

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: August 16, 2023

Final Decision Date Deadline: August 16, 2023

STATEMENT OF THE ISSUE: On July 19, 2023, the Rent Board directed staff to amend Regulation 309(A)(11), to increase the allowable time for public speakers. Consistent with Rent Board direction, staff members are now presenting a proposed amended Regulation 309(A)(11), which will increase the time limit for each public speaker by two minutes. If a speaker needs interpretation, their time limit will be doubled beyond the proposed increase.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|---------------------------------|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input checked="" type="checkbox"/> Regulation | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: AMEND Regulation 309(A)(11) to continue: (1) increase each public speaker's time limit by 2 minutes and (2) in addition to the increased time limits, double the allowable time for those speakers who require interpretation. – Rent Program (Nicolas Traylor 620-6564).

AGENDA ITEM NO:

G-1.

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AGENDA REPORT

DATE: August 16, 2023

TO: Chair Cantor and Members of the Rent Board

FROM: Fred Tran, Deputy Director
Charles Oshinuga, General Counsel

SUBJECT: PROPOSED AMENDMENTS TO REGULATION 309(A)(11),
INCREASING PUBLIC SPEAKERS' TIME LIMITS.

STATEMENT OF THE ISSUE:

On July 19, 2023, the Rent Board directed staff to amend Regulation 309(A)(11), to increase the allowable time for public speakers. Consistent with Rent Board direction, staff members are now presenting a proposed amended Regulation 309(A)(11), which will increase the time limit for each public speaker by two minutes. If a speaker needs interpretation, their time limit will be doubled beyond the proposed increase.

RECOMMENDED ACTION:

AMEND Regulation 309(A)(11) to continue: (1) increase each public speaker's time limit by 2 minutes and (2) in addition to the increased time limits, double the allowable time for those speakers who require interpretation. – Rent Program (Nicolas Traylor 620-6564).

FISCAL IMPACT:

There is no fiscal impact related to this item.

DISCUSSION:

Background

Currently, Regulation 309(A)(11) places the following time limits on public speakers:

15 or fewer speakers, a maximum of 2 minutes;
16 to 24 speakers, a maximum of 1 and one-half minutes; and
25 or more speakers, a maximum of 1 minutes.

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At its July 19, 2023, meeting, the Rent Board directed staff to increase public speaker's time limits by two minutes within their respective categories. Additionally, the Rent Board directed staff to clarify that those individuals needing interpretation shall have their time doubled beyond the newly increased time limits. Acting in a manner consistent with Board direction, staff is now proposing an amendment to Regulation 309(A)(11), which, in pertinent part, will read as follows:

15 or fewer speakers, a maximum of 4 minutes;

16 to 24 speakers, a maximum of 3 and one-half minutes; and

25 or more speakers, a maximum of 3 minutes.

Should any speaker require interpretation, the above time limits shall be doubled within the applicable category.

Conclusion

Staff members recommend the Rent Board adopt Proposed Regulation 309(A)(11).

DOCUMENTS ATTACHED:

Attachment 1 – Clean version- Proposed amendments to Regulation 309(A)(11)

Attachment 2- Redline version- Proposed amendments to Regulation 309(A)(11)

309. Order of Business

- A. The Board will ordinarily consider and dispose of its business in the following order, unless otherwise specified by the Board:
1. Call to Order. The Chair will call the meeting to order, and the Rent Board Clerk will call the roll.
 2. Closed Session. The Board will recess to closed session to consider items on the closed-session agenda.
 3. Reconvene to Open Session. The Chair will call the open session to order and invite the Rent Board and public to salute the flag.
 4. Report of Closed Session. The Staff Attorney will provide a report of the Rent Board's closed session.
 5. Roll Call. The Rent Board Clerk will call roll of the Boardmembers and shall announce for the record the names of the absent Boardmember(s). If a Boardmember has been recorded as absent, but later arrives at the meeting, the Rent Board Clerk shall announce that Boardmembers and the time of arrival for the record.
 6. Statement of Conflict of Interest. The Rent Board Clerk will inquire as to whether any Rent Boardmember has a conflict of interest as it relates to any of the items appearing on that meeting's agenda.
 7. Agenda Review. The Rent Board Chair or one serving in the Chair's capacity will inquire as to whether Rent Boardmembers and/or Rent Board staff would like to make changes to the agenda.
 8. Swearing in New Boardmembers. Where applicable, the Rent Board Clerk will swear-in new Boardmembers at the first meeting they appear.
 9. Electing Chair and Vice-Chair. Where applicable, the Rent Boardmembers will elect a Chair and Vice-Chair consistent with Regulation 302 of this Chapter.
 10. Special Agenda Items. The Chair or any member of the Board, may make relevant announcements, present commendations or awards, introduce special guests, or conduct other brief business of a like nature.

11. Public Forum. Members of the public will be given the opportunity to directly address the Board on any item of interest to the public that is within the Board's subject-matter jurisdiction; however, members of the public wishing to address the Board on specific agenda items should address the Board on those items when they are under consideration by the Board. All speakers must complete and file a speaker's card with Rent Board staff prior to the commencement of Public Forum. The amount of time allotted to individual speakers shall be determined based on the number of persons requesting to speak during this item. The time allocation for each speaker will be as follows: 15 or fewer speakers, a maximum of 42 minutes; 16 to 24 speakers, a maximum of 34 and one-half minutes; and 25 or more speakers, a maximum of 34 minutes. Should any speaker require interpretation, the above time limits shall be doubled within the applicable category.
 12. Rent Board Consent Calendar. The Rent Board will consider all consent items as a group by a single motion to approve the consent calendar. Because the consent calendar includes only items of a noncontroversial nature that do not require a public hearing such as receiving reports, approving minutes or making technical, non-substantive changes to regulations, the title to the individual consent items will not be read unless a request to do so is made by a member of the Board. Public discussion by the Rent Board is permitted only if the item is removed from the consent agenda and a specific request to be heard is made.
 13. Continued Business. The Rent Board will consider any unconcluded items from previous Board Meeting agendas.
 14. Appeals. The Rent Board will hear matters in which the Board is required to make a decision concerning an appeal.
 15. Administrative Items, Including Regulations. The Rent Board will consider issues placed on the agenda by the Rent Program staff members, including those items placed on the agenda on behalf of non-Rent Program staff members.
 16. Reports of Officers. The Executive Director and/or Deputy Director may share relevant news or updates to the Rent Board as it relates to the Rent Program or Rent Board's course of business.
 17. Adjournment. The Rent Board will adjourn, and will remain adjourned until its next regularly scheduled meeting unless an emergency or special meeting is called before the next regularly-scheduled meeting.
- B. The Rent Board may alter the order of its agenda for an individual meeting, except the call to order and adjournment, by a majority vote.

309. Order of Business

- A. The Board will ordinarily consider and dispose of its business in the following order, unless otherwise specified by the Board:
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 2. Closed Session. The Board will recess to closed session to consider items on the closed-session agenda.
 3. Reconvene to Open Session. The Chair will call the open session to order and invite the Rent Board and public to salute the flag.
 4. Report of Closed Session. The Staff Attorney will provide a report of the Rent Board's closed session.
 5. Roll Call. The Rent Board Clerk will call roll of the Boardmembers and shall announce for the record the names of the absent Boardmember(s). If a Boardmember has been recorded as absent, but later arrives at the meeting, the Rent Board Clerk shall announce that Boardmembers and the time of arrival for the record.
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