

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: September 20, 2023

Final Decision Date Deadline: September 20, 2023

STATEMENT OF THE ISSUE: On July 19, 2023, Rent Board member Elaine Dockens presented an agenda item proposing the lengthening of public speaking times at Rent Board meeting. At that same meeting, the Rent Board directed staff to amend Regulation 309(A)(11), to increase the allowable time for public speakers. Consistent with Rent Board direction, staff members presented a proposed amended Regulation 309(A)(11), which increases the time limit for each public speaker by two minutes. If a speaker needs interpretation, their time limit will be doubled beyond the proposed increase. At the August 16, 2023, Regular Meeting of the Rent Board, the Board adopted the amended Regulation 309 (A) (11). The Board also directed staff to present the types of outreach methods used to publicize the new regulation. This report outlines the outreach staff have conducted to spread the word about the new regulation that allows for more public speaking time at Rent Board meetings.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|---------------------------------|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Contract/Agreement | <input checked="" type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE report on outreach activities related to publicizing amended Regulation 209 (A) (11) – Rent Program (Nicolas Traylor 620-6564).

AGENDA ITEM NO:

G-2.

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AGENDA REPORT

DATE: September 20, 2023

TO: Chair Cantor and Members of the Rent Board

FROM: Nicolas Traylor, Executive Director

SUBJECT: Report on Outreach Activities Related to Publicizing Amended Regulation 309 (A) (11)

STATEMENT OF THE ISSUE:

On July 19, 2023, Rent Board member Elaine Dockens presented an agenda item proposing the lengthening of public speaking times at Rent Board meeting. At that same meeting, the Rent Board directed staff to amend Regulation 309(A)(11), to increase the allowable time for public speakers. Consistent with Rent Board direction, staff members presented a proposed amended Regulation 309(A)(11), which increases the time limit for each public speaker by two minutes. If a speaker needs interpretation, their time limit will be doubled beyond the proposed increase. At the August 16, 2023, Regular Meeting of the Rent Board, the Board adopted the amended Regulation 309 (A) (11). The Board also directed staff to present the types of outreach methods used to publicize the new regulation. This report outlines the outreach staff have conducted to spread the word about the new regulation that allows for more public speaking time at Rent Board meetings.

RECOMMENDED ACTION:

RECEIVE report on outreach activities related to publicizing amended Regulation 209 (A) (11).

FISCAL IMPACT:

There is no fiscal impact related to this item.

DISCUSSION:

Outreach Activities Related to Publicizing Amended Regulation 309 (A) (11)

1. **Listserv Message:** Members of the community who have signed up to receive alerts from the Rent Program received the following message via email (Attachment 1):

Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes

At their Regular Meeting on July 19, 2023, members of the Rent Board approved an amendment to Regulation 309 to provide additional time for members of the public to provide public comment on an item presented to the Rent Board. The time allowed under the current version of Regulation 309(A)(11) of 2 minutes (for 15 or fewer speakers on an item) is extended to 4 minutes; the time allowed of 1 and a half minutes (for 16 to 24 speakers on an item) is extended to 3 and a half minutes; and the time allowed of 1 minute (for 25 or more speakers on an item) is extended to 2 minutes. These times shall be doubled for any public speaker that requires interpretation.

Please visit the Laws and Regulations page for more information.

Questions? Visit the Richmond Rent Program website at www.richmondrent.org or contact staff by calling (510) 234-RENT (7368) or emailing rent@ci.richmond.ca.us

2. **Rent Program Website:** Members of the public who visit the Rent Program website, can view an announcement titled, “Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes.” (Attachment 2)
3. **Rent Program Facebook and Instagram Posts:** Members of the public who visit or have “Liked” the Rent Program’s Facebook or Instagram page could view a post announcing the Rent Board’s adoption of amended Regulation 309 (A) (11). (Attachment 3)
4. **City Manager’s Weekly Report:** Once a week the City Manager’s Office produces a weekly report that is both posted on the City of Richmond website, but also sent to members of the public who has signed up to receive weekly reports through the City of Richmond’s Listserv. The weekly posting, among other City announcements, includes an announcement regarding the Board’s adoption of amended Regulation 309. The posting/listserv that includes the Rent Board announcement, is scheduled to go out to the public on Friday September 15, 2023. (Attachment 4)

DOCUMENTS ATTACHED:

Attachment 1 – Screen shot of Listserv announcement.

Attachment 2 – Screen shot of Rent Program website announcement.

Attachment 3 – Screen shots of Instagram and Facebook Posts (English and Spanish).

Attachment 4 - City Manager’s Weekly Report



Richmond Rent Board Adopts Amendment to Regulation 309

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Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes

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This complimentary message is being sent to opt-in subscribers who might be interested in its content. If you do not wish to continue receiving these messages, please accept our apologies, and unsubscribe by visiting our website at:

<http://www.ci.richmond.ca.us/list.asp?mode=del>

Please note, we will not sell or give your e-mail address to any organization without your explicit permission.

You are receiving this message because you are subscribed to Rent Program on www.ci.richmond.ca.us. To unsubscribe, click the following link:

[Unsubscribe](#)

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COVID-19 Rental Related Information

Rent Assistance Resources +

Tenants

Landlords

Resources

Workshops +

Rent Increase

Termination of Tenancy +

Rent Board

Laws and Regulations

Budgets and Reports

Contracts

Forms and Notices +

Enrollment and Registration

Billing +

News & Events

Home > Departments > Richmond Rent Program > News & Events

News & Events

Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes

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QUESTION?
CONTACT THE RICHMOND RENT PROGRAM:
WWW.RICHMONDCITY.ORG
(510) 861-RENT(7348)
RENT@CITYOFRICHMOND.CA.US

PLEASE VISIT THE LAWS AND REGULATIONS PAGE FOR MORE INFORMATION.

LA JUNTA DE ALQUILERES APRUEBA UNA ENMIENDA AL REGLAMENTO 309 QUE AMPLÍA EL TIEMPO ASIGNADO A LOS COMENTARIOS DEL PÚBLICO A DOS MINUTOS

En su reunión ordinaria del 19 de julio de 2023, los miembros de la Junta de Rentas aprobaron una enmienda al Reglamento 309 para proporcionar tiempo adicional a los miembros del público para hacer comentarios públicos sobre un ítem presentado a la Junta de Rentas. El tiempo permitido bajo la versión actual de la Regulación 309(A)(11) de 2 minutos (para 15 o menos oradores sobre un tema) se extiende a 4 minutos; el tiempo permitido de 1 minuto y medio (para 16 a 24 oradores sobre un tema) se extiende a 3 minutos y medio; y el tiempo permitido de 1 minuto (para 25 o más oradores sobre un tema) se extiende a 2 minutos. Estos tiempos se duplicarán para cualquier orador público que requiera interpretación.

¿PREGUNTAS?
PONGASE EN CONTACTO CON EL PROGRAMA DE ALQUILER DE RENTAS PARA MÁS INFORMACIÓN.
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RENT BOARD ADOPTS AMENDMENT TO REGULATION 309, EXTENDING THE TIME ALLOTTED FOR PUBLIC COMMENT BY TWO MINUTES

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 RENT@CI.RICHMOND.CA.US

 richmond_rent_program Richmond Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes! Please read flyer for more information or you may visit the Rent Program "Laws and Regulations" web page. The Richmond Rent Board meets every 3rd Wednesday of each month. Our next Rent Board meeting is scheduled for September 20th at 5:00PM. Questions? Contact our office to speak with a Housing Counselor by calling (510) 234- RENT(7368) or visit our homepage at www.richmondrent.org

#housingstability #rentprogram #richmondlandlords #richmondtenants

1w

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SEPTEMBER 1

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LA JUNTA DE ALQUILERES APRUEBA UNA ENMIENDA AL REGLAMENTO 309 QUE AMPLÍA EL TIEMPO ASIGNADO A LOS COMENTARIOS DEL PÚBLICO A DOS MINUTOS

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**VISITE LA PÁGINA DE LEYES Y
REGLAMENTOS PARA MÁS
INFORMACIÓN.**

¿PREGUNTAS?

**PÓNGASE EN CONTACTO CON EL
PROGRAMA DE ALQUILER DE RICHMOND**

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richmond_rent_program

**ITEM G-2
ATTACHMENT 3**



richmond_rent_program ¡La Junta de Rentas de Richmond Adopta una Enmienda a la Regulación 309, Extendiendo el Tiempo Asignado para Comentarios Públicos por Dos Minutos! Por favor, lea el folleto para obtener más información o puede visitar el Programa de Renta "Leyes y Reglamentos" página web. La Junta de Renta de Richmond se reúne cada tercer miércoles de cada mes. Nuestra próxima reunión de la Junta de Renta está programada para el 20 de septiembre a las 5:00 PM. ¿Tiene preguntas? Póngase en contacto con nuestra oficina para hablar con un Consejero de Vivienda llamando al (510) 234-RENT(7368) o visite nuestra página web en www.richmondrent.org

#housingstability #rentprogram #richmondlandlords
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SEPTEMBER 1



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Post

Intro

The Richmond Rent Program works to promote neighborhood and community stability, healthy housing, an

Page · Government organization

440 Civic Center Plaza, 2nd Floor, Richmond, CA, United States, California

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rent@cl.richmond.ca.us

richmondrent.org

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Richmond Rent Board

September 1 at 12:10 PM · 🌐

ITEM G-2
ATTACHMENT 3

Richmond Rent Board Adopts Amendment to Regulation 309, Extending the Time Allotted for Public Comment by Two Minutes! Please read flyer for more information or you may visit the Rent Program "Laws and Regulations" web page. The Richmond Rent Board meets every 3rd Wednesday of each month. Our next Rent Board meeting is scheduled for September 20th at 5:00PM.

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#housingstability #rentprogram #richmondlandlords #richmondtenants

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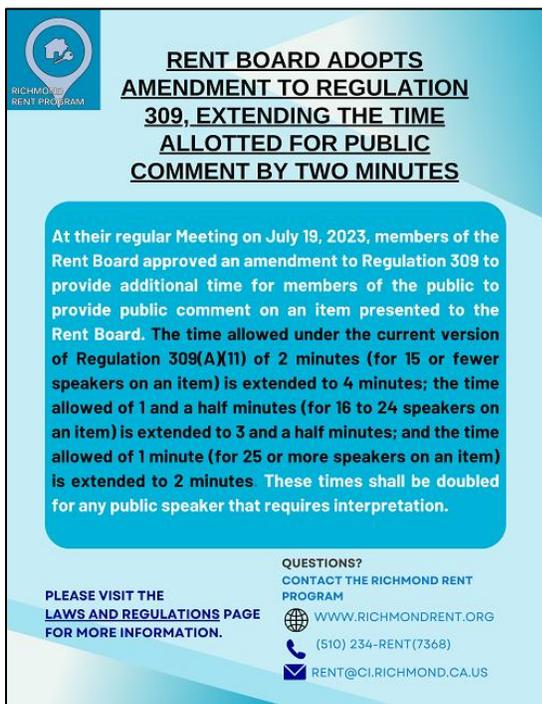
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For more information about the Fair Rent, Just Cause for Eviction, and Homeowner Protection Ordinance and Richmond Rent Program, please visit www.richmondrent.org.

To speak with a Rent Program staff person, you may call (510) 234-RENT(7368), send an email to rent@ci.richmond.ca.us or submit an [Appointment Request Form](#).

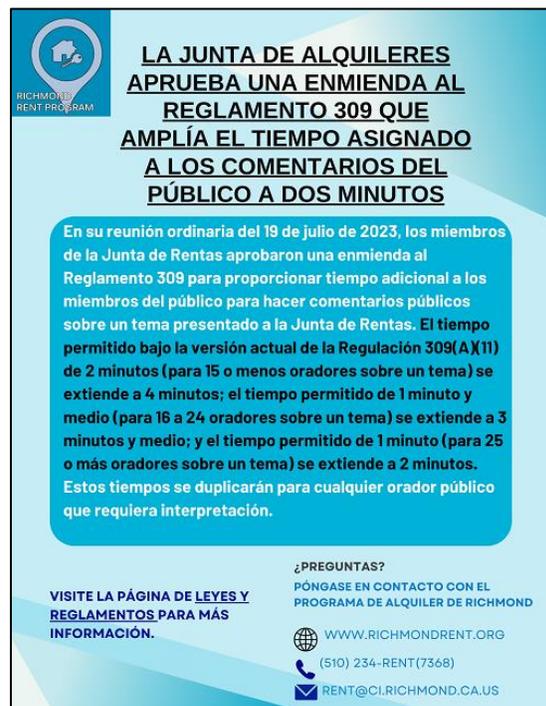


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