

AGENDA ITEM REQUEST FORM

Department: Rent Program

Department Head: Nicolas Traylor

Phone: 620-6564

Meeting Date: November 15, 2023

Final Decision Date Deadline: November 15, 2023

STATEMENT OF THE ISSUE: The Richmond Rent Board is charged with holding hearings to adjudicate matters on appeal. *Richmond Municipal Code Section 11.100.070(d)* To ensure the Rent Board is able to effectively execute its duties under Richmond Municipal Code Section 11.100.070(d), it is imperative that each Board Member possess an intimate understanding of the Richmond Rent Board Regulations Chapter 8 and other applicable law as it relates to the Appeals process. Thus, education regarding the Richmond Rent Board Regulations Chapter 8, and other applicable law, as it relates to the appeals process, is necessary for all members of the Rent Board. To ensure effective execution of its duties, and disposition of matters on appeal in a fair and efficient manner, staff members intend to bi-annually provide Board members training on the Richmond Rent Board appeals process.

INDICATE APPROPRIATE BODY

- | | | | | |
|---|---|--|--|---|
| <input type="checkbox"/> City Council | <input type="checkbox"/> Redevelopment Agency | <input type="checkbox"/> Housing Authority | <input type="checkbox"/> Surplus Property Authority | <input type="checkbox"/> Joint Powers Financing Authority |
| <input type="checkbox"/> Finance Standing Committee | <input type="checkbox"/> Public Safety Public Services Standing Committee | <input type="checkbox"/> Local Reuse Authority | <input checked="" type="checkbox"/> Other: <u>Rent Board</u> | |

ITEM

- | | | |
|---|--|--|
| <input type="checkbox"/> Presentation/Proclamation/Commendation (3-Minute Time Limit) | | |
| <input type="checkbox"/> Public Hearing | <input type="checkbox"/> Regulation | <input checked="" type="checkbox"/> Other: <u>Training</u> |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Rent Board As Whole | |
| <input type="checkbox"/> Grant Application/Acceptance | <input type="checkbox"/> Claims Filed Against City of Richmond | |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Video/PowerPoint Presentation (contact KCRT @ 620.6759) | |

RECOMMENDED ACTION: RECEIVE training on the Richmond Rent Board Appeals Process (Nicolas Traylor/Palomar Sanchez 620-6564).

AGENDA ITEM NO:

H-1.

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AGENDA REPORT

DATE: November 15, 2023
TO: Members of the Rent Board
FROM: Palomar Sanchez, Staff Attorney
SUBJECT: RENT BOARD APPEALS PROCESS TRAINING

STATEMENT OF THE ISSUE:

The Richmond Rent Board is charged with holding hearings to adjudicate matters on appeal. *Richmond Municipal Code Section 11.100.070(d)* To ensure the Rent Board is able to effectively execute its duties under Richmond Municipal Code Section 11.100.070(d), it is imperative that each Board Member possess an intimate understanding of the Richmond Rent Board Regulations Chapter 8 and other applicable law as it relates to the Appeals process. Thus, education regarding the Richmond Rent Board Regulations Chapter 8, and other applicable law, as it relates to the appeals process, is necessary for all members of the Rent Board. To ensure effective execution of its duties, and disposition of matters on appeal in a fair and efficient manner, staff members intend to bi-annually provide Board members training on the Richmond Rent Board appeals process.

RECOMMENDED ACTION:

RECEIVE training on the Richmond Rent Board Appeals Process (Nicolas Traylor/Palomar Sanchez 620-6564).

FISCAL IMPACT:

There is no fiscal impact related to this item.

DISCUSSION:

Receive a PowerPoint and oral presentation on the Richmond Rent Board Appeals Process.

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