



# Community Development Department

## FY 2022-23 Budget Presentation

May 17, 2022

# Community Development Department



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# WHO WE ARE (STAFF)

## Community Development

Positions	FY21-22 Mid-Year	FY22-23 Proposed
ADMINISTRATIVE AIDE	1.0	1.0
ASSOC ADMIN ANALYST	1.0	1.0
BLDG INSP SUPV	1.0	1.0
BUILDING INSPECTOR	1.0	1.0
BUILDING OFFICIAL	1.0	1.0
CODE ENF OFFICER I/II/III	7.0	7.0
CODE ENFORCEMENT MAN	1.0	1.0
COMM DEV DIRECTOR	1.0	1.0
DEPUTY BDLG OFFICIAL	1.0	1.0
HOUSING MANAGER	1.0	1.0
INDUSTRIAL BDLG INSP	1.0	1.0
PERMIT TECHNICIAN I/II	4.0	4.0
PLAN CHECKING ENGR	1.0	1.0
PLANNER II	3.0	3.0
PLANNING MANAGER	1.0	1.0
SENIOR ACCOUNTANT	1.0	1.0
SENIOR PLANNER	4.0	4.0
SR BLDG INSP	4.0	4.0
SR. ADMIN ANALYST	1.0	1.0
	<b>36.0</b>	<b>36.0</b>

# WHAT WE DO – Code Enforcement

- **Preserve, improve and stabilize the physical, and social and economic health of our neighborhoods** by consistently reducing and eliminating blight, health and safety, public nuisance, zoning and vehicle abatement violations on private properties.
- **Code Enforcement Officers conduct private property inspections, investigate complaints, educate, seeks voluntary compliance** and provide enforcement by issuing Notice of Violations and Tiered Administrative Citations.
- **We partner and collaborate with City staff, outside governmental agencies and the community** to provide comprehensive services.



# WHAT WE DID IN FY 2021-22

## Code Enforcement

- Implemented cannabis business permit (CBP) - issued 16 CBPs
- Completed 1,077 inspections
- Opened 728 cases, and Closed 748 cases
- Issued 224 administrative citations
- Issued 538 notice of violations
- Issued 311 vehicle intent to tow notices



# WHAT WE PLAN TO DO IN FY 2022-23

## Code Enforcement

- Develop and implement alcohol, tobacco and taxi permit programs including RMC updates
- Increase vacant property registration and enforcement
- Expand enforcement of CBPs, through enhanced inspections
- Expand residential rental inspection program enforcement
- Continued enforcement of dangerous, blighted properties that devalue and destabilize City neighborhoods
- Increase vehicle abatement enforcement
- Update documents, notices, and forms to comply with updated RMC requirements

# WHAT WE PROPOSE (BUDGET)

## Code Enforcement

FY2022-23 DRAFT BUDGET			
		FY2021-22 Revised Budget	FY2022-23 Proposed
<b>Revenue</b>	Licenses, Permits, & Fees	530,000	955,500
	Other Revenues	36,786	30,000
	Total Revenue	566,786	985,500
<b>Expenditures</b>	Salaries & Wages	702,020	798,887
	Benefits	600,678	724,286
	Professional & Admin	364,898	373,400
	Other Operating	26,447	28,947
	Utilities	11,000	11,500
	Equipment & Contract Services	13,549	13,549
	Cost Pool (New Vehicles)		165,000
	Total Expenditures	1,718,592	2,115,569
<b>Net Impact</b>		<b>(1,151,806)</b>	<b>(1,130,069)</b>

# WHAT WE DO – Housing/Successor Agency

- Completing the recognized obligation projects - Miraflores and Metrowalk Phase 2
- Management of City's Loan portfolio
- Administers City's Inclusionary Housing and Affordable Housing Nexus Fee program, including monitoring of regulatory agreements
- Oversees and administers the Successor Agency's Deed of Trust related to Marina Bay Developments
- Administers the Fair Chance Housing Ordinance
- Works with Richmond Rapid Response Fund to provide rental assistance
- Leads and oversees the development of the Homelessness Strategic Plan



# WHAT WE DID IN FY 2021-22

## Housing/Successor Agency

- Assisted in completing Phase 1 studies for Richmond Housing Authority projects (RHA) utilizing EPA brownfield assessment funds
- Obtained \$50,000 in All Home funding for Homelessness Strategic Plan
- Obtained a new EPA \$600,000 grant for brownfield assessments
- Obtained a \$4.8 Million Encampment Resolution Funding for Castro Encampment
- Partnered with Richmond LAND to obtain a Breakthrough Grant for a housing fellow to further equitable housing policies



# WHAT WE PLAN TO DO IN FY 2022-23

## Housing/Successor Agency

- Hire a Housing Manager
- Assist the Richmond Housing Authority in the disposition and redevelopment of Nystrom Village and Nevin Plaza
- Complete development and adoption of the Homelessness Strategic Plan
- Begin surplus property disposition process
- Support the development of the 6<sup>th</sup> Cycle Housing Element and Housing Equity Roadmap
- Begin implementation of the \$4.8 Million Encampment Resolution Funding project
- Complete DDA Amendments for MetroWalk Phase 2
- Oversee Rehab of Historic Structures at Miraflores



# WHAT WE PROPOSE (BUDGET)

## Housing Division

FY2022-23 DRAFT BUDGET			
		2021-22 MID-YEAR	2022-23 PROPOSED
<b>Revenue</b>	LICENSES,PRMITS&FEES	668,221.45	568,000.00
	USE OF MONEY&PROPRTY	200,186.07	63,149.24
	OTHER REVENUE	629,042.42	618,651.15
	INTERGOV FED GRANT	300,000.00	300,000.00
	INTERGOV STATE GRANT	666,431.90	166,431.90
	PROC FR SLE PROP	106,035.56	106,035.56
	LOAN/BOND PROCEEDS	377,861.28	311,518.93
	OPER XFERS IN	562,101.12	
	<b>TOTAL REVENUE</b>	<b>3,509,879.80</b>	<b>2,133,786.78</b>
<b>Expenditures</b>	SALARIES AND WAGES	304,411.31	345,890.35
	PYRLLFRINGE BENEFIT	227,547.08	191,715.12
	PROF & ADMIN	1,339,937.82	874,061.21
	OTHER OPERATING	8,468.86	8,711.92
	UTILITIES	801.20	801.00
	COST POOL	233,290.00	179,603.00
	ASSET/CAPITAL OUTLAY	1,232,350.00	1,150,000.00
	CDBG/HOME/HSG PROJ	3,889,563.70	3,085,000.00
	OPER XFERS OUT	1,042,101.12	480,000.00
	<b>TOTAL EXPENDITURE</b>	<b>8,278,471.09</b>	<b>6,315,782.60</b>
<b>Net Impact</b>		<b>(4,768,591.29)</b>	<b>(4,181,995.82)</b>

# WHAT WE PROPOSE (BUDGET)

## Successor Agency

		FY2022-23 DRAFT BUDGET	
		2021-22 MID-YEAR	2022-23 PROPOSED
<b>Revenue</b>	PROPERTY TAXES	10,741,388.36	8,340,222.84
	OPER XFERS IN	11,079,175.59	9,212,427.70
	<b>TOTAL REVENUE</b>	<b>21,820,563.95</b>	<b>17,552,650.54</b>
<b>Expenditures</b>	SALARIES AND WAGES	203,091.01	262,476.25
	PYRLL/FRINGE BENEFIT	121,388.00	62,390.00
	PROF & ADMIN	121,700.00	109,700.00
	OTHER OPERATING	497,009.00	567,110.45
	EQPT & CONTRACT SVCS	216,101.81	100,000.00
	COST POOL	50,000.00	13,896.00
	ASSET/CAPITAL OUTLAY	3,299,910.76	3,180,000.00
	DEBT SVC EXPENDITURE	8,681,650.42	8,259,228.50
	OPER XFERS OUT	11,079,175.59	9,212,427.70
	<b>TOTAL EXPENDITURE</b>	<b>24,270,026.59</b>	<b>21,767,228.90</b>
<b>Net Impact</b>		<b>(2,449,468.64)</b>	<b>(4,214,578.36)</b>

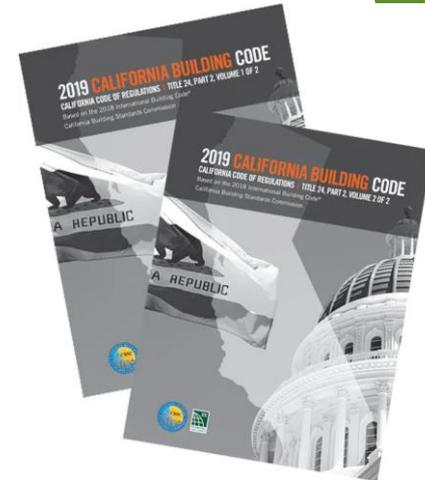
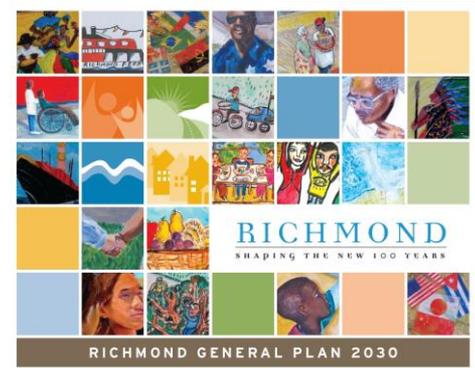
# WHAT WE DO – Planning & Building Divisions

## The Planning Division:

- Updates and implements the General Plan to achieve community goals
- Reviews land use and development projects for consistency with General Plan and Zoning Ordinance
- Leads & partners in the preparation of grant applications for capital projects, plan implementation, and plan development
- Lead and support the development of citywide or project specific plans
- Staff to the Design Review Board, Historic Preservation Commission, and Planning Commission

## The Building Division:

- Enforces California Code of Regulations Title 24, the California Health and Safety Code, and the Richmond Municipal Code as they relate to construction
- Manages the Residential Rental Inspection Program to ensure minimum housing quality standards and completes habitability inspections
- Works to improve public access to permit and inspection services via the city website
- Continues to implement technologies that promote efficiency and improve and streamline permitting and inspection services



# WHAT WE DID IN FY 2021-22

## Planning & Building Divisions

- Issued 2,981 building permits
- Issued new construction building permits for 259 dwelling units (DU), Entitled 205 DU, and 518 DU under review
- Issued 70 accessory dwelling units (ADU) Permits; approved 97 ADU Zoning Compliance applications
- Supported the development and adoption of the Natural Gas Ban
- Secured \$1.25 million in grant funding for the Hilltop Area Specific Plan
- Initiated the 6th Cycle Housing Element Update



Note: Artist's conception, colors, materials and application may vary.

# PROJECTS COMPLETED IN 2021

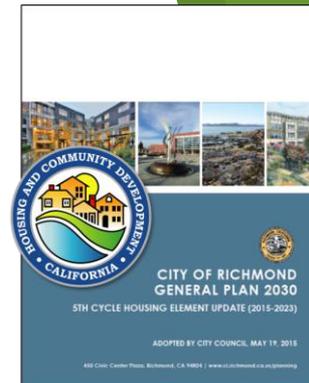
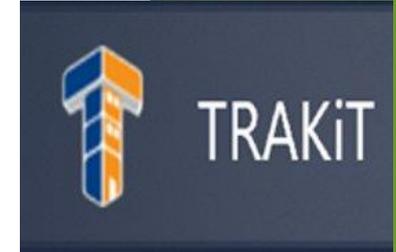
## NOMA and Terraces at Nevin



# WHAT WE PLAN TO DO IN FY 2022-23

## Planning & Building Divisions

- Complete Triennial Building Code Adoption
- Continue to implement technologies and processes that improve permitting efficiencies and streamlining
- Recruit, hire and train new building inspection staff in preparation for upcoming staff retirements
- Participate and collaborate on regional planning efforts
- Complete the visioning & preferred land use plan alternative for Hilltop Area Specific Plan
- Adopt the 6<sup>th</sup> Cycle Housing Element and obtain HCD certification



# PROJECTS APPROVED

## Cherry Blossom Row

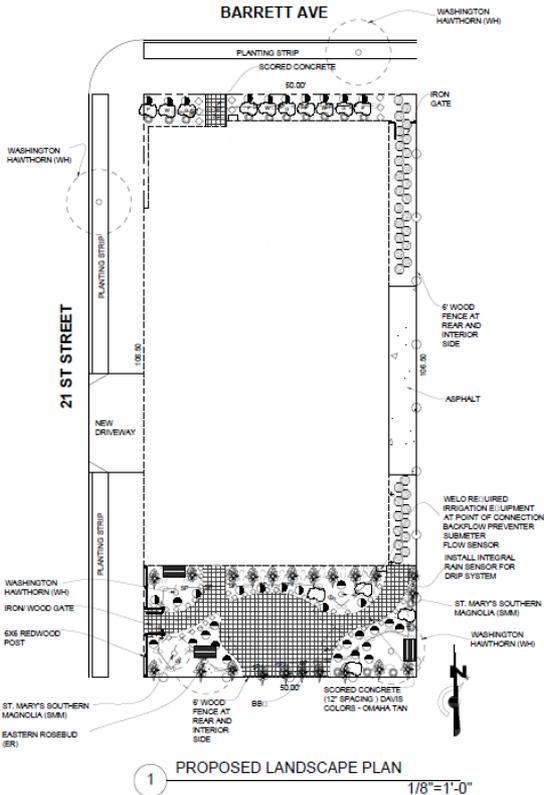


Note: Artist's conception, colors, materials and application may vary.



# PROJECTS APPROVED

## Barrett Ave SRO



# PROJECTS APPROVED

## Richmond Country Club Residential Project



© 2018 Kevin L. Crook Architect, Inc. Refer to landscape drawings for wall, tree, and shrub locations

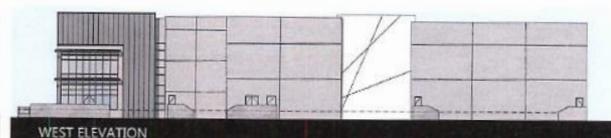
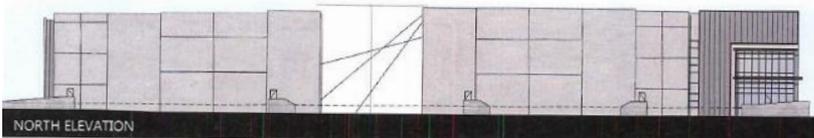
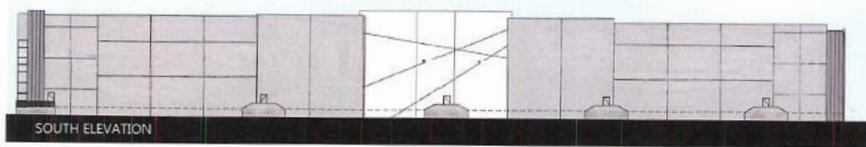


© 2018 Kevin L. Crook Architect, Inc. Refer to landscape drawings for wall, tree, and shrub locations



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# 731 W. Cutting Industrial Warehouse and Offices



# WHAT WE PROPOSE (BUDGET)

## Planning and Building Divisions

FY2022-23 DRAFT BUDGET			
		FY2021-22 Revised Budget	FY2022-23 Proposed
<b>Revenue</b>	Licenses, Permits, & Fees	6,427,663	6,902,259
	Charges for Services	3,359,000	2,733,000
	Grants	660,000	500,000
	Operating Transfers In	1,800,000	1,800,000
	<b>Total Revenue</b>	<b>12,246,663</b>	<b>11,935,259</b>
<b>Expenditures</b>	Salaries & Wages	2,524,274	2,468,066
	Benefits	1,801,725	1,850,584
	Professional & Admin	6,244,720	5,036,103
	Other Operating	83,406	83,406
	Utilities	14,000	9,000
	Equipment & Contract Services	11,409	11,409
	Cost Pool	1,908,033	2,423,772
	Asset Capital Outlay	1,000	1,000
	<b>Total Expenditures</b>	<b>12,588,567</b>	<b>11,883,340</b>
<b>Net Impact</b>		<b>(341,904)</b>	<b>51,919</b>