.037%	94		94	23	117
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	197	0.605%	1,536		1,536	384	1,920
1017- CHEVRON MODERNIZATN PROJ & CIA	213	0.654%	1,661		1,661	415	2,076
1018- RENT CONTROL	243	0.746%	1,895		1,895	474	2,369
1019- SBI RMRA CAP IMPROVEMENT	43	0.132%	335		335	84	419
1050- CR-PLANNING & BUILDING	818	2.512%	6,379		6,379	1,595	7,974
1051- CR-ENGINEERING	491	1.508%	3,829		3,829	958	4,786
1053- CODE ENFORCEMENT-CR	20	0.061%	156		156	39	195
1054- ENGINEERING GRANTS	24	0.074%	187		187	47	234
1055- ENCROACHMENTS SVCS	42	0.129%	328		328	82	409
1200- COR HOUSING ADMINISTRATION	70	0.215%	546		546	137	682
1201- CDBG	28	0.086%	218		218	55	273
1203- NEIGHBORHOOD STABILIZATION	1	0.003%	8		8	2	10
1205- EMPLOYMENT & TRAINING	639	1.962%	4,983		4,983	1,246	6,229
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	6	0.018%	47		47	12	58
1303- KIDS FIRST INITIATIVE	22	0.068%	172		172	43	214
1304- EMERGENCY OPE & DISASTR RECVRY	248	0.762%	1,934		1,934	484	2,418
2001- GENERAL CAPITAL FUND	48	0.147%	374		374	94	468
2002- MEASURE J	221	0.679%	1,723		1,723	431	2,154
2110- IMPACT FEE - PARK	4	0.012%	31		31	8	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	28	0.086%	218		218	55	273
2113- IMPACT FEE - FIRE	25	0.077%	195		195	49	244
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	5	0.015%	39		39	10	49
2116- IMPACT FEE - PARKS/OPEN	1	0.003%	8		8	2	10
2117- IMPACT FEE - LIBRARY	4	0.012%	31		31	8	39
2119- IMPACT FEE - STORM DRAINAGE	2	0.006%	16		16	4	19
2120- IMPACT FEE - WASTEWATER	2	0.006%	16		16	4	19
2125- IRON TRIANGLE/EPA PROGRAMS	12	0.037%	94		94	23	117
2126- COR-HOUSING DEPT CIP FUND	7	0.021%	55		55	14	68
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	324	0.995%	2,527		2,527	632	3,158
4003- WASTEWATER	791	2.429%	6,168		6,168	1,543	7,711
4005- MARINA	2	0.006%	16		16	4	19
4006- STORM WATER	134	0.411%	1,045		1,045	261	1,306
4008- KCRT - CABLE TELEVIS	134	0.411%	1,045		1,045	261	1,306
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	35	0.107%	273		273	68	341
4102- RHA-HOPE 6	5	0.015%	39		39	10	49
4201- RHA-CAPITAL FUND	27	0.083%	211		211	53	263
4401- RHA-HACIENDA	207	0.636%	1,614		1,614	404	2,018
4404- RHA-NEVIN PLAZA	702	2.156%	5,474		5,474	1,369	6,843

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-176- Accounts Payable

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	477	1.465%	3,720		3,720	930	4,650
4406- RHA-RICHMOND VILLAGE ONE	3	0.009%	23		23	6	29
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	371	1.139%	2,893		2,893	723	3,617
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	280	0.860%	2,183		2,183	546	2,729
5003- EQUIPMENT SERVICES	105	0.322%	819		819	205	1,024
5005- CAD DISPATCH SYSTEM	59	0.181%	460		460	115	575
5006- RMS RECORDS SERVICES	1	0.003%	8		8	2	10
5008- COMPENSATED ABSENCES	1	0.003%	8		8	2	10
6001- GENERAL TRUST & AGENCY	2	0.006%	16		16	4	19
6004- COMMISSION ON AGING	19	0.058%	148		148	37	185
6005- SEAVER GALLERY TRUST FUND	6	0.018%	47		47	12	58
6007- SENIOR TRUST DEPOSIT	165	0.507%	1,287		1,287	322	1,608
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	1	0.003%	8		8	2	10
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	156	0.479%	1,216		1,216	304	1,521
6103- SA - CAPITAL PROJECT FUNDS	104	0.319%	811		811	203	1,014
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	1	0.003%	8		8	2	10
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	2	0.006%	16		16	4	19
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	579	1.778%	4,515		4,515	1,129	5,644
Total	32,565	100.000%	\$ 253,943	\$ -	\$ 253,943	\$ 61,738	\$ 315,681

Allocation Basis: FY 19-20 Total Accounts Payable Invoices per Fund/Department

Source of Allocation: FY 19-20 ap101- invoices by date by org code.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	1,443	1,443
0001-141- City Clerk	2,745	2,745
0001-151- City Attorney	1,092	1,092
0001-171- Finance Administration	1,365	1,365
0001-172- Accounting	86	86
0001-173- Budget/Operating	94	94
0001-174- Payroll	8	8
0001-175- Treasury/Cash Management	226	226
0001-176- Accounts Payable	8	8
0001-177- Rev Collection	653	653
0001-178- Purchasing	29	29
0001-181- Human Resources	1,472	1,472
0001-232- Facility Maintenance and Administration	16,250	16,250
0001-235- Equipment Services/Fleet Services	22,889	22,889
0001-261- Information Technology Administration	1,794	1,794
0001-262- Telecommunications	6,453	6,453
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	858	858
0001-907, 908- Non-Departmental	62,320	62,320
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	770	770
0001-105- COUNCIL/CITY COUNCIL DIV	1,823	1,823
0001-121- POLICE COMMISSION DIV	253	253
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	322	322
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	18,531	18,531
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1,150	1,150
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	49	49
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	107	107
0001-202- GF-FIRE/SUPPRESSN DIV	29	29
0001-203- GF-FIRE PREVENTION DIV	1,384	1,384
0001-204- GF-FIRE/ SUPPORT DIV	2,837	2,837
0001-205- GF-FIRE/TRAINING DIV	312	312
0001-206- GF-FIRE/OF. OF EMS DIV	546	546
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,287	1,287
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	2,632	2,632
0001-231- GF-PW ADMIN-DIV	517	517
0001-233- GF-PRKS&LND SKP/PRKS (S-DIV)	11,746	11,746
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,287	1,287
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,053	1,053
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	556	556

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	1,267	1,267
0001-242- GF-LS/REF SVCS(S-DIV)	4,679	4,679
0001-243- GF-LIB&CL SVCS/LEAP DIV	117	117
0001-244- GF-LIB&CL SVC/P-ART DIV	331	331
0001-251- GF-RECREATION ADM DIV	1,511	1,511
0001-253- CM&NB/BOOKER T CTR (S-DIV)	3,587	3,587
0001-255- GF-CM TRANSPORTATN OPERATIONS	331	331
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,355	1,355
0001-256- RECREATION SVCS/AQUATICS	887	887
0001-257- RECREATION SVCS/CONVENTION CTR	322	322
0001-259- RECREATION SVCS/PLUNGE	351	351
0001-260- RECREATION SVCS/CITIES OF SRVC	302	302
0001-291- GF-ADMINISTRATIVE SERVICES	1,696	1,696
0001-292- GF-STREET SWEEPING	43,594	43,594
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	78	78
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	712	712
1003- TRANSPORTATION OPERATIONS	565	565
1004- ASSET SEIZURE FUND	175	175
1005- LIBRARY FUND	2,973	2,973
1006- OUTSIDE FUNDED SVCS - GRANTS	1,404	1,404
1007- EMERGENCY MED SERV	741	741
1010- N.RICHMOND WASTE	68	68
1012- HILLTOP LANDSCAPE MAINT DIST	2,028	2,028
1013- FIRE DEPT HAZMAT GRANT	117	117
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,920	1,920
1017- CHEVRON MODERNIZATN PROJ & CIA	2,076	2,076
1018- RENT CONTROL	2,369	2,369
1019- SBI RMRA CAP IMPROVEMENT	419	419
1050- CR-PLANNING & BUILDING	7,974	7,974
1051- CR-ENGINEERING	4,786	4,786
1053- CODE ENFORCEMENT-CR	195	195
1054- ENGINEERING GRANTS	234	234
1055- ENCROACHMENTS SVCS	409	409
1200- COR HOUSING ADMINISTRATION	682	682
1201- CDBG	273	273
1203- NEIGHBORHOOD STABILIZATION	10	10
1205- EMPLOYMENT & TRAINING	6,229	6,229
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	58	58
1303- KIDS FIRST INITIATIVE	214	214
1304- EMERGENCY OPE & DISASTR RECVRY	2,418	2,418
2001- GENERAL CAPITAL FUND	468	468
2002- MEASURE J	2,154	2,154
2110- IMPACT FEE - PARK	39	39
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	273	273
2113- IMPACT FEE - FIRE	244	244
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	49	49

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
2116- IMPACT FEE - PARKS/OPEN	10	10
2117- IMPACT FEE - LIBRARY	39	39
2119- IMPACT FEE - STORM DRAINAGE	19	19
2120- IMPACT FEE - WASTEWATER	19	19
2125- IRON TRIANGLE/EPA PROGRAMS	117	117
2126- COR-HOUSING DEPT CIP FUND	68	68
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	3,158	3,158
4003- WASTEWATER	7,711	7,711
4005- MARINA	19	19
4006- STORM WATER	1,306	1,306
4008- KCRT - CABLE TELEVIS	1,306	1,306
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	341	341
4102- RHA-HOPE 6	49	49
4201- RHA-CAPITAL FUND	263	263
4401- RHA-HACIENDA	2,018	2,018
4404- RHA-NEVIN PLAZA	6,843	6,843
4405- RHA-NYSTROM VILLAGE	4,650	4,650
4406- RHA-RICHMOND VILLAGE ONE	29	29
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	3,617	3,617
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	2,729	2,729
5003- EQUIPMENT SERVICES	1,024	1,024
5005- CAD DISPATCH SYSTEM	575	575
5006- RMS RECORDS SERVICES	10	10
5008- COMPENSATED ABSENCES	10	10
6001- GENERAL TRUST & AGENCY	19	19
6004- COMMISSION ON AGING	185	185
6005- SEAVER GALLERY TRUST FUND	58	58
6007- SENIOR TRUST DEPOSIT	1,608	1,608
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	10	10
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	1,521	1,521
6103- SA - CAPITAL PROJECT FUNDS	1,014	1,014
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-176- Accounts Payable	Citywide Accounts Payable Services	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	10	10
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	19	19
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	5,644	5,644
Total	\$ 315,681	\$ 315,681

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-177- Rev Collection

Expense Type	Distribution Percentage		100.00% Citywide Revenue Collection
	\$	Spread Method	
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 116,535	S	\$ 116,535
400003 - SALARIES & WAGES/Local 1021	221,349	S	221,349
400031 - OVERTIME/General	2,325	S	2,325
400043 - OTHER PAY/Acting Pay - General	2,990	S	2,990
400048 - OTHER PAY/Bilingual Pay	3,560	S	3,560
400050 - OTHER PAY/Medical Flex	1,000	S	1,000
400078 - COMP ABSENCES/WC-Clerical	8,207	S	8,207
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,222	S	5,222
400105 - P-ROLL BEN/Health Insurance Be	84,195	S	84,195
400106 - P-ROLL BEN/Dental Insurance	8,451	S	8,451
400109 - P-ROLL BEN/Employee Assistance	235	S	235
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	1,040	S	1,040
400112 - P-ROLL BEN/Life Insurance	917	S	917
400114 - P-ROLL BEN/Long Term Disabilit	3,146	S	3,146
400116 - P-ROLL BEN/Unemployment Ins	2,124	S	2,124
400117 - P-ROLL BEN/Personal/Prof Dev	1,707	S	1,707
400118 - P-ROLL BEN/WC-Injury Appointmt	1,392	S	1,392
400121 - P-ROLL BEN/Worker Comp-Clerica	17,451	S	17,451
400122 - P-ROLL BEN/Worker Comp-Prof	10,222	S	10,222
400127 - P-ROLL BEN/OPEB	14,261	S	14,261
400149 - P-ROLL BEN/PERS-Misc	45,313	S	45,313
400151 - P-ROLL BEN/PERS-Misc (UAL)	114,324	S	114,324
Subtotal Personnel Cost	\$ 666,713		\$ 666,713
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 226,824	S	\$ 226,824
400211 - PROF SVCS/Asmt Collection Fee	5,768	S	5,768
400241 - TRAVEL & TRNG/Meal Allowance	29	S	29
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,497	S	1,497
400246 - TRAVEL & TRNG/Registration Fee	699	S	699
400261 - DUES & PUB/Membership & Dues	400	S	400
400290 - ADM EXP/Courier-Delivery Svcs	13,452	S	13,452
400592 - COST POOL(CON)-Admin Charges	(369,762)	S	(369,762)
Subtotal Operating Cost	\$ (121,092)		\$ (121,092)
Disallowed Expenses			
400592 - COST POOL(CON)-Admin Charges	\$ 369,762	[1]	\$ 369,762
Subtotal Disallowed Costs	\$ 369,762		\$ 369,762
DEPARTMENTAL EXPENDITURES	\$ 915,383		\$ 915,383
Reallocation of Incoming Costs			
First Allocation	\$ 26,422		\$ 941,805
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 26,422		\$ 941,805
Second Allocation	\$ 162,281		\$ 162,281
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 162,281		\$ 162,281
TOTAL FUNCTIONAL COSTS	\$ 1,104,086		\$ 1,104,086

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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COSTS TO BE ALLOCATED

0001-177- Rev Collection	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 915,383		\$ 915,383
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,790	1,078	6,868
0001-141- City Clerk	2,228	494	2,723
0001-151- City Attorney	5,663	1,178	6,841
0001-171- Finance Administration	2,849	653	3,502
0001-172- Accounting	4,201	765	4,967
0001-173- Budget/Operating	2,273	467	2,740
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management	1,102	340	1,443
0001-176- Accounts Payable	522	131	653
0001-177- Rev Collection		2,299	2,299
0001-178- Purchasing		-	-
0001-181- Human Resources		11,671	11,671
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		21,764	21,764
0001-261- Information Technology Administration		5,041	5,041
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		102,987	102,987
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 26,422	\$ 162,281	\$ 188,703
Total Costs to be Allocated	\$ 941,805	\$ 162,281	\$ 1,104,086

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Revenue Collection Services	12.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	187,058	0.226%	2,127		2,127		2,127
0001-141- City Clerk	152,415	0.184%	1,733		1,733		1,733
0001-151- City Attorney	54,704	0.066%	622		622		622
0001-171- Finance Administration	54,016	0.065%	614		614		614
0001-172- Accounting	303,296	0.366%	3,448		3,448		3,448
0001-173- Budget/Operating	104,572	0.126%	1,189		1,189		1,189
0001-174- Payroll	258	0.000%	3		3		3
0001-175- Treasury/Cash Management	59,956	0.072%	682		682		682
0001-176- Accounts Payable	499	0.001%	6		6		6
0001-177- Rev Collection	202,182	0.244%	2,299		2,299		2,299
0001-178- Purchasing	19,085	0.023%	217		217	38	255
0001-181- Human Resources	89,269	0.108%	1,015		1,015	177	1,192
0001-232- Facility Maintenance and Administration	3,559,897	4.298%	40,476		40,476	7,070	47,546
0001-235- Equipment Services/Fleet Services	1,508,171	1.821%	17,148		17,148	2,995	20,143
0001-261- Information Technology Administration	467,165	0.564%	5,312		5,312	928	6,239
0001-262- Telecommunications	1,093,991	1.321%	12,439		12,439	2,173	14,611
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	146,761	0.177%	1,669		1,669	291	1,960
0001-907, 908- Non-Departmental	3,903,848	4.713%	44,386		44,386	7,753	52,139
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	11,450	0.014%	130		130	23	153
0001-105- COUNCIL/CITY COUNCIL DIV	37,860	0.046%	430		430	75	506
0001-121- POLICE COMMISSION DIV	4,818	0.006%	55		55	10	64
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	28,860	0.035%	328		328	57	385
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	6,094,413	7.357%	69,293		69,293	12,103	81,396
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	41,838	0.051%	476		476	83	559
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	778	0.001%	9		9	2	10
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	5,500	0.007%	63		63	11	73
0001-202- GF-FIRE/SUPPRESSN DIV	243	0.000%	3		3	0	3
0001-203- GF-FIRE PREVENTION DIV	126,319	0.152%	1,436		1,436	251	1,687
0001-204- GF-FIRE/ SUPPORT DIV	237,035	0.286%	2,695		2,695	471	3,166
0001-205- GF-FIRE/TRAINING DIV	11,775	0.014%	134		134	23	157
0001-206- GF-FIRE/OF. OF EMS DIV	9,528	0.012%	108		108	19	127
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	114,218	0.138%	1,299		1,299	227	1,525
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	251,132	0.303%	2,855		2,855	499	3,354
0001-231- GF-PW ADMIN-DIV	10,760	0.013%	122		122	21	144
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	979,136	1.182%	11,133		11,133	1,945	13,077
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	122,583	0.148%	1,394		1,394	243	1,637
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	41,568	0.050%	473		473	83	555
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	240,034	0.290%	2,729		2,729	477	3,206
0001-241- GF-LIB&CL SVC/L-ADM DIV	49,572	0.060%	564		564	98	662
0001-242- GF-LS/REF SVCS(S-DIV)	406,299	0.491%	4,620		4,620	807	5,426
0001-243- GF-LIB&CL SVCS/LEAP DIV	5,199	0.006%	59		59	10	69
0001-244- GF-LIB&CL SVC/P-ART DIV	16,853	0.020%	192		192	33	225

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	57,639	0.070%	655		655	114	770
0001-253- CM&NB/BOOKER T CTR (S-DIV)	88,599	0.107%	1,007		1,007	176	1,183
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,972	0.018%	170		170	30	200
0001-254- GF-REC/SPCL EVENTS (S-DIV)	63,542	0.077%	722		722	126	849
0001-256- RECREATION SVCS/AQUATICS	8,311	0.010%	94		94	17	111
0001-257- RECREATION SVCS/CONVENTION CTR	50,669	0.061%	576		576	101	677
0001-259- RECREATION SVCS/PLUNGE	16,530	0.020%	188		188	33	221
0001-260- RECREATION SVCS/CITIES OF SRVC	21,369	0.026%	243		243	42	285
0001-291- GF-ADMINISTRATIVE SERVICES	67,507	0.081%	768		768	134	902
0001-292- GF-STREET SWEEPING	99,180	0.120%	1,128		1,128	197	1,325
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.045%	426		426	74	501
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	429,578	0.519%	4,884		4,884	853	5,737
1003- TRANSPORTATION OPERATIONS	25,160	0.030%	286		286	50	336
1004- ASSET SEIZURE FUND	54,181	0.065%	616		616	108	724
1005- LIBRARY FUND	258,060	0.312%	2,934		2,934	512	3,447
1006- OUTSIDE FUNDED SVCS - GRANTS	794,756	0.959%	9,036		9,036	1,578	10,615
1007- EMERGENCY MED SERV	228,232	0.276%	2,595		2,595	453	3,048
1010- N.RICHMOND WASTE	656	0.001%	7		7	1	9
1012- HILLTOP LANDSCAPE MAINT DIST	271,860	0.328%	3,091		3,091	540	3,631

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	4,300	0.005%	49		49	9	57
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	262,676	0.317%	2,987		2,987	522	3,508
1017- CHEVRON MODERNIZATN PROJ & CIA	3,621,852	4.372%	41,180		41,180	7,192.84	48,373
1018- RENT CONTROL	273,033	0.330%	3,104		3,104	542	3,647
1019- SBI RMRA CAP IMPROVEMENT	1,035,162	1.250%	11,770		11,770	2,056	13,825
1050- CR-PLANNING & BUILDING	4,802,703	5.798%	54,606		54,606	9,538	64,144
1051- CR-ENGINEERING	293,728	0.355%	3,340		3,340	583	3,923
1053- CODE ENFORCEMENT-CR	77,777	0.094%	884		884	154	1,039
1054- ENGINEERING GRANTS	2,929,826	3.537%	33,312		33,312	5,819	39,130
1055- ENCROACHMENTS SVCS	4,813	0.006%	55		55	10	64
1200- COR HOUSING ADMINISTRATION	58,101	0.070%	661		661	115	776
1201- CDBG	719,402	0.868%	8,180		8,180	1,429	9,608
1203- NEIGHBORHOOD STABILIZATION	260	0.000%	3		3	1	3
1205- EMPLOYMENT & TRAINING	407,896	0.492%	4,638		4,638	810.06	5,448
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	20,433	0.025%	232		232	41	273
1303- KIDS FIRST INITIATIVE	22,136	0.027%	252		252	44	296
1304- EMERGENCY OPE & DISASTR RECVRY	130,139	0.157%	1,480		1,480	258	1,738
2001- GENERAL CAPITAL FUND	877,418	1.059%	9,976		9,976	1,743	11,719
2002- MEASURE J	2,159,152	2.607%	24,549		24,549	4,288	28,837
2110- IMPACT FEE - PARK	27,121	0.033%	308		308	54	362
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	306,637	0.370%	3,486		3,486	609	4,095
2113- IMPACT FEE - FIRE	79,578	0.096%	905		905	158	1,063
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	96,234	0.116%	1,094		1,094	191	1,285
2116- IMPACT FEE - PARKS/OPEN	8,376	0.010%	95		95	17	112
2117- IMPACT FEE - LIBRARY	8,698	0.011%	99		99	17	116
2119- IMPACT FEE - STORM DRAINAGE	278,377	0.336%	3,165		3,165	553	3,718
2120- IMPACT FEE - WASTEWATER	128,522	0.155%	1,461		1,461	255	1,717
2125- IRON TRIANGLE/EPA PROGRAMS	235,815	0.285%	2,681		2,681	468	3,150
2126- COR-HOUSING DEPT CIP FUND	775,535	0.936%	8,818		8,818	1,540	10,358
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	1,069,908	1.292%	12,165		12,165	2,125	14,290
4003- WASTEWATER	21,469,169	25.919%	244,102		244,102	42,637	286,739
4005- MARINA	43,185	0.052%	491		491	86	577
4006- STORM WATER	2,128,337	2.569%	24,199		24,199	4,227	28,426
4008- KCRT - CABLE TELEVIS	61,641	0.074%	701		701	122	823
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	44,774	0.054%	509		509	89	598
4102- RHA-HOPE 6	30,000	0.036%	341		341	60	401
4201- RHA-CAPITAL FUND	1,093,789	1.320%	12,436		12,436	2,172	14,608
4401- RHA-HACIENDA	271,616	0.328%	3,088		3,088	539	3,628
4404- RHA-NEVIN PLAZA	1,728,413	2.087%	19,652		19,652	3,433	23,084

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-177- Rev Collection

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	535,243	0.646%	6,086		6,086	1,063	7,149
4406- RHA-RICHMOND VILLAGE ONE	163	0.000%	2		2	0	2
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	116,047	0.140%	1,319		1,319	230	1,550
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	4,289,697	5.179%	48,773		48,773	8,519	57,292
5003- EQUIPMENT SERVICES	2,548,402	3.077%	28,975		28,975	5,061	34,036
5005- CAD DISPATCH SYSTEM	52,321	0.063%	595		595	104	699
5006- RMS RECORDS SERVICES	140,552	0.170%	1,598		1,598	279	1,877
5008- COMPENSATED ABSENCES	3,762	0.005%	43		43	7	50
6001- GENERAL TRUST & AGENCY	330	0.000%	4		4	1	4
6004- COMMISSION ON AGING	13,098	0.016%	149		149	26	175
6005- SEAVER GALLERY TRUST FUND	207,361	0.250%	2,358		2,358	412	2,769
6007- SENIOR TRUST DEPOSIT	26,047	0.031%	296		296	52	348
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	5,223	0.006%	59		59	10	70
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	55,860	0.067%	635		635	111	746
6103- SA - CAPITAL PROJECT FUNDS	810,350	0.978%	9,214		9,214	1,609	10,823
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	2,158	0.003%	25		25	4	29
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	544,823	0.658%	6,195		6,195	1,082	7,277
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	2,552,152	3.081%	29,018		29,018	5,068	34,086
Total	\$ 82,833,333	100.000%	\$ 941,805	\$ -	\$ 941,805	\$ 162,281	\$ 1,104,086

Allocation Basis: FY 19-20 Total Revenues Received per Fund/Department

Source of Allocation: Check Register Extract 7-1-2019 to 6-30-20.xls

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	2,127	2,127
0001-141- City Clerk	1,733	1,733
0001-151- City Attorney	622	622
0001-171- Finance Administration	614	614
0001-172- Accounting	3,448	3,448
0001-173- Budget/Operating	1,189	1,189
0001-174- Payroll	3	3
0001-175- Treasury/Cash Management	682	682
0001-176- Accounts Payable	6	6
0001-177- Rev Collection	2,299	2,299
0001-178- Purchasing	255	255
0001-181- Human Resources	1,192	1,192
0001-232- Facility Maintenance and Administration	47,545	47,545
0001-235- Equipment Services/Fleet Services	20,143	20,143
0001-261- Information Technology Administration	6,239	6,239
0001-262- Telecommunications	14,611	14,611
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,960	1,960
0001-907, 908- Non-Departmental	52,139	52,139
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	153	153
0001-105- COUNCIL/CITY COUNCIL DIV	506	506
0001-121- POLICE COMMISSION DIV	64	64
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	385	385
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	81,396	81,396
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	559	559
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	10	10
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	73	73
0001-202- GF-FIRE/SUPRESSN DIV	3	3
0001-203- GF-FIRE PREVENTION DIV	1,687	1,687
0001-204- GF-FIRE/ SUPPORT DIV	3,166	3,166
0001-205- GF-FIRE/TRAINING DIV	157	157
0001-206- GF-FIRE/OF. OF EMS DIV	127	127
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,525	1,525
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	3,354	3,354
0001-231- GF-PW ADMIN-DIV	144	144
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	13,077	13,077
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,637	1,637
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	555	555

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	3,206	3,206
0001-241- GF-LIB&CL SVC/L-ADM DIV	662	662
0001-242- GF-LS/REF SVCS(S-DIV)	5,426	5,426
0001-243- GF-LIB&CL SVCS/LEAP DIV	69	69
0001-244- GF-LIB&CL SVC/P-ART DIV	225	225
0001-251- GF-RECREATION ADM DIV	770	770
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,183	1,183
0001-255- GF-CM TRANSPORTATN OPERATIONS	200	200
0001-254- GF-REC/SPCL EVENTS (S-DIV)	849	849
0001-256- RECREATION SVCS/AQUATICS	111	111
0001-257- RECREATION SVCS/CONVENTION CTR	677	677
0001-259- RECREATION SVCS/PLUNGE	221	221
0001-260- RECREATION SVCS/CITIES OF SRVC	285	285
0001-291- GF-ADMINISTRATIVE SERVICES	902	902
0001-292- GF-STREET SWEEPING	1,325	1,325
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	501	501
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,737	5,737
1003- TRANSPORTATION OPERATIONS	336	336
1004- ASSET SEIZURE FUND	724	724
1005- LIBRARY FUND	3,447	3,447
1006- OUTSIDE FUNDED SVCS - GRANTS	10,615	10,615
1007- EMERGENCY MED SERV	3,048	3,048
1010- N.RICHMOND WASTE	9	9
1012- HILLTOP LANDSCAPE MAINT DIST	3,631	3,631
1013- FIRE DEPT HAZMAT GRANT	57	57
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	3,508	3,508
1017- CHEVRON MODERNIZATN PROJ & CIA	48,373	48,373
1018- RENT CONTROL	3,647	3,647
1019- SBI RMRA CAP IMPROVEMENT	13,825	13,825
1050- CR-PLANNING & BUILDING	64,144	64,144
1051- CR-ENGINEERING	3,923	3,923
1053- CODE ENFORCEMENT-CR	1,039	1,039
1054- ENGINEERING GRANTS	39,130	39,130
1055- ENCROACHMENTS SVCS	64	64
1200- COR HOUSING ADMINISTRATION	776	776
1201- CDBG	9,608	9,608
1203- NEIGHBORHOOD STABILIZATION	3	3
1205- EMPLOYMENT & TRAINING	5,448	5,448
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	273	273
1303- KIDS FIRST INITIATIVE	296	296
1304- EMERGENCY OPE & DISASTR RECVRY	1,738	1,738
2001- GENERAL CAPITAL FUND	11,719	11,719
2002- MEASURE J	28,837	28,837
2110- IMPACT FEE - PARK	362	362
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	4,095	4,095
2113- IMPACT FEE - FIRE	1,063	1,063

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	1,285	1,285
2116- IMPACT FEE - PARKS/OPEN	112	112
2117- IMPACT FEE - LIBRARY	116	116
2119- IMPACT FEE - STORM DRAINAGE	3,718	3,718
2120- IMPACT FEE - WASTEWATER	1,717	1,717
2125- IRON TRIANGLE/EPA PROGRAMS	3,150	3,150
2126- COR-HOUSING DEPT CIP FUND	10,358	10,358
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	14,290	14,290
4003- WASTEWATER	286,739	286,739
4005- MARINA	577	577
4006- STORM WATER	28,426	28,426
4008- KCRT - CABLE TELEVIS	823	823
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	598	598
4102- RHA-HOPE 6	401	401
4201- RHA-CAPITAL FUND	14,608	14,608
4401- RHA-HACIENDA	3,628	3,628
4404- RHA-NEVIN PLAZA	23,084	23,084
4405- RHA-NYSTROM VILLAGE	7,149	7,149
4406- RHA-RICHMOND VILLAGE ONE	2	2
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	1,550	1,550
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	57,292	57,292
5003- EQUIPMENT SERVICES	34,036	34,036
5005- CAD DISPATCH SYSTEM	699	699
5006- RMS RECORDS SERVICES	1,877	1,877
5008- COMPENSATED ABSENCES	50	50
6001- GENERAL TRUST & AGENCY	4	4
6004- COMMISSION ON AGING	175	175
6005- SEAVER GALLERY TRUST FUND	2,769	2,769
6007- SENIOR TRUST DEPOSIT	348	348
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	70	70
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	746	746
6103- SA - CAPITAL PROJECT FUNDS	10,823	10,823
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-177- Rev Collection	Citywide Revenue Collection Services	Total
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	29	29
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	7,277	7,277
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	34,086	34,086
Total	\$ 1,104,086	\$ 1,104,086

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-178- Purchasing

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Purchasing
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 103,266	S	\$ 103,266
400003 - SALARIES & WAGES/Local 1021	82,649	S	82,649
400048 - OTHER PAY/Bilingual Pay	2,078	S	2,078
400066 - OTHER PAY/Assign Diff-non-PERS	24,262	S	24,262
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(4,591)	S	(4,591)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	3,104	S	3,104
400105 - P-ROLL BEN/Health Insurance Be	47,587	S	47,587
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400110 - P-ROLL BEN/Professional Dev-Mg	750	S	750
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	526	S	526
400114 - P-ROLL BEN/Long Term Disabilit	1,694	S	1,694
400116 - P-ROLL BEN/Unemployment Ins	790	S	790
400118 - P-ROLL BEN/WC-Injury Appointmt	613	S	613
400121 - P-ROLL BEN/Worker Comp-Clerica	7,536	S	7,536
400122 - P-ROLL BEN/Worker Comp-Prof	6,885	S	6,885
400127 - P-ROLL BEN/OPEB	7,564	S	7,564
400149 - P-ROLL BEN/PERS-Misc	24,501	S	24,501
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212
Subtotal Personnel Cost	\$ 355,041		\$ 355,041
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 18,675	S	\$ 18,675
400261 - DUES & PUB/Membership & Dues	820	S	820
400592 - COST POOL/(CON)-Admin Charges	(58,859)	S	(58,859)
Subtotal Operating Cost	\$ (39,364)		\$ (39,364)
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 58,859	[1]	\$ 58,859
Subtotal Disallowed Costs	\$ 58,859		\$ 58,859
DEPARTMENTAL EXPENDITURES	\$ 374,536		\$ 374,536
Reallocation of Incoming Costs			
First Allocation	\$ 10,130		\$ 384,667
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 10,130		\$ 384,667
Second Allocation	\$ 68,948		\$ 68,948
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 68,948		\$ 68,948
TOTAL FUNCTIONAL COSTS	\$ 453,615		\$ 453,615

Notes

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-178- Purchasing	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 374,536		\$ 374,536
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	2,335	435	2,770
0001-141- City Clerk	899	199	1,098
0001-151- City Attorney	2,284	475	2,759
0001-171- Finance Administration	1,166	267	1,433
0001-172- Accounting	1,455	265	1,720
0001-173- Budget/Operating	930	191	1,121
0001-174- Payroll	717	160	877
0001-175- Treasury/Cash Management	104	32	136
0001-176- Accounts Payable	23	6	29
0001-177- Rev Collection	217	38	255
0001-178- Purchasing	-	-	-
0001-181- Human Resources		5,329	5,329
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		8,706	8,706
0001-261- Information Technology Administration		2,521	2,521
0001-262- Telecommunications		5,206	5,206
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		45,118	45,118
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 10,130	\$ 68,948	\$ 79,079
Total Costs to be Allocated	\$ 384,667	\$ 68,948	\$ 453,615

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Purchasing Services	13.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	266	2.611%	10,042		10,042		10,042
0001-141- City Clerk	54	0.530%	2,039		2,039		2,039
0001-151- City Attorney	99	0.972%	3,738		3,738		3,738
0001-171- Finance Administration	333	3.268%	12,572		12,572		12,572
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	53	0.520%	2,001		2,001	387	2,388
0001-232- Facility Maintenance and Administration	196	1.924%	7,400		7,400	1,432	8,832
0001-235- Equipment Services/Fleet Services	246	2.414%	9,287		9,287	1,797	11,085
0001-261- Information Technology Administration	319	3.131%	12,043		12,043	2,331	14,374
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	32	0.314%	1,208		1,208	234	1,442
0001-105- COUNCIL/CITY COUNCIL DIV	54	0.530%	2,039		2,039	395	2,433
0001-121- POLICE COMMISSION DIV	2	0.020%	76		76	15	90
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	880	8.637%	33,223		33,223	6,429	39,652
0001-192- GF-POLICE-PATROL/CIB	48	0.471%	1,812		1,812	351	2,163
0001-193- GF-POLICE/CRIME PREVENTION	2	0.020%	76		76	15	90
0001-194- GF-POLICE-COPS GRANT	1	0.010%	38		38	7	45
0001-196- GF-POLICE/REGULATORY	3	0.029%	113		113	22	135
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	3	0.029%	113		113	22	135
0001-203- GF-FIRE PREVENTION DIV	14	0.137%	529		529	102	631
0001-204- GF-FIRE/ SUPPORT DIV	518	5.084%	19,556		19,556	3,785	23,341
0001-205- GF-FIRE/TRAINING DIV	53	0.520%	2,001		2,001	387	2,388
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	145	1.423%	5,474		5,474	1,059	6,534
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	49	0.481%	1,850		1,850	358	2,208
0001-231- GF-PW ADMIN-DIV	29	0.285%	1,095		1,095	212	1,307
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	173	1.698%	6,531		6,531	1,264	7,795
0001-234- IT GIS	80	0.785%	3,020		3,020	584	3,605
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	82	0.805%	3,096		3,096	599	3,695
0001-242- GF-LS/REF SVCS(S-DIV)	104	1.021%	3,926		3,926	760	4,686
0001-243- GF-LIB&CL SVCS/LEAP DIV	13	0.128%	491		491	95	586
0001-244- GF-LIB&CL SVC/P-ART DIV	45	0.442%	1,699		1,699	329	2,028
0001-251- GF-RECREATION ADM DIV	174	1.708%	6,569		6,569	1,271	7,840
0001-253- CM&NB/BOOKER T CTR (S-DIV)	137	1.345%	5,172		5,172	1,001	6,173
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	42	0.412%	1,586		1,586	307	1,892
0001-256- RECREATION SVCS/AQUATICS	9	0.088%	340		340	66	406
0001-257- RECREATION SVCS/CONVENTION CTR	30	0.294%	1,133		1,133	219	1,352
0001-259- RECREATION SVCS/PLUNGE	28	0.275%	1,057		1,057	205	1,262
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	127	1.246%	4,795		4,795	928	5,723
1003- TRANSPORTATION OPERATIONS	45	0.442%	1,699		1,699	329	2,028
1004- ASSET SEIZURE FUND	47	0.461%	1,774		1,774	343	2,118
1005- LIBRARY FUND	95	0.932%	3,587		3,587	694	4,281
1006- OUTSIDE FUNDED SVCS - GRANTS	444	4.358%	16,762		16,762	3,244	20,006
1007- EMERGENCY MED SERV	17	0.167%	642		642	124	766
1010- N.RICHMOND WASTE	58	0.569%	2,190		2,190	424	2,613
1012- HILLTOP LANDSCAPE MAINT DIST	36	0.353%	1,359		1,359	263	1,622

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	58	0.569%	2,190		2,190	424	2,613
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	29	0.285%	1,095		1,095	212	1,307
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	180	1.767%	6,796		6,796	1,315	8,111
1051- CR-ENGINEERING	67	0.658%	2,529		2,529	490	3,019
1053- CODE ENFORCEMENT-CR	131	1.286%	4,946		4,946	957	5,903
1054- ENGINEERING GRANTS	37	0.363%	1,397		1,397	270	1,667
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	4	0.039%	151		151	29	180
1201- CDBG	141	1.384%	5,323		5,323	1,030	6,353
1203- NEIGHBORHOOD STABILIZATION	15	0.147%	566		566	110	676
1205- EMPLOYMENT & TRAINING	345	3.386%	13,025		13,025	2,521	15,545
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	410	4.024%	15,479		15,479	2,996	18,474
2002- MEASURE J	110	1.080%	4,153		4,153	804	4,957
2110- IMPACT FEE - PARK	100	0.981%	3,775		3,775	731	4,506
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	11	0.108%	415		415	80	496
2113- IMPACT FEE - FIRE	8	0.079%	302		302	58	360
2114- IMPACT FEE - POLICE	13	0.128%	491		491	95	586
2115- IMPACT FEE - COMM/AQUATC	11	0.108%	415		415	80	496
2116- IMPACT FEE - PARKS/OPEN	39	0.383%	1,472		1,472	285	1,757
2117- IMPACT FEE - LIBRARY	20	0.196%	755		755	146	901
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	1	0.010%	38		38	7	45
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-		-	-	-
4001- PORT OF RICHMOND	282	2.768%	10,646		10,646	2,060	12,707
4003- WASTEWATER	227	2.228%	8,570		8,570	1,658	10,228
4005- MARINA	4	0.039%	151		151	29	180
4006- STORM WATER	58	0.569%	2,190		2,190	424	2,613
4008- KCRT - CABLE TELEVIS	21	0.206%	793		793	153	946
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-		-	-	-
4102- RHA-HOPE 6	-	0.000%	-		-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-		-	-	-
4401- RHA-HACIENDA	-	0.000%	-		-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-178- Purchasing

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	4	0.039%	151		151	29	180
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	210	2.061%	7,928		7,928	1,534	9,462
5003- EQUIPMENT SERVICES	736	7.223%	27,786		27,786	5,377	33,164
5005- CAD DISPATCH SYSTEM	72	0.707%	2,718		2,718	526	3,244
5006- RMS RECORDS SERVICES	39	0.383%	1,472		1,472	285	1,757
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	10	0.098%	378		378	73	451
6103- SA - CAPITAL PROJECT FUNDS	57	0.559%	2,152		2,152	416	2,568
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	1,554	15.252%	58,668		58,668	11,354	70,022
Total	10,189	100.000%	\$ 384,667	\$ -	\$ 384,667	\$ 68,948	\$ 453,615

Allocation Basis: FY 19-20 Total PO's per Fund/Department

Source of Allocation: fy 19-20 purchasing docs by fund by org_nbs.xlsx

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	10,042	10,042
0001-141- City Clerk	2,039	2,039
0001-151- City Attorney	3,738	3,738
0001-171- Finance Administration	12,572	12,572
0001-172- Accounting	-	-
0001-173- Budget/Operating	-	-
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	2,388	2,388
0001-232- Facility Maintenance and Administration	8,832	8,832
0001-235- Equipment Services/Fleet Services	11,085	11,085
0001-261- Information Technology Administration	14,374	14,374
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,442	1,442
0001-105- COUNCIL/CITY COUNCIL DIV	2,433	2,433
0001-121- POLICE COMMISSION DIV	90	90
0001-132- CM-SPCIAL PROJES/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	39,652	39,652
0001-192- GF-POLICE-PATROL/CIB	2,163	2,163
0001-193- GF-POLICE/CRIME PREVENTION	90	90
0001-194- GF-POLICE-COPS GRANT	45	45
0001-196- GF-POLICE/REGULATORY	135	135
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	135	135
0001-203- GF-FIRE PREVENTION DIV	631	631
0001-204- GF-FIRE/ SUPPORT DIV	23,341	23,341
0001-205- GF-FIRE/TRAINING DIV	2,388	2,388
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	6,534	6,534
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	2,208	2,208
0001-231- GF-PW ADMIN-DIV	1,307	1,307
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)	7,795	7,795
0001-234- IT GIS	3,605	3,605
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,695	3,695
0001-242- GF-LS/REF SVCS(S-DIV)	4,686	4,686
0001-243- GF-LIB&CL SVCS/LEAP DIV	586	586
0001-244- GF-LIB&CL SVC/P-ART DIV	2,028	2,028
0001-251- GF-RECREATION ADM DIV	7,840	7,840
0001-253- CM&NB/BOOKER T CTR (S-DIV)	6,173	6,173
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	1,892	1,892
0001-256- RECREATION SVCS/AQUATICS	406	406
0001-257- RECREATION SVCS/CONVENTION CTR	1,352	1,352
0001-259- RECREATION SVCS/PLUNGE	1,262	1,262
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	5,723	5,723
1003- TRANSPORTATION OPERATIONS	2,028	2,028
1004- ASSET SEIZURE FUND	2,118	2,118
1005- LIBRARY FUND	4,281	4,281
1006- OUTSIDE FUNDED SVCS - GRANTS	20,006	20,006
1007- EMERGENCY MED SERV	766	766
1010- N.RICHMOND WASTE	2,613	2,613
1012- HILLTOP LANDSCAPE MAINT DIST	1,622	1,622
1013- FIRE DEPT HAZMAT GRANT	2,613	2,613
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1,307	1,307
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	8,111	8,111
1051- CR-ENGINEERING	3,019	3,019
1053- CODE ENFORCEMENT-CR	5,903	5,903
1054- ENGINEERING GRANTS	1,667	1,667
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	180	180
1201- CDBG	6,353	6,353
1203- NEIGHBORHOOD STABILIZATION	676	676
1205- EMPLOYMENT & TRAINING	15,545	15,545
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	18,474	18,474
2002- MEASURE J	4,957	4,957
2110- IMPACT FEE - PARK	4,506	4,506
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	496	496
2113- IMPACT FEE - FIRE	360	360
2114- IMPACT FEE - POLICE	586	586
2115- IMPACT FEE - COMM/AQUATC	496	496

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
2116- IMPACT FEE - PARKS/OPEN	1,757	1,757
2117- IMPACT FEE - LIBRARY	901	901
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	45	45
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	12,707	12,707
4003- WASTEWATER	10,228	10,228
4005- MARINA	180	180
4006- STORM WATER	2,613	2,613
4008- KCRT - CABLE TELEVIS	946	946
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	180	180
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	9,462	9,462
5003- EQUIPMENT SERVICES	33,164	33,164
5005- CAD DISPATCH SYSTEM	3,244	3,244
5006- RMS RECORDS SERVICES	1,757	1,757
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	451	451
6103- SA - CAPITAL PROJECT FUNDS	2,568	2,568
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TARB	-	-
6304- SA-DS 2003B TARB	-	-
6305- SA-DS 2004A TARB 2/3	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	-
6307- SA-DS 2004B TARB - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-178- Purchasing	Citywide Purchasing Services	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	70,022	70,022
Total	\$ 453,615	\$ 453,615

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	50.00%
	\$	Spread Method	System-wide Support A	System-wide Support B
Personnel				
400001 - SALARIES & WAGES/Executive	\$ 544,157	S	272,078	\$ 272,078
400002 - SALARIES & WAGES/Mgmt-Local 21	428,434	S	214,217	214,217
400003 - SALARIES & WAGES/Local 1021	63,325	S	31,663	31,663
400006 - SALARIES & WAGES/PT- Temp	71,598	S	35,799	35,799
400031 - OVERTIME/General	72	S	36	36
400048 - OTHER PAY/Bilingual Pay	2,528	S	1,264	1,264
400049 - OTHER PAY/Auto Allowance	1,750	S	875	875
400066 - OTHER PAY/Assign Diff-non-PERS	40,779	S	20,390	20,390
400103 - P-ROLL BEN/Medicare Tax-ER Shr	16,898	S	8,449	8,449
400105 - P-ROLL BEN/Health Insurance Be	136,951	S	68,476	68,476
400106 - P-ROLL BEN/Dental Insurance	12,139	S	6,070	6,070
400109 - P-ROLL BEN/Employee Assistance	338	S	169	169
400110 - P-ROLL BEN/Professional Dev-Mg	6,336	S	3,168	3,168
400111 - P-ROLL BEN/Vision	1,494	S	747	747
400112 - P-ROLL BEN/Life Insurance	4,054	S	2,027	2,027
400114 - P-ROLL BEN/Long Term Disabilit	8,490	S	4,245	4,245
400116 - P-ROLL BEN/Unemployment Ins	3,413	S	1,706	1,706
400117 - P-ROLL BEN/Personal/Prof Dev	750	S	375	375
400121 - P-ROLL BEN/Worker Comp-Clerica	7,747	S	3,873	3,873
400122 - P-ROLL BEN/Worker Comp-Prof	67,981	S	33,991	33,991
400127 - P-ROLL BEN/OPEB	43,427	S	21,713	21,713
400149 - P-ROLL BEN/PERS-Misc	138,172	S	69,086	69,086
400151 - P-ROLL BEN/PERS-Misc (UAL)	182,742	S	91,371	91,371
Subtotal Personnel Cost	\$ 1,783,576		\$ 891,788	\$ 891,788
Operating Services & Supplies				
400201 - PROF SVCS/Professional Svcs	\$ 13,261	S	\$ 6,631	\$ 6,631
400206 - PROF SVCS/Legal Serv Cost	124,077	S	62,039	62,039
400216 - PROF SVCS/Recruitment Svcs	6,935	S	3,468	3,468
400231 - OFF EXP/Postage & Mailing	614	S	307	307
400241 - TRAVEL & TRNG/Meal Allowance	1	S	1	1
400242 - TRAVEL & TRNG/Mileage	368	S	184	184
400243 - TRAVEL & TRNG/Conf, Mtng Trng	1,898	S	949	949
400246 - TRAVEL & TRNG/Registration Fee	260	S	130	130
400261 - DUES & PUB/Membership & Dues	2,017	S	1,009	1,009
400263 - DUES & PUB/Subscription	750	S	375	375
400271 - AD & PROMO/Advertising&Promo	5,369	S	2,684	2,684
400291 - ADM EXP/Recruitment Expenses	8,746	S	4,373	4,373
400301 - RENTAL EXP/Rental Expenses	2,324	S	1,162	1,162
400304 - RENTAL EXP/Equipment Rental	316	S	158	158
400322 - MISC EXP/Misc Exp	2,757	S	1,379	1,379
400341 - OFF SUPP/Office Supplies	7,245	S	3,622	3,622
400574 - COST POOL/(ISF)-Gen Liability	318,864	S	159,432	159,432
400592 - COST POOL/(CON)-Admin Charges	(275,903)	S	(137,952)	(137,952)
Subtotal Operating Cost	\$ 219,900		\$ 109,950	\$ 109,950

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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DEPARTMENTAL EXPENSE DETAIL

0001-181- Human Resources

Expense Type	Distribution Percentage		50.00%	50.00%
	\$	Spread Method	System-wide Support A	System-wide Support B
Disallowed Expenses				
400271 - AD & PROMO/Advertising&Promo	\$ (5,369)	[1]	\$ (2,684)	\$ (2,684)
400592 - COST POOL/(CON)-Admin Charges	275,903	[2]	137,952	137,952
Subtotal Disallowed Costs	\$ 270,534		\$ 135,267	\$ 135,267
DEPARTMENTAL EXPENDITURES	\$ 2,274,010		\$ 1,137,005	\$ 1,137,005
Reallocation of Incoming Costs				
First Allocation	\$ 125,890		\$ 1,199,950	\$ 1,199,950
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 125,890		\$ 1,199,950	\$ 1,199,950
Second Allocation	\$ 409,092		\$ 204,546	\$ 204,546
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 409,092		\$ 204,546	\$ 204,546
TOTAL FUNCTIONAL COSTS	\$ 2,808,993		\$ 1,404,496	\$ 1,404,496

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-181- Human Resources	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 2,274,010		\$ 2,274,010
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	13,331	2,483	15,814
0001-141- City Clerk	5,137	1,139	6,276
0001-151- City Attorney	79,949	17,794	97,742
0001-171- Finance Administration	6,086	1,395	7,481
0001-172- Accounting	7,551	1,378	8,929
0001-173- Budget/Operating	4,854	998	5,852
0001-174- Payroll	4,302	958	5,260
0001-175- Treasury/Cash Management	487	150	637
0001-176- Accounts Payable	1,178	294	1,472
0001-177- Rev Collection	1,015	177	1,192
0001-178- Purchasing	2,001	387	2,388
0001-181- Human Resources		29,382	29,382
0001-232- Facility Maintenance and Administration		-	-
0001-235- Equipment Services/Fleet Services		52,234	52,234
0001-261- Information Technology Administration		14,283	14,283
0001-262- Telecommunications		31,235	31,235
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		254,805	254,805
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 125,890	\$ 409,092	\$ 534,983
Total Costs to be Allocated	\$ 2,399,900	\$ 409,092	\$ 2,808,993

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support A	14.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	8,018		8,018		8,018
0001-141- City Clerk	4	0.445%	5,345		5,345		5,345
0001-151- City Attorney	10	1.114%	13,363		13,363		13,363
0001-171- Finance Administration	5	0.557%	6,682		6,682		6,682
0001-172- Accounting	7	0.780%	9,354		9,354		9,354
0001-173- Budget/Operating	4	0.445%	5,345		5,345		5,345
0001-174- Payroll	2	0.223%	2,673		2,673		2,673
0001-175- Treasury/Cash Management	5	0.557%	6,682		6,682		6,682
0001-176- Accounts Payable	2	0.223%	2,673		2,673		2,673
0001-177- Rev Collection	5	0.557%	6,682		6,682		6,682
0001-178- Purchasing	2	0.223%	2,673		2,673		2,673
0001-181- Human Resources	12	1.336%	16,036		16,036		16,036
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	1.559%	18,709		18,709	3,434	22,143
0001-261- Information Technology Administration	4	0.445%	5,345		5,345	981	6,326
0001-262- Telecommunications	5	0.557%	6,682		6,682	1,226	7,908
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	1,336		1,336	245	1,582
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-		-
-	-	0.000%	-		-		-
-	-	0.000%	-		-		-
-	-	0.000%	-		-		-
-	-	0.000%	-		-		-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	5,345		5,345	981	6,326
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	17,372		17,372	3,189	20,561
0001-121- POLICE COMMISSION DIV	2	0.223%	2,673		2,673	491	3,163
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	2,673		2,673	491	3,163
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	6,682		6,682	1,226	7,908
0001-191- GF-POLICE ADMIN DIV	229	25.547%	306,557		306,557	56,267	362,824
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-		-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	1,871		1,871	343	2,214
0001-194- GF-POLICE-COPS GRANT	3	0.334%	4,009		4,009	736	4,745
0001-196- GF-POLICE/REGULATORY	3	0.334%	4,009		4,009	736	4,745
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	4,009		4,009	736	4,745
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	6,682		6,682	1,226	7,908
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	118,934		118,934	21,830	140,764
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	9,354		9,354	1,717	11,071
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-		-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	1,336		1,336	245	1,582
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	1,336		1,336	245	1,582
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	13,363		13,363	2,453	15,816
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-		-
0001-231- GF-PW ADMIN-DIV	7	0.780%	9,354		9,354	1,717	11,071
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	39	4.343%	52,117		52,117	9,566	61,683
0001-234- IT GIS	23	2.561%	30,736		30,736	5,641	36,377
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	17,907		17,907	3,287	21,194
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	4,009		4,009	736	4,745
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-		-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	49,534		49,534	9,092	58,625
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	16,303		16,303	2,992	19,296
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	1,336		1,336	245	1,582
0001-251- GF-RECREATION ADM DIV	15	1.693%	20,312		20,312	3,728	24,041
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	49,712		49,712	9,124	58,836
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	4,009		4,009	736	4,745
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	8,820		8,820	1,619	10,439
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	29,934		29,934	5,494	35,428
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	6,414		6,414	1,177	7,592
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	2,405		2,405	442	2,847
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	1,336		1,336	245	1,582
0001-292- GF-STREET SWEEPING	5	0.557%	6,682		6,682	1,226	7,908
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	1,336		1,336	245	1,582
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	5,345		5,345	981	6,326
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	16,036		16,036	2,943	18,979

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	12,027	-	12,027	2,208	14,235
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	22,718	-	22,718	4,170	26,888
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	33,409	-	33,409	6,132	39,540
1051- CR-ENGINEERING	1	0.111%	1,336	-	1,336	245	1,582
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	10,423	-	10,423	1,913	12,337
1200- COR HOUSING ADMINISTRATION	3	0.334%	4,009	-	4,009	736	4,745
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	21,381	-	21,381	3,924	25,306
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	4,009	-	4,009	736	4,745
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	4,009	-	4,009	736	4,745
4003- WASTEWATER	10	1.114%	13,363	-	13,363	2,453	15,816
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	6,682	-	6,682	1,226	7,908
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	1,336	-	1,336	245	1,582
4404- RHA-NEVIN PLAZA	6	0.631%	7,577	-	7,577	1,391	8,968
4405- RHA-NYSTROM VILLAGE	1	0.111%	1,336	-	1,336	245	1,582
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	8,018	-	8,018	1,472	9,490
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
5005- CAD DISPATCH SYSTEM	7	0.780%	9,354		9,354	1,717	11,071
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-		-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-		-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
Total	898	100.000%	\$ 1,199,950	\$ -	\$ 1,199,950	\$ 204,546	\$ 1,404,496

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
System-wide Support B	14.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,660,750	1.036%	12,427		12,427		12,427
0001-141- City Clerk	654,297	0.408%	4,896		4,896		4,896
0001-151- City Attorney	1,756,546	1.095%	13,144		13,144		13,144
0001-171- Finance Administration	534,663	0.333%	4,001		4,001		4,001
0001-172- Accounting	1,078,171	0.672%	8,068		8,068		8,068
0001-173- Budget/Operating	627,039	0.391%	4,692		4,692		4,692
0001-174- Payroll	313,262	0.195%	2,344		2,344		2,344
0001-175- Treasury/Cash Management	395,474	0.247%	2,959		2,959		2,959
0001-176- Accounts Payable	245,627	0.153%	1,838		1,838		1,838
0001-177- Rev Collection	666,713	0.416%	4,989		4,989		4,989
0001-178- Purchasing	355,041	0.221%	2,657		2,657		2,657
0001-181- Human Resources	1,783,576	1.112%	13,346		13,346		13,346
0001-232- Facility Maintenance and Administration	4,153,832	2.590%	31,082		31,082	5,653	36,736
0001-235- Equipment Services/Fleet Services	1,981,351	1.236%	14,826		14,826	2,697	17,523
0001-261- Information Technology Administration	648,999	0.405%	4,856		4,856	883	5,740
0001-262- Telecommunications	815,954	0.509%	6,106		6,106	1,111	7,216
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	108,002	0.067%	808		808	147	955
0001-907, 908- Non-Departmental	6,894,469	4.299%	51,590		51,590	9,383	60,973
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	491,064	0.306%	3,675		3,675	668	4,343
0001-105- COUNCIL/CITY COUNCIL DIV	444,896	0.277%	3,329		3,329	606	3,935
0001-121- POLICE COMMISSION DIV	45,042	0.028%	337		337	61	398
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	183,802	0.115%	1,375		1,375	250	1,626
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	51,039,405	31.828%	381,918		381,918	69,465	451,384
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	195,690	0.122%	1,464		1,464	266	1,731
0001-194- GF-POLICE-COPS GRANT	1,354,323	0.845%	10,134		10,134	1,843	11,977
0001-196- GF-POLICE/REGULATORY	733,732	0.458%	5,490		5,490	999	6,489
0001-199- GF-PARKING ENFORCEMENT DIV	465,969	0.291%	3,487		3,487	634	4,121
0001-201- GF-FIRE/ADMIN DIV	1,045,246	0.652%	7,821		7,821	1,423	9,244
0001-202- GF-FIRE/SUPRESSN DIV	25,375,001	15.824%	189,876		189,876	34,536	224,412
0001-203- GF-FIRE PREVENTION DIV	1,748,618	1.090%	13,085		13,085	2,380	15,464
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	314,731	0.196%	2,355		2,355	428	2,783
0001-206- GF-FIRE/OF. OF EMS DIV	139,463	0.087%	1,044		1,044	190	1,233
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,060,218	0.661%	7,933		7,933	1,443	9,376
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	395,979	0.247%	2,963		2,963	539	3,502
0001-233- GF-PRKS&LNSKIP/PRKS (S-DIV)	3,153,364	1.966%	23,596		23,596	4,292	27,888
0001-234- IT GIS	37,652	0.023%	282		282	51	333
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,435,770	0.895%	10,744		10,744	1,954	12,698
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,112,026	0.693%	8,321		8,321	1,513	9,835
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

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ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,300,150	2.058%	24,694		24,694	4,492	29,186
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	642,137	0.400%	4,805		4,805	874	5,679
0001-244- GF-LIB&CL SVC/P-ART DIV	67,664	0.042%	506		506	92	598
0001-251- GF-RECREATION ADM DIV	1,752,412	1.093%	13,113		13,113	2,385	15,498
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,143,982	0.713%	8,560		8,560	1,557	10,117
0001-255- GF-CM TRANSPORTATN OPERATIONS	205,719	0.128%	1,539		1,539	280	1,819
0001-254- GF-REC/SPCL EVENTS (S-DIV)	649,943	0.405%	4,863		4,863	885	5,748
0001-256- RECREATION SVCS/AQUATICS	313,836	0.196%	2,348		2,348	427	2,776
0001-257- RECREATION SVCS/CONVENTION CTR	245,467	0.153%	1,837		1,837	334	2,171
0001-259- RECREATION SVCS/PLUNGE	302,063	0.188%	2,260		2,260	411	2,671
0001-260- RECREATION SVCS/CITIES OF SRVC	219,949	0.137%	1,646		1,646	299	1,945
0001-291- GF-ADMINISTRATIVE SERVICES	674,404	0.421%	5,046		5,046	918	5,964
0001-292- GF-STREET SWEEPING	2,816,177	1.756%	21,073		21,073	3,833	24,906
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	366,998	0.229%	2,746		2,746	499	3,246
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	744,094	0.464%	5,568		5,568	1,013	6,581
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	628,711	0.392%	4,705		4,705	856	5,560
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,812,790	1.130%	13,565		13,565	2,467	16,032
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,378,747	2.107%	25,283		25,283	4,599	29,881
1051- CR-ENGINEERING	578,121	0.361%	4,326		4,326	787	5,113
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	525,574	0.328%	3,933		3,933	715	4,648
1200- COR HOUSING ADMINISTRATION	223,249	0.139%	1,671		1,671	304	1,974
1201- CDBG	12,459	0.008%	93		93	17	110
1203- NEIGHBORHOOD STABILIZATION	18,444	0.012%	138		138	25	163
1205- EMPLOYMENT & TRAINING	2,229,485	1.390%	16,683		16,683	3,034	19,717
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	267,337	0.167%	2,000		2,000	364	2,364
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	270,432	0.169%	2,024		2,024	368	2,392
1304- EMERGENCY OPE & DISASTR RECVRY	108,788	0.068%	814		814	148	962
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-

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0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	558,062	0.348%	4,176	-	4,176	760	4,935
4003- WASTEWATER	1,545,915	0.964%	11,568	-	11,568	2,104	13,672
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	152,103	0.095%	1,138	-	1,138	207	1,345
4008- KCRT - CABLE TELEVIS	549,252	0.343%	4,110	-	4,110	748	4,857
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	434,698	0.271%	3,253	-	3,253	592	3,844
4405- RHA-NYSTROM VILLAGE	173,678	0.108%	1,300	-	1,300	236	1,536
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	(2,345)	-0.001%	(18)	-	(18)	(3)	(21)
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1,861,850	1.161%	13,932	-	13,932	2,534	16,466
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	3,262,555	2.035%	24,413	-	24,413	4,440	28,853
5006- RMS RECORDS SERVICES	231,272	0.144%	1,731	-	1,731	315	2,045
5008- COMPENSATED ABSENCES	2,297,013	1.432%	17,188	-	17,188	3,126	20,314
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	115,961	0.072%	868	-	868	158	1,026
6048- OPEB PLAN TRUST	7,753,129	4.835%	58,015	-	58,015	10,552	68,567
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	424,760	0.265%	3,178	-	3,178	578	3,757
6051- POLICE & FIRE PENSION	1,793,082	1.118%	13,417	-	13,417	2,440	15,858
6052- GARFIELD PENSION FUND	49,067	0.031%	367	-	367	67	434
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	112,210	0.070%	840	-	840	153	992
6103- SA - CAPITAL PROJECT FUNDS	103,705	0.065%	776	-	776	141	917
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-181- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	160,360,850	100.000%	\$ 1,199,950	\$ -	\$ 1,199,950	\$ 204,546	\$ 1,404,496

Allocation Basis: FY 19-20 Total Salaries and Benefits per Fund/Department

Source of Allocation: Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	8,018	20,445
0001-141- City Clerk	5,345	10,241
0001-151- City Attorney	13,363	26,507
0001-171- Finance Administration	6,682	10,682
0001-172- Accounting	9,354	17,422
0001-173- Budget/Operating	5,345	10,037
0001-174- Payroll	2,673	5,017
0001-175- Treasury/Cash Management	6,682	9,641
0001-176- Accounts Payable	2,673	4,511
0001-177- Rev Collection	6,682	11,671
0001-178- Purchasing	2,673	5,329
0001-181- Human Resources	16,036	29,382
0001-232- Facility Maintenance and Administration	-	36,736
0001-235- Equipment Services/Fleet Services	22,143	39,665
0001-261- Information Technology Administration	6,326	12,066
0001-262- Telecommunications	7,908	15,124
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	1,582	2,537
0001-907, 908- Non-Departmental	-	60,973
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	6,326	10,669
0001-105- COUNCIL/CITY COUNCIL DIV	20,561	24,496
0001-121- POLICE COMMISSION DIV	3,163	3,562
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	3,163	4,789
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	7,908	7,908
0001-191- GF-POLICE ADMIN DIV	362,824	814,207
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	2,214	3,945
0001-194- GF-POLICE-COPS GRANT	4,745	16,722
0001-196- GF-POLICE/REGULATORY	4,745	11,234
0001-199- GF-PARKING ENFORCEMENT DIV	4,745	8,866
0001-201- GF-FIRE/ADMIN DIV	7,908	17,152
0001-202- GF-FIRE/SUPRESSN DIV	140,764	365,176
0001-203- GF-FIRE PREVENTION DIV	11,071	26,536
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	1,582	4,365
0001-206- GF-FIRE/OF. OF EMS DIV	1,582	2,815
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	15,816	25,193
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	11,071	14,573
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	61,683	89,571
0001-234- IT GIS	36,377	36,710
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	21,194	33,891
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	4,745	14,579
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	58,625	87,811
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	19,296	24,975
0001-244- GF-LIB&CL SVC/P-ART DIV	1,582	2,180
0001-251- GF-RECREATION ADM DIV	24,041	39,539
0001-253- CM&NB/BOOKER T CTR (S-DIV)	58,836	68,953
0001-255- GF-CM TRANSPORTATN OPERATIONS	4,745	6,564
0001-254- GF-REC/SPCL EVENTS (S-DIV)	10,439	16,187
0001-256- RECREATION SVCS/AQUATICS	35,428	38,204
0001-257- RECREATION SVCS/CONVENTION CTR	7,592	9,763
0001-259- RECREATION SVCS/PLUNGE	-	2,671
0001-260- RECREATION SVCS/CITIES OF SRVC	2,847	4,792
0001-291- GF-ADMINISTRATIVE SERVICES	1,582	7,546
0001-292- GF-STREET SWEEPING	7,908	32,814
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1,582	1,582
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	6,326	9,572
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	18,979	25,560
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	14,235	19,795
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	26,888	42,920
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	39,540	69,422
1051- CR-ENGINEERING	1,582	6,694
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	12,337	16,985
1200- COR HOUSING ADMINISTRATION	4,745	6,719
1201- CDBG	-	110
1203- NEIGHBORHOOD STABILIZATION	-	163
1205- EMPLOYMENT & TRAINING	25,306	45,023
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	2,364
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	4,745	7,137
1304- EMERGENCY OPE & DISASTR RECVRY	-	962
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	4,745	9,680
4003- WASTEWATER	15,816	29,488
4005- MARINA	-	-
4006- STORM WATER	-	1,345
4008- KCRT - CABLE TELEVIS	7,908	12,766
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	1,582	1,582
4404- RHA-NEVIN PLAZA	8,968	12,812
4405- RHA-NYSTROM VILLAGE	1,582	3,118
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	(21)
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	9,490	25,956
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	11,071	39,925
5006- RMS RECORDS SERVICES	-	2,045
5008- COMPENSATED ABSENCES	-	20,314
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	1,026
6048- OPEB PLAN TRUST	-	68,567
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	3,757
6051- POLICE & FIRE PENSION	-	15,858
6052- GARFIELD PENSION FUND	-	434
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	992
6103- SA - CAPITAL PROJECT FUNDS	-	917
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-181- Human Resources		
	System-wide Support A	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	96,479	96,479
Total	\$ 1,404,496	\$ 2,808,993

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Personnel					
01232131 - Facilities Maintenance Admin.					
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 112,387	D	\$ 112,387		
400003 - SALARIES & WAGES/Local 1021	143,780	D	143,780		
400031 - OVERTIME/General	4,894	D	4,894		
400042 - OTHER PAY/Stand By	6,862	D	6,862		
400049 - OTHER PAY/Auto Allowance	3,000	D	3,000		
400066 - OTHER PAY/Assign Diff-non-PERS	16,859	D	16,859		
400103 - P-ROLL BEN/Medicare Tax-ER Shr	2,288	D	2,288		
400105 - P-ROLL BEN/Health Insurance Be	67,872	D	67,872		
400106 - P-ROLL BEN/Dental Insurance	4,844	D	4,844		
400109 - P-ROLL BEN/Employee Assistance	135	D	135		
400111 - P-ROLL BEN/Vision	596	D	596		
400112 - P-ROLL BEN/Life Insurance	674	D	674		
400114 - P-ROLL BEN/Long Term Disabilit	2,210	D	2,210		
400116 - P-ROLL BEN/Unemployment Ins	1,217	D	1,217		
400117 - P-ROLL BEN/Personal/Prof Dev	2,220	D	2,220		
400121 - P-ROLL BEN/Worker Comp-Clerica	13,086	D	13,086		
400122 - P-ROLL BEN/Worker Comp-Prof	7,530	D	7,530		
400127 - P-ROLL BEN/OPEB	10,425	D	10,425		
400149 - P-ROLL BEN/PERS-Misc	33,187	D	33,187		
400151 - P-ROLL BEN/PERS-Misc (UAL)	63,318	D	63,318		
01232231 - STNRY Engineers					
400002 - SALARIES & WAGES/Mgmt-Local 21	95,417	D		95,417	
400003 - SALARIES & WAGES/Local 1021	245,886	D		245,886	
400031 - OVERTIME/General	5,470	D		5,470	
400042 - OTHER PAY/Stand By	13,772	D		13,772	
400043 - OTHER PAY/Acting Pay - General	495	D		495	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	5,322	D		5,322	
400105 - P-ROLL BEN/Health Insurance Be	84,199	D		84,199	
400106 - P-ROLL BEN/Dental Insurance	6,285	D		6,285	
400109 - P-ROLL BEN/Employee Assistance	175	D		175	
400110 - P-ROLL BEN/Professional Dev-Mg	750	D		750	
400111 - P-ROLL BEN/Vision	774	D		774	
400112 - P-ROLL BEN/Life Insurance	698	D		698	
400114 - P-ROLL BEN/Long Term Disabilit	2,599	D		2,599	
400116 - P-ROLL BEN/Unemployment Ins	1,579	D		1,579	
400117 - P-ROLL BEN/Personal/Prof Dev	4,500	D		4,500	
400122 - P-ROLL BEN/Worker Comp-Prof	6,393	D		6,393	
400123 - P-ROLL BEN/Workr Comp-Ser/Main	26,612	D		26,612	
400127 - P-ROLL BEN/OPEB	13,547	D		13,547	
400149 - P-ROLL BEN/PERS-Misc	43,245	D		43,245	
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,351	D		84,351	
01232331 - Building Services					
400003 - SALARIES & WAGES/Local 1021	312,019	D		312,019	
400048 - OTHER PAY/Bilingual Pay	1,540	D		1,540	
400066 - OTHER PAY/Assign Diff-non-PERS	5,390	D		5,390	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,665	D		4,665	
400105 - P-ROLL BEN/Health Insurance Be	78,702	D		78,702	
400106 - P-ROLL BEN/Dental Insurance	6,285	D		6,285	
400109 - P-ROLL BEN/Employee Assistance	175	D		175	
400111 - P-ROLL BEN/Vision	774	D		774	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400112 - P-ROLL BEN/Life Insurance	418	D		418	
400114 - P-ROLL BEN/Long Term Disabilit	1,936	D		1,936	
400116 - P-ROLL BEN/Unemployment Ins	1,579	D		1,579	
400117 - P-ROLL BEN/Personal/Prof Dev	2,761	D		2,761	
400123 - P-ROLL BEN/Workr Comp-Maint	34,899	D		34,899	
400127 - P-ROLL BEN/OPEB	12,634	D		12,634	
400149 - P-ROLL BEN/PERS-Misc	40,645	D		40,645	
400151 - P-ROLL BEN/PERS-Misc (UAL)	84,424	D		84,424	
01232431 - Utilities					
400002 - SALARIES & WAGES/Mgmt-Local 21	85,496	D		85,496	
400003 - SALARIES & WAGES/Local 1021	644,122	D		644,122	
400006 - SALARIES & WAGES/PT- Temp	106,691	D		106,691	
400031 - OVERTIME/General	78,301	D		78,301	
400041 - OTHER PAY/Shift Differential	-	D		-	
400042 - OTHER PAY/Stand By	7,552	D		7,552	
400066 - OTHER PAY/Assign Diff-non-PERS	90	D		90	
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(8,991)	D		(8,991)	
400103 - P-ROLL BEN/Medicare Tax-ER Shr	13,500	D		13,500	
400105 - P-ROLL BEN/Health Insurance Be	162,433	D		162,433	
400106 - P-ROLL BEN/Dental Insurance	17,252	D		17,252	
400109 - P-ROLL BEN/Employee Assistance	480	D		480	
400111 - P-ROLL BEN/Vision	2,123	D		2,123	
400112 - P-ROLL BEN/Life Insurance	1,389	D		1,389	
400114 - P-ROLL BEN/Long Term Disabilit	6,318	D		6,318	
400116 - P-ROLL BEN/Unemployment Ins	5,454	D		5,454	
400117 - P-ROLL BEN/Personal/Prof Dev	5,106	D		5,106	
400118 - P-ROLL BEN/WC-Injury Appointmt	3,400	D		3,400	
400122 - P-ROLL BEN/Worker Comp-Prof	5,728	D		5,728	
400123 - P-ROLL BEN/Workr Comp-Maint	84,167	D		84,167	
400127 - P-ROLL BEN/OPEB	30,192	D		30,192	
400130 - P-ROLL BEN/PARS Benefits	912	D		912	
400149 - P-ROLL BEN/PERS-Misc	99,337	D		99,337	
400151 - P-ROLL BEN/PERS-Misc (UAL)	249,394	D		249,394	
01232531 - Electric					
400003 - SALARIES & WAGES/Local 1021	17,052	D			17,052
400103 - P-ROLL BEN/Medicare Tax-ER Shr	247	D			247
400105 - P-ROLL BEN/Health Insurance Be	3,733	D			3,733
400106 - P-ROLL BEN/Dental Insurance	320	D			320
400109 - P-ROLL BEN/Employee Assistance	9	D			9
400111 - P-ROLL BEN/Vision	39	D			39
400112 - P-ROLL BEN/Life Insurance	21	D			21
400114 - P-ROLL BEN/Long Term Disabilit	103	D			103
400116 - P-ROLL BEN/Unemployment Ins	81	D			81
400123 - P-ROLL BEN/Workr Comp-Maint	1,947	D			1,947
400127 - P-ROLL BEN/OPEB	705	D			705
400149 - P-ROLL BEN/PERS-Misc	2,128	D			2,128
400151 - P-ROLL BEN/PERS-Misc (UAL)	4,247	D			4,247
01292531 - Electric ECIP					
400002 - SALARIES & WAGES/Mgmt-Local 21	98,968	D			98,968
400003 - SALARIES & WAGES/Local 1021	307,589	D			307,589
400031 - OVERTIME/General	35,522	D			35,522
400042 - OTHER PAY/Stand By	19,829	D			19,829

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
400043 - OTHER PAY/Acting Pay - General	2,330	D			2,330
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,781	D			6,781
400105 - P-ROLL BEN/Health Insurance Be	94,497	D			94,497
400106 - P-ROLL BEN/Dental Insurance	7,562	D			7,562
400109 - P-ROLL BEN/Employee Assistance	210	D			210
400111 - P-ROLL BEN/Vision	931	D			931
400112 - P-ROLL BEN/Life Insurance	800	D			800
400114 - P-ROLL BEN/Long Term Disabilit	3,006	D			3,006
400116 - P-ROLL BEN/Unemployment Ins	1,900	D			1,900
400117 - P-ROLL BEN/Personal/Prof Dev	2,250	D			2,250
400122 - P-ROLL BEN/Worker Comp-Prof	6,631	D			6,631
400123 - P-ROLL BEN/Workr Comp-Maint	34,510	D			34,510
400127 - P-ROLL BEN/OPEB	16,552	D			16,552
400149 - P-ROLL BEN/PERS-Misc	52,956	D			52,956
400151 - P-ROLL BEN/PERS-Misc (UAL)	101,634	D			101,634
Subtotal Personnel Cost	\$ 4,153,832		\$ 497,384	\$ 2,831,357	\$ 825,090
Operating Services & Supplies					
01232131 - Facilities Maintenance Admin.					
400201 - PROF SVCS/Professional Svcs	\$ 91,056	D	91,056		
400293 - ADM EXP/Fees & Permit Exp	5,191	D	5,191		
400304 - RENTAL EXP/Equipment Rental	4,338	D	4,338		
400341 - OFF SUPP/Office Supplies	959	D	959		
400381 - CLOTH & O SUPP/Cloth& Pers Sup	122	D	122		
400384 - CLOTH & O SUPP/Sfty Mat & Supp	439	D	439		
400401 - UTILITIES/Tel & Telegraph	7,967	D	7,967		
400403 - UTILITIES/Water	177,478	D	177,478		
400405 - UTILITIES/Gas & Fuel Heat Exp	467,714	D	467,714		
400503 - EQPT SERVS/DC-EQUIP & PARTS	1,850	D	1,850		
400504 - EQPT SERVS/Direct Chgs-Eq Svcs	11,838	D	11,838		
400574 - COST POOL/(ISF)-Gen Liability	246,447	D	246,447		
400592 - COST POOL/(CON)-Admin Charges	(823,135)	D	(823,135)		
01232231 - STNRY Engineers					
400242 - TRAVEL & TRNG/Mileage	2,073	D		2,073	
400243 - TRAVEL & TRNG/Conf, Mtng Trng	4,995	D		4,995	
400261 - DUES & PUB/Membership & Dues	28	D		28	
400304 - RENTAL EXP/Equipment Rental	1,352	D		1,352	
400341 - OFF SUPP/Office Supplies	406	D		406	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	3,878	D		3,878	
400382 - CLOTH & O SUPP/Sml Tool & Inst	67,930	D		67,930	
400385 - CLOTH & O SUPP/Bldgng Mnt Sup	142,519	D		142,519	
400524 - SERVICES/Bldg R/M Services	9,449	D		9,449	
01232331 - Building Services					
400201 - PROF SVCS/Professional Svcs	6,500	D		6,500	
400261 - DUES & PUB/Membership & Dues	255	D		255	
400304 - RENTAL EXP/Equipment Rental	7,933	D		7,933	
400341 - OFF SUPP/Office Supplies	955	D		955	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	7,542	D		7,542	
400382 - CLOTH & O SUPP/Sml Tool & Inst	920	D		920	
400384 - CLOTH & O SUPP/Sfty Mat & Supp	10,709	D		10,709	
400385 - CLOTH & O SUPP/Bldgng Mnt Sup	73,193	D		73,193	
400524 - SERVICES/Bldg R/M Services	90,110	D		90,110	
400538 - CONTRACT SVCS/Oth Cntrct Svcs	6,169	D		6,169	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
01232431 - Utilities					
400341 - OFF SUPP/Office Supplies	1,289	D		1,289	
400381 - CLOTH & O SUPP/Cloth& Pers Sup	7,276	D		7,276	
400382 - CLOTH & O SUPP/Sml Tool & Inst	10,442	D		10,442	
400383 - CLOTH & O SUPP/Hsehold-Janitor	104,150	D		104,150	
01232531 - Electric					
400201 - PROF SVCS/Professional Svcs	18,350	D			18,350
400218 - PROF SVCS/Security Svcs	477	D			477
400242 - TRAVEL & TRNG/Mileage	270	D			270
400521 - SERVICES/R & M Vandalism	4,330	D			4,330
400601 - NONCAP ASST/Comp Hrdware<5K	233	D			233
01292531 - Electric ECIP					
400201 - PROF SVCS/Professional Svcs	21,846	D			21,846
400218 - PROF SVCS/Security Svcs	97,990	D			97,990
400242 - TRAVEL & TRNG/Mileage	5,310	D			5,310
400246 - TRAVEL & TRNG/Registration Fee	-	D			-
400261 - DUES & PUB/Membership & Dues	11,115	D			11,115
400304 - RENTAL EXP/Equipment Rental	7,625	D			7,625
400322 - MISC EXP/Misc Exp	230	D			230
400341 - OFF SUPP/Office Supplies	429	D			429
400381 - CLOTH & O SUPP/Cloth& Pers Sup	2,488	D			2,488
400382 - CLOTH & O SUPP/Sml Tool & Inst	91,560	D			91,560
400384 - CLOTH & O SUPP/Sfty, Mat&Supp	32,639	D			32,639
400401 - UTILITIES/Tel & Telegraph	6,104	D			6,104
400402 - UTILITIES/Electricity & Power	1,875,744	D			1,875,744
400501 - EQPT SERVS/Equipment R/M Serv	108,845	D			108,845
400504 - EQPT SERVS/Direct Chgs-Eq Svcs	4,204	D			4,204
400521 - SERVICES/R & M Vandalism	267,055	D			267,055
400571 - COST POOL/(ISF)-Veh Replacemnt	-	D			-
400671 - CAP LEASES/Lease Pymnt Prin	370,788	D			370,788
400672 - CAP LEASES/Lease Pymnt Int	77,115	D			77,115
400751 - DEBT SERV EXP/Principal Pymnt	203,368	D			203,368
400752 - DEBT SERV EXP/Interest Payment	55,695	D			55,695
400772 - DEBT SERV EXP/Fed Subsidy	(20,384)	D			(20,384)
Subtotal Operating Cost	\$ 3,998,168		\$ 192,265	\$ 562,479	\$ 3,243,424

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-232- Facility Maintenance and Administration

Expense Type	\$	Spread Method	General Admin	Citywide Facility Maintenance	City Infrastructure Maintenance
Disallowed Expenses					
01232131 - Facilities Maintenance Admin.					
400592 - COST POOL/(CON)-Admin Charges	823,135	[1]	\$ 823,135	\$ -	\$ -
Subtotal Disallowed Costs	\$ 823,135		\$ 823,135	\$ -	\$ -
DEPARTMENTAL EXPENDITURES	\$ 8,975,135		\$ 1,512,784	\$ 3,393,836	\$ 4,068,515
Reallocation of General Admin					
G/A Reallocation		Distribution Percentage		45%	55%
Subtotal G/A Reallocation			\$ (1,512,784)	\$ 688,006	\$ 824,778
Reallocation of Incoming Costs					
First Allocation	\$ 413,821			\$ 4,270,046	\$ 5,118,910
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of First Allocation	\$ 413,821			\$ 4,270,046	\$ 5,118,910
Second Allocation	\$ 310,862			\$ 141,378	\$ 169,483
Unallocated Costs	\$ -			\$ -	\$ -
Subtotal of Second Allocation	\$ 310,862			\$ 141,378	\$ 169,483
TOTAL FUNCTIONAL COSTS	\$ 9,699,818			\$ 4,411,424	\$ 5,288,394

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-232- Facility Maintenance and Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 8,975,135		\$ 8,975,135
Incoming Costs			
BLDG- Building Use	\$ 116,579	\$ -	\$ 116,579
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	19,948	3,715	23,663
0001-141- City Clerk	7,454	1,651	9,105
0001-151- City Attorney	64,483	14,178	78,662
0001-171- Finance Administration	26,601	6,095	32,697
0001-172- Accounting	46,170	8,394	54,564
0001-173- Budget/Operating	21,218	4,361	25,580
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	19,410	5,994	25,404
0001-176- Accounts Payable	12,999	3,251	16,250
0001-177- Rev Collection	40,476	7,070	47,545
0001-178- Purchasing	7,400	1,432	8,832
0001-181- Human Resources	31,082	5,653	36,736
0001-232- Facility Maintenance and Administration		24,206	24,206
0001-235- Equipment Services/Fleet Services		-	-
0001-261- Information Technology Administration		24,365	24,365
0001-262- Telecommunications		-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		200,495	200,495
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 413,821	\$ 310,862	\$ 724,683
Total Costs to be Allocated	\$ 9,388,956	\$ 310,862	\$ 9,699,818

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Facility Maintenance Services	15.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	-	0.000%	-		-		-
0001-151- City Attorney	-	0.000%	-		-		-
0001-171- Finance Administration	-	0.000%	-		-		-
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	-	0.000%	-		-		-
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	3,000	0.567%	24,206		24,206		24,206
0001-235- Equipment Services/Fleet Services	1,500	0.283%	12,103		12,103	403	12,506
0001-261- Information Technology Administration	-	0.000%	-		-	-	-
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	-	0.000%	-		-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	0.000%	-		-	-	-
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	69,249	13.085%	558,750		558,750	18,605	577,355
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	48,502	9.165%	391,348		391,348	13,031	404,379
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	0.000%	-		-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	4,500	0.850%	36,309		36,309	1,209	37,518

City of Richmond Housing Authority
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 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)	9,048	1.710%	73,006		73,006	2,431	75,437
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37,470	7.080%	302,334		302,334	10,067	312,401
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	21,000	3.968%	169,443		169,443	5,642	175,085
0001-251- GF-RECREATION ADM DIV	32,228	6.090%	260,038		260,038	8,659	268,697
0001-253- CM&NB/BOOKER T CTR (S-DIV)	42,245	7.983%	340,862		340,862	11,350	352,212
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	15,868	2.998%	128,034		128,034	4,263	132,297
0001-256- RECREATION SVCS/AQUATICS	7,500	1.417%	60,515		60,515	2,015	62,530
0001-257- RECREATION SVCS/CONVENTION CTR	40,000	7.558%	322,748		322,748	10,747	333,495
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	8,000	1.512%	64,550		64,550	2,149	66,699
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	76,980	14.546%	621,129		621,129	20,682	641,811
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	31,585	5.968%	254,850		254,850	8,486	263,336
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-

City of Richmond Housing Authority
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 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	12,500	2.362%	100,859	-	100,859	3,358	104,217
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-232- Facility Maintenance and Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	68,036	12.856%	548,962	-	548,962	18,279	567,242
Total	529,211	100.000%	\$ 4,270,046	\$ -	\$ 4,270,046	\$ 141,378	\$ 4,411,424

Allocation Basis: FY 19-20 Total Building Square Footage

Source of Allocation:	Building Maintenance Square Footage FY2017-18 6-4-18.xlsx
City Infrastructure Maintenance	15.2
Total	\$ - 0.000%

Allocation Basis: Not Allocated

Source of Allocation: N/A

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ATTACHMENT 2**

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	-	-	-
0001-141- City Clerk	-	-	-
0001-151- City Attorney	-	-	-
0001-171- Finance Administration	-	-	-
0001-172- Accounting	-	-	-
0001-173- Budget/Operating	-	-	-
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	-	-	-
0001-176- Accounts Payable	-	-	-
0001-177- Rev Collection	-	-	-
0001-178- Purchasing	-	-	-
0001-181- Human Resources	-	-	-
0001-232- Facility Maintenance and Administration	24,206	-	24,206
0001-235- Equipment Services/Fleet Services	12,506	-	12,506
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-	-
0001-907, 908- Non-Departmental	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
RECEIVING BUDGET UNITS			
0001-101- OFFICE OF THE MAYOR	-	-	-
0001-105- COUNCIL/CITY COUNCIL DIV	-	-	-
0001-121- POLICE COMMISSION DIV	-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-
0001-191- GF-POLICE ADMIN DIV	577,355	-	577,355
0001-192- GF-POLICE-PATROL/CIB	-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-	-
0001-194- GF-POLICE-COPS GRANT	-	-	-
0001-196- GF-POLICE/REGULATORY	-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-	-
0001-202- GF-FIRE/SUPRESSN DIV	404,379	-	404,379
0001-203- GF-FIRE PREVENTION DIV	-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	-	-	-
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-	-
0001-231- GF-PW ADMIN-DIV	37,518	-	37,518
0001-233- GF-PRKS&LNDSP/PRKS (S-DIV)	75,437	-	75,437
0001-234- IT GIS	-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	312,401	-	312,401
0001-242- GF-LS/REF SVCS(S-DIV)	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	175,085	-	175,085
0001-251- GF-RECREATION ADM DIV	268,697	-	268,697
0001-253- CM&NB/BOOKER T CTR (S-DIV)	352,212	-	352,212
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	132,297	-	132,297
0001-256- RECREATION SVCS/AQUATICS	62,530	-	62,530
0001-257- RECREATION SVCS/CONVENTION CTR	333,495	-	333,495
0001-259- RECREATION SVCS/PLUNGE	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-	-
0001-292- GF-STREET SWEEPING	66,699	-	66,699
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-	-
1001- SECURED PENSION OVERRIDE	-	-	-
1002- STATE GAS TAX	-	-	-
1003- TRANSPORTATION OPERATIONS	641,811	-	641,811
1004- ASSET SEIZURE FUND	-	-	-
1005- LIBRARY FUND	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-	-
1007- EMERGENCY MED SERV	-	-	-
1010- N.RICHMOND WASTE	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-	-
1014- EDA GRANT FUND	-	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-	-
1018- RENT CONTROL	-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	-	-
1050- CR-PLANNING & BUILDING	-	-	-
1051- CR-ENGINEERING	-	-	-
1053- CODE ENFORCEMENT-CR	-	-	-
1054- ENGINEERING GRANTS	-	-	-
1055- ENCROACHMENTS SVCS	-	-	-
1200- COR HOUSING ADMINISTRATION	-	-	-
1201- CDBG	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-	-
1205- EMPLOYMENT & TRAINING	263,336	-	263,336
1207- NEIGHBORHOOD STAB(CITY)	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-	-
1303- KIDS FIRST INITIATIVE	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-	-
2001- GENERAL CAPITAL FUND	-	-	-
2002- MEASURE J	-	-	-
2110- IMPACT FEE - PARK	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-	-
2113- IMPACT FEE - FIRE	-	-	-
2114- IMPACT FEE - POLICE	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
2116- IMPACT FEE - PARKS/OPEN	-	-	-
2117- IMPACT FEE - LIBRARY	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-	-
2120- IMPACT FEE - WASTEWATER	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-	-
3001- DS - 2005 TAXABLE POB	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-	-
3005- DS - 2007 CIVIC CENTER	-	-	-
4001- PORT OF RICHMOND	-	-	-
4003- WASTEWATER	-	-	-
4005- MARINA	-	-	-
4006- STORM WATER	-	-	-
4008- KCRT - CABLE TELEVIS	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-
4102- RHA-HOPE 6	-	-	-
4201- RHA-CAPITAL FUND	-	-	-
4401- RHA-HACIENDA	-	-	-
4404- RHA-NEVIN PLAZA	-	-	-
4405- RHA-NYSTROM VILLAGE	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-	-
5001- INSURANCE RESERVES	-	-	-
5003- EQUIPMENT SERVICES	104,217	-	104,217
5005- CAD DISPATCH SYSTEM	-	-	-
5006- RMS RECORDS SERVICES	-	-	-
5008- COMPENSATED ABSENCES	-	-	-
6001- GENERAL TRUST & AGENCY	-	-	-
6004- COMMISSION ON AGING	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	-	-
6007- SENIOR TRUST DEPOSIT	-	-	-
6047- CERTBT PLAN FUND	-	-	-
6048- OPEB PLAN TRUST	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-	-
6050- GENERAL PENSION FUND	-	-	-
6051- POLICE & FIRE PENSION	-	-	-
6052- GARFIELD PENSION FUND	-	-	-
6058- MARINA WESTSHORE DEB	-	-	-
6059- COUNTRY CLUB VISTA	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-	-
6102- SA- ADMINISTRATION	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	-	-
6304- SA-DS 2003B TAR B	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-	-

**City of Richmond Housing Authority
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 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-232- Facility Maintenance and Administration	Citywide Facility Maintenance Services	City Infrastructure Maintenance	Total
6308- SA-DS 2007/10A TARB	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-	-
6403- SA-DS LOANS PAYABLE	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	-	-
AO- ALL OTHER	567,242	-	567,242
Total	\$ 4,411,424	\$ -	\$ 4,411,424

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Fleet Services
Personnel			
400002 - SALARIES & WAGES/Mgmt-Local 21	\$ 211,356	S	\$ 211,356
400003 - SALARIES & WAGES/Local 1021	866,979	S	866,979
400031 - OVERTIME/General	2,130	S	2,130
400041 - OTHER PAY/Shift Differential	-	S	-
400048 - OTHER PAY/Bilingual Pay	2,442	S	2,442
400049 - OTHER PAY/Auto Allowance	3,000	S	3,000
400066 - OTHER PAY/Assign Diff-non-PERS	2,055	S	2,055
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(12,433)	S	(12,433)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	15,939	S	15,939
400105 - P-ROLL BEN/Health Insurance Be	253,958	S	253,958
400106 - P-ROLL BEN/Dental Insurance	21,342	S	21,342
400109 - P-ROLL BEN/Employee Assistance	593	S	593
400110 - P-ROLL BEN/Professional Dev-Mg	1,382	S	1,382
400111 - P-ROLL BEN/Vision	2,627	S	2,627
400112 - P-ROLL BEN/Life Insurance	2,067	S	2,067
400114 - P-ROLL BEN/Long Term Disabilit	8,054	S	8,054
400116 - P-ROLL BEN/Unemployment Ins	5,363	S	5,363
400117 - P-ROLL BEN/Personal/Prof Dev	9,281	S	9,281
400121 - P-ROLL BEN/Worker Comp-Clerica	6,504	S	6,504
400122 - P-ROLL BEN/Worker Comp-Prof	14,161	S	14,161
400123 - P-ROLL BEN/Workr Comp-Maint	90,057	S	90,057
400127 - P-ROLL BEN/OPEB	44,160	S	44,160
400149 - P-ROLL BEN/PERS-Misc	140,126	S	140,126
400151 - P-ROLL BEN/PERS-Misc (UAL)	290,206	S	290,206
Subtotal Personnel Cost	\$ 1,981,351		\$ 1,981,351
Operating Services & Supplies			
400209 - PROF SVCS/Computer Sftwr Maint	\$ 45,660	S	\$ 45,660
400242 - TRAVEL & TRNG/Mileage	18	S	18
400243 - TRAVEL & TRNG/Conf, Mtng Trng	-	S	-
400261 - DUES & PUB/Membership & Dues	2,296	S	2,296
400304 - RENTAL EXP/Equipment Rental	4,470	S	4,470
400322 - MISC EXP/Misc Exp	306	S	306
400341 - OFF SUPP/Office Supplies	5,689	S	5,689
400362 - RD, VEH SUPL, SERV/Veh Op Sup	322,978	S	322,978
400365 - RD, VEH SUPL, SERV/Fuel	752,307	S	752,307
400366 - RD, VEH SUPL, SERV/Oil & Lube	21,306	S	21,306
400368 - RD,VEH SUPL, SERV/ES Inventory	(34)	S	(34)
400381 - CLOTH & O SUPP/Cloth& Pers Sup	12,975	S	12,975
400382 - CLOTH & O SUPP/Sml Tool & Inst	24,333	S	24,333
400401 - UTILITIES/Tel & Telegraph	1,439	S	1,439
400501 - EQPT SERVS/Equipment R/M Serv	180,254	S	180,254
400503 - EQPT SERVS/DC-EQUIP & PARTS	215,110	S	215,110
400535 - CONTRACL SVCS/Environ Studies	7,407	S	7,407
400574 - COST POOL/(ISF)-Gen Liability	143,761	S	143,761
400592 - COST POOL/(CON)-Admin Charges	(173,872)	S	(173,872)
Subtotal Operating Cost	\$ 1,566,404		\$ 1,566,404
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 173,872	[1]	\$ 173,872
Subtotal Disallowed Costs	\$ 173,872		\$ 173,872
DEPARTMENTAL EXPENDITURES	\$ 3,721,627		\$ 3,721,627

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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DEPARTMENTAL EXPENSE DETAIL

0001-235- Equipment Services/Fleet Services

Expense Type	Distribution Percentage	
	\$	Spread Method
		100.00%
		Citywide Fleet Services
Reallocation of Incoming Costs		
First Allocation	\$ 186,927	\$ 3,908,554
Unallocated Costs	\$ -	\$ -
Subtotal of First Allocation	\$ 186,927	\$ 3,908,554
Second Allocation	\$ 439,171	\$ 439,171
Unallocated Costs	\$ -	\$ -
Subtotal of Second Allocation	\$ 439,171	\$ 439,171
TOTAL FUNCTIONAL COSTS	\$ 4,347,726	\$ 4,347,726

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-235- Equipment Services/Fleet Services	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 3,721,627		\$ 3,721,627
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	18,580	3,460	22,040
0001-141- City Clerk	7,125	1,580	8,704
0001-151- City Attorney	18,174	3,778	21,951
0001-171- Finance Administration	11,137	2,552	13,689
0001-172- Accounting	19,404	3,527	22,931
0001-173- Budget/Operating	8,884	1,826	10,710
0001-174- Payroll	5,019	1,118	6,136
0001-175- Treasury/Cash Management	8,223	2,539	10,762
0001-176- Accounts Payable	18,310	4,579	22,889
0001-177- Rev Collection	17,148	2,995	20,143
0001-178- Purchasing	9,287	1,797	11,085
0001-181- Human Resources	33,535	6,131	39,665
0001-232- Facility Maintenance and Administration	12,103	403	12,506
0001-235- Equipment Services/Fleet Services		60,939	60,939
0001-261- Information Technology Administration		10,082	10,082
0001-262- Telecommunications		36,441	36,441
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		295,424	295,424
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 186,927	\$ 439,171	\$ 626,099
Total Costs to be Allocated	\$ 3,908,554	\$ 439,171	\$ 4,347,726

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Fleet Services	16.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	26,117		26,117		26,117
0001-141- City Clerk	4	0.445%	17,411		17,411		17,411
0001-151- City Attorney	10	1.114%	43,528		43,528		43,528
0001-171- Finance Administration	5	0.557%	21,764		21,764		21,764
0001-172- Accounting	7	0.780%	30,470		30,470		30,470
0001-173- Budget/Operating	4	0.445%	17,411		17,411		17,411
0001-174- Payroll	2	0.223%	8,706		8,706		8,706
0001-175- Treasury/Cash Management	5	0.557%	21,764		21,764		21,764
0001-176- Accounts Payable	2	0.223%	8,706		8,706		8,706
0001-177- Rev Collection	5	0.557%	21,764		21,764		21,764
0001-178- Purchasing	2	0.223%	8,706		8,706		8,706
0001-181- Human Resources	12	1.336%	52,234		52,234		52,234
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	1.559%	60,939		60,939		60,939
0001-261- Information Technology Administration	4	0.445%	17,411		17,411	2,142	19,554
0001-262- Telecommunications	5	0.557%	21,764		21,764	2,678	24,442
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	4,353		4,353	536	4,888
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	17,411		17,411	2,142	19,554
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	56,587		56,587	6,963	63,550
0001-121- POLICE COMMISSION DIV	2	0.223%	8,706		8,706	1,071	9,777
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	8,706		8,706	1,071	9,777
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	21,764		21,764	2,678	24,442
0001-191- GF-POLICE ADMIN DIV	229	25.547%	998,536		998,536	122,870	1,121,407
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	6,094		6,094	750	6,844
0001-194- GF-POLICE-COPS GRANT	3	0.334%	13,058		13,058	1,607	14,665
0001-196- GF-POLICE/REGULATORY	3	0.334%	13,058		13,058	1,607	14,665
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	13,058		13,058	1,607	14,665
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	21,764		21,764	2,678	24,442
0001-202- GF-FIRE/SUPRESSN DIV	89	9.912%	387,401		387,401	47,670	435,071
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	30,470		30,470	3,749	34,219
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	4,353		4,353	536	4,888
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	4,353		4,353	536	4,888
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	43,528		43,528	5,356	48,884
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	30,470		30,470	3,749	34,219
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	39	4.343%	169,760		169,760	20,889	190,649
0001-234- IT GIS	23	2.561%	100,115		100,115	12,319	112,434
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	58,328		58,328	7,177	65,505
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	13,058		13,058	1,607	14,665
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	161,344		161,344	19,853	181,198
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	53,104		53,104	6,535	59,639
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	4,353		4,353	536	4,888
0001-251- GF-RECREATION ADM DIV	15	1.693%	66,163		66,163	8,141	74,304
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	161,925		161,925	19,925	181,850
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	13,058		13,058	1,607	14,665
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	28,729		28,729	3,535	32,264
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	97,503		97,503	11,998	109,501
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	20,894		20,894	2,571	23,464
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	7,835		7,835	964	8,799
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	4,353		4,353	536	4,888
0001-292- GF-STREET SWEEPING	5	0.557%	21,764		21,764	2,678	24,442
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	4,353		4,353	536	4,888
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	17,411		17,411	2,142	19,554
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	52,234		52,234	6,427	58,661

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	9	1.002%	39,175	-	39,175	4,821	43,996
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	1.893%	73,998	-	73,998	9,105	83,103
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	108,820	-	108,820	13,390	122,211
1051- CR-ENGINEERING	1	0.111%	4,353	-	4,353	536	4,888
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	33,952	-	33,952	4,178	38,130
1200- COR HOUSING ADMINISTRATION	3	0.334%	13,058	-	13,058	1,607	14,665
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	69,645	-	69,645	8,570	78,215
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	13,058	-	13,058	1,607	14,665
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	13,058	-	13,058	1,607	14,665
4003- WASTEWATER	10	1.114%	43,528	-	43,528	5,356	48,884
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	21,764	-	21,764	2,678	24,442
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	4,353	-	4,353	536	4,888
4404- RHA-NEVIN PLAZA	6	0.631%	24,680	-	24,680	3,037	27,717

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-235- Equipment Services/Fleet Services

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
4405- RHA-NYSTROM VILLAGE	1	0.111%	4,353		4,353	536	4,888
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-		-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-		-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-		-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-		-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-		-	-	-
5001- INSURANCE RESERVES	6	0.668%	26,117		26,117	3,214	29,331
5003- EQUIPMENT SERVICES	-	0.000%	-		-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	30,470		30,470	3,749	34,219
5006- RMS RECORDS SERVICES	-	0.000%	-		-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-		-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-		-	-	-
6004- COMMISSION ON AGING	-	0.000%	-		-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-		-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-		-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-		-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-		-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-		-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-		-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-		-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-		-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-		-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-		-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-		-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-		-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-		-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-		-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-		-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-		-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-		-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-		-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-		-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-		-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-		-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-		-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-		-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-		-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-		-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-		-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-		-	-	-
AO- ALL OTHER	61	6.793%	265,522		265,522	32,673	298,194
Total	898	100.000%	\$ 3,908,554	\$ -	\$ 3,908,554	\$ 439,171	\$ 4,347,726

Allocation Basis: FY 19-20 Total FTEs per Fund/Department

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	26,117	26,117
0001-141- City Clerk	17,411	17,411
0001-151- City Attorney	43,528	43,528
0001-171- Finance Administration	21,764	21,764
0001-172- Accounting	30,470	30,470
0001-173- Budget/Operating	17,411	17,411
0001-174- Payroll	8,706	8,706
0001-175- Treasury/Cash Management	21,764	21,764
0001-176- Accounts Payable	8,706	8,706
0001-177- Rev Collection	21,764	21,764
0001-178- Purchasing	8,706	8,706
0001-181- Human Resources	52,234	52,234
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	60,939	60,939
0001-261- Information Technology Administration	19,554	19,554
0001-262- Telecommunications	24,442	24,442
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	4,888	4,888
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	19,554	19,554
0001-105- COUNCIL/CITY COUNCIL DIV	63,550	63,550
0001-121- POLICE COMMISSION DIV	9,777	9,777
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	9,777	9,777
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	24,442	24,442
0001-191- GF-POLICE ADMIN DIV	1,121,407	1,121,407
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	6,844	6,844
0001-194- GF-POLICE-COPS GRANT	14,665	14,665
0001-196- GF-POLICE/REGULATORY	14,665	14,665
0001-199- GF-PARKING ENFORCEMENT DIV	14,665	14,665
0001-201- GF-FIRE/ADMIN DIV	24,442	24,442
0001-202- GF-FIRE/SUPRESSN DIV	435,071	435,071
0001-203- GF-FIRE PREVENTION DIV	34,219	34,219
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	4,888	4,888
0001-206- GF-FIRE/OF. OF EMS DIV	4,888	4,888
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	48,884	48,884
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	34,219	34,219
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)	190,649	190,649
0001-234- IT GIS	112,434	112,434
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	65,505	65,505
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	14,665	14,665
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	181,198	181,198
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	59,639	59,639
0001-244- GF-LIB&CL SVC/P-ART DIV	4,888	4,888
0001-251- GF-RECREATION ADM DIV	74,304	74,304
0001-253- CM&NB/BOOKER T CTR (S-DIV)	181,850	181,850
0001-255- GF-CM TRANSPORTATN OPERATIONS	14,665	14,665
0001-254- GF-REC/SPCL EVENTS (S-DIV)	32,264	32,264
0001-256- RECREATION SVCS/AQUATICS	109,501	109,501
0001-257- RECREATION SVCS/CONVENTION CTR	23,464	23,464
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	8,799	8,799
0001-291- GF-ADMINISTRATIVE SERVICES	4,888	4,888
0001-292- GF-STREET SWEEPING	24,442	24,442
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,888	4,888
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	19,554	19,554
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	58,661	58,661
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	43,996	43,996
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	83,103	83,103
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	122,211	122,211
1051- CR-ENGINEERING	4,888	4,888
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	38,130	38,130
1200- COR HOUSING ADMINISTRATION	14,665	14,665
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	78,215	78,215
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	14,665	14,665
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	14,665	14,665
4003- WASTEWATER	48,884	48,884
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	24,442	24,442
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	4,888	4,888
4404- RHA-NEVIN PLAZA	27,717	27,717
4405- RHA-NYSTROM VILLAGE	4,888	4,888
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	29,331	29,331
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	34,219	34,219
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-235- Equipment Services/Fleet Services	Citywide Fleet Services	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	298,194	298,194
Total	\$ 4,347,726	\$ 4,347,726

City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-261- Information Technology Administration

Expense Type	Distribution Percentage		IT Administration
	\$	Spread Method	
Personnel			
400001 - SALARIES & WAGES/Executive	\$ 86,184	S	\$ 86,184
400002 - SALARIES & WAGES/Mgmt-Local 21	235,877	S	235,877
400003 - SALARIES & WAGES/Local 1021	91,983	S	91,983
400041 - OTHER PAY/Shift Differential	1,055	S	1,055
400049 - OTHER PAY/Auto Allowance	2,100	S	2,100
400054 - OTHER PAY/Vacation Lve Payout	-	S	-
400055 - OTHER PAY/Sick Leave Payout	-	S	-
400066 - OTHER PAY/Assign Diff-non-PERS	9,436	S	9,436
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(62,971)	S	(62,971)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	6,309	S	6,309
400105 - P-ROLL BEN/Health Insurance Be	80,908	S	80,908
400106 - P-ROLL BEN/Dental Insurance	6,165	S	6,165
400109 - P-ROLL BEN/Employee Assistance	171	S	171
400110 - P-ROLL BEN/Professional Dev-Mg	2,250	S	2,250
400111 - P-ROLL BEN/Vision	759	S	759
400112 - P-ROLL BEN/Life Insurance	1,630	S	1,630
400114 - P-ROLL BEN/Long Term Disabilit	3,702	S	3,702
400116 - P-ROLL BEN/Unemployment Ins	1,549	S	1,549
400117 - P-ROLL BEN/Personal/Prof Dev	743	S	743
400121 - P-ROLL BEN/Worker Comp-Clerica	7,617	S	7,617
400122 - P-ROLL BEN/Worker Comp-Prof	21,088	S	21,088
400127 - P-ROLL BEN/OPEB	16,294	S	16,294
400149 - P-ROLL BEN/PERS-Misc	53,837	S	53,837
400151 - P-ROLL BEN/PERS-Misc (UAL)	82,313	S	82,313
Subtotal Personnel Cost	\$ 648,999		\$ 648,999
Operating Services & Supplies			
400209 - PROF SVCS/Computer Sftwr Maint	\$ 393,745	S	\$ 393,745
400231 - OFF EXP/Postage & Mailing	244	S	244
400232 - OFF EXP/Printing & Binding	494	S	494
400243 - TRAVEL & TRNG/Conf, Mtng Trng	2,602	S	2,602
400298 - ADM EXP/Inventory Duplicating	4,581	S	4,581
400304 - RENTAL EXP/Equipment Rental	2,740	S	2,740
400341 - OFF SUPP/Office Supplies	739	S	739
400574 - COST POOL/(ISF)-Gen Liability	89,657	S	89,657
400592 - COST POOL/(CON)-Admin Charges	(273,380)	S	(273,380)
400601 - NONCAP ASST/Comp Hrdware<5K	36,145	S	36,145
Subtotal Operating Cost	\$ 257,567		\$ 257,567
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 273,380	[1]	273,380
Subtotal Disallowed Costs	\$ 273,380		\$ 273,380
DEPARTMENTAL EXPENDITURES	\$ 1,179,946		\$ 1,179,946
Reallocation of Incoming Costs			
First Allocation	\$ 81,168		\$ 1,261,114
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 81,168		\$ 1,261,114
Second Allocation	\$ 139,985		\$ 139,985
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 139,985		\$ 139,985
TOTAL FUNCTIONAL COSTS	\$ 1,401,099		\$ 1,401,099

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-261- Information Technology Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 1,179,946		\$ 1,179,946
Incoming Costs			
BLDG- Building Use	\$ 345	\$ -	\$ 345
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	5,467	1,018	6,486
0001-141- City Clerk	2,095	464	2,559
0001-151- City Attorney	10,832	2,348	13,180
0001-171- Finance Administration	3,394	778	4,172
0001-172- Accounting	5,944	1,081	7,025
0001-173- Budget/Operating	2,707	556	3,264
0001-174- Payroll	1,434	319	1,753
0001-175- Treasury/Cash Management	2,547	787	3,334
0001-176- Accounts Payable	1,435	359	1,794
0001-177- Rev Collection	5,312	928	6,239
0001-178- Purchasing	12,043	2,331	14,374
0001-181- Human Resources	10,202	1,864	12,066
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	17,411	2,142	19,554
0001-261- Information Technology Administration		21,845	21,845
0001-262- Telecommunications		10,412	10,412
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		4,547	4,547
0001-907, 908- Non-Departmental		88,207	88,207
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 81,168	\$ 139,985	\$ 221,154
Total Costs to be Allocated	\$ 1,261,114	\$ 139,985	\$ 1,401,099

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
IT Administration	17.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	-	0.000%	-		-		-
0001-141- City Clerk	9	0.600%	7,562		7,562		7,562
0001-151- City Attorney	17	1.133%	14,283		14,283		14,283
0001-171- Finance Administration	5	0.333%	4,201		4,201		4,201
0001-172- Accounting	8	0.533%	6,721		6,721		6,721
0001-173- Budget/Operating	5	0.333%	4,201		4,201		4,201
0001-174- Payroll	5	0.333%	4,201		4,201		4,201
0001-175- Treasury/Cash Management	7	0.466%	5,881		5,881		5,881
0001-176- Accounts Payable	2	0.133%	1,680		1,680		1,680
0001-177- Rev Collection	6	0.400%	5,041		5,041		5,041
0001-178- Purchasing	3	0.200%	2,521		2,521		2,521
0001-181- Human Resources	17	1.133%	14,283		14,283		14,283
0001-232- Facility Maintenance and Administration	29	1.932%	24,365		24,365		24,365
0001-235- Equipment Services/Fleet Services	12	0.799%	10,082		10,082		10,082
0001-261- Information Technology Administration	26	1.732%	21,845		21,845		21,845
0001-262- Telecommunications	-	0.000%	-		-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-	-	-
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	5	0.333%	4,201		4,201	518	4,719
0001-105- COUNCIL/CITY COUNCIL DIV	20	1.332%	16,804		16,804	2,074	18,878
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	-	0.000%	-		-	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	410	27.315%	344,475		344,475	42,514	386,989
0001-192- GF-POLICE-PATROL/CIB	172	11.459%	144,511		144,511	17,835	162,347
0001-193- GF-POLICE/CRIME PREVENTION	10	0.666%	8,402		8,402	1,037	9,439
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	6	0.400%	5,041		5,041	622	5,663
0001-199- GF-PARKING ENFORCEMENT DIV	8	0.533%	6,721		6,721	830	7,551
0001-201- GF-FIRE/ADMIN DIV	21	1.399%	17,644		17,644	2,178	19,821
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	-	0.000%	-		-	-	-
0001-204- GF-FIRE/ SUPPORT DIV	16	1.066%	13,443		13,443	1,659	15,102
0001-205- GF-FIRE/TRAINING DIV	3	0.200%	2,521		2,521	311	2,832
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	12	0.799%	10,082		10,082	1,244	11,327
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	34	2.265%	28,566		28,566	3,526	32,092
0001-233- GF-PRKS&LNSK/PKRS (S-DIV)	12	0.799%	10,082		10,082	1,244	11,327
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	16	1.066%	13,443		13,443	1,659	15,102
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	57	3.797%	47,890		47,890	5,910	53,801
0001-242- GF-LS/REF SVCS(S-DIV)	37	2.465%	31,087		31,087	3,837	34,923
0001-243- GF-LIB&CL SVCS/LEAP DIV	52	3.464%	43,689		43,689	5,392	49,082
0001-244- GF-LIB&CL SVC/P-ART DIV	-	0.000%	-		-	-	-
0001-251- GF-RECREATION ADM DIV	115	7.662%	96,621		96,621	11,925	108,546

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	6	0.400%	5,041	-	5,041	622	5,663
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-	-	-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	7	0.466%	5,881	-	5,881	726	6,607
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	3	0.200%	2,521	-	2,521	311	2,832
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	1	0.067%	840	-	840	104	944
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	21	1.399%	17,644	-	17,644	2,178	19,821
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	88	5.863%	73,936	-	73,936	9,125	83,061
1051- CR-ENGINEERING	-	0.000%	-	-	-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	13	0.866%	10,922	-	10,922	1,348	12,270
1200- COR HOUSING ADMINISTRATION	8	0.533%	6,721	-	6,721	830	7,551
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	60	3.997%	50,411	-	50,411	6,222	56,633
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-	-	-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	6	0.400%	5,041	-	5,041	622	5,663
4003- WASTEWATER	48	3.198%	40,329	-	40,329	4,977	45,306
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	71	4.730%	59,653	-	59,653	7,362	67,015
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	12	0.799%	10,082	-	10,082	1,244	11,327
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDs-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	1,501	100.000%	\$ 1,261,114	\$ -	\$ 1,261,114	\$ 139,985	\$ 1,401,099

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-261- Information Technology Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 Number of IT Units per Fund/Department						
Source of Allocation:	Copy of Cost Allocation Information Technology - 2021.xlsx						

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	-	-
0001-141- City Clerk	7,562	7,562
0001-151- City Attorney	14,283	14,283
0001-171- Finance Administration	4,201	4,201
0001-172- Accounting	6,721	6,721
0001-173- Budget/Operating	4,201	4,201
0001-174- Payroll	4,201	4,201
0001-175- Treasury/Cash Management	5,881	5,881
0001-176- Accounts Payable	1,680	1,680
0001-177- Rev Collection	5,041	5,041
0001-178- Purchasing	2,521	2,521
0001-181- Human Resources	14,283	14,283
0001-232- Facility Maintenance and Administration	24,365	24,365
0001-235- Equipment Services/Fleet Services	10,082	10,082
0001-261- Information Technology Administration	21,845	21,845
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	4,719	4,719
0001-105- COUNCIL/CITY COUNCIL DIV	18,878	18,878
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	-	-
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	386,989	386,989
0001-192- GF-POLICE-PATROL/CIB	162,347	162,347
0001-193- GF-POLICE/CRIME PREVENTION	9,439	9,439
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	5,663	5,663
0001-199- GF-PARKING ENFORCEMENT DIV	7,551	7,551
0001-201- GF-FIRE/ADMIN DIV	19,821	19,821
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	-	-
0001-204- GF-FIRE/ SUPPORT DIV	15,102	15,102
0001-205- GF-FIRE/TRAINING DIV	2,832	2,832
0001-206- GF-FIRE/OF. OF EMS DIV	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	11,327	11,327
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	32,092	32,092
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)	11,327	11,327
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	15,102	15,102
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	53,801	53,801
0001-242- GF-LS/REF SVCS(S-DIV)	34,923	34,923
0001-243- GF-LIB&CL SVCS/LEAP DIV	49,082	49,082
0001-244- GF-LIB&CL SVC/P-ART DIV	-	-
0001-251- GF-RECREATION ADM DIV	108,546	108,546
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	-
0001-256- RECREATION SVCS/AQUATICS	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	-
0001-292- GF-STREET SWEEPING	5,663	5,663
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	6,607	6,607
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	2,832	2,832
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	944	944
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	19,821	19,821
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	83,061	83,061
1051- CR-ENGINEERING	-	-
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	12,270	12,270
1200- COR HOUSING ADMINISTRATION	7,551	7,551
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	56,633	56,633
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-261- Information Technology Administration		
	IT Administration	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	5,663	5,663
4003- WASTEWATER	45,306	45,306
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	67,015	67,015
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	11,327	11,327
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-261- Information Technology Administration			
	IT		
	Administration	Total	
6308- SA-DS 2007/10A TARB	-	-	
6309- SA-DS 2007/10B TARB - HOUSING	-	-	
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-	
6402- SA-DS 2014B TAXABLE BONDS	-	-	
6403- SA-DS LOANS PAYABLE	-	-	
6996- SUCCESSOR AGENCY - GLTDAG	-	-	
9102- CITY OF RICHMOND - GFAAG	-	-	
AO- ALL OTHER	-	-	
Total	\$ 1,401,099	\$ 1,401,099	

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Telecomms Support
Personnel			
01262117 - GF-I.T./TELECOMMS (S-DIV)			
400003 - SALARIES & WAGES/Local 1021	\$ 83,732	S	\$ 83,732
400042 - OTHER PAY/Stand By	26,699	S	26,699
400066 - OTHER PAY/Assign Diff-non-PERS	5,812	S	5,812
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,686	S	1,686
400105 - P-ROLL BEN/Health Insurance Be	23,794	S	23,794
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	104	S	104
400114 - P-ROLL BEN/Long Term Disabilit	484	S	484
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400123 - P-ROLL BEN/Workr Comp-Maint	9,162	S	9,162
400127 - P-ROLL BEN/OPEB	3,317	S	3,317
400149 - P-ROLL BEN/PERS-Misc	10,772	S	10,772
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
01262217 - GF-INFO TECH/(GIS) (S-DIV)			
400002 - SALARIES & WAGES/Mgmt-Local 21	125,419	S	125,419
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(6,560)	S	(6,560)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	1,843	S	1,843
400105 - P-ROLL BEN/Health Insurance Be	18,309	S	18,309
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400110 - P-ROLL BEN/Professional Dev-Mg	372	S	372
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	509	S	509
400114 - P-ROLL BEN/Long Term Disabilit	1,210	S	1,210
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400122 - P-ROLL BEN/Worker Comp-Prof	8,356	S	8,356
400127 - P-ROLL BEN/OPEB	5,115	S	5,115
400149 - P-ROLL BEN/PERS-Misc	16,380	S	16,380
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
01262417 - GF-INFO TECH/ERP&APP (S-DIV)			
400002 - SALARIES & WAGES/Mgmt-Local 21	254,681	S	254,681
400006 - SALARIES & WAGES/PT- Temp	22,666	S	22,666
400054 - OTHER PAY/Vacation Lve Payout	-	S	-
400055 - OTHER PAY/Sick Leave Payout	-	S	-
400066 - OTHER PAY/Assign Diff-non-PERS	9,775	S	9,775
400099 - SAL & WAGES/GRNT/PRJ EXP(CON)	(6,054)	S	(6,054)
400103 - P-ROLL BEN/Medicare Tax-ER Shr	4,243	S	4,243
400105 - P-ROLL BEN/Health Insurance Be	32,964	S	32,964
400106 - P-ROLL BEN/Dental Insurance	3,142	S	3,142
400109 - P-ROLL BEN/Employee Assistance	87	S	87
400110 - P-ROLL BEN/Professional Dev-Mg	1,156	S	1,156
400111 - P-ROLL BEN/Vision	387	S	387
400112 - P-ROLL BEN/Life Insurance	1,032	S	1,032
400114 - P-ROLL BEN/Long Term Disabilit	2,420	S	2,420
400116 - P-ROLL BEN/Unemployment Ins	1,086	S	1,086
400121 - P-ROLL BEN/Worker Comp-Clerica	2,092	S	2,092
400122 - P-ROLL BEN/Worker Comp-Prof	17,016	S	17,016

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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DEPARTMENTAL EXPENSE DETAIL

0001-262- Telecommunications

Expense Type	Distribution Percentage		Citywide Telecomms Support
	\$	Spread Method	
400127 - P-ROLL BEN/OPEB	10,417	S	10,417
400130 - P-ROLL BEN/PARS Benefits	295	S	295
400149 - P-ROLL BEN/PERS-Misc	33,206	S	33,206
400151 - P-ROLL BEN/PERS-Misc (UAL)	42,212	S	42,212
Subtotal Personnel Cost	\$ 815,954		\$ 815,954
Operating Services & Supplies			
01262117 - GF-I.T./TELECOMMS (S-DIV)			
400401 - UTILITIES/Tel & Telegraph	\$ 395,619	S	\$ 395,619
400501 - EQPT SERVS/Equipment R/M Serv	40,219	S	40,219
400592 - COST POOL/(CON)-Admin Charges	(119,313)	S	(119,313)
400601 - NONCAP ASST/Comp Hrdware<5K	971	S	971
01262217 - GF-INFO TECH/(GIS) (S-DIV)			
400209 - PROF SVCS/Computer Sftwr Maint	25,400	S	25,400
400220 - PROF SVCS/Info Tech Services	8,495	S	8,495
400592 - COST POOL/(CON)-Admin Charges	(40,916)	S	(40,916)
01262417 - GF-INFO TECH/ERP&APP (S-DIV)			
400502 - EQPT SERVS/Software Maint	944,540	S	944,540
400592 - COST POOL/(CON)-Admin Charges	(145,774)	S	(145,774)
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)			
400592 - COST POOL/(CON)-Admin Charges	(27,378)	S	(27,378)
Subtotal Operating Cost	\$ 1,081,863		\$ 1,081,863
Disallowed Expenses			
01262117 - GF-I.T./TELECOMMS (S-DIV)			
400592 - COST POOL/(CON)-Admin Charges	119,313	[1]	\$ 119,313
01262217 - GF-INFO TECH/(GIS) (S-DIV)			
400592 - COST POOL/(CON)-Admin Charges	40,916	[1]	40,916
01262417 - GF-INFO TECH/ERP&APP (S-DIV)			
400592 - COST POOL/(CON)-Admin Charges	145,774	[1]	145,774
01262917 - GF-INFO TECH/DSKTP SPT(S-DIV)			
400592 - COST POOL/(CON)-Admin Charges	27,378	[1]	27,378
Subtotal Disallowed Costs	\$ 333,381		\$ 333,381
DEPARTMENTAL EXPENDITURES	\$ 2,231,197		\$ 2,231,197
Reallocation of Incoming Costs			
First Allocation	\$ 106,037		\$ 2,337,235
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 106,037		\$ 2,337,235
Second Allocation	\$ 145,152		\$ 145,152
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 145,152		\$ 145,152
TOTAL FUNCTIONAL COSTS	\$ 2,482,387		\$ 2,482,387

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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COSTS TO BE ALLOCATED

0001-262- Telecommunications	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 2,231,197		\$ 2,231,197
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	8,861	1,650	10,511
0001-141- City Clerk	3,376	748	4,124
0001-151- City Attorney	8,667	1,800	10,467
0001-171- Finance Administration	6,945	1,591	8,537
0001-172- Accounting	12,738	2,315	15,052
0001-173- Budget/Operating	5,540	1,139	6,679
0001-174- Payroll	1,792	399	2,192
0001-175- Treasury/Cash Management	5,965	1,842	7,807
0001-176- Accounts Payable	5,162	1,291	6,453
0001-177- Rev Collection	12,439	2,173	14,611
0001-178- Purchasing	-	-	-
0001-181- Human Resources	12,787	2,337	15,124
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	21,764	2,678	24,442
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications		13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop		-	-
0001-907, 908- Non-Departmental		112,175	112,175
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 106,037	\$ 145,152	\$ 251,189
Total Costs to be Allocated	\$ 2,337,235	\$ 145,152	\$ 2,482,387

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Telecomms Support	18.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	0.668%	15,617		15,617		15,617
0001-141- City Clerk	4	0.445%	10,412		10,412		10,412
0001-151- City Attorney	10	1.114%	26,029		26,029		26,029
0001-171- Finance Administration	5	0.557%	13,014		13,014		13,014
0001-172- Accounting	7	0.780%	18,220		18,220		18,220
0001-173- Budget/Operating	4	0.445%	10,412		10,412		10,412
0001-174- Payroll	2	0.223%	5,206		5,206		5,206
0001-175- Treasury/Cash Management	5	0.557%	13,014		13,014		13,014
0001-176- Accounts Payable	2	0.223%	5,206		5,206		5,206
0001-177- Rev Collection	5	0.557%	13,014		13,014		13,014
0001-178- Purchasing	2	0.223%	5,206		5,206		5,206
0001-181- Human Resources	12	1.336%	31,235		31,235		31,235
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	1.559%	36,441		36,441		36,441
0001-261- Information Technology Administration	4	0.445%	10,412		10,412		10,412
0001-262- Telecommunications	5	0.557%	13,014		13,014		13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.111%	2,603		2,603	179	2,782
0001-907, 908- Non-Departmental	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	0.445%	10,412		10,412	716	11,128
0001-105- COUNCIL/CITY COUNCIL DIV	13	1.448%	33,838		33,838	2,327	36,165
0001-121- POLICE COMMISSION DIV	2	0.223%	5,206		5,206	358	5,564
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.223%	5,206		5,206	358	5,564
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	5	0.557%	13,014		13,014	895	13,909
0001-191- GF-POLICE ADMIN DIV	229	25.547%	597,104		597,104	41,061	638,165
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	1	0.156%	3,644		3,644	251	3,895
0001-194- GF-POLICE-COPS GRANT	3	0.334%	7,809		7,809	537	8,346
0001-196- GF-POLICE/REGULATORY	3	0.334%	7,809		7,809	537	8,346
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.334%	7,809		7,809	537	8,346
0001-201- GF-FIRE/ADMIN DIV	5	0.557%	13,014		13,014	895	13,909
0001-202- GF-FIRE/SUPPRESSN DIV	89	9.912%	231,658		231,658	15,930	247,588
0001-203- GF-FIRE PREVENTION DIV	7	0.780%	18,220		18,220	1,253	19,473
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	1	0.111%	2,603		2,603	179	2,782
0001-206- GF-FIRE/OF. OF EMS DIV	1	0.111%	2,603		2,603	179	2,782
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	1.114%	26,029		26,029	1,790	27,819
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	0.780%	18,220		18,220	1,253	19,473
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	39	4.343%	101,513		101,513	6,981	108,494
0001-234- IT GIS	23	2.561%	59,867		59,867	4,117	63,983
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	13	1.492%	34,879		34,879	2,399	37,277
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	3	0.334%	7,809		7,809	537	8,346
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	4.128%	96,480		96,480	6,635	103,115
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	1.359%	31,755		31,755	2,184	33,939
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.111%	2,603		2,603	179	2,782
0001-251- GF-RECREATION ADM DIV	15	1.693%	39,564		39,564	2,721	42,285
0001-253- CM&NB/BOOKER T CTR (S-DIV)	37	4.143%	96,828		96,828	6,659	103,486

**City of Richmond Housing Authority
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0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-255- GF-CM TRANSPORTATN OPERATIONS	3	0.334%	7,809		7,809	537	8,346
0001-254- GF-REC/SPCL EVENTS (S-DIV)	7	0.735%	17,179		17,179	1,181	18,360
0001-256- RECREATION SVCS/AQUATICS	22	2.495%	58,305		58,305	4,009	62,314
0001-257- RECREATION SVCS/CONVENTION CTR	5	0.535%	12,494		12,494	859	13,353
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2	0.200%	4,685		4,685	322	5,007
0001-291- GF-ADMINISTRATIVE SERVICES	1	0.111%	2,603		2,603	179	2,782
0001-292- GF-STREET SWEEPING	5	0.557%	13,014		13,014	895	13,909
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.111%	2,603		2,603	179	2,782
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	4	0.445%	10,412		10,412	716	11,128
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	12	1.336%	31,235		31,235	2,148	33,383
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCLP&LIGHTDIST FD	9	1.002%	23,426		23,426	1,611	25,037
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	17	1.893%	44,249		44,249	3,043	47,292
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	25	2.784%	65,072		65,072	4,475	69,547
1051- CR-ENGINEERING	1	0.111%	2,603		2,603	179	2,782
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	8	0.869%	20,303		20,303	1,396	21,699
1200- COR HOUSING ADMINISTRATION	3	0.334%	7,809		7,809	537	8,346
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	16	1.782%	41,646		41,646	2,864	44,510
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	3	0.334%	7,809		7,809	537	8,346
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-		-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	3	0.334%	7,809	-	7,809	537	8,346
4003- WASTEWATER	10	1.114%	26,029	-	26,029	1,790	27,819
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	0.557%	13,014	-	13,014	895	13,909
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.111%	2,603	-	2,603	179	2,782
4404- RHA-NEVIN PLAZA	6	0.631%	14,758	-	14,758	1,015	15,773
4405- RHA-NYSTROM VILLAGE	1	0.111%	2,603	-	2,603	179	2,782
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	0.668%	15,617	-	15,617	1,074	16,691
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	7	0.780%	18,220	-	18,220	1,253	19,473
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARV BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARV	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARV	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARV 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARV -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARV - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARV	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARV - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	61	6.793%	158,777	-	158,777	10,919	169,695
Total	898	100.000%	\$ 2,337,235	\$ -	\$ 2,337,235	\$ 145,152	\$ 2,482,387

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-262- Telecommunications

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 Total FTEs per Fund/Department						
Source of Allocation:	City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org						

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	15,617	15,617
0001-141- City Clerk	10,412	10,412
0001-151- City Attorney	26,029	26,029
0001-171- Finance Administration	13,014	13,014
0001-172- Accounting	18,220	18,220
0001-173- Budget/Operating	10,412	10,412
0001-174- Payroll	5,206	5,206
0001-175- Treasury/Cash Management	13,014	13,014
0001-176- Accounts Payable	5,206	5,206
0001-177- Rev Collection	13,014	13,014
0001-178- Purchasing	5,206	5,206
0001-181- Human Resources	31,235	31,235
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	36,441	36,441
0001-261- Information Technology Administration	10,412	10,412
0001-262- Telecommunications	13,014	13,014
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	2,782	2,782
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	11,128	11,128
0001-105- COUNCIL/CITY COUNCIL DIV	36,165	36,165
0001-121- POLICE COMMISSION DIV	5,564	5,564
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	5,564	5,564
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	13,909	13,909
0001-191- GF-POLICE ADMIN DIV	638,165	638,165
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	3,895	3,895
0001-194- GF-POLICE-COPS GRANT	8,346	8,346
0001-196- GF-POLICE/REGULATORY	8,346	8,346
0001-199- GF-PARKING ENFORCEMENT DIV	8,346	8,346
0001-201- GF-FIRE/ADMIN DIV	13,909	13,909
0001-202- GF-FIRE/SUPRESSN DIV	247,588	247,588
0001-203- GF-FIRE PREVENTION DIV	19,473	19,473
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	2,782	2,782
0001-206- GF-FIRE/OF. OF EMS DIV	2,782	2,782
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	27,819	27,819
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	19,473	19,473
0001-233- GF-PRKS&LNSKPRKS (S-DIV)	108,494	108,494
0001-234- IT GIS	63,983	63,983
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	37,277	37,277
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	8,346	8,346
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	103,115	103,115
0001-242- GF-LS/REF SVCS(S-DIV)	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	33,939	33,939
0001-244- GF-LIB&CL SVC/P-ART DIV	2,782	2,782
0001-251- GF-RECREATION ADM DIV	42,285	42,285
0001-253- CM&NB/BOOKER T CTR (S-DIV)	103,486	103,486
0001-255- GF-CM TRANSPORTATN OPERATIONS	8,346	8,346
0001-254- GF-REC/SPCL EVENTS (S-DIV)	18,360	18,360
0001-256- RECREATION SVCS/AQUATICS	62,314	62,314
0001-257- RECREATION SVCS/CONVENTION CTR	13,353	13,353
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	5,007	5,007
0001-291- GF-ADMINISTRATIVE SERVICES	2,782	2,782
0001-292- GF-STREET SWEEPING	13,909	13,909
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	2,782	2,782
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	11,128	11,128
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	-
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	33,383	33,383
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	25,037	25,037
1017- CHEVRON MODERNIZATN PROJ & CIA	-	-
1018- RENT CONTROL	47,292	47,292
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	69,547	69,547
1051- CR-ENGINEERING	2,782	2,782
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	21,699	21,699
1200- COR HOUSING ADMINISTRATION	8,346	8,346
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	44,510	44,510
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGNCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	8,346	8,346
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	8,346	8,346
4003- WASTEWATER	27,819	27,819
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	13,909	13,909
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	2,782	2,782
4404- RHA-NEVIN PLAZA	15,773	15,773
4405- RHA-NYSTROM VILLAGE	2,782	2,782
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	16,691	16,691
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	19,473	19,473
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	-	-
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	-	-
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-262- Telecommunications	Citywide Telecomms Support	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	169,695	169,695
Total	\$ 2,482,387	\$ 2,482,387

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Mailroom/Dupl.
Personnel			
400003 - SALARIES & WAGES/Local 1021	\$ 58,952	S	\$ 58,952
400103 - P-ROLL BEN/Medicare Tax-ER Shr	855	S	855
400105 - P-ROLL BEN/Health Insurance Be	9,151	S	9,151
400106 - P-ROLL BEN/Dental Insurance	1,571	S	1,571
400109 - P-ROLL BEN/Employee Assistance	44	S	44
400111 - P-ROLL BEN/Vision	193	S	193
400112 - P-ROLL BEN/Life Insurance	104	S	104
400114 - P-ROLL BEN/Long Term Disabilit	484	S	484
400116 - P-ROLL BEN/Unemployment Ins	395	S	395
400121 - P-ROLL BEN/Worker Comp-Clerica	5,246	S	5,246
400127 - P-ROLL BEN/OPEB	2,331	S	2,331
400149 - P-ROLL BEN/PERS-Misc	7,569	S	7,569
400151 - P-ROLL BEN/PERS-Misc (UAL)	21,106	S	21,106
Subtotal Personnel Cost	\$ 108,002		\$ 108,002
Operating Services & Supplies			
400201 - PROF SVCS/Professional Svcs	\$ 70,856	S	70,856
400232 - OFF EXP/Printing & Binding	1,337	S	1,337
400233 - OFF EXP/Copying & Duplicating	14,120	S	14,120
400304 - RENTAL EXP/Equipment Rental	29,225	S	29,225
400341 - OFF SUPP/Office Supplies	1,362	S	1,362
400392 - TAXES/Sales Tax	24,903	S	24,903
400592 - COST POOL/(CON)-Admin Charges	(66,047)	S	(66,047)
Subtotal Operating Cost	\$ 75,756		\$ 75,756
Disallowed Expenses			
400592 - COST POOL/(CON)-Admin Charges	\$ 66,047	[1]	\$ 66,047
Subtotal Disallowed Costs	\$ 66,047		\$ 66,047
DEPARTMENTAL EXPENDITURES	\$ 249,805		\$ 249,805
Reallocation of Incoming Costs			
First Allocation	\$ 18,641		\$ 268,446
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 18,641		\$ 268,446
Second Allocation	\$ 22,711		\$ 22,711
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 22,711		\$ 22,711
TOTAL FUNCTIONAL COSTS	\$ 291,157		\$ 291,157

Notes

[1] Admin charges are excluded and re-established through this CAP analysis

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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COSTS TO BE ALLOCATED

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 249,805		\$ 249,805
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	1,314	245	1,558
0001-141- City Clerk	504	112	616
0001-151- City Attorney	1,285	267	1,552
0001-171- Finance Administration	778	178	956
0001-172- Accounting	1,527	277	1,804
0001-173- Budget/Operating	620	127	748
0001-174- Payroll	358	80	438
0001-175- Treasury/Cash Management	800	247	1,047
0001-176- Accounts Payable	686	172	858
0001-177- Rev Collection	1,669	291	1,960
0001-178- Purchasing	-	-	-
0001-181- Human Resources	2,144	392	2,537
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	4,353	536	4,888
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	2,603	179	2,782
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-
0001-907, 908- Non-Departmental		19,608	19,608
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 18,641	\$ 22,711	\$ 41,352
Total Costs to be Allocated	\$ 268,446	\$ 22,711	\$ 291,157

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Mailroom/Dupl.	19.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	4,026	13.807%	37,063		37,063		37,063
0001-141- City Clerk	1,389	4.764%	12,789		12,789		12,789
0001-151- City Attorney	75	0.258%	694		694		694
0001-171- Finance Administration	1,374	4.711%	12,645		12,645		12,645
0001-172- Accounting	-	0.000%	-		-		-
0001-173- Budget/Operating	344	1.179%	3,166		3,166		3,166
0001-174- Payroll	-	0.000%	-		-		-
0001-175- Treasury/Cash Management	-	0.000%	-		-		-
0001-176- Accounts Payable	-	0.000%	-		-		-
0001-177- Rev Collection	-	0.000%	-		-		-
0001-178- Purchasing	-	0.000%	-		-		-
0001-181- Human Resources	-	0.000%	-		-		-
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	-	0.000%	-		-		-
0001-261- Information Technology Administration	494	1.694%	4,547		4,547		4,547
0001-262- Telecommunications	-	0.000%	-		-		-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	-	0.000%	-		-		-
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-		-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	113	0.389%	1,044		1,044	120	1,164
0001-105- COUNCIL/CITY COUNCIL DIV	209	0.718%	1,928		1,928	222	2,149
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	178	0.611%	1,640		1,640	189	1,828
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	95	0.327%	877		877	101	978
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	0.000%	-		-	-	-
0001-201- GF-FIRE/ADMIN DIV	-	0.000%	-		-	-	-
0001-202- GF-FIRE/SUPPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	2,719	9.323%	25,027		25,027	2,877	27,904
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	895	3.069%	8,238		8,238	947	9,186
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	15	0.053%	142		142	16	159
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	-	0.000%	-		-	-	-
0001-233- GF-PRKS&LNDK/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	-	0.000%	-		-	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	12	0.041%	110		110	13	123
0001-242- GF-LS/REF SVCS(S-DIV)	110	0.379%	1,017		1,017	117	1,134
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	0.000%	-		-	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	756	2.593%	6,961		6,961	800	7,762

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,123	3.852%	10,341		10,341	1,189	11,530
0001-253- CM&NB/BOOKER T CTR (S-DIV)	214	0.733%	1,967		1,967	226	2,193
0001-255- GF-CM TRANSPORTATN OPERATIONS	95	0.326%	876		876	101	976
0001-254- GF-REC/SPCL EVENTS (S-DIV)	614	2.106%	5,654		5,654	650	6,304
0001-256- RECREATION SVCS/AQUATICS	19	0.065%	174		174	20	194
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	2,849	9.770%	26,227		26,227	3,015	29,242
0001-291- GF-ADMINISTRATIVE SERVICES	0	0.000%	1		1	0	1
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	145	0.499%	1,339		1,339	154	1,493
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	933	3.199%	8,586		8,586	987	9,573
1006- OUTSIDE FUNDED SVCS - GRANTS	3,053	10.470%	28,106		28,106	3,231	31,338
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	390	1.337%	3,589		3,589	413	4,002
1018- RENT CONTROL	3,295	11.300%	30,334		30,334	3,488	33,822
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	2,165	7.426%	19,934		19,934	2,292	22,226
1051- CR-ENGINEERING	6	0.020%	54		54	6	60
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	555	1.903%	5,108		5,108	587	5,695
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

City of Richmond Housing Authority
 TITLE 2 CFR 200 Cost Allocation Plan
 Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	1	0.003%	8	-	8	1	9
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	63	0.217%	584	-	584	67	651
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	8	0.027%	72	-	72	8	80
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	644	2.210%	5,932	-	5,932	682	6,614
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	182	0.623%	1,673	-	1,673	192	1,865
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	29,161	100.000%	\$ 268,446	\$ -	\$ 268,446	\$ 22,711	\$ 291,157

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 IT/Mailrm & Dup Costs						
Source of Allocation:	FY19-20 COPY_CLICK RATE CHARGES.xlsx						

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
0001-131- City Manager's Office	37,063	37,063
0001-141- City Clerk	12,789	12,789
0001-151- City Attorney	694	694
0001-171- Finance Administration	12,645	12,645
0001-172- Accounting	-	-
0001-173- Budget/Operating	3,166	3,166
0001-174- Payroll	-	-
0001-175- Treasury/Cash Management	-	-
0001-176- Accounts Payable	-	-
0001-177- Rev Collection	-	-
0001-178- Purchasing	-	-
0001-181- Human Resources	-	-
0001-232- Facility Maintenance and Administration	-	-
0001-235- Equipment Services/Fleet Services	-	-
0001-261- Information Technology Administration	4,547	4,547
0001-262- Telecommunications	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	-	-
0001-907, 908- Non-Departmental	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
RECEIVING BUDGET UNITS		
0001-101- OFFICE OF THE MAYOR	1,164	1,164
0001-105- COUNCIL/CITY COUNCIL DIV	2,149	2,149
0001-121- POLICE COMMISSION DIV	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	1,828	1,828
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-
0001-191- GF-POLICE ADMIN DIV	978	978
0001-192- GF-POLICE-PATROL/CIB	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	-
0001-194- GF-POLICE-COPS GRANT	-	-
0001-196- GF-POLICE/REGULATORY	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	-	-
0001-201- GF-FIRE/ADMIN DIV	-	-
0001-202- GF-FIRE/SUPRESSN DIV	-	-
0001-203- GF-FIRE PREVENTION DIV	27,904	27,904
0001-204- GF-FIRE/ SUPPORT DIV	-	-
0001-205- GF-FIRE/TRAINING DIV	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	9,186	9,186
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	159	159
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	-
0001-231- GF-PW ADMIN-DIV	-	-
0001-233- GF-PRKS&LNDKSP/PRKS (S-DIV)	-	-
0001-234- IT GIS	-	-
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	-

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	123	123
0001-242- GF-LS/REF SVCS(S-DIV)	1,134	1,134
0001-243- GF-LIB&CL SVCS/LEAP DIV	-	-
0001-244- GF-LIB&CL SVC/P-ART DIV	7,762	7,762
0001-251- GF-RECREATION ADM DIV	11,530	11,530
0001-253- CM&NB/BOOKER T CTR (S-DIV)	2,193	2,193
0001-255- GF-CM TRANSPORTATN OPERATIONS	976	976
0001-254- GF-REC/SPCL EVENTS (S-DIV)	6,304	6,304
0001-256- RECREATION SVCS/AQUATICS	194	194
0001-257- RECREATION SVCS/CONVENTION CTR	-	-
0001-259- RECREATION SVCS/PLUNGE	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	29,242	29,242
0001-291- GF-ADMINISTRATIVE SERVICES	1	1
0001-292- GF-STREET SWEEPING	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	-
1001- SECURED PENSION OVERRIDE	-	-
1002- STATE GAS TAX	-	-
1003- TRANSPORTATION OPERATIONS	1,493	1,493
1004- ASSET SEIZURE FUND	-	-
1005- LIBRARY FUND	9,573	9,573
1006- OUTSIDE FUNDED SVCS - GRANTS	31,338	31,338
1007- EMERGENCY MED SERV	-	-
1010- N.RICHMOND WASTE	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	-
1013- FIRE DEPT HAZMAT GRANT	-	-
1014- EDA GRANT FUND	-	-
1015- MARINA BAY LNDSKP&LIGHTDIST FD	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	4,002	4,002
1018- RENT CONTROL	33,822	33,822
1019- SBI RMRA CAP IMPROVEMENT	-	-
1050- CR-PLANNING & BUILDING	22,226	22,226
1051- CR-ENGINEERING	60	60
1053- CODE ENFORCEMENT-CR	-	-
1054- ENGINEERING GRANTS	-	-
1055- ENCROACHMENTS SVCS	-	-
1200- COR HOUSING ADMINISTRATION	-	-
1201- CDBG	-	-
1203- NEIGHBORHOOD STABILIZATION	-	-
1205- EMPLOYMENT & TRAINING	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	-
1208- SUCCESSOR HOUSING AGENCY	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	-
1303- KIDS FIRST INITIATIVE	5,695	5,695
1304- EMERGENCY OPE & DISASTR RECVRY	-	-
2001- GENERAL CAPITAL FUND	-	-
2002- MEASURE J	-	-
2110- IMPACT FEE - PARK	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	-
2113- IMPACT FEE - FIRE	-	-
2114- IMPACT FEE - POLICE	-	-
2115- IMPACT FEE - COMM/AQUATC	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

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ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
2116- IMPACT FEE - PARKS/OPEN	-	-
2117- IMPACT FEE - LIBRARY	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	-
2120- IMPACT FEE - WASTEWATER	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	-
2126- COR-HOUSING DEPT CIP FUND	-	-
3001- DS - 2005 TAXABLE POB	-	-
3002- DS - 99A PENSION OBLIG BOND	-	-
3005- DS - 2007 CIVIC CENTER	-	-
4001- PORT OF RICHMOND	-	-
4003- WASTEWATER	9	9
4005- MARINA	-	-
4006- STORM WATER	-	-
4008- KCRT - CABLE TELEVIS	651	651
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-
4102- RHA-HOPE 6	-	-
4201- RHA-CAPITAL FUND	-	-
4401- RHA-HACIENDA	-	-
4404- RHA-NEVIN PLAZA	-	-
4405- RHA-NYSTROM VILLAGE	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	80	80
4502- RHA-HOUSING (RAD) CORPORATION	-	-
5001- INSURANCE RESERVES	-	-
5003- EQUIPMENT SERVICES	-	-
5005- CAD DISPATCH SYSTEM	-	-
5006- RMS RECORDS SERVICES	-	-
5008- COMPENSATED ABSENCES	-	-
6001- GENERAL TRUST & AGENCY	-	-
6004- COMMISSION ON AGING	6,614	6,614
6005- SEAVER GALLERY TRUST FUND	-	-
6007- SENIOR TRUST DEPOSIT	1,865	1,865
6047- CERTBT PLAN FUND	-	-
6048- OPEB PLAN TRUST	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	-
6050- GENERAL PENSION FUND	-	-
6051- POLICE & FIRE PENSION	-	-
6052- GARFIELD PENSION FUND	-	-
6058- MARINA WESTSHORE DEB	-	-
6059- COUNTRY CLUB VISTA	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	-
6102- SA- ADMINISTRATION	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	-
6300- SA-DS HARBOR 98 TAR B	-	-
6304- SA-DS 2003B TAR B	-	-
6305- SA-DS 2004A TAR B 2/3	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

ALLOCATION SUMMARY

0001-263- IT/Mailroom and Duplication, GIS, ERP and		
	Citywide Mailroom/Dupl.	Total
6308- SA-DS 2007/10A TARB	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	-
6403- SA-DS LOANS PAYABLE	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	-
9102- CITY OF RICHMOND - GFAAG	-	-
AO- ALL OTHER	-	-
Total	\$ 291,157	\$ 291,157

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
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DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
Personnel						
400011 - COMP ABSENCES/Vacation Leave	\$ 2,600,000	D	\$ 2,600,000	-	-	-
400104 - P-ROLL BEN/PERS Benefits	9,700	D	9,700	-	-	-
400109 - P-ROLL BEN/Employee Assistance	1,358	D	1,358	-	-	-
400172 - RETIREE BEN/Health Ins Remb	4,283,411	D	4,283,411	-	-	-
Subtotal Personnel Cost	\$ 6,894,469		\$ 6,894,469	\$ -	\$ -	\$ -
Operating Services & Supplies						
400201 - PROF SVCS/Professional Svcs	\$ 3,862	D	\$ -	\$ 3,862	\$ -	\$ -
400211 - PROF SVCS/Asmt Collection Fee	69,500	D	-	69,500	-	-
400218 - PROF SVCS/Security Svcs	418,462	D	-	-	-	418,462
400261 - DUES & PUB/Membership & Dues	125,028	D	-	125,028	-	-
400281 - ADM EXP/Bank Fees	101,796	D	-	101,796	-	-
400297 - ADM EXP/Inventory Postage	5,034	D	-	5,034	-	-
400301 - RENTAL EXP/Rental Expenses	135,025	D	-	135,025	-	-
400304 - RENTAL EXP/Equipment Rental	1,632	D	-	1,632	-	-
400322 - MISC EXP/Misc Exp	32,412	D	-	32,412	-	-
400323 - MISC EXP/Bad Debts	(4,082)	D	-	(4,082)	-	-
400391 - TAXES/Property Tax	63,222	D	-	63,222	-	-
400591 - COST POOL/(IND)Civic Ctr Alloc	3,951,163	D	-	-	3,951,163	-
400592 - COST POOL/(CON)-Admin Charges	(181,410)	D	-	(181,410)	-	-
400901 - TRANSF OUT/Operating Trans Out	6,153,976	D	-	6,153,976	-	-
400902 - TRANSF OUT/For Debt Service	2,587,104	D	-	2,587,104	-	-
400903 - TRANSF OUT/For Capital Project	650,000	D	-	650,000	-	-
400904 - TRANSF OUT/To General Fund	-	D	-	-	-	-
Subtotal Operating Cost	\$ 14,112,723		\$ -	\$ 9,743,098	\$ 3,951,163	\$ 418,462
Disallowed Expenses						
400281 - ADM EXP/Bank Fees	\$ (178,176)	[3]	\$ -	\$ -	\$ -	\$ (178,176)
400323 - MISC EXP/Bad Debts	4,082	[1]	-	4,082	-	-
400901 - TRANSF OUT/Operating Trans Out	(1,140,455)	[4]	-	-	(1,140,455)	-
400592 - COST POOL/(CON)-Admin Charges	181,410	[2]	-	181,410	-	-
400901 - TRANSF OUT/Operating Trans Out	(6,153,976)	[1]	-	(6,153,976)	-	-
400902 - TRANSF OUT/For Debt Service	(2,587,104)	[1]	-	(2,587,104)	-	-
400903 - TRANSF OUT/For Capital Project	(650,000)	[1]	-	(650,000)	-	-
Subtotal Disallowed Costs	\$ (10,524,218)		\$ -	\$ (9,205,587)	\$ (1,140,455)	\$ (178,176)
DEPARTMENTAL EXPENDITURES	\$ 10,482,974		\$ 6,894,469	\$ 537,511	\$ 2,810,708	\$ 240,286
Reallocation of Incoming Costs						

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

DEPARTMENTAL EXPENSE DETAIL

0001-907, 908- Non-Departmental

Expense Type	\$	Spread Method	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Civic Center/Plaza Security Services
First Allocation	\$ 299,185		\$ 7,091,238	\$ 552,852	\$ 2,890,926	\$ 247,144
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 299,185		\$ 7,091,238	\$ 552,852	\$ 2,890,926	\$ 247,144
Second Allocation	\$ 382,929		\$ 251,846	\$ 19,635	\$ 102,671	\$ 8,777
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 382,929		\$ 251,846	\$ 19,635	\$ 102,671	\$ 8,777
TOTAL FUNCTIONAL COSTS	\$ 11,165,089		\$ 7,343,084	\$ 572,486	\$ 2,993,598	\$ 255,921

Notes

[1] Costs not allowable per Title 2 CFR part 200

[2] Admin charges are excluded and re-established through this CAP analysis

[3] One-time expenditures associated with Pt. Molate security excluded

[4] Financing costs (including interest) associated with acquisition/construction of the Civic Center/Plaza are allowable. Principal portion of debt service payment is excluded as a capital cost. Inclusion of interest expense assumes this meets the condition that this expenditure is not interest on borrowed capital.

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

COSTS TO BE ALLOCATED

0001-907, 908- Non-Departmental	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 10,482,974		\$ 10,482,974
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
0001-131- City Manager's Office	18,325	3,413	21,738
0001-141- City Clerk	6,848	1,517	8,364
0001-151- City Attorney	17,924	3,713	21,637
0001-171- Finance Administration	24,437	5,599	30,037
0001-172- Accounting	45,045	8,185	53,230
0001-173- Budget/Operating	19,492	4,007	23,499
0001-174- Payroll	-	-	-
0001-175- Treasury/Cash Management	21,285	6,573	27,858
0001-176- Accounts Payable	49,853	12,467	62,320
0001-177- Rev Collection	44,386	7,753	52,139
0001-178- Purchasing	-	-	-
0001-181- Human Resources	51,590	9,383	60,973
0001-232- Facility Maintenance and Administration	-	-	-
0001-235- Equipment Services/Fleet Services	-	-	-
0001-261- Information Technology Administration	-	-	-
0001-262- Telecommunications	-	-	-
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desktop	-	-	-
0001-907, 908- Non-Departmental		320,320	320,320
-		-	-
-		-	-
-		-	-
-		-	-
-		-	-
Total Incoming Costs	\$ 299,185	\$ 382,929	\$ 682,115
Total Costs to be Allocated	\$ 10,782,159	\$ 382,929	\$ 11,165,089

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Compensated Leave & Retiree Benefits	20.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	1,660,750	1.036%	73,439		73,439		73,439
0001-141- City Clerk	654,297	0.408%	28,933		28,933		28,933
0001-151- City Attorney	1,756,546	1.095%	77,675		77,675		77,675
0001-171- Finance Administration	534,663	0.333%	23,643		23,643		23,643
0001-172- Accounting	1,078,171	0.672%	47,677		47,677		47,677
0001-173- Budget/Operating	627,039	0.391%	27,728		27,728		27,728
0001-174- Payroll	313,262	0.195%	13,853		13,853		13,853
0001-175- Treasury/Cash Management	395,474	0.247%	17,488		17,488		17,488
0001-176- Accounts Payable	245,627	0.153%	10,862		10,862		10,862
0001-177- Rev Collection	666,713	0.416%	29,482		29,482		29,482
0001-178- Purchasing	355,041	0.221%	15,700		15,700		15,700
0001-181- Human Resources	1,783,576	1.112%	78,871		78,871		78,871
0001-232- Facility Maintenance and Administration	4,153,832	2.590%	183,685		183,685		183,685
0001-235- Equipment Services/Fleet Services	1,981,351	1.236%	87,616		87,616		87,616
0001-261- Information Technology Administration	648,999	0.405%	28,699		28,699		28,699
0001-262- Telecommunications	815,954	0.509%	36,082		36,082		36,082
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	108,002	0.067%	4,776		4,776		4,776
0001-907, 908- Non-Departmental	6,894,469	4.299%	304,877		304,877		304,877
-	-	0.000%	-		-		-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	491,064	0.306%	21,715		21,715	911	22,627
0001-105- COUNCIL/CITY COUNCIL DIV	444,896	0.277%	19,674		19,674	826	20,499
0001-121- POLICE COMMISSION DIV	45,042	0.028%	1,992		1,992	84	2,075
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	183,802	0.115%	8,128		8,128	341	8,469
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	51,039,405	31.828%	2,256,988		2,256,988	94,733	2,351,721
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	195,690	0.122%	8,653		8,653	363	9,017
0001-194- GF-POLICE-COPS GRANT	1,354,323	0.845%	59,889		59,889	2,514	62,403
0001-196- GF-POLICE/REGULATORY	733,732	0.458%	32,446		32,446	1,362	33,808
0001-199- GF-PARKING ENFORCEMENT DIV	465,969	0.291%	20,605		20,605	865	21,470
0001-201- GF-FIRE/ADMIN DIV	1,045,246	0.652%	46,221		46,221	1,940	48,161
0001-202- GF-FIRE/SUPPRESSN DIV	25,375,001	15.824%	1,122,095		1,122,095	47,098	1,169,193
0001-203- GF-FIRE PREVENTION DIV	1,748,618	1.090%	77,325		77,325	3,246	80,570
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	314,731	0.196%	13,918		13,918	584	14,502
0001-206- GF-FIRE/OF. OF EMS DIV	139,463	0.087%	6,167		6,167	259	6,426
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,060,218	0.661%	46,883		46,883	1,968	48,851
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	395,979	0.247%	17,510		17,510	735	18,245
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	3,153,364	1.966%	139,443		139,443	5,853	145,296
0001-234- IT GIS	37,652	0.023%	1,665		1,665	70	1,735
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,435,770	0.895%	63,490		63,490	2,665	66,155
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,112,026	0.693%	49,174		49,174	2,064	51,238
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,300,150	2.058%	145,934		145,934	6,125	152,060
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	642,137	0.400%	28,396		28,396	1,192	29,587
0001-244- GF-LIB&CL SVC/P-ART DIV	67,664	0.042%	2,992		2,992	126	3,118

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-251- GF-RECREATION ADM DIV	1,752,412	1.093%	77,493		77,493	3,253	80,745
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,143,982	0.713%	50,587		50,587	2,123	52,711
0001-255- GF-CM TRANSPORTATN OPERATIONS	205,719	0.128%	9,097		9,097	382	9,479
0001-254- GF-REC/SPCL EVENTS (S-DIV)	649,943	0.405%	28,741		28,741	1,206	29,947
0001-256- RECREATION SVCS/AQUATICS	313,836	0.196%	13,878		13,878	583	14,460
0001-257- RECREATION SVCS/CONVENTION CTR	245,467	0.153%	10,855		10,855	456	11,310
0001-259- RECREATION SVCS/PLUNGE	302,063	0.188%	13,357		13,357	561	13,918
0001-260- RECREATION SVCS/CITIES OF SRVC	219,949	0.137%	9,726		9,726	408	10,134
0001-291- GF-ADMINISTRATIVE SERVICES	674,404	0.421%	29,822		29,822	1,252	31,074
0001-292- GF-STREET SWEEPING	2,816,177	1.756%	124,533		124,533	5,227	129,760
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	0.000%	-		-	-	-
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	366,998	0.229%	16,229		16,229	681	16,910
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	744,094	0.464%	32,904		32,904	1,381	34,285
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	628,711	0.392%	27,802		27,802	1,167	28,969
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	1,812,790	1.130%	80,162		80,162	3,365	83,527
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	3,378,747	2.107%	149,410		149,410	6,271	155,681
1051- CR-ENGINEERING	578,121	0.361%	25,565		25,565	1,073	26,638
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	525,574	0.328%	23,241		23,241	976	24,217
1200- COR HOUSING ADMINISTRATION	223,249	0.139%	9,872		9,872	414	10,287
1201- CDBG	12,459	0.008%	551		551	23	574
1203- NEIGHBORHOOD STABILIZATION	18,444	0.012%	816		816	34	850
1205- EMPLOYMENT & TRAINING	2,229,485	1.390%	98,589		98,589	4,138	102,727
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	267,337	0.167%	11,822		11,822	496	12,318
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	270,432	0.169%	11,959		11,959	502	12,461
1304- EMERGENCY OPE & DISASTR RECVRY	108,788	0.068%	4,811		4,811	202	5,013
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-		-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-		-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-		-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-		-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-		-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-		-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-		-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-		-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-		-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-		-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	558,062	0.348%	24,678	-	24,678	1,036	25,714
4003- WASTEWATER	1,545,915	0.964%	68,361	-	68,361	2,869	71,231
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	152,103	0.095%	6,726	-	6,726	282	7,008
4008- KCRT - CABLE TELEVIS	549,252	0.343%	24,288	-	24,288	1,019	25,308
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	434,698	0.271%	19,223	-	19,223	807	20,029
4405- RHA-NYSTROM VILLAGE	173,678	0.108%	7,680	-	7,680	322	8,002
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	(2,345)	-0.001%	(104)	-	(104)	(4)	(108)
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	1,861,850	1.161%	82,332	-	82,332	3,456	85,788
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	3,262,555	2.035%	144,272	-	144,272	6,056	150,327
5006- RMS RECORDS SERVICES	231,272	0.144%	10,227	-	10,227	429	10,656
5008- COMPENSATED ABSENCES	2,297,013	1.432%	101,575	-	101,575	4,263	105,839
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	115,961	0.072%	5,128	-	5,128	215	5,343
6048- OPEB PLAN TRUST	7,753,129	4.835%	342,847	-	342,847	14,390	357,238
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	424,760	0.265%	18,783	-	18,783	788	19,571
6051- POLICE & FIRE PENSION	1,793,082	1.118%	79,291	-	79,291	3,328	82,619
6052- GARFIELD PENSION FUND	49,067	0.031%	2,170	-	2,170	91	2,261
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	112,210	0.070%	4,962	-	4,962	208	5,170
6103- SA - CAPITAL PROJECT FUNDS	103,705	0.065%	4,586	-	4,586	192	4,778
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
Total	160,360,850	100.000%	\$ 7,091,238	\$ -	\$ 7,091,238	\$ 251,846	\$ 7,343,084

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Allocation Basis:	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)						
Source of Allocation:	Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx						
Citywide Support Services	20.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -	\$ -	\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-	-	-		-
0001-131- City Manager's Office	1,881,149	0.669%	3,701	-	3,701		3,701
0001-141- City Clerk	742,940	0.264%	1,461	-	1,461		1,461
0001-151- City Attorney	1,851,046	0.659%	3,641	-	3,641		3,641
0001-171- Finance Administration	605,535	0.215%	1,191	-	1,191		1,191
0001-172- Accounting	1,335,747	0.475%	2,628	-	2,628		2,628
0001-173- Budget/Operating	682,065	0.243%	1,342	-	1,342		1,342
0001-174- Payroll	313,802	0.112%	617	-	617		617
0001-175- Treasury/Cash Management	457,949	0.163%	901	-	901		901
0001-176- Accounts Payable	246,126	0.088%	484	-	484		484
0001-177- Rev Collection	915,383	0.326%	1,801	-	1,801		1,801
0001-178- Purchasing	374,536	0.133%	737	-	737		737
0001-181- Human Resources	1,955,146	0.696%	3,846	-	3,846		3,846
0001-232- Facility Maintenance and Administration	8,545,704	3.041%	16,811	-	16,811		16,811
0001-235- Equipment Services/Fleet Services	3,577,866	1.273%	7,038	-	7,038		7,038
0001-261- Information Technology Administration	1,090,289	0.388%	2,145	-	2,145		2,145
0001-262- Telecommunications	2,231,197	0.794%	4,389	-	4,389		4,389
0001-263- IT/Mailroom and Duplication, GIS, ERP and Desk	249,805	0.089%	491	-	491		491
0001-907, 908- Non-Departmental	7,850,442	2.793%	15,443	-	15,443		15,443
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
-	-	0.000%	-	-	-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	501,160	0.178%	986	-	986	40	1,026
0001-105- COUNCIL/CITY COUNCIL DIV	489,769	0.174%	963	-	963	39	1,003
0001-121- POLICE COMMISSION DIV	50,545	0.018%	99	-	99	4	103
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	290,772	0.103%	572	-	572	23	595
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-	-	-	-	-
0001-191- GF-POLICE ADMIN DIV	57,424,020	20.433%	112,963	-	112,963	4,581	117,544
0001-192- GF-POLICE-PATROL/CIB	39,829	0.014%	78	-	78	3	82
0001-193- GF-POLICE/CRIME PREVENTION	212,292	0.076%	418	-	418	17	435
0001-194- GF-POLICE-COPS GRANT	1,354,364	0.482%	2,664	-	2,664	108	2,772
0001-196- GF-POLICE/REGULATORY	734,510	0.261%	1,445	-	1,445	59	1,504
0001-199- GF-PARKING ENFORCEMENT DIV	467,034	0.166%	919	-	919	37	956
0001-201- GF-FIRE/ADMIN DIV	1,051,646	0.374%	2,069	-	2,069	84	2,153
0001-202- GF-FIRE/SUPPRESSN DIV	25,379,342	9.031%	49,926	-	49,926	2,025	51,950
0001-203- GF-FIRE PREVENTION DIV	2,010,438	0.715%	3,955	-	3,955	160	4,115
0001-204- GF-FIRE/ SUPPORT DIV	277,909	0.099%	547	-	547	22	569
0001-205- GF-FIRE/TRAINING DIV	325,224	0.116%	640	-	640	26	666
0001-206- GF-FIRE/OF. OF EMS DIV	147,934	0.053%	291	-	291	12	303
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	1,173,231	0.417%	2,308	-	2,308	94	2,402
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	411,541	0.146%	810	-	810	33	842
0001-231- GF-PW ADMIN-DIV	441,574	0.157%	869	-	869	35	904

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-233- GF-PRKS&LNSK/PRKS (S-DIV)	4,167,091	1.483%	8,197	-	8,197	332	8,530
0001-234- IT GIS	47,076	0.017%	93	-	93	4	96
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	1,597,065	0.568%	3,142	-	3,142	127	3,269
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	1,162,623	0.414%	2,287	-	2,287	93	2,380
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	247,832	0.088%	488	-	488	20	507
0001-241- GF-LIB&CL SVC/L-ADM DIV	3,353,194	1.193%	6,596	-	6,596	267	6,864
0001-242- GF-LS/REF SVCS(S-DIV)	414,576	0.148%	816	-	816	33	849
0001-243- GF-LIB&CL SVCS/LEAP DIV	783,852	0.279%	1,542	-	1,542	63	1,605
0001-244- GF-LIB&CL SVC/P-ART DIV	472,665	0.168%	930	-	930	38	968
0001-251- GF-RECREATION ADM DIV	1,815,370	0.646%	3,571	-	3,571	145	3,716
0001-253- CM&NB/BOOKER T CTR (S-DIV)	1,428,405	0.508%	2,810	-	2,810	114	2,924
0001-255- GF-CM TRANSPORTATN OPERATIONS	302,320	0.108%	595	-	595	24	619
0001-254- GF-REC/SPCL EVENTS (S-DIV)	719,463	0.256%	1,415	-	1,415	57	1,473
0001-256- RECREATION SVCS/AQUATICS	321,470	0.114%	632	-	632	26	658
0001-257- RECREATION SVCS/CONVENTION CTR	254,860	0.091%	501	-	501	20	522
0001-259- RECREATION SVCS/PLUNGE	310,036	0.110%	610	-	610	25	635
0001-260- RECREATION SVCS/CITIES OF SRVC	242,847	0.086%	478	-	478	19	497
0001-291- GF-ADMINISTRATIVE SERVICES	760,458	0.271%	1,496	-	1,496	61	1,557
0001-292- GF-STREET SWEEPING	2,918,560	1.038%	5,741	-	5,741	233	5,974
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	4,353	0.002%	9	-	9	0	9
0001-910- GF-NON-DEPT/CITY FESTIVAL	37,500	0.013%	74	-	74	3	77
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	1,077,523	0.383%	2,120	-	2,120	86	2,206
1003- TRANSPORTATION OPERATIONS	417,814	0.149%	822	-	822	33	855
1004- ASSET SEIZURE FUND	40,575	0.014%	80	-	80	3	83
1005- LIBRARY FUND	352,943	0.126%	694	-	694	28	722
1006- OUTSIDE FUNDED SVCS - GRANTS	1,139,416	0.405%	2,241	-	2,241	91	2,332
1007- EMERGENCY MED SERV	198,143	0.071%	390	-	390	16	406
1010- N.RICHMOND WASTE	52,768	0.019%	104	-	104	4	108
1012- HILLTOP LANDSCAPE MAINT DIST	1,057,684	0.376%	2,081	-	2,081	84	2,165
1013- FIRE DEPT HAZMAT GRANT	291,665	0.104%	574	-	574	23	597
1014- EDA GRANT FUND	2,883	0.001%	6	-	6	0	6
1015- MARINA BAY LNDSCP&LIGHTDIST FD	941,806	0.335%	1,853	-	1,853	75	1,928
1017- CHEVRON MODERNIZATN PROJ & CIA	7,372,980	2.623%	14,504	-	14,504	588	15,092
1018- RENT CONTROL	2,089,008	0.743%	4,109	-	4,109	167	4,276
1019- SBI RMRA CAP IMPROVEMENT	903,598	0.322%	1,778	-	1,778	72	1,850
1050- CR-PLANNING & BUILDING	8,481,403	3.018%	16,684	-	16,684	677	17,361
1051- CR-ENGINEERING	678,366	0.241%	1,334	-	1,334	54	1,389
1053- CODE ENFORCEMENT-CR	33,404	0.012%	66	-	66	3	68
1054- ENGINEERING GRANTS	42,500	0.015%	84	-	84	3	87
1055- ENCROACHMENTS SVCS	529,796	0.189%	1,042	-	1,042	42	1,084
1200- COR HOUSING ADMINISTRATION	444,282	0.158%	874	-	874	35	909
1201- CDBG	636,840	0.227%	1,253	-	1,253	51	1,304
1203- NEIGHBORHOOD STABILIZATION	12,057	0.004%	24	-	24	1	25
1205- EMPLOYMENT & TRAINING	3,779,817	1.345%	7,436	-	7,436	302	7,737
1207- NEIGHBORHOOD STAB(CITY)	1,716	0.001%	3	-	3	0	4

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
1208- SUCCESSOR HOUSING AGENCY	165,785	0.059%	326	-	326	13	339
1302- HOUSING IN LIEU FEE - DEVELOPER	15,801	0.006%	31	-	31	1	32
1303- KIDS FIRST INITIATIVE	339,346	0.121%	668	-	668	27	695
1304- EMERGENCY OPE & DISASTR RECVRY	924,262	0.329%	1,818	-	1,818	74	1,892
2001- GENERAL CAPITAL FUND	11,842	0.004%	23	-	23	1	24
2002- MEASURE J	2,177,883	0.775%	4,284	-	4,284	174	4,458
2110- IMPACT FEE - PARK	15,791	0.006%	31	-	31	1	32
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	444,339	0.158%	874	-	874	35	910
2113- IMPACT FEE - FIRE	83,265	0.030%	164	-	164	7	170
2114- IMPACT FEE - POLICE	711	0.000%	1	-	1	0	1
2115- IMPACT FEE - COMM/AQUATC	105,751	0.038%	208	-	208	8	216
2116- IMPACT FEE - PARKS/OPEN	67,033	0.024%	132	-	132	5	137
2117- IMPACT FEE - LIBRARY	6,152	0.002%	12	-	12	0	13
2119- IMPACT FEE - STORM DRAINAGE	279,928	0.100%	551	-	551	22	573
2120- IMPACT FEE - WASTEWATER	6,081	0.002%	12	-	12	0	12
2125- IRON TRIANGLE/EPA PROGRAMS	215,150	0.077%	423	-	423	17	440
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	1,319,178	0.469%	2,595	-	2,595	105	2,700
3002- DS - 99A PENSION OBLIG BOND	360,291	0.128%	709	-	709	29	737
3005- DS - 2007 CIVIC CENTER	7,103,474	2.528%	13,974	-	13,974	567	14,540
4001- PORT OF RICHMOND	7,418,697	2.640%	14,594	-	14,594	592	15,186
4003- WASTEWATER	20,870,955	7.426%	41,057	-	41,057	1,665	42,722
4005- MARINA	241,446	0.086%	475	-	475	19	494
4006- STORM WATER	1,858,431	0.661%	3,656	-	3,656	148	3,804
4008- KCRT - CABLE TELEVIS	609,286	0.217%	1,199	-	1,199	49	1,247
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	30,000	0.011%	59	-	59	2	61
4201- RHA-CAPITAL FUND	15,600	0.006%	31	-	31	1	32
4401- RHA-HACIENDA	320,134	0.114%	630	-	630	26	655
4404- RHA-NEVIN PLAZA	2,478,636	0.882%	4,876	-	4,876	198	5,074
4405- RHA-NYSTROM VILLAGE	871,208	0.310%	1,714	-	1,714	69	1,783
4406- RHA-RICHMOND VILLAGE ONE	362,812	0.129%	714	-	714	29	743
4407- RHA-RICHMOND VILLAGE TWO	223,727	0.080%	440	-	440	18	458
4408- RHA-RICHMOND VILLAGE THREE	150,514	0.054%	296	-	296	12	308
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	1,430	0.001%	3	-	3	0	3
5001- INSURANCE RESERVES	12,075,624	4.297%	23,755	-	23,755	963	24,718
5003- EQUIPMENT SERVICES	1,535,943	0.547%	3,021	-	3,021	123	3,144
5005- CAD DISPATCH SYSTEM	3,316,737	1.180%	6,525	-	6,525	265	6,789
5006- RMS RECORDS SERVICES	371,823	0.132%	731	-	731	30	761
5008- COMPENSATED ABSENCES	2,297,013	0.817%	4,519	-	4,519	183	4,702
6001- GENERAL TRUST & AGENCY	330	0.000%	1	-	1	0	1
6004- COMMISSION ON AGING	14,785	0.005%	29	-	29	1	30
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	24,167	0.009%	48	-	48	2	49
6047- CERTBT PLAN FUND	118,814	0.042%	234	-	234	9	243
6048- OPEB PLAN TRUST	7,842,892	2.791%	15,428	-	15,428	626	16,054
6049- PT MOLATE PRIVATE-PURPOSE TRST	582,578	0.207%	1,146	-	1,146	46	1,193
6050- GENERAL PENSION FUND	424,760	0.151%	836	-	836	34	869
6051- POLICE & FIRE PENSION	1,873,145	0.667%	3,685	-	3,685	149	3,834
6052- GARFIELD PENSION FUND	49,067	0.017%	97	-	97	4	100
6058- MARINA WESTSHORE DEB	133,934	0.048%	263	-	263	11	274
6059- COUNTRY CLUB VISTA	186,593	0.066%	367	-	367	15	382
6060- REASSESSMENT DISTRICT 2003-1	24,929	0.009%	49	-	49	2	51

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	219,398	0.078%	432	-	432	18	449
6103- SA - CAPITAL PROJECT FUNDS	634,643	0.226%	1,248	-	1,248	51	1,299
6208- SA-CIP 07B TARV BND PRCDH-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARV	5,061	0.002%	10	-	10	0	10
6304- SA-DS 2003B TARV	453,385	0.161%	892	-	892	36	928
6305- SA-DS 2004A TARV 2/3	389,295	0.139%	766	-	766	31	797
6306- SA-DS 2004A TARV -1/3 HSING	194,944	0.069%	\$ 383	\$ -	\$ 383	\$ 16	\$ 399
6307- SA-DS 2004B TARV - HOUSING	44,274	0.016%	\$ 87	\$ -	\$ 87	\$ 4	\$ 91
6308- SA-DS 2007/10A TARV	1,384,968	0.493%	\$ 2,724	\$ -	\$ 2,724	\$ 110	\$ 2,835
6309- SA-DS 2007/10B TARV - HOUSING	3,829	0.001%	\$ 8	\$ -	\$ 8	\$ 0	\$ 8
6401- SA-DS 2014A NON-TAXABLE BONDS	663,883	0.236%	\$ 1,306	\$ -	\$ 1,306	\$ 53	\$ 1,359
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
6403- SA-DS LOANS PAYABLE	799,346	0.284%	\$ 1,572	\$ -	\$ 1,572	\$ 64	\$ 1,636
6996- SUCCESSOR AGENCY - GLTDAG	558,224	0.199%	\$ 1,098	\$ -	\$ 1,098	\$ 45	\$ 1,143
9102- CITY OF RICHMOND - GFAAG	16,087,998	5.724%	\$ 31,648	\$ -	\$ 31,648	\$ 1,283	\$ 32,931
AO- ALL OTHER	-	0.000%	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 281,037,782	100.000%	\$ 552,852	\$ -	\$ 552,852	\$ 19,635	\$ 572,486

Allocation Basis: FY 19-20 Modified Total Direct Cost per Fund/Department

Source of Allocation: Summary ATB (Exp Only) 06.30.20_12.13.21 NH.xlsx

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center Rent Allocation	20.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	2.813%	81,333		81,333		81,333
0001-141- City Clerk	4	1.876%	54,222		54,222		54,222
0001-151- City Attorney	10	4.689%	135,555		135,555		135,555
0001-171- Finance Administration	5	2.344%	67,777		67,777		67,777
0001-172- Accounting	7	3.282%	94,888		94,888		94,888
0001-173- Budget/Operating	4	1.876%	54,222		54,222		54,222
0001-174- Payroll	2	0.938%	27,111		27,111		27,111
0001-175- Treasury/Cash Management	5	2.344%	67,777		67,777		67,777
0001-176- Accounts Payable	2	0.938%	27,111		27,111		27,111
0001-177- Rev Collection	5	2.344%	67,777		67,777		67,777
0001-178- Purchasing	2	0.938%	27,111		27,111		27,111
0001-181- Human Resources	12	5.627%	162,665		162,665		162,665
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	6.565%	189,776		189,776		189,776
0001-261- Information Technology Administration	4	1.876%	54,222		54,222		54,222
0001-262- Telecommunications	5	2.344%	67,777		67,777		67,777
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.469%	13,555		13,555		13,555
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	1.876%	54,222		54,222	3,278	57,500
0001-105- COUNCIL/CITY COUNCIL DIV	13	6.096%	176,221		176,221	10,655	186,876
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJS/ENVIRONMENTAL	2	0.938%	27,111		27,111	1,639	28,750
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	1.407%	40,666		40,666	2,459	43,125
0001-201- GF-FIRE/ADMIN DIV	5	2.344%	67,777		67,777	4,098	71,875
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	3.282%	94,888		94,888	5,737	100,626
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	4.689%	135,555		135,555	8,196	143,751
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	3.282%	94,888		94,888	5,737	100,626
0001-233- GF-PRKS&LNDKSKP/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	23	10.785%	311,775		311,775	18,851	330,627
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
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0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	17.380%	502,455		502,455	30,381	532,835
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-		-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	5.721%	165,377		165,377	9,999	175,376
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.469%	13,555		13,555	820	14,375
0001-251- GF-RECREATION ADM DIV	-	0.000%	-		-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-		-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-		-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-		-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-		-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-		-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-		-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-		-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-		-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-		-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.469%	13,555		13,555	820	14,375
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-		-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-		-	-	-
1002- STATE GAS TAX	-	0.000%	-		-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-		-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-		-	-	-
1005- LIBRARY FUND	-	0.000%	-		-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-		-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-		-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-		-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-		-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-		-	-	-
1014- EDA GRANT FUND	-	0.000%	-		-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-		-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-		-	-	-
1018- RENT CONTROL	-	0.000%	-		-	-	-
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-		-	-	-
1050- CR-PLANNING & BUILDING	-	0.000%	-		-	-	-
1051- CR-ENGINEERING	-	0.000%	-		-	-	-
1053- CODE ENFORCEMENT-CR	-	0.000%	-		-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-		-	-	-
1055- ENCROACHMENTS SVCS	-	0.000%	-		-	-	-
1200- COR HOUSING ADMINISTRATION	-	0.000%	-		-	-	-
1201- CDBG	-	0.000%	-		-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-		-	-	-
1205- EMPLOYMENT & TRAINING	-	0.000%	-		-	-	-
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-		-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-		-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-		-	-	-
1303- KIDS FIRST INITIATIVE	-	0.000%	-		-	-	-
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-		-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-		-	-	-
2002- MEASURE J	-	0.000%	-		-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	-	0.000%	-	-	-	-	-
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	-	0.000%	-	-	-	-	-
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	-	0.000%	-	-	-	-	-
4404- RHA-NEVIN PLAZA	-	0.000%	-	-	-	-	-
4405- RHA-NYSTROM VILLAGE	-	0.000%	-	-	-	-	-
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	-	0.000%	-	-	-	-	-
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TARB BND PRCDS-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TARB	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TARB	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TARB 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TARB -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TARB - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TARB	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TARB - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	213	100.000%	\$ 2,890,926	\$ -	\$ 2,890,926	\$ 102,671	\$ 2,993,598

Allocation Basis: FY 19-20 Civic Center/Plaza FTE per Fund/Department, GF Only

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Civic Center/Plaza Security Services	20.4						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
0001-131- City Manager's Office	6	1.906%	4,711		4,711		4,711
0001-141- City Clerk	4	1.271%	3,141		3,141		3,141
0001-151- City Attorney	10	3.177%	7,852		7,852		7,852
0001-171- Finance Administration	5	1.589%	3,926		3,926		3,926
0001-172- Accounting	7	2.224%	5,497		5,497		5,497
0001-173- Budget/Operating	4	1.271%	3,141		3,141		3,141
0001-174- Payroll	2	0.635%	1,570		1,570		1,570
0001-175- Treasury/Cash Management	5	1.589%	3,926		3,926		3,926
0001-176- Accounts Payable	2	0.635%	1,570		1,570		1,570
0001-177- Rev Collection	5	1.589%	3,926		3,926		3,926
0001-178- Purchasing	2	0.635%	1,570		1,570		1,570
0001-181- Human Resources	12	3.813%	9,423		9,423		9,423
0001-232- Facility Maintenance and Administration	-	0.000%	-		-		-
0001-235- Equipment Services/Fleet Services	14	4.448%	10,993		10,993		10,993
0001-261- Information Technology Administration	4	1.271%	3,141		3,141		3,141
0001-262- Telecommunications	5	1.589%	3,926		3,926		3,926
0001-263- IT/Mailroom and Duplication, GIS, ERP and Deskt	1	0.318%	785		785		785
0001-907, 908- Non-Departmental	-	0.000%	-		-		-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
-	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
0001-101- OFFICE OF THE MAYOR	4	1.271%	3,141		3,141	155	3,296
0001-105- COUNCIL/CITY COUNCIL DIV	13	4.130%	10,208		10,208	503	10,711
0001-121- POLICE COMMISSION DIV	-	0.000%	-		-	-	-
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	2	0.635%	1,570		1,570	77	1,648
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-191- GF-POLICE ADMIN DIV	-	0.000%	-		-	-	-
0001-192- GF-POLICE-PATROL/CIB	-	0.000%	-		-	-	-
0001-193- GF-POLICE/CRIME PREVENTION	-	0.000%	-		-	-	-
0001-194- GF-POLICE-COPS GRANT	-	0.000%	-		-	-	-
0001-196- GF-POLICE/REGULATORY	-	0.000%	-		-	-	-
0001-199- GF-PARKING ENFORCEMENT DIV	3	0.953%	2,356		2,356	116	2,472
0001-201- GF-FIRE/ADMIN DIV	5	1.589%	3,926		3,926	194	4,120
0001-202- GF-FIRE/SUPRESSN DIV	-	0.000%	-		-	-	-
0001-203- GF-FIRE PREVENTION DIV	7	2.224%	5,497		5,497	271	5,768
0001-204- GF-FIRE/ SUPPORT DIV	-	0.000%	-		-	-	-
0001-205- GF-FIRE/TRAINING DIV	-	0.000%	-		-	-	-
0001-206- GF-FIRE/OF. OF EMS DIV	-	0.000%	-		-	-	-
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	10	3.177%	7,852		7,852	387	8,240
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	0.000%	-		-	-	-
0001-231- GF-PW ADMIN-DIV	7	2.224%	5,497		5,497	271	5,768
0001-233- GF-PRKS&LNDSPK/PRKS (S-DIV)	-	0.000%	-		-	-	-
0001-234- IT GIS	23	7.308%	18,061		18,061	890	18,951
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	-	0.000%	-		-	-	-
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	-	0.000%	-		-	-	-
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	0.000%	-		-	-	-
0001-241- GF-LIB&CL SVC/L-ADM DIV	37	11.777%	29,106		29,106	1,435	30,541

City of Richmond Housing Authority
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0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
0001-242- GF-LS/REF SVCS(S-DIV)	-	0.000%	-	-	-	-	-
0001-243- GF-LIB&CL SVCS/LEAP DIV	12	3.876%	9,580	-	9,580	472	10,052
0001-244- GF-LIB&CL SVC/P-ART DIV	1	0.318%	785	-	785	39	824
0001-251- GF-RECREATION ADM DIV	-	0.000%	-	-	-	-	-
0001-253- CM&NB/BOOKER T CTR (S-DIV)	-	0.000%	-	-	-	-	-
0001-255- GF-CM TRANSPORTATN OPERATIONS	-	0.000%	-	-	-	-	-
0001-254- GF-REC/SPCL EVENTS (S-DIV)	-	0.000%	-	-	-	-	-
0001-256- RECREATION SVCS/AQUATICS	-	0.000%	-	-	-	-	-
0001-257- RECREATION SVCS/CONVENTION CTR	-	0.000%	-	-	-	-	-
0001-259- RECREATION SVCS/PLUNGE	-	0.000%	-	-	-	-	-
0001-260- RECREATION SVCS/CITIES OF SRVC	-	0.000%	-	-	-	-	-
0001-291- GF-ADMINISTRATIVE SERVICES	-	0.000%	-	-	-	-	-
0001-292- GF-STREET SWEEPING	-	0.000%	-	-	-	-	-
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	1	0.318%	785	-	785	39	824
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	0.000%	-	-	-	-	-
1001- SECURED PENSION OVERRIDE	-	0.000%	-	-	-	-	-
1002- STATE GAS TAX	-	0.000%	-	-	-	-	-
1003- TRANSPORTATION OPERATIONS	-	0.000%	-	-	-	-	-
1004- ASSET SEIZURE FUND	-	0.000%	-	-	-	-	-
1005- LIBRARY FUND	-	0.000%	-	-	-	-	-
1006- OUTSIDE FUNDED SVCS - GRANTS	-	0.000%	-	-	-	-	-
1007- EMERGENCY MED SERV	-	0.000%	-	-	-	-	-
1010- N.RICHMOND WASTE	-	0.000%	-	-	-	-	-
1012- HILLTOP LANDSCAPE MAINT DIST	-	0.000%	-	-	-	-	-
1013- FIRE DEPT HAZMAT GRANT	-	0.000%	-	-	-	-	-
1014- EDA GRANT FUND	-	0.000%	-	-	-	-	-
1015- MARINA BAY LNDSCP&LIGHTDIST FD	-	0.000%	-	-	-	-	-
1017- CHEVRON MODERNIZATN PROJ & CIA	-	0.000%	-	-	-	-	-
1018- RENT CONTROL	17	5.401%	13,349	-	13,349	658	14,007
1019- SBI RMRA CAP IMPROVEMENT	-	0.000%	-	-	-	-	-
1050- CR-PLANNING & BUILDING	25	7.943%	19,631	-	19,631	968	20,599
1051- CR-ENGINEERING	1	0.318%	785	-	785	39	824
1053- CODE ENFORCEMENT-CR	-	0.000%	-	-	-	-	-
1054- ENGINEERING GRANTS	-	0.000%	-	-	-	-	-
1055- ENCROACHMENTS SVCS	8	2.478%	6,125	-	6,125	302	6,427
1200- COR HOUSING ADMINISTRATION	3	0.953%	2,356	-	2,356	116	2,472
1201- CDBG	-	0.000%	-	-	-	-	-
1203- NEIGHBORHOOD STABILIZATION	-	0.000%	-	-	-	-	-
1205- EMPLOYMENT & TRAINING	16	5.084%	12,564	-	12,564	619	13,183
1207- NEIGHBORHOOD STAB(CITY)	-	0.000%	-	-	-	-	-
1208- SUCCESSOR HOUSING AGENCY	-	0.000%	-	-	-	-	-
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	0.000%	-	-	-	-	-
1303- KIDS FIRST INITIATIVE	3	0.953%	2,356	-	2,356	116	2,472
1304- EMERGENCY OPE & DISASTR RECVRY	-	0.000%	-	-	-	-	-
2001- GENERAL CAPITAL FUND	-	0.000%	-	-	-	-	-
2002- MEASURE J	-	0.000%	-	-	-	-	-
2110- IMPACT FEE - PARK	-	0.000%	-	-	-	-	-
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	0.000%	-	-	-	-	-
2113- IMPACT FEE - FIRE	-	0.000%	-	-	-	-	-
2114- IMPACT FEE - POLICE	-	0.000%	-	-	-	-	-
2115- IMPACT FEE - COMM/AQUATC	-	0.000%	-	-	-	-	-
2116- IMPACT FEE - PARKS/OPEN	-	0.000%	-	-	-	-	-
2117- IMPACT FEE - LIBRARY	-	0.000%	-	-	-	-	-

City of Richmond Housing Authority
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0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
2119- IMPACT FEE - STORM DRAINAGE	-	0.000%	-	-	-	-	-
2120- IMPACT FEE - WASTEWATER	-	0.000%	-	-	-	-	-
2125- IRON TRIANGLE/EPA PROGRAMS	-	0.000%	-	-	-	-	-
2126- COR-HOUSING DEPT CIP FUND	-	0.000%	-	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	0.000%	-	-	-	-	-
3002- DS - 99A PENSION OBLIG BOND	-	0.000%	-	-	-	-	-
3005- DS - 2007 CIVIC CENTER	-	0.000%	-	-	-	-	-
4001- PORT OF RICHMOND	-	0.000%	-	-	-	-	-
4003- WASTEWATER	10	3.177%	7,852	-	7,852	387	8,240
4005- MARINA	-	0.000%	-	-	-	-	-
4006- STORM WATER	-	0.000%	-	-	-	-	-
4008- KCRT - CABLE TELEVIS	5	1.589%	3,926	-	3,926	194	4,120
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	0.000%	-	-	-	-	-
4102- RHA-HOPE 6	-	0.000%	-	-	-	-	-
4201- RHA-CAPITAL FUND	-	0.000%	-	-	-	-	-
4401- RHA-HACIENDA	1	0.318%	785	-	785	39	824
4404- RHA-NEVIN PLAZA	6	1.802%	4,452	-	4,452	219	4,672
4405- RHA-NYSTROM VILLAGE	1	0.318%	785	-	785	39	824
4406- RHA-RICHMOND VILLAGE ONE	-	0.000%	-	-	-	-	-
4407- RHA-RICHMOND VILLAGE TWO	-	0.000%	-	-	-	-	-
4408- RHA-RICHMOND VILLAGE THREE	-	0.000%	-	-	-	-	-
4501- RHA-CENTRAL OFFICE COST CNTR	-	0.000%	-	-	-	-	-
4502- RHA-HOUSING (RAD) CORPORATION	-	0.000%	-	-	-	-	-
5001- INSURANCE RESERVES	6	1.906%	4,711	-	4,711	232	4,944
5003- EQUIPMENT SERVICES	-	0.000%	-	-	-	-	-
5005- CAD DISPATCH SYSTEM	-	0.000%	-	-	-	-	-
5006- RMS RECORDS SERVICES	-	0.000%	-	-	-	-	-
5008- COMPENSATED ABSENCES	-	0.000%	-	-	-	-	-
6001- GENERAL TRUST & AGENCY	-	0.000%	-	-	-	-	-
6004- COMMISSION ON AGING	-	0.000%	-	-	-	-	-
6005- SEAVER GALLERY TRUST FUND	-	0.000%	-	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	0.000%	-	-	-	-	-
6047- CERTBT PLAN FUND	-	0.000%	-	-	-	-	-
6048- OPEB PLAN TRUST	-	0.000%	-	-	-	-	-
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	0.000%	-	-	-	-	-
6050- GENERAL PENSION FUND	-	0.000%	-	-	-	-	-
6051- POLICE & FIRE PENSION	-	0.000%	-	-	-	-	-
6052- GARFIELD PENSION FUND	-	0.000%	-	-	-	-	-
6058- MARINA WESTSHORE DEB	-	0.000%	-	-	-	-	-
6059- COUNTRY CLUB VISTA	-	0.000%	-	-	-	-	-
6060- REASSESSMENT DISTRICT 2003-1	-	0.000%	-	-	-	-	-
6101- SA-PROPERTY TAX TRUST FUND	-	0.000%	-	-	-	-	-
6102- SA- ADMINISTRATION	-	0.000%	-	-	-	-	-
6103- SA - CAPITAL PROJECT FUNDS	-	0.000%	-	-	-	-	-
6208- SA-CIP 07B TAR BND PRCD S-HSG	-	0.000%	-	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	0.000%	-	-	-	-	-
6304- SA-DS 2003B TAR B	-	0.000%	-	-	-	-	-
6305- SA-DS 2004A TAR B 2/3	-	0.000%	-	-	-	-	-
6306- SA-DS 2004A TAR B -1/3 HSING	-	0.000%	-	-	-	-	-
6307- SA-DS 2004B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6308- SA-DS 2007/10A TAR B	-	0.000%	-	-	-	-	-
6309- SA-DS 2007/10B TAR B - HOUSING	-	0.000%	-	-	-	-	-
6401- SA-DS 2014A NON-TAXABLE BONDS	-	0.000%	-	-	-	-	-
6402- SA-DS 2014B TAXABLE BONDS	-	0.000%	-	-	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

0001-907, 908- Non-Departmental

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
6403- SA-DS LOANS PAYABLE	-	0.000%	-	-	-	-	-
6996- SUCCESSOR AGENCY - GLTDAG	-	0.000%	-	-	-	-	-
9102- CITY OF RICHMOND - GFAAG	-	0.000%	-	-	-	-	-
AO- ALL OTHER	-	0.000%	-	-	-	-	-
Total	315	100.000%	\$ 247,144	\$ -	\$ 247,144	\$ 8,777	\$ 255,921

Allocation Basis: FY 19-20 Civic Center/Plaza FTE per Fund/Department, All Funds

Source of Allocation: City Staff Roster 19-20 pay-benefitsA.xlsx, tab staffing pivot by org

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
0001-131- City Manager's Office	73,439	3,701	81,333	163,184
0001-141- City Clerk	28,933	1,461	54,222	87,758
0001-151- City Attorney	77,675	3,641	135,555	224,724
0001-171- Finance Administration	23,643	1,191	67,777	96,538
0001-172- Accounting	47,677	2,628	94,888	150,690
0001-173- Budget/Operating	27,728	1,342	54,222	86,433
0001-174- Payroll	13,853	617	27,111	43,151
0001-175- Treasury/Cash Management	17,488	901	67,777	90,092
0001-176- Accounts Payable	10,862	484	27,111	40,027
0001-177- Rev Collection	29,482	1,801	67,777	102,987
0001-178- Purchasing	15,700	737	27,111	45,118
0001-181- Human Resources	78,871	3,846	162,665	254,805
0001-232- Facility Maintenance and Administration	183,685	16,811	-	200,495
0001-235- Equipment Services/Fleet Services	87,616	7,038	189,776	295,424
0001-261- Information Technology Administration	28,699	2,145	54,222	88,207
0001-262- Telecommunications	36,082	4,389	67,777	112,175
0001-263- IT/Mailroom and Duplication, GIS, ERP and D	4,776	491	13,555	19,608
0001-907, 908- Non-Departmental	304,877	15,443	-	320,320
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
RECEIVING BUDGET UNITS				
0001-101- OFFICE OF THE MAYOR	22,627	1,026	57,500	84,449
0001-105- COUNCIL/CITY COUNCIL DIV	20,499	1,003	186,876	219,089
0001-121- POLICE COMMISSION DIV	2,075	103	-	2,179
0001-132- CM-SPCIAL PROJ/ENVIRONMENTAL	8,469	595	28,750	39,462
0001-163- GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-	-
0001-191- GF-POLICE ADMIN DIV	2,351,721	117,544	-	2,469,266
0001-192- GF-POLICE-PATROL/CIB	-	82	-	82
0001-193- GF-POLICE/CRIME PREVENTION	9,017	435	-	9,451
0001-194- GF-POLICE-COPS GRANT	62,403	2,772	-	65,175
0001-196- GF-POLICE/REGULATORY	33,808	1,504	-	35,311
0001-199- GF-PARKING ENFORCEMENT DIV	21,470	956	43,125	68,023
0001-201- GF-FIRE/ADMIN DIV	48,161	2,153	71,875	126,309
0001-202- GF-FIRE/SUPRESSN DIV	1,169,193	51,950	-	1,221,144
0001-203- GF-FIRE PREVENTION DIV	80,570	4,115	100,626	191,079
0001-204- GF-FIRE/ SUPPORT DIV	-	569	-	569
0001-205- GF-FIRE/TRAINING DIV	14,502	666	-	15,167
0001-206- GF-FIRE/OF. OF EMS DIV	6,426	303	-	6,729
0001-211- OF. OF NB-HOOD SFTY ADMIN DIV	48,851	2,402	143,751	203,243
0001-212- OFF OF N-HOOD SFTY/GRANT ADM	-	842	-	842
0001-231- GF-PW ADMIN-DIV	18,245	904	100,626	125,542
0001-233- GF-PRKS&LNDSKP/PRKS (S-DIV)	145,296	8,530	-	153,826
0001-234- IT GIS	1,735	96	330,627	351,409
0001-237- GF-I&M/ABATEMENT SVCS (DIV)	66,155	3,269	-	69,424
0001-238- GF-I&M/CODE ENFORCEMENT (DIV)	51,238	2,380	-	53,618
0001-239- GF-I&M/PROP/ASSETS MNGT (DIV)	-	507	-	507

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
0001-241- GF-LIB&CL SVC/L-ADM DIV	152,060	6,864	532,835	722,300
0001-242- GF-LS/REF SVCS(S-DIV)	-	849	-	849
0001-243- GF-LIB&CL SVCS/LEAP DIV	29,587	1,605	175,376	216,620
0001-244- GF-LIB&CL SVC/P-ART DIV	3,118	968	14,375	19,284
0001-251- GF-RECREATION ADM DIV	80,745	3,716	-	84,461
0001-253- CM&NB/BOOKER T CTR (S-DIV)	52,711	2,924	-	55,635
0001-255- GF-CM TRANSPORTATN OPERATIONS	9,479	619	-	10,098
0001-254- GF-REC/SPCL EVENTS (S-DIV)	29,947	1,473	-	31,420
0001-256- RECREATION SVCS/AQUATICS	14,460	658	-	15,119
0001-257- RECREATION SVCS/CONVENTION CTR	11,310	522	-	11,832
0001-259- RECREATION SVCS/PLUNGE	13,918	635	-	14,553
0001-260- RECREATION SVCS/CITIES OF SRVC	10,134	497	-	10,632
0001-291- GF-ADMINISTRATIVE SERVICES	31,074	1,557	-	32,631
0001-292- GF-STREET SWEEPING	129,760	5,974	-	135,734
0001-362- GF ECON DEV/SP PRJ-ENVIRONMNTL	-	9	14,375	15,208
0001-910- GF-NON-DEPT/CITY FESTIVAL	-	77	-	77
1001- SECURED PENSION OVERRIDE	-	-	-	-
1002- STATE GAS TAX	-	2,206	-	2,206
1003- TRANSPORTATION OPERATIONS	16,910	855	-	17,765
1004- ASSET SEIZURE FUND	-	83	-	83
1005- LIBRARY FUND	-	722	-	722
1006- OUTSIDE FUNDED SVCS - GRANTS	-	2,332	-	2,332
1007- EMERGENCY MED SERV	-	406	-	406
1010- N.RICHMOND WASTE	-	108	-	108
1012- HILLTOP LANDSCAPE MAINT DIST	34,285	2,165	-	36,450
1013- FIRE DEPT HAZMAT GRANT	-	597	-	597
1014- EDA GRANT FUND	-	6	-	6
1015- MARINA BAY LNDSCP&LIGHTDIST FD	28,969	1,928	-	30,897
1017- CHEVRON MODERNIZATN PROJ & CIA	-	15,092	-	15,092
1018- RENT CONTROL	83,527	4,276	-	101,810
1019- SBI RMRA CAP IMPROVEMENT	-	1,850	-	1,850
1050- CR-PLANNING & BUILDING	155,681	17,361	-	193,641
1051- CR-ENGINEERING	26,638	1,389	-	28,850
1053- CODE ENFORCEMENT-CR	-	68	-	68
1054- ENGINEERING GRANTS	-	87	-	87
1055- ENCROACHMENTS SVCS	24,217	1,084	-	31,728
1200- COR HOUSING ADMINISTRATION	10,287	909	-	13,668
1201- CDBG	574	1,304	-	1,878
1203- NEIGHBORHOOD STABILIZATION	850	25	-	874
1205- EMPLOYMENT & TRAINING	102,727	7,737	-	123,647
1207- NEIGHBORHOOD STAB(CITY)	-	4	-	4
1208- SUCCESSOR HOUSING AGENCY	12,318	339	-	12,657
1302- HOUSNG IN LIEU FEE - DEVELOPER	-	32	-	32
1303- KIDS FIRST INITIATIVE	12,461	695	-	15,627
1304- EMERGENCY OPE & DISASTR RECVRY	5,013	1,892	-	6,905
2001- GENERAL CAPITAL FUND	-	24	-	24
2002- MEASURE J	-	4,458	-	4,458
2110- IMPACT FEE - PARK	-	32	-	32
2111- PF IMP FEES-TRAFFIC/ROAD-ENG	-	910	-	910
2113- IMPACT FEE - FIRE	-	170	-	170
2114- IMPACT FEE - POLICE	-	1	-	1
2115- IMPACT FEE - COMM/AQUATC	-	216	-	216

**City of Richmond Housing Authority
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ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
2116- IMPACT FEE - PARKS/OPEN	-	137	-	137
2117- IMPACT FEE - LIBRARY	-	13	-	13
2119- IMPACT FEE - STORM DRAINAGE	-	573	-	573
2120- IMPACT FEE - WASTEWATER	-	12	-	12
2125- IRON TRIANGLE/EPA PROGRAMS	-	440	-	440
2126- COR-HOUSING DEPT CIP FUND	-	-	-	-
3001- DS - 2005 TAXABLE POB	-	2,700	-	2,700
3002- DS - 99A PENSION OBLIG BOND	-	737	-	737
3005- DS - 2007 CIVIC CENTER	-	14,540	-	14,540
4001- PORT OF RICHMOND	25,714	15,186	-	40,899
4003- WASTEWATER	71,231	42,722	-	122,192
4005- MARINA	-	494	-	494
4006- STORM WATER	7,008	3,804	-	10,812
4008- KCRT - CABLE TELEVIS	25,308	1,247	-	30,675
4101- RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-
4102- RHA-HOPE 6	-	61	-	61
4201- RHA-CAPITAL FUND	-	32	-	32
4401- RHA-HACIENDA	-	655	-	1,479
4404- RHA-NEVIN PLAZA	20,029	5,074	-	29,775
4405- RHA-NYSTROM VILLAGE	8,002	1,783	-	10,610
4406- RHA-RICHMOND VILLAGE ONE	-	743	-	743
4407- RHA-RICHMOND VILLAGE TWO	-	458	-	458
4408- RHA-RICHMOND VILLAGE THREE	-	308	-	308
4501- RHA-CENTRAL OFFICE COST CNTR	(108)	-	-	(108)
4502- RHA-HOUSING (RAD) CORPORATION	-	3	-	3
5001- INSURANCE RESERVES	85,788	24,718	-	115,450
5003- EQUIPMENT SERVICES	-	3,144	-	3,144
5005- CAD DISPATCH SYSTEM	150,327	6,789	-	157,117
5006- RMS RECORDS SERVICES	10,656	761	-	11,417
5008- COMPENSATED ABSENCES	105,839	4,702	-	110,540
6001- GENERAL TRUST & AGENCY	-	1	-	1
6004- COMMISSION ON AGING	-	30	-	30
6005- SEAVER GALLERY TRUST FUND	-	-	-	-
6007- SENIOR TRUST DEPOSIT	-	49	-	49
6047- CERTBT PLAN FUND	5,343	243	-	5,586
6048- OPEB PLAN TRUST	357,238	16,054	-	373,292
6049- PT MOLATE PRIVATE-PURPOSE TRST	-	1,193	-	1,193
6050- GENERAL PENSION FUND	19,571	869	-	20,441
6051- POLICE & FIRE PENSION	82,619	3,834	-	86,453
6052- GARFIELD PENSION FUND	2,261	100	-	2,361
6058- MARINA WESTSHORE DEB	-	274	-	274
6059- COUNTRY CLUB VISTA	-	382	-	382
6060- REASSESSMENT DISTRICT 2003-1	-	51	-	51
6101- SA-PROPERTY TAX TRUST FUND	-	-	-	-
6102- SA- ADMINISTRATION	5,170	449	-	5,619
6103- SA - CAPITAL PROJECT FUNDS	4,778	1,299	-	6,077
6208- SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-
6300- SA-DS HARBOR 98 TAR B	-	10	-	10
6304- SA-DS 2003B TAR B	-	928	-	928
6305- SA-DS 2004A TAR B 2/3	-	797	-	797
6306- SA-DS 2004A TAR B -1/3 HSING	-	399	-	399
6307- SA-DS 2004B TAR B - HOUSING	-	91	-	91

**City of Richmond Housing Authority
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Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
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ALLOCATION SUMMARY

0001-907, 908- Non-Departmental	Compensated Leave & Retiree Benefits	Citywide Support Services	Civic Center Rent Allocation	Total
6308- SA-DS 2007/10A TARB	-	2,835	-	2,835
6309- SA-DS 2007/10B TARB - HOUSING	-	8	-	8
6401- SA-DS 2014A NON-TAXABLE BONDS	-	1,359	-	1,359
6402- SA-DS 2014B TAXABLE BONDS	-	-	-	-
6403- SA-DS LOANS PAYABLE	-	1,636	-	1,636
6996- SUCCESSOR AGENCY - GLTDAG	-	1,143	-	1,143
9102- CITY OF RICHMOND - GFAAG	-	32,931	-	32,931
AO- ALL OTHER	-	-	-	-
Total	\$ 7,343,084	\$ 572,486	\$ 2,993,598	\$ 11,165,089

City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures

Budget Unit	FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Department	FY 19-20 Total PO's per Fund/Department	FY 19-20 Total Revenues Received per Fund/Department	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Department	FY 19-20 Building Depreciation per Fund/Department
ALLOCABLE BUDGET UNITS								
BLDG Building Use	-	-	-	-	-	-	-	-
EQUIP Equipment Use	-	-	-	-	-	-	-	-
0001-131 City Manager's Office	42	1,881,149	6.00	266	187,058	-	185	-
0001-141 City Clerk	-	742,940	4.00	54	152,415	-	352	-
0001-151 City Attorney	14	1,851,046	10.00	99	54,704	-	140	-
0001-171 Finance Administration	53	605,535	5.00	333	54,016	-	175	-
0001-172 Accounting	-	1,335,747	7.00	-	303,296	-	11	-
0001-173 Budget/Operating	-	682,065	4.00	-	104,572	-	12	-
0001-174 Payroll	-	313,802	2.00	-	258	-	1	-
0001-175 Treasury/Cash Management	-	457,949	5.00	-	59,956	-	29	-
0001-176 Accounts Payable	-	246,126	2.00	-	499	-	1	-
0001-177 Rev Collection	-	915,383	5.00	-	202,182	-	67	-
0001-178 Purchasing	-	374,536	2.00	-	19,085	-	3	-
0001-181 Human Resources	61	1,955,146	12.00	53	89,269	-	151	-
0001-232 Facility Maintenance and Administration	41	8,545,704	-	196	3,559,897	3,000	1,667	116,579
0001-235 Equipment Services/Fleet Services	-	3,577,866	14.00	246	1,508,171	1,500	2,348	-
0001-261 Information Technology Administration	5	1,090,289	4.00	319	467,165	-	184	345
0001-262 Telecommunications	-	2,231,197	5.00	-	1,093,991	-	662	-
0001-263 IT/Mailroom and Duplication, GIS, ERP and Desktop	-	249,805	1.00	-	146,761	-	88	-
0001-907, 9 Non-Departmental	-	7,850,442	-	-	3,903,848	-	6,393	-
RECEIVING BUDGET UNITS								
0001-101 OFFICE OF THE MAYOR	110	501,160	4.00	32	11,450	-	79	-
0001-105 COUNCIL/CITY COUNCIL DIV	30	489,769	13.00	54	37,860	-	187	-
0001-121 POLICE COMMISSION DIV	21	50,545	2.00	2	4,818	-	26	-
0001-132 CM-SPCIAL PROJ/ENVIRONMENTAL	-	290,772	2.00	-	28,860	-	33	-
0001-163 GF-PLN/CODE ENFORCEMENT (DIV)	-	-	5.00	-	-	-	-	-
0001-191 GF-POLICE ADMIN DIV	-	57,424,020	229.40	880	6,094,413	69,249	1,901	155,367
0001-192 GF-POLICE-PATROL/CIB	-	39,829	-	48	-	-	-	-
0001-193 GF-POLICE/CRIME PREVENTION	-	212,292	1.40	2	41,838	-	118	-
0001-194 GF-POLICE-COPS GRANT	-	1,354,364	3.00	1	-	-	-	-
0001-196 GF-POLICE/REGULATORY	-	734,510	3.00	3	778	-	5	-
0001-199 GF-PARKING ENFORCEMENT DIV	-	467,034	3.00	-	-	-	-	-
0001-201 GF-FIRE/ADMIN DIV	17	1,051,646	5.00	-	5,500	-	11	51,774
0001-202 GF-FIRE/SUPPRESSN DIV	-	25,379,342	89.00	3	243	48,502	3	-
0001-203 GF-FIRE PREVENTION DIV	-	2,010,438	7.00	14	126,319	-	142	-
0001-204 GF-FIRE/ SUPPORT DIV	-	277,909	-	518	237,035	-	291	-
0001-205 GF-FIRE/TRAINING DIV	-	325,224	1.00	53	11,775	-	32	-
0001-206 GF-FIRE/OF. OF EMS DIV	-	147,934	1.00	-	9,528	-	56	-
0001-211 OF. OF NB-HOOD SFTY ADMIN DIV	5	1,173,231	10.00	145	114,218	-	132	-
0001-212 OFF OF N-HOOD SFTY/GRANT ADM	-	411,541	-	49	251,132	-	270	-
0001-231 GF-PW ADMIN-DIV	-	441,574	7.00	29	10,760	4,500	53	24,830
0001-233 GF-PRKS&LNDSK/PRKS (S-DIV)	-	4,167,091	39.00	173	979,136	9,048	1,205	18,895
0001-234 IT GIS	-	47,076	23.00	80	-	-	-	-
0001-237 GF-I&M/ABATEMENT SVCS (DIV)	-	1,597,065	13.40	-	122,583	-	132	-
0001-238 GF-I&M/CODE ENFORCEMENT (DIV)	-	1,162,623	3.00	-	41,568	-	108	-
0001-239 GF-I&M/PROP/ASSETS MNGT (DIV)	-	247,832	-	-	240,034	-	57	-
0001-241 GF-LIB&CL SVC/L-ADM DIV	-	3,353,194	37.07	82	49,572	37,470	130	5,625
0001-242 GF-LS/REF SVCS(S-DIV)	-	414,576	-	104	406,299	-	480	-

City of Richmond Housing Authority
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Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
ALLOCABLE BUDGET UNITS								
BLDG	Building Use	-	-	-	-	-	-	-
EQUIP	Equipment Use	-	-	-	-	-	-	-
0001-131	City Manager's Office	-	1,660,750	-	4,026	1,660,750	6	6
0001-141	City Clerk	-	654,297	9	1,389	654,297	4	4
0001-151	City Attorney	-	1,756,546	17	75	1,756,546	10	10
0001-171	Finance Administration	-	534,663	5	1,374	534,663	5	5
0001-172	Accounting	-	1,078,171	8	-	1,078,171	7	7
0001-173	Budget/Operating	-	627,039	5	344	627,039	4	4
0001-174	Payroll	-	313,262	5	-	313,262	2	2
0001-175	Treasury/Cash Management	-	395,474	7	-	395,474	5	5
0001-176	Accounts Payable	-	245,627	2	-	245,627	2	2
0001-177	Rev Collection	-	666,713	6	-	666,713	5	5
0001-178	Purchasing	-	355,041	3	-	355,041	2	2
0001-181	Human Resources	-	1,783,576	17	-	1,783,576	12	12
0001-232	Facility Maintenance and Administration	-	4,153,832	29	-	4,153,832	-	-
0001-235	Equipment Services/Fleet Services	-	1,981,351	12	-	1,981,351	14	14
0001-261	Information Technology Administration	-	648,999	26	494	648,999	4	4
0001-262	Telecommunications	-	815,954	-	-	815,954	5	5
0001-263	IT/Mailroom and Duplication, GIS, ERP and Desktop	-	108,002	-	-	108,002	1	1
0001-907, 908	Non-Departmental	-	6,894,469	-	-	6,894,469	-	-
RECEIVING BUDGET UNITS								
0001-101	OFFICE OF THE MAYOR	-	491,064	5	113	491,064	4	4
0001-105	COUNCIL/CITY COUNCIL DIV	2,628	444,896	20	209	444,896	13	13
0001-121	POLICE COMMISSION DIV	-	45,042	-	-	45,042	-	-
0001-132	CM-SPCIAL PROJ/ENVIRONMENTAL	-	183,802	-	178	183,802	2	2
0001-163	GF-PLN/CODE ENFORCEMENT (DIV)	-	-	-	-	-	-	-
0001-191	GF-POLICE ADMIN DIV	470,922	51,039,405	410	95	51,039,405	-	-
0001-192	GF-POLICE-PATROL/CIB	-	-	172	-	-	-	-
0001-193	GF-POLICE/CRIME PREVENTION	-	195,690	10	-	195,690	-	-
0001-194	GF-POLICE-COPS GRANT	-	1,354,323	-	-	1,354,323	-	-
0001-196	GF-POLICE/REGULATORY	-	733,732	6	-	733,732	-	-
0001-199	GF-PARKING ENFORCEMENT DIV	-	465,969	8	-	465,969	3	3
0001-201	GF-FIRE/ADMIN DIV	68,436	1,045,246	21	-	1,045,246	5	5
0001-202	GF-FIRE/SUPPRESSN DIV	-	25,375,001	-	-	25,375,001	-	-
0001-203	GF-FIRE PREVENTION DIV	-	1,748,618	-	2,719	1,748,618	7	7
0001-204	GF-FIRE/ SUPPORT DIV	-	-	16	-	-	-	-
0001-205	GF-FIRE/TRAINING DIV	-	314,731	3	-	314,731	-	-
0001-206	GF-FIRE/OF. OF EMS DIV	-	139,463	-	895	139,463	-	-
0001-211	OF. OF NB-HOOD SFTY ADMIN DIV	-	1,060,218	12	15	1,060,218	10	10
0001-212	OFF OF N-HOOD SFTY/GRANT ADM	-	-	-	-	-	-	-
0001-231	GF-PW ADMIN-DIV	155,223	395,979	34	-	395,979	7	7
0001-233	GF-PRKS&LNDSKP/PRKS (S-DIV)	-	3,153,364	12	-	3,153,364	-	-
0001-234	IT GIS	-	37,652	-	-	37,652	23	23
0001-237	GF-I&M/ABATEMENT SVCS (DIV)	-	1,435,770	-	-	1,435,770	-	-
0001-238	GF-I&M/CODE ENFORCEMENT (DIV)	-	1,112,026	16	-	1,112,026	-	-
0001-239	GF-I&M/PROP/ASSETS MNGT (DIV)	-	-	-	-	-	-	-
0001-241	GF-LIB&CL SVC/L-ADM DIV	-	3,300,150	57	12	3,300,150	37	37
0001-242	GF-LS/REF SVCS(S-DIV)	-	-	37	110	-	-	-

**City of Richmond Housing Authority
TITLE 2 CFR 200 Cost Allocation Plan
Source Cost Data from Fiscal Year 2019-2020 Actual Expenditures**

**ITEM H-1
ATTACHMENT 2**

Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Department	FY 19-20 Total PO's per Fund/Department	FY 19-20 Total Revenues Received per Fund/Department	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Department	FY 19-20 Building Depreciation per Fund/Department
0001-243	GF-LIB&CL SVCS/LEAP DIV	3	783,852	12.20	13	5,199	-	12	
0001-244	GF-LIB&CL SVC/P-ART DIV	-	472,665	1.00	45	16,853	21,000	34	
0001-251	GF-RECREATION ADM DIV	17	1,815,370	15.20	174	57,639	32,228	155	251,103
0001-253	CM&NB/BOOKER T CTR (S-DIV)	-	1,428,405	37.20	137	88,599	42,245	368	34,023
0001-255	GF-CM TRANSPORTATN OPERATIONS	-	302,320	3.00	-	14,972	-	34	
0001-254	GF-REC/SPCL EVENTS (S-DIV)	-	719,463	6.60	42	63,542	15,868	139	
0001-256	RECREATION SVCS/AQUATICS	-	321,470	22.40	9	8,311	7,500	91	107,310
0001-257	RECREATION SVCS/CONVENTION CTR	-	254,860	4.80	30	50,669	40,000	33	
0001-259	RECREATION SVCS/PLUNGE	-	310,036	-	28	16,530	-	36	118,576
0001-260	RECREATION SVCS/CITIES OF SRVC	-	242,847	1.80	-	21,369	-	31	
0001-291	GF-ADMINISTRATIVE SERVICES	-	760,458	1.00	-	67,507	-	174	
0001-292	GF-STREET SWEEPING	-	2,918,560	5.00	-	99,180	8,000	4,472	
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL	-	4,353	1.00	-	-	-	-	
0001-910	GF-NON-DEPT/CITY FESTIVAL	-	37,500	-	-	37,500	-	8	
1001	SECURED PENSION OVERRIDE	-	-	-	-	-	-	-	
1002	STATE GAS TAX	-	1,077,523	-	127	429,578	-	73	
1003	TRANSPORTATION OPERATIONS	-	417,814	4.00	45	25,160	76,980	58	
1004	ASSET SEIZURE FUND	-	40,575	-	47	54,181	-	18	
1005	LIBRARY FUND	-	352,943	-	95	258,060	-	305	
1006	OUTSIDE FUNDED SVCS - GRANTS	-	1,139,416	-	444	794,756	-	144	
1007	EMERGENCY MED SERV	-	198,143	-	17	228,232	-	76	
1010	N.RICHMOND WASTE	-	52,768	-	58	656	-	7	
1012	HILLTOP LANDSCAPE MAINT DIST	-	1,057,684	12.00	36	271,860	-	208	
1013	FIRE DEPT HAZMAT GRANT	-	291,665	-	58	4,300	-	12	
1014	EDA GRANT FUND	-	2,883	-	-	-	-	-	
1015	MARINA BAY LNDSCP&LIGHTDIST FD	-	941,806	9.00	29	262,676	-	197	
1017	CHEVRON MODERNIZATN PROJ & CIA	-	7,372,980	-	-	3,621,852	-	213	
1018	RENT CONTROL	2	2,089,008	17.00	-	273,033	-	243	
1019	SBI RMRA CAP IMPROVEMENT	-	903,598	-	-	1,035,162	-	43	
1050	CR-PLANNING & BUILDING	54	8,481,403	25.00	180	4,802,703	-	818	
1051	CR-ENGINEERING	34	678,366	1.00	67	293,728	-	491	
1053	CODE ENFORCEMENT-CR	-	33,404	-	131	77,777	-	20	
1054	ENGINEERING GRANTS	-	42,500	-	37	2,929,826	-	24	
1055	ENCROACHMENTS SVCS	-	529,796	7.80	-	4,813	-	42	
1200	COR HOUSING ADMINISTRATION	27	444,282	3.00	4	58,101	-	70	
1201	CDBG	-	636,840	-	141	719,402	-	28	
1203	NEIGHBORHOOD STABILIZATION	-	12,057	-	15	260	-	1	
1205	EMPLOYMENT & TRAINING	19	3,779,817	16.00	345	407,896	31,585	639	
1207	NEIGHBORHOOD STAB(CITY)	-	1,716	-	-	-	-	-	
1208	SUCCESSOR HOUSING AGENCY	-	165,785	-	-	-	-	-	
1302	HOUSNG IN LIEU FEE - DEVELOPER	-	15,801	-	-	20,433	-	6	
1303	KIDS FIRST INITIATIVE	15	339,346	3.00	-	22,136	-	22	
1304	EMERGENCY OPE & DISASTR RECVRY	-	924,262	-	-	130,139	-	248	
2001	GENERAL CAPITAL FUND	-	11,842	-	410	877,418	-	48	
2002	MEASURE J	-	2,177,883	-	110	2,159,152	-	221	
2110	IMPACT FEE - PARK	-	15,791	-	100	27,121	-	4	
2111	PF IMP FEES-TRAFFIC/ROAD-ENG	-	444,339	-	11	306,637	-	28	
2113	IMPACT FEE - FIRE	-	83,265	-	8	79,578	-	25	
2114	IMPACT FEE - POLICE	-	711	-	13	-	-	-	

**City of Richmond Housing Authority
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Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
0001-243	GF-LIB&CL SVCS/LEAP DIV		642,137	52	-	642,137	12	12
0001-244	GF-LIB&CL SVC/P-ART DIV		67,664	-	756	67,664	1	1
0001-251	GF-RECREATION ADM DIV	20,190	1,752,412	115	1,123	1,752,412	-	-
0001-253	CM&NB/BOOKER T CTR (S-DIV)		1,143,982	-	214	1,143,982	-	-
0001-255	GF-CM TRANSPORTATN OPERATIONS		205,719	-	95	205,719	-	-
0001-254	GF-REC/SPCL EVENTS (S-DIV)		649,943	-	614	649,943	-	-
0001-256	RECREATION SVCS/AQUATICS		313,836	-	19	313,836	-	-
0001-257	RECREATION SVCS/CONVENTION CTR		245,467	-	-	245,467	-	-
0001-259	RECREATION SVCS/PLUNGE		302,063	-	-	302,063	-	-
0001-260	RECREATION SVCS/CITIES OF SRVC		219,949	-	2,849	219,949	-	-
0001-291	GF-ADMINISTRATIVE SERVICES		674,404	-	0	674,404	-	-
0001-292	GF-STREET SWEEPING		2,816,177	6	-	2,816,177	-	-
0001-362	GF ECON DEV/SP PRJ-ENVIRONMNTL		-	-	-	-	1	1
0001-910	GF-NON-DEPT/CITY FESTIVAL		-	-	-	-	-	-
1001	SECURED PENSION OVERRIDE		-	-	-	-	-	-
1002	STATE GAS TAX		-	-	-	-	-	-
1003	TRANSPORTATION OPERATIONS		366,998	7	145	-	-	-
1004	ASSET SEIZURE FUND		-	-	-	-	-	-
1005	LIBRARY FUND		-	-	933	-	-	-
1006	OUTSIDE FUNDED SVCS - GRANTS		-	-	3,053	-	-	-
1007	EMERGENCY MED SERV		-	-	-	-	-	-
1010	N.RICHMOND WASTE		-	-	-	-	-	-
1012	HILLTOP LANDSCAPE MAINT DIST		744,094	3	-	-	-	-
1013	FIRE DEPT HAZMAT GRANT		-	-	-	-	-	-
1014	EDA GRANT FUND		-	-	-	-	-	-
1015	MARINA BAY LNDSCLP&LIGHTDIST FD		628,711	1	-	-	-	-
1017	CHEVRON MODERNIZATN PROJ & CIA		-	-	390	-	-	-
1018	RENT CONTROL		1,812,790	21	3,295	-	-	17
1019	SBI RMRA CAP IMPROVEMENT		-	-	-	-	-	-
1050	CR-PLANNING & BUILDING		3,378,747	88	2,165	-	-	25
1051	CR-ENGINEERING		578,121	-	6	-	-	1
1053	CODE ENFORCEMENT-CR		-	-	-	-	-	-
1054	ENGINEERING GRANTS		-	-	-	-	-	-
1055	ENCROACHMENTS SVCS		525,574	13	-	-	-	8
1200	COR HOUSING ADMINISTRATION		223,249	8	-	-	-	3
1201	CDBG		12,459	-	-	-	-	-
1203	NEIGHBORHOOD STABILIZATION		18,444	-	-	-	-	-
1205	EMPLOYMENT & TRAINING		2,229,485	60	-	-	-	16
1207	NEIGHBORHOOD STAB(CITY)		-	-	-	-	-	-
1208	SUCCESSOR HOUSING AGNCY		267,337	-	-	-	-	-
1302	HOUSNG IN LIEU FEE - DEVELOPER		-	-	-	-	-	-
1303	KIDS FIRST INITIATIVE		270,432	-	555	-	-	3
1304	EMERGENCY OPE & DISASTR RECVRY		108,788	-	-	-	-	-
2001	GENERAL CAPITAL FUND		-	-	-	-	-	-
2002	MEASURE J		-	-	-	-	-	-
2110	IMPACT FEE - PARK		-	-	-	-	-	-
2111	PF IMP FEES-TRAFFIC/ROAD-ENG		-	-	-	-	-	-
2113	IMPACT FEE - FIRE		-	-	-	-	-	-
2114	IMPACT FEE - POLICE		-	-	-	-	-	-

City of Richmond Housing Authority
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Budget Unit	FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Department	FY 19-20 Total PO's per Fund/Department	FY 19-20 Total Revenues Received per Fund/Department	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Department	FY 19-20 Building Depreciation per Fund/Department
2115	IMPACT FEE - COMMAQUATC	-	105,751	-	11	96,234	-	5
2116	IMPACT FEE - PARKS/OPEN	-	67,033	-	39	8,376	-	1
2117	IMPACT FEE - LIBRARY	-	6,152	-	20	8,698	-	4
2119	IMPACT FEE - STORM DRAINAGE	-	279,928	-	-	278,377	-	2
2120	IMPACT FEE - WASTEWATER	-	6,081	-	-	128,522	-	2
2125	IRON TRIANGLE/EPA PROGRAMS	-	215,150	-	-	235,815	-	12
2126	COR-HOUSING DEPT CIP FUND	-	-	-	1	775,535	-	7
3001	DS - 2005 TAXABLE POB	-	1,319,178	-	-	-	-	-
3002	DS - 99A PENSION OBLIG BOND	-	360,291	-	-	-	-	-
3005	DS - 2007 CIVIC CENTER	-	7,103,474	-	-	-	-	-
4001	PORT OF RICHMOND	7	7,418,697	3.00	282	1,069,908	-	324
4003	WASTEWATER	-	20,870,955	10.00	227	21,469,169	-	791
4005	MARINA	-	241,446	-	4	43,185	-	2
4006	STORM WATER	8	1,858,431	-	58	2,128,337	-	134
4008	KCRT - CABLE TELEVIS	-	609,286	5.00	21	61,641	-	134
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	-	-	-	-	44,774	-	35
4102	RHA-HOPE 6	-	30,000	-	-	30,000	-	5
4201	RHA-CAPITAL FUND	-	15,600	-	-	1,093,789	-	27
4401	RHA-HACIENDA	-	320,134	1.00	-	271,616	-	207
4404	RHA-NEVIN PLAZA	-	2,478,636	5.67	-	1,728,413	-	702
4405	RHA-NYSTROM VILLAGE	-	871,208	1.00	4	535,243	-	477
4406	RHA-RICHMOND VILLAGE ONE	-	362,812	-	-	163	-	3
4407	RHA-RICHMOND VILLAGE TWO	-	223,727	-	-	-	-	-
4408	RHA-RICHMOND VILLAGE THREE	-	150,514	-	-	-	-	-
4501	RHA-CENTRAL OFFICE COST CNTR	-	-	-	-	116,047	-	371
4502	RHA-HOUSING (RAD) CORPORATION	-	1,430	-	-	-	-	-
5001	INSURANCE RESERVES	-	12,075,624	6.00	210	4,289,697	-	280
5003	EQUIPMENT SERVICES	-	1,535,943	-	736	2,548,402	12,500	105
5005	CAD DISPATCH SYSTEM	-	3,316,737	7.00	72	52,321	-	59
5006	RMS RECORDS SERVICES	-	371,823	-	39	140,552	-	1
5008	COMPENSATED ABSENCES	-	2,297,013	-	-	3,762	-	1
6001	GENERAL TRUST & AGENCY	-	330	-	-	330	-	2
6004	COMMISSION ON AGING	-	14,785	-	-	13,098	-	19
6005	SEAVER GALLERY TRUST FUND	-	-	-	-	207,361	-	6
6007	SENIOR TRUST DEPOSIT	-	24,167	-	-	26,047	-	165
6047	CERTBT PLAN FUND	-	118,814	-	-	-	-	-
6048	OPEB PLAN TRUST	-	7,842,892	-	-	-	-	-
6049	PT MOLATE PRIVATE-PURPOSE TRST	-	582,578	-	-	-	-	-
6050	GENERAL PENSION FUND	-	424,760	-	-	-	-	-
6051	POLICE & FIRE PENSION	-	1,873,145	-	-	-	-	-
6052	GARFIELD PENSION FUND	-	49,067	-	-	-	-	-
6058	MARINA WESTSHORE DEB	-	133,934	-	-	-	-	-
6059	COUNTRY CLUB VISTA	-	186,593	-	-	-	-	-
6060	REASSESSMENT DISTRICT 2003-1	-	24,929	-	-	5,223	-	1
6101	SA-PROPERTY TAX TRUST FUND	-	-	-	-	-	-	-
6102	SA- ADMINISTRATION	-	219,398	-	10	55,860	-	156
6103	SA - CAPITAL PROJECT FUNDS	-	634,643	-	57	810,350	-	104
6208	SA-CIP 07B TARB BND PRCDs-HSG	-	-	-	-	-	-	-
6300	SA-DS HARBOR 98 TARB	-	5,061	-	-	-	-	-

City of Richmond Housing Authority
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Budget Unit	FY 19-20 Equipment Depreciation per Fund/Department	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Department	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Department, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Department, All Funds
2115	IMPACT FEE - COMM/AQUATC	-	-	-	-	-	-
2116	IMPACT FEE - PARKS/OPEN	-	-	-	-	-	-
2117	IMPACT FEE - LIBRARY	-	-	-	-	-	-
2119	IMPACT FEE - STORM DRAINAGE	-	-	-	-	-	-
2120	IMPACT FEE - WASTEWATER	-	-	-	-	-	-
2125	IRON TRIANGLE/EPA PROGRAMS	-	-	-	-	-	-
2126	COR-HOUSING DEPT CIP FUND	-	-	-	-	-	-
3001	DS - 2005 TAXABLE POB	-	-	-	-	-	-
3002	DS - 99A PENSION OBLIG BOND	-	-	-	-	-	-
3005	DS - 2007 CIVIC CENTER	-	-	-	-	-	-
4001	PORT OF RICHMOND	558,062	6	-	-	-	-
4003	WASTEWATER	1,545,915	48	1	-	-	10
4005	MARINA	-	-	-	-	-	-
4006	STORM WATER	152,103	-	-	-	-	-
4008	KCRT - CABLE TELEVIS	549,252	71	63	-	-	5
4101	RHA-HSNG CHOICE VOUCHER-SEC 8	-	12	-	-	-	-
4102	RHA-HOPE 6	-	-	-	-	-	-
4201	RHA-CAPITAL FUND	-	-	-	-	-	-
4401	RHA-HACIENDA	-	-	-	-	-	1
4404	RHA-NEVIN PLAZA	434,698	-	-	-	-	6
4405	RHA-NYSTROM VILLAGE	173,678	-	-	-	-	1
4406	RHA-RICHMOND VILLAGE ONE	-	-	-	-	-	-
4407	RHA-RICHMOND VILLAGE TWO	-	-	-	-	-	-
4408	RHA-RICHMOND VILLAGE THREE	-	-	-	-	-	-
4501	RHA-CENTRAL OFFICE COST CNTR	(2,345)	-	8	-	-	-
4502	RHA-HOUSING (RAD) CORPORATION	-	-	-	-	-	-
5001	INSURANCE RESERVES	1,861,850	-	-	-	-	6
5003	EQUIPMENT SERVICES	-	-	-	-	-	-
5005	CAD DISPATCH SYSTEM	3,262,555	-	-	-	-	-
5006	RMS RECORDS SERVICES	231,272	-	-	-	-	-
5008	COMPENSATED ABSENCES	2,297,013	-	-	-	-	-
6001	GENERAL TRUST & AGENCY	-	-	-	-	-	-
6004	COMMISSION ON AGING	-	-	644	-	-	-
6005	SEAVER GALLERY TRUST FUND	-	-	-	-	-	-
6007	SENIOR TRUST DEPOSIT	-	-	182	-	-	-
6047	CERTBT PLAN FUND	115,961	-	-	-	-	-
6048	OPEB PLAN TRUST	7,753,129	-	-	-	-	-
6049	PT MOLATE PRIVATE-PURPOSE TRST	-	-	-	-	-	-
6050	GENERAL PENSION FUND	424,760	-	-	-	-	-
6051	POLICE & FIRE PENSION	1,793,082	-	-	-	-	-
6052	GARFIELD PENSION FUND	49,067	-	-	-	-	-
6058	MARINA WESTSHORE DEB	-	-	-	-	-	-
6059	COUNTRY CLUB VISTA	-	-	-	-	-	-
6060	REASSESSMENT DISTRICT 2003-1	-	-	-	-	-	-
6101	SA-PROPERTY TAX TRUST FUND	-	-	-	-	-	-
6102	SA- ADMINISTRATION	112,210	-	-	-	-	-
6103	SA - CAPITAL PROJECT FUNDS	103,705	-	-	-	-	-
6208	SA-CIP 07B TAR BND PRCDS-HSG	-	-	-	-	-	-
6300	SA-DS HARBOR 98 TAR B	-	-	-	-	-	-

**City of Richmond Housing Authority
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Budget Unit		FY 19-20 Total Council Agendas	FY 19-20 Modified Total Direct Cost per Fund/Department	FY 19-20 Total FTEs per Fund/Department	FY 19-20 Total PO's per Fund/Department	FY 19-20 Total Revenues Received per Fund/Department	FY 19-20 Total Building Square Footage	FY 19-20 Total Accounts Payable Invoices per Fund/Department	FY 19-20 Building Depreciation per Fund/Department
6304	SA-DS 2003B TARB	-	453,385	-	-	-	-	-	-
6305	SA-DS 2004A TARB 2/3	-	389,295	-	-	-	-	-	-
6306	SA-DS 2004A TARB -1/3 HSING	-	194,944	-	-	-	-	-	-
6307	SA-DS 2004B TARB - HOUSING	-	44,274	-	-	-	-	-	-
6308	SA-DS 2007/10A TARB	-	1,384,968	-	-	-	-	-	-
6309	SA-DS 2007/10B TARB - HOUSING	-	3,829	-	-	2,158	-	-	1
6401	SA-DS 2014A NON-TAXABLE BONDS	-	663,883	-	-	-	-	-	-
6402	SA-DS 2014B TAXABLE BONDS	-	-	-	-	-	-	-	-
6403	SA-DS LOANS PAYABLE	-	799,346	-	-	544,823	-	-	2
6996	SUCCESSOR AGENCY - GLTDAG	-	558,224	-	-	-	-	-	-
9102	CITY OF RICHMOND - GFAAG	-	16,087,998	-	-	-	-	-	-
AO	ALL OTHER	-	-	61	1,554	2,552,152	68,036	579	-
Grand Total		585	281,037,781.84	898	10,189	82,833,333.44	529,211.00	32,565.00	884,425.71

**City of Richmond Housing Authority
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Budget Unit		FY 19-20 Equipment Depreciation per Fund/Depart ment	FY 19-20 Total Salaries and Benefits per Fund/Department	FY 19-20 Number of IT Units per Fund/Departme nt	FY 19-20 IT/Mailrm & Dup Costs	FY 19-20 Salaries and Benefits per Fund/Dept (General Fund Only)	FY 19-20 Civic Center/Plaza FTE per Fund/Departm ent, GF Only	FY 19-20 Civic Center/Plaza FTE per Fund/Depart ment, All Funds
6304	SA-DS 2003B TARB	-	-	-	-	-	-	-
6305	SA-DS 2004A TARB 2/3	-	-	-	-	-	-	-
6306	SA-DS 2004A TARB -1/3 HSING	-	-	-	-	-	-	-
6307	SA-DS 2004B TARB - HOUSING	-	-	-	-	-	-	-
6308	SA-DS 2007/10A TARB	-	-	-	-	-	-	-
6309	SA-DS 2007/10B TARB - HOUSING	-	-	-	-	-	-	-
6401	SA-DS 2014A NON-TAXABLE BONDS	-	-	-	-	-	-	-
6402	SA-DS 2014B TAXABLE BONDS	-	-	-	-	-	-	-
6403	SA-DS LOANS PAYABLE	-	-	-	-	-	-	-
6996	SUCCESSOR AGENCY - GLTDAG	-	-	-	-	-	-	-
9102	CITY OF RICHMOND - GFAAG	-	-	-	-	-	-	-
AO	ALL OTHER	-	-	-	-	-	-	-
Grand Total		717,400.24	160,360,850.10	1,501.00	29,160.88	127,779,656.41	213	315